

TOWNSHIP OF MONTVILLE  
**BOARD OF EDUCATION**

Montville Township High School: 100 Horseneck Road Montville, New Jersey

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, January 22, 2019**

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Board Attorney, Mr. Steven Edelstein  
Board Counsel, Mr. Steven Bacigalupo

**Closed Session**

Motion was made by Mr. O'Brien and seconded by Mr. Morella to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on January 22, 2019 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Personnel Matter; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:32 p.m., with a roll call. All members were present, including the student representatives, Mr. Amer and Mr. Hohil. Diane Maggiore, Assistant to the Business Administrator, was present. Mr. Edelstein left the meeting.

President Grau welcomed the public and led the flag salute. Twenty-Four members of the public were present.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

## High School Student Representatives Report

Section E

Malik Amer updated the Board on the Winter Sports, highlighting the performance of the Boys and Girls Basketball, Ice Hockey, Wrestling, Swimming, Bowling and Winter Track Teams.

Mason Hohil updated the Board on the extra-curricular activities at the High School, including donations to each class from Montville Mustangs and the participation of selected juniors in Boys State.

## Superintendent's Report

Section F

### Remarks:

Dr. Rovtar updated the Board on the district's progress toward its 2018-2019 Goals for the second quarter. The Board noted the status. Dr. Rovtar mentioned a Band Program, sponsored by the High School Band, to inspire younger student to join the district's instrumental program; this program will be held on Saturday, January 26, 2019 at noon at Montville High School.

As January is Board Member Recognition Month, Dr. Rovtar thanked the Board members for their dedication and service to the children of Montville Township. President Grau thanked Dr. Rovtar for her recognition of the Board members.

### Presentations:

Dr. Rovtar introduced Montville Township High School Assistant Principal, Ken Nadzak, who presented the ShopRite Stars for the second marking period. Mr. Nadzak highlighted the candidates' achievements while President Grau awarded each with a certificate.

- Academics – Devin Tremblay
- Athletics – Anna George
- Arts – Kaleigh Culmone
- Community Service – Carly Benson
- Leadership – Emily Kozell

Dr. Rovtar introduced N.J.S.B.A. Field Service Representative, Charlene Peterson. Ms Peterson conducted Board of Education Training on New Jersey QSAC (Quality Single Accountability Continuum). Ms Peterson highlighted the areas covered by QSAC, the District Performance Review, County Visits and possible outcomes of QSAC Monitoring. Dr. Rovtar discussed the QSAC process and the time commitment to preparing for the County Visit. Dr. Rovtar reminded the Board that Ms. Peterson will be back for another training in the spring. President Grau thanked Ms. Peterson for her presentation.

### Good News & Progress in Our Schools:

- Valley View - The kindergartners at Valley View started off the New Year with making thoughtful resolutions after they gleaned some great ideas from our mentor text, *Squirrel's New Year's Resolution*. Beginning this month, the students are very excited to be delving into the new STEAM bins that were designed by our school STEAM committee. The children will be able to have hands on materials to explore and build with in the classroom. This will now be part of their morning routine when they come to school each day. Some of the interesting materials that the students will be exploring with are various size scoops, pipe cleaners, straws, clay, connecting cubes, among other materials. We cannot wait to see their amazing and innovative creations!
- Valley View - Mrs. Amy Kovach's pm Preschool classes recently listened to "Fill a Bucket" by Carol McCloud and Katherine Martin. The children are becoming bucket fillers themselves by being kind and mindful to those around them. By giving compliments, sharing and being respectful they learn how unique and valuable they are.
- Valley View - On December 13<sup>th</sup> Valley View School celebrated *National Violin Day* by listening to fifth grader Ann Cao perform a duet with her strings teacher, Ms. Alcaro, during morning announcements.
- Valley View - In January, Valley View will hold its annual Math-a-thon Assemblies to kick-off another year of raising money for St. Jude Children's Research Hospital. Children in grades Pre K-5th can participate in this noteworthy cause simply by answering a few math questions.
- Valley View - Fifth grader Christina Suppa performed a rendition of Alicia Keys' song, "This Girl is on Fire," during the morning announcements on Friday, January 4<sup>th</sup>.
- Valley View - Will celebrate *No Name Calling Week* from January 22-25<sup>th</sup>. The week will be dedicated to anti-bullying during school-wide morning announcements and classroom lessons led by the school counselor. In addition, homeroom teachers will dedicate class time to discuss the virtues of treating others with kindness, respect, and empathy.
- Valley View - Under the direction of Valley View's 4<sup>th</sup> and 5<sup>th</sup> grade Leadership Teams, students will be decorating and writing positive affirmations on several bulletin boards to promote cooperation and positive learning environments.
- Cedar Hill - On Thursday, January 10<sup>th</sup> Cedar Hill School hosted our first T.E.A.M. Day. The acronym stands for "Tolerance, Empathy & Acceptance Matter." Our guest speaker, Scott Chesney, inspired the students and teachers. This program was brought to Cedar Hill by our School Climate Transformation Project (a partnership with Rutgers University).
- Cedar Hill - Said "goodbye & good luck" to our 18th Seeing Eye dog, Griffey, on Jan. 15th. Prior to his departure, the 5th graders learned about Griffey's upcoming formal training and wished him well. A new puppy, a male golden retriever, will arrive later this month. The students will guess the puppy's name, which begins with the letter "O." The guesses cost \$1/each and all money raised will be donated to The Seeing Eye.
- William Mason - Mrs. Auten and Mrs. Wallenburg's class is spreading good cheer. Students are writing positive, complimentary messages on cards and Mrs. Auten is delivering them after teacher's leave so that in the morning, a nice uplifting note is waiting for them.

- William Mason - Students are also working on positive messages for two of our bulletin boards. One is themed “A Flurry of Kindness” and one is themed “Some people are worth melting for.” Students are creating their own snowflake with an example of a positive message or an act of kindness they will show.
- William Mason - The second grade teachers at William Mason, Mrs. Stephenson, Mrs. Auten and Mrs. Wallenburg, are gearing up for another fun Polar Express celebrating. After reading the book, students will reinforce the comprehension with reading, writing and math activities related to the book. Students will then be invited all aboard to “ride the Polar Express” in their PJs by showing their special golden ticket, having a healthy version of hot cocoa or warm cider and enjoying the movie version. A discussion will ensue comparing the book to the movie.
- William Mason - This holiday season, William Mason’s Student Council teamed up with One Simple Wish to collect toys for children of all ages in the New Jersey foster care system. These gifts were given to the children at a special holiday party on December 14<sup>th</sup>.
- Hilldale - Miss Monks’ second grade class won the Box Tops Challenge and earned a class party.
- Hilldale - The students and parents at Hilldale learned about the impact social media can have on children and safe ways to use social media in a presentation given by wellness coach Lauren Muriello.
- Woodmont - Kindergarten teacher Jennifer Kelly created a fifth grade/Kindergarten club and they are exciting to watch. Ms. Kelly matches fifth grader with a kindergarten buddy in her class and they meet twice a month during lunch. The older children help reinforce kindergarten skills with struggling students.
- Woodmont - The second grade is learning about our natural resources, how people use them, and reasons people choose to live in a place. The children created a diorama community to tie in with this unit in Social Studies. Some examples of our diorama projects were: hotels, dance studios, ice cream shops, police stations, malls, airports, and movie theaters. They are fabulous!
- Woodmont - Our 5th grade Wellness/Nutrition team members had a successful sale of their wellness bracelets. They have decided to use the proceeds from the sale to buy "tissue tables" for the students' bathrooms. It is inspiring seeing our 5th graders helping to "bring the little extras" to their younger classmates.
- Woodmont - Received a state resolution from NJ State Senator Joseph Pennachio recognizing their contribution to the district 26 Holiday Toy Drive. The Woodmont Student Council, under the guidance of advisors Victoria Carlucci and Toni Ann Raj, solicited new toy donations from the school community. The toy drive collected over 3,000 toys and brought delight to many needy families.
- Lazar - On November 29th Lazar welcomed our local VFW Post 5481 Veterans. Veterans spoke to 8th grade classes about their experiences, enjoyed lunch and desserts provided by Pomptonian and Mrs. Jasterzbski's Foods class students, and enjoyed songs from Mrs. Zajac's chorus and Mrs. Scharf's orchestra. The students did a great job in decorating the school in preparation for the day.
- Lazar – PERCC (Pride, Empathy, Respect, Cooperation and Citizenship) Student of the Month recipients: **DECEMBER** – Anna Tarnok, Gabriella Guidice, Julia Matarazzo, Marlon Soeiro, Benjamin Bruchhauser.
- Lazar - WISH with the help of Lazar Student council/William Mason Student Council gift card drive, was able to purchase over 500 gifts for 176 children in the Morris County Foster care system. We were also able to help a family from DCPD, family with a father who recently passed and family with disabled/ill single mother. Looking with excitement to the next project.
- Lazar – On 12/5/18 Lazar students and staff participated in “Frozen Fuzzy Friday” by wearing their fuzzy clothes to stay warm on this frigid day. This is a student favorite!
- Lazar – In December, the Leadership group collected and donated items to donate to St. Peter’s Orphanage. Our students were very excited to have the opportunity to do something nice for those less fortunate than us, so it really means a lot to receive the help that we did. We received a TON of great things, like blankets, gift cards, footballs, clothing, and much, much more. The leadership group also recently received a \$500 grant from United Way! We are planning to use the money to purchase supplies for the next group or organization that our students hope to help out, so there will be even more great things to come from Helping Hands!
- Lazar - SWAT (Students Working with Advanced Technology Advisory Leadership group), facilitated by teachers Caitlin Cardinale and Kristi Viscardo, won the Amazing Escape Room video contest for the second year in a row. Student leaders created and produced a video submission explaining why they deserved to win the field trip. The SWAT members look forward to putting their creative tech skills to use to attempt to escape a room this spring!
- Lazar - The Robert R. Lazar Middle School Music Department presented two Winter Concerts on January 16<sup>th</sup> & 17<sup>th</sup> in the Montville Township High School Auditorium. Performing on the first evening was the Seventh and Eighth Grade Orchestra under the direction of Mrs. Janice Scharf, Seventh and Eighth Grade Concert Band, under the direction of Mrs. Chelsea Stebbins and Mr. Kenneth Korlishin, and the Seventh and Eighth Grade Chorus, under the direction of Mrs. Kathy Zajac. Performing on the second evening was the Sixth Grade Orchestra, Sixth Grade Concert Band and Sixth Grade Chorus. More than 360 participating students, along with family and friends were treated to wonderful concerts of musical entertainment.
- Lazar – Upstanders of the week: Week 13: 8th grader Claire Grau Week 14: 7th grader Kyra Fall

President Grau commended the staff and students for their accomplishments, as noted in **Good News**.

#### **Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:**

December, 2018 K – 12 Violence Incidents - 1  
 December, 2018 K – 12 Vandalism Incidents - 0  
 December, 2018 K – 12 Weapon Incidents - 0  
 December, 2018 K – 12 Substance Abuse - 0  
 December, 2018 K – 12 Suspensions (includes in-school and Saturday) - 3

#### **Business Administrator’s Report**

Ms. Slunt indicated that there was no report.

## Committee Reports

## Section G

President Grau discussed the Committee selections with the individual Board members. President Grau appoints the same individuals to the Committees who had served in 2018. President Grau indicated that changes would be made in the mid-year, altering the P.T.A. Liaisons, as member's children move to different schools.

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee had no report.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Michael O'Brien	The Committee indicated that its next meeting is scheduled for February 19, 2019.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>John Morella</b> Michael Palma Michael Rappaport Charles Grau	The Committee indicated that it would schedule an upcoming meeting date.
<b>G.4</b>	<b>Communications</b>	<b>Karen Cortellino</b> Charles Grau Michelle Zuckerman Michael Rappaport	The Committee met on January 8, 2019 and discussed the website updates and the implementation of Schoology.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>John Morella</b> Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		There were no Ad-Hoc Committees.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison had no report.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison had no report.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>John Morella</b>	The Liaison had no report.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b> <b>Joseph Daughtry</b>	The Liaison had no report.
	<b>Delegate Liaisons: Mustangs</b>	<b>Michael O'Brien</b>	The Liaison had no report.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Hilldale</b>	<b>David Modrak</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>Michelle Zuckerman</b>	The Liaison discussed the BINGO Fund Raiser on April 4 <sup>th</sup> and Living Lessons on May 16 <sup>th</sup> . President Grau commended the performers of the Winter Concert.
	<b>P.T.C. Liaisons: High School</b>	<b>Michael O'Brien</b>	The Liaison highlighted the Michelle Sullivan Game on March 22 <sup>nd</sup> at 7:00 pm at Montville High School.
<b>G.9</b>	<b>Additional Reports</b>		

**Public Participation** (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

**Consent Resolutions**

A motion was made by Mr. Palma and seconded by Dr. Modrak to approve the following resolutions in a consent motion.

**Board**

Section I

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

December 18, 2018	Executive Session, Regular Meeting
December 18, 2018	Public Session, Regular Meeting
January 8, 2019	Public Session, Organization Meeting

No additional comments were made.

**Administration**

Section J

**J.1: Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	United Way	Hilldale School	Character Ed.	\$500.00
2	Palmina R. Grella Appelbaum	Montville Township Board of Education	The Laura E. Mazzola Basketball Scholarship Fund	\$100.00

**J.2: Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on January 18, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated January 5, 2019 through January 18, 2019.

**J.3: Approval of Newly Revised Memorandum of Agreement Between Education and Law Enforcement Officials**

RESOLVED, that the Montville Township Board of Education approve the newly revised (2019 Revisions) Memorandum of Agreement between Education and Law Enforcement, as developed by the New Jersey Department of Education and the Office of the Attorney General of the State of New Jersey, for the 2018-2019 school year.

No additional comments were made.

**Facilities and Finance**

Section K

**K.1: Payment of Bills**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of December 19, 2018 – January 22, 2019 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	2,104,622.01
	Special Revenue Fund (Fund 20)	In the amount of		105,609.37
	Capital Projects Fund (Fund 30)	In the amount of		1,143.18
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		94,904.18
	MEDLC Fund (Fund 61)	In the amount of		4,420.21
	Investment Trust Fund (Fund 82)	In the amount of		0.00
	<b>Subtotal</b>		<b>\$</b>	<b>2,310,698.95</b>
	Payroll – December (Various Funds)	In the amount of		5,394,200.50
	<b>TOTAL</b>		<b>\$</b>	<b>7,704,899.45</b>

**K.2: Transfer of Funds**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending December 31, 2018 as listed on attached Document K.2.

**K.3: Financial Reports**

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of December 2018, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

\_\_\_\_\_ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

**K.4: Use of Facility Requests**

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year**

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
<b>New Contract:</b>				
1	Audio Incorporated	HS Sound Equipment Rental – Anything Goes	\$ 4, 137.23	\$ 3,932.13
2	4 Wall Entertainment	HS Lighting Rental – Anything Goes	1,731.00	1,000.00
3	Minding your Mind	Professional Day Presentations 03/12/19 & 03/13/19	0.00	5,000.00
4	E-Rate Consulting Inc.	E-Rate Consulting Services	0.00	9,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K6: Professional Services Agreement**

RESOLVED, that the Montville Township Board of Education approves the Architect Agreement, Parette Somjen Architects, for professional architectural services in connection with the referendum at a professional flat fee amount of \$3,900.00, excluding additional reimbursable expenses which will be billed separately, for the gymnasium window replacement at Montville Township High School.

**K.7: Disposal and Sale of Equipment**

WHEREAS, district officials have determined certain equipment items to be broken or obsolete and therefore recommend the disposal of said equipment; and

WHEREAS, N.J.S.A. 18A:18A-45 permits Boards of Education to dispose of equipment and supplies by sealed bid or public auction; and

WHEREAS, The Local Unit Technology Pilot Program and Study Act, P.L. 2001, c.30 authorizes the Department of Community Affairs, Division of Local Government Services to waive various provisions of the Public School Contracts Law to assist local units including boards of education in selling surplus personal property no longer needed for public purposes through the use of online auctions; and

WHEREAS, the New Jersey Division of Purchase and Property has entered into a cooperative contract with GovDeals, Inc. to facilitate sales through online auctions.

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request Document K.7, in accordance with policy #7300, Disposition of Property; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education is authorized to enter into an agreement with GovDeals, Inc. through the State of New Jersey Cooperative Purchasing Program (system identifier 1 NJCP); and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the sale of said equipment as follows:

- 1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at gov.deals.com and also available from Montville Township Board of Education.
- 2) The sale is being conducted online and the address of the auction site is gov.deals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4) A list of said equipment to be sold is attached, Document K.7.
- 5) The equipment as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to accept or reject any bid submitted as determined to be in the public interest; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take any and all steps necessary to comply with the requirements of Local Finance Notice 2008-9 and to implement the online auction of the surplus property.

**K.8: Approve – Unused Sick Payout Approval**

RESOLVED, that the Montville Township Board of Education, approve unused sick payout to the following staff:

Name	Sick Days	Amount Due
Aanstoots, Joanne	465.0	\$10,000.00
Gallagher, Gerald	103.5	\$ 4,140.00
Gross, Beryl	151.5	\$ 6,060.00
Kenny, Susan	75.5	\$ 3,020.00

**K.9: Contract Bid Award – Gym Renovations Phase 02**

WHEREAS, on January 3, 2019, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Gymnasium Renovations for the Montville Township Board of Education Phase 02 at Hilldale Elementary School, Valley View Elementary School and Woodmont Elementary School Project (“Project”); and

WHEREAS, the Board received thirteen (13) bids which were opened at the public bid opening; and

WHEREAS, the lowest numerical bidder, GL Group, Inc., has requested to withdraw its bid based upon a mathematic error in its bid calculation and that the inserted contract allowances were not included in its total bid price; and

WHEREAS, the second lowest numerical bid was submitted by **Northeastern Interior Services, LLC**, 271 Route 46W, Suite F206, Fairfield, NJ 07004, in the amount of **\$651,050.00**. The total bid includes a base bid of **\$578,750.00**, with Alternate 01 at **\$57,000.00** and Alternate 02 at **\$15,300.00**. The total bid also includes an allowance of **\$30,000.00** for Hilldale Elementary School, **\$30,000.00** for Valley View Elementary School, and **\$30,000.00** for Woodmont Elementary School to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **Northeastern Interior Services, LLC** to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby accepts GL Group, Inc.’s request for withdrawal of its bid and hereby awards the contract for the Project to **Northeastern Interior Services, LLC** in the total amount of **\$651,050.00**, which amount includes the base bid of **\$578,750.00**, with Alternate 01 at **\$57,000.00** and Alternate 02 at **\$15,300.00** and allowances of **\$30,000.00** for Hilldale Elementary School, **\$30,000.00** for Valley View Elementary School, and **\$30,000.00** for Woodmont Elementary School; and

BE IT FURTHER RESOLVED that Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and

BE IT FURTHER RESOLVED, that the Board's Counsel is authorized to prepare the contract for the Project, forward same to **Northeastern Interior Services, LLC**, and to obtain all documentation required thereby; and  
BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Northeastern Interior Services, LLC** and the approval of the insurance information, performance and payment bonds, and other required documentation from **Northeastern Interior Services, LLC**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and  
BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Northeastern Interior Services, LLC**, totaling **\$651,050.00**.

**K.10: Contract Bid Award – Media Center Renovations Phase 02**

WHEREAS, on January 3, 2019, the Montville Township Board of Education ("Board") held a public bid opening for the award of a contract for the Media Center Renovations For the Montville Township Board of Education Phase 02 at Hilldale Elementary School, Valley View Elementary School and Woodmont Elementary School Project ("Project"); and

WHEREAS, the Board received thirteen (13) bids which were opened at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by **Northeastern Interior Services, LLC**, 271 Route 46W, Suite F206, Fairfield, NJ 07004, in the amount of **\$267,000.00**. The total bid includes a base bid of **\$220,000.00**, with Alternate 01 at **\$38,500.00** and Alternate 02 at **\$8,500.00**. The total bid also includes an allowance of **\$15,000.00** for Hilldale Elementary School, **\$10,000.00** for Valley View Elementary School, and **\$10,000.00** for Woodmont Elementary School to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project.

WHEREAS, the Board has determined **Northeastern Interior Services, LLC** to be the lowest responsive and responsible bidder. NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby awards the contract for the Project to **Northeastern Interior Services, LLC** in the total amount of **\$267,000.00** which includes the base bid of **\$220,000.00**, with Alternate 01 at **\$38,500.00** and Alternate 02 at **\$8,500.00** and allowances of **\$15,000.00** for Hilldale Elementary School, **\$10,000.00** for Valley View Elementary School, and **\$10,000.00** for Woodmont Elementary School; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and

BE IT FURTHER RESOLVED, that the Board's Counsel is authorized to prepare the contract for the Project, forward same to **Northeastern Interior Services, LLC**, and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Northeastern Interior Services, LLC** and the approval of the insurance information, performance and payment bonds, and other required documentation from **Northeastern Interior Services, LLC**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Northeastern Interior Services, LLC**, totaling **\$267,000.00**.

**K.11: Contract Bid Award – Restroom Renovations Phase 02**

WHEREAS, on January 3, 2019, the Montville Township Board of Education ("Board") held a public bid opening for the award of a contract for the Restroom Renovations For the Montville Township Board of Education Phase 02 at Hilldale Elementary School, Valley View Elementary School and Woodmont Elementary School Project ("Project"); and

WHEREAS, the Board received eighteen (18) bids which were opened at the public bid opening; and

WHEREAS, the lowest numerical bidder, GL Group, Inc., has requested to withdraw its bid based upon a mathematic error in its bid calculation and that the inserted contract allowances were not included in its total bid price; and

WHEREAS, the second lowest numerical bid was submitted by **Billy Contracting & Restoration, Inc.**, 12 Maple Avenue, Building F, Pine Brook, NJ 07058 in the amount of **\$609,000.00** to Billy Contracting & Restoration, Inc. The total bid includes a base bid of **\$596,000.00**, with Alternate 01 at **\$0.00** and Alternate 02 at **\$13,000.00**. The total bid also includes an allowance of **\$15,000.00** for Hilldale Elementary School, **\$10,000.00** for Valley View Elementary School, and **\$15,000.00** for Woodmont Elementary School to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the district at the conclusion of the project; and

WHEREAS, the Board has determined **Billy Contracting & Restoration, Inc.** to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby accepts GL Group, Inc.'s request for withdrawal of its bid and hereby awards the contract for the Project to **Billy Contracting & Restoration, Inc.** in the total amount of **\$609,000.00**, which includes a base bid of **\$596,000.00**, with Alternate 01 at **\$0.00** and Alternate 02 at **\$13,000.00** and allowances of **\$15,000.00** for Hilldale Elementary School, **\$10,000.00** for Valley View Elementary School, and **\$15,000.00** for Woodmont Elementary School; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and



BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to **Billy Contracting & Restoration, Inc.**, and to obtain all documentation required thereby; and  
 BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Billy Contracting & Restoration, Inc.** and the approval of the insurance information, performance and payment bonds, and other required documentation from **Billy Contracting & Restoration, Inc.**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and  
 BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to **Billy Contracting & Restoration, Inc.**, totaling **\$609,000.00**.

**K.12: Termination of Transportation Contract**

WHEREAS, after public advertisement and receipts of bids, the Montville Township Board of Education (“the Board”) awarded and entered into a student transportation contract with Aldin Trans Corporation for student transportation services for three (3) bus routes; and

WHEREAS, pursuant to the terms of the contract, The Service Insurance Company, Inc. has issued to the Board a Performance Bond guaranteeing the performance of the contracts; and

WHEREAS, issues have arisen relating to Aldin Trans Corporation’s performance under the terms of the contract; and

WHEREAS, by way of correspondence dated October 10, 2018, the Board Administration formerly advised Aldin Trans Corporation, and the Service Insurance Company, Inc., of the issues pertaining to Aldin Trans Corporation’s performance under the terms of its contract and its Notice of Consideration of Default of the Student Transportation Contract; and

WHEREAS, Aldin Trans Corporation has failed to resolve all of the issues raised relating to its performance under the terms of the Student Transportation Contract and new issues have arisen since October 10, 2018; and

WHEREAS, the Montville Township Board of Education has determined that it is in the best interest and welfare of its students to declare Aldin Trans Corporation in default and breach of the Student Transportation Contract and to terminate Aldin Trans Corporation’s services, to authorize the Board Administration to exercise all of the Board’s rights and remedies under the terms of the contract and performance bond and to secure the services of a contractor for the provision of student transportation services for the applicable routes.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Township of Montville that its hereby declares Aldin Trans Corporation in default and breach of the Student Transportation Contract and hereby terminates Aldin Trans Corporation’s services effective January 24, 2019; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board Administration, to exercise all of the Board’s rights and remedies under the terms of the contract and performance bond, including but not limited to the entry into a Take-Over Agreement with the Bonding Company for the provision of student transportation services or, if necessary, a short-term contract for student transportation services for a cost not to exceed Nineteen Thousand Dollars (\$19,000.00).

Dr. Modrak questioned the disposal of the computer equipment and the Board’s ability to sell the items. Ms. Slunt responded, indicating that the items will be sold on an on-line auction site for governmental entities; only the unsold items will be disposed.

President Grau commented on the use of an outside consultant for the E-Rate Program.

Mr. O’Brien commented on the amount of unused sick time, highlighting the dedication of the district staff.

**Personnel**

**Section L**

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	McEvoy, Brigid	Unpaid Leave	Personal Nurse MTHS	2/1/19	N/A	N/A	N/A	N/A	3/13/19	
2	Reilly, Alyssa	Amend Maternity Leave	Social Studies Teacher High School	9/20/18	31	11/2/18	11/2/18	N/A	3/4/19	Supersedes action on 10/16/2018;L.1.4

3	Wolsten, Meredith	Amend Maternity Leave	Special Education Teacher William Mason	9/4/18	36	10/29/18	1/28/19	N/A	3/11/19	Supersedes action on 10/16/2018;L.1.2
4	Einstein, Heather	Maternity Leave	Science Teacher MTHS	4/8/19	34	6/3/19	6/3/19	N/A	10/28/19	Dates subject to change based on delivery
5	Rosenthal, Megan	Maternity Leave	Language Arts Teacher Lazar	4/8/19	20	5/13/19	5/13/19	N/A	9/3/19	Dates subject to change based on delivery
6	Pizzo, Theresa	Maternity Leave	Athletic Secretary MTHS	4/1/19	2	N/A	N/A	4/10/19	8/19/19	Dates subject to change based on delivery. Includes the use of 2 Personal Days and 3 Vacation Days

### L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Holman, Jessica	Resignation	Speech/Language Specialist	Lazar	03/14/2019	

### L.3: Appointments and Transfers

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Wilson, Elizabeth	Approve	Math Teacher	MTHS	BA30/3	\$56,110.00 prorated @ \$32,824.35	01/07/2019 - 06/30/2019	Post Approve Replaces BZ
2	Jantzen, Meghan	Approve	Substitute Paraprofessional	Valley View	N/A	\$2.38 hourly	01/02/2019 - 06/30/2019	Post Approve Salary reflects the difference in the rate for a Classroom Aide and Paraprofessional As Needed
3	Paladino, Matthew	Approve	Replacement Phys Ed Teacher	Cedar Hill	N/A	\$116.42 per diem	01/07/2019	Post approve difference in para rate and teacher rate for 1 day only coverage for KK
4	Provenzano, Allison	Amend	Long Term Substitute Social Studies	MTHS	N/A	\$116.42 per diem	10/01/2018 - 03/01/2019	Supersedes action on 12/04/2018;L.3.9 Salary reflects difference in para rate and teacher rate Replaces AR
5	Mahan, Stephanie	Amend	Replacement Paraprofessional	Lazar	N/A	\$147.36 per diem	10/09/2018 - 03/01/2019	Supersedes action on 12/04/2018;L.3.33 Replaces AP
6	McEvoy, Brigid	Approve	Nurse Aide on Bus	MTHS	BA/3	\$37.68 hourly	02/01/2019 - 03/12/2019	Not to exceed 5 hours weekly

7	Watson, Kristen	Amend	Long Term Substitute Special Education Teacher	William Mason	N/A	\$116.42 per diem	08/29/2018 - 03/08/2019	Supersedes action on 12/04/2018;L.3.10 Rate reflects the difference in Para and Teacher pay. Replaces MW
8	Kelley, Ryan	Amend	Replacement Para	William Mason	N/A	\$131.89 per diem	09/21/2018 - 1/14/2019	Supersedes action on 12/04/2018;L.3.28 Replaces KW
9	Kelley, Ryan	Approve	Paraprofessional	William Mason	N/A	\$20.29 hourly	01/15/2019 - 06/30/2019	Post Approve Not to exceed 32.5 hours weekly New IEP needs
10	Stewart, Stacey	Amend	Replacement Paraprofessional	Cedar Hill	N/A	\$131.89 per diem	08/29/2019 - 01/14/2019	Supersedes action on 12/04/2018;L.3.27
11	Ghumwala, Aleksandra	Approve	Personal Nurse Coverage	MTHS	N/A	\$37.50 hourly	02/01/2019 - 03/13/2019	Not to exceed 3 hours daily Replacing BM
12	Gille, Susan	Approve	Paraprofessional	Lazar	N/A	\$22.67 hourly	01/15/2019 - 06/30/2019	Post Approve Not to exceed 32.5 hours weekly New IEP needs
13	Lombardo, Kelly	Transfer	Paraprofessional	Cedar Hill	N/A	\$20.29 hourly	01/02/2019 - 06/30/2019	Post Approve Not to exceed 32.5 hours weekly New IEP needs From William Mason
14	Krake, Michelle	Transfer	Paraprofessional	William Mason	N/A	\$20.29 hourly	01/15/2019 - 03/01/2019	Post Approve Not to exceed 32.5 hours weekly Replaces KW From Valley View
15	Sutton, Alexandra	Approve	ABA Paraprofessional	Cedar Hill	N/A	\$20.29 hourly	01/23/2019 - 06/30/2019	Not to exceed 32.5 hours weekly New student in ABA class
16	Sutton, Alexandra	Approve	ABA Paraprofessional	Cedar Hill	N/A	\$5.00 hourly	01/23/2019 - 06/30/2019	Not to exceed 32.5 hours weekly New student in ABA class Reflects stipend for ABA
17	McGinniss, Amelia	Approve	1/6 Salary Adjustment Guidance	MTHS	MA30/7	\$10,853.00 prorated @ \$2,170.60	04/01/2019 - 05/31/2019	Coverage for KK
18	DeFiori, Christy	Approve	1/6 Salary Adjustment Guidance	MTHS	MA/7	\$10,293.83 prorated @ \$2,058.76	04/01/2019 - 05/31/2019	Coverage for KK
19	McCloskey, Naomi	Approve	1/6 Salary Adjustment Guidance	MTHS	MA30/19	\$16,980.83 prorated @ 3,396.16	04/01/2019 - 05/31/2019	Coverage for KK
20	Marrotta, Alyssa	Approve	1/6 Salary Adjustment Guidance	MTHS	MA/5	\$10,110.50 prorated @ \$2,022.12	04/01/2019 - 05/31/2019	Coverage for KK
21	Moat, Carolyn	Approve	Extra-Curricular Nurse	MTHS	MA19	\$66.92 hourly	02/01/2019 - 03/31/2019	Not to exceed 5 hours monthly
22	Monaco, Tara	Approve	LDTC Coverage	MTHS	ma30/19	\$72.78 hourly	01/02/2019 - 01/31/2019	Not to exceed a total of 55 hours Coverage for LP

#### L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Migliore, Gabrielle	Amend	Assistant Coach Ice Hockey MTHS	Cat 2 Step 2	\$5,757.00	2018-2019 Winter Season	Supersedes action on 12/04/2018;L.8.16
2	Kmetz, Heidi	Amend	Assistant Coach Volleyball MTHS	Cat 2/ Step 4	\$7,888.00	2018 Fall Season	Post Approve
3	Kroeger, Steven	Approve	Assistant Coach Baseball	Cat 2 Step 4	\$7,888.00	2019 Spring Season	
4	Morris, Michael	Approve	Assistant Coach Spring Track	Cat 3 Step 1	\$5,349.00	2019 Spring Season	
5	Flores, Jennifer	Approve	ESL Adult Classes	N/A	\$2,000.00	03/04/2019 - 04/22/2019	Stipend paid from Title III funds 2 Sessions
6	Mitsaelides, Andrea	Approve	ESL Adult Classes	N/A	\$2,000.00	03/04/2019 - 04/22/2019	Stipend paid from Title III funds 2 Sessions
7	Markowski, Kristen	Approve	Vocal Music Director Spring Musical	N/A	\$3,000.00	01/02/2019 - 03/04/2019	Post Approve Non MTEA Stipend
8	Camuccio, Caitlin	Approve	Choreographer Spring Musical	N/A	\$2,500.00	01/02/2019 - 03/04/2019	Post Approve Non MTEA Stipend
9	Racioppi, Eileen	Approve	Art Director Spring Musical	N/A	\$1,000.00	01/02/2019 - 03/04/2019	Post Approve Non MTEA Stipend
10	Hannon, Mary Ann	Approve	Costume Designer Spring Musical	N/A	\$1,500.00	01/02/2019 - 03/04/2019	Post Approve Non MTEA Stipend

#### L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Alcaro, Annamaria	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/23/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
2	Paskow, Carlye	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/23/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
3	Vitone, Theresa	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/23/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
4	Wilson, Samantha	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/02/2019	01/04/2019	Post Approve \$90.00 Per Diem after 10 cumulative days of work
5	Angelini, Paul	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/23/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
6	DiGiacomo, Kristen	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	01/23/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work

#### L.6: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2018-2019 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Khan, Sonja	William Mason	\$329.94	Mr. Scott Brennan	12/17/2018

Mr. Morella questioned a pay rate in L.3; Dr. Rovtar responded, indicating that the noted rate was the differential increase as the staff member changed positions.

**Curriculum, Instruction & Technology**

**Section M**

**M.1: Professional Day Travel**

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	<b>Name</b>	<b>Action</b>	<b>Location</b>	<b>Estimated Cost</b>	<b>Destination</b>	<b>Effective Date</b>	<b>Term. Date</b>	<b>Funding</b>
<b>1</b>	Marotta, Alyssa	Approve	Lehigh Valley, PA	\$119.95	Lehigh Valley Tour	3/31/19	4/3/19	Professional Development
<b>2</b>	Gonzalez, Jessica	Post Approve	Montville, NJ	\$0	School Counselor Roundtable	1/14/19 (am)	1/14/19 (am)	N/A
<b>3</b>	Rappaport, Susan	Post Approve	Montville, NJ	\$0	School Counselor Roundtable	1/14/19 (am)	1/14/19 (am)	N/A
<b>4</b>	Meenan, Deborah	Post Approve	Montville, NJ	\$0	School Counselor Roundtable	1/14/19 (am)	1/14/19 (am)	N/A
<b>5</b>	Mazur, Marissa	Post Approve	Montville, NJ	\$0	School Counselor Roundtable	1/14/19 (am)	1/14/19 (am)	N/A
<b>6</b>	Shonk, Adriana	Approve	Newark, NJ	\$0	Increase Motivation & Learning in Your World Language Classroom	1/25/19	1/25/19	Substitute Needed
<b>7</b>	Ivins, Samantha	Approve	East Brunswick, NJ	\$170.00	NJ Music Educators Assn In-Service Conference	2/21/19	2/23/19	District/Substitute Needed
<b>8</b>	Raj, ToniAnn	Approve	Montville, NJ	\$0	Media Specialist Articulation Meeting	1/22/19 (snow date: 1/29/19)	1/22/19 (snow date: 1/29/19)	Substitute Needed
<b>9</b>	Keneally, Jennifer	Approve	Montville, NJ	\$0	Media Specialist Articulation Meeting	1/22/19 (snow date: 1/29/19)	1/22/19 (snow date: 1/29/19)	Substitute Needed
<b>10</b>	Whealan, MaryGrace	Approve	Montville, NJ	\$0	Media Specialist Articulation Meeting	1/22/19 (snow date: 1/29/19)	1/22/19 (snow date: 1/29/19)	Substitute Needed
<b>11</b>	Marinello, Susan	Approve	Clark, NJ	\$17.05	Communications and Legal Issues with Employees and Board of Education Members	4/4/19	4/4/19	Professional Growth
<b>12</b>	Lyons, Pat	Post Approve	Chatham/Warren, NJ	\$0	School visits	1/11/19	1/18/19	Substitute Needed
<b>13</b>	Jones, Jason	Approve	Montville, NJ	\$0	Media Specialist Articulation Meeting	1/22/19 (snow date: 1/29/19)	1/22/19 (snow date: 1/29/19)	Substitute Needed
<b>14</b>	Metz, Suzanne	Approve	Montville, NJ	\$0	Media Specialist Articulation Meeting	1/22/19 (snow date: 1/29/19)	1/22/19 (snow date: 1/29/19)	Substitute Needed
<b>15</b>	Pasciuto, Michael	Approve	Parsippany, NJ	\$199.00	Section 504 in NJ	2/22/19	2/22/19	Professional Growth
<b>16</b>	Zanone, Cheryl	Approve	St. Louis, MO	\$0	NST National Conference on Science Education	4/10/19	4/14/19	Substitute Needed
<b>17</b>	Sheehan, Rebecca	Approve	Montville, NJ	\$0	Schoology Training (2 dates)	2/5/19	2/12/19	Substitute Needed
<b>18</b>	Meng, Liping	Approve	West Orange, NJ	\$275.51	Increase Motivation & Learning in Your World Language Classroom	2/25/19	2/25/19	Professional Development/Substitute Needed

19	Lippincott, Edward	Approve	Madison, NJ	\$7.01	NJ Television & Video Teacher Convention	2/13/19	2/13/19	Professional Development/Substitute Needed
20	Praml, Heather	Approve	Piscataway, NJ	\$33.17	SCTP School Climate Showcase & Learning Event	5/23/19	5/23/19	Professional Development
21	Kung, Katelyn	Approve	Piscataway, NJ	\$33.17	SCTP School Climate Showcase & Learning Event	5/23/19	5/23/19	Professional Development/Substitute Needed
22	Perillo-Gentile, Stephanie	Approve	Piscataway, NJ	\$33.17	SCTP School Climate Showcase & Learning Event	5/23/19	5/23/19	Professional Development
23	Koch, Janice	Approve	Piscataway, NJ	\$33.17	SCTP School Climate Showcase & Learning Event	5/23/19	5/23/19	Professional Development/Substitute Needed
24	Kennedy, Maureen	Approve	Piscataway, NJ	\$33.17	SCTP School Climate Showcase & Learning Event	5/23/19	5/23/19	Professional Development/Substitute Needed
25	Auten, Christine	Approve	West Orange, NJ	\$269.00	Making Best Use of Google Classroom to Enhance Students' Learning	1/31/19	1/31/19	District/Substitute Needed
26	Woodring, Andrea	Approve	Garwood, NJ	\$40.00	Annual Regional Women's Educational Leadership Forum	3/1/19	3/1/19	Professional Growth
27	Immediato, John	Post Approve	Cherry Hill, NJ	\$0	Be the Best Softball Coaches' Convention	1/18/19	1/18/19	Substitute Needed
28	McCorkle, Kelly	Approve	Atlantic City, NJ	\$596.70	The Association of Student Assistance Professionals of NJ 33 <sup>rd</sup> Annual Conference	2/28/19	3/1/19	Professional Development
29	Candelario, Carol	Approve	Atlantic City, NJ	\$596.39	The Association of Student Assistance Professionals of NJ 33 <sup>rd</sup> Annual Conference	2/28/19	3/1/19	Professional Development
30	Lomauro, Catherine	Approve	Atlantic City, NJ	\$596.39	The Association of Student Assistance Professionals of NJ 33 <sup>rd</sup> Annual Conference	2/28/19	3/1/19	Professional Development
31	Schwartz, Sandra	Approve	Monroe Twp., NJ	\$548.77	Special Education Litigation Certificate Program (3 dates)	4/8/19	5/22/19	Professional Growth
32	Tubbs, David	Approve	Monroe Twp., NJ	\$548.77	Special Education Litigation Certificate Program (3 dates)	4/8/19	5/22/19	Professional Growth
33	Forst, Kelly	Approve	Livingston, NJ	\$254.58	Strategies and Structures for Teaching Reading and Writing	2/28/19	2/28/19	District/Substitute Needed
34	Hogan, Stacey	Approve	Livingston, NJ	\$249.00	Strategies and Structures for Teaching Reading and Writing	2/28/19	2/28/19	District/Substitute Needed
35	Natale, Matthew	Approve	Somerset, NJ	\$23.37	Responsive Small Group Reading Instruction	2/1/19	2/1/19	Professional Development
36	Scheckman, Leslee	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development
37	Praml, Heather	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development
38	Gorgia, L. Teresa	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development/Substitute Needed
39	Mitsaelides, Andrea	Amend	Montville, NJ	\$0	Elementary School Meeting	1/29/19	1/29/19	N/A
40	Flores, Jennifer	Amend	Montville, NJ	\$0	Elementary School Meeting	1/29/19	1/29/19	N/A

41	Keating, Kathryn	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development
42	McCloskey, Naomi	Approve	Parsippany, NJ	\$233.93	Section 504 in NJ	2/22/19	2/22/19	Professional Development
43	DeFiori, Christy	Approve	Parsippany, NJ	\$233.93	Section 504 in NJ	2/22/19	2/22/19	Professional Development
44	Hall, Donna	Post Approve	Little Falls, NJ	\$0	SSI/Medicaid Workshop	1/16/19	1/16/19	N/A
45	Rappaport, Susan	Amend	Lodi, NJ	\$12.77	2018 Update to NJ Anti-Bullying Bill of Rights	2/7/19	2/7/19	Professional Development
46	Rovtar, René	Approve	Garwood, NJ	\$56.18	Annual Regional Women's Educational Leadership Forum	3/1/19	3/1/19	Professional Growth
47	Spector, Keith	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development
48	Stryker, Patricia	Approve	New Providence, NJ	\$0	PCAST: Utilizing Person Centered Approaches to Improve IEP Meetings (2 dates)	2/25/19	2/26/19	N/A
49	Canticas Tsantakis, Adamadia	Approve	Montville, NJ	\$0	ESL Dept. Meeting	2/8/19	2/8/19	N/A
50	Geffner, Susan	Approve	Montville, NJ	\$0	ESL Dept. Meeting	2/8/19	2/8/19	Substitute Needed
51	Catalano, Laura	Approve	Somerset, NJ	\$0	Responsive Small-Group Reading Instruction	2/1/19	2/1/19	N/A
52	Wyks, Carolyn	Approve	Somerset, NJ	\$0	Responsive Small-Group Reading Instruction	2/1/19	2/1/19	Substitute Needed
53	Vicente, Dorian	Approve	Princeton, NJ	\$0	NJ State School Nurses Association Spring Conference (2 dates)	3/29/19	3/30/19	Substitute Needed
54	Markowski, Kristen	Approve	Kinnelon, NJ	\$0	NJSMA Chorus – All Day Rehearsal	1/25/19	1/25/19	N/A
55	Geffner, Susan	Approve	New Brunswick, NJ	\$306.28	NJTESOL Spring Conference (2 dates)	5/29/18	5/30/19	Title III/Substitute Needed
56	Fisher, Anne	Approve	Somerset, NJ	\$12.71	Responsive Small-Group Reading Instruction	2/1/19	2/1/19	District
57	Rohrbach, Catharine	Approve	West Orange, NJ	\$269.00	Making Best Use of Google Classroom to Strengthen MATH Instruction	3/18/19	3/18/19	District/Substitute Needed
58	Frye, Sheila	Approve	Somerset, NJ	\$25.17	Responsive Small-Group Reading Instruction	2/1/19	2/1/19	District
59	Cluen, Kimberly	Approve	New Providence, NJ	\$0	PCAST: Utilizing Person Centered Approaches to Improve IEP Meetings (2 dates)	2/25/19	2/26/19	N/A
60	Fallon, Kevin	Approve	New Providence, NJ	\$0	PCAST: Utilizing Person Centered Approaches to Improve IEP Meetings (2 dates)	2/25/19	2/26/19	N/A
61	Rovny, Yulia	Approve	Parsippany, NJ	\$199.99	Vision Techniques for Eye Movement Disorders Associated with Autism, ADHD, Dyslexia & Other Neurological Disorders	3/1/19	3/1/19	Professional Growth
62	Schneiderman, Suzanne	Approve	Parsippany, NJ	\$199.99	Vision Techniques for Eye Movement Disorders Associated with Autism, ADHD, Dyslexia & Other Neurological Disorders	3/1/19	3/1/19	Professional Growth

63	Schilling, Carrie	Approve	Cedar Knolls, NJ	\$435.00	Motor Issues in Autism (2 dates)	3/8/19	3/9/19	Professional Growth
64	Chesney, Pratiksha	Approve	Cedar Knolls, NJ	\$435.00	Motor Issues in Autism (2 dates)	3/8/19	3/9/19	Professional Growth
65	Stech, Douglas	Approve	Parsippany, NJ	\$229.99	Section 504 in NJ	2/22/19	2/22/19	Professional Development
66	Flores, Jennifer	Approve	Montville, NJ	\$0	ESL Dept. Meeting	2/8/19	2/8/19	Substitute Needed
67	Riotto, Scott	Approve	Holmdel, NJ	\$106.00	Civil Rights and Liberties at War	3/22/19	3/22/19	District/Substitute Needed
68	Flores, Jennifer	Approve	New Brunswick, NJ	\$233.28	NJTESOL 2019 Spring Conference	5/31/19	5/31/19	Title III/Substitute Needed
69	Horn, Eileen	Approve	New Providence, NJ	\$0	PCAST: Utilizing Person Centered Approaches to Improve IEP Meetings (2 dates)	2/25/19	2/26/19	N/A
70	Queen, James	Approve	Montville, NJ	\$0	Schoolology Training (2 dates)	2/5/19	2/12/19	Substitute Needed
71	Melahn, Tom	Approve	Morristown, NJ	\$0	Vaping: The Impact on Students/Schools	2/13/19	2/13/19	N/A
72	Hall, Donna	Approve	Livingston, NJ	\$0	Preparing Students Across the Spectrum for College, Career & Community	3/8/19 (am)	3/8/19 (am)	N/A
73	Scheckman, Leslee	Approve	Lehigh Valley, PA	\$683.45	Lehigh Valley Tour	3/31/19	4/3/19	Professional Development
74	Nieskens, Beth	Approve	Montville, NJ	\$0	Department Meeting at MTHS	2/8/19	2/8/19	N/A
75	Salvato, Tiffany	Approve	Livingston, NJ	\$209.00	Strategies and Structures for Teaching Reading & Writing	2/28/19	2/28/19	District/Substitute Needed

### M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Professional Education Services, Inc.	Approve	Hospital Home Instruction	\$360.00 \$180.00	45026 100135	11/28/2018 12/13/2018	12/07/2018 12/20/2018	Post Approve
2	Pediatric Neurological Associates	Amend	Neurological Evaluation	\$1,000.00	101950 103883	12/19/2018	04/15/2019	Supersedes action on 12/18/2018 Res: M.2.5 2 @ \$500.00 each
3	St. Clare's Hospital	Approve	Hospital Home Instruction	\$110.00	104387	12/05/2018	12/06/2018	Post Approve
4	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103871	01/23/2019	03/29/2019	
5	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103693	01/23/2019	03/29/2019	
6	Cross County Clinical & Educational Services	Approve	Bilingual Educational & Psychological Evaluations	\$1,700.00	103818	01/23/2019	03/29/2019	
7	Pediatric Neurological Associates	Amend	Neurological Evaluation	\$500.00	104627	12/06/2018	12/06/2018	Supersedes action on 9/25/2018 Res: M.2.2 Change of apt. date

### M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:



	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS – Federal Reserve Challenge (Dorsey-Gordon)	NY Federal Reserve, NY, NY	School Budget	N/A	N/A
2	MTHS Music Dept. (Markowski/Havington/Pasquale)	Robert R. Lazar Middle School, Montville, NJ	N/A (walking)	N/A	N/A
3	MTHS Robotics Team Competition (Queen)	Millburn High, Millburn, NJ	School Budget	School Budget	N/A
4	MTHS Wrestling Team – Individual State Championship (Krip)	Boardwalk Hall, Atlantic City, NJ	Pupil	School Budget	School Budget
5	Hilldale – Grade 3 (O’John/Garibell/Larangeira/Dedoussis)	Mayo Performing Arts Center, Morristown, NJ	Pupil	Pupil	N/A
6	Lazar – 6-8 Grade Math Counts (Parmentier/Barkey)	Math Counts Regional Competition, NJIT, Newark, NJ	School Budget	N/A	N/A
7	MTHS Key Club – (Nord/Lenox)	Ocean Place Resort & Spa, Long Branch, NJ	Student Activity/Pupil	Student Activity/Pupil	Student Activity/Pupil
8	Woodmont – 4 <sup>th</sup> Grade (Janis)	Franklin Mineral Museum, Franklin, NJ	HSA/PTA	Pupil	N/A
9	Hilldale – Kindergarten (Hanzl/Fau)	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A
10	Valley View – 2 <sup>nd</sup> Grade (Slattery/Trevaskiss/Matarazzo)	The Bounce Factory, Warren, NJ	Pupil	Pupil	N/A
11	Hilldale – 1 <sup>st</sup> Grade (Landsman/Salvato)	Lego Land Discovery Center, Yonkers, NY	Pupil	Pupil	N/A
12	MTHS Robotics Team (Queen)	Cherry Hill High East, Cherry Hill, NJ	School Budget	School Budget	N/A
13	MTHS PAL (Levy/Marotta)	Lazar Middle School, Montville, NJ	N/A (walking)	N/A	N/A

**M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Cooney, Deborah	Amend	Cedar Hill/Clinical Experience	Ms. Lauren Monaghan	01/23/2019	05/10/2019	12/18/2018 M.4.3 Caldwell University/School of Education
2	Burns, Emily	Approve	MTHS/Clinical Education	Mr. Don Heyburn	01/22/2019	05/15/2019	Post Approve Montclair State University/Clinical Education
3	Cordero, Amy	Approve	MTHS/Clinical Education	Mr. Don Heyburn	01/22/2019	05/15/2019	Post Approve Montclair State University/Clinical Education
4	Rosenberg, Andrew	Approve	William Mason/Practicum in Administration and Supervision Internship	Mr. David Melucci	01/23/2019	05/01/2019	Kean University Graduate Program/Leadership Practicum

**M.5: Out-of-District Placement**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Sage Day School	Approve	\$60,300.00 Prorated @ \$35,845.00			60007	01/07/2019	06/30/2019	Post Approve 2018-2019 Tuition
2	FEDCAP School	Approve	\$68,400.00 Prorated @ \$42,940.00			103817	01/02/2018	06/30/2019	Post Approve 2018-2019 Tuition
3	Delsea Regional	Approve		Bus Aide Services \$22,950.00		30386	09/18/2018	06/30/2019	Post Approve
4	Intensive Therapies, Inc.	Approve		Physical Therapy \$2,560.00	\$10,530.00	103479	07/02/2018	08/24/2018	Post Approve 2018-2019 ESY Tuition

**M.6: Textbook Disposal**

WHEREAS, the district officials have determined that the textbooks included in Document M.6 are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of the following textbooks found in Document M.6 (in accordance with policy #7300, Disposition of Property).

No additional comments were made.

**Policy**

Section N

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

No additional comments were made.

**Vote on Consent Resolutions**

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

- |                   |            |  |
|-------------------|------------|--|
| Mr. M. Palma      | Voted Yes, | on resolutions I through N, abstain on Check # 90338.                      |
| Dr. D. Modrak     | Voted Yes, | on resolutions I through N, without exception.                             |
| Dr. K. Cortellino | Voted Yes, | on resolutions I through N, without exception.                             |
| Mr. J. Daughtry   | Voted Yes, | on resolutions I through N, abstain on Check # 90237 & 90276.              |
| Mr. J. Morella    | Voted Yes, | on resolutions I through N, without exception.                             |
| Mr. M. O'Brien    | Voted Yes, | on resolutions I through N, without exception.                             |
| Mr. M. Rappaport  | Voted Yes, | on resolutions I through N, without exception.                             |
| Ms. M. Zuckerman  | Voted Yes, | on resolutions I through N, abstain on the Minutes from December 18, 2018. |
| Mr. C. Grau       | Voted Yes, | on resolutions I through N, abstain on Check # 90295.                      |

**Closed Session Announcement**

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **February 5, 2019 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **February 5, 2019 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Old Business**

Section Q

There was no Old Business discussed.

**General Board Comment and New Business**

Section R

Dr. Rovtar highlighted the 2020-2021 School Calendar. President Grau raised a question on the September 2020 dates. Dr. Rovtar responded.

Mr. O'Brien discussed the Martin Luther King presentation and OneMontville Day, commending the committee on a powerful program. Mr. O'Brien reminded the Board that Dr. Rovtar established OneMontville and it has a positive presence in the community.

**Public Participation** *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public spoke.

**Adjournment**

Section T

A motion was made by Mr. Morella seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary