

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Agenda

Regular Meeting of the Board of Education

Tuesday, February 6, 2018

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
 School Business Administrator, Ms. Katine Slunt
 Assistant Superintendent, Dr. Casey Shorter
 Assistant Superintendent for Curriculum & Instruction, Andrea Woodring

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on February 6, 2018 at ____ p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Personnel Matter; and
- 3) Pending Legal Matter; and
- 4) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at ____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
High School Student Representatives	Present	Absent
Daniel Lee		
Jack Motherway		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

Board Member Oath

New Board Member

High School Student Representatives Report

Jack Motherway
Daniel Lee

Section E

Superintendent's Report

Remarks:

School Performance Reports - 2016-2017 School Year are available on the district website.

Section F

Presentations:

Eagle Scout Recognition - Michael Manetta

ShopRite Stars - 2nd Marking Period MTHS

- Academics – Parth Agrawa
- Athletics – Connor Maytrott
- Arts – Theodore “Joey” Manigan
- Community Service – Taylor Blicht
- Leadership – Emily Liao

Montville Township Public Schools Branding Project Completion - Skye Dillon

Board Member Training on School Ethics - Charlene Peterson - New Jersey School Boards Field Service Representative

Good News & Progress in Our Schools:

- Valley View - PANDA PRIDE was all aglow on Thursday, January 11, during our annual Winter Concert. Parents and Guardians packed the Auditorium to hear our Strings Orchestra, Band, Orff Musicians and Fourth and Fifth Grade Choruses demonstrate their musical talents. Each year our teachers strive to instill their passion for music in our students. This wonderful concert is testimony to Valley View's commitment to exposing our students to the Fine and Performing Arts which bring so much joy to our lives.
- Valley View - On February 12th, the Montville Township High School **Earth Club**, under the advisement of Mr. Paul Rolf, came to Valley View School to share their passion for Mother Earth and the environment. Students in Grade 5 rotated through six centers that provided hands-on opportunities to learn how **to reduce, reuse, recycle and never to pollute**. Of the 13 club members who presented, five are Valley View graduates: Andrew Lin, Brooke Radcliffe, Jane Meng, Kira LaHart and Ishani Trivedi. Others members were: Sehee Hwang, Sara Sotirov, Alexandra DeLuise, Alicia Oh, Colleen Potocki, Sandeep Vendaka, Eric Leong, and Andrew Kalenba.
- Valley View - Under the guidance of Keith Spector, School Counselor, this Thursday (2/1) Valley View School in kicking off "*The Great Kindness Challenge*". With **Valentine's Day** as a backdrop, February is a great month to promote a bully-free learning environment and civility towards others. Our theme is **Kindness is Key**. Children and staff members will wear **blue** on Thursday to show a commitment to being kind and patient with others. Each day representatives from a class will offer a school-wide challenge to demonstrate kindness. We can say that Valley View is "**true-blue**" for including others in conversation and play. There will also be morning announcements, classroom conversations, and pledges to sign in February.
- Hilldale – The students and staff took on The Great Kindness Challenge during the week of January 22-26. Run by Tammy Minsky, 3rd grade teacher and Britany Bucci, School Counselor, the week began with a kick-off pep rally to promote the importance of kindness and compassion for others. Each student was given a checklist of 50 items to complete throughout the week, all centering around random acts of kindness. Thanks to the PTC, students were all given a kindness bracelet and a pencil for their good deeds throughout the week. Each day was also a different theme, such as "Kindness Rocks" where students and staff dressed like rock stars.
- MTHS – The ShopRite STARS is a program that recognizes student success and achievement in one of five different categories. Each marking period, new STARS are nominated by faculty/staff and selected to represent MTHS. As part of our participation in the program, ShopRite generously donates \$1,000 to Project Graduation. We are proud to announce and congratulate our 2nd Marking Period STARS in their respective categories: Academics, congratulations to Parth Agrawa, Athletics, congratulations to Connor Meytrott, Arts, congratulations to Theodore "Joey" Manigan, Community Service, congratulations to Taylor Blicht, and Leadership, congratulations to Emily Liao. Our winners will have their pictures proudly displayed at the Parsippany ShopRite and on a plaque in the MTHS Rotunda. In addition, they will be recognized by the Board of Education at an upcoming meeting. The entire MTHS community is very proud of each of these students and congratulates them on their success.
- MTHS – The MTHS community is thrilled to announce that on Wednesday, January 31st, Jeffrey Gallup (Class of '20) has been selected to sing the National Anthem before the Seton Hall basketball game at Prudential Center. The game will be televised on Fox Sports 1 beginning at 7:00 p.m. We are looking forward to hearing Jeffrey's beautiful rendition of our National Anthem and wish him the best of luck!
- MTHS - Congratulations to the students of Sharon Pflug-Moench who were recognized for their work in the 2018 Scholastic Art and Writing Awards.
Kevin Kahwaty received a Gold Key for his ceramic sculpture "Unearthed". Kevin's piece will be on display at the Montclair Museum and Kevin has the possibility of being recognized on the National level.
Noah Sokaler received a Silver Key for his video "Tracks: A Cinematic Edit" and Noah also was recognized for a second video called "Santa's Sleigh Ride" receiving an Honorable Mention.
Kaleigh Culmone received a Silver Key for her ceramics sculpture "Anguish".
Max Baresich received an Honorable Mention for his wheel thrown vase called "Ode to Maria".
- William Mason - The students and staff enjoyed viewing a super moon, blue moon, and lunar eclipse in a Portable Planetarium Program. Students had a unique opportunity to learn about space during this captivating experience, which only occurs every 150 years..
- William Mason – The students will be recognizing Heart to Heart Month in February by learning about kindness and creating a kindness chain of hearts. Our goal is to line the entire hallway of hearts with kind acts.
- William Mason - The 5th grade classes at William Mason School made handmade valentines for veterans, by participating in the National Valentines for Veterans Program.
- William Mason - On January 19th, the Montville Township High School Earth Club came to William Mason and presented an interactive workshop for the 5th graders. The Earth Club presented 6 different stations with activities geared to inform the 5th graders about environmental issues and conservation methods.
- William Mason - Mrs. Shell's first grade class is reading the play, "The Ugly Duckling" together as a class. They have designed their own costumes and they will perform their play for the kindergarten classes.
- William Mason - Congratulations to Anthony LoBretto who won the William Mason National Geographic School Bee. Great job to all ten finalists!
- William Mason - The students in Mrs. Stella's class learned about perseverance, bravery and tolerance while learning the story of Dr. Martin Luther King Jr. After learning about his dream, students wrote about their own dreams for a better world.
- William Mason - The fifth grade students at William Mason participated in the wax museum on January 26th. Students dressed up as a famous person in history and orally presented biographical facts to parents and students. Some of the famous people present were former Presidents Theodore Roosevelt and John F. Kennedy, and inventors Thomas Edison and Alexander Graham Bell. Scientists like Jack Cousteau and George Washington Carver were also there. There were also influential athletes like Arthur Ashe, Jackie Robinson, and

Wilma Rudolph. In addition, famous historical women such as Betsy Ross, Rosa Parks, Marie Curie, Harriet Tubman, and Eleanor Roosevelt were also present. We also had some famous authors, Roald Dahl and Dr. Seuss show up this year.

- Lazar – The Robert R. Lazar Middle School Music Department presented two Winter Concerts on January 18th & 19th in the Montville Township High School Auditorium. Performing on the first evening was the Sixth Grade Orchestra, Sixth Grade Concert Band and Sixth Grade Chorus. Performing on the second evening was the Seventh and Eighth Grade Orchestra under the direction of Mrs. Janice Scharf, Seventh and Eighth Grade Concert Band, under the direction of Mrs. Chelsea Stebbins and Ms. Adrienne Scognamiglio and the Seventh and Eighth Grade Chorus under the direction of Mrs. Kathy Zajac. More than 360 participating students, along with the family and friends were treated to wonderful concerts of musical entertainment
- Lazar - On 1/5/18 student council held Fandom Fun Friday. Students and staff were encouraged to wear something that represents your loyalty as a fan (t-shirt, cosplay, etc.). Also in December, Student Council purchased, decorated and donated 10 "sweet cases" which are duffle bags filled with goodies such as a teddy bear, hygiene kit and a blanket for children entering the Foster Care system in NJ.
- Lazar - On Thursday, January 19th, the principal and counselors from LC Johnson Summit Middle School visited Robert R. Lazar Middle School to discuss and view both the Advisory and Leadership Programs. They spoke with Susan Rappaport and Gabriel Maffei to get an idea of each of the programs, and then observed. They were impressed and are looking at ways to infuse the programs in their school.
- Lazar – On Friday, January 26th, the Lazar staff raised \$195.00 for the Cycle for Survival ride. All funds were donated towards Sloan Memorial Cancer Research.
- Lazar – On Friday, February 2nd, students at Lazar Middle School participated in Jump Rope for Heart. Did you know, in the United States, about 36,000 children are born with a heart defect each year? Or that although heart disease is the NO. 1 killer of all Americans, 80% of it may preventable through lifestyle change? This event helped teach the children at Lazar the importance of heart-healthy habits, a foundation for the rest of his/her life. Everyone wore RED to show support for heart health as the PE classes jumped rope for Heart!
- Lazar – Congratulations to Girish Jayakumar, grade 8, who won Robert R. Lazar’s 2017-2018 Geography Bee. Girish will be vying for a spot in the state Geo Bee held in April. Congratulation to Girish and to all that participated.
- Lazar - On Friday, February 2nd, the Montville Township High School band, orchestra and chorus visited Lazar Middle School. The MTHS performing groups gave presentations to the Seventh and Eighth band, orchestra and chorus students during their music classes periods at Lazar. Each ensemble brought a small group of students that performed for and with the Middle School students. This is an integral part of our ongoing district initiative to maintain enrollment and engagement in the music program.
- Lazar was recognized as a NJ School of Character. A congratulation to everyone as this award reflects years of practice and programs as well as some of the additions this year. We are very proud of this accomplishment!
- Lazar - The Morris County Superintendent’s Middle School Leadership Award is presented to a graduating middle school student who represents a model of citizenship and leadership. Each district in the county may select one student from each middle school in their district to receive this honor. Robert R. Lazar Middle has identified 8th grader Riya Jain as the recipient of this award for the 2017 – 2018 school year. Her academic, extracurricular, and community leadership have a positive impact on her school environment and she serves as a role model for others. Riya is a conscientious student who consistently performs at the honor roll level in her challenging classes and has hopes of becoming an astrophysicist. She is project manager for the STEM Pals advisory recycling project, attends science Olympiad, and is a supportive voice in Lazar’s Ally Circle which takes a stand against the exclusion of LGBT students. Riya is also a girl scout participating in all community service opportunities that are available through this program such as clean-up initiatives and a silver award presentation on being a supportive peer to special needs students. She also volunteers as a peer tutor, participates in various levels of the Pathways program as a mentor to special needs children, as well as teaches younger children language and culture in summer camp. Riya is a multi-sport athlete playing basketball and soccer, as well as earning her black belt. She participates in all of these activities with a friendly smile because she cares for all those around her and believes in her ability to make a difference. Congratulations Riya!

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

January, 2018	K – 12	Violence Incidents	0	
January, 2018	K – 12	Vandalism Incidents	0	
January, 2018	K – 12	Weapon Incidents	0	
January, 2018	K – 12	Substance Abuse	3	
January, 2018	K – 12	Suspensions	6	(includes in-school and Saturday)

Business Administrator’s Report

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O’Brien Charles Grau	
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G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	
	Delegate Liaisons: M.C.E.S.C.	John Morella	
	Delegate Liaisons: D.A.C.	Michael Palma	
	Delegate Liaisons: Mustangs	Michael O'Brien	
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	
	P.T.C. Liaisons: Hilldale	David Modrak	
	P.T.C. Liaisons: Valley View	Joseph Daughtry	
	P.T.C. Liaisons: William Mason	Charles Grau	
	P.T.C. Liaisons: Woodmont	Michael Palma	
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	
	P.T.C. Liaisons: High School	Michael O'Brien	
G.9	Negotiations - MTEA	Karen Cortellino Charles Grau David Modrak	
G.10	Additional Reports		

Public Participation (For items on the agenda only)

Section H

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statement, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

January 16, 2018

Executive Session, Regular Meeting

January 16, 2018

Public Session, Regular Meeting

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on February 2, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated January 12, 2018 through February 2, 2018.

J.3: Designation of School Safety Specialist

RESOLVED, that the Montville Township Board of Education, on the recommendation of the Superintendent, appoint Casey Shorter as the School Safety Specialist for the Montville Township Public Schools as required by P.L. 2017, Chapter 162 which requires all school districts to appoint an employee who possesses administrative certification to this position. The School Safety Specialist will have supervision and oversight responsibilities for school safety policies and procedures and shall serve as the school district liaison with law enforcement.

J.4: Approval of 2019-2020 School Calendar

RESOLVED, that the Montville Township Board of Education adopt the School Calendar for the 2019-2020 School Year as presented.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

No actions are to be considered on this agenda.

K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	4 Wall Entertainment	Lighting Rental	\$ 1,731.00	High School	02/23/18	03/05/18	Rental of Equipment for Spring Musical - Shrek
2	Audio Incorporated	Sound Equipment Rental	\$ 4,137.23	High School	02/26/18	03/04/18	Rental of Equipment for Spring Musical - Shrek
3	Well Being Therapy Center	Presentation	\$ 500.00	Valley View	03/02/18	03/02/18	Mindfulness and Healthy Coping Skills
4	Well Being Therapy Center	Presentation	\$ 500.00	William Mason	03/20/18	03/20/18	Mindfulness and Healthy Coping Skills
5	Well Being Therapy Center	Presentation	\$ 500.00	Hilldale	02/27/18	02/27/18	Mindfulness and Healthy Coping Skills
6	Well Being Therapy Center	Presentation	\$ 500.00	Cedar Hill	03/27/18	03/27/18	Mindfulness and Healthy Coping Skills

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: HESS STEM Kit Grant Application (2017)

RESOLVED, that the Montville Township Board of Education authorizes the submission of an application for Woodmont Elementary School to participate in the HESS Toy Truck, 2017 STEM kit grant curriculum, designed to help students learn Science, Technology, Engineering and Mathematics.

K.7: Copier Equipment Lease and Maintenance through Konica Minolta Premier Finance

WHEREAS, Montville Township Board of Education (“Board”) sought competitive proposals for district copiers and services; and

WHEREAS, Konica Minolta provided the most competitive proposal of the vendors responding; and

WHEREAS, the Board approves the FMV lease financing of Konica Minolta copiers; and

WHEREAS, the Board desires to spread the lease cost of said copy machines over the useful life of this equipment; namely, over the next three (3) years; and

WHEREAS, Konica Minolta Premier Finance will charge a 0.02805% financing rate for this lease.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board approve an agreement with Konica Minolta Premier Finance for the FMV lease of eighteen (42) copiers with a 0.02805% interest rate for a thirty-six (36) months in the amount of \$252,094.68, plus standard cost per copy maintenance contract in the amount of \$176,654.16.

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 5:34-7.29(e) the duly authorized and executed purchase order shall serve as the contract between the Montville Township Board of Education and Konica Minolta and shall include the State cooperative purchasing system identifier, T-2075, and the State contract number for Konica Minolta Business Solutions, U.S.A., Inc. A52046, and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take all steps necessary to effectuate these agreements, including but not limited to filing the documents required pursuant to N.J.A.C. 5:34-7.29 with the Director of the Division of Purchase and Property.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFL A Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Manginelli, Meghan	Amend Maternity Leave	Secretary MTHS	1/15/18	19	2/28/18	2/28/18	N/A	4/30/18	Supersedes action on 11/14/2017;L.1.1
2	Kertesz, Kinga	Amend Maternity Leave	Science Teacher	9/6/17	19	10/11/17	10/11/17	3/5/18	9/1/18	Supersedes action on 06/27/2017;L.1.4
3	Stephenson, Cortney	Family Medical Leave	Elementary School Teacher	1/16/18	N/A	1/16/18	1/16/18	N/A	N/A	Post Approve: Used intermittently as unpaid days when needed
4	Dubreuil, Olesya	Amend Maternity Leave	Speech Language Specialist	9/18/17	21	10/25/17	10/25/17	1/25/18	6/6/18	Supersedes action on 06/13/2018;L.1.4
5	Elwood, Deana	Amend Maternity Leave	Special Education Teacher	2/5/18	9	N/A	N/A	N/A	4/9/18	Supersedes action on 10/03/2017;L.1.3 Includes the use of 1 personal day

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Testa, Matthew	Resignation	Paraprofessional	MTHS	01/19/2018	Post Approve
2	Yodice, Patrice Ann	Retirement	CST Secretary	MTHS	02/28/2018	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree / Step	Salary	Effective/ Term. Date	Discussion
1	Salazar, Rachel	Amend	1/6 Salary Adjustment Forensic Science	MTHS	MA30/12	\$12,822.16 prorated @ \$6,411.10	02/01/2017 - 06/30/2018	Supersedes action on 10/03/2017;L3.15
2	Rivera, Laura	Approve	1/6 Salary Adjustment PARCC Portfolio	MTHS	MA/10	10,538.83 prorated @ \$5,269.40	02/01/2017 - 06/30/2018	
3	Cherry, Jacqueline	Approve	Long Term Substitute Special Education Teacher	Cedar Hill	N/A	\$260.78 per diem	02/14/2018 - 03/29/2018	Replaces JB
4	Miller, Meagan	Approve	1/6 Salary Adjustment Anatomy	MTHS	MA/9	\$10,353.83 prorated @ \$2,018.99	02/05/2018 - 03/29/2018	Replaces DE
5	Naturale, Robert	Approve	1/6 Salary Adjustment Biology	MTHS	MA30/14	\$13,626.33 prorated @ \$2,657.15	02/05/2018 - 03/29/2018	Replaces DE
6	Einstein, Heather	Approve	1/6 Salary Adjustment Biology	MTHS	MA30/16	\$14,945.50 prorated @ \$2,914.39	02/05/2018 - 03/29/2018	Replaces DE
7	Andes, Richard	Approve	1/6 Salary Adjustment Anatomy	MTHS	BA/7	\$9,025.50 prorated @ \$1,759.99	02/05/2018 - 03/29/2018	Replaces DE
8	Santangelo, Kathleen	Amend	Additional Hours Secretarial Coverage	MTHS	Step 10	\$24.31 hourly	01/15/2018 - 04/27/2018	Supersedes action on 12/19/2017;L.3.10 Coverage for MM Not to exceed 5 hours weekly
9	Bitterle, Margaret Mary	Amend	Additional Hours Secretarial Coverage	MTHS	Step 7	\$23.73 hourly	01/15/2018 - 04/27/2018	Supersedes action on 12/19/2017;L.3.11 Coverage for MM Not to exceed 5 hours weekly
10	Blake, Jeffrey	Amend	Replacement Science Teacher	MTHS	N/A	\$52,155.00	09/01/2017 - 06/30/2018	Supersedes action on 08/22/2017;L.3.10
11	Megala, Mary	Approve	Extra Curricular Aide	Lazar	N/A	\$19.70 hourly	12/13/2017 - 06/30/2018	Post Approve Not to exceed 5 hours weekly
12	Provenzano, Allison	Approve	Extra Curricular Aide	Lazar	N/A	\$22.01 hourly	01/18/2018 - 06/30/2018	Post Approve Not to exceed 5 hours weekly
13	Rotella, Raymond	Approve	Paraprofessional	MTHS	N/A	\$19.70 hourly	02/05/2018 - 06/30/2018	Post Approve Not to exceed 32.5 hours weekly Replaces MT
14	Smith, Travis	Approve	Paraprofessional	Valley View	N/A	\$19.70 hourly	02/20/2018 - 06/30/2018	Post Approve Not to exceed 32.5 hours weekly New student to district
15	Winslow, Maria	Transfer	CST Secretary	MTHS	Step 4	\$39,046.00	03/01/2018	Transfer from Central Office Special Services
16	Goglia, Sarah	Amend	Replacement Teacher Speech	Woodmont	N/A	\$58,865.00 prorated @ \$52,389.84	09/11/2017 - 06/05/2018	Supersedes action on 8/22/2017;L3.13

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Gross, Eric	Approve	Pit Musician Spring Musical	N/A	\$700.00	02/23/2018 - 03/04/2018	Non MTEA Stipend Funded by play proceeds
2	Kulick, Lauren	Approve	Pit Musician Spring Musical	N/A	\$700.00	02/23/2018 - 03/04/2018	Non MTEA Stipend Funded by play proceeds
3	Singerline, Dakota	Approve	Pit Musician Spring Musical	N/A	\$700.00	02/23/2018 - 03/04/2018	Non MTEA Stipend Funded by play proceeds
4	Frentzko, Christian	Approve	Pit Musician Spring Musical	N/A	\$700.00	02/23/2018 - 03/04/2018	Non MTEA Stipend Funded by play proceeds
5	Molloy, John	Approve	Pit Musician Spring Musical	N/A	\$700.00	02/23/2018 - 03/04/2018	Non MTEA Stipend Funded by play proceeds

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Tarsitano, Denise	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	02/07/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
2	Ferrovicchio, Leela	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	02/07/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
3	Cherry, Jacqueline	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	02/01/2018	02/02/2018	Post Approve
4	Cherry, Allison	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	02/07/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
5	Huppert, Matthew	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	03/05/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
6	Vysyaraju, Sarithakumari	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	02/07/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work

L.6: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Salerno, Gabrielle	Valley View	\$128.31	Ms. Sue Handschuck	01/16/2018

Curriculum, Instruction & Technology Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Sanford, Doug (Amended)	Approve	Monroe Township, NJ	\$66.22	NJPSA Elementary-Middle-Secondary Committee	1/18/18	3/23/18	District
2	Lanaras, Eileen	Approve	Montville, NJ	\$0	Cedar Hill School	1/24/18	1/24/18	Substitute Needed
3	Praml, Heather	Approve	Morristown, NJ	\$0	Anxiety in Children & Adolescents	2/7/18	2/7/18	N/A
4	Gorgia, Teresa	Approve	Morristown, NJ	\$0	Anxiety in Children & Adolescents	2/7/18	2/7/18	N/A
5	Bucci, Britany	Approve	Morristown, NJ	\$0	Anxiety in Children & Adolescents	2/7/18	2/7/18	N/A
6	Vicente, Dorian	Approve	Princeton, NJ	\$0	NJ State School Nurses Spring Conference	3/16/18	3/17/18	Substitute Needed
7	Gonzalez, Jessica	Approve	North Caldwell, NJ	\$0	Spring Roundtable	5/21/18 (AM)	5/21/18 (AM)	N/A
8	Mazur, Marissa	Approve	North Caldwell, NJ	\$0	Spring Roundtable	5/21/18 (AM)	5/21/18 (AM)	N/A
9	Torrise, Cherylyn	Approve	Parsippany, NJ	\$199.99	Executive Function ADHD & Stress in the Classroom	3/22/18	3/22/18	Title IIA/ Substitute Needed
10	Boninfante, Lauren	Approve	Parsippany, NJ	\$199.99	Executive Function ADHD & Stress in the Classroom	3/22/18	3/22/18	Title IIA/ Substitute Needed
11	Perillo-Gentile, Stephanie	Approve	New Brunswick, NJ	\$0	NJ State Bar Conflict Resolution Training	2/7/18	2/7/18	N/A
12	Woodring, Andrea	Approve	Monroe Township, NJ	\$175.00	2018 Women's Leadership Conference	3/16/18	3/16/18	Professional Growth
13	Schwindel, Ian	Approve	Long Branch, NJ	\$89.22	NJASPERD Annual Convention	2/26/18	2/26/18	Title IIA/Substitute Needed
14	Pflug-Moench, Sharon	Approve	Layton, NJ	\$355.00	Introduction to Weaving	6/9/18	6/10/18	Title IIA
15	Vicente, Dorian	Approve	Morristown, NJ	\$0	Atlantic Health Schools Advisory Board Meeting	3/29/18 (1/2 day am)	3/29/18 (1/2 day am)	Substitute Needed (am)
16	Clark, Grace	Approve	Saddle Brook, NJ	\$199.00	Northern Speech Services: Apraxia of Speech	3/16/18	3/16/18	Title IIA
17	Chen, Jesse	Approve	Little Falls, NJ	\$0	Accessing Services and Natural Supports	2/21/18	2/21/18	N/A
18	Myers, Matthew	Approve	Hillsborough, NJ	\$72.80	Growing Green Minds: Inspiration through School Gardens	4/6/18	4/6/18	Title IIA/Substitute Needed
19	Schwindel, Ian	Approve	Kinnelon, NJ	\$0	2018 Elementary PE Jam	3/23/18	3/23/18	Substitute Needed
20	Miller, Elise	Approve	Lyndhurst, NJ	\$0	NJDOE Breakout Sessions	2/9/18	2/9/18	N/A
21	Tierney, Kaitlyn	Approve	New York, NY	\$330.00	Everyone Reading: Conference on Dyslexia and Related Learning Disabilities	3/5/18	3/6/18	Title IIA/Substitute Needed

22	Barberio, Brenda	Approve	New York, NY	\$330.00	Everyone Reading: Conference on Dyslexia and Related Learning Disabilities	3/5/18	3/6/18	Title IIA/Substitute Needed
23	Zangrilli, Karen	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
24	Racioppi, Eileen	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
25	Przestrzelski, Courtney	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
26	Morris, Michael	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
27	Totino, Antonio	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
28	Miller, Meagan	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
29	Freeman, Christina	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
30	Vinson, Judith	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
31	DuBois, Jennifer	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
32	Stevens, Shaina	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
33	Raj, Toni Ann	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
34	Monaghan, Lauren	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
35	Dedoussis, Gary	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
36	Korlishin, Kenneth	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
37	Murawski, Norma	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
38	Cardinale, Caitlin	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed
39	Weber, Sandy	Approve	Morristown, NJ	Not to exceed \$12	Understanding Licensing for School Age Children	3/20/18	3/20/18	District/Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Clare's Hospital	Approve	Home Instruction	\$165.00	60025	01/08/2018	01/10/2018	Post Approve Students in Partial Hospitalization Program
2	Pediatric Neurological Associates	Amend	Neurological Evaluation	\$500.00	104235	02/01/2018	02/28/2018	Supersedes action on 12/19/2017 Res: M.2.7 Change of dates
3	Dr. Suckno	Amend	Psychiatric Evaluation	\$600.00	101618	01/23/2018	02/28/2018	Supersedes action on 12/5/2017 Res: M.2.4 Change of dates

4	American Tutor, Inc.	Approve	Home Instruction	\$116.00	70080	12/12/2017	12/12/2017	Post Approve Student in Partial Hospitalization Program
5	Dr. Faber	Approve	Neurological Evaluation	\$550.00	50007	02/07/2018	03/15/2018	
6	Brookfield Schools	Approve	Home Instruction	\$120.00	210131	01/16/2018	01/18/2018	Post Approve Student in Partial Hospitalization Program
7	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	104170	02/07/2018	03/31/2018	
8	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	30023	02/07/2018	03/31/2018	

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Music Students (Havington/Markowski/Korlishin) – (Post Approve)	Lazar Middle School, Montville, NJ	N/A (walking)	N/A	N/A
2	Lazar – Grades 7 & 8 (Chang)	Wushu-Kung Fu Fitness Center, East Hanover, NJ and Jasper Chinese Restaurant, Parsippany, NJ	Pupil	Pupil	N/A
3	MTHS AP Art History (Lawler)	Museum of Modern Art, New York, NY	Pupil	Pupil	N/A
4	MTHS Science Olympiad (Pakestein)	Middlesex County College, Edison, NJ	School Budget	N/A	N/A
5	Valley View – Grade 2 (Slattery/Katz/Romanski/Trevaskiss)	The Bounce Factory, Warren, NJ	Pupil	Pupil	N/A
6	MTHS – Adv. Ceramics Students (Pflug-Moench) – (Amended)	Peters Valley School of Craft, Layton, NJ	Pupil	Pupil	N/A
7	Hilldale – Grade 5 (Dedoussis)	US Intrepid Museum, New York, NY	Pupil	Pupil	N/A
8	Hilldale – Grade 2 (Forst/Landsman/Minsky)	Waterloo Village, Stanhope, NJ	Pupil	Pupil	N/A
9	Lazar – STEM PALS (Wos/Zanone)	Intervale Elementary School, Parsippany, NJ	School Budget	N/A	N/A
10	Lazar – SWAT (Cardinale/Viscardo)	Amazing Escape Room, Montclair, NJ	School Budget	N/A	N/A
11	Cedar Hill – Grade 5 (Notte)	Morris County Courthouse, Morristown, NJ	Pupil	N/A	N/A
12	MTHS History Club (SanFilippo)	Princeton University, Princeton, NJ	School Budget	N/A	N/A
13	MTHS History Club (SanFilippo)	William Paterson University, Wayne, NJ	School Budget	N/A	N/A
14	MTHS PAL – (Levy/Marotta)	Lazar Middle School, Montville, NJ	N/A (walking)	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Daytop New Jersey Academy	Approve	\$21,600.00 Prorated @ \$13,200.00			100543	01/22/2018	06/30/2018	Post Approve
2	Developmental Learning Center	Rescind	\$90,414.00 Prorated @ \$70,824.30	Aide Services \$69,510.00 Prorated @ \$53,870.25		104241	11/06/2017	01/30/2018	
3	Durand Academy	Approve	\$72,070.15 Prorated @ \$32,180.16	Aide \$39,775.00 Prorated @ \$16,320.00 Out of County Surcharge \$6,000.00		104241	01/31/2018	06/30/2018	Post Approve Tuition 2017-2018 School Year Student Changed Schools

M.6: Curriculum and Enrichment Field Trip Roster: 2017-2018

RESOLVED, that the Montville Township Board of Education approve the attached 2017-2018 Curriculum and Enrichment Field Trip Roster.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O'Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **February 20, 2018 at 6:30 p.m.** to discuss:

- 1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project; and
- 3) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **February 20, 2018 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

General Board Comment and New Business

Section R

Public Participation

(On any item of interest)

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Adjournment

Section T

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district’s website at www.montville.net for a link to archived Board of Education meetings.