

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Agenda

Regular Meeting of the Board of Education

Tuesday, January 16, 2018

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
 School Business Administrator, Ms. Katine Slunt
 Assistant Superintendent, Dr. Casey Shorter
 Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
 Board Attorney, Mr. Steven Bacigalupo

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on January 16, 2018 at 7:00 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Interview Questions for Board Member Vacancy; and
- 3) Parent Appeal of Student Suspension; and
- 4) Proposals for MTEA Negotiations; and
- 5) JCP&L Lazar Power Lines Improvement Project; and
- 6) Appointment of New Board Member following Interviews of Candidates; and
- 7) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at _____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		
High School Student Representatives	Present	Absent
Daniel Lee		
Jack Motherway		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

Jack Motherway
Daniel Lee

Superintendent's Report

Section F

Remarks:

January is School Board Recognition Month - I would like to express my appreciation to all of our Board members for their dedication in serving the children of Montville Township.

End of Second Quarter Status Report on Attainment of District Goals 2017-2018

Presentations:

Recognition of 2017-2018 Teachers of the Year, Educational Service Professionals of the Year and Princeton University Distinguished Secondary Teacher of the Year

Teachers of the Year

MTHS - Jennifer Kilanowski
Lazar Middle School - Nicole Rudge
Cedar Hill School - Andrea Petruzzo
Hilldale School - Lauren Work
Valley View School - Jennifer Blanchard
William Mason School - Meredith Wolsten
Woodmont School Stacey Maciorski

Education Service Professionals of the Year

MTHS - Catherine Lomauro

Lazar Middle School - Jessica Holman

Cedar Hill School - Stephanie Perillo-Gentile

Hilldale School - Ian Schwindel

Valley View School - Shelby Newkirk

William Mason School - Kelly Goodwin

Woodmont School - Laura Catalano

Princeton University Distinguished Secondary School Teacher

Mary Gormley

Good News & Progress in Our Schools:

- Cedar Hill - The third grade students at Cedar Hill researched their Heritage with family members per our Social Studies Unit of Study, People and Communities. Children presented a colorful poster highlighting their ancestry through time! To culminate the unit, a culinary display of foods from around the world was sampled at a third grade luncheon in each classroom! It was a well-rounded learning of cultures represented in our Towaco community!
- Valley View - Ms. Sullivan's third grade class completed a Bus Safety video for all to see. The video promotes appropriate behavior on a school bus and serves as a reminder that bullying on a school bus will not be tolerated.
- Valley View - Mrs. Otte's third grade class under the direction of Mr. Saunders and Mr. Spector will also be producing a character education video entitled, 'Sportsmanship- What it means to be a good sport.' One part of the video will include students playing the role of parents explaining to their child what's involved in being a good sport.
- Valley View - Second and third grade guidance classes are discussing tolerance and acceptance from one another. The Christmas Menorahs, a true story about how a town in Billings, Montana became united after a small group of bigots started throwing rocks and breaking the front windows of local Jewish homes in their attempt to have those homeowners remove their menorahs. The town stood tall by agreeing to place a menorah in every home as a symbol of unity. Their deeds made national headlines.
- Valley View - The 5th Grade Leadership Team is planning something fun for the upcoming No Name Calling Week in January. Morning announcements are being drafted this week.
- Valley View - 4th Grade children are creating Math-a-thon posters promoting Valley View's annual event which will kick off this January with a school-wide assembly.
- Valley View - The second graders at Valley View have been working on a shared research project on a hero of their choice. They are using the Internet on the Chromebooks and books to learn about their hero. They are using Google Slides through Google Classroom to complete a final report about their hero with the information they learned. The parents will be invited in for a gallery walk to view projects that will be displayed on the Chromebooks.
- Lazar – The Students Working with Advanced Technology (SWAT Leadership Advisory Group), led by Caitlin Cardinale and Kristi Viscardo, won the “Win a Trip” video competition and as a result won a field trip to Montclair’s Amazing Escape Room. A handful of the group’s student leaders put their amazing tech skills to use and worked tirelessly after school to plan, create, edit, and submit a video explaining why they deserved to win. We’re incredibly proud of them because it was a 100% student-created project.
- Lazar – CONGRATULATIONS to our award recipients, Nicole Rudge for receiving the Teacher of the Year and to Jessica Holman for receiving the Education Service Professional of the Year!
- Hilldale - Mr. Jones and Mrs. Weber want to send out a huge "Thank You" to the Hilldale community for donating food to the Montville Food Pantry. Student Council collected and delivered over 330 items for the food pantry, which helped restock the shelves for the New Year.
- MTHS - This past Saturday (1/6/18), 6 students from MTHS were among the 600+ who auditioned for the Choral Ensemble from across Northern New Jersey. We are thrilled to report that all 6 were accepted! Congratulations to Anna Rehberg (Class of '20), Gabriella Casiano (Class of '20), Clara Trogani (Class of '20), Madison Bustamente (Class of '20), Srishti Nandy (Class of '20), and Verina Megala (Class of '19) on this incredible honor! In addition, Anna Rehberg ranked #4 of 110 students for her voice part. Our students will perform on Saturday, January 27th at Bloomfield High School with 250 of the top choral students from the region. The entire MTHS Community congratulates each of our amazing, talented singers and looks forward to their upcoming performance.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

No actions are to be considered on this agenda

Business Administrator's Report

Committee Reports

Section G

G.1	Finance & Facilities	TBD	
G.2	Curriculum & Instruction	TBD	
G.3	Policy & Personnel	TBD	
G.4	Communications	TBD	
G.5	Safety & Security	TBD	
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	TBD	
	Delegate Liaisons: M.C.S.B.A.	TBD	
	Delegate Liaisons: M.C.E.S.C.	TBD	
	Delegate Liaisons: D.A.C.	TBD	
	Delegate Liaisons: Mustangs	TBD	
G.8	P.T.C. Liaisons: Cedar Hill	TBD	
	P.T.C. Liaisons: Hilldale	TBD	
	P.T.C. Liaisons: Valley View	TBD	
	P.T.C. Liaisons: William Mason	TBD	
	P.T.C. Liaisons: Woodmont	TBD	

	P.T.C. Liaisons: Lazar Middle	TBD	
	P.T.C. Liaisons: High School	TBD	
G.9	Negotiations		
G.10	Additional Reports		

Public Participation (For items on the agenda only)

Section H

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statement, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

January 2, 2018

Public Session, Organization Meeting

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Valley View School PTA	Pre K – First Grade	Educational Supplies (Estimate \$2,000.00)	
2	Valley View School PTA	Second and Third Grade	Educational Supplies (Estimate \$2,000.00)	
3	Valley View School PTA	Fourth and Fifth Grade	Educational Supplies (Estimate \$2,000.00)	

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on January 12, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 22, 2017 through January 12, 2018.

J.3 MEDLC Sponsor Representative

RESOLVED, that the Montville Township Board of Education post approves Ms. Katine Slunt as the sponsor representative for MEDLC (Montville Extended Day Learning Center) for the 2017-2018 School Year.

Facilities and Finance

TBD

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of December 20, 2017 – January 16, 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	2,706,559.18
	Special Revenue Fund (Fund 20)	In the amount of		52,220.52
	Capital Projects Fund (Fund 30)	In the amount of		0.00
	Debt Service Fund (Fund 40)	In the amount of		20,875.00
	Food Service Fund (Fund 60)	In the amount of		103,071.56
	MEDLC Fund (Fund 61)	In the amount of		2,517.65
	Subtotal		\$	2,885,243.91
	Payroll – December (Various Funds)	In the amount of		4,973,150.29
	TOTAL		\$	7,858,394.02

K.2: Transfer of Funds for December 2017

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending December 31, 2017 as listed on attached Document K.2.

K.3: Financial Reports for December 2017

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of December 2017, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by

the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

_____ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are budgetary transfers that cumulatively exceed 10% and are pending the approval of the Commissioner of Education through a submission to the Executive County Superintendent; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	Young Audiences New Jersey & Eastern Pennsylvania	Performance	\$ 1,455.00	Woodmont	05/14/18	05/14/18	Performance
2	Naviance	Renewal Subscription	\$ 6, 920.00	Lazar & HS	02/24/18	02/24/19	College and career planning technology platform
3	New Jersey Devils	Fundraiser		District	03/08/18	03/08/18	Fundraiser for Class of 2021
4	ePlus Technology, inc.	Cisco Upgrade	\$ 8,000.00	District	02/01/18	02/01/19	Technology

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Extraordinary Aid Appropriation: 2017-2018

WHEREAS, the Montville Township Board of Education budgeted \$1,600,000 dollars of extraordinary aid in its 2017-2018 school district budget; and

WHEREAS, notice of award of the 2016-2017 Extraordinary Aid has been received in the amount of \$2,817,481.00.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the appropriation of the excess aid in the amount of \$741,520.00 into the 2018-2019 school district budget for special education services.

K.7: Unused Sick Payout Approval

RESOLVED, that the Montville Township Board of Education approves the unused sick day payout to the following staff:

	Name	Number of Days	Type of Payout	Amount
1	Patricia Harvey	170.5	Sick Days	\$5,115.00

K.8: Stale Dated Checks – Petty Cash Accounts – William Mason & Woodmont

RESOLVED, that the Montville Township Board of Education approve the cancellation of stale dated checks for the Petty Cash accounts at William Mason and Woodmont Elementary Schools, Document K.8.

Personnel

TBD

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Monastero, Carlyn	Amend Maternity Leave	Kindergarten Teacher Hilldale	1/2/18	11	1/24/18	1/24/18	N/A	4/30/18	Supersedes action on 10/17/2017;L.1.1 Includes the use of 4 personal days
2	Abruzzo, Elizabeth	Amend Maternity Leave	Elementary Teacher William Mason	10/30/17	39	1/8/18	1/8/18	N/A	4/9/18	Supersedes action on 10/03/2017;L.1.2
3	Keneally, Jennifer	Family Leave	Media Specialist MTHS	1/8/18	N/A	1/8/18	1/8/18	N/A	4/9/18	Post Approve
4	Lyons, Tara	Maternity Leave	Language Arts Teacher Lazar	4/9/18	10	4/23/18	4/23/18	N/A	8/29/18	Dates subject to change based on delivery
5	Bickham, Joyce	Medical Leave	Special Education Teacher	2/8/18	35	N/A	N/A	N/A	4/9/18	
6	Kovach, Amy	Medical Leave	Special Education Teacher Valley View	1/2/18	41	N/A	N/A	N/A	3/5/18	Post Approve

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Campanaro, Andrew	Resignation	Paraprofessional	Valley View	01/30/2018	
2	Crozier, Andrew	Amend Resignation	Paraprofessional	Lazar	01/26/2018	Supersedes action on 01/02/2018;L.2.1

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree / Step	Salary	Effective/ Term. Date	Discussion
1	Lyashkevich, Boris	Amend	Paraprofessional	William Mason	N/A	\$22.01 hourly	09/01/2017 - 06/30/2018	Supersedes action on 11/14/2017; L.3.12
2	Lyashkevich, Boris	Amend	Long Term Substitute Elementary School Teacher	William Mason	N/A	\$117.71 per diem	10/30/2017 - 03/29/2018	Supersedes action on 11/14/2017; L.4.13 Salary reflects additional pay rate between para and teacher
3	Nardone, Stephanie	Amend	Long Term Paraprofessional	William Mason	N/A	\$128.05 per diem	11/13/2017 - 03/29/2018	Supersedes action on 11/14/2017; L.4.16
4	Phillower, Mark	Approve	Long Term Substitute Math	MTHS	N/A	\$260.78 per diem	04/09/2018 - 06/30/2018	Replaces AS
5	Muti, Colleen	Amend	Paraprofessional	Hilldale	N/A	\$22.01 hourly	09/01/2017 - 06/30/2018	Supersedes action on 12/05/2017; L.3.3
6	Muti, Colleen	Amend	Long Term Substitute Kindergarten Teacher	Hilldale	N/A	\$117.71 per diem	01/02/2018 - 04/27/2018	Supersedes action on 12/05/2017; L.3.4 Salary reflects additional pay rate between para and teacher
7	Kao, Kimberly	Amend	Paraprofessional	Cedar Hill	N/A	\$22.01 hourly	09/01/2017 - 06/30/2018	Supersedes action on 10/17/2017; L.3.4
8	Kao, Kimberly	Amend	Long Term Substitute Elementary Teacher	Cedar Hill	N/A	\$117.71 per diem	11/20/2017 - 03/23/2018	Supersedes action on 10/17/2017; L.3.6 Salary reflects additional pay rate between para and teacher
9	Salerno, Gabrielle	Approve	Long Term Substitute Special Education Teacher	Valley View	N/A	\$260.78 per diem	01/16/2018 - 03/02/2018	Post Approve Replaces AK
10	Wright, Stephanie	Approve	Paraprofessional	Valley View	N/A	\$19.70 hourly	01/31/2018 - 06/30/2018	Not to exceed 32.5 hours weekly Replaces AC
11	Drapete, Dennise	Approve	Paraprofessional	Lazar	N/A	\$22.01 hourly	02/01/2018 - 06/30/2018	Not to exceed 32.5 hours weekly Replaces AC
12	Choi, Christy	Approve	1/6 Salary Adjustment Special Education Teacher	MTHS	MA/4	\$9,896.33 prorated @ \$5,443.02	01/16/2018 - 06/30/2018	Post approve

13	Kilanowski, Kurt	Approve	1/6 Salary Adjustment PARCC English	MTHS	MA30/15	\$14,340.50 prorated @ \$7,170.30	02/01/2018 - 06/30/2018	
14	Daher, Tonya	Approve	Secretary	MTHS	Step 8	\$22.90 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
15	Kromhout-Sherwood, Stephanie	Approve	Secretary	MTHS	Step 6	\$21.96 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
16	Luizza, Diane	Approve	Secretary	MTHS	Step 13	\$26.53 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
17	Manginelli, Meghan	Approve	Secretary	MTHS	Step 7	\$22.42 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
18	Pietrucha, Erma	Approve	Secretary	MTHS	Step 12	\$25.94 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
19	Nasisi, Janice	Approve	Secretary	MTHS	Step 6	\$21.96 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
20	Rosellini, Debra	Approve	Secretary	MTHS	Step 12	\$25.94 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
21	Santangelo, Kathleen	Approve	Secretary	MTHS	Step 10	\$24.31 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
22	Yodice, Patrice Ann	Approve	Secretary	MTHS	Step 12	\$25.94 hourly	12/18/2017 - 06/30/2018	Post Approve Not to exceed 15 total hours for Archive Project
23	Tubbs, Agnes	Approve	MEDLC Teacher Aide	Hilldale	N/A	\$20.60 hourly	01/17/2018 - 06/30/2018	
24	Repola, Irene	Approve	MEDLC Aide	Hilldale	N/A	\$13.50 hourly	01/17/2018 - 06/30/2018	Not to exceed 3 hours weekly
25	McEnerney Fahey, Barbara	Approve	MEDLC Teacher Aide	Valley View	N/A	\$20.60 hourly	01/17/2018 - 06/30/2018	

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	DuBois, Jennifer	Approve	ESL Adult Classes	N/A	\$2,000.00	02/05/2018 - 05/09/2018	Stipend paid from Title III funds
2	Mitsaelides, Andrea	Approve	ESL Adult Classes	N/A	\$2,000.00	02/05/2018 - 05/09/2018	Stipend paid from Title III funds

L.5: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Lyashkevich, Boris	William Mason	\$761.61	Ms. Janis Amodeo	10/30/2017 Supersedes action on 11/14/2017 L.7.2
2	Calfo, Max	MTHS	\$421.59	Ms. Alyssa Reilly	01/02/2018

L.6: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Competiello, Daniel	Approve	District Substitute Teacher	N/A	Per Diem: \$80.00	01/17/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
2	Philhower, Mark	Approve	District Substitute Teacher	N/A	Per Diem: \$80.00	03/26/2018	03/29/2018	
3	Nardi, Ryan	Approve	District Substitute Teacher	N/A	Per Diem: \$80.00	01/17/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work

Curriculum, Instruction & Technology

TBD

Section M

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Gallagher, Gerald	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
2	Krip, John	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
3	Maggi, Kathleen	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
4	DeBonta, Patrick	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
5	Inglis, Jody	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
6	Boschetti, Samantha	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
7	Hannan, Kelsey	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
8	Piccolo, Angelica	Post Approve	Montville, NJ	\$45.00	Instructor Recertification	9/5/17	9/5/17	Professional Development
9	Rappaport, Susan	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
10	Meenan, Deborah	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
11	Gonzalez, Jessica	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A

12	Bucci, Britany	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
13	Mazur, Marissa	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
14	Spector, Keith	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
15	Cortellino, Karen	Approve	Trenton, NJ	\$48.95	NJSBA County Association Leadership Meeting	1/20/18	1/20/18	Board Member-Travel
16	Cortellino, Karen	Approve	East Hanover, NJ	\$7.84	Morris County SBA Meeting	2/1/18	2/1/18	Board Member-Travel
17	Cortellino, Karen	Approve	Montville, NJ	\$0	NJSBA Guide to the New Chief School Administrator Evaluation	2/3/18	2/3/18	Board Member-Travel
18	Grau, Charles	Approve	East Hanover, NJ	\$7.84	Morris County SBA Meeting	2/1/18	2/1/18	Board Member-Travel
19	Grau, Charles	Approve	Montville, NJ	\$0	NJSBA Guide to the New Chief School Administrator Evaluation	2/3/18	2/3/18	Board Member-Travel
20	O'Brien, Michael	Approve	East Hanover, NJ	\$7.84	Morris County SBA Meeting	2/1/18	2/1/18	Board Member-Travel
21	Perillo-Gentile, Stephanie	Approve	Edison, NJ	\$0	School Climate Transportation Project Workshop	1/24/18	1/24/18	NA
22	Kung, Katelyn	Approve	Edison, NJ	\$0	School Climate Transportation Project Workshop	1/24/18	1/24/18	Substitute Needed
23	Meenan, Deborah	Approve	North Caldwell, NJ	\$0	Spring Roundtable	5/21/18 (1/2 day am)	5/21/18 (1/2 day am)	N/A
24	Rappaport, Susan	Approve	North Caldwell, NJ	\$0	Spring Roundtable	5/21/18 (1/2 day am)	5/21/18 (1/2 day am)	N/A
25	Praml, Heather	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18	1/23/18	N/A
26	Praml, Heather	Approve	Union, NJ	\$40.00	NJSBA Spring Conference	4/23/18	4/23/18	Professional Development
27	Wigley, Elizabeth	Approve	West Orange, NJ	\$295.00	SCHOOL NURSES: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	1/24/18	1/24/18	Title IIA
28	Perillo-Gentile, Stephanie	Approve	Edison, NJ	\$0	School Climate Transformation Project Workshop	1/27/18	1/27/18	N/A
29	Simons, Paul	Approve	Secaucus, NJ	\$14.00	The Wood Working Shows	3/2/18	3/2/18	Title IIA
30	Portnoff, Nicole (Amend)	Approve	Montclair, NJ	\$159.30	"Who Stole the Chocolate" Science Workshop	3/9/18	3/9/18	Title IIA
31	Susana, Wenny	Approve	Newark, NJ	\$11.16	Try Engineering!	2/8/18	2/8/18	Title IIA
32	Matuszewski, Jeanne	Approve	Atlantic City, NJ	\$0	TECHSPO '18	1/25/18	1/26/18	Substitute Needed
33	Metz, Suzanne	Approve	Paramus, NJ	\$0	Database Vendor Day	3/13/18	3/13/18	Substitute Needed
34	McCorkle, Kelly	Approve	Princeton, NJ	\$493.64	32 nd Annual NJ ASAP Conference	2/8/18	2/9/18	Professional Development

35	Lomauro, Catherine	Approve	Princeton, NJ	\$494.97	32 nd Annual NJ ASAP Conference	2/8/18	2/9/18	Professional Development
36	Candelario, Carol	Approve	Princeton, NJ	\$494.97	32 nd Annual NJ ASAP Conference	2/8/18	2/9/18	Professional Development
37	Roesler, Kelly	Approve	Long Branch, NJ	\$601.97	2018 NJAHPERD Annual Convention	2/26/18	2/28/18	Title IIA
38	Clark, Grace	Approve	Springfield, NJ	\$0	Don Johnston Summit	1/24/18	1/24/18	N/A
39	Romeo, Jeanne	Approve	Clifton, NJ	\$0	Anxiety & School Refusal	1/26/18	1/26/18	N/A
40	Raj, Tony-Ann	Approve	Montville, NJ	\$0	Media Specialist Curriculum Articulation	1/30/18	1/30/18	Substitute Needed
41	D'Angelo, Jessica	Approve	Montville, NJ	\$0	Media Specialist Curriculum Articulation	1/30/18	1/30/18	N/A
42	Vogel, Wayne	Approve	Montville, NJ	\$0	Media Specialist Curriculum Articulation	1/30/18	1/30/18	Substitute Needed
43	Jones, Jason	Approve	Montville, NJ	\$0	Media Specialist Curriculum Articulation	1/30/18	1/30/18	Substitute Needed
44	Melahn, John	Approve	Denville, NJ	\$0	Child Study Team Lunch and Learn	1/24/18	1/24/18	N/A
45	Mooney, Kim	Approve	Denville, NJ	\$0	Child Study Team Lunch and Learn	1/24/18	1/24/18	N/A
46	Fleischman, Ed	Approve	New Brunswick, NJ	\$230.07	NJ Music Educators Association	2/23/18	2/23/18	Professional Growth
47	Zajac, Kathy	Approve	East Brunswick, NJ	\$199.14	NJ Music Educators Association	2/23/18	2/23/18	Title IIA/ Substitute Needed
48	Cabana, Danielle	Approve	Pine Brook, NJ	\$139.00	Vocabulary Strategies that Boost Students' Reading Comprehension (Online Learning)	3/5/18	3/5/18	Title IIA
49	Mancuso, Jane	Approve	Pine Brook, NJ	\$139.00	Vocabulary Strategies that Boost Students' Reading Comprehension (Online Learning)	3/5/18	3/5/18	Title IIA
50	Olivieri, Pattiann	Approve	Pine Brook, NJ	\$139.00	Vocabulary Strategies that Boost Students' Reading Comprehension (Online Learning)	3/5/18	3/5/18	Title IIA
51	Guarino, Wayne	Approve	Atlantic City, NJ	\$761.34	DAANJ State Conference	3/12/18	3/13/18	Professional Growth
52	Chen, Jesse	Approve	Clifton, NJ	\$0	Anxiety & School Refusal	1/26/18	1/26/18	N/A
53	Wallace, Andrea	Approve	New Providence, NJ	\$117.98	Technology Integration in Math	2/23/18	2/23/18	Title IIA
54	Wallace, Andrea	Approve	West Windsor, NJ	\$40.05	NJ Educational Technology Coaches Meeting	3/15/18	3/15/18	Professional Development
55	Wallace, Andrea	Approve	New Providence, NJ	\$122.98	Top Tech Tools to Improve Literacy – Grades 6-12	5/9/18	5/9/18	Title IIA
56	Medwin, Richard	Approve	New Brunswick, NJ	\$430.00	Athletic Field Maintenance & Construction	2/12/18	2/13/18	Professional Growth
57	Medwin, Richard	Approve	New Brunswick, NJ	\$190.00	Baseball & Softball Skin Surface Selection & Management	2/21/18	2/21/18	Professional Growth

58	Gorgia, L. Teresa	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18 (1/2 day pm)	1/23/18 (1/2 day pm)	N/A
59	Stech, Douglas	Approve	Montville, NJ	\$0	Counseling Gifted & Talented Students	1/23/18 (1/2 day pm)	1/23/18 (1/2 day pm)	N/A
60	Whealan, MaryGrace	Approve	Montville, NJ	\$0	Media Specialist Articulation	1/30/18	1/30/18	Substitute Needed
61	Romeo, Jeanne	Approve	Morristown, NJ	\$0	Anxiety in Children & Adolescents	2/7/18	2/7/18	N/A
62	Markowski, Kristen	Approve	Kinnelon, NJ	\$0	Region/Honors Choir Rehearsal	1/25/18	1/25/18	N/A
63	Metz, Suzanne	Approve	Montville, NJ	\$0	Media Specialists Curriculum Articulation	1/30/18	1/30/18	Substitute Needed
64	Nasisi, Janice	Approve	New York, NY	\$0	Chaperone for Metropolitan Museum of Art Field Trip	2/1/18	2/1/18	N/A
65	Barry, Kenneth	Approve	East Brunswick, NJ	\$240.00	NJ Music Educators Association Annual Conference	2/22/18	2/23/18	Title IIA
66	Lawler, Sarah	Post Approve	Montville, NJ	\$0	Assessment Grading – Incoming 9 th Grade	1/11/18 (am)	1/16/18 (am)	Substitute Needed
67	Magliaro, Nicole	Post Approve	Montville, NJ	\$0	Assessment Grading – Incoming 9 th Grade	1/11/18 (am)	1/16/18 (am)	Substitute Needed
68	Zabransky, Brittany	Approve	New Brunswick, NJ	\$175.00	Good Ideas in Teaching Precalculus	3/16/18	3/16/18	Title IIA/ Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Clare's Hospital	Approve	Home Instruction	\$330.00	60007	12/7/2017	12/14/2017	Post Approve Students in Partial Hospitalization Program
2	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$600.00	103781	12/28/2017	12/28/2017	Post Approve
3	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$944.18	101802	10/18/2017	10/18/2017	Post Approve Balance Remaining After Insurance Payment
4	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	103848	01/10/2018	01/10/2018	Post Approve
5	St. Joseph's Hospital	Approve	Neurological Evaluation	\$900.00	102713 102458	01/17/2018	03/31/2018	2 @ \$450.00 each
6	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	104238	01/17/2018	03/31/2018	

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS FBLA - Sheenan (Amend)	Harrah's Convention Center, Atlantic City, NJ	School Budget	School Budget	School Budget
2	Lazar – DEAR Leadership Group – Puttenvink/Yuhas	Cedar Hill Elementary School, Montville, NJ	School Budget	N/A	N/A
3	MTHS – Federal Challenge – Dorsey-Gordon	New York Federal Reserve, New York, NY	School Budget	N/A	N/A
4	MTHS – Grade 12 – Butchko	National Holocaust Memorial Museum, Washington, DC	Pupil	N/A	N/A
5	Hilldale – Kindergarten – Hanzl/Fau/Monastero	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A
6	MTHS – Wrestling Team – Krip	Boardwalk Hall, Atlantic City, NJ	N/A	School Budget	School Budget

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	DeFranco, Melissa	Approve	Woodmont/Student Teacher	Ms. Deb Jarvie	01/17/2018	05/11/2018	Felician University, Office of Field Placement

M.5: Out-of-District Placement

No actions are to be considered on this agenda.

Policy *TBD*

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O'Brien						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **February 6, 2018 at 6:30 p.m.** to discuss:

- 1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project; and
- 3) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **February 6, 2018 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

Discussion on Proposed 2019-2020 School Calendar

General Board Comment and New Business

Section

Public Participation

(On any item of interest)

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Board Candidate Interviews

Section T

Interviews of Candidates for Unexpired Term on the Board of Education

Closed Session

Section U

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) Deliberation on Board Candidates.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

President Grau reconvened the meeting to order at _____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Dr. David Modrak		
Mr. John Morella		
Mr. Michael O'Brien		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, Board President		

Board Resolutions

Motion:
Second:

Appointment of Board Member

Section V

RESOLVED, that the Montville Township Board of Education approves the appointment of _____ as Board Member for the Unexpired Term of January 16, 2018 through January 1, 2019.

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Dr. David Modrak						
Mr. John Morella						
Mr. Michael O'Brien						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Adjournment

Section W

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district's website at www.montville.net for a link to archived Board of Education meetings.