

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township Administrative Offices: 86 River Road Montville, New Jersey

Agenda

Regular Meeting of the Board of Education

Tuesday, July 16, 2019

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
 School Business Administrator, Ms. Katine Slunt
 Assistant Superintendent, Dr. Casey Shorter
 Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on July 16, 2019 at ____ p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at ____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

High School Student Representatives Report

Section E

No actions are to be considered on this agenda.

Superintendent's Report

Section F

Remarks:

On June 19, 2019, the District received notification from the New Jersey Department of Education that the 2018-2019 QSAC monitoring process resulted in the Montville Township Public Schools being designated as a "high performing" district on the basis of having attained a score of 80% or higher on the weighted indicators in each of the five areas of the NJQSAC review process. The district's final scores were as follows:

Instruction and Program	93%
Fiscal Management	96%
Governance	100%
Operations	98%
Personnel	100%

Presentations:

Cedar Hill School Character Education Committee - End of the Year Video Presentation

Board of Education Self-Evaluation - Charlene Peterson, NJSBA Field Service Representative

Business Administrator's Report

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	
	Delegate Liaisons: M.C.E.S.C.	John Morella	
	Delegate Liaisons: D.A.C.	Michael Palma	
	Delegate Liaisons: Mustangs	Michael O'Brien	
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	
	P.T.C. Liaisons: Hilldale	David Modrak	
	P.T.C. Liaisons: Valley View	Joseph Daughtry	
	P.T.C. Liaisons: William Mason	Charles Grau	
	P.T.C. Liaisons: Woodmont	Michael Palma	
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	
	P.T.C. Liaisons: High School	Michael O'Brien	

Public Participation *(For items on the agenda only)*

Section H

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statement, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

June 18, 2019 Executive Session, Regular Meeting

June 18, 2019 Public Session, Regular Meeting

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Mr. Robert Sontz	MTHS Cross Country Team/BOE	Purchase a tent to be used at Cross Country Meets	Approximately: \$1,250.00
2	Dr. David Modrak	MTHS Athletic Department	Dumbbells	Approximately \$350.50

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on July 12, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated June 15, 2019 through July 12, 2019.

J.3: Acknowledgement of Bus Evacuation Drills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, acknowledge that in accordance with N.J.A.C. 6A:27-11.2, the following bus evacuation drills were conducted at all district schools between January and June 2019 as attached.

J.4: Acceptance of Student Safety Data System Report - January 1, 2019 to June 30, 2019

WHEREAS the Montville Township Board of Education has received the student Safety Data System (SSDS) Summary Report for the period January 1, 2019 through December June 30, 2019, now:

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, does hereby accept this report as required by law.

J.5: Approval of Board of Education and District Goals 2019-2020

RESOLVED that the Montville Board of Education, upon the recommendation of the Superintendent, approve the following Board of Education and District Goals for the 2019-2020 School Year

2019-2020 Board Goals:

Goal 1: The Board will support the administrative team as they manage the referendum construction to occur during the 2019-2020 school year.

Goal 2: Complete the Board Self-Evaluation through the New Jersey School Boards Association as part of the requirements to become a certified Board of Education.

Goal 3: The Board will expand its celebration of student achievement and accomplishments through presentations at Board meetings and via the dissemination of information through the new district website and social media.

Goal 4: Complete all of the requirements for Board Certification through the New Jersey School Boards Association by December 31, 2021.

2019-2020 District Goals:

Goal 1: Successful completion of the construction aspects of the Referendum and development of plans to address the post-construction beautification of the schools.

Goal 2: Implementation of the Schoology Learning Management System across all grade levels to enhance access to instructional information and resources (according to grade level expectations) and to increase communication with students and parents.

Goal 3: Development and implementation of a plan to expand the district’s Character Education initiatives to encompass a targeted effort to develop good digital citizenship in our students. This plan will also include a component to provide parent information with regard to the negative impact of social media on the lives of students.

Goal 4: Continue the integration of Mindfulness into the district’s culture to address persistent high levels of stress and anxiety within the student body. Encourage the formation of supportive ties between teachers and students.

J.6: Request to Change Cohort Group for QSAC

WHEREAS, the Morris Executive County Superintendent of Schools has indicated a desire to balance the number of school districts in each of the three cohorts for QSAC monitoring; and;

WHEREAS, the Morris Executive County Superintendent of Schools has solicited volunteers from Cohort 3, to which Montville Township Public Schools belongs, to switch to Cohort 1 and participate in QSAC monitoring during the 2019-2020 school year;

NOW, THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, at the recommendation of the Superintendent, requests permission from the New Jersey Department of Education to be moved to Cohort 1 for QSAC monitoring in the 2019-2020 school year.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of June 19, 2019 – July 16, 2019 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	2,452,953.56
	Special Revenue Fund (Fund 20)	In the amount of		11,034.02
	Capital Projects Fund (Fund 30)	In the amount of		894,187.15
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		24,990.58
	MEDLC Fund (Fund 61)	In the amount of		10,287.70
	Investment Trust Fund (Fund 82)	In the amount of		0.00
	Subtotal		\$	3,393,453.01
	Payroll – June (Various Funds)	In the amount of		5,068,698.51
	TOTAL		\$	8,462,151.52

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending June 30, 2019 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of June 2019, as attached in Documents K.3.a and K.3.b, respectively, and
WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:
THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2019-2020 Fiscal Year

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	Adams Gutierrez & Lattiboudere	MTEA Mediation	10,500.00	0.00
2	Theatrical Rights Worldwide (TRW)	License Agreement – The Addams Family	0.00	3,865.00
3	Vista Higher Learning	Digital Textbooks - Spanish	0.00	25,410.00
Revised Contract:				
11	Brain Pop	Classroom Software Application	13,020.00	13,900.00
45	Frontline Technology	Personnel- Attendance Software	14,900.00	17,000.00
46	Frontline Technology	Personnel- Recruiting Software	3,900.00	4,500.00
54	Educational Development Software LLC	HIBster Anti-Bullying Software	3,500.00	3,600.00
61	Learning A-Z	Classroom Software Application	34,692.00	36,150.00
150	World Book School & Library	World book online database	2,850.00	3,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Change Order Requests

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

	Change Order	Action	Location	Net Add:
1	PCO #010	Installation of New Steel Bracket for Generator	High School – 300/400 AC	\$ 9,788.24
2	PCO #011	Installation of Pressure Reducing Valve	High School – 300/400 AC	844.32

BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

K.7: Board Member/Administration Expense Reimbursement

RESOLVED, that the Montville Township Board of Education, approve, in accordance with Policy 6471, all regular official business travel, including attendance at meetings, conferences, and any other gatherings which are not covered by the definitions included in a., b., and c. in Policy 6471 (Regular school district business travel also includes attendance at regularly scheduled In-State County meetings and Department of Education sponsored or association sponsored events provided free of charge and regularly scheduled In-State professional development activities with a registration fee), not exceed \$150 per Administrator or Board member for the 2019-2020 School Year.

K.8: School Lunch Program Biosecurity Plan

RESOLVED, that the Montville Township Board of Education is committed to protecting the health of the children and adults in school buildings by strengthening the safety of foodservice operations. Therefore, the Board requires the creation and implementation of a School Lunch Program Biosecurity Plan that will keep school meals free from intentional contamination and enable the foodservice to respond to threats or incidents of bioterrorism. The plan shall be developed and maintained by the School Business Administrator/Board Secretary.

The School Lunch Program Biosecurity Plan shall be a document that spells out school lunch program policies and procedures that minimize the risk of intentional contamination of food and reduce the risk of illness or death in the school community. The Plan shall describe strategies for preventing threats and incidents of product tampering and food contamination. The Plan shall also include appropriate response actions to be taken should an incident occur. There may be a general Plan for all the schools in the district; however, the Plan will address the specific roles and responsibilities for individual schools or locations where food is served.

The School Lunch Program Biosecurity Plan shall be prepared, revised, and updated in accordance with the requirements of N.J.A.C. 2:36-1.13 - Biosecurity for School Food Service and the U.S. Department of Agriculture, "A Biosecurity Checklist for School Food Service Programs," March 2004 version, as amended and supplemented, as New Jersey's Biosecurity Policy for Child Nutrition Programs.

K.9: Approve – Unused Vacation & Sick Day Payout

RESOLVED, that the Montville Township Board of Education, approve unused sick payout to the following staff:

Name	Vacation Days	Sick Days	Amount Due
Delgado, Cecilia	0	101.0	\$4,040.00
Drobish, Patti	18	150.0	\$11,230.26
Fau, Bonnie	0	118.0	\$4,720.00
Klaskin, Elizabeth	0	39.0	\$1,560.00
Landsman, Rita	0	203.5	\$8,140.00
Lawler, Sarah	0	89.0	\$3,560.00
Matthaei, Catherine	0	238.0	\$9,520.00
Puttevink, Kerry	0	191.5	\$7,660.00
Simon, Anne	0	104.0	\$4,160.00
Yancek, Janice	0	18.00	\$720.00

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's

attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Stoveken, Danielle	Medical Leave	Kindergarten Teacher Woodmont	9/3/19	20	10/10/19	N/A	1/31/20	3/2/20	Includes the use of 4 Personal Days

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Barreiros, Maria	Resignation	Spanish Teacher	Lazar	06/30/2019	Post Approve
2	Pretto, Mary Kate	Resignation	Math Teacher	MTHS	06/30/2019	Post Approve
3	Meng, Liping	Resignation	Mandarin Teacher	MTHS	06/30/2019	Post Approve
4	Schanz, Jamie	Resignation	Social Studies Teacher	MTHS	06/30/2019	Post Approve
5	Leicht, Gail	Resignation	Language Arts Teacher	Lazar	09/01/2019	
6	Brinkman, John	Resignation	Science Teacher	MTHS	07/08/2019	Post Approve
7	Brinkman, John	Resignation	Science Olympiad Co-Advisor	MTHS	07/08/2019	Post Approve

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	DeFiori, Christy	Amend	Summer Guidance	MTHS	MA30/8	\$332.09 per diem	07/01/2019 - 08/31/2019	Not to exceed 7 days Supersedes action on 06/18/2019;L.3.50
2	Scharf, Janice	Approve	After School Orchestra Instruction	Lazar	BA30/19	\$64.22 hourly	09/01/2019 - 06/30/2020	Not to exceed 3 hours weekly
3	Farro, Scott	Approve	Math Teacher	MTHS	MA30/5	\$64,768.00	09/01/2019 - 06/30/2020	Replaces MP
4	Sands, Ashley	Amend	Special Education Teacher	Valley View	MA/8	\$42,252.00	09/01/2019 - 06/30/2020	.67 FTE Supersedes action on 04/30/2019;L.6.1
5	Fischer, Charles	Approve	Extra-Curricular Aide	MTHS	N/A	\$22.67 hourly	03/14/2019 - 05/15/2019	Post Approve Not to exceed 16 hours

6	Huster, Jennifer	Amend	Special Education Teacher SIL	Lazar	BA/9	\$57,058.00	09/01/2019 - 06/30/2020	Supersedes action on 06/18/2019;L.3.20
7	Vander May, Katherine	Approve	Social Studies Teacher	MTHS	BA/3	\$53,505.00	09/01/2019 - 06/30/2020	Replaces JS
8	Huang, Zishan	Approve	Mandarin Teacher	MTHS	MA30/16	\$92,223.00	09/01/2019 - 06/30/2020	Replaces LM
9	Ghumwala, Aleksandra	Rescind	Personal Nurse/Hourly	Special Services	N/A	\$37.50 hourly	09/01/2019 - 06/30/2020	
10	Bombard, Tammy	Approve	1/6 Salary Adjustment Science	MTHS	MA30/19	\$17,147.50 prorated @ \$3,515.26	09/01/2019 - 11/01/2019	Replaces HE
11	Hinz, Jaclynn	Approve	1/6 Salary Adjustment Science	MTHS	MA/9	\$10,628.00 prorated @ \$2,178.74	09/01/2019 - 11/01/2019	Replaces HE
12	Rogic, Casey	Approve	1/6 Salary Adjustment Science	MTHS	MA/7	\$10,418.83 prorated @ \$2,135.85	09/01/2019 - 11/01/2019	Replaces HE
13	Salazar, Rachel	Approve	1/6 Salary Adjustment Science	MTHS	MA30/14	\$13,698.00 prorated @ \$2,808.09	09/01/2019 - 11/01/2019	Replaces HE
14	Varuolo, Anthony	Approve	1/6 Salary Adjustment Language Arts	Lazar	MA30/19	\$17,147.50	09/01/2019 - 06/30/2020	Replaces GL
15	Capman, Jodi	Approve	Long Term Substitute Student Assistance Counselor	MTHS	N/A	\$80.00 per diem	07/17/2019 - 08/31/2019	Not to exceed 3 days for transition
16	Capman, Jodi	Approve	Long Term Substitute Student Assistance Counselor	MTHS	N/A	\$301.03 per diem	09/01/2019 - 12/20/2019	Replaces CL

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Gonzalez, Jacqueline	Amend	Assistant Marching Band Front	N/A	\$2,500.00	07/01/2018 - 06/30/2019	Supersedes action on 07/17/2018; L.4.8 Non MTEA Stipend Summer 2018: \$1,000.00 Fall 2018: \$1,500.00
2	Alcaro, Annamaria	Approve	a.m. Bus Duty Valley View	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
3	Spector, Keith	Approve	a.m. Bus Duty Valley View	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
4	Tierney, Kaitlyn	Approve	a.m. Bus Duty William Mason	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
5	Dekoyer, Jeffrey	Approve	a.m. Bus Duty William Mason	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
6	Krygier, John	Approve	a.m. Bus Duty William Mason	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
7	DiCola, Bonnie	Approve	a.m. Bus Duty Cedar Hill	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	

8	Kao, Kimberly	Approve	a.m. Bus Duty Cedar Hill	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
9	Mitsaelides, Andrea	Approve	a.m. Bus Duty Woodmont	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
10	Brodsky, Samantha	Approve	a.m. Bus Duty Woodmont	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
11	Carlucci, Victoria	Approve	a.m. Bus Duty Woodmont Substitute	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
12	Schwindel, Ian	Approve	a.m. Bus Duty Hilldale	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
13	Dedoussis, Gary	Approve	a.m. Bus Duty Hilldale	N/A	\$7.28 per diem	09/01/2019 - 06/30/2020	
14	Pasquale, Daniel	Approve	Summer Band Director	N/A	\$2,600.00	08/01/2019 - 08/31/2019	Non MTEA Stipend
15	Stebbins, Chelsea	Approve	Summer Band Assistant Director	N/A	\$2,500.00	08/01/2019 - 08/31/2019	Non MTEA Stipend
16	Gonzalez, Jacqueline	Approve	Summer Marching Band Front Advisor	N/A	\$1,000.00	08/01/2019 - 08/31/2019	Non MTEA Stipend
17	Gonzalez, Jacqueline	Approve	Marching Band Front Advisor	N/A	\$4,150.00	09/01/2019 - 06/30/2020	
18	Vargo, Garrett	Approve	Percussion Caption Head	N/A	\$4,000.00	08/01/2019 - 12/31/2019	Summer 2019: \$1,000.00 Fall/Winter 2019:\$3,000.00 Non MTEA Stipend
19	Alston, Megan	Approve	Winds Caption Head	N/A	\$4,000.00	08/01/2019 - 12/31/2019	Summer 2019: \$1,000.00 Fall/Winter 2019:\$3,000.00 Non MTEA Stipend
20	Barry, Kenneth	Approve	Brass Caption Head	N/A	\$4,000.00	08/01/2019 - 12/31/2019	Summer 2019: \$1,000.00 Fall/Winter 2019:\$3,000.00 Non MTEA Stipend
21	Goodson, Taylor	Approve	Music Clinician	N/A	\$200.00	09/01/2019 - 12/31/2019	Non MTEA Stipend
22	Foschini, Michael	Approve	Truck Driver	N/A	\$1,600.00	08/01/2019 - 12/31/2019	Summer 2019: \$600.00 Fall/Winter 2019:\$1,000.00 Non MTEA Stipend
23	Kraus, Michael	Approve	EMT Marching Band Camp	N/A	\$950.00	08/18/2019 - 08/23/2019	Non MTEA stipend
24	Nasisi, Janice	Approve	Forensics Advisor Clerical	N/A	\$4,500.00	09/01/2019 - 06/30/2020	

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Amanat, Hamida	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
2	Bhatnagar, Ranjana	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work

3	Blicht, Stacy	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
4	Bloom, Roberta	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
5	Davidson, Catherine	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
6	Ibrahim, Dalia	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
7	Korn, Jodi	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
8	Miklacki, Hilary	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work
9	Olson, Josefa	Approve	District/Substitute Nurse	N/A	\$150.00 Per diem	09/01/2019	06/30/2020	
10	Sidebottom, Jilda	Approve	District/Substitute nurse	N/A	\$150.00 Per diem	09/01/2019	06/30/2020	
11	Walsh, Danielle	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2019	06/30/2020	\$90.00 Per Diem after 10 cumulative days of work

L.6: Summer Assignments Special Education

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the Extended School Year (ESY) Employees and summer compensation for the Child Study Team (CST) Employees:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Goodwin, Kelly	Rescind	Psychological Evaluations	MA30/17	\$69.10 hourly	Special Services	07/01/2019	08/31/2019	Not to exceed 10 Evaluations, 8 case management and 5 preplan meetings
2	Melahn, John	Amend	Social History Evaluations	MA30/18	\$71.70 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.43 Not to exceed 12 Social Evaluations, 7 case management and 5 preplan meetings
3	Chen, Jesse	Amend	Psychological Evaluations	MA30/6	\$46.69 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.47 Not to exceed 9 evaluations, 4 case management and 5 preplan meetings
4	Schneiderman, Suzanne	Amend	ESY Occupational Therapist	MA30/16	\$65.87 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.95 Not to exceed 6 hrs/day for 31 days
5	Rovny, Yulia	Amend	ESY Occupational Therapist	BA30/19	\$64.22 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.97 Not to exceed 6 hrs/day for 31 days

6	Schilling, Carrie	Amend	ESY Physical Therapist	MA30/19	\$73.49 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.81 Not to exceed 6 hrs/day for 31 days
7	Chesney, Pratiksha	Amend	ESY Physical Therapist	MA30/15	\$62.17 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.82 Not to exceed 6 hrs/day for 31 days
8	Monaco, Tara	Amend	Educational Evaluations	MA30/19	\$73.49 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.41 Not to exceed 8 evaluations, 10 case management and 5 preplan meetings
9	Pandolfo, Rebecca	Amend	Social History Evaluations	MA30/14	\$58.71 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.42 Not to exceed 25 Evaluations, 18 Battelle Evaluations, 18 case management & 5 preplan meetings
10	Romeo, Jeanne	Amend	Psychological Evaluations	MA30/19	\$73.49 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.40 Not to exceed 12 Evaluations 3 case management and 5 preplan meetings
11	Horn, Eileen	Amend	Educational Evaluations	MA30/19	\$73.49 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.46 Not to exceed 10 evaluations, 10 case management and 5 preplan meetings
12	Soehnlein, Jessica	Amend	ESY Speech Language Specialist	MA/19	\$67.63 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.91 Not to exceed 3 hrs/day for 15 days
13	Krase, Lisa	Amend	ESY Paraprofessional	N/A	\$23.35 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.167 Not to exceed 5 hrs/day for 31 days
14	Sands, Ashley	Amend	ESY Special Education Substitute Teacher	MA/8	\$45.05 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.142 Not to exceed 5 hrs/day

15	Schraufnagl, Kendra	Amend	Speech Language Evaluations	MA/16	\$60.77 hourly	Special Services	07/01/2019	08/31/2019	Supersedes action on 6/18/2019 Res. L.11.56 Not to exceed 13 Evaluations and 5 Preplans
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L.7: Approval of Superintendent Merit Goals for 2019-2020

RESOLVED that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the 2019-2020 Merit Goals for Dr. René Rovtar, Superintendent of Schools.

Goal 1: During the 2019-2020 School Year, the Montville Township Public Schools will implement Schoology as our Learning Management Software for all grades. This is our first time utilizing this type of platform and we want to ensure full parent engagement. One of the driving forces behind this initiative is to increase parent communication and connection. To help reinforce regular use of the site by parents, the superintendent will generate a minimum of one weekly message to parents, students, and staff. These messages will focus on district happenings and news, educational topics, information that supports the district’s Mindfulness initiative, community events, and other important items of interest.

Goal 2: As a means to strengthen the relationship between the Montville Township Public Schools, OneMontville, and the Montville Township Business Community, the superintendent will attend a minimum of ten (10) Chamber of Commerce events during the 2019-2020 school year. In addition, the superintendent will organize a “Montville Marathon” to support fitness in the community. District employees and Township residents and Chamber of Commerce members will be invited to participate in the Montville Marathon – 26.2 miles – not at the same time! Montville Marathon participants will run or walk one mile a day for 25 days with the final 1.2 miles being completed in a culminating event at the Montville Township High School track. Participants will have the option of paying a \$5.00 fee to receive a marathon medal.

Goal 3: The superintendent will analyze the NJSLA-ELA and NJSLA-Math Evidence Statements and develop a summary by grade level/subject matter to highlight those aspects of the New Jersey Student Learning Standards for which a majority of students have demonstrated proficiency and those that may need additional instructional focus.

L.8: Allocation of Federally Funded Teacher Salaries for the 2019-2020 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, allocates the following 2019-2020 teacher salaries against the following federally funded grant, totaling \$28,000.00:

	Name	Salary	Title I Allocation FTE	Title I Funded
1	Neff, Elizabeth	\$ 43,388.00	0.15	\$ 6,700.00
2	Cabana, Danielle	63,768.00	0.15	9,500.00
3	Olivieri, Pattiann	80,973.00	0.15	11,800.00

Curriculum, Instruction & Technology Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O’Brien Section M

M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Spector, Keith	Approve	Morristown, NJ	\$0	YEA & School Support Network Meetings for the 2019-20 School Year (9 Meetings)	9/25/19	5/20/19	N/A
2	Spector, Keith	Approve	West Orange, NJ	\$0	Self-Harming Behaviors in Children and Adolescents in the Public School Setting	10/28/19	10/28/19	N/A
3	Perillo-Gentile, Stephanie	Approve	New Brunswick, NJ	\$429.00	Picture Exchange Communication System (PECS) Level 1 Training	9/16/19	9/17/19	Professional Growth
4	Bianchi, Alicia	Approve	New Brunswick, NJ	\$429.00	Picture Exchange Communication System (PECS) Level 1 Training	9/16/19	9/17/19	Professional Growth

5	Monaco, Tara	Approve	West Orange, NJ	\$0	Identifying, Understanding and Managing Self-Harming Behaviors in Children and Adolescents in the Public School Setting	10/28/19	10/28/19	N/A
6	Stanic, Donna	Approve	West Orange, NJ	\$0	Identifying, Understanding and Managing Self-Harming Behaviors in Children and Adolescents in the Public School Setting	10/28/19	10/28/19	N/A
7	Wallace, Andrea	Approve	New Providence, NJ	\$0	Technology Subcommittee (6 Meetings)	9/17/19	5/12/20	N/A
8	Fleischman, Edward	Approve	Parsippany, NJ	\$9.64	MCASA School Leader Summer PD Meeting	7/10/19	7/10/19	District
9	Carle, June	Approve	Wayne, NJ	\$0	Regional Training Sessions for District Certification Staff	8/14/19	8/14/19	N/A
10	Woodring, Andrea	Approve	Monroe Twp., NJ	\$0	EdCamp: Fostering Collaborative & Collegial Relationships for Teaching, Leading & Learning	7/25/19	7/25/19	N/A
11	Vicente, Dorian	Approve	Somerset, NJ	\$0	NJAAP School Health Conference	10/16/19	10/16/19	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$650.00	104949	07/01/19	08/31/19	Post Approve
2	Professional Education Servicers, Inc.	Approve	Home Instruction	\$360.00	101392	06/11/19	06/20/19	Post Approve Student in Partial Hospitalization Program
3	Dr. Suckno	Approve	Psychiatric Evaluation	\$450.00	210184	08/01/19	08/30/19	
4	NJ Commission for the Blind and Visually Impaired	Approve	Educational Services	\$8,300.00	104994 103255 101193	09/01/19	06/30/20	2 @ \$1,900.00 1 @ \$4,500.00 Funds from the State Aide Account
5	Aces	Approve	Sign Language Services	\$85.00		06/10/19	06/10/19	Post Approve Cedar Hill Kindergarten Ceremony

M.3: Approval of Field Trips

No actions are to be considered on this agenda.

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Grahame, Gillian	Approve	District/Clinical Student	Mr. Donald Heyburn	08/12/2019	12/20/2019	William Paterson University/Athletic Training Education Program

2	Paduano, Nicole	Approve	Woodmont/Student Teacher	Ms. Briana Orefice	09/05/2019	12/12/2019	William Paterson University, Office of Field Experience
3	Paduano, Nicole	Approve	Woodmont/Student Teacher	Ms. Briana Orefice	01/22/2020	05/07/2020	William Paterson University, Office of Field Experience
4	DiBella, Daniella	Approve	District/Clinical Student	Mr. Donald Heyburn	8/12/2019	12/22/2019	Montclair State University
5	Dasti, Daniella	Approve	Observation Occupational Therapy	Ms. Gail Serwick	07/17/2019	08/14/2019	Rutgers University

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Exceptional Learning Center	Amend		Aide \$35,000.00		101088	07/01/2019	06/30/2020	Supersedes action on 6/18/2019 Res. M.5.8
2	Stepping Forward Counseling Center LLC	Approve			\$13,100.00		06/24/2019	08/23/2019	Post Approve 2019/2020 ESY
3	Spectrum 360	Amend		Aide \$98,175.00 2 @ \$33,990.00 1 @ \$30,195.00		30015 104094 185500011			Supersedes action on 6/18/2019 Res. M.5.4
4	Benway School	Amend		\$84,955.86		101526	07/01/2019	06/30/2020	Supersedes action on 6/18/2019 Res. M.5.23
5	Winston Preparatory School	Amend			\$5,600.00	100532	07/01/2019	06/30/2020	Supersedes action on 6/18/2019 Res. M.5.25
6	Cerebral Palsy of North Jersey	Amend		Aide \$81,900.00 2 @ \$40,950.00 each		103255 100103	07/01/2019	06/30/2020	Supersedes action on 6/18/2019 Res. M.5.12
7	Exceptional Learning Center	Approve	\$59,550.00	Aide \$35,000.00		102082	07/01/2019	06/30/2020	Post Approve 2019/2020 ESY/Tuition

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.3: Approval of Extracurricular Job Descriptions

Resolved that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following extracurricular job descriptions:

**Forensics Assistant Advisor
Forensics Assistant Advisor (Clerical)**

Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O'Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **August 20, 2019 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **August 20, 2019 at 7:30 p.m.** at **Montville Township Board of Education Administrative Offices.**

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

General Board Comment and New Business

Section R

Public Participation

(On any item of interest)

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Adjournment

Section T

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district’s website at www.montville.net for a link to archived Board of Education meetings.