

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION
Virtual Meeting

Agenda

Regular Meeting of the Board of Education

Tuesday, June 2, 2020

Call to Order by President Grau

Time: 7:00 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Mrs. Christine Fano		
Dr. David Modrak		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, President		

Also, Present: Superintendent of Schools, **Dr. Rene Rovtar**
School Business Administrator, **Ms. Katine Slunt**
Assistant Superintendent, **Dr. Casey Shorter**
Assistant Superintendent for Curriculum & Instruction, **Ms. Andrea Woodring**
Board Attorney, **Stephen Edelstein**

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on June 2, 2020, at ____ p.m. to discuss:

- 1) Legal Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____

All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at ____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Mrs. Christine Fano		
Dr. David Modrak		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, President		
High School Student Representatives		
Christopher Arena		
Srikar Gudimella		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2020.

Section E:

High School Student Representatives Report

Section F:

Superintendent's Report

Remarks:

Update on Graduation Plans

Presentations:

Recognition of faculty and staff that have retired between May 2, 2019 and June 2, 2020:

Montville Township High School

Nanette Delgrosso

Sarah Lawler

Barbara McEnerney-Fahey

Erma Pietrucha

Joanne Zoppo

Wendy Zwoboda

Valley View School

Cecilia Delgado

Robert R. Lazar Middle School

Kathy Zajac

BOE Central Office

Patti Drobish

Special Services

Donna Hall

Janet Young

Recognition of Student Achievement:

2019-20 Valedictorian- Christine Sun

2019-20 Salutatorian- Kiara Moon

Recognition of 2019-20 Student Representatives to the Board of Education:

Christopher Arena

Strikar Gudimella

Good News & Progress in Our Schools:

Congratulations on the following outstanding New Jersey Math League Results for 2019-2020"

Seventh Grade Regional Standings - Robert R. Lazar Middle School - Tied for Fourth Place in Morris County

The Eighth Grade Team came in tied for 10th place in the State Standings with Jason Mao third overall in the state. The Eighth Grade Team took first place in the Morris Regional with Jason Mao in first place, Havish Boda in second place and Joshua Estrin in a tie for fourth place.

Business Administrator’s Report

Section G:

Committee Reports

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O’Brien Charles Grau	
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Charles Grau	
G.3	Policy & Personnel	David Modrak Christine Fano Michael Rappaport Charles Grau	
G.4	Communications	Michelle Zuckerman Karen Cortellino Michael Rappaport Charles Grau	
G.5	Safety & Security	Michael O’Brien Joseph Daughtry Christine Fano Charles Grau	
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	
	Delegate Liaisons: M.C.S.B.A.	Michael O’Brien	
	Delegate Liaisons: M.C.E.S.C.	Michael Rappaport	
	Delegate Liaisons: D.A.C.	Michael Palma	
	Delegate Liaisons: Montville Athletic Boosters	Michael O’Brien	
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	

	P.T.C. Liaisons: Hilldale	Charles Grau	
	P.T.C. Liaisons: Valley View	Joseph Daughtry	
	P.T.C. Liaisons: William Mason	Christine Fano	
	P.T.C. Liaisons: Woodmont	Michael Palma	
	P.T.C. Liaisons: Lazar Middle	David Modrak Michael Rappaport	
	P.T.C. Liaisons: High School	Michelle Zuckerman Michael O'Brien	

Section H: Public Participation

(For items on the agenda only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Section I:

Board

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- | | |
|--------------|------------------------------------|
| May 26, 2020 | Executive Session, Regular Meeting |
| May 26, 2020 | Public Session, Regular Meeting |

Section J:

Administration

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

No actions are to be considered on this agenda.

J.3: Annual Approval of the Observation and Evaluation Rubrics for Principals, Teachers and Paraprofessionals

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the observation and evaluation rubrics for staff members for the 2020-2021 school year as listed below:

- Principals/Supervisors - New Jersey Principal Evaluation for Professional Learning Observation Instrument
- Teachers - Charlotte Danielson Framework for Teaching
- Paraprofessionals - Paraprofessional Evaluation/Conference Form

Section K:

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien

K.1: Payment of Bills

No actions are to be considered on this agenda.

K.1.A: Payment of Transportation Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment for Transportation Services for the period of April 29, 2020 – June 2, 2020, in the amount of, as attached in [Document K.1.a:](#)

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 495,947.94
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K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in [Document K.4](#), have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2019-2020 Fiscal Year

No actions are to be considered on this agenda.

K.6: Contract Bid Award – Restroom Renovations, Montville Township High School

WHEREAS, on May 20, 2020, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Restroom Renovations for the Montville Township Board of Education at Montville Township High School;

WHEREAS, the lowest numerical bid was submitted by **Billy Contracting and Restoration, Inc.**, in the amount of **\$82,000.00**. The total bid also includes an allowance of **\$20,000.00** to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **Billy Contracting and Restoration, Inc.**, to be the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to **Billy Contracting and Restoration, Inc.**, and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Billy Contracting and Restoration, Inc.**, and the approval of the insurance information, performance and payment bonds, and other required documentation from **Billy Contracting and Restoration, Inc.**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Billy Contracting and Restoration, Inc.**, totaling **\$82,000.00**.

K.7: Contract Bid Award – Locker Room Renovations, Lazar Middle School

WHEREAS, on May 20, 2020, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Locker Room Renovations for the Montville Township Board of Education at Lazar Middle School, and; WHEREAS, the lowest numerical bid was submitted by Northeastern Interior Services LLC, in the amount of **\$248,000.00**, alternate #1 of **\$8,500.00** and alternate #2, of **\$15,000.00**, for a total contract amount of **\$271,500.00**. The total bid also includes an allowance of **\$30,000.00** to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined Northeastern Interior Services LLC, to be the lowest responsive and responsible bidder. BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to Northeastern Interior Services LLC, and to obtain all documentation required thereby; and BE IT FURTHER RESOLVED, that upon receipt of the signed contract from Northeastern Interior Services LLC, and the approval of the insurance information, performance and payment bonds, and other required documentation from Northeastern Interior Services LLC, the Business Administrator is authorized to return the bid securities to the remaining bidders; and BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to Northeastern Interior Services LLC, totaling **\$271,500.00**.

Section L: Personnel *Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Reilly, Alyssa	Maternity Leave	Social Studies Teacher MTHS	09/01/20	6	09/11/20	09/11/20	N/A	10/05/20	Dates subject to change based on delivery
2	Yanofsky, Alessandra	Amend Maternity Leave	Language Arts Teacher MTHS	02/03/20	7	02/12/20	02/12/20	05/31/20	09/01/21	Supersedes action on 01/21/2020; L.1.1

L.2: Resignations, Retirements, Terminations

No actions are to be considered on this agenda.

L.3: Appointments and Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Nasisi, Dante	Approve	P/T Tech Help	District	N/A	\$12.00 hourly	06/03/20 - 06/30/20	Not to exceed 20 hours weekly

2	Koch, Janice	Transfer	Basic Skills Teacher	Cedar Hill	BA/13	\$66,053.00	09/01/20 - 06/30/21	From Elementary School to BSI Teacher Salary includes \$700.00 longevity
3	Pierce, Stephanie	Approve	Replacement Teacher Language Arts	MTHS	N/A	\$54,405.00	09/01/20 - 06/30/21	Replaces AY
4	Bayan, Dallal	Approve	Special Education Teacher ABA	Cedar Hill	MA/3	\$61,106.00	09/01/20 - 06/30/21	Replaces YB

L.4: Adjustments and Stipends

No actions are to be considered on this agenda.

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the attached list of the 2020-21 district Substitutes: [Document L.5](#)

L.6: Home Instruction Services

No actions are to be considered on this agenda.

L.7: Degree Changes

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2019-2020 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Brennan, Scott	Approve	William Mason	MA30/12	\$75,983.00	09/01/20 - 06/30/21	From MA to MA30
2	Gorgia, Lucia	Approve	William Mason	MA30/15	\$87,768.00	09/01/20 - 06/30/21	From MA to MA30
3	Kardish, Jaimee	Approve	Valley View	MA/8	\$64,363.00	09/01/20 - 06/30/21	From BA to MA
4	Keneally, Jennifer	Approve	MTHS	BA30/13	\$69,453.00	09/01/20 - 06/30/21	From BA to BA30
5	Lopez, Daniella	Approve	William Mason	MA30/12	\$75,983.00	09/01/20 - 06/30/21	From MA to MA30
6	Marotta, Alyssa	Approve	MTHS	MA30/7	\$67,068.00	09/01/20 - 06/30/21	From MA to MA30
7	Rivera, Laura	Approve	MTHS	MA30/13	\$79,053.00	09/01/20 - 06/30/21	From MA to MA30

Section M: Curriculum, Instruction & Technology

Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Slunt, Katine	Approve	Online	\$ 95.00	Webinar - Ethics and Internal Controls	06/05/20	06/05/20	Professional Growth
2	Slunt, Katine	Post Approve	Online	\$ 100.00	NJASBO Audit Review & GASB84 Webinar (3 sessions)	05/18/20	05/27/20	Professional Growth

M.2: Contracted Special Services

No actions are to be considered on this agenda.

M.3: Approval of Field Trips

No actions are to be considered on this agenda.

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

M.5: Out-of-District Placement

No actions are to be considered on this agenda.

Section N: Policy

Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Section P: Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Mrs. Christine Fano						
Dr. David Modrak						
Mr. Michael O'Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Section O:

Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on June 16, 2020 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on June 16, 2020 at 7:30 p.m. via Virtual Meeting

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Section Q:

Old Business

Section R:

General Board Comment and New Business

Discussion of Proposal to Recognize Spring 2020 Athletes

Section S:

Public Participation

(On any item of interest)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Section T:

Adjournment

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district’s website at www.montville.net for a link to archived Board of Education meetings.