

**TOWNSHIP OF MONTVILLE**  
**BOARD OF EDUCATION**  
**Virtual Meeting**

**Agenda**

**Regular Meeting of the Board of Education**

**Tuesday, September 1, 2020**

No members of the public were present. President Grau called the meeting to order at 6:00 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak, Mr. M. O'Brien (left at 6:25 pm), Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring  
Board Attorney, Stephen Edelstein

**Closed Session**

A motion was made by Ms. Zuckerman and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on September 1, 2020, at 6:00 p.m. to discuss:

- 1) Legal Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, except for Mr. O'Brien and the Student Representatives; Diane Maggiore, Assistant to the Business Administrator, was present.

President Grau welcomed the public and led the flag salute. One Hundred Eleven members of the public were present, virtually. President Grau held a moment of silence for the passing of Joseph Quade.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on July 23, 2020.

**Section E:**

**High School Student Representatives Report**

The representatives had no report.

**Section F:****Superintendent's Report**

**Remarks:** Dr. Rovtar discussed the Executive Order of the Governor, which indicated that all public schools in New Jersey must be closed on Tuesday, November 3, 2020, Election Day. Dr. Rovtar continued, noting that November 3rd will now be a virtual learning day for all students.

Dr. Rovtar congratulated Christopher Butchko, Montville Township High School History Teacher, who was selected as Morris County Teacher of the Year and will be considered for New Jersey Teacher of the Year. President Grau congratulated Mr. Butchko on his award. Dr. Cortellino requested that Mr. Butchko be honored at the next Board meeting.

Dr. Rovtar continued, discussing the app for the daily health screenings of the staff and students. Dr. Rovtar encouraged honesty by the staff and parents to ensure screening success, noting the low COVID-19 cases in Montville Township has been due to the vigilance of its residents.

Dr. Rovtar noted the cancelation of the SAT testing sites due to the pandemic; discussions are occurring to establish a SAT testing site at the High School.

Finally, Dr. Rovtar indicated that the Lazar Middle and High School students will return to their hybrid, in-person schedules at the two buildings, starting September 21, 2020. Dr. Rovtar continued, indicating that substitute teachers are needed, encouraging community members to apply.

**Presentations:** There were no presentations.

**Good News & Progress in Our Schools:** There was no additional news from the schools

**Business Administrator's Report**

Ms. Slunt had no additional report.

**Section G:****Committee Reports**

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee had no report.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Charles Grau	The Committee had no report.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>David Modrak</b> Christine Fano Michael Rappaport Charles Grau	The Committee had no report. President Grau noted the district's adoption of the policies related to COVID-19 compliance.
<b>G.4</b>	<b>Communications</b>	<b>Michelle Zuckerman</b> Karen Cortellino Michael Rappaport Charles Grau	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>Michael O'Brien</b> Joseph Daughtry Christine Fano Charles Grau	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		There were no Ad Hoc Committees.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison reminded the Board of the Annual Convention on October 20-22, 2020; this convention will be virtual.

	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison had no report.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>Michael Rappaport</b>	The Liaison indicated that M.C.E.S.C. is experiencing the same staffing issues; however, they elected five days per week, four hour days, and are providing services for non-public schools.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	The Liaison had no report.
	<b>Delegate Liaisons: Montville Athletic Boosters</b>	<b>Michael O'Brien</b>	The Liaison had no report.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Hilldale</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	<b>Christine Fano</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>David Modrak Michael Rappaport</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: High School</b>	<b>Michelle Zuckerman Michael O'Brien</b>	The Liaison had no report.

**Section H: Public Participation** *(For items on the agenda only)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. Four members of the public spoke.

One member of the public thanked the Board for opening Lazar Middle and the High School on September 21, 2020.

One member inquired when the full reopening of the district will occur. Dr. Rovtar responded, indicating that discussion on the next phase will be forthcoming.

Two members inquired about the replacement teachers and their experience. Dr. Rovtar responded, indicating that the replacement teachers will provide quality instruction to the students.

One member of the public inquired about the district facilities, including snakes at Hilldale and mice at Lazar Middle. Ms. Slunt responded.

One member of the public inquired about the air conditioning at Valley View, the opening of school and hand sanitizing stations at the High School. Ms. Slunt responded.

One member of the public inquired about the screening app for the staff and students. Dr. Rovtar responded.

**Consent Resolutions**

A motion was made by Mr. Palma and seconded by Mr. Rappaport to approve the following resolutions in a consent motion.

**Section I: Board**

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

August 18, 2020 Executive Session, Regular Meeting

August 18, 2020 Public Session, Regular Meeting

No additional comments were made.

**Section J:****Administration****J.1: Gifts, Grants and Donations**

	<b>Donor</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Amount</b>
<b>1</b>	Montville Kiwanis	Free and Reduced Lunch Program Participants	Supplemental Gift Cards	\$4,925.00

**J.2: Harassment, Intimidation and Bullying Report**

No actions are to be considered on this agenda.

**J.3: Tuition Students Received: 2020-2021 School Year**

RESOLVED, that the Montville Township Board of Education amends the following student(s) into the Montville Township Public Schools on a tuition basis during the 2020-2021 school year:

	<b>Student</b>	<b>School</b>	<b>Period</b>	<b>Tuition</b>	<b>Personal Shared Aide</b>	<b>ESY</b>
<b>1</b>	104711	Mountain Lakes	09/08/20-06/23/21	\$ 44,200.00	\$ 12,735.00	\$ 8,578.00

No additional comments were made.

**Section K:****Facilities and Finance**

*Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien*

**K.1: Payment of Bills**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of August 19, 2020 – September 1, 2020 that shall be made a part of this record, as attached in [Document K.1](#).

<b>Payments of Bills for:</b>	<b>General Fund (Fund 10)</b>	<b>In the amount of</b>	<b>\$ 151,962.02</b>
	<b>Special Revenue Fund (Fund 20)</b>	<b>In the amount of</b>	<b>335.20</b>
	<b>Capital Projects Fund (Fund 30)</b>	<b>In the amount of</b>	<b>768,425.90</b>
	<b>Debt Service Fund (Fund 40)</b>	<b>In the amount of</b>	<b>1,003,200.00</b>
	<b>Food Service Fund (Fund 60)</b>	<b>In the amount of</b>	<b>1,480.11</b>
	<b>MEDLC Fund (Fund 61)</b>	<b>In the amount of</b>	<b>14.20</b>
	<b>Investment Trust Fund (Fund 82)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Subtotal</b>		<b>\$ 1,925,417.43</b>
	<b>Payroll – (Various Funds)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>TOTAL</b>		<b>\$ 0.00</b>

**K.2: Transfer of Funds**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending July 31, 2020 as listed on attached [Document K.2](#).

**K.3: Financial Reports**

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer's Report for the month of July 2020, as attached in [Documents K.3.a](#) and [K.3.b](#), respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and  
 WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

\_\_\_\_\_  
 Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in [Documents K.3.a](#) and [K.3.b](#), shall become a part of the minutes of this meeting.

**K.4: Use of Facility Requests**

No actions are to be considered on this agenda.

**K.5: Approval of the Professional and Other Service Providers for the 2019-2020 Fiscal Year**

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
<b>New Contract:</b>				
1	rSchool Today	Activity Scheduler	\$ 0.00	\$ 1,500.00
2	KCG	Heating/ Cooling Services	0.00	50,000.00
3	Orr's Tree Service	Tree Service	0.00	30,000.00
4	Patwood Roofing	HVAC Flashing- Hilldale	0.00	1,370.00
5	Chemiclene	Clean HVAC Systems- All Schools	0.00	25,000.00
6	Sys Cloud	Google Data Backup	0.00	5,000.00
7	Heinemann	USO/ Writ Virtual	0.00	7,650.00
8	Heinemann/ Greenwood Publishing	Writing Software	0.00	8,500.00
9	Champion	Clock Installation- Lazar	0.00	900.00
10	SHI	Flipping Book Software	200.00	600.00
11	Mosa Mack	Math Software	900.00	3,000.00
12	Dell	Camtasia/ Snagit	100.00	200.00
13	Accuscan	Digital Scanning- Class of 2020	0.00	1,087.35
<b>Revised Contract:</b>				
9	Clean Impressions	Carpet, Chair & Partition Cleaning	5,150.00	6,232.00
4	ADT Commercial	Fire Alarm Panels	0.00	5,000.00
3	A.C. Daughtry	Fire & Security Monitoring	6,501.00	10,000.00
11	Carnegie Learning	World Language Textbooks	1,647.25	3,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Annual Temporary Facility Approvals: 2020-2021**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following applications to the Morris County Superintendent of Schools for the 2020-2021 School Year:

	School	Approval	Room	Use
1	Cedar Hill	Dual Use	12	Special Education- Small Group Instruction
2	Cedar Hill	Dual Use	18	BSI- ESL
3	Cedar Hill	Dual Use	22	Special Education- Small Group Instruction
4	Cedar Hill	Dual Use	134	Special Education- Small Group Instruction- Speech
5	Cedar Hill	Dual Use	138	Special Education- Small Group Instruction- OT/PT
6	Hilldale	Dual Use	17	Resource Room
7	Hilldale	Dual Use	21	Resource Room
8	Hilldale	Dual Use	22	Speech-ESL- PT
9	Hilldale	Dual Use	23	Guidance- Reading Specialist
10	Valley View	Dual Use	38	Resource Room & BSI
11	Valley View	Dual Use	39	Resource Room & LLD Gr K-1
12	Valley View	Toilet Waiver	2	LLD Gr K-1 Classroom
13	Woodmont	Dual Use	24	Resource Room & ESL
14	Woodmont	Dual Use	29	Resource Room
15	Woodmont	Dual Use	30	Resource Room
16	William Mason	Dual Use	11	Resource Room
17	William Mason	Dual Use	14	Resource Room

**K.7: Tuition Students Received: 2020-2021**

RESOLVED, that the Montville Township Board of Education, accepts the following additional students into the Montville Township Public Schools on a tuition basis during the 2020-2021 school year, as per attached.

**K.8: Membership Renewal – Pooled Insurance Program of New Jersey: 2020-2023**

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Montville Township has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of Montville Township does hereby agree to post approve the renewal membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2020 to June 30, 2023.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

No additional comments were made.

**Section L:****Personnel**

*Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's

attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Dhamodharan, Sudhamayee	Family Leave	Paraprofessional Cedar Hill	09/01/20	N/A	09/01/20	09/01/20	N/A	11/23/20	FFCRA
2	VanderMay, Katherine	Maternity Leave	Social Studies Teacher MTHS	10/12/20	10	10/26/20	10/26/20	N/A	01/25/21	Dates subject to change based on delivery
3	Unger, Janet	Family Leave	P/T Secretary Cedar Hill	09/01/20	N/A	09/01/20	09/01/20	N/A	11/30/20	
4	Miller, Michael	Medical Leave	Language Arts Teacher- Lazar	09/01/20	N/A	N/A	N/A	N/A	11/23/20	
5	Belotti, Michele	Medical Leave	Social Studies Teacher- Lazar	09/01/20	N/A	09/01/20	09/01/20	N/A	11/23/20	FFCRA
6	Blahut, Julia	Medical Leave	Elementary School Teacher Cedar Hill	09/01/20	N/A	09/01/20	09/01/20	N/A	11/23/20	FFCRA
7	Walden, Heidi	Medical Leave	Elementary School Teacher Cedar Hill	09/02/20	31	N/A	N/A	N/A	10/19/20	
8	Wright, Stephani	Family Leave	Paraprofessional William Mason	09/01/20	N/A	09/01/20	09/01/20	N/A	11/23/20	FFCRA
9	Koop, Tammy	Family Leave	Transportation Coordinator District	08/26/20	N/A	08/26/20	08/26/20	N/A	11/18/20	Post Approve Intermittent as needed

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Kim, Danielle	Resignation	P/T Music Teacher	Valley View	08/19/20	Post Approve New Hire Resignation
2	Mach, Jamie	Resignation	Kindergarten/Lunch Aide	Valley View	08/19/20	Post Approve
3	Watson, Kristen	Resignation	Paraprofessional	William Mason	08/24/20	Post Approve

4	Baron, Ann Marie	Resignation	Lunch/Recess Aide	Woodmont	08/25/20	Post Approve
5	Cramer, Anne	Resignation	Lunch/Recess Aide	Woodmont	08/25/20	Post Approve
6	Biggiani, Sydney	Resignation	Long Term Substitute	Woodmont	08/26/20	Post Approve

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Millan, Maria	Approve	Kindergarten Screening	William Mason	MA30/19	\$519.68 Per diem	07/01/20 - 08/31/20	Post Approve Not to exceed 5 days
2	Fisher, Anne	Approve	Kindergarten Screening	William Mason	MA/19	\$478.68 Per diem	07/01/20 - 08/31/20	Post Approve Not to exceed 5 days
3	Bayan, Dallal	Rescind	Special Education Teacher ABA	Cedar Hill	MA/3	\$61,106.00	09/01/20 - 06/30/21	
4	Auten, Christine	Transfer	Basic Skills Teacher	William Mason/ Cedar Hill	BA/13	\$66,053.00	09/01/20 - 06/30/21	Elementary to B. Skills Salary includes \$700.00 Longevity New Position
5	Catalano, Stephanie	Approve	Elementary School Teacher	William Mason	BA/3	\$54,405.00	09/01/20 - 06/30/21	Replaces CA
6	Ciolino, Melissa	Approve	Basic Skills Teacher	Woodmont	MA30/16	\$92,723.00	09/01/20 - 06/30/21	New Budgeted Position
7	Albanese, Connor	Approve	Long Term Sub Social Studies	MTHS	N/A	\$100.00 Per diem	09/28/20 - 10/09/20	Not to exceed 3 days for transition
8	Albanese, Connor	Approve	Long Term Sub Social Studies	MTHS	N/A	\$272.03 per diem	10/12/20 - 01/22/21	Replaces KV
9	Contompasis, Natalie	Approve	Long Term Sub Phys Ed	MTHS	N/A	\$272.03 per diem	09/01/20 - 11/30/20	Replaces KO Pending completion of NJ certification
10	Hilgendorff, Charles	Approve	Paraprofessional	Woodmont	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID
11	Constandinou, Maria	Approve	Paraprofessional	Cedar Hill	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID
12	Megala, Mary	Approve	Paraprofessional	William Mason	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID
13	Gesumaria, Sara	Approve	Paraprofessional	Woodmont	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID
14	Keegan, Cydney	Transfer	Paraprofessional	Hilldale	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID Transfer From Lazar



15	Drapete, Dennise	Transfer	Paraprofessional	Cedar Hill	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hours weekly-COVID Transfer From Lazar
16	Sutton, Alexandra	Transfer	ABA Pre-K Paraprofessional	Cedar Hill	N/A	\$26.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly- Fr. W. Mason
17	Mondsini, Gianna	Transfer	Paraprofessional	MTHS	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly- Fr. Lazar
18	Law, Cheryl	Transfer	ABA Paraprofessional	Cedar Hill	N/A	\$26.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly- Fr. Preschool to ABA class
19	Blanc, Karen	Transfer	ABA Pre-K Paraprofessional	Cedar Hill	N/A	\$26.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly- Fr. Cedar Hill
20	Wescott, Meredith	Transfer	Paraprofessional LLD	MTHS	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly- Fr. Lazar
21	Khan, Justin	Approve	ABA Paraprofessional	Cedar Hill	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly Replaces JB
22	Bernstein, Edith	Approve	Paraprofessional	Lazar	N/A	\$24.05 hourly	09/01/20 - 06/30/21	Not to exceed 32.5 hrs weekly Replaces TG
23	Schmitt, Lauri	Approve	Additional Secretarial Summer Hours	Cedar Hill	Step 15	\$29.00 hourly	08/01/20 - 08/31/20	Post Approve Not to exceed 21 hours Covering JU
24	Schmitt, Lauri	Approve	Additional Secretarial Hours	Cedar Hill	Step 15	\$29.00 hourly	09/01/20 - 11/27/20	Not to exceed 15 hrs weekly Covering JU
25	Ahmedi, Tolga	Amend	Classroom Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.2 Not to exceed 25 hrs weekly
26	Ahmed, Tolga	Rescind	Lunch/Recess Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
27	Beiermeister, Kimberly	Amend	Classroom Aide	William Mason	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.5 Not to exceed 25 hrs weekly Salary,plss \$100.00 longevity
28	Beiermeister, Kimberly	Rescind	Lunch/Recess Aide	William Mason	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
29	Colaiacovo, Diane	Amend	Classroom Aide	Woodmont	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.7 Not to exceed 25 hrs weekly
30	Colaiacovo, Diane	Rescind	Lunch/Recess Aide	Woodmont	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
31	Defilippo, Lucia	Amend	Classroom Aide	Woodmont	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.11 Not to exceed 25 hrs weekly

32	Defilippo, Lucia	Rescind	Lunch/Recess Aide	Woodmont	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
33	Gray, Pamela	Amend	Classroom Aide	Cedar Hill	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.13 Not to exceed 25 hrs weekly Salary, plus \$200.00 longevity
34	Gray, Pamela	Rescind	Lunch/Recess Aide	Cedar Hill	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
35	Jantzen, Meghan	Amend	Classroom Aide	Valley View	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.15 Not to exceed 25 hrs weekly
36	Jantzen, Meghan	Rescind	Lunch/Recess Aide	Valley View	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
37	Krase, Lisa	Amend	Classroom Aide	Cedar Hill	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.17 Not to exceed 25 hrs weekly
38	Krase, Lisa	Rescind	Lunch/Recess Aide	Cedar Hill	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
39	Penque, LeMing	Amend	Classroom Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.23 Not to exceed 25 hrs weekly Salary, plus \$300.00 longevity
40	Penque, LeMing	Rescind	Lunch/Recess Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
41	Sussman, Patricia	Amend	Classroom Aide	Valley View	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.26 Not to exceed 25 hrs weekly
42	Sussman, Patricia	Rescind	Lunch/Recess Aide	Valley View	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
43	Wilets, Carol	Amend	Classroom Aide	Woodmont	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Supersedes action on 05/12/20; L.6.1.29 Not to exceed 25 hrs weekly
44	Wilets, Carol	Rescind	Lunch/Recess Aide	Woodmont	N/A	\$18.98 hourly	09/01/20 - 06/30/21	
45	Trovato, Lisa	Amend	Classroom Aide	William Mason	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 08/18/20; L.3.8 Not to exceed 25 hrs weekly
46	DiCerbo, Jill	Amend	Classroom Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Supersedes action on 08/18/20; L.3.9 Not to exceed 25 hrs weekly

47	Andes, Richard	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
48	Boninfante, Lauren	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
49	Carey, Daniel	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
50	Dolch, Kimen	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
51	Elwood, Deana	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
52	Harrington, Susan	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
53	Jarvie, Debra	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
54	Kalman, Aaron	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
55	Kao, Kimberly	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
56	Lodato, Anthony	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
57	MacIver, Kenneth	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
58	McManus, James	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
59	Migliore, Gabriella	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
60	Monastero, Carlyn	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
61	Mosera, Caitlin	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
62	Mosera, Richard	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
63	Portnoff, Nicole	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
64	Sheehan, Rebecca	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
65	Stephenson, Cortney	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
66	VanderMay, Katherine	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions

67	Viscardo, Kristi	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
68	Wallace, Andrea	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
69	Zangrilli, Karen	Approve	Teaching Summer PD Sessions	District	N/A	\$150.00 per session	08/24/20 - 09/01/20	Post Approve Not to exceed 6 sessions
70	Marotta, Alyssa	Approve	PSAT Coordinator	MTHS	N/A	\$1,000.00	08/15/20 - 11/15/20	Post Approve
71	Pizzo, Theresa	Approve	PSAT Assistant	MTHS	N/A	\$600.00	08/15/20 - 11/15/20	Post Approve
72	Santangelo, Kathleen	Approve	PSAT Assistant	MTHS	N/A	\$600.00	08/15/20 - 11/15/20	Post Approve
73	DeLosSantos, Joanna	Approve	½ Salary Adjustment-Italian	MTHS	BA/6	\$9,392.17	09/1/20 - 06/30/21	
74	Festa, Matthew	Approve	½ Salary Adjustment- Italian	MTHS	MA/8	\$10,727.17	09/1/20 - 06/30/21	
75	Morgenroth, Donald	Approve	½ Salary Adj. Technology	MTHS	BA/19	\$14,176.67	09/1/20 - 06/30/21	
76	Morgenroth, Donald	Approve	½ Salary Adj. CAD	MTHS	BA/19	\$14,176.67	09/1/20 - 06/30/21	
77	Pflug-Moench, Sharon	Approve	½ Salary Adjustment- Art	MTHS	MA30/19	\$17,322.50	09/1/20 - 06/30/21	
78	Przetak, Rosa	Approve	½ Salary Adj.- Spanish	MTHS	MA30/17	\$16,122.17	09/1/20 - 06/30/21	
79	Villarosa, Hillary	Approve	½ Salary Adjustment French	MTHS	MA30/18	\$16,814.17	09/1/20 - 06/30/21	
80	Ramirez, Danilo	Approve	½ Salary Adj.- Spanish	MTHS	MA30/18	\$16,814.17	09/1/20 - 06/30/21	
81	DeFiori, Christy	Amend	Summer Guidance	MTHS	MA30/9	\$344.49 Per diem	07/01/20 - 08/31/20	Supersedes action on 07/14/20; L.3.34 Not to exceed 7 days
82	Garcia-Cunha, Kim	Amend	Summer Guidance	MTHS	MA30/19	\$519.68 Per diem	07/01/20 - 08/31/20	Supersedes action on 07/14/20; L.3.35 Not to exceed 7 days
83	Levy, Leslie	Amend	Summer Guidance	MTHS	MA30/14	\$414.94 Per diem	07/01/20 - 08/31/20	Supersedes action on 07/14/20; L.3.37 Not to exceed 7 days
84	Marotta, Alyssa	Amend	Summer Guidance	MTHS	MA30/7	\$335.34 Per diem	07/01/20 - 08/31/20	Supersedes action on 08/18/20; L.3.17 Not to exceed 7 days

85	McClosky, Naomi	Amend	Summer Guidance	MTHS	MA30/19	\$528.68 Per diem	07/01/20 - 08/31/20	Supersedes action on 07/14/20; L.3.39 Not to exceed 7 days
86	McGinness, Amelia	Amend	Summer Guidance	MTHS	MA30/9	\$344.49 Per diem	07/01/20 - 08/31/20	Supersedes action on 07/14/20; L.3.40 Not to exceed 7 days
87	Emery, Amy	Approve	Additional Hours As Needed	District	N/A	\$16.39 hourly	09/08/20 - 12/31/20	Not to exceed 27.5 combined hours weekly
88	Scrufari, Justin	Approve	Long Term Sub Social Studies	Lazar	N/A	\$272.03 per diem	09/01/20 - 11/20/20	Replaces MB
89	Prentice, Jessica	Approve	Long Term Sub English	Lazar	N/A	\$272.03 per diem	09/01/20 - 11/20/20	Replaces MM
90	Choi, Claire	Approve	Long Term Sub Elementary School Teacher	Cedar Hill	N/A	\$115.71 Per diem	09/01/20 - 11/20/20	Replaces JB Rate reflects difference in Para and Teacher pay

#### L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Gonzalez, Jacqueline	Approve	Band Front Advisor MTHS	N/A	\$4,233.00	09/01/20 - 06/30/21	
2	Alston, Megan	Approve	Winds Advisor MTHS	N/A	\$2,650.00	09/01/20 - 06/30/21	Non MTEA Stipend
3	Einstein, Heather	Approve	Science Research Molecular Biology MTHS	N/A	\$1,000.00	09/01/20 - 06/30/21	
4	Finn, Jessica	Approve	Science Research MTHS	N/A	\$1,000.00	09/01/20 - 06/30/21	
5	Salazar, Rachel	Approve	Science Research MTHS	N/A	\$1,000.00	09/01/20 - 06/30/21	
6	Andes, Richard	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
7	Bongiovanni, Stephanie	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
8	Boschetti, Samantha	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
9	Brown, Kevin	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
10	Dorsey-Gordon, Max	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed

11	Einstein, Heather	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
12	Harrington, Susan	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
13	Havington, Andrew	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
14	Hyde, Meagan	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
15	Kalman, Aaron	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
16	Migliore, Gabriella	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
17	Rogic, Casey	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
18	Rolfe, Paul	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
19	Runne, Keith	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
20	Sheehan, Rebecca	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
21	Trzepinska, Christopher	Approve	AM Library Stipend MTHS	N/A	\$22.00 hourly	09/01/20 - 06/30/21	As needed
22	Andes, Richard	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed
23	Finn, Jessica	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed
24	Kalman, Aaron	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed
25	McManus, James	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed
26	Parsloe, Victoria	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed
27	Slezak, Kathryn	Approve	Saturday Detention MTHS	N/A	\$25.00 hourly	09/01/20 - 06/30/21	As needed

**L.5: Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree/Step	Salary	Effective Date	Term. Date
1	Sheira, Omr	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	9/1/20	6/30/21

2	Burkert, Daniel	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	9/1/20	6/30/21
3	Olimpio, Alexander	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	9/1/20	6/30/21

**L.6: Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2020-21 school year:

	Provisional Teacher	Action	Location	Fee	Mentor	Start Date	End Date
1	Kim, Danielle	Rescind	Valley View	\$550.00	Lauren Rittenhouse	9/1/2020	6/30/2021
2	Green, Jordan	Rescind	Lazar	\$550.00	Chelsea DiDiego	9/1/2020	6/30/2021
3	Green, Jordan	Approve	Lazar	\$550.00	Janice Scharf	9/1/2020	6/30/2021
4	Bayan, Dallal	Rescind	Cedar Hill	\$550.00	Maureen Kennedy	9/1/2020	6/30/2021
5	Scrufari, Justin	Approve	Lazar	\$219.96	Leslie McKenna-Walch	9/1/2020	11/20/2020

**L.7: Summer Assignments**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the Extended School Year (ESY) Employees and summer compensation for the Child Study Team (CST) Employees, [Document L.7](#).

**L.8: Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2019-2020 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective/Term. Date	Discussion
1	Koutas, Melissa	Approve	Lazar	MA/9	\$65,268.00	09/01/20 - 06/30/20	From BA to MA
2	Wilkens, Robert	Approve	MTHS	MA30/8	\$67,918.00	09/01/20 - 06/30/20	From MA to MA30

No additional comments were made.

**Section M: Curriculum, Instruction & Technology**

*Chair, Mr. Palma– Mr. Modrak, Ms. Zuckerman*

**M.1: Professional Day Travel**

**(pursuant to or in excess of Policies # 0147, 3440 and 4440)**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Monaco, Tara	Approve	Virtual	\$ 600.00	Wilson Reading System Intro Course	09/22/20	09/24/20	Title II

**M.2: Contracted Special Services**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Suckno	Approve	Neuropsychiatric Evaluation	\$700.00	103237	09/22/20	10/31/20	

2	NJ Commission for the Blind and Visually Impaired	Approve	Educational Services	\$9,200.00	104994 103255 101193	09/01/20	03/30/20	Post Approve \$5,000.00 2 @ \$2,100.00 each Funds fr. the State Aide Account
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**M.3: Approval of Field Trips**

No actions are to be considered on this agenda.

**M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

No actions are to be considered on this agenda.

**M.5: Out-of-District Placement**

No actions are to be considered on this agenda.

No additional comments were made.

**Section N: Policy**

*Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

No additional comments were made.

**Section P: Vote on Consent Resolutions**

**Roll Call**

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, without exception.
Mrs. C. Fano	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, abstaining on L.3, 88-90.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

**Section O:**

**Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on September 15, 2020 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on September 15, 2020 at 7:30 p.m. via Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.



**Section Q:****Old Business**

There was no Old Business discussed.

**Section R:****General Board Comment and New Business**

There was no Old Business discussed.

**Section S:****Public Participation**

*(On any item of interest)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Two members of the public spoke.

One member of the public inquired about the extracurricular activities at the schools, particularly the drama and art programs at the High School. Dr. Rovtar responded, indicating that these programs are being evaluated for their successful implementation in a virtual format.

One member questions the restrooms and classroom sanitizing stations. Ms. Slunt responded.

One member discussed the replacement teachers. Dr. Rovtar responded, indicating the classroom format for the in-person and virtual students.

One member discussed school safety and the additional entrances into the buildings. Dr. Rovtar responded, indicating that the staff is located at each entrance and that the doors are locked when staff members return to the building.

**Section T:****Adjournment**

A motion was made by Mr. Palma and seconded by Dr. Modrak to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary