

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township High School: 100 Horseneck Road Montville, New Jersey

Agenda

Regular Meeting of the Board of Education

Tuesday, December 18, 2018

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
 School Business Administrator, Ms. Katine Slunt
 Assistant Superintendent, Dr. Casey Shorter
 Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on December 18, 2018 at ____ p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Discussion of Pending Legal Matter; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at ____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		
High School Student Representatives	Present	Absent
Malik Amer		
Mason Hohil		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

Malik Amer
Mason Hohil

Superintendent's Report

Section F

Remarks:

Presentations:

New Jersey State Champion – Group II-A
New Jersey Caption Awards for Best Visual Effect and Best Overall Effect

U.S. Bands National Champions in Class II-A
National Caption Awards for Best Music and Best Overall Effect

Presentation on Mindfulness by Valley View Students

Good News & Progress in Our Schools:

- Valley View - On Friday, December 7th, Miss Profeta held a Pajama Day Fundraiser to raise funds for the Children's Hospital of Philadelphia. All of Valley View participated in raising over \$1,100 to support the children at CHOP and their families. The Valley View community has shown so much love and kindness during this holiday season. Thank you to the students, parents and staff for all your support!
- Hilldale - The second grade teamed up together to help underfunded, at-risk children to have a cozy good night! Students are sending in pajamas to Scholastic's The Great Pajama Drive which is non-profit.
- William Mason - Senator Joe Pennacchio came to William Mason and talked to our 3rd grade classes. The students were very engaged while he taught them how laws can be created and changed within our form of government.

- William Mason - Participated in a dress down for the First Aid Squad. As a school, William Mason raised \$123 to be donated to the EMTs later this month.
- William Mason - Celebrated the holiday season by having their annual sing-a-long. Students were excited and put on a great performance.
- Lazar -On November 29th Lazar welcomed our local VFW Post 5481 Veterans. Veterans spoke to 8th grade classes about their experiences, enjoyed lunch and desserts provided by Pomptonian and Mrs. Jasterzbski's Foods class students, and enjoyed songs from Mrs. Zajac's chorus and Mrs. Scharf's orchestra. The students did a great job in decorating the school in preparation for the day.
- Lazar – PERCC (Pride, Empathy, Respect, Cooperation and Citizenship) Student of the Month recipients: **DECEMBER** – Anna Tarnok, Gabriella Guidice, Julia Matarazzo, Marlon Soeiro, Benjamin Bruchhauser
- Lazar - 11/2018-12/7/2018: Lazar Student Council held a gift card drive to aid in the gift fulfillment for Morris County families in need through DCPD.
- Lazar – On 12/5/18 Lazar students and staff participated in “Frozen Fuzzy Friday” by wearing their fuzzy clothes to stay warm on this frigid day. This is a student favorite!
- Lazar – Upstanders of the week:
Week 13: 8th grader Claire Grau
Week 14: 7th grader Kyra Fall
- Cedar Hill - On November 30th, Cedar Hill School's Fifth Grade Character Education Committee (CEC) hosted a Veteran's Day celebration. In preparation, the entire school was adorned with patriotic posters and decorations created by students. The day of the event began with veterans sharing their military experiences with students in all grade levels. Then, veterans enjoyed a patriotic luncheon, donated by parent volunteers, while the Fifth Grade CEC recited poetry and patriotic music played in the background. Veterans also received flowers and cards/letters written by students. In addition, Dr. Raj presented a personal story about his grandparents who were liberated by American soldiers during WWII. Afterwards, the entire school body lined the hallways to pay tribute to the veterans as they proceeded in a Walk of Honor from the lunchroom to the gymnasium for an assembly. It included poetry and names of veterans read by the Fifth Grade Character Education Committee, patriotic music performed by the chorus and advanced band, as well as a solo sung by a staff member. As a final act of respect, "Taps" was performed by a professional trumpeter, and every staff member and student returned to class in complete silence. Cedar Hill School was very excited to dedicate this day in honor of veterans throughout our community.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

Business Administrator’s Report

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O’Brien Charles Grau	
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O’Brien	
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	
G.6	Ad-Hoc		

G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	
	Delegate Liaisons: M.C.E.S.C.	John Morella	
	Delegate Liaisons: D.A.C.	Michael Palma	
	Delegate Liaisons: Mustangs	Michael O'Brien	
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	
	P.T.C. Liaisons: Hilldale	David Modrak	
	P.T.C. Liaisons: Valley View	Joseph Daughtry	
	P.T.C. Liaisons: William Mason	Charles Grau	
	P.T.C. Liaisons: Woodmont	Michael Palma	
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	
	P.T.C. Liaisons: High School	Michael O'Brien	
G.9	Additional Reports		

Public Participation (For items on the agenda only)

Section H

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statement, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:
Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:
 December 4, 2018 Executive Session, Regular Meeting
 December 4, 2018 Public Session, Regular Meeting

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Cedar Hill Home and School	Cedar Hill/BOE	Funds for the 5 th Grade Field Trip to Jeff Lake and Transportation	\$6,720.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 14, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 1, 2018 through December 14, 2018.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of November 14, 2018 – December 18, 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 4,047,898.71
	Special Revenue Fund (Fund 20)	In the amount of	66,574.84
	Capital Projects Fund (Fund 30)	In the amount of	915,428.89
	Debt Service Fund (Fund 40)	In the amount of	0.00
	Food Service Fund (Fund 60)	In the amount of	105,876.26
	MEDLC Fund (Fund 61)	In the amount of	8,920.28
	Investment Trust Fund (Fund 82)	In the amount of	0.00
	Subtotal		\$ 5,144,698.98
	Payroll – November (Various Funds)	In the amount of	4,557,669.36
	TOTAL		\$ 9,702,368.34

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending November 30, 2018 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of November 2018, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and
 WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

 Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and
 BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
 BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:
 THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
 BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	Safari Books Online	Additional Technology Subscription Licenses	\$ 1,596.00	\$ 1,907.55
2	Student # 30386	Transportation with Aide	0.00	33,789.00
3	Grad Images	Graduation Photography	0.00	0.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Change Order Requests

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

	Change Order	Action	Location	Amount
1	CO #05	Replace Six (6) Faculty Restroom Locks	High School – Restroom Renovations	\$ 2,860.00
2	CO #10	Material and Labor for Generator	High School – Air Conditioning	9,386.26

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

K.7: Authorization to Purchase Utilizing Ed-Data and State Contract Vendors: 2018-2019

RESOLVED, that the Montville Township Board of Education authorizes the business administrator/board secretary, acting as the district's qualified purchasing agent, to retroactively utilize the attached list of State Contract Vendors Document K.7.a, and selected Cooperative Purchasing Vendors Documents K.7.b - K.7.e, for various anticipated purchases.

K.8: Approval of the Banking Institutions and Accounts for the 2018-2019 Fiscal Year

RESOLVED, that the Montville Township Board of Education approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 17:9-9, 18A:17-34, 19-1):

<u>NAME</u>	<u>SIGNATURE</u>	<u>BANK</u>
Delorenzo Scholarship Fund	Board Secretary and Asst. Board Secretary	Bank of America

K.9: Approval of Contract Award – ESIP Third Party Verification

RESOLVED that the Montville Township Board of Education hereby approves entering into an agreement with DLB Associates, Eatontown, NJ to act as an independent third party reviewer, verifying the Energy Savings Plan that was developed by Honeywell, in the amount of \$6,900.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Dudsak, Carol	Amend Medical Leave	Elementary School Teacher Cedar Hill	11/12/18	88	4/5/19	4/5/19	N/A	9/1/19	Supersedes action on 12/04/2018;L.1.5 Includes the use of 4 personal days
2	Garcia, Melissa	Amend Maternity Leave	Special Ed Teacher Cedar Hill	8/29/18	2	9/4/18	11/28/18	N/A	2/1/19	Supersedes action on 11/13/18;L.1.1
3	Kalan, Colleen	Maternity Leave	ABA Paraprofessional Out of District	12/10/18	36	2/14/19	2/14/19	N/A	5/17/19	Includes the use of 4 Personal Days Dates subject to change based on delivery
4	Keating, Kathryn	Maternity Leave	School Counselor MTHS	4/1/19	9	N/E	N/E	4/30/19	5/31/19	Dates subject to change based on delivery

L.2: Resignations, Retirements, Terminations

No actions are to be considered on this agenda.

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Eff./ Term. Date	Discussion
1	Wilkens, Robert	Amend	Special Education Teacher	MTHS	MA/6	\$61,263.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.7.4
2	Ahern, Pricilla	Approve	Classroom Aide	Hilldale	N/A	\$17.89 hourly	12/17/2018 - 06/30/2019	Post Approve Not to exceed 15 hours weekly
3	Morrison, Erik	Amend	1/6 Salary Adjustment Sociology	MTHS	MA/16	\$13,978.83 prorated @ \$489.23	09/20/2018 - 09/28/2018	Supersedes action on 12/04/2018;L.3.85
4	Keltner, Brian	Amend	Phys Ed Teacher	MTHS	MA30/8	\$65,668.00 prorated @ \$39,400.80	01/02/2019 - 06/30/2019	Supersedes action on 12/04/2018;L.3.3

5	Monastero, Carlyn	Amend	Replacement Teacher Elementary School Teacher	Cedar Hill	N/A	\$52,755.00	09/04/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.3.12 Replaces CD
6	Rios, Gabriel	Approve	Replacement Teacher Social Studies	Lazar	N/A	\$52,755.00 prorated @ \$31,653.00	01/02/2019 - 06/30/2019	Pending NJ Certification Replaces BG
7	Cherry, Jacqueline	Amend	Long Term Substitute Special Education	Cedar Hill	N/A	\$116.42 per diem	08/29/2018 - 12/21/2019	Supersedes action on 12/04/2018;L.3.16 Rate reflects the difference in Para pay and Teacher pay
8	Cherry, Jacqueline	Amend	Paraprofessional	Cedar Hill	N/A	\$22.67 hourly	08/29/2018 - 12/31/2018	Supersedes action on 12/04/2018;L.6.4.26
9	Cherry, Jacqueline	Approve	BSI Teacher	Cedar Hill	BA/1	\$52,755.00 prorated @ \$31,653.00	01/02/2019 - 06/30/2019	Replaces JA
10	Stewart, Stacy	Amend	Replacement Paraprofessional	Cedar Hill	N/A	\$131.89 per diem	08/29/2018 - 01/14/2019	Supersedes action on 12/04/2018;L.3.27
11	Krase, Lisa	Amend	Classroom Aide	Cedar Hill	N/A	\$20.29 hourly	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.4.70 Not to exceed 19 hours weekly
12	Jantzen, Megan	Amend	Classroom Aide	Valley View	N/A	\$20.29 hourly	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.4.59 Not to exceed 19 hours weekly
13	Pandolfo, Rebecca	Amend	School Social Worker	Special Services	MA30/13	\$80,253.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
14	Trautmann, Michelle	Amend	Special Education Teacher	Lazar	MA30/12	\$76,933.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
15	Feheley-Shell, Clarissa	Amend	Elementary School Teacher	William Mason	MA30/15	\$87,243.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
16	Olivieri, Pattiann	Amend	Basic Skills Teacher	Woodmont	MA30/15	\$75,863.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
17	Fox, Deborah	Amend	Additional Secretarial Hours	Valley View	Step 7	\$22.65 hourly	10/24/2018 - 12/21/2018	Supersedes action on 12/04/2018;L.3.142
18	Repola, Irene	Amend	Additional Secretarial Hours	Hilldale	Step 7	\$22.65 hourly	10/24/2018 - 12/21/2018	Supersedes action on 12/04/2018;L.3.143
19	Luizza, Diane	Approve	Records Retention Project	MTHS	Step 14	\$27.65 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
20	Mangili, Nicole	Approve	Records Retention Project	MTHS	Step 4	\$22.19 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
21	Manginelli, Meghan	Approve	Records Retention Project	MTHS	Step 8	\$23.12 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
22	Nasisi, Janice	Approve	Records Retention Project	MTHS	Step 7	\$22.65 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours

23	Pietrucha, Erma	Approve	Records Retention Project	MTHS	Step 13	\$26.95 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
24	Pizzo, Theresa	Approve	Records Retention Project	MTHS	Step 3	\$22.19 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
25	Rosellini, Deborah	Approve	Records Retention Project	MTHS	Step 13	\$26.95 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
26	Santangelo, Kathleen	Approve	Records Retention Project	MTHS	Step 11	\$25.21 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
27	Shondel, Kristine	Approve	Extra-Curricular Nurse	Special Services	BA/9	\$40.15 hourly	12/11/2018 - 06/30/2019	Post Approve Not to exceed 4 hours weekly
28	Runne, Keith	Amend	1/6 Salary Adjustment Life Skills	MTHS	BA/6	\$9,092.00 prorated @ \$6,364.54	12/03/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.3.52
29	Tarsitano, Denise	Approve	Home Instruction	District	N/A	\$45.00 hourly	12/19/2018 - 06/30/2019	
30	Tremblay, Devin	Approve	MEDLC Aide	Cedar Hill	N/A	\$10.50 hourly	12/19/2018 - 06/30/2019	
31	Cucci, Angelina	Approve	MEDLC Aide	Cedar Hill	N/A	\$10.50 hourly	12/19/2018 - 06/30/2019	

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Lovenguth, Dorothy	Amend	Math Rock Advisor	N/A	\$2,254.20	08/29/2018 - 06/30/2019	Supersedes action on 09/25/2018;L.4.2
2	Sands, Nicholas	Amend	Assistant Soccer Coach	Cat2 Step 4	\$7,888.00	2018 Fall Season	Supersedes action on 12/04/2018;L.8.4
3	Roesler, Kelly	Rescind	Assistant Coach Boy's Girl's XC	Cat 3 Step 4	\$7,676.00	2018 Fall Season	
4	Abruzzo, Elizabeth	Rescind	Student Council Advisor William Mason	N/A	\$1352.66	09/01/2018 - 06/30/2019	
5	Brennan, Scott	Amend	Student Council Advisor William Mason	N/A	\$2029.00	09/01/2018 - 06/30/2019	Supersedes action on 05/15/2018;L.4.38
6	Williams, Brooke	Amend	Student Council Advisor William Mason	N/A	\$2029.00	09/01/2018 - 06/30/2019	Supersedes action on 05/15/2018;L.4.39
7	Zabransky, Brittany	Amend	Senior Class Advisor MTHS	N/A	\$718.40	09/01/2018 - 12/31/2018	Supersedes action on 05/15/2018;L.4.149
8	Butchko, Christopher	Approve	Senior Class Advisor MTHS	N/A	\$1,077.60	01/01/2019 - 06/30/2019	
9	Monaco, Tara	Approve	L3 Lounge	N/A	\$4,000.00	09/01/2018 - 06/30/2019	Post Approve Paid from IDEA

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	DePeri, Sarina	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
2	Guilder, Alan	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
3	Wolf, Chelsey	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work

L.6: 2019 Spring Coaching Assignments

RESOLVED, that the Montville Township Board of Education approve the following coaching assignments

	Name	Action	Location & Position	Category Step	Salary	Effective Date	Discussion
1	Schwindel, Ian	Approve	MTHS Head Coach Baseball	Cat.2/ Step 3	\$8,353.00	2019 Spring Season	
2	Keltner, Brian	Approve	MTHS Assistant Coach Baseball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
3	Crescente, Richard	Approve	MTHS Assistant Coach Baseball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
4	Immediato, John	Approve	MTHS Head Coach Softball	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
5	Malgeri, Stephanie	Approve	MTHS Assistant Coach Softball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
6	O'Connor, Kelsey	Approve	MTHS Assistant Coach Softball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
7	Cecala, Andrew	Approve	MTHS Head Coach Golf	Cat.3/ Step 4+	\$9,761.00	2019 Spring Season	
8	Brown, Kevin	Approve	MTHS Assistant Coach Golf	Cat.3/ Step 2	\$5,673.00	2019 Spring Season	
9	DeBonta, Patrick	Approve	MTHS Head Coach Boys Lacrosse	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
10	Gallagher, Bryan	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
11	Crozier, Andrew	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
12	Kapral, Brian	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
13	Happe, Julia	Approve	MTHS Head Coach Girls Lacrosse	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
14	Lilienthal, Rebecca	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
15	Jones, Michele	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	

16	Hoeflinger, Emily	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
17	Runne, Keith	Approve	MTHS Head Coach Spring Track	Cat.3/ Step 4+	\$9,761.00	2019 Spring Season	
18	Roesler, Kelly	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 4+	\$7,726.00	2019 Spring Season	
19	Sands, Nicholas	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 4	\$7,676.00	2019 Spring Season	
20	Chierici, Matthew	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 3	\$5,993.00	2019 Spring Season	
21	Mosera, Richard	Approve	MTHS Assistant Coach Boys Tennis	Cat.3/ Step 4	\$7,676.00	2019 Spring Season	

L.7: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2018-2019 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Nardi, Ryan	Cedar Hill	\$293.28	Mr. Joseph Di Lascio	09/01/2018
2	Cherry, Jacqueline	Cedar Hill	\$421.59	Ms. Lisa Accardi	09/01/2018 Supersedes Action on 11/13/2018

L.8: Amended Summer ESY

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, amend the following Summer ESY rates to reflect the 2018-2019 MTEA contract, Document L.8.

Curriculum, Instruction & Technology Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O’Brien Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Lawler, Sarah	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
2	Magliaro, Nicole	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
3	Bussey, Lauren	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
4	Given, Suezette	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
5	Tuhy, Dianne	Approve	West Orange, NJ	\$261.48	Differentiating Using Small Group Instruction	1/30/19	1/30/19	Title IIA/Substitute Needed
6	Amodeo, Jenna	Approve	West Orange, NJ	\$261.48	Differentiating Using Small Group Instruction	1/30/19	1/30/19	Title IIA/Substitute Needed
7	Flores, Jennifer	Approve	Montville, NJ	\$0	District Elementary Meeting	1/10/19	1/10/19	N/A
8	Keneally, Jennifer	Approve	Montville, NJ	\$0	Schoology Training (2 dates)	2/5/19 (am)	2/12/19 (am)	Substitute Needed
9	Travers, Margaret	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed

10	Trautmann, Michelle	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
11	Barkey, Danielle	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
12	Carman, Christopher	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
13	Pasciuto, Michael	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	N/A
14	Fallon, Kevin	Approve	Morris Plains, NJ	\$932.00	Required Courses for Structured Learning Experience Supervision (7 dates)	12/21/18	5/9/19	Title IIA
15	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
16	Friedman-Nieskens, Beth	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
17	Canticas Tsantakis, Adamadia	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
18	Geffner, Susan	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	Substitute Needed
19	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	Elementary School Meeting	1/10/19	1/10/19	N/A
20	Scheckman, Leslee	Approve	Wayne/Chatham /Warren Twp./Bloomfield	\$0	Middle School Visits (3 visits)	12/7/18 (Post Approve)	1/18/19	N/A
21	Lippincott, Edward	Approve	Lincroft, NJ	\$38.17	Career and Technical Education Certificate of Eligibility Educator Preparation Program Application Process	5/8/19	5/8/19	Title IIA/Substitute Needed
22	Frye, Sheila	Approve	Livingston, NJ	\$255.14	Strategies and Structures for Teaching Reading & Writing	2/28/19	2/28/19	Title IIA
23	Altchek, Chelsea	Approve	Livingston, NJ	\$249.00	Strategies and Structures for Teaching Reading & Writing	2/28/19	2/28/19	Title IIA/Substitute Needed
24	Finn, Jessica	Approve	Paramus, NJ	\$90.00	Inclusion and Co-Teaching Strategies & How AT Tools Can Help Differentiate Instruction	1/11/19	1/11/19	Title IIA/Substitute Needed
25	Elwood, Deana	Approve	Paramus, NJ	\$90.00	Inclusion and Co-Teaching Strategies & How AT Tools Can Help Differentiate Instruction	1/11/19	1/11/19	Title IIA/Substitute Needed
26	Rollins, Kristen	Post Approve	Parsippany, NJ	\$0	Site Visit to Brooklawn Middle School	12/11/18	12/11/18	Substitute Needed
27	McCorkle, Kelly	Approve	Scotch Plains, NJ	\$97.60	A Contemporary Challenge: Understanding & Meeting The Needs of Transgender Students	1/7/19	1/7/19	Professional Development
28	Sturdy-Lange, Kelly	Approve	Scotch Plains, NJ	\$97.60	A Contemporary Challenge: Understanding & Meeting The Needs of Transgender Students	1/7/19	1/7/19	Title IIA/Substitute Needed
29	Naturale, Robert	Approve	Paramus, NJ	\$110.23	Inclusion and Co-Teaching Strategies	1/11/19	1/11/19	Title IIA/Substitute Needed
30	Fleischman, Edward	Approve	Chatham, NJ	\$29.76	Middle School Scheduling Committee Visitations	1/11/19	1/18/19	District

31	Tierney, Kaitlyn	Approve	Princeton, NJ	\$790.40	Wilson Reading System 4 th Edition (3 training dates)	1/29/19	1/31/19	Title IIA/Substitute Needed
32	Barberio, Brenda	Approve	Princeton, NJ	\$790.40	Wilson Reading System 4 th Edition (3 training dates)	1/29/19	1/31/19	Title IIA/Substitute Needed
33	Pasciuto, Michael	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	N/A
34	Barkey, Danielle	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
35	Viscardo, Kristi	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
36	VanDeursen, Deirdre	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
37	Trautmann, Michelle	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
38	Travers, Margaret	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
39	Lynn, Derek	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
40	Carman, Chris	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Fennelly	Approve	Psychiatric Evaluation	\$725.00	104195	10/10/2018	10/10/2018	Post Approve
2	St. Joseph's School For The Blind	Approve	Low Vision Assessment	\$450.00	104714	12/19/2018	03/01/2019	
3	Professional Education Services, Inc.	Approve	Hospital Home Instruction	\$2,050.00	104231	09/25/2018	11/19/2018	Post Approve
4	St. Clare's Hospital	Approve	Hospital Home Instruction	\$165.00	60003	11/14/2018	11/16/2018	Post Approve
5	Pediatric Neurological Associates	Approve	Neurological Evaluation	\$1,200.00	101950 103883	12/19/2018	02/15/2019	2 @ \$600.00 each
6	D.C. Fagan Psychological Services	Approve	Psycho-Educational Functional Assessment	\$3,000.00	101184	12/11/2018	02/01/2019	Post Approve
7	Morris School District	Approve	Extracurricular Aide Services	\$135.96	103471	11/21/2017	06/13/2018	Post Approve

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Music Dept. (Havington/Markowski/Pasquale)	Pennsylvania Tour: Central PA and Philadelphia, Mechanicsburg & Philadelphia, PA	Pupil	Pupil	Pupil
2	Valley View – 5 th Grade (Ivins)	Rockaway Mall, Rockaway, NJ	School Budget	N/A	N/A
3	Lazar Science Olympiad (Marnien/Wardell)	NJIT, Newark, NJ	School Budget	Student Activity Account	N/A
4	MTHS Earth Club (Rolfe)	Valley View School, Montville, NJ	N/A (walking)	N/A	N/A
5	MTHS Earth Club (Rolfe)	Hilldale School, Pine Brook, NJ	Student Activity Account	N/A	N/A
6	MTHS Earth Club (Rolfe)	Woodmont School, Pine Brook, NJ	Student Activity Account	N/A	N/A
7	MTHS Earth Club (Rolfe)	Cedar Hill School, Towaco, NJ	Student Activity Account	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Afxentiou, Irene	Approve	Internship	Mr. Doug Stech	01/02/2019	06/20/2019	Montclair State University/Counseling Program
2	Brown, Kerianne	Approve	MTHS/Clinical Experience	Mr. Don Heyburn	01/17/2019	05/03/2019	William Paterson University/Department of Kinesiology
3	Cooney, Deborah	Approve	Cedar Hill/Clinical Experience	Ms. Lauren Monaghan	01/22/2019	01/25/2019	Caldwell University/School of Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Cornerstone Day School	Rescind	\$84,662.60 Prorated @ \$50,017.90			101240	12/06/2018	06/30/2019	Supersedes action on 12/4/2018 Res: M.5.3 2018-2019 Tuition

M.6: Approval of Program of Studies

RESOLVED, that the Montville Township Board of Education approve the 2019-2020 District Program of Studies for the Montville Township High School, Document M.6.

M.7: Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

	Name	Action	Effective Date
1	Spanish – Grade K	Approve	12/19/2018
2	Spanish – Grade 1	Approve	12/19/2018
3	Dance – Grades 6-8	Approve	12/19/2018
4	Introduction, Intermediate & Advanced Dance- Grades 9-12	Approve	12/19/2018
5	Science – Kindergarten	Approve	12/19/2018
6	Theater Arts – Grades 6-8	Approve	12/19/2018
7	Theatre Arts – Grades 9-12	Approve	12/19/2018

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O’Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education will determine if it is necessary to meet in Closed Session on January 8, 2019, after the public session, to discuss the following:

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **January 8, 2019 at 7:00 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

Discussion of Proposed Board Meeting Schedule for 2019

General Board Comment and New Business

Section R

Public Participation *(On any item of interest)*

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Adjournment

Section T

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district's website at www.montville.net for a link to archived Board of Education meetings.