

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION
Montville Township High School : 100 Horseneck Road Montville, New Jersey

Agenda

Regular Meeting of the Board of Education

Tuesday, April 26, 2022

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

| Board Member | Present | Absent |
|------------------------------------------|---------|--------|
| Dr. Karen Cortellino | | |
| Mr. Joseph Daughtry | | |
| Mrs. Christine Fano | | |
| Dr. David Modrak | | |
| Mr. Michael O'Brien | | |
| Mr. Michael Rappaport | | |
| Ms. Michelle Zuckerman | | |
| Mr. Michael Palma, Vice-President | | |
| Mr. Charles Grau, President | | |

Also, Present: Superintendent of Schools, **Dr. Rene Rovtar**
 School Business Administrator, **Ms. Katine Slunt**
 Assistant Superintendent, **Dr. Casey Shorter**
 Assistant Superintendent for Curriculum & Instruction, **Ms. Andrea Woodring**
 Board Attorney

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 26, 2022, at _____ p.m. to discuss:

- 1) Superintendent's Report of Harassment, Intimidation, and Bullying, if necessary
- 2) HIB Appeal
- 3) Legal Update
- 4) School Security Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

President Grau reconvened the meeting to order at _____ p.m., with a roll call.

Roll Call

| Board Member | Present | Absent |
|--------------------------------------------|---------|--------|
| Dr. Karen Cortellino | | |
| Mr. Joseph Daughtry | | |
| Mrs. Christine Fano | | |
| Dr. David Modrak | | |
| Mr. Michael O'Brien | | |
| Mr. Michael Rappaport | | |
| Ms. Michelle Zuckerman | | |
| Mr. Michael Palma, Vice-President | | |
| Mr. Charles Grau, President | | |
| High School Student Representatives | | |
| Daniel Arena | | |
| Filip Risteski | | |

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on February 5, 2022.

Section E:

High School Student Representatives Report

Section F:

Superintendent's Report

Remarks:

Presentations:

- Presentation by MTHS Robotics Team
- Presentation by Assistant Superintendent for Curriculum and Instruction Andrea Woodring on New Jersey Student Learning Standards for Comprehensive Physical Education and Health
- Public Hearing on the Proposed 2022-2023 Annual School District Budget

Good News & Progress in Our Schools:

Cedar Hill - Cedar Hill is celebrating Earth Day on April 25 by wearing green & blue. Students will be reminded to reduce, reuse and recycle! We are also celebrating National Superhero Day on April 28...with a visit from our mascot, Buddy, in a cape!

Hilldale - Sydney Kirsch, a former Hilldale student, came to read her published book, "Michael and His Hot Air Balloon" to her former 3rd grade teacher, Mrs. Larangeira's class. The students enjoyed listening to Ms. Kirsch's book and the planned activities she did with them. In honor of World Autism Month, Hilldale's Student Council sold stickers with the autism puzzle ribbon to help raise awareness of the condition. All proceeds will go to Autism Speaks.

Valley View - This month, Valley View fourth graders are participating in the program Keep a Clear Mind. Keep a Clear Mind is a take-home drug education program for elementary school students and their parents. Keep a Clear Mind is designed to help children develop specific skills to avoid usage of "gateway" drugs. The school counselor conducts five lessons in the classroom discussing refusal skills while reviewing the weekly booklets. Parents sign-off indicating they have completed the activity booklet with their children. At the end of each lesson, students receive a "prize" for the completion of the weekly booklet. Fifth graders completed a week of Family Life lessons. The school nurse, PE teacher and school counselor oversee the lessons. The focus is on the developmental stages of puberty and adolescence. The health curriculum helps students develop the knowledge, attitudes, and behaviors to adopt a health-enhancing lifestyle. Valley View's Diversity/Multicultural Committee met in April to review the events, activities, and programs implemented this year to encourage greater acceptance and tolerance towards all students. Included in the meeting was a discussion on how to best utilize the school's new "display case" to highlight the diversity within the Montville community. Valley View's annual bus and van evacuation drills will take place at the end of April. All students will be participating including preschool children as per State requirements. The 4th grade Student Leadership Team is meeting with the school counselor, Mr. Spector, to brainstorm ideas for May and June. Among the ideas being worked on are a cultural arts "dress up day" and World Smile Day.

William Mason - William Mason held its second annual Rock, Paper, Scissors Tournament. This year included a new addition as teachers also competed in the tournament! It was a nice movement break for everyone that brought our community together. Mrs. Stella's class researched their cultures, created google slideshows and presented to their classmates after learning about how people who immigrated to America from other countries brought with them many of their traditions, celebrations, food, music, clothing, etc. William Mason participated in the 2022-2023 Morris County Council of Educations Association annual poster contest. This year out of 16 possible winners for Morris County, there were 2 winners from Montville and both were from William Mason. The students are excited to attend the MCCEA ceremony where they will be honored, collect their gift cards, framed posters, published calendars and notecards. William Mason teachers are building a sense of community and developing a collective mindset by incorporating mindfulness and social emotional well being into their day. All staff are welcome to participate in weekly after school Yoga Stretch sessions.

Lazar - March 22nd - 24th, the Lazar Middle School Science Olympiad team competed in the New Jersey State Tournament, which was held virtually. Some of the events that the students took part in included Anatomy and Physiology, Codebusters, Mission Possible, Ornithology and Rocks and Minerals. All participants worked very hard, not only to prepare for their events, but also to learn the new virtual platform. Congratulations to all of the members of the Science Olympiad Team. Special Congratulations to Natalia Dudek and Caleb Gill for placing 6th in Green Generation and Anisha Mulinti and Charvi Kanna for placing 4th in the Sounds of Music. Ann Cao, 8th grade student at Lazar, was selected for the 1st Violin section of the NJ All-State Orchestra. Students from around the state, who successfully auditioned for Region Orchestra, are invited to audition for All-State Orchestra. Ann placed 2nd out of 70 violinists who auditioned!

MTHS - On March 31st, Mr. Riotta's AP Government & Politics classes went on a field trip to Philadelphia and walked through the Assembly Room in Independence Hall where the Declaration and Constitution were approved. Three students were selected for this year's Fresh Perspective exhibition! Fresh Perspectives is a juried high school art exhibition sponsored by the Morris Museum, and the three students were:

- Stepien, Bailey "Angular Teapot" - Student of Sharon Pflug-Moench
- Risteski, Filip "Paper Confinement" - Student of Victoria Parsloe
- Niazi, Halima "Portrait of a Young Woman" - Student of Paul Moench

Three students won awards at the Walkkill Valley Regional High School Invitational Exhibition. Congratulations to:

- 3rd Place - Glennon, Ian "Neglected Beauty" - Victoria Parsloe
- 3rd Place - LaScala, Dom "Textured Vessel" - Sharon Pflug-Moench
- 1st Place - McKechnie, Andrew "Luncheon Setting" - Sharon Pflug-Moench

Tanay Vysyaraju was nominated for a Governor's Award as the 2022 New Jersey Speech and Debate League (NJSDL) Parliamentary Debate State Champion.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

Business Administrator's Report

Section G:

Committee Reports

| | | | |
|------------|-------------------------------------|----------------------------------------------------------------------------------|--|
| G.1 | Finance & Facilities | Karen Cortellino David Modrak Michael O'Brien Charles Grau | |
| G.2 | Curriculum & Instruction | David Modrak Michael Palma Michelle Zuckerman Charles Grau | |
| G.3 | Policy & Personnel | Michael O'Brien Christine Fano Michael Rappaport Charles Grau | |
| G.4 | Communications | Michelle Zuckerman Karen Cortellino Joseph Daughtry Charles Grau | |
| G.5 | Safety & Security | Michael Rappaport Joseph Daughtry Christine Fano Charles Grau | |
| G.6 | Ad-Hoc | | |

| | | | |
|------------|-------------------------------------------------------|-------------------------------------------------|--|
| G.7 | Delegate Liaisons: N.J.S.B.A. | Karen Cortellino | |
| | Delegate Liaisons: M.C.S.B.A. | Michael O'Brien | |
| | Delegate Liaisons: M.C.E.S.C. | Joseph Daughtry | |
| | Delegate Liaisons: D.A.C. | Michael Palma | |
| | Delegate Liaisons: Montville Athletic Boosters | Michael O'Brien Charles Grau | |
| G.8 | P.T.C. Liaisons: Cedar Hill | Karen Cortellino | |
| | P.T.C. Liaisons: Hildale | Charles Grau | |
| | P.T.C. Liaisons: Valley View | Joseph Daughtry | |
| | P.T.C. Liaisons: William Mason | Christine Fano | |
| | P.T.C. Liaisons: Woodmont | Michael Palma | |
| | P.T.C. Liaisons: Lazar Middle | David Modrak Michael O'Brien | |
| | P.T.C. Liaisons: High School | Michael Rappaport Michelle Zuckerman | |

Section H: Public Participation

(For items on the agenda only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:
Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Section I:

Board

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- | | |
|---------------|------------------------------------|
| April 5, 2022 | Executive Session, Regular Meeting |
| April 5, 2022 | Public Session, Regular Meeting |

Section J:

Administration

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

| | Donor | Recipient | Purpose | Amount |
|---|------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1 | SEL4NJ, Inc., (Social Emotional Learning Alliance for NJ), with funding from the NY Jets | Woodmont | Professional development grant supporting the integration of social, emotional learning, character development and school culture & climate | \$2,500.00 |
| 2 | MEF | Lazar | One Epson large format printer 36" with starter kit supplies (paper/ink) | Est. Value - \$4,250.00 |

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation and Bullying Report of the Superintendent on April 22, 2022 and has reviewed such report.

NOW BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation, and Bullying regarding the HIB Report dated April 2, 2022 to April 22, 2022.

J.3: Resolution to Request Delay of Implementation of New Jersey Student Learning Standards (NJSLS) in Health and Physical Education

WHEREAS, the 2020 New Jersey Student Learning Standards in Health and Physical Education are scheduled for implementation in New Jersey Public School Districts effective September 2022, and

WHEREAS, on April 13, 2022 Governor Murphy stated that he has directed the Department of Education to review the standards and provide further clarification on “what age-appropriate guidelines look like for New Jersey students”, and

WHEREAS, districts allocate resources to the writing of curriculum documents and the acquisition of instructional materials and it would be wasteful to have curriculum written that might need to be revised due to the outcome of the NJDOE review,

NOW BE IT RESOLVED, that the Montville Township Board of Education respectfully requests that the implementation of the NJSLS in Comprehensive Health and Physical Education be postponed until September 2023 to provide adequate time for the review of the standards and communication of any revisions or clarifications to local public school districts.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Acting Commissioner Allen-McMillan and Governor Murphy.

J.4 Settlement Agreement: Montville Township School District M.T. and D.T. o/b/o E.T.

RESOLVED, that the Montville Township Board of Education approve the attached Settlement Agreement ([Document J.4](#)) with M.T. and D.T. o/b/o E.T. in the amount of \$3,591.25 but not to exceed \$4,000.00 for the 2021-2022 school year.

Section K: Facilities and Finance

Chair, Dr. Cortellino – Mr. Grau, Dr. Modrak, Mr. O’Brien

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of March 16, 2022 - April 26, 2022 that shall be made a part of this record, as attached in [Document K.1](#).

| Payments of Bills for: | General Fund (Fund 10) | In the amount of | \$ | 3,914,150.68 |
|-------------------------------|----------------------------------------|-------------------------|-----------|---------------------|
| | Special Revenue Fund (Fund 20) | In the amount of | | 106,101.16 |
| | Capital Projects Fund (Fund 30) | In the amount of | | 0.00 |
| | Debt Service Fund (Fund 40) | In the amount of | | 0.00 |
| | Food Service Fund (Fund 60) | In the amount of | | 182,775.73 |
| | MEDLC Fund (Fund 61) | In the amount of | | 4,063.70 |
| | Subtotal | | \$ | 4,207,091.27 |
| | Payroll – March (Various Funds) | In the amount of | | 4,832,634.33 |
| | TOTAL | | \$ | 9,039,725.60 |

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending March 31, 2022 as listed on attached [Document K.2](#).

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of March, 2022, as attached in [Documents K.3.a and K.3.b](#), respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2021-2022 Fiscal Year

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

| | Service Provider | Service Rendered | Previously Contracted | Estimated Cost |
|--------------------------|--------------------------------|--------------------------------------------------------------|-----------------------|----------------|
| New Contract: | | | | |
| 1 | Macmillan Holdings LLC | Grade 11-12 AP Calculus AB & BC Books | \$ 0.00 | \$ 11,000.00 |
| 2 | Northeastern Interior Services | Exterior painting and related work at Lazar | 0.00 | 50,500.00 |
| 3 | Spring Lake Day Camp | Lazar 8th Grade Class Trip (300 Student Guarantee) | 0.00 | 80/Student |
| 4 | Wayside Publishing | HS - French and Italian books | 0.00 | 103,000.00 |
| Revised Contract: | | | | |
| 1 | McGraw Hill | Consumable & On-line Textbooks (Prev. Item 06/15/22;K.5.133) | \$ 100,000.00 | \$ 225,000.00 |
| 2 | SHI | Software - Rise Vision (Prev. Item 02/15/22;K.5.3) | 600.00 | 1,000.00 |
| 3 | Steve's Tree Service | Tree Service (Prev. Item 06/15/21 K.5.237) | 10,000.00 | 20,000.00 |
| 4 | The Daily Record | Advertising (Prev. Item 01/18/22;K.5.2) | 2,000.00 | 3,000.00 |

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Public Hearing and Final Adoption of the 2022-2023 Annual School Budget

WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education annually adopt an Annual School Budget that provides for a thorough and efficient education.

NOW, THEREFORE, BE IT RESOLVED, that the Annual School Budget be approved for the 2022-2023 School Year as follows:

| | GENERAL FUND | SPECIAL REVENUES | DEBT SERVICE | TOTAL |
|----------------------------------------|---------------|------------------|--------------|---------------|
| 2022-2023 Total Expenditures | \$ 88,289,282 | \$ 1,670,650 | \$ 2,008,400 | \$ 91,968,332 |
| Less: Other Revenues | 1,049,000 | 43,569 | 0 | 1,092,569 |
| Less: State Revenues | 6,259,360 | 198,326 | 385,832 | 6,843,518 |
| Less: Federal Revenues | 38,991 | 1,428,755 | 0 | 1,467,746 |
| Less: Appropriated Fund Balance | 1,500,000 | 0 | 4,774 | 1,504,774 |
| Less: Withdrawals from Reserves | 3,844,200 | 0 | 0 | 3,844,200 |
| Taxes to be Raised | \$ 75,597,731 | \$ 0 | \$ 1,617,794 | \$ 77,215,525 |

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$77,215,525 for the ensuing School Year (2022-2023).

WHEREAS, N.J.A.C. 6A:23A:14.1 requires that the Montville Township Board of Education obtain approval for the local funding of non-referendum capital projects through the necessary line items in capital outlay in the 2022-2023 budget certified for taxes, and

WHEREAS, the Montville Township Board of Education has included in Budget Line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, the following non-referendum capital projects in the 2022-2023 Annual School Budget:

| | |
|------------------------------------------------------------------------|-------------------|
| Renovations to Exterior Building at Lazar Middle School | \$ 308,000.00 |
| Exterior Gymnasium Wall Panels at Woodmont, Cedar Hill & William Mason | 1,150,000.00 |
| Exterior Landscaping at Cedar Hill | 35,000.00 |
| Exterior Entrance & Signage at Valley View | 925,000.00 |
| Unit Ventilator Replacement at Valley View | 912,000.00 |
| Exterior Gymnasium Windows at Woodmont | <u>106,200.00</u> |
| Total | \$ 3,436,200.00 |

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Capital Reserve totaling \$3,436,200.00 for non-referendum capital projects. The amount noted represents expenditures for construction elements that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

WHEREAS, N.J.A.C. 6A:23A:14.2 requires that the Montville Township Board of Education obtain approval for the local funding of required maintenance of school facilities through the necessary line items in capital outlay in the 2022-2023 budget certified for taxes, when utilizing funds from the district's Maintenance Reserve, and

WHEREAS, the Montville Township Board of Education has included in Budget Line 630, Budgeted Withdrawal from Maintenance Reserve, the following required maintenance in the 2021-2022 Annual School Budget:

| | |
|---------------------------------------------------|------------------|
| Paving Front Parking Lots, Walkways & Playgrounds | \$ 388,000.00 |
| Interior Painting & Ceiling Replacement | <u>20,000.00</u> |
| Total | \$ 408,000.00 |

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Maintenance Reserve totaling \$408,000 for the said maintenance repairs; these repairs are included in the district's 2022-2023 Comprehensive Maintenance Plan.

WHEREAS, N.J.A.C. 6A:23A:5.2 mandates the Montville Township Board of Education annually establish, prior to budget preparation, a maximum level of spending for public relations and each type of professional service for 2022-2023 School Year, and

WHEREAS, the Annual School Budget includes the following appropriations:

| | | | |
|--------------------|-----------|--------------------------|-----------------|
| Legal Services | \$ 60,000 | Accounting Services | \$ 100,000 |
| Architect Services | \$ 0 | Professional Development | \$ 70,000, and; |

WHEREAS, the district administration needs to notice the Montville Township Board of Education if there arises a need to exceed said maximums, upon which the Montville Township Board of Education may adopt a dollar increase in the maximum amount through formal Board action, and

WHEREAS, the Montville Township Board of Education and its administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2022-2023 School Year.

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members of the Montville Township Board of Education to receive approval of travel and related expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of travel and related expenses by the Superintendent of Schools and a majority of the full voting membership of the Board, and

WHEREAS, the Montville Township Board of Education establishes, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30), and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Montville Township Board of Education to be necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form, and

WHEREAS, the district appropriated \$51,000 for the 2022-2023 School Year, The maximum travel expenditure amount for the 2021-2022 school is \$52,000.00, of which \$14,280.00 has been spent and \$1,993.00 is encumbered to date.

NOW THEREFORE BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form; and
 BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$51,000 for all staff, administrators and Board members for the 2022-2023 School Year. Additionally, the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded..

K.7: NJDOE Capital Projects Application – Unit Ventilator Replacements at Valley View Elementary School:

RESOLVED, that the Montville Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and documents to the New Jersey Department of Education concerning Unit Ventilator replacements at Valley View Elementary School to serve as an application to the Office of School Facilities; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approve the submission of an application of said plans as a School Facilities Project to the NJDOE; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves any necessary amendments to the District’s current Long Range Facilities Plan pursuant to the above noted project.

K.8: NJDOE Capital Projects Application – Exterior Entrance Renovations at Valley View Elementary School:

RESOLVED, that the Montville Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and documents to the New Jersey Department of Education concerning exterior entrance renovations at Valley View Elementary School to serve as an application to the Office of School Facilities; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approve the submission of an application of said plans as a School Facilities Project to the NJDOE; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves any necessary amendments to the District’s current Long Range Facilities Plan pursuant to the above noted project.

K.9: NJDOE Capital Projects Application – Montville Township High School Track and Turf Replacement:

RESOLVED, that the Montville Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and documents to the New Jersey Department of Education concerning Montville Township High School track and turf replacement to serve as an application to the Office of School Facilities; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approve the submission of an application of said plans as a School Facilities Project to the NJDOE; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves any necessary amendments to the District’s current Long Range Facilities Plan pursuant to the above noted project.

K.10: Contract Award: Food Service Program RFP Consulting Services – Edvocate

RESOLVED, that the Montville Township Board of Education approves Edvocate School Support Solutions of Toms River, NJ, to provide Request for Proposal (RFP) Process Management for the Food Service Program, per their proposal dated April 1, 2022 ([Document K.10](#)), in the amount of \$8,819.00.

K.11: Rescind - Contract Bid Award - Transportation Routes: 2022-2023

RESOLVED, that the Montville Township Board of Education rescinds the following section of resolution, K.3 that was approved at the April 5, 2022 Board Meeting:

WHEREAS, bids for student transportation routes for the 2022-2023 school year (Bid #2022-T1) were publicly advertised by the Montville Township Board of Education; and

WHEREAS, bids for #2022-T1 were publicly opened in the offices of the Montville Township Board of Education on Thursday, March 25, 2022 (four bids were received).

THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approves the award of transportation contracts for #2022-T1 to those vendors who submitted the lowest responsible and responsive bids as follows:

| Vendor Name | Contract Route | Rate Cost (per diem) |
|----------------|----------------|----------------------|
| Trans Ed. Inc. | PREK-A | \$250.00 |
| Trans Ed. Inc. | PREK-B | \$250.00 |

K.12: Contract Bid Award - Transportation Routes: 2022-2023

WHEREAS, bids for student transportation routes for the 2022-2023 school year (Bid #2022-T1) were publicly advertised by the Montville Township Board of Education; and

WHEREAS, bids for #2022-T1 were publicly opened in the offices of the Montville Township Board of Education on Thursday, March 25, 2022 (four bids were received).

THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approves the award of transportation contracts for #2022-T1 to those vendors who submitted the lowest responsible and responsive bids as follows:

| Vendor Name | Contract Route | Rate Cost (per diem) |
|-------------------------|----------------|----------------------|
| Lenoir's Transport Inc. | PREK-A | \$340.00 |
| Lenoir's Transport Inc. | PREK-B | \$340.00 |

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the aforementioned contracts on behalf of the Board.

K.13: Transportation Contract Renewals for the 2022-2023 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the renewal of the following Transportation Contracts with **O’Dowd Transportation**, of Montville, New Jersey, **First Student Bus Company** of Lincoln Park, New Jersey, and **LeNoir’s Transport of Lincoln Park, New Jersey** at the allowable rate increase of 1.91% as established by the New Jersey Department of Education, and in accordance with the detail of said renewals located in [Document K.13](#), which shall be attached to and made of the record; and

| | Vendor Name | Contract Route | Renewal Number | Contract Amount |
|----|-----------------------|---------------------------|----------------|-----------------|
| 1 | O’Dowd Transportation | ARV-1 | 22 | \$ 917,823.76 |
| 2 | O’Dowd Transportation | HS 14 | 19 | \$ 24,576.71 |
| 3 | O’Dowd Transportation | HS 15 | 17 | \$ 25,253.31 |
| 4 | O’Dowd Transportation | WOODMONT | 16 | \$ 109,100.33 |
| 5 | O’Dowd Transportation | PreK-C, MS23, MS25 | 9 | \$ 18,334.68 |
| 6 | O’Dowd Transportation | VT | 2 | \$ 195,401.83 |
| 7 | First Student | LL-2 | 22 | \$ 485,785.03 |
| 8 | First Student | H4 | 17 | \$ 46,758.55 |
| 9 | First Student | LL-SPED | 17 | \$ 35,887.79 |
| 10 | First Student | WM7/HS16/HSLR | 15 | \$ 86,339.17 |
| 11 | First Student | MS20 | 17 | \$ 27,201.81 |
| 12 | First Student | MT3ER | 14 | \$ 31,719.87 |
| 13 | First Student | SE4, SE6, MS21, MS22,MS24 | 9 | \$ 47,298.29 |
| 14 | First Student | FS 1415 | 8 | \$ 321,094.65 |
| 15 | LeNoir’s Transport | SE4B | 4 | \$ 50,445.62 |

K.14: Cooperative Pricing System: North Jersey Wastewater Cooperative Pricing System

WHEREAS, the Montville Township Board of Education desires to become a member of the North Jersey Wastewater Cooperative Pricing System, NJWCPS, effective April 26, 2022 and, that such membership shall be for the period ending November 24, 2024, and each renewal, thereafter of the system, unless the Montville Township Board of Education elects to formally withdraw from the system;

THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education is hereby authorized to execute the agreement located in [Document K.14](#) for such membership.

Section L: Personnel Chair, Mr. O’Brien - Mr. Grau, Ms. Fano, Mr. Rappaport

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

| | Name | Reason | Position | Location | Leave Start Date | Sick Days | Unpaid FMLA Start Date | Unpaid NJFLA Start Date | Unpaid Leave without Benefits | Return Date | Discussion |
|---|----------------------|-----------------|---------------------------|------------|------------------|-----------|------------------------|-------------------------|-------------------------------|-------------|-------------------------------------------|
| 1 | Moran, Maureen | Maternity Leave | Special Education Teacher | Cedar Hill | 09/01/22 | 0 | 09/01/22 | 09/01/22 | N/A | 11/28/22 | Dates subject to change based on delivery |
| 2 | VanderMay, Katherine | Maternity Leave | Social Studies Teacher | MTHS | 09/01/22 | 11 | 09/19/22 | 09/19/22 | N/A | 01/03/23 | Dates subject to change based on delivery |

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

| | Name | Action | Position | Location | Effective Date | Discussion |
|---|---------------------|-------------|---------------------------|---------------|----------------|------------|
| 1 | Monaghan, Lauren | Retirement | Kindergarten Teacher | Cedar Hill | 07/01/22 | |
| 2 | Carlucci, Lorraine | Resignation | Paraprofessional | Valley View | 06/30/22 | |
| 3 | Twillmann, Carleigh | Resignation | Elementary Teacher | Cedar Hill | 06/30/22 | |
| 4 | Tierney, Stephanie | Resignation | Paraprofessional | William Mason | 05/31/22 | |
| 5 | Cienke, Cailin | Resignation | P/T Music Teacher | District | 06/30/22 | |
| 6 | Clarke, Jessica | Resignation | World Language Supervisor | District | 08/16/22 | |

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

| | Name | Action | Position | Location | Degree/ Step | Salary | Effective Date | Term. Date | Discussion |
|---|----------------------------|---------|----------------------------------|----------|--------------|------------------------------------|----------------|------------|-----------------------------------------------------------------------|
| 1 | Klinger, Eleanor | Approve | Additional Hours | Hilldale | MA/13 | \$52.78/hr | 03/31/22 | 03/31/22 | Post Approve |
| 2 | Vytell-Mitschele, Danielle | Amend | Special Education Teacher | Lazar | BA30/19 | \$92,388.00 | 09/01/21 | 06/30/22 | Supersedes action 09/02/2021;L.4.1 Salary includes \$700.00 Longevity |
| 3 | McEnerney-Fahey, Barbara | Approve | Long Term Sub. Special Education | Lazar | N/A | \$275.69/day | 05/31/22 | 06/30/22 | Replaces AK |
| 4 | Spitzer, Tamar | Approve | Replacement Supervisor W/L | District | N/A | \$140,755.00 prorated@ \$18,135.74 | 07/01/22 | 08/16/22 | Replaces JC |

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

| | Name | Action | Position | Location | Degree/ Step | Salary | Effective Date | Term. Date | Discussion |
|---|------------------|---------|---------------------------------------------|----------|--------------|------------|----------------|------------|------------------------|
| 1 | Drapete, Dennise | Approve | Substitute ExtraCurricular Paraprofessional | Lazar | N/A | \$24.81/hr | 03/15/22 | 06/30/22 | Post Approve As Needed |

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

| | Name | Action | Position | Location | Salary | Effective Date | Term. Date |
|---|-------------------|--------------|--------------------|----------|-------------------|----------------|------------|
| 1 | Sidebottom, Jilda | Post Approve | Substitute Teacher | District | \$125.00 per diem | 03/01/22 | 06/30/22 |
| 2 | Scaglione, Sara | Approve | Substitute Teacher | District | \$125.00 per diem | 04/27/22 | 06/30/22 |

L.6: Annual Reappointments

RESOLVED, that the Montville Township Board of Education approve the following annual reappointments for the 2022-2023 School Year:

- | | | | |
|-------|-------------------|-------|---------------------------|
| L.6.1 | MTEA Teachers | L.6.2 | MTAA Principals/Directors |
| L.6.3 | MTSIA Supervisors | L.6.4 | MTEA Secretaries |
| L.6.5 | MTEA Maintenance | L.6.6 | Unaffiliated |

L.7: Volunteer Coaches

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following volunteer coaches for the 2022 spring season:

Dawson, Heidi - Softball

Section M: Curriculum, Instruction & Technology

Chair, Dr. Modrak– Mr. Grau, Mr. Palma, Ms. Zuckerman

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

| | Name | Action | Location | Estimated Cost | Destination | Effective Date | Term. Date | Funding |
|----|------------------------|---------|-----------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------|------------|
| 1 | Santiago, Candace | Approve | Pine Brook, NJ | \$0.00 | Kindergarten Screening | 05/23/22 | 05/27/22 | Sub needed |
| 2 | Kelly, Jennifer | Approve | Pine Brook, NJ | \$0.00 | Kindergarten Screening | 05/23/22 | 05/27/22 | Sub needed |
| 3 | Stoveken, Danielle | Approve | Pine Brook, NJ | \$0.00 | Kindergarten Screening | 05/23/22 | 05/27/22 | Sub needed |
| 4 | Gorgia, L. Teresa | Approve | Virtual | \$0.00 | Understanding HIB Characteristics 9-12 | 05/24/22 | 05/24/22 | |
| 5 | Lecy, Leslie | Approve | Kinnelon, NJ | \$0.00 | Mini College Fair Consortium | 04/29/22 | 04/29/22 | |
| 6 | DeFiori, Christy | Approve | Virtual | \$0.00 | Understanding HIB Characteristics 9-12 | 05/24/22 | 05/24/22 | |
| 7 | Praml, Heather | Approve | Morristown, NJ | \$10.71 | Keeping Children Safe in an online World | 05/05/22 | 05/05/22 | Title IIA |
| 8 | Dubreuil, Olesya | Approve | Virtual | \$119.99 | The Ten Best-Ever Anxiety Treatment Techniques | 05/04/22 | 05/04/22 | Title IIA |
| 9 | Ochoa, Jennifer | Approve | Virtual (at own pace) | \$159.00 | BER: Accelerate Your Student's Communicative Proficiency: Practical Strategies for Maintaining 90%+ Target Language Use in Your World Language Classroom | 04/27/22 | 06/23/22 | Title IIA |
| 10 | Lobo-Gonzalez, Elietty | Approve | Virtual (at own pace) | \$159.00 | BER: Accelerate Your Student's Communicative Proficiency: Practical Strategies for Maintaining 90%+ Target Language Use in Your World Language Classroom | 04/27/22 | 06/23/22 | Title IIA |
| 11 | Rovtar, Rene | Approve | Atlantic City, NJ | \$216.53 | NJASA Spring Leadership Conference | 05/19/22 | 05/20/22 | District |

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

| | Vendor | Action | Services | Estimated Cost | Student(s) | Effective Date | Term. Date | Discussion |
|---|----------------------------------------------------|---------|--------------------------------------|----------------|------------------|----------------|------------|-----------------------------------------------------------|
| 1 | St. Joseph's Hospital | Approve | Neurological Evaluation | \$900.00 | 104999 105971 | 04/27/22 | 07/31/22 | 2 @ \$450.00 each |
| 2 | LearnWell | Approve | Home Instruction | \$645.00 | 100862 | 04/03/22 | 04/22/22 | Post Approve - Student in Partial Hospitalization Program |
| 3 | Four Winds Hospital | Approve | Hospital Home Instruction | \$1,800.00 | 104095 | 03/30/22 | 04/22/22 | Post Approve - Student in Partial Hospitalization Program |
| 4 | Gloucester County Special Services School District | Approve | Transportation | \$26,717.00 | 30386 | 02/01/22 | 06/30/22 | Post Approve - 2021-2022 School Year |
| 5 | Dr. Lori Hanes & Associates | Approve | Bilingual Social History Evaluations | \$525.00 | 105961 | 04/27/22 | 06/30/22 | |

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

| | School: Grade/Club/Team (Advisor) | Destination | Transportation Funding | Admission Fee Funding | Accommodations Funding |
|---|--------------------------------------------------------------|----------------------------------------------------|------------------------|-----------------------|------------------------|
| 1 | MTHS: Winter Track (Sands) | NJSIAA Winter Meet of Championship, Toms River, NJ | School Budget | N/A | N/A |
| 2 | Lazar: Art Club; Eco Art & Write Eye (Travers, Silva, Given) | Gateway National Park, Sandy Hook, NJ | Student Activity/Pupil | Student Activity | N/A |
| 3 | Lazar: 8th Grade (Piselli) | Fountain Spring Lake Day Camp, Ringwood, NJ | Pupil | Pupil | N/A |
| 4 | Lazar: 7th Grade (Wardell) | Norma Kay Lot 35 Broadway, Point Pleasant, NJ | Pupil | Pupil | N/A |

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following::

| | Name | Action | Position | Location | Staff Supervisor | Effective Date | Term. Date | Discussion |
|---|--------------------|---------|------------------------------------------------|---------------|------------------|----------------|------------|--------------------------------------------------------------|
| 1 | Schneiderman, Sara | Approve | Clinical Externship/ Student Teacher Placement | William Mason | Samantha George | 01/02/23 | 03/03/23 | Ithaca College - 150 hours, including evaluation & treatment |

M.5: Out-of-District Placement

No actions are to be considered on this agenda.

M.6: Curriculum and Enrichment Field Trip Roster: 2021-2022

RESOLVED, that the Montville Township Board of Education approve the attached 2021-22 Curriculum and Enrichment Field Trip Roster. [Document M.6](#)

M.7: Textbook Disposal

WHEREAS, the district officials have determined that the books included in Document M.7 are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of the following books found in [Document M.7](#) (in accordance with policy #7300, Disposition of Property).

Section N: **Policy** *Chair, Mr. O’Brien - Mr. Grau, Ms. Fano, Mr. Rappaport*

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Section O: **Vote on Consent Resolutions** **Roll Call**

| Board Member | M/S | Yes | No | Abstain | Absent | Comments |
|-----------------------------------|-----|-----|----|---------|--------|----------|
| Dr. Karen Cortellino | | | | | | |
| Mr. Joseph Daughtry | | | | | | |
| Mrs. Christine Fano | | | | | | |
| Dr. David Modrak | | | | | | |
| Mr. Michael O’Brien | | | | | | |
| Mr. Michael Rappaport | | | | | | |
| Ms. Michelle Zuckerman | | | | | | |
| Mr. Michael Palma, Vice-President | | | | | | |
| Mr. Charles Grau, Board President | | | | | | |

Section P: **Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on May 3, 2022 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. Legal Update; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on May 3, 2022 at 7:30 p.m. at the Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Section Q:

Old Business

Section R:

General Board Comment and New Business

Section S: Public Participation

(On any item of interest)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Section T:

Adjournment

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district's website at www.montville.net for a link to archived Board of Education meetings.