

TOWNSHIP OF MONTVILLE  
**BOARD OF EDUCATION**

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

**Agenda**

**Regular Meeting of the Board of Education**

**Tuesday, April 30, 2019**

**Call to Order by President Grau**

**Time: 6:30 p.m.**

**Roll Call**

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

**Also, Present:** Superintendent of Schools, Dr. Rene Rovtar  
 School Business Administrator, Ms. Katine Slunt  
 Assistant Superintendent, Dr. Casey Shorter  
 Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring

**Closed Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 30, 2019 at \_\_\_\_ p.m. to discuss:

- 1) Residency Hearing; and
- 2) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 All in Favor: \_\_\_\_\_ Oppose: \_\_\_\_\_ Abstain: \_\_\_\_\_

President Grau reconvened the meeting to order at \_\_\_\_ p.m., with a roll call.

## Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		
High School Student Representatives	Present	Absent
Malik Amer		
Mason Hohil		

## Pledge of Allegiance

## Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

## High School Student Representatives Report

Section E

Malik Amer  
Mason Hohil

## Superintendent's Report

Section F

### Remarks:

Congratulations to our music department on earning the Best Communities for Music Education for the fourth consecutive year. This award is presented by the NAMM (National Association of Music Merchants) Foundation.

Congratulations to our Arbor Day Poster Contest Winners 2019 who were honored at the Montville Township Arbor Day celebration on Friday, April 26th.

**1<sup>st</sup> Place**            Julia Ghumwala – Woodmont  
                              Maanvi Gupta – Woodmont

**2<sup>nd</sup> Place**            Alessandra Ciullo – William Mason  
                              Audriana Giudice – Cedar Hill

**3<sup>rd</sup> Place**            Elizabeth Dickson – Cedar Hill  
                              Jaiden Patel – Hilldale

### Presentations:

#### Good News & Progress in Our Schools:

- Hilldale – The 4th grade spent the day exploring robotics. Students read articles, watched videos and researched how robots are being used to solve problems and make life easier. Students were then grouped together and identified a problem they would like to solve using a robot. Teams researched the problem, drew diagrams, created a prototype and produced short videos showing their robots in action!
- Hilldale - The Elementary School celebrated Music In Our Schools Week from March 25<sup>th</sup>-March 29<sup>th</sup>. Festivities included themed dress down days, special morning announcements, and unique lessons in their music classes. The members of the Orchestra went on "tour" in grades K-3; they played several songs for the younger students, answered questions, and followed up their program with a coloring activity.

- Valley View - The 5th grade mock trial team at Valley View came in 2nd place in the New Jersey State Bar Foundation's Law Fair competition. In May, the students will travel to New Brunswick to perform their original case called "The Great Light Fight".
- Valley View - In February, Kindness Month, students at Valley View wrote letters to National Guard Troops who are currently deployed in Africa. The students wrote very kind and thoughtful cards and letters for the troops, one being a past Valley View student. Their kind words were greatly appreciated by the troops and lifted their spirits. In return, the troops sent Valley View a letter, a National Guard bear and a token from the base they are stationed at. Valley View honors and respects what the National Guard is doing for us overseas. We are thankful for their service.
- Valley View – The 4th graders just completed their *Keep A Clear Mind* lessons with Mr. Spector and Officer McGowan. *Keep A Clear Mind* is an award winning, nationally recognized drug education program for students and parents. Students through activity booklets and BrainPop videos discussed refusal skills and practiced real-life situations in which they may be challenged to experiment with drugs and alcohol. With each week's lesson a parent newsletter went home and students were asked to review the booklet with parents. Officer McGowan provided "prizes" at the conclusion of the five week program.
- Valley View- Just completed its Mathathon Fundraiser. This year the Valley View community raised over \$5,000 for the St. Jude Research Hospital. This was the 18th consecutive year that Valley View has participated in the Mathathon.
- Valley View - The game is set and many Valley View families will be together on May 5th to attend a NY Yankees game. Panda pride might bring on a Yankees win!.
- Valley View - Ms. Schissler's first grade students during next week's morning announcements will give brief reviews on books that they read to encourage other children to read them as well.
- Valley View - In May, several fourth grade students during their lunch hour will be reading to kindergarten children to promote being "Upstanders" and good citizens.
- MTHS - Congratulations to Maddie Bustamante (Class of '20), Rachele Philip (Class of '20), Anna Rehberg (Class of '20), and Jeffrey Gallup (Class of '20) for being accepted into the 2019 All State Mixed Chorus! Over 1,000 high school students from New Jersey auditioned, and we are so proud of Maddie, Rachele, Anna, and Jeffrey for their hard work, effort, and talent. We are looking forward to seeing the ensemble perform at the New Jersey Teacher's Convention in Atlantic City and NJPAC in November 20, 2019. Again, congratulations!
- Lazar –Dr. Marisa Castronova-Wos recently represented the Montville Township Public Schools as the invited speaker for The Maine Center for Research in STEM Education (RiSE Center). The RiSE Center, located at the University of Maine (Orono), works to advance the research and practice of teaching and learning in STEM disciplines. As part of this mission, the RiSE center hosts a STEM Colloquium series with research and teaching presentations throughout the academic year. Dr. Castronova-Wos presented her research, *Examining the Impact of Professional Training on Science Teachers' Learning*, at the Colloquium held April 1, 2019. As the sole speaker for this event, her talk was attended by many science, math, and education faculty in addition to graduate students and members of the RiSE center. She has subsequently been invited back as a presenter for the Center's annual STEM conference in late June 2019. More information about her Colloquium presentation can be found at: <https://umaine.edu/citl/event/rise-center-colloquium-examining-the-impact-of-professional-training-on-science-teachers-learning/>
- Lazar - W.I.S.H. advisory hosted a 3 v 3 charity basketball game to benefit the American Heart Association. Eight graders Matthew Reiss, Gianni Hurley & Taran Patchigolla spearheaded the event which hosted 21 teams and raised \$600. The event was a huge success!
- Lazar – PERCC (Pride, Empathy, Respect, Cooperation and Citizenship) Student of the Month recipients: **MARCH**– Pride: Antonio Gaudsditis, Empathy: Hong Jin Cao, Respect: Dominic Kraemer, Citizenship: Mirella Richard and Cooperation: Emmett Glennon.
- Woodmont - Congratulations to Julia Ghumwala and Maanvi Gupta in Mrs. Janis and Ms. Beatty's fourth grade both won first place in the Arbor Day poster contest.
- Woodmont - The students raised a total of \$1,438.07 for Pennies for Patients in our three-week drive during late March and early April. Thanks to all for their generosity.
- Woodmont – The Second grade at Woodmont contributed to [Dr. Rovtar's new book available on Amazon Books](#). There is a book launch scheduled on Tuesday, May 28, 2019 from 3:30 to 5:00 p.m. at the Montville High School Media Center.
- Woodmont - The students raised over \$300 towards the purchase of a new weather station. The Woodmont PTA donated the remaining funds. Budding meteorologists will soon have access to the most accurate weather data.

**Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:**

April, 2019 K-12	Violence Incidents	0
April, 2019 K-12	Vandalism	0
April, 2019 K-12	Weapons	0
April, 2019 K-12	Substance Abuse	0
April, 2019 K-12	Suspensions	7

**Business Administrator’s Report**

Public Hearing and Final Adoption of the 2019-2020 Budget

**Committee Reports**

**Section G**

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Michael O'Brien	
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>John Morella</b> Michael Palma Michael Rappaport Charles Grau	
<b>G.4</b>	<b>Communications</b>	<b>Karen Cortellino</b> Charles Grau Michelle Zuckerman Michael Rappaport	
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>John Morella</b> Karen Cortellino Joseph Daughtry David Modrak	
<b>G.6</b>	<b>Ad-Hoc</b>		
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>John Morella</b>	
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	
	<b>Delegate Liaisons: Mustangs</b>	<b>Michael O'Brien</b>	
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	
	<b>P.T.C. Liaisons: Hilldale</b>	<b>David Modrak</b>	
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	
	<b>P.T.C. Liaisons: William Mason</b>	<b>Charles Grau</b>	
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>Michelle Zuckerman</b>	
	<b>P.T.C. Liaisons: High School</b>	<b>Michael O'Brien</b>	

**Public Participation** (For items on the agenda only)

**Section H**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statement, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
  - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
  - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
  - Request any person to leave the meeting when that person does not observe reasonable decorum;
  - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
  - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
  - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

## Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

### Board

Section I

#### I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

April 2, 2019 Executive Session, Regular Meeting

April 2, 2019 Public Session, Regular Meeting

### Administration

Section J

#### J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

#### J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 26, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 30, 2019 through April 26, 2019.

#### J.3: Comprehensive Equity Plan 2019-2022

RESOLVED, that the Montville Township Board of Education approves the submission of the Montville Township School District's proposed Comprehensive Equity Plan 2019-2022 and the Statement of Assurance.

### Facilities and Finance

*Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien, Mr. Grau*

Section K

#### K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of March 20, 2019 – April 30, 2019 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 3,292,836.14
	Special Revenue Fund (Fund 20)	In the amount of	134,519.05
	Capital Projects Fund (Fund 30)	In the amount of	562,698.47
	Debt Service Fund (Fund 40)	In the amount of	0.00
	Food Service Fund (Fund 60)	In the amount of	110,984.70
	MEDLC Fund (Fund 61)	In the amount of	6,799.96
	Investment Trust Fund (Fund 82)	In the amount of	0.00
	<b>Subtotal</b>		<b>\$ 4,107,838.32</b>
	Payroll – March (Various Funds)	In the amount of	4,586,499.22
	<b>TOTAL</b>		<b>\$ 8,694,337.54</b>

**K.2: Transfer of Funds**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending March 31, 2019 as listed on attached Document K.2.

**K.3: Financial Reports**

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of March 2019, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

\_\_\_\_\_ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

**K.4: Use of Facility Requests**

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year**

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

Service Provider		Service Rendered	Previous Contracted	Estimated Cost
<b>New Contract:</b>				
<b>1</b>	NewGrange	Professional Development	\$ 0.00	\$ 7,984.44

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Interlocal Agreement Renewal – 2019 Township Shared Garbage & Recycling Services**

RESOLVED, that the Montville Township Board of Education post-approve an Interlocal Service Agreement Document K.6, with Montville Township for shared garbage and recycling services, at a cost of \$60,000, for a one year period beginning March 1, 2019.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

**K.7: MCMUA Clean Communities Grant (2019) - Public Schools Litter Cleanup Program**

RESOLVED, that the Montville Township Board of Education authorizes the submission of an application to participate in the Morris County Municipal Utilities Authority (MCMUA), 2019 Clean Communities Grant, in the amount of \$500.00, which must be used to purchase either outdoor receptacles for trash and recyclables or for indoor receptacles for recyclables at Lazar Middle School.

**K.8: Contract Bid Rejection – Transportation Routes 2019-2020**

WHEREAS, on April 12, 2019, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the transportation routes (Bid # 2019-T1); and

WHEREAS, the Board received three (3) bids which were opened at the public bid opening; and

WHEREAS, the Board rejected all responsive bids based on material deficiencies; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to take the steps necessary to re-bid the Routes.

**K.9: Professional Services Agreement**

RESOLVED, that the Montville Township Board of Education approves the Architect Agreement, Parette Somjen Architects, for Energy Conservation Measures in connection with the Energy Savings Plan at a professional flat fee amount of \$164,438.57, excluding additional reimbursable expenses which will be billed separately.

**K.10: Contract Bid Award: Food Service Management Company 2019-2020**

RESOLVED, that the Montville Township Board of Education (LEA) approve a contract with “The Pomptonian, Inc.”, as the district’s Food Service Management company for the 2019-2020 school year based on the following stipulations:

- The Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$.0596 per meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.
- Cash receipts shall be divided by \$1.00 to arrive at an equivalent meal count.
- The per meal management fee of \$.0596 will be multiplied by total meal equivalents.
- The FSMC guarantees the LEA a minimum profit of fifty one thousand three hundred forty eight dollars and fifty five cents (\$51,348.55) for school year 2019-2020; and

BE IT FURTHER RESOLVED, that the Board approve continuation in the New Jersey Department of Agriculture’s Milk Program; and

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

**K.11: Approve – Unused Sick Day Payout Approval**

RESOLVED, that the Montville Township Board of Education, approve unused sick payout to the following staff:

Name	Sick Days	Amount Due
Dudsak, Carol	6.0	\$240.00

**K.12: Change Order Requests**

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

Change Order	Action	Location	Net Add:
1 RF CO #01	Credit for Damage to Fire Alarm	Lazar Middle – Roof	\$ (1,200.00)
2 RF CO #03	Removal of Overhanging Trees	William Mason – Roof	4,500.00
3 RF CO #4R	Replace Split Roof Trusses	William Mason – Roof	43,025.00

4	RF CO #4B	Replace Additional Split Roof Trusses	William Mason – Roof	8,280.00
5	GM CO #02	Remove Metal Door Frames from Project	Hilldale – Gymnasium	(1,044.00)
6	GM CO #3R	Change to Eckoustical Panels for Sound Control	Hilldale – Gymnasium	3,280.00
7	GM CO #3R	Change to Eckoustical Panels for Sound Control	Valley View – Gymnasium	10,936.00
8	GM CO #3R	Change to Eckoustical Panels for Sound Control	Woodmont– Gymnasium	3,920.00
9	GM CO #1R2	Install Electric Window Shades above Exit Door	Woodmont –Gymnasium	3,942.00

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

**K.13: Approval of Use of Facility - Rental Fee Schedule**

RESOLVED, that the Montville Township Board of Education approves the Use of Facilities Rental Fee Schedule Document K.13, in accordance with board policy #7510.

**K.14: Public Hearing and Final Adoption of the 2019-2020 Proposed Budget**

BE IT RESOLVED, that the Annual School Budget be approved for the 2019-2020 School Year as follows:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2019-2020 Total Expenditures</b>	\$ 77,707,413	\$ 1,068,316	\$ 3,063,280	\$ 81,839,009
<b>Less: Other Revenues</b>	890,638	33,293	0	923,931
<b>Less: State Revenues</b>	4,607,620	58,357	653,965	5,319,942
<b>Less: Federal Revenues</b>	35,528	976,666	0	1,012,194
<b>Less: Appropriated Fund</b>				
<b>Balance</b>	<u>1,426,392</u>	<u>0</u>	<u>126,683</u>	<u>1,553,075</u>
<b>Taxes to be Raised</b>	<u>\$ 70,747,235</u>	<u>\$ 0</u>	<u>\$ 2,282,632</u>	<u>\$ 73,029,867</u>

BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

WHEREAS, the district appropriated \$100,000 for the 2018-2019 School Year for travel and related expense reimbursements for all staff, administrators and Board members, expending \$43,671.95 to date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$125,000 for all staff, administrators and Board members for the 2019-2020 School Year.

AND WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations:



Legal Services	\$ 97,000
Accounting Services	\$ 64,100
Architect Services	\$ 0
Professional Development	\$ 72,700; and

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2019-2020 School Year.

**Personnel**

*Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau*

**Section L**

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	D'Angelo, Jessica	Amend Maternity Leave	Media Specialist Cedar Hill	5/9/18	27	6/18/18	6/18/18	11/30/18	9/1/2020	Supersedes action on 11/13/2018;L.1.2
2	Keating, Kathryn	Amend Maternity Leave	School Counselor MTHS	4/2/19	9	N/A	N/A	4/22/19	5/31/2019	Supersedes action on 12/18/18;L.1.4
3	Walden, Heidi	Amend Medical Leave	Elementary School Teacher Cedar Hill	3/7/19	30	N/A	N/A	N/A	4/22/2019	Supersedes action on 03/19/2019;L.1.2
4	Ciccione, Blanca	Medical Leave	Paraprofessional	5/28/19	18	N/A	N/A	N/A	9/1/2019	
5	Faranda, Sandra	Amend Maternity Leave	Special Education Teacher Valley View	8/29/18	18	10/1/18	10/1/18	1/31/19	9/1/2020	Supersedes action on 12/04/2018;L.1.3
6	Malloy, Christine	Family Leave	Spanish Teacher District	4/1/19	N/A	4/1/19	4/1/19	N/A	N/A	Post Approve Intermittent as needed
7	Lomauro, Catherine	Maternity Leave	Student Assistance Counselor MTHS	9/1/19	20	10/3/19	10/3/19	N/A	1/2/2020	Dates subject to change based on delivery
8	Alter, Jennifer	Medical Leave	Paraprofessional Cedar Hill	4/23/19	4	5/2/19	5/2/19	N/A	5/22/19	Post Approve Includes the use of 3 Personal Days
9	Wess, Winifred	Amend Medical Leave	Elementary School Teacher Woodmont	3/4/19	59	N/A	N/A	N/A	6/3/19	Supersedes action on 03/19/2019;L.1.4
10	DeSantis, Michele	Amend Maternity Leave	Special Education Teacher Lazar	5/13/19	7	5/22/19	N/A	10/28/19	1/2/2020	Supersedes action on 02/05/2019;L.1.3

<b>11</b>	McEnerney -Fahey, Barbara	Medical Leave	Special Education Teacher MTHS	3/7/19	47	N/A	N/A	N/A	5/20/19	Supersedes action on 03/05/2019;L.1.4
<b>12</b>	Steciuk, Vera	Medical Leave	Paraprofessional Valley View	4/26/19	39	N/A	N/A	N/A	9/1/19	Post Approve

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
<b>1</b>	Klaskin, Elizabeth	Retirement	Elementary School Teacher	Valley View	07/01/2019	
<b>2</b>	Simons, Paul	Resignation	Technology Education Teacher	MTHS	06/30/2019	
<b>3</b>	Simon, Anne	Retirement	Music Teacher	Cedar Hill/ Hilldale	07/01/2019	
<b>4</b>	Puttenvick, Kerry	Retirement	Special Education Teacher	Lazar	07/01/2019	
<b>5</b>	Iannelli, Mark	Resignation	English Teacher	MTHS	06/30/2019	
<b>6</b>	Yancek, Janice	Retirement	Paraprofessional	Cedar Hill	07/01/2019	
<b>7</b>	Ahern, Priscilla	Resignation	Classroom Aide	Hilldale	06/30/2019	
<b>8</b>	Landsman, Rita	Retirement	Elementary School Teacher	Hilldale	07/01/2019	

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
<b>1</b>	Choi, Claire	Amend	Long Term Substitute Elementary Teacher	Cedar Hill	N/A	\$116.42 per diem	03/07/2019 - 04/12/2019	Supersedes action on 03/19/2019;L.3.2
<b>2</b>	Hilgendorff, Charles	Approve	Long Term Substitute Special Education Teacher	Lazar	N/A	\$116.42 per diem	05/13/2019 - 06/30/2019	Salary reflects the difference in Para rate and Teacher rate Replaces MD
<b>3</b>	Chassman, Jacqueline	Approve	Long Term Substitute Consumer Science	MTHS	N/A	\$263.78 per diem	04/02/2019 - 04/09/2019	Post Approve Coverage for KH
<b>4</b>	Chassman, Jacqueline	Approve	Long Term Substitute Consumer Science	MTHS	N/A	\$211.02 per diem	04/10/2019 - 06/30/2019	Post Approve Coverage for KH Teaching 4/5
<b>5</b>	DeLeon, Donna Marie	Approve	1/6 Salary Adjustment Culinary Arts	MTHS	BA/13	\$10,792.17 prorated @ \$2,859.53	04/10/2019 - 06/30/2019	Post Approve Coverage for KH
<b>6</b>	McGinniss, Amelia	Amend	1/6 Salary Adjustment Guidance	MTHS	MA30/7	\$10,853.00 prorated @ \$2,116.33	04/02/2019 - 05/30/2019	Supersedes action on 01/22/2019;L.3.17
<b>7</b>	DeFiori, Christy	Amend	1/6 Salary Adjustment Guidance	MTHS	MA/7	\$10,293.83 prorated@ \$2,007.29	04/02/2019 - 05/30/2019	Supersedes action on 01/22/2019;L.3.18
<b>8</b>	McCloskey. Naomi	Amend	1/6 Salary Adjustment Guidance	MTHS	MA30/19	\$16,980.83 prorated @ \$3,311.26	04/02/2019 - 05/30/2019	Supersedes action on 01/22/2019;L.3.19

9	Marrotta, Alyssa	Amend	1/6 Salary Adjustment Guidance	MTHS	MA/5	\$10,110.50 prorated @ \$1,971.57	04/02/2019 - 05/30/2019	Supersedes action on 01/22/2019;L.3.20
10	Khalaf, Michele	Approve	Long Term Substitute Athletic Secretary	MTHS	N/A	\$155.30 per diem	04/08/2019 - 06/30/2019	Post approve Replace TP
11	Rios, Gabriel	Approve	Social Studies Teacher	Lazar	BA/4	\$54,118.00	09/01/2019 - 06/30/2020	Replaces BG
12	Epstein, Charles	Approve	Home Instruction	District	N/A	\$45.00 hourly	05/01/2019 - 06/30/2019	
13	Robinson, Deborah	Approve	Extra-Curricular Aide	Lazar	N/A	\$22.67 hourly	05/30/2019	Not to exceed 5 hours
14	Maggi, Kathleen	Approve	1/6 Salary Adjustment Phys Ed	MTHS	MA/6	\$10,210.50 prorated @ \$1,684.74	05/13/2019 - 06/30/2019	Coverage for AM
15	Krip, John	Approve	1/6 Salary Adjustment Phys Ed	MTHS	MA/18	\$15,280.83 prorated @ \$2,521.32	05/13/2019 - 06/30/2019	Coverage for AM
16	O'Connor, Kelsey	Approve	1/6 Salary Adjustment Phys Ed	MTHS	MA/6	\$10,210.50 prorated @ \$1,684.74	05/13/2019 - 06/30/2019	Coverage for AM
17	DeBonta, Patrick	Approve	1/6 Salary Adjustment Phys Ed	MTHS	MA30/17	\$15,858.83 prorated @ \$2,616.69	05/13/2019 - 06/30/2019	Coverage for AM
18	Boschetti, Samantha	Approve	1/6 Salary Adjustment Phys Ed	MTHS	MA/7	\$10,293.83 prorated @ \$1,698.48	05/13/2019 - 06/30/2019	Coverage for AM
19	Walters-Hyde, Francine	Approve	Extra-Curricular Aide	Lazar	N/A	\$20.29 hourly	03/13/2019 - 06/30/2019	Post Approve Not to exceed 5 hours weekly
20	Unger, Janet	Approve	Part Time Secretary	Cedar Hill	N/A	\$25.06 hourly	04/22/2019 - 05/31/2019	Not to exceed 3 hours daily for transition Replaces MV
21	Unger, Janet	Approve	Part Time 10 Month Secretary	Cedar Hill	Step 9	\$17,540.57 prorated @ \$1754.57	06/01/2019 - 06/30/2019	Replaces MV
22	Unger, Janet	Approve	Lunch/Recess Aide	Cedar Hill	N/A	\$17.89 hourly	06/01/2019 - 06/30/2019	Not to exceed 10 hours weekly Replaces MV
23	Unger, Janet	Approve	Part Time 10 Month Secretary	Cedar Hill	Step 9	\$17,740.59	09/01/2019 - 06/30/2020	Replaces MV
24	Unger, Janet	Approve	Lunch/Recess Aide	Cedar Hill	N/A	\$18.43 hourly	09/01/2019 - 06/30/2020	Not to exceed 10 hours weekly Replaces MV
25	Hennigan, Kelly	Amend	Long Term Substitute Elementary School Teacher	Woodmont	N/A	\$263.78 per diem	03/04/2019 - 05/31/2019	Supersedes action on 03/19/2019;L.3.14
26	Cicalese, Albert	Amend	Long Term Substitute Special Education Teacher	MTHS	N/A	\$263.78 per diem	03/07/2019 - 05/17/2019	Supersedes action on 03/05/2019;L.3.12
27	Nardone, Stephanie	Transfer	ABA Paraprofessional	Cedar Hill	N/A	\$20.29 hourly	04/24/2019 - 05/21/2019	Post Approve Replacing JA while on Medical Leave
27	Nardone, Stephanie	Transfer	ABA Paraprofessional	Cedar Hill	N/A	\$5.00 hourly	04/24/2019 - 05/21/2019	Post Approve Replacing JA while on Medical Leave ABA Stipend

28	Janoski, Susan	Approve	Math Teacher	MTHS	BA/6	\$55,303.00	09/01/2019 - 06/30/2020	Replaces CM
29	Shapiro, Lisa	Approve	MEDLC Teacher Aide	Cedar Hill	N/A	\$20.60 hourly	05/01/2019 - 06/30/2019	
30	Robinson, Deborah	Approve	MEDLC Teacher Aide	Cedar Hill	N/A	\$20.60 hourly	05/01/2019 - 06/30/2019	
31	Schmitt, Lauri	Approve	Additional Secretarial Hours	Cedar Hill	Step 13	\$26.95 hourly	04/22/2019 - 05/31/2019	Not to exceed 5 hours weekly
32	Shorter, Casey	Approve	Assistant Superintendent	District	N/A	\$186,407.00	07/01/2019 - 06/30/2020	
33	Woodring, Andrea	Approve	Assistant Superintendent Curriculum & Instruction	District	N/A	\$165,964.00	07/01/2019 - 06/30/2020	
34	Slunt, Katine	Approve	Business Administrator	District	N/A	\$168,683.00	07/01/2019 - 06/30/2020	

#### L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Maggi, Kathleen	Approve	Assistant Athletic Trainer	N/A	\$14,996.00	09/01/2019 - 06/30/2020	
2	Sachs, Kenneth	Approve	Head Coach Tennis	Cat 3/ Step 4+	\$9,761.00	Spring 2019 Season	Post Approve
3	Conrad, Paul	Approve	Spring Concert Accompanist	N/A	\$250.00	05/13/2019 - 05/24/2019	Non MTEA Stipend
4	Pasquale, Daniel	Approve	Auditorium Manager Outside Events	N/A	\$32.00 hourly	05/01/2019 - 06/30/2019	Paid from Vendor Fees

#### L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Biggiani, Sydney	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
2	Constandin ou, Maria	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
3	Covino, Jennifer	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
4	Ganeshbabu , Deepika	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
5	Gulati, Manav	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
6	Sanzone, Kaitlin	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work
7	Vogt, Gina	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	05/01/2019	6/30/2019	\$90.00 Per Diem after 10 cumulative days of work

**L.6: Annual Reappointments**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

Annual reappointments for the 2019-2020 School Year

- L.6.1 Teaching Staff
- L.6.2 MTEA Secretaries
- L.6.3 Custodial/Maintenance
- L.6.4 Paraprofessionals
- L.6.5 Supervisors
- L.6.6 Principals and Directors
- L.6.7 Unaffiliated Staff

**L.7: Fall/Winter Coaching Positions**

RESOLVED, that the Montville Township Board of Education approve the following coaching assignments:

	Name	Action	Position	Deg/Step	Salary	Loc.	Effective Term Date	Discussion
1	DeBonta, Patrick	Approve	Head Coach/Football	Cat1/Step 4+	\$13,182.00	MTHS	2019 Fall Season	
2	Schwindel, Ian	Approve	First Assistant Coach/ Football	Cat 1A/Step 4+	\$8,706.00	MTHS	2019 Fall Season	
3	Testa, Matthew	Approve	Assistant Coach/ Football	Cat1/Step 4	\$8,323.00	MTHS	2019 Fall Season	
4	Chierici Matthew	Approve	Assistant Coach, Football	Cat 1/Step 4	\$8,323.00	MTHS	2019 Fall Season	
5	Mahar, Brady	Approve	Assistant Coach, Football	Cat1/Step 4+	\$8,373.00	MTHS	2019 Fall Season	
6	Norton, Michael	Approve	Assistant Coach, Football	Cat1/Step 4+	\$8,373.00	MTHS	2019 Fall Season	
7	Crescente, Richard	Approve	Assistant Coach, Football	Cat1/Step 4+	\$8,373.00	MTHS	2019 Fall Season	
8	Brown, Kevin	Approve	Head Coach/ Boys' Soccer	Cat 2/Step 4+	\$10,189.00	MTHS	2019 Fall Season	
9	Brennan, Scott	Approve	Assistant Coach/ Boys' Soccer	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
10	Sands, Nicholas	Approve	Head Coach/ Girls' Soccer	Cat 2/Step 3	\$8,520.00	MTHS	2019 Fall Season	
11	Boschetti, Samantha	Approve	Assistant Coach/ Girls' Soccer	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
12	Rogic, Casey	Approve	Assistant Coach/ Girls' Soccer	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
13	Vizzuso, Amy	Approve	Head Coach/ Field Hockey	Cat 2/Step 4	\$10,139.00	MTHS	2019 Fall Season	
14	Hoeflinger, Emily	Approve	Assistant Coach/ Field Hockey	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
15	Gallagher, Bryan	Approve	Assistant Coach/ Field Hockey	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
16	Larkin, John	Approve	Head Coach/ Boys'/Girls' XC	Cat 3/Step 3	\$8,351.00	MTHS	2019 Fall Season	
17	Knudsen, Amy	Approve	Assistant Coach/ Boys'/Girls' XC	Cat 3/Step 2	\$5,786.00	MTHS	2019 Fall Season	
18	Sachs, Kenneth	Approve	Head Coach/ Girls' Tennis	Cat 3/Step 4+	\$9,955.00	MTHS	2019 Fall Season	
19	Mosera, Richard	Approve	Assistant Coach Girls Tennis	Cat 3/Step 4+	\$7,880.00	MTHS	2019 Fall Season	
20	Maiello, Angelica	Approve	Head Coach/ Volleyball	Cat 2/Step 4+	\$10,189.00	MTHS	2019 Fall Season	
21	Migliore, Gabriella	Approve	Assistant Coach/ Volleyball	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	

	Name	Action	Position	Deg/Step	Salary	Loc.	Effective Term Date	Discussion
22	Kmetz, Heidi	Approve	Assistant Coach/ Volleyball	Cat 2/Step 4+	\$8,096.00	MTHS	2019 Fall Season	
23	Hannan, Kelsey	Approve	Head Coach/ Cheerleading	Cat 3/Step 4+	\$9,955.00	MTHS	2019 Fall Season	
24	McGinniss, Amelia	Approve	Assistant Coach/ Cheerleading	Cat 3/Step 1	\$5,456.00	MTHS	2019 Fall Season	
25	Medina, William	Approve	Head Coach/Boys' Basketball	Cat 2/Step 4+	\$10,189.00	MTHS	2019/2020 Winter Season	
26	Norton, Michael	Approve	Assistant Coach/ Boys' Basketball	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
27	Schwindel, Ian	Approve	Assistant Coach/ Boys' Basketball	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
28	Lynn, Derek	Approve	Head Coach/Girls' Basketball	Cat 2/Step 4+	\$10,189.00	MTHS	2019/2020 Winter Season	
29	Gallagher, Bryan	Approve	Assistant Coach/ Girls' Basketball	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
30	Rogic, Casey	Approve	Assistant Coach/ Girls' Basketball	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
31	Brown, Kevin	Approve	Assistant Coach Swimming	Cat 2/Step 3	\$6,204.00	MTHS	2019/2020 Winter Season	
32	Runne, Keith	Approve	Head Coach/ Winter Track	Cat 2/Step 4+	\$10,189.00	MTHS	2019/2020 Winter Season	
33	Sands, Nicholas	Approve	Assistant Coach/ Winter Track	Cat 2/Step 4	\$8,046.00	MTHS	2019/2020 Winter Season	
34	Chierici, Matthew	Approve	Assistant Coach/ Winter Track	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
35	Roesler, Kelly	Approve	Assistant Coach/ Winter Track	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
36	Krip, John	Approve	Head Coach/ Wrestling	Cat 2/Step 4+	\$10,189.00	MTHS	2019/2020 Winter Season	
37	DeBonta, Patrick	Approve	Assistant Coach/ Wrestling	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
38	Morris, Michael	Approve	Assistant Coach/Wrestling	Cat 2/Step 4+	\$8,096.00	MTHS	2019/2020 Winter Season	
39	Beatrice, Alex	Approve	Head Coach Ice Hockey	Cat 2/Step 4	\$10,139.00	MTHS	2019/2020 Winter Season	
40	Migliore, Gabriella	Approve	Assistant Coach/ Ice Hockey	Cat 2/Step 3	\$6,204.00	MTHS	2019/2020 Winter Season	
41	Crescente, Richard	Approve	Head Coach Bowling	Cat 3/Step 3	\$8,351.00	MTHS	2019/2020 Winter Season	
42	Hannan, Kelsey	Approve	Head Coach/ Cheerleading	Cat 3/Step 4+	\$9,955.00	MTHS	2019/2020 Winter Season	
43	McGinniss, Amelia	Approve	Assistant Coach/ Cheerleading	Cat 3/Step 1	\$5,456.00	MTHS	2019/2020 Winter Season	

**L.8: Approval of Attainment of Merit Goals – Rene Rovtar**

RESOLVED, that the Montville Township Board of Education certifies completion and authorizes submission of the 2018-2019 Merit Goals #1, #2, and #3 for Rene Rovtar, as listed below, to the Morris County Executive Superintendent of Schools:

Goal #1 - The Superintendent will host two book club events open to all staff, parents, and community residents.

Goal #2 - The Superintendent shall serve as the editor of a book to be written collaboratively with students which shall focus on the attributes of good character.

Goal #3 - The Superintendent will explore options of implementing a service learning program within the Montville Township Public Schools and present a report and recommendations to the Board of Education.

**L.9: Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2018-2019 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Choi, Claire	Cedar Hill	\$91.65	Ms. Patricia Swiatek	03/07/2019 Supersedes Action on 3/19/2019 L.6.1
2	Wilson, Elizabeth	MTHS	\$201.63	Ms. Sandra Vermaelen	01/07/2019 Supersedes Action on 2/19/2019 L.6.1

**L.10: Resolution Accepting Resignation**

BE IT RESOLVED that the Montville Township Board of Education hereby approved the attached Employment Separation Agreement and Release with Employee #5899; and

BE IT FURTHER RESOLVED that the Montville Township Board of Education hereby accepts Employee #5899's irrevocable resignation effective June 30, 2019; and

BE IT FURTHER RESOLVED that the Montville Township Board of Education authorizes the Board President and the Business Administrator/Board Secretary to execute the Employment Separation Agreement and Release on behalf of the Board; and to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and Release and carry out this action of the Board.

**Curriculum, Instruction & Technology** *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien* Section M  
**M.1: Professional Day Travel** (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Stech, Douglas	Post Approve	New Brunswick, NJ	\$0	The Role of the School Climate Team	4/3/19	4/3/19	N/A
2	Bucci, Britany	Approve	Lawrenceville, NJ	\$39.18	2019 Schools of Character Recognition Ceremony	5/31/19	5/31/19	Professional Development
3	Calligaro, Cindy	Approve	Lawrenceville, NJ	\$0	2019 Schools of Character Recognition Ceremony	5/31/19	5/31/19	Substitute Needed
4	Chen, Jesse	Approve	Paramus, NJ	\$0	ADHD, Anxiety & Autism: Practical Strategies for the Classroom	5/10/19	5/10/19	N/A
5	Metz, Suzanne	Approve	Towaco, NJ	\$0	Articulation held at Cedar Hill School	5/28/19	5/28/19	Substitute Needed
6	Tobin-Cook, Lisa	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
7	Medwin, Richard	Post Approve	Randolph, NJ	\$105.00	101BTSE - NJ Pesticide Core Basic Training	4/29/19	4/29/19	Professional Growth
8	Merkt, Meropi	Approve	Paramus, NJ	\$0	“Stress: What It Is, What It Does and What We Can Do About It”	6/7/19	6/7/19	N/A
9	LeFebvre, Jane	Post Approve	Parsippany, NJ	\$0	A One Man Show of Substance Abuse & Choices	4/10/19	4/10/19	N/A
10	LeFebvre, Jane	Approve	Summit, NJ	\$0	Understanding & Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
11	LeFebvre, Jane	Approve	Paramus, NJ	\$0	Student Wellness Expo	6/7/19	6/7/19	N/A

12	Viscardo, Kristi	Post Approve	Florham Park, NJ	\$0	Middle School LLI Site Visit	4/12/19	4/12/19	Substitute Needed
13	Heim, Claudia	Post Approve	Florham Park, NJ	\$0	Middle School LLI Site Visit	4/12/19	4/12/19	Substitute Needed
14	Chen, Jesse	Approve	Boonton, NJ	\$0	Supporting Trauma Informed School Communities Through Trauma Systems Therapy	5/1/19	5/1/19	N/A
15	Pettit, Larry	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
16	Cortellino, Karen	Approve	Trenton, NJ	\$38.13	NJSBA County Association Leadership Meeting	6/1/19	6/1/19	Travel – Board
17	Scheckman, Leslee	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
18	DeFiori, Christy	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
19	Smith, Patricia	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
20	Praml, Heather	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
21	Bucci, Britany	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
22	Stech, Douglas	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
23	Spector, Keith	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
24	Gorgia, L. Teresa	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
25	Gonzalez, Jessica	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
26	Meenan, Debbie	Approve	Denville, NJ	\$40.00	I&RS Training	5/6/19	5/6/19	Professional Development
27	Cortellino, Karen	Approve	West Windsor, NJ	\$35.34	NJSBA Annual Delegate Assembly	5/18/19	5/18/19	Travel – Board
28	Lomauro, Catherine	Approve	Boonton, NJ	\$0	Supporting Trauma Informed School Communities Through Trauma Systems Therapy	5/1/19	5/1/19	N/A
29	Salazar, Rachel	Approve	New Brunswick, NJ	\$1,148.85	AP Environmental Science: Updates for 2019-20	7/22/19	7/25/19	District
30	Cortellino, Karen	Approve	Trenton, NJ	\$38.13	NJSBA Legislative Committee Meeting	5/11/19	5/11/19	Travel - Board

**M.2: Contracted Special Services**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Jacobs	Approve	Neurological Evaluation	\$650.00	104680	05/01/2019	06/15/2019	
2	Silvergate Prep	Approve	Hospital Home Instruction	\$1,375.00	100274	03/20/2019	05/03/2019	Post Approve



3	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$475.43	103959	03/11/2019	03/11/2019	Post Approve Balance Remaining After Insurance Payment
4	St. Clare's Hospital	Approve	Home Instruction	\$165.00	60037	04/04/2019	04/08/2019	Post Approve
5	Behavior Therapy Associates	Approve	Psychological / Developmental Evaluation	\$1,980.00	103025	04/09/2019	05/30/2019	Post Approve
6	Making Changes NJ, LLC	Approve	Home Instruction	\$4,200.00	102082	04/22/2019	05/31/2019	Post Approve
7	Dr. Platt	Approve	Psychiatric Evaluation	\$635.00	101701	05/01/2019	06/15/2019	
8	Center for Children's Behavioral Health	Approve	Home Instruction	\$6,450.00	104677	04/09/2019	06/20/2019	Post Approve
9	Union County Educational Services Commission	Approve	Hospital Home Instruction	\$2,300.00	60573	03/08/2019	05/03/2019	Post Approve

### M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS – Senior AP Gov. (Riotto)	MTHS Media Center, Montville, NJ	N/A	N/A	N/A
2	Valley View – Grade 3 (Falk)	Circle Bowl & Entertainment, Ledgewood, NJ	Pupil	Pupil	N/A
3	Lazar – Art Club, Eco Art Club (Travers/Silva)	Gateway National Park Sandy Hook, Highlands, NJ	Student Activity Account/Pupil	Student Activity Account	N/A
4	MTHS – Forensics (Iannelli)	NSDA 2019 Nationals, Dallas, Texas	School Budget/Student Activity/Pupil	School Budget	Student Activity/Pupil
5	MTHS – Forensics (Iannelli)	NCFL Grand National Tournament, Milwaukee, Wisconsin	School Budget/Student Activity/Pupil	School Budget	Student Activity/Pupil
6	Lazar – Grade 8/HOV Advisory (Crescente/Trautmann)	Church Lane/Pine Brook Cemetery/VFW, Montville, NJ	School Budget	N/A	N/A
7	Valley View – Grade 5 Mock Trial (Ford/Burke)	NJ State Bar Foundation, New Brunswick, NJ	HSA/PTA	N/A	N/A
8	Cedar Hill – ESL Dept. (Canticas-Tsantakis)	Municipal Bldg., Bank, Park, Library, Post Office, Montville, NJ	School Budget	N/A	N/A
9	Hilldale – ESL Dept. (Nieskens)	Municipal Bldg., Bank, Park, Library, Post Office, Montville, NJ	School Budget	N/A	N/A
10	Valley View – ESL Dept. (Flores)	Municipal Bldg., Bank, Park, Library, Post Office, Montville, NJ	School Budget	N/A	N/A
11	William Mason – ESL Dept. (Canticas-Tsantakis)	Municipal Bldg., Bank, Park, Library, Post Office, Montville, NJ	School Budget	N/A	N/A

12	Woodmont – ESL Dept. (Mitsaelides)	Municipal Bldg., Bank, Park, Library, Post Office, Montville, NJ	School Budget	N/A	N/A
13	MTHS – FBLA (Sheehan) (AMEND)	Harrah’s Convention Center, Atlantic City, NJ	School Budget	School Budget	School Budget

**M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Stengel, Victoria	Approve	Woodmont/Student Teacher	Ms. Victoria Carlucci	09/09/2019	12/09/2019	William Paterson University College of Education/Office of Field Experience
2	DeMarco, Taylor	Approve	District/OT Observation	Dr. Schneiderman	06/03/2019	06/07/2019	Ithaca College

**M.5: Out-of-District Placement**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Passaic Valley High School	Amend	\$78,000.00 Prorated @ \$23,470.65			230000011	04/01/19	06/30/19	Student Changing Schools
2	Sage Day School	Approve	\$60,300.00 Prorated @ \$13,065.00			101396	04/22/19	06/30/19	Student Changing Schools

**Policy**

*Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau*

Section N

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**Vote on Consent Resolutions**

**Roll Call**

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O’Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

**Closed Session Announcement**

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **May 14, 2019 at 6:30 p.m.** to discuss (select one or more):

- 1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2. JCP&L Lazar Power Lines Improvement Project; and
- 3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **May 14, 2019 at 7:30 p.m.** at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Old Business**

Section Q

**General Board Comment and New Business**

Section R

**Public Participation**

*(On any item of interest)*

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

**Adjournment**

Section T

Motion: \_\_\_\_\_

Seconded: \_\_\_\_\_

All in Favor: \_\_\_\_\_

Oppose: \_\_\_\_\_

Abstain: \_\_\_\_\_

The meeting adjourned at \_\_\_\_\_ p.m.

*Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.*

*Visit the district’s website at www.montville.net for a link to archived Board of Education meetings.*