

**TOWNSHIP OF MONTVILLE**  
**BOARD OF EDUCATION**  
**Virtual Meeting**

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, November 17, 2020**

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring  
Board Attorney, Stephen Edelstein

**Closed Session**

A motion was made by Mr. O'Brien and seconded by Mr. Palma to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on November 17, 2020, at 6:30 p.m. to discuss:

- 1) Legal Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, including the Student Representatives; Diane Maggiore, Assistant to the Business Administrator, was also present.

President Grau welcomed the public and led the flag salute. Forty-Seven members of the public were present, virtually.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on October 9, 2020.

**Section E:**

**High School Student Representatives Report**

Mr. Jo highlighted the Fall Sports, including Boys and Girls Soccer, Tennis, Field Hockey, Cross Country and Football. Ms. Rossinow discussed N.H.S. Tutoring, Red Ribbon Week, Broadway Night, the current Food Drive, the administering of the P.S.A.T. testing, a Mock Election on Election Day, the issuance of the The Podium and the achievements at the Forensics Competition. President Grau thanked the representatives for their presentation, asking about up-coming athletic events. Ms. Rossinow responded. Mr. O'Brien inquired as to the outcome of the Mock Election. Ms. Rossinow responded.

**Section F:****Superintendent's Report**

**Remarks:** Dr. Rovtar discussed rumors regarding the closure of the district due to an increase in the COVID-19 cases. Dr. Rovtar clarified the rumors, noting that the schools are not scheduled to close.

**Presentations:** Dr. Rovtar introduced Kenneth Nadzak, Assistant Principal at Montville Township High School, who introduced the ShopRite Stars for the first marking period. Mr. Nadzak highlighted the achievements of each student in the areas of:

- Academics - Ken Shimabuku
- Athletics - Daniella Vito
- Arts - Olivia Fazio
- Community Service - Griffin Smolar
- Leadership - Isabella Kruger

President Grau congratulated each student, providing a Certificate of Achievement to each from the Board of Education.

Dr. Shorter provided the annual update on the School Self-Assessment for Determining Grades Under the Anti-Bullying Bills of Rights Act for the period of July 1, 2019 through June 30, 2020.

Dr. Casey Shorter then presented the annual performance for the 2019-2020 school year, highlighting the student achievements, including graduation rates, student performance on standardized tests and participation in athletic, academic and co-curricular activities. Mr. O'Brien questioned the acceptance of Advanced Placement credits at colleges and universities. Dr. Shorter responded, noting alumni input on their post-graduate experiences.

**Good News & Progress in Our Schools:** President Grau congratulated Jason Mao, 8th grade student at Lazar Middle School, for his perfect score on the November New Jersey Math League High School competition.

**Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:** There were no additional reports.

**Business Administrator's Report**

Ms. Slunt had no additional report.

**Section G:****Committee Reports**

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the progress on the district's capital projects and the district's current financial position, noting the impact of the COVID-19 pandemic.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Charles Grau	The Committee's next meeting is scheduled for December 1, 2020.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>David Modrak</b> Christine Fano Michael Rappaport Charles Grau	The Committee had no report.
<b>G.4</b>	<b>Communications</b>	<b>Michelle Zuckerman</b> Karen Cortellino Michael Rappaport Charles Grau	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>Michael O'Brien</b> Joseph Daughtry Christine Fano Charles Grau	The Committee had no report.

<b>G.6</b>	<b>Ad-Hoc</b>		President Grau discussed the formation of the M.T.E.A. Negotiation Team, including Dr. Cortellino (Chair), Dr. Modrak, Mr. Palma and himself with Andrew Brown, Dr. Rovtar, Dr. Shorter and Ms. Slunt.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison discussed the Delegate Assembly on November 21, 2020, noting for the new Commission of Education, Angelica Allen-McMillan and the New Jersey Board Member of the Year.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison noted the meeting on November 11, 2020, highlighting discussions on the pandemic.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>Michael Rappaport</b>	The Liaison discussed the impact of the pandemic on operations and transportation, and the sale of school property.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	The Liaison had no report.
	<b>Delegate Liaisons: Montville Athletic Boosters</b>	<b>Michael O'Brien</b>	The Liaison noted the meeting on November 4, 2020, highlighting the programs supporting the district' athletes.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Hilldale</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	<b>Christine Fano</b>	The Liaison had no report, noting the next meeting on November 23, 2020.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>David Modrak Michael Rappaport</b>	The Liaison had no report, noting the yearbook pictures.
	<b>P.T.C. Liaisons: High School</b>	<b>Michelle Zuckerman Michael O'Brien</b>	The Liaison had no report, noting the next meeting on November 19, 2020 and the Apparel Sale.

## Section H: Public Participation

*(For items on the agenda only)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. One member of the public spoke, congratulating the ShopRite Stars and requesting virtual teachers returning to work. Dr. Rovtar responded.

## Consent Resolutions

A motion was made by Mr. O'Brien and seconded by Mr. Palma to approve the following resolutions in a consent motion.

## Section I:

**Board**

### I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

October 27, 2020 Executive Session, Regular Meeting  
October 27, 2020 Public Session, Regular Meeting

No additional comments were made.

**Section J:**

**Administration**

**J.1: Gifts, Grants and Donations**

No actions are to be considered on this agenda.

**J.2: Harassment, Intimidation and Bullying Report**

No actions are to be considered on this agenda.

No additional comments were made.

**Section K:**

**Facilities and Finance**

*Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien*

**K.1: Payment of Bills**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of October 28, 2020 – November 17, 2020 that shall be made a part of this record, as attached in [Document K.1](#).

<b>Payments of Bills for:</b>	<b>General Fund (Fund 10)</b>	<b>In the amount of</b>	<b>\$ 1,718,334.83</b>
	<b>Special Revenue Fund (Fund 20)</b>	<b>In the amount of</b>	<b>46,609.01</b>
	<b>Capital Projects Fund (Fund 30)</b>	<b>In the amount of</b>	<b>12,812.82</b>
	<b>Debt Service Fund (Fund 40)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Food Service Fund (Fund 60)</b>	<b>In the amount of</b>	<b>267.00</b>
	<b>MEDLC Fund (Fund 61)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Investment Trust Fund (Fund 82)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Subtotal</b>		<b>\$ 1,778,023.66</b>
	<b>Payroll – October (Various Funds)</b>	<b>In the amount of</b>	<b>4,672,536.19</b>
	<b>TOTAL</b>		<b>\$ 6,450,559.85</b>

**K.2: Transfer of Funds**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending October 30, 2020 as listed on attached [Document K.2](#).

**K.3: Financial Reports**

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of October 2020, as attached in [Documents K.3.a and K.3.b](#), respectively, and  
WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and  
WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

\_\_\_\_\_ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and  
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and  
BE IT FURTHER RESOLVED that a copy of the reports, as attached in [Documents K.3.a and K.3.b](#), shall become a part of the minutes of this meeting.

**K.4: Use of Facility Requests**

No actions are to be considered on this agenda

**K.5: Approval of the Professional and Other Service Providers for the 2020-2021 Fiscal Year**

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	<b>Service Provider</b>	<b>Service Rendered</b>	<b>Previous Contracted</b>	<b>Estimated Cost</b>
<b>New Contract:</b>				
<b>1</b>	Emerging Objects	Potterware, 3D printer software	\$ 0.00	\$ 1,000.00
<b>Revised Contract:</b>				
<b>87</b>	Learning A-Z	Classroom Software Application	36,140.00	60,000.00
<b>25</b>	Champion Alarm Systems	Intercom & Clock Projects	23,000.00	297,243.00
<b>107</b>	Morris County Ed Service Com	Non-Public Security Services	29,103.00	43,500.00
<b>99</b>	Montville Township	Non-Public Nursing Services	16,800.00	22,950.00
<b>13</b>	Sewer Service	Drain Unclogging Service	5,000.00	10,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Non-Public Nursing Services Contract: 2020-2021**

RESOLVED that the Montville Township Board of Education approve the revised contract as listed in [Document K.6](#) with the Montville Township Department of Health, 195 Changebridge Road, Montville, NJ to provide the services of qualified public health nurses to pupils enrolled full-time in Trinity Christian School of Montville, Apple Montessori School of Towaco and The Craig High School of Montville, all of which are non-public schools located in Montville Township, in the total amount of \$22,950.00 as outlined in the entitlement notice from the New Jersey Department of Education, for the 2020-2021 school year;

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

**K.7: Disposal of Equipment**

WHEREAS, district officials have determined certain equipment items to be broken or obsolete and therefore recommend the disposal of said equipment; and

WHEREAS, [N.J.S.A. 18A:18A-45](#) permits Boards of Education to dispose of equipment and supplies by sealed bid or public auction; and

WHEREAS, The Local Unit Technology Pilot Program and Study Act, P.L. 2001, c.30 authorizes the Department of Community Affairs, Division of Local Government Services to waive various provisions of the Public School Contracts Law to assist local units including boards of education in selling surplus personal property no longer needed for public purposes through the use of online auctions; and

WHEREAS, the New Jersey Division of Purchase and Property has entered into a cooperative contract with GovDeals, Inc. to facilitate sales through online auctions.

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request [Document K.7](#), in accordance with policy #7300, Disposition of Property; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education is authorized to enter into an agreement with GovDeals, Inc. through the State of New Jersey Cooperative Purchasing Program (system identifier 1 NJCP); and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the sale of said equipment as follows:

1. The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at gov.deals.com and also available from Montville Township Board of Education.
2. The sale is being conducted online and the address of the auction site is gov.deals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of said equipment to be sold is attached, [Document K.7](#).

5. The equipment as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment; and  
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to accept or reject any bid submitted as determined to be in the public interest; and  
 BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take any and all steps necessary to comply with the requirements of Local Finance Notice 2008-9 and to implement the online auction of the surplus property.

**K.8: Food Service Management Company 2020-2021: Emergency Procurement and Contract Modification**

RESOLVED, that the Montville Township Board of Education approves a modified agreement to facilitate the feeding of students with “The Pomptonian, Inc.”, the district’s Food Service Management company for the 2020-2021 school year, due to COVID-19 from September 1, 2020 to June 30, 2021.

WHEREAS, the billing from Pomptonian will include; all payroll costs associated with the emergency feeding, all purchases of food and supplies and any other direct expenses. Pomptonian will also include our fee for providing this service. The fee will be \$139 per day, which is less than half our fee per day during traditional service.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

**K.9 Contract Amendment: Custodial/Maintenance Operations – Aramark Management Services**

Whereas, the Montville Township Board of Education (hereinafter referred to as "District") and **Aramark Management Services Limited Partnership** (hereinafter referred to as "Contractor") are parties to a services agreement, dated July 1, 2020, pursuant to which the Contractor provides Custodial and Management services to the District; and the Parties as of October 1, 2020, desire to amend the aforesaid Agreement;

Now, therefore, in consideration of the promises contained herein and for other good and valuable consideration, the Parties hereto agree as follows:

1. ARAMARK will provide one (1) additional Lead Custodial Full Time Equivalent (2080 Hours) effective October 1, 2020. Thereby increasing the Full Time Equivalents (FTEs) count from 23.50 Custodial, 10.0 Lead Custodial, 2.0 Management and 1.0 Clerical for a total of 36.5 FTEs to 23.50 Custodial, 11.0 Lead Custodial, 2.0 Management and 1.0 Clerical for a total 37.5 FTEs.
2. Effective October 1, 2020, the Amended and Adjusted Annualized Contract Price for Year One will be increased from Two Million Four Hundred Thirteen Thousand Seven Hundred Thirteen Dollars and ThirtyTwo Cents (\$2,413,713.32) to Two Million Four Hundred Sixty-Five Thousand Two Hundred Forty-Six Dollars and Sixty-Two Cents (\$2,465,246.62). This price is based on a start date of October 1, 2020 which equals 1,560 hours.
  - a. The monthly billing amount from October 1, 2020 through June 30, 2021 will increase to Two Hundred Six Thousand Eight Hundred Sixty-Eight Dollars and Seventy Cents (\$206,868.70). The Amended and Adjusted Total Annualized Contract Charge for 2020-2021 is Two Million Four Hundred Sixty-Five Thousand Two Hundred Forty-Six Dollars and Sixty-Two Cents (\$2,465,246.62).
  - b. Contract increase for July 1, 2021 through June 30, 2022 will be based off the Amended Total Annualized Contract Charge of Two Million Four Hundred Eighty-Two Thousand Four Hundred Twenty-Four Dollars and Thirty-Nine Cents (\$2,482,424.39).
3. Schedule A - Pricing calculation is deleted and replaced with the following Schedule A shown.

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to negotiate the terms for the Custodial and Management Services and transmit same to **Aramark Management Services Limited Partnership**; and

BE IT FURTHER RESOLVED, that the Board will prepare any filings with the New Jersey State Comptroller’s Office as required by statute; and

BE IT FURTHER RESOLVED, that upon the execution of the contract that the Business Administrator is hereby authorized to return the bid bonds with a note of thanks for participation.

**K.10 Change Order Requests**

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

	<b>Change Order</b>	<b>Action</b>	<b>Location</b>	<b>Net Add:</b>
<b>1</b>	PCO-2	RTU Replacement - New Return Duct Work	Valley View	16,236.50
<b>2</b>	PCO-3	RTU Replacement - RTU Delivery	Valley View	2,500.00
<b>3</b>	PCO-1	Roof Replacement - Curb Removals & Roof Infills	High School	4,750.00
<b>4</b>	PCO-2	Roof Replacement - Rooftop Window Removal & Replacement	High School	46,600.00
<b>5</b>	PCO-3	Roof Replacement - Installation of New Pitch Pockets and Pads	High School	2,350.00

6	PCO-4	Roof Replacement - New Curb on existing RTU	High School	8,000.00
7	PCO-1	Locker Room - Plumbing Work	Lazar	5,560.00
8	PCO-2	Locker Room - Electrical Work	Lazar	6,190.00
9	PCO-3	Locker Room - Saw Cut, Excavate, Backfill & Concrete Infill for New Floor Drain	Lazar	3,960.00
10	PCO-4	Locker Room - New Fire Alarm and Exit Devices	Lazar	5,965.00
11	PCO-5	Locker Room - Shower Walls Change	Lazar	4,268.00
12	PCO-4	HVAC - UV Controllers & Dampers	Lazar	29,250.00
13	PCO-7	HVAC - Inaccessible Fin Tubes	Lazar	(22,500.00)
14	PCO-3	HVAC - New Unit Ventilators	Valley View	(15,000.00)
15	PCO-3	HVAC - Inaccessible Fin Tube	Cedar Hill	(21,750.00)

BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be added, causing an increase to the base contract amount that is funded through realized savings within the referendum project.

No additional comments were made.

**Section L: Personnel** *Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave W/O Benefits	Return Date	Discussion
1	Arcilla, Alison	Maternity Leave	BCBA Special Services	02/08/21	9	02/22/21	02/22/21	N/A	09/01/21	Dates subject to change based on delivery
2	Maiello, Angelica	Maternity Leave	Phys Ed Teacher MTHS	02/01/21	30	03/16/21	03/16/21	N/A	09/01/21	Dates subject to change based on delivery
3	Dhamodharan, Sudhamayee	Amend Family Leave	Paraprofessional	09/01/20	N/A	09/01/20	09/01/20	N/A	02/16/21	Supersedes action on 09/01/20; L.1.1
4	Belotti, Michele	Amend Medical Leave	Social Studies Lazar	11/19/20	20	N/A	N/A	N/A	01/04/21	Supersedes action on 10/27/20; L.1.5 Includes use of 3 Personal Days
5	Brennan, Scott	Amend Family Leave	Elementary School Teacher	10/20/20	N/A	10/26/20	10/26/20	N/A	11/02/20	Supersedes action on 10/01/20; L.1.1

6	Pizzo, Theresa	Maternity Leave	Guidance Secretary MTHS	01/19/21	12	02/23/21	02/23/21	5/31/21	08/16/21	Includes use of 1 floating holiday 4 Personal days, & 7 Vac. days Dates subject to change based on delivery
7	Abruzzo, Elizabeth	Amend Maternity Leave	Math Teacher Lazar	05/18/20	17	06/15/20	06/15/20	11/23/20	09/01/21	Supersedes action on 6/16/20; L.1.1
8	Miller, Michael	Amend Family Leave	Language Arts Teacher Lazar	09/01/20	N/A	N/A	N/A	11/30/20	02/16/21	Supersedes action on 09/01/20; L.1.4 FFCRA ends 11/20/21

### L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Koch, Janice	Retirement	Basic Skills Teacher	Cedar Hill	01/01/21	
2	Wright, Stephani	Resignation	Paraprofessional	William Mason	11/20/20	
3	Villarosa, Hillary	Resignation	French Teacher	MTHS	01/11/21	
4	Carrano, Amanda	Resignation	Secretary to BA	Business Office	12/10/20	

### L.3: Appointments and Transfers

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Scrufari, Justin	Amend	Long Term Sub Social Studies	Lazar	N/A	\$272.03 per diem	09/01/20 - 12/23/20	Supersedes action on 10/27/2020;L.3.9
2	Vogel, Debra	Transfer	ABA Paraprofessional	Cedar Hill	N/A	\$26.53 hourly	11/02/20 - 06/30/21	Not to exceed 32.5 hours weekly
3	Shapiro, Lisa	Amend Transfer	Paraprofessional	Cedar Hill	N/A	\$24.05 hourly	10/05/20 - 06/30/21	Supersedes action on 10/27/2020;L.3.3 Not exceed 32.5 hrs wky
4	Collins, Flavia	Approve	Paraprofessional	William Mason	N/A	\$21.53 hourly	11/23/20 - 06/30/21	Replaces SW Not to exceed 32.5 hours weekly
5	Triantafyllou, Anezoula	Approve	Science Teacher	Lazar	BA/19	\$85,060.00 prorated @ \$46,357.70	01/19/21 - 06/30/21	Replaces CZ



6	Volltrauer, Heather	Amend	Replacement Teacher Math	Lazar	N/A	\$54,405.00	09/01/20 - 06/30/21	Supersedes action on 05/12/2020;L.3.6 Replaces BA
7	Prentice, Jessica	Amend	Replacement Teacher Language Arts	Lazar	N/A	\$54,405.00 prorated @ \$29,922.75	09/01/20 - 02/12/21	Supersedes action on 09/01/20;L.3.89 Replaces MM

**L.4: Adjustments and Stipends**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Villarosa, Hillary	Amend	French Advisor MTHS	N/A	\$959.00	09/01/20 - 01/11/21	Supersedes action on 08/18/2020;L.4.45

**L.5: Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree/ Step	Salary	Effective Date	Term. Date
1	Gulati, Anamika	Post Approve	District/Substitute Teacher	N/A	\$100.00 per diem	9/1/2020	6/30/2021
2	Kiziltan, Nermin	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	11/18/2020	6/30/2021
3	Vespi, Christin	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	11/18/2020	6/30/2021
4	Artin, Rim	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	11/18/2020	6/30/2021
5	Ferruggia, Vincent	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	11/18/2020	6/30/2021
6	Avgerinopoulos, Sofia	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	11/18/2020	6/30/2021

**L.6: Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2020-21 school year:

	Provisional Teacher	Action	Location	Fee	Mentor	Start Date	End Date
1	Toth, Robert	Approve	MTHS	\$633.27	Sandra Vermaelen	12/14/2020	4/26/2021
2	Scrufari, Justin	Amend	Lazar	\$293.28	Leslie McKenna-Walch	9/1/2020	2/23/2020 Supersedes action on 9/1/2020; L.6.5

**L.7: Volunteer Coaching Staff**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following volunteer coaches for the 2021 winter season:

VanDeursen, Deirdre - Winter Track

Cicalese, Albert - Wrestling

Mersing, Ethan - Winter Track

President Grau congratulated Ms. Carrano on her future opportunities.

**Section M: Curriculum, Instruction & Technology**

*Chair, Mr. Palma– Mr. Modrak, Ms. Zuckerman*

**M.1: Professional Day Travel**

**(pursuant to or in excess of Policies # 0147, 3440 and 4440)**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	<b>Name</b>	<b>Action</b>	<b>Location</b>	<b>Estimated Cost</b>	<b>Destination</b>	<b>Effective Date</b>	<b>Term. Date</b>	<b>Funding</b>
<b>1</b>	Praml, Heather	Approve	Virtual	\$219.00	Smart but Scattered: Executive Dysfunction at Home and at School	12/14/20	12/14/20	Title IIA
<b>2</b>	Schilling, Carrie	Approve	Virtual	\$369.00	The Core of it All (4 sessions)	11/30/20	12/09/20	Title IIA
<b>3</b>	Parra, Amanda	Approve	Virtual	\$ 49.00	Exploring the Unique Needs of Teens Who Are Developing Social Self-Awareness (Part 1)	01/21/21	01/21/21	Title IIA
<b>4</b>	Parra, Amanda	Approve	Virtual	\$ 49.00	Exploring the Unique Needs of Teens Who Are Developing Social Self-Awareness (Part 2)	01/22/21	01/22/21	Title IIA
<b>5</b>	Geffner, Susan	Approve	Virtual	\$279.00	Distance Learning - Successful, Practical Strategies	01/22/21	01/22/21	Title III
<b>6</b>	Crozier, Marisa	Approve	Virtual	\$270.00	Distance Learning - Successful, Practical Strategies	01/22/21	01/22/21	Title IIA; Substitute Needed
<b>7</b>	Flores, Jennifer	Approve	Virtual	\$279.00	Distance Learning - Successful, Practical Strategies for Your ELL Students	01/27/21	01/27/21	Title III
<b>8</b>	Canticas-Tsantakis, Adamadia	Approve	Virtual	\$279.00	Distance Learning - Successful, Practical Strategies for Your ELL Students	01/27/21	01/27/21	Title III
<b>9</b>	Soehnlein, Jessica	Approve	Virtual	\$279.00	Strengthen Your Online SLP Program	01/28/21	01/28/21	Title IIA
<b>10</b>	Flores, Jennifer	Approve	Virtual	\$279.00	Catching Up Your English Language Learners Who Have Fallen Behind	02/02/21	02/02/21	Title III; Substitute Needed
<b>11</b>	Canticas-Tsantakis, Adamadia	Approve	Virtual	\$279.00	Catching Up Your English Language Learners Who Have Fallen Behind	02/02/21	02/02/21	Title III
<b>12</b>	Geffner, Susan	Approve	Virtual	\$279.00	Catching Up Your English Language Learners Who Have Fallen Behind	02/02/21	02/02/21	Title III
<b>13</b>	Marinello, Susan	Approve	New Brunswick NJ	\$425.38	NJSPRA - Workshop/PD (6 sessions)	11/19/20	05/26/21	Professional Development

14	VanDeurse Deirdre	Approve	Virtual	\$279.00	Distance learning: Success, Practical Strategies for your ELL Students	01/06/21	01/06/21	Title IIA
15	VanDeurse Deirdre	Approve	Virtual	\$279.00	Catching Up your English Language Learners Who Have Fallen Behind	01/13/21	01/13/21	Title IIA

**M.2: Contracted Special Services**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Suckno	Approve	Psychiatric Evaluation	\$700.00	101701	12/01/2020	01/15/2021	

**M.3: Approval of Field Trips**

No actions are to be considered on this agenda

**M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

No actions are to be considered on this agenda

**M.5: Out-of-District Placement**

No actions are to be considered on this agenda

No additional comments were made.

**Section N: Policy**

*Chair, Mr. Modrak– Mrs. Fano, Mr. Rappaport*

**N.1: Introduction of Bylaws, Policies, and Regulations**

**N.2: Adoption of Bylaws, Policies, and Regulations**

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for the first reading on October 27, 2020 and has entertained public comment since that time;

**Policy 1620** Administrative Employment Contracts ([Document N.2.1](#))

**Policy 1648** Restart and Recovery Plan ([Document N.2.2](#))

**Policy 1648.02** Remote Learning Options for Families ([Document N.2.3](#))

**Policy 1648.03** Restart and Recovery Plan – Full-Time Remote Instruction ([Document N.2.4](#))

**Policy 2431** Athletic Competition ([Document N.2.5](#))

**Policy 5330.05** Seizure Action Plan ([Document N.2.6](#))

**Policy 6440** Cooperative Purchasing ([Document N.2.7](#))

**Policy 6470.01** Electronic Funds Transfer and Claimant Certification ([Document N.2.8](#))

**Policy 7440** School District Security ([Document N.2.9](#))

**Policy 7450** Property Inventory ([Document N.2.10](#))

**Policy 7510** Use of School Facilities ([Document N.2.11](#))

**Policy 8420** Emergency and Crisis Situations ([Document N.2.12](#))

**Regulation 2431.1** Emergency Procedures for Sports and Other Athletic Activity ([Document N.2.13](#))

**Regulation 5330.05** Seizure Action Plan ([Document N.2.14](#))

**Regulation 6470.01** Electronic Funds Transfer and Claimant Certification ([Document N.2.15](#))

**Regulation 7440** School District Security ([Document N.2.16](#))

**Regulation 7510** Use of School Facilities ([Document N.2.17](#))

BE IT FURTHER RESOLVED, that Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131

WHEREAS, the Montville Township Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by Department of Community Affairs.

**BYLAW 0164.6** Remote Public Board Meetings During a Declared Emergency ([Document N.2.18](#))

No additional comments were made.

**Section P:**

**Vote on Consent Resolutions**

**Roll Call**

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. M. O'Brien	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, without exception.
Mrs. C. Fano	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

**Section O:**

**Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on December 1, 2020 at 6:30 p.m. to discuss (select one or more):

1. Legal Update
2. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on December 1, 2020 at 7:30 p.m. in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Section Q:**

**Old Business**

There was no Old Business discussed.

**Section R:**

**General Board Comment and New Business**

President Grau reminded the Board of the meetings on December 1 and 15, 2020.

**Section S:**

**Public Participation**

*(On any item of interest)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. Seven members of the public spoke. Seven members of the public requested that the district be temporarily closed, moving to virtual learning for all students. One member congratulated the ShopRite Stars. Another member commended the Advanced Placement teachers for their preparation of the 2020 students. One member inquired as to the district’s communication of COVID-19 cases to the community. Dr. Rovtar responded. One member requested that the in-person members of the Board wear face masks. Dr. Rovtar responded. One member inquired as to the use of gators. One member questioned the daily screening protocols. Another member discussed the social distancing at athletic events. Dr. Rovtar responded to each, outlining the district protocols.

**Section T:**

**Adjournment**

A motion was made by Mr. Palma and seconded by Dr. Modrak to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 9:05 p.m.

Respectfully Submitted,  
Katine Slunt, Board Secretary