

**TOWNSHIP OF MONTVILLE**  
**BOARD OF EDUCATION**  
**Virtual Meeting**

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, May 12, 2020**

No members of the public were present. President Grau called the meeting to order at 6:43 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring  
Board Attorney, Stephen Edelstein

**Closed Session**

A motion was made by Mr. Palma and seconded by Dr. Cortellino to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on May 12, 2020, at 6:43 p.m. to discuss:

- 1) Student Personnel Matter
- 2) Legal Update
- 3) Superintendent Evaluation

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:31 p.m., with a roll call. All members were present. Diane Maggiore, Assistant to the Business Administrator, was also present.

President Grau welcomed the public and led the flag salute. Fifteen members of the public were present, virtually.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2020.

**Section E:**

**High School Student Representatives Report**

No report was presented by the Student Representatives.

## Section F:

## Superintendent's Report

**Remarks:** President Grau discussed the year-end celebrations and the Governor's latest Executive Order, limiting gatherings for events like graduation. Dr. Rovtar summarized the Executive Order and the guidance from the Office of Emergency Management. Dr. Rovtar introduced Doug Sanford, Principal of Montville Township High School. Mr. Sanford reviewed the decisions, regarding year-end celebrations for the senior class, and closing events for the students of the High School. President Grau thanked Mr. Sanford. Three members of the Board spoke:

Dr. Cortellino thanked the administration for planning the virtual graduation and addressing the other options for celebrations.

Mr. Palma questioned the possibility of car parades, in coordination with the town's safety officers. The administration noted the suggestion.

Mrs. Fano inquired as to the district's knowledge of the Executive Orders prior to the public announcement. Dr. Rovtar responded, indicating that the district is not notified in advance of the public announcement.

## Section H:

## Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Dr. Rovtar provided directions for public participation in the meeting. Five members of the public spoke.

The first member thanked the administration for their communication to the parents on graduation decisions; however, the member requested that other options be considered through the establishment of a Task Force who would plan other celebrations and communicate these dates to the parents. President Grau thanked the member for her suggestions, indicating that Mr. Sanford will contact such volunteers if he needs assistance while planning graduation.

The second member thanked the administration for their communication to the parents on graduation decisions, requesting information on the delivery of yearbooks and caps & gowns to the senior class members. Mr. Sanford responded with details on these deliveries.

The third member thanked the administration for their communication to the parents on graduation decisions; however, the member requested that the Task Force be established to plan other celebrations. President Grau thanked the member for her suggestion, indicating that Mr. Sanford will contact such volunteers if he needs assistance.

The fourth member thanked the administration for their communication to the parents on graduation decisions, but questioned the rescheduling of the prom. Dr. Rovtar discussed the scheduling of the prom after June 30, 2020 and the related insurance issues. Mr. Sanford discussed the possible partnering with a community organization to sponsor a prom after June 30, 2020.

The final member inquired as to how future decisions regarding year-end celebrations will be communicated. Dr. Rovtar indicated that Mr. Sanford will supply information on future decisions through Schoology and P.T.C. posting sites. The member continued, expressing support for the establishment of a Task Force.

## Section F:

## Superintendent's Report

**Presentations:** Dr. Rovtar indicated that the presentation on the NJSLA- Science Assessment for 2018-2019 will be postponed until May 26, 2020.

**Good News & Progress in Our Schools:** Dr. Rovtar congratulated the following students for their achievement of the Girl Scout Gold Award. The Board of Education congratulated the recipients.

*Giovanna Angiolini* led several volunteers in blazing two new trails at Pyramid Mountain Recreation Area. In addition Giovanna hosted a trail cleanup day and invited the Environmental Clubs from MTHS and Lazar Middle School to participate.

*Toniann Bednarz* has always been passionate about cars and wanted to share that passion with others while teaching new drivers to be safe. Toniann created and presented tips on the basics of car mechanics and driver safety to new drivers at MTHS.

*Marissa Bordonaro* advocated for music education in Montville schools by starting a flute ensemble with Lazar Middle School students. Marissa wrote music for the group, led rehearsals, and conducted the ensemble's performance at the Lazar Spring Concert. Marissa also opened up new opportunities for students to pursue music in school by building an instructional website on how to create small ensembles and by laying the groundwork for a junior chapter of the Tri-M Music Honor Society at Lazar.

*Rebecca Sherman* volunteered with an organization called Wise Animal Rescue (WAR). With WAR, Rebecca learned about the obstacles animal rescue faces as well as the plight of the dogs. Rebecca conducted interviews with WAR volunteers, then created multiple videos and blog posts to share findings and emphasize the need to adopt, not shop, for pets and the need to foster.

**Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:** No reports were presented.

**Business Administrator's Report:** Ms. Slunt highlighted the changes to the E.S.I.P. project and the approval of three projects through Phase III of the Referendum.

## Section G:

## Committee Reports

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee's next meeting is scheduled for May 26, 2020 when it will discuss anticipated changes to the 2020-2021 State Aid.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Charles Grau	The Committee had no report.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>David Modrak</b> Christine Fano Michael Rappaport Charles Grau	The Committee discussed the policies listed for second reading.
<b>G.4</b>	<b>Communications</b>	<b>Michelle Zuckerman</b> Karen Cortellino Michael Rappaport Charles Grau	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>Michael O'Brien</b> Joseph Daughtry Christine Fano Charles Grau	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		There were no Ad Hoc Committees.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison discussed the virtual meetings planned, including the Delegate Assembly scheduled for June 27, 2020. The Liaison discussed the N.J.S.B.A. opposition to S2392.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison discussed the next meeting, scheduled for June 18, 2020, virtually.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>Michael Rappaport</b>	The Liaison had no report.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	The Liaison discussed the sale of lawn signs for the graduates as a fundraiser.
	<b>Delegate Liaisons: Montville Athletic Boosters</b>	<b>Michael O'Brien</b>	The Liaison had no report.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Hilledale</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	<b>Christine Fano</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison had no report.

	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>David Modrak Michael Rappaport</b>	The Liaisons had no report.
	<b>P.T.C. Liaisons: High School</b>	<b>Michelle Zuckerman Michael O'Brien</b>	The Liaisons had no report.

**Consent Resolutions**

A motion was made by Dr. Cortellino and seconded by Mr. Palma to approved the following resolutions in a consent motion.

**Section I:**

**Board**

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- April 28, 2020 Executive Session, Regular Meeting
- April 28, 2020 Public Session, Regular Meeting

No additional comments were made.

**Section J:**

**Administration**

**J.1: Gifts, Grants and Donations**

No actions are to be considered on this agenda.

**J.2: Harassment, Intimidation and Bullying Report**

No actions are to be considered on this agenda.

**J.3 Settlement Agreement: Montville Township School District S.L and D.L. o/b/o C.L.**

RESOLVED, that the Montville Township Board of Education approve the attached Settlement Agreement ([Document J.3](#)), with S.L. and C.L.o/b/o C.L. in the amount of \$42,400.00 for the 2019-2020 & partial 2020-2021 school year.

**J.4 Approval of Revised School Calendar for 2019-2020**

RESOLVED, that the Montville Township Board of Education approve revisions to the 2019-2020 School Calendar. The revised calendar shall reflect Monday, June 1 and Monday, June 8 as "snow days" with no classes scheduled on those days. The revised calendar reflects the state-mandated 180 days of instruction. [Proposed Revised Calendar 2019-2020](#)

**J.5 Opposition of Senate Bill 2392/Assembly 3969 Transmission of Property Tax Revenue to School Districts**

WHEREAS, Senate Bill 2392 and Assembly Bill 3969, currently pending in the state Legislature, would authorize the Department of Community Affairs to permit municipalities to delay or alter the transmission of property tax revenue to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, delaying or altering the transmission of property tax revenue from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote instruction and, therefore, continued timely transmission of all property tax revenue due to the school district is critical for the educational process to continue without interruption; and

WHEREAS, under our state's current structure, municipalities are designated as the authorities to collect property taxes, but those taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, municipal governing bodies are empowered under current law to borrow in order to ensure that full payments to school districts are made;

WHEREAS, the Montville Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes that this legislation would only worsen the situation for our communities; and

WHEREAS, while S-2392/A-3969 would require a municipality to pay a percentage of the revenue due to a school district based on consultation between the state Departments of Community Affairs and Education, the amount of taxes collected at the time and the financial condition of the municipality and school district, it does not address subsequent payment to the school district to make up the full shortfall amount; and

WHEREAS, as currently written, S-2392/A-3969, which is designed to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education urges the State Legislature and Governor to oppose S-2392/A-3969; and be it further

RESOLVED, that this resolution be delivered to Governor Philip D. Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, and the Legislative District’s representatives in the state Senate and General Assembly; and be it further

RESOLVED, that a copy of this resolution be forwarded to the New Jersey School Boards Association.

Dr. Cortellino supported the changes to the 2019-2020 School Calendar, indicating that the staff is deserving of the additional days.

**Section K: Facilities and Finance**

*Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien*

**K.1: Payment of Bills**

No actions are to be considered on this agenda.

**K.2: Transfer of Funds**

No actions are to be considered on this agenda..

**K.3: Financial Reports**

No actions are to be considered on this agenda.

**K.4: Use of Facility Requests**

No actions are to be considered on this agenda.

**K.5: Approval of the Professional and Other Service Providers for the 2019-2020 Fiscal Year**

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
<b>New Contract:</b>				
1	Josten’s Inc. / Meridian	Summer Printing 2020-2021	\$ 8,057.50	\$ 7,931.25
2	Ridgewood Press	Summer Printing 2020-2021	15,440.00	18,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Unused Sick and Vacation Day Payout Approval (Revised)**

RESOLVED, that the Montville Township Board of Education approves the revised unused sick and vacation day payout to the following staff:

Name	Sick Days	Vacation Days	Amount Due
Pietrucha, Erma	1.5	20.0	\$3,977.60

**K.7: Subscription Busing Rates: 2020-2021**

BE IT RESOLVED that the Montville Township Board of Education approve the following subscription busing rates for the 2020-2021 school year:

- Grades K-5 \$250.00 per rider
- Grades 6-12 \$350.00 per rider

BE IT FURTHER RESOLVED that the School Business Administrator is authorized to advertise said rates and commence the acceptance of subscribers.

**K.8: Contract Award: E.S.I.P. Phase II Solar Project**

WHEREAS, pursuant to a proposal and evaluation process (the “RFP Process”) the Montville Township Board of Education (the “Board”) had awarded the base proposal to Solar Landscape for a power purchase agreement (the " Solar PPA") for a term of fifteen (15) years for the installation and maintenance of photovoltaic panels for the purpose of generating electricity at the following schools:

Cedar Hill Elementary School, Valley View Elementary School, Robert R. Lazar Middle School, William Mason Elementary School and Woodmont Elementary School (the “Elementary and Middle Schools Solar Panels”); and

WHEREAS, as part of the RFP Process, the Board determined to consider the award of the alternate included in the Proposal with respect to the installation of solar panels at Montville High School (the “High School Solar Panels”) upon an analysis that the cost of Montville High School roof improvements of approximately \$1.2 million (the “High School Roof Improvements”) to be undertaken as part the Board’s Energy Savings Improvement Program (the “ESIP”) would be covered, along with all the other projects, by the additional savings produced by the High School Solar Panels along with the Elementary and Middle Schools Solar Project and other energy savings produced by the ESIP; and

WHEREAS, the Board has determined that the additional energy savings projected from the High School Solar Panels of approximately \$1 million along with the Elementary and Middle Schools Solar Panels and other energy savings produced by the ESIP will be sufficient to cover the costs of the ESIP projects including the High School Roof Improvements; and

WHEREAS, the Board now seeks to amend the award of the Solar PPA to **Solar Landscape** include the High School Solar Panels in accordance with its proposed price of \$.0365 (Three and 65/100 Cents) per kilowatt hour (kWh) as provided in its original proposal and subject to adjustment as set forth in its proposal, which price, when added to the Elementary and Middle Schools Solar Panels savings, is estimated to generate approximately \$2.3 million in energy savings to the Board over the term of the Solar PPA; and;

WHEREAS, the Board also seeks to amend the contract with **Honeywell International** to reflect that the High School Roof Improvements will be undertaken as part of the Energy Savings Plan; and

WHEREAS, the Board also seeks to increase the amount of the ESIP lease financing to include the financing of the High School Roof Improvements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Montville as follows:

1. The Solar PPA award to **Solar Landscape** is hereby amended to include the High School Solar Panels at its proposed price of \$.0365 (Three and 65/100 Cents) per kilowatt hour (kWh) and subject to adjustment as set forth in its proposal in accordance with the terms stated in the RFP and its addenda, as applicable.
2. The Board authorizes the Business Administrator to execute the Solar PPA substantially in the form included in the RFP subject to review and recommendation of the Board’s attorneys, and additionally authorizes its staff and counsel to take such actions and prepare and execute such other and further documents as shall be necessary to implement this Resolution.
3. The Board hereby approves an increase in an amount not to exceed \$970,000 in the contract with **Honeywell International** (which amount is net of a credit in the current contract) for the installation of the High School Roof Improvements resulting in a total contract amount of \$3,596,637. The Board additionally authorizes the execution and delivery of a revised contract with Honeywell with respect to same.
4. The Board hereby increases the ESIP lease financing authorization by \$1,260,000 to finance the High School Roof Improvements resulting in a total lease amount of \$3,695,632. This additional lease purchase financing amount shall be awarded and executed in accordance with the provisions of the resolution adopted by the Board on April 3, 2019 pursuant to which the Board received bids for lease financing in one or more series, subject to adjustment. The Business Administrator/Board Secretary is hereby authorized award this additional lease purchase financing to **T. D. Equipment Finance**, the original successful bidder.
5. This resolution shall take effect immediately.

**K.9: Contract Bid Award – Montville Township High School Roof Replacement**

WHEREAS, on March 31, 2020, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Roof Replacement for the Montville Township Board of Education at Montville Township High School, and;

WHEREAS, the lowest numerical bid was submitted by **Barret Roof, Inc.**, in the amount of **\$1,400,000.00**. The total bid also includes an allowance of **\$75,000.00** to be used for unforeseen conditions and for other work the board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **Barret Roof, Inc.**, to be the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to **Barret Roof, Inc.** and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Barret Roof, Inc.**, and the approval of the insurance

information, performance and payment bonds, and other required documentation from **Barret Roof, Inc.**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Barret Roof, Inc.**, totaling **\$1,400,000.00**.

**K.10: Contract Bid Award – Valley View Elementary School RTU Replacement**

WHEREAS, on April 7, 2020, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Valley View Elementary School RTU Replacement for the Montville Township Board of Education at Valley View Elementary School (“Project”); and

WHEREAS, the lowest numerical bid was submitted by **Iron Mountain Mechanical LLC.**, in the amount of **\$541,995.00**. The total bid also includes an allowance of **\$30,000.00** to be used for unforeseen conditions and for other work the board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **Iron Mountain Mechanical LLC.**, to be the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to **Iron Mountain Mechanical LLC.**, and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Iron Mountain Mechanical LLC.**, and the approval of the insurance information, performance and payment bonds, and other required documentation from **Iron Mountain Mechanical LLC.**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Iron Mountain Mechanical LLC.**, totaling **\$541,995.00**.

**K.11: Contract Bid Award – Montville Township BOE Destratification Fans**

WHEREAS, on April 7, 2020, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Montville Township BOE Destratification Fans for the Montville Township Board of Education at Montville Township High School and Robert R. Lazar Middle School (“Project”); and

WHEREAS, the lowest numerical bid was submitted by **TSUJ Corporation**, in the amount of **\$109,770.00**, and alternate #1 of **\$23,770.00** for a total contract amount of **\$133,540.00**. The total bid also includes allowance of **\$10,000.00** for the Montville Township High School and **\$10,000.00** for Robert R. Lazar Middle School to be used for unforeseen conditions and for other work the board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **TSUJ Corporation**, to be the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to **TSUJ Corporation**, and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **TSUJ Corporation**, and the approval of the insurance information, performance and payment bonds, and other required documentation from **TSUJ Corporation**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **TSUJ Corporation**, totaling **\$133,540.00**.

No additional comments were made.

**Section L:**

**Personnel**

*Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Murawski, Norma	Maternity Leave	Elementary School Teacher Woodmont	09/04/20	0	09/04/20	09/04/20	N/A	11/30/20	Dates subject to change based on delivery
2	Epstein, Melissa	Rescind Maternity Leave	Special Education Teacher Woodmont	05/18/20	26	N/A	N/A	N/A	09/01/20	
3	Shuller, Catherine	Amend Maternity Leave	Math Teacher Lazare	02/18/20	48	05/04/20	05/04/20	N/A	09/01/20	Supersedes action on 04/28/20;L.1.1
4	Petrillo, Theresa	Amend Maternity Leave	Special Education Teacher William Mason	09/01/19	21	10/04/19	10/04/19	01/01/20	09/01/21	Supersedes action on 10/15/2019 L.1.3

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	D'Angelo, Jessica	Resignation	Media Specialist	Cedar Hill	06/30/20	
2	Koehler, Erica	Resignation	Elementary Spanish Teacher	District	06/30/20	

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Streep, Gabrielle	Approve	½ Salary Adj. Elementary School Teacher	Valley View	MA/8	\$10,510.50 Prorated @ \$1,261.26	05/26/20 - 06/30/20	Replaces JM
2	Shorter, Casey	Approve	Assistant Superintendent	Central Office	N/A	\$192,000.00	07/01/20 - 06/30/21	
3	Woodring, Andrea	Approve	Assistant Superintendent Curriculum/ Instn	Central Office	N/A	\$170,942.00	07/01/20 - 06/30/21	
4	Slunt, Katine	Approve	Business Administrator	Business Office	N/A	\$174,165.00	07/01/20 - 06/30/21	



5	Marinello, Susan	Approve	District Communications Summer Hours	District	N/A	\$48.44 hourly	07/01/20 - 08/31/20	Not to exceed 150 hours
6	Volltrauer, Heather	Approve	Long Term Substitute Math Teacher	Lazar	N/A	\$272.03 per diem	09/01/20 - 12/23/20	Replaces EA
7	Micci, Amylynn	Transfer	Kindergarten Aide	Hilldale	N/A	\$21.53 hourly	09/01/20 - 06/30/21	Not to exceed 19 hours weekly From Para position Replaces DS
8	Micci, Amylynn	Transfer	Lunch/Recess Aide	Hilldale	N/A	\$18.98 hourly	09/01/20 - 06/30/21	Not to exceed 5 hours weekly- from Para position Replaces DS
9	Green, Jordan	Approve	Music Teacher	Lazar	BA/3	\$54,405.00	09/01/20 - 06/30/21	Replaces KJ
10	Yu, Amy	Approve	P/T ESL Teacher	Elementary Schools	BA/3	\$36,451.35	09/01/20 - 06/30/21	.67 FTE New Budgeted Position
11	Gentile, Jacqueline	Approve	Special Education Teacher	MTHS	MA/4	\$61,753.00	09/01/20 - 06/30/21	Replaces WZ
12	Jasenovic, Ellis	Approve	Symphonic Band Teacher	MTHS	BA/7	\$57,003.00	09/01/20 - 06/30/21	Replaces DP
13	Schott, Kayla	Approve	Elementary Spanish Teacher	District	BA/3	\$54,405.00	09/01/20 - 06/30/21	Replaces EK

**L.4: Adjustments and Stipends**

No actions are to be considered on this agenda.

**L.5: Appointment of Substitutes**

No actions are to be considered on this agenda.

**L.6: Annual Reappointments**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following reappointments for the 2020-2021 School Year:

- L.6.1 Classroom/Recess Aides
- L.6.2 Special Education Paraprofessionals
- L.6.3 Unaffiliated Staff
- L.6.4 Revised MTEA Secretaries
- L.6.5 Revised MTEA Maintenance Custodians
- L.6.6 Revised MTAA Principals Directors

**L.7: Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2020-2021 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Kao, Kimberly	Approve	Cedar Hill	MA30/8	\$67,918.00	09/01/20 - 06/30/21	From MA to MA30

2	Evans, Cheryl	Approve	MTHS	MA30/17	\$97,433.00	09/01/20 - 06/30/21	From MA to MA30, includes \$700.00 longevity
3	Van Horn, Kelly	Approve	MTHS	MA30/11	\$73,093.00	09/01/20 - 06/30/21	From MA to MA30
4	Fuhrmann, Laura	Approve	MTHS	MA/9	\$65,268.00	09/01/20 - 06/30/21	From BA to MA

No additional comments were made.

## Section M: Curriculum, Instruction & Technology

*Chair, Mr. Palma– Mr. Modrak, Ms. Zuckerman*

### M.1: Professional Day Travel

**(pursuant to or in excess of Policies # 0147, 3440 and 4440)**

No actions are to be considered on this agenda.

### M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Silvergate Prep	Approve	Hospital Home Instruction	\$275.00	104651	03/09/20	03/13/20	Post Approve Student in Partial Hospitalization Program
2	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$390.00	103871	02/21/2020	02/21/2020	Post Approve Balance after Insurance Payment
3	American Tudor, Inc.	Approve	Hospital Home Instruction	\$295.00 \$1,652.00	101175 101409	02/11/20 02/03/20	02/13/20 03/13/20	Post Approve Students in Partial Hospitalization Program
4	Tobii Dynavox	Approve	Rental Eye Gaze Device	\$2,125.00	103044	05/18/2020	06/19/2020	\$425.00 per/wk for 5 weeks
5	Morristown Memorial Hosp	Approve	Neurological Evaluation	\$675.00	104363	05/13/2020	06/30/2020	

### M.3: Approval of Field Trips

No actions are to be considered on this agenda.

### M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

### M.5: Out-of-District Placement

No actions are to be considered on this agenda.

### M.6: New Textbooks

RESOLVED, that the Montville Township Board of Education approve the following textbooks: [Document M.6.1](#)

	Subject	Publisher	No. of Books
1	ESL Beginner, Intermediate & Advanced (K-5)	National Geographic Learning- Cengage Learning	165
2	ESL Beginner, Intermediate & Advanced (6-8)	National Geographic Learning- Cengage Learning	23
3	ESL I-IV (9-12)	National Geographic Learning- Cengage Learning	123
4	ESL I - Beginner/Newcomer (6-12)	Hampton-Brown Company, Inc.	22

No additional comments were made.

**Section N: Policy**

*Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for the first reading on April 28, 2020 and has entertained public comment since that time;

- Policy 1581** DOMESTIC VIOLENCE ([Document N.2.1.](#))
- Policy 2422** HEALTH AND PHYSICAL EDUCATION ([Document N.2.2](#))
- Policy 3421.13** POSTNATAL ACCOMMODATIONS (TEACHING STAFF MEMBERS) ([Document N.2.3](#))
- Policy 4421.13** POSTNATAL ACCOMMODATIONS (SUPPORT STAFF MEMBERS) ([Document N.2.4](#))
- Policy 5330** ADMINISTRATION OF MEDICATION ([Document N.2.5](#))
- Policy 7243** SUPERVISION OF CONSTRUCTION ([Document N.2.6](#))
- Policy 8210** SCHOOL YEAR ([Document N.2.7](#))
- Policy 8220** SCHOOL DAY ([Document N.2.8](#))
- Policy 8462** REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN ([Document N.2.9](#))
- Regulation 1581** DOMESTIC VIOLENCE ([Document N.2.10](#))
- Regulation 5330** ADMINISTRATION OF MEDICATION ([Document N.2.11](#))
- Regulation 8220** SCHOOL CLOSINGS ([Document N.2.12](#))

BE IT FURTHER RESOLVED, that Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

No additional comments were made.

**Section P: Vote on Consent Resolutions**

**Roll Call**

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, without exception.
Mrs. C. Fano	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

**Section O: Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on May 26, 2020 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on May 26, 2020 at 7:30 p.m. in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Section Q:**

**Old Business**

No Old Business was discussed.

**Section R:**

**General Board Comment and New Business**

Dr. Cortellino recognizes the teaching staff for Teacher Appreciation Week. The Board thanked the teachers.

Mrs. Fano discussed a petition to Governor Murphy regarding graduation. President Grau suggested that Mrs. Fano forward this petition to the Board members for consideration.

President Grau reminded the Board of the next meeting, scheduled for May 26, 2020.

**Section S:**

**Public Participation**

*(On any item of interest)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Five members of the public spoke.

One member requested a date be set for in-person graduation and the establishment of the Task Force mentioned earlier. President Grau thanked the member for her suggestion, indicating that Mr. Sanford will contact such volunteers if he needs assistance.

The second member requested that the administration remember the kids and create events that rally around the senior class members. The member continued, indicating that the funds raised should be used in accordance with the wishes of the senior class. President Grau thanked the member for her suggestions.

The third member indicated that the parents should form one voice to respond to the communications provided. Dr. Rovtar suggested that the parents select a spokesperson to speak on their behalf.

The fourth member discussed prom and other year-end events advertised by other towns. Dr. Rovtar responded to these rumors, indicating that the administration of the noted districts have indicated that no such events have been planned.

The final member discussed a parent group to sponsor the prom. Dr. Rovtar indicated that a group of parents could not sponsor the prom; an organization with insurance could only sponsor the prom.

**Section T:**

**Adjournment**

A motion was made by Mr. Palma and seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 9:06 p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary