

**TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION
Virtual Meeting**

Agenda

Regular Meeting of the Board of Education

Tuesday, February 2, 2021

Call to Order by President Grau

Time: 6:30 p.m.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Mrs. Christine Fano		
Dr. David Modrak		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, President		

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
 School Business Administrator, Ms. Katine Slunt
 Assistant Superintendent, Dr. Casey Shorter
 Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring
 Board Attorney, Stephen Edelstein

Closed Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on January 19, 2021, at 6:30 p.m. to discuss:

- 1) Legal Update
- 2) Negotiations Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion: _____ Seconded: _____

All in Favor: _____ Oppose: _____ Abstain: _____

President Grau reconvened the meeting to order at _____ p.m., with a roll call.

Roll Call

Board Member	Present	Absent
Dr. Karen Cortellino		
Mr. Joseph Daughtry		
Mrs. Christine Fano		
Dr. David Modrak		
Mr. Michael O'Brien		
Mr. Michael Rappaport		
Ms. Michelle Zuckerman		
Mr. Michael Palma, Vice-President		
Mr. Charles Grau, President		
High School Student Representatives		
Elliot Jo		
Natalie Rossinow		

Pledge of Allegiance

Open Public Meeting Notice

Katine Slunt, School Business Administrator

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 9, 2021.

Section E:

High School Student Representatives Report

Section F:

Superintendent's Report

Remarks:

Presentations:

Good News & Progress in Our Schools:

Cedar Hill - The Cedar Hill community would like to share wonderful news. Cedar Hill School has been named 2021 State School of Character! Cedar Hill has renewed their status, as they received this distinction in 2016 as well. Cedar Hill is now applying for National School of Character status and will find out those results in May. Members of the School Climate Team at Cedar Hill (Dr. Raj, Maureen Kennedy, Lisa Accardi, Dori Pintabone, Trudy Coppola and Heather Praml), worked tirelessly to write and submit the 2021 application for this recognition.

From Character.org: *"The State Schools of Character review team received and evaluated 158 applications from schools and districts with quality character development programs. State School of Character designation is not easy to obtain. You and your team should be proud of your accomplishment and your commitment to creating a culture of character in your school community."*

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

Business Administrator's Report

Section G:

Committee Reports

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	
G.2	Curriculum & Instruction	David Modrak Michael Palma Michelle Zuckerman Charles Grau	
G.3	Policy & Personnel	Christine Fano David Modrak Michael Rappaport Charles Grau	
G.4	Communications	Michelle Zuckerman Karen Cortellino Michael O'Brien Charles Grau	
G.5	Safety & Security	Michael Rappaport Christine Fano Michael Palma Charles Grau	
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	
	Delegate Liaisons: M.C.E.S.C.	Michael Rappaport	
	Delegate Liaisons: D.A.C.	Michael Palma	
	Delegate Liaisons: Montville Athletic Boosters	Michael O'Brien	
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	
	P.T.C. Liaisons: Hilldale	Charles Grau	
	P.T.C. Liaisons: Valley View	Joseph Daughtry	
	P.T.C. Liaisons: William Mason	Christine Fano	
	P.T.C. Liaisons: Woodmont	Michael Palma	
	P.T.C. Liaisons: Lazar Middle	David Modrak Michael Rappaport	
	P.T.C. Liaisons: High School	Michelle Zuckerman Michael O'Brien	
G.9	Negotiations - M.T.E.A.	Karen Cortellino David Modrak Michael Palma Charles Grau	
	Negotiations - M.T.A.A.	Charles Grau Christine Fano Michael O'Brien Michael Rappaport	
	Negotiations - M.T.S.I.A.	Charles Grau Joseph Daughtry Michael O'Brien Michelle Zuckerman	

Section H: Public Participation

(For items on the agenda only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comments, the Board shall set aside a portion of Board meeting, the length of the portion to be determined by the Board, for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules.

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to five minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions or inquires shall be directed to the presiding officer and any questions or inquires directed by a participants to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - Interrupt, warn, and/ or terminate a participant's statement, question or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question or inquiry is abusive, obscene or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board Meeting.

Consent Resolutions

Motion:

Second:

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Office.

Section I:

Board

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

January 19, 2021	Executive Session, Regular Meeting
January 19, 2021	Public Session, Regular Meeting

Section J:

Administration

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda

J.2: Harassment, Intimidation and Bullying Report

No actions are to be considered on this agenda

Section K:

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien

K.1: Payment of Bills

No actions are to be considered on this agenda

K.2: Transfer of Funds

No actions are to be considered on this agenda

K.3: Financial Reports

No actions are to be considered on this agenda

K.4: Use of Facility Requests

No actions are to be considered on this agenda.

K.5: Approval of the Professional and Other Service Providers for the 2020-2021 Fiscal Year

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	AES Fire	Fire Alarm Panel Service	\$ 625.00	\$ 1,500.00
2	Theatrical Rights Worldwide(TRW)	MTHS Spring Musical License Agreement	0.00	2,720.00
3	Up the Bar Consulting	Professional Development for HS & MS Teacher Cultural Responsiveness	0.00	7,200.00
Revised Contract:				
1	Champion Alarm Systems	Intercom & Clock Projects (Prev. Item 11/17/20 K.5.25)	\$ 297,243.00	\$ 317, 243.00
2	Morris County Park Commission	Hockey Practices and Games at Mennen Arena (Prev. Item 10/27/20: K.5.13)	1,500.00	15,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Cooperative Purchasing Agreement: NCPA

WHEREAS, after a competitive solicitation and selection process by Lead Agency, in compliance with their own policies, procedures, rules and regulations, a number of Vendors have entered into Master Agreements to provide a variety of goods, products and services based on national volumes (herein "Products");

WHEREAS, Master Agreements are made available by Lead Agency through NCPA and provide that Participating Public Agencies may purchase Products on the same terms, conditions and pricing as the Lead Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products.
2. That the procurement of Products subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of bids obtained by a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the procurement of products by the Participating Public Agencies.
5. That a procuring party will make timely payments to the Vendor for Products received in accordance with the terms and conditions of the procurement. Payment for Products and inspections and acceptance of Products ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.
6. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The procuring party shall be responsible for the ordering of Products under this agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring party harmless from any liability that may arise from action or inaction of the procuring party.
8. This agreement shall remain in effect until termination by a party giving 30 days written notice to the other party. The provisions of paragraphs 5, 6 and 7 hereof shall survive any such termination.

Section L:

Personnel

Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Miller, Seth	Medical Leave	Special Education Teacher Lazar	01/14/21	21	N/A	N/A	N/A	02/16/21	Post Approve
2	Miller, Michael	Amend Medical Leave	Language Arts Teacher Lazar	09/01/20	N/A	N/A	N/A	N/A	09/01/21	Supersedes action on 11/17/2020; L.1.8
3	Sansone, Kathleen	Maternity Leave	Phys Ed Teacher MTHS	05/17/21	27	09/01/21	09/01/21	N/A	11/22/21	Dates Subject to change based on delivery
4	Shondel. Kristine	Amend Maternity Leave	Personal Nurse Out of District	04/14/20	19	05/11/20	05/11/20	10/31/20	04/01/21	Supersedes action on 10/27/2021; L.1.1
5	Melograno, Floretta	Medical Leave	Classroom Aide Woodmont	02/09/21	19	N/A	N/A	N/A	03/09/21	
6	Dhamodharan, Sudhamayee	Amend Medical leave	Paraprofessional Cedar Hill	09/01/20	N/A	09/01/20	09/01/20	N/A	09/01/21	Supersedes action on 11/17/2020; L.1.3
7	Murawski, Norma	Amend Maternity Leave	Elementary School Teacher Woodmont	09/04/20	N/A	09/04/20	09/04/20	11/30/20	04/01/21	Supersedes action on 12/01/2020; L.1.1
8	Trzepinska, Christopher	Family Leave	Social Studies Teacher MTHS	04/12/21	N/A	04/12/21	04/12/21	N/A	09/01/21	

L.2: Resignations, Retirements, Terminations

No actions are to be considered on this agenda.

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Colao, Nicholas	Approve	Maintenance	Facilities	Step 3	\$ 43,140.00 Prorated @ \$17,477.24	02/04/21 - 06/30/21	Replaces AD
2	Scrufari, Justin	Amend	Long Term Sub Social Studies	Lazar	N/A	\$272.03 Per diem	09/01/20 - 02/15/21	Supersedes action on 11/17/20;L.3.1 Replaces MB
3	Puttenvink, Kerry	Approve	Long Term Sub Special Education	Lazar	N/A	\$272.03 Per diem	01/21/21 - 02/12/21	Post Approve Replaces SM
4	Schmitt, Lauri	Amend	Additional Secretarial Hours	Cedar Hill	Step 15	\$29.00 hourly	09/01/20 - 06/30/21	Supersedes action on 01/19/2021;L.3.9 Not to exceed 15 add.hours weekly Coverage for JU
5	Contompasis, Natalie	Approve	Long Term Sub Phys Ed	MTHS	N/A	\$272.03 Per diem	02/01/21- 06/30/21	Post Approve Replaces AM
6	Nardi, Ryan	Amend	Long Term Sub Elementary	Woodmont	N/A	\$272.03 Per diem	09/08/20 - 03/31/21	Supersedes action on 12/01/20;L.3.2 Replaces NM

7	D'Agosta, Mark	Approve	Maintenance	Facilities	Step 2	\$42,190.00 Prorated @ \$17,119.44	02/04/21 - 06/30/21	Replaces ML
---	----------------	---------	-------------	------------	--------	--	---------------------------	-------------

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Miller, Seth	Amend	Extended Day Special Ed Support Science	N/A	\$ 2,040.00	09/29/20-01/15/21	Supersedes action on 10/06/20;L.4.8
2	Sturdy-Lange, Kelly	Approve	Extended Day Special Ed Support Science	N/A	\$ 2,040.00	01/20/21-06/30/21	Post Approve
3	Markowski, Kristen	Approve	Spring Musical Vocal Director	N/A	\$ 4,000.00	01/01/21-06/30/21	Post Approve Non MTEA Stipend

L.5: Appointment of Substitutes

No actions are to be considered on this agenda

L.6: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2020-21 school year:

	Provisional Teacher	Action	Location	Fee	Mentor	Start Date	End Date
1	Contompasis, Natalie	Post Approve	MTHS	\$384.93	Samantha Boschetti	02/01/21	06/30/21
2	Scrufari, Justin	Amend	Lazar	\$384.93	Leslie McKenna-Walch	09/01/20	02/15/21 Supersedes action on 11/17/20; L.6.2
3	Swenson, Julie	Approve	MTHS	\$274.95	Rosa Przetak	02/02/21	05/18/2021

Section M: Curriculum, Instruction & Technology *Chair, Mr. Modrak - Mr. Palma, Ms. Zuckerman*

M.1: Professional Day Travel *(pursuant to or in excess of Policies # 0147, 3440 and 4440)*

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Praml, Heather	Approve	Virtual	\$ 230.00	Moving into the Zone Workshop	02/24/21	02/24/21	Title IIA
2	Ciolino, Melissa	Approve	Virtual	\$ 259.00	BER: Distance Learning: Strengthening Your Online Math Instruction (Grades 1-5)	03/01/21	03/01/21	Title IIA
3	Cabana, Danielle	Approve	Virtual	\$ 259.00	BER: Distance Learning: Strengthening Your Online Math Instruction (Grades 1-5)	03/01/21	03/01/21	Title IIA
4	Olivieri, Pattian	Approve	Virtual	\$ 259.00	BER: Distance Learning: Strengthening Your Online Math Instruction (Grades 1-5)	03/01/21	03/01/21	Title IIA
5	Lomauro, Catherine	Approve	Virtual	\$ 0.00	2021 BCASAP Virtual Conference (2 days)	02/03/21	02/04/21	N/A
6	McCorkle, Kelly	Approve	Virtual	\$ 0.00	2021 BCASAP Virtual Conference (2 days)	02/03/21	02/04/21	N/A
7	Candelario, Carol	Approve	Virtual	\$ 0.00	2021 BCASAP Virtual Conference (2 days)	02/03/21	02/04/21	N/A

8	Nicolaro, Megan	Approve	Virtual	\$ 175.00	Building Social Relationships through Evidence Based Social Skills Programming for Youth with Autism Spectrum Disorder	02/18/21	02/18/21	Title IIA
9	Catalano, Stephanie	Approve	Virtual	\$ 289.00	Foundations Level 2 Virtual Launch Workshop	03/05/21	03/05/21	Title IIA; Sub. Needed
10	Praml, Heather	Approve	Virtual	\$ 179.00	Character.org National Forum (3 days)	03/03/21	03/05/21	Professional Development
11	Mancino, Debra	Approve	Virtual	\$ 545.00	BER: Powerful Strategies to Improve Social Emotional Learning	05/05/21	05/06/21	Title IIA
12	Cisneros, Jill	Approve	Virtual	\$ 545.00	BER: Powerful Strategies to Improve Social Emotional Learning	05/05/21	05/06/21	Title IIA
13	Salvato, Tiffany	Approve	Virtual	\$ 545.00	BER: Powerful Strategies to Improve Social Emotional Learning	05/05/21	05/06/21	Title IIA; Sub. Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Laura Palmer	Amend	Neurological Evaluation	\$6,650.00	100414	08/01/20	03/31/21	Supersedes action on 8/18/20 Res: M.2.1 Term Date Extended
2	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$ 222.00	102376	11/23/20	11/23/20	Post Approve
3	High Focus Centers	Approve	Psychiatric Evaluation	\$ 375.00	100725	01/07/21	01/07/21	Post Approve Balance due after Insurance Payment

M.3: Approval of Field Trips

No actions are to be considered on this agenda

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Molnar, Steven	Approve	MTHS/Student Teaching Placement	Yvonne Glanville	02/08/21	05/07/21	Western Governors University

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Spectrum 360	Approve	\$71,172.36 Prorated @ \$36,425.56	\$32,025.00 Prorated @ \$16,100.00		105569	02/01/21	06/30/21	Post Approve New Student

Section N: Policy

Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

Section O: Vote on Consent Resolutions

Roll Call

Board Member	M/S	Yes	No	Abstain	Absent	Comments
Dr. Karen Cortellino						
Mr. Joseph Daughtry						
Mrs. Christine Fano						
Dr. David Modrak						
Mr. Michael O'Brien						
Mr. Michael Rappaport						
Ms. Michelle Zuckerman						
Mr. Michael Palma, Vice-President						
Mr. Charles Grau, Board President						

Section P:

Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on February 16, 2021 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. Legal Update; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on February 16, 2021 at 7:30 p.m. in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Section Q:

Old Business

Section R:

General Board Comment and New Business

Section S: Public Participation

(On any item of interest)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board requests that the same guidelines be followed as outlined above.

Section T:

Adjournment

Motion: _____

Seconded: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.

Regularly scheduled Board of Education meetings are televised and posted to YouTube via the internet.

Visit the district's website at www.montville.net for a link to archived Board of Education meetings.