

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**REGULAR PUBLIC SESSION - MEETING MINUTES**

**September 6, 2016**

**Montville Township Municipal Building**

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A. President Kayne called the meeting to order at 7:00 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Personnel Matters; and*
- 2) *Cedar Hill Prep Lawsuit Matter; and*
- 3) *JCP&L Lazar Power Lines Improvement Project; and*
- 4) *SRO Initiative with Township; and*
- 5) *Potential Transgender Accommodations Matter.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Grau, second by Member Morella, to reenter from executive session at 7:51 p.m. The motion was approved by unanimous vote.*

President Kayne reconvened the meeting to order at 7:53 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>  X  </u>	<u>      </u>
Mr. Grau	<u>  X  </u>	<u>      </u>
Mr. Johnson	<u>  X  </u>	<u>      </u>
Dr. Kayne	<u>  X  </u>	<u>      </u>
Dr. Modrak	<u>  X  </u>	<u>      </u>
Mr. Morella	<u>  X  </u>	<u>      </u>
Mrs. Novi	<u>  X  </u>	<u>      </u>
Mr. O'Brien	<u>  X  </u>	<u>      </u>
Mr. Palma	<u>  X  </u>	<u>      </u>
Bayann Amer	<u>  X  </u>	<u>      </u>
Jonathan Kraft	<u>  X  </u>	<u>      </u>

**OTHERS PRESENT:**

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The board president introduced and welcomed the two new student representatives. They then reported on the following items:

- Mustangs have kicked off their seasons with a great start welcoming new coaches
  - Head Football Coach, Mr. Rick DeBonta
  - Assistant Cross Country Coach, Ms. Amanda Lentino
- Football Team Update
- Boys' Soccer Update
- Cross Country Team Update
- Field Hockey Update
- Forensics Team Update
- Spirit Week – Begins the Week of September 12, 2016

**F. SUPERINTENDENT'S REPORT**

The superintendent reported on the following item:

**Remarks**

- Opening of 2016-2017 School Year
  - The superintendent noted that opening day went well and thanked Mr. Steve Toth, his department, and all who had a hand in the first day of school.

**BOARD PRESIDENT’S COMMENTS**

- The board president noted his attendance at the New Teacher Orientation and Welcome Back Ceremony, and then commented that this year’s teaching prospects will make a great addition to the district staff.

**Presentations**

- Presentation to the Board on Proposed Eagle Scout Project - *Harish Rajagopal, Troop 74*

**Good News and Progress in our Schools**

- Montville Township High School was included into two recent listings of top high schools. In August, Newsweek Magazine ranked MTHS as number 198 on the list of the top 500 high schools in the country. The previous ranking in 2015 was 212. The September issue of New Jersey Monthly Magazine contains their ranking of the top 100 high schools in New Jersey. MTHS ranks 48, up from 51 in 2014.
- American School and University Magazine included the Montville Township High School Media Center on its list of Outstanding Designs in library/media center facilities.

**BUSINESS ADMINISTRATOR’S REPORT**

The business administrator reported on the following item:

- 2016-2017 Transportation Start Up
  - The business administrator thanked Tammy Koop, Transportation Coordinator, for a successful opening day. He then thanked the board for their continued support on the implementation of the early morning bus aides.

**G. COMMITTEE REPORTS**

**G.1 Finance and Facilities**

Member Grau reported that a meeting was held on Wednesday, August 17, 2016. He then noted that a truck for the band department has been purchased, and suggested if the Administration would consider running a contest for a design that could then be painted on the vehicle by the high school art department.

**G.2 Curriculum and Instruction**

No report.

**G.3 Policy and Personnel**

No report.

**G.4 Communications**

No report.

**G.5 Safety & Security**

No report.

**G.6 Ad-Hoc**

No report.

**G.7 Delegate Liaisons**

The following delegate liaison meeting was reported on

- **MCSBA** – Karen Cortellino
- **Mustang Association** – Michael O’Brien

**G.8 PTC Liaisons**

The following PTC liaison meeting was reported on:

- **Hilldale** – David Modrak
  - ❖ Member Modrak reported that the new exterior play court is nearly completed and thanked the PTC for this generous donation.

**G.9 Reserved – Negotiations – (No Action)**

**G.10 Additional Reports**

No reports.

**H. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

*Motion by Member Grau, second by Vice President Novi, to accept the recommendation of the superintendent and adopt items I-O:*

**I. MINUTES**

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- August 23, 2016 Executive Session, Regular Meeting
- August 23, 2016 Public Session, Regular Meeting

**J. ADMINISTRATIVE**

**J.1 Reserved - Gifts, Grants and Donations – (No Action)**

**J.2 Reserved - Harassment, Intimidation and Bullying Report – (No Action)**

**J.3 Approval of Memorandum of Agreement Between Education and Law Enforcement**

RESOLVED, that the Montville Township Board of Education approve the Memorandum of Agreement between Education and Law Enforcement for the 2016-2017 school year.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne*

**K.1 Reserved - Payment of Bills – (No Action)**

**K.2 Reserved - Transfer of Funds – (No Action)**

**K.3 Reserved - Financial Reports – (No Action)**

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)**

**K.6 Approve - Unused Sick Day Payout Approval**

RESOLVED, that the Montville Township Board of Education approve unused sick day payout to the following staff:

Name	Number of Days	Type	Amount
Haskins, Marcia	162.5	Sick	\$4,875.00

**K.7 Disposal of Special Education Equipment**

WHEREAS, district officials have determined certain special education equipment items to be broken or obsolete and therefore recommend the disposal of said equipment.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request (**Documents K.7**), in accordance with policy #7300, Disposition of Property.

**K.8 Disposal and Sale of Technology Equipment**

WHEREAS, district officials have determined certain technology equipment items to be broken or obsolete and therefore recommend the disposal of said equipment; and

WHEREAS, N.J.S.A. 18A:18A-45 permits Boards of Education to dispose of equipment and

supplies by sealed bid or public auction; and

WHEREAS, The Local Unit Technology Pilot Program and Study Act, P.L. 2001, c.30 authorizes the Department of Community Affairs, Division of Local Government Services to waive various provisions of the Public School Contracts Law to assist local units including boards of education in selling surplus personal property no longer needed for public purposes through the use of online auctions; and

WHEREAS, the New Jersey Division of Purchase and Property has entered into a cooperative contract with GovDeals, Inc. to facilitate sales through online auctions.

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request (**Document K.8**), in accordance with policy #7300, Disposition of Property; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education is authorized to enter into an agreement with GovDeals, Inc. through the State of New Jersey Cooperative Purchasing Program (system identifier 1 NJCP); and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the sale of said equipment as follows:

- 1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at gov.deals.com and also available from Montville Township Board of Education.
- 2) The sale is being conducted online and the address of the auction site is gov.deals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4) A list of said equipment to be sold is attached, (Document K.12.b).
- 5) The equipment as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to accept or reject any bid submitted as determined to be in the public interest; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take any and all steps necessary to comply with the requirements of Local Finance Notice 2008-9 and to implement the online auction of the surplus property.

**K.9 Professional Development – Wilson Language Training**

RESOLVED, that the Montville Township Board of Education approve an agreement with Wilson Language Training to provide *Wilson Multi-tiered Systems of Professional Learning and Teacher Support* to teachers in the Montville Township Public Schools, for the 2016-2017 school year, at the total rate of \$36,300.40.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board.

**K.10 Professional Development – Language Circle Enterprises, Inc.**

RESOLVED, that the Montville Township Board of Education approve Language Circle Enterprises, Inc., of Bloomington, Minnesota, to provide professional development in-service webinars for “Project Read” on September 27, 2016, September 30, 2016, and October 19, 2016 at a total cost of \$18,500.00.

**K.11 Parent Transportation Contract: 2016-2017**

RESOLVED, that the Montville Township Board of Education approve a parental contract for student transportation, with Ehsan Mahdi for student #103255, to the Horizon School, Livingston, NJ, for the 2016-2017 school year, at the total rate of \$18,000.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contracts on behalf of the Board of Education.

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Bell, Rosemary	Amend Medical Leave	Special Education Teacher	Woodmont	09/01/2016	10	09/16/2016	09/16/2016	11/28/2016	01/03/2017	Post Approve
2	Travers, Margaret	Maternity Leave	Art Teacher	Lazar	11/28/2016	36	01/26/2017	01/26/2017	N/A	04/27/2017	Dates subject to change based on delivery

**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Pierson, Mariellen	Resignation	Paraprofessional	Cedar Hill	8/22/2016	Post Approve
2	Colacicco, Chrysten	Resignation	Paraprofessional	Valley View	09/09/2016	
3	Reynolds, Hannah	Resignation	ABA Paraprofessional	William Mason	08/25/2016	Post Approve
4	LaMonica, Connie	Retirement	Secretary	MTHS	01/01/2017	

5	Smith, Samantha	Resignation	Paraprofessional	MTHS	08/29/2016	Post Approve
6	Pignatello, Paul	Retirement	Supervisor of Health, Physical Education & Athletics	District	01/01/2017	
7	Robinson, Nancy	Retirement	Social Studies Teacher	MTHS	12/01/2016	
8	Taylor, Jessica	Resignation	Paraprofessional	Valley View	09/01/2016	Post Approve
9	Van Teyens, Merrily	Resignation	Paraprofessional	Valley View	9/21/2016	

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Merkt, Meropi	Amend	CST – Summer On Call Hours	MA30/18	\$71.56 hourly	Special Services	07/01/2016	08/31/2016	Supersedes action on 6/21/16; L.7.61 Not to exceed 20 hours as needed
2	Ventricelli, Kathryn	Approve	CST – Summer On Call Hours	MA/7	\$43.41 hourly	Special Services	07/01/2016	08/31/2016	Post Approve Not to exceed 10 hours as needed
3	McManus, Rosemarie	Amend	ESY Nurse	BA30/12	\$47.39 hourly	Special Services	07/25/2016	08/12/2016	Supersedes action on 6/21/16; L.7.76 Not to exceed 5.5 hrs./day for 13 days
4	Clark, Grace	Amend	ESY Speech Language Specialist	MA/5	\$42.69 hourly	Special Services	07/01/2016	08/31/2016	Supersedes action on 6/21/16; L.7.78 Not to exceed 6 hrs/day for 26 days
5	Guedes, Claudia	Amend	French Teacher	BA/14	\$66,867.00	MTHS	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
6	Campbell, Rebecca	Amend	Math Teacher	BA/3	\$52,064.00	MTHS	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
7	Polgar, David	Amend	Physics Teacher	BA/14	\$66,867.00	MTHS	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
8	Dupree, Amanda	Approve	Replacement Teacher Elementary School	BA/3	\$52,064.00 prorated @ \$29,155.84	Woodmont	09/01/2016	02/17/2017	Post Approve Replaces CW
9	Chadwick, William	Approve	Long Term Substitute Special Education	N/A	\$260.32 per diem	MTHS	09/01/2016	11/09/2016	Post Approve Replaces JL Includes 3 days overlap
10	Knight, Gillian	Approve	Long Term Substitute Special Education	N/A	\$260.32 per diem	Woodmont	09/01/2016	12/23/2016	Post Approve Replaces RB
11	Beirmeister, Kimberly	Approve	Replacement Kindergarten Aide	N/A	\$64.49 per diem	William Mason	09/01/2016	11/18/2016	Post Approve Replaces SB Not to exceed 19 hours weekly
12	Baron, Anne Marie	Approve	Lunch Aide	N/A	\$16.97 hourly	Woodmont	09/01/2016	06/30/2017	Post Approve Replaces JU Not to exceed 5 hours weekly



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Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
13	Hrebenak, Louise	Amend	Classroom Aide	N/A	\$16.97 hourly	Cedar Hill	09/01/2016	06/30/2017	Supersedes action on 05/03/2016; L.6.46 Not to exceed 3.8 hours daily
14	Penque, LeMing	Amend	Classroom Aide	N/A	\$16.97 hourly	Hilldale	09/01/2016	06/30/2017	Supersedes action on 05/03/2016; L.6.91 \$300.00 Longevity
15	Penque, LeMing	Amend	Lunch/Recess Aide	N/A	\$16.97 hourly	Hilldale	09/01/2016	06/30/2017	Supersedes action on 05/03/2016; L.6.92
16	Kaiser, Amanda	Approve	ABA Paraprofessional	N/A	\$5.00 hourly	Valley View	09/01/2016	06/30/2017	Hourly rate reflects ABA Para stipend Not to exceed 32.5 hours weekly
17	Byrnes, Tara	Amend	Paraprofessional	N/A	\$21.50 hourly	Valley View	09/01/2016	06/30/2017	Supersedes action on 05/17/2016;L.3.1 Not to exceed 32.5 hours weekly
18	Trogani, Mariella	Amend	Paraprofessional	N/A	\$21.50 hourly	Cedar Hill	09/12/2016	06/30/2017	Supersedes action on 05/03/2016 L.6.109
19	Trogani, Mariella	Approve	Long Term Sub Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	09/06/2016	09/09/2016	Replaces KD
20	Monks, Samantha	Amend	Paraprofessional	N/A	\$21.50 hourly	Cedar Hill	09/12/2016	06/30/2017	Supersedes action on 07/19/2016 L.3.13
21	Monks, Samantha	Approve	Long Term Sub Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	09/06/2016	09/09/2016	Replaces EH
22	Ferrante, Rachel	Approve	Long Term Sub English Teacher	N/A	\$260.32 per diem	Lazar	09/14/2016	10/13/2016	Replaces CM
23	Parmentier, Ellen	Approve	1/6 Salary Adjustment Geometry	BA30/16	\$12,938.66	Lazar	09/01/2016	06/30/2017	Post Approve
24	Bitterle, Mary Margaret	Approve	Secretary	Step 6	\$162.69 per diem	MTHS	08/30/2016	08/30/2016	Post Approve Records Retention
25	Mennonna, Raney	Rescind	Part Time Secretary	Step 5	\$15,945.00	Cedar Hill	09/01/2016	06/30/2017	41.67 FTE
26	Mennonna, Raney	Approve	Paraprofessional	N/A	\$19.24 hourly	Cedar Hill	09/01/2016	06/30/2017	Post Approve Not to exceed 32.5 hours weekly
27	Ness, Michael	Amend	Paraprofessional	N/A	\$21.50 hourly	MTHS	09/01/2016	06/30/2017	Supersedes action on 08/23/2016; L.3.32
28	Schwerdtfeger, Debra	Approve	MEDLC Aide	N/A	\$13.50 hourly	Hilldale	09/01/2016	06/30/2017	Post Approve Not to exceed 29 combined hours
29	Prinzo, Joelle	Approve	MEDLC Aide	N/A	\$13.50 hourly	District	09/07/2016	06/30/2017	
30	Prinzo, Heather	Approve	MEDLC Aide	N/A	\$13.50 hourly	District	09/07/2016	06/30/2017	

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
31	Connolly, Katie	Approve	MEDLC Aide	N/A	\$10.50 hourly	Hilldale	09/07/2016	06/30/2017	
32	Khan, Fadl	Approve	MEDLC Aide	N/A	\$10.50 hourly	District	09/07/2016	06/30/2017	
33	Shabazian, Kyle	Approve	MEDLC Aide	N/A	\$13.50 hourly	District	09/07/2016	06/30/2017	
34	McCloskey, Naomi	Amend	Summer Guidance	MA30/18	\$500.93 per diem	MTHS	07/01/2016	08/31/2016	Supersedes action on 06/07/2016: L.3.16 Not to exceed 8 days
35	Brennan, Scott	Approve	Genesis Training	N/A	\$50.00 per diem	District	08/30/2016	08/30/2016	Post Approve

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Chierici, Matthew	Approve	Assistant Coach Winter Track	Cat 2/ Step 2	\$5,644.00	MTHS	2016-2017 Winter Season	2016-2017 Winter Season	
2	Schuckers, Casey	Approve	Assistant Coach Girls Basketball	Cat 2/ Step 4	\$7,733.00	MTHS	2016-2017 Winter Season	2016-2017 Winter Season	
3	Ramirez, Danilo	Amend	DECA Advisor	N/A	\$5,406.00	MTHS	09/01/2016	06/30/2016	Supersedes action on 08/23/2016; L.4.54

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Rupff, Evan	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	\$90.00 after 10 cumulative days of work
2	Von Winckler, Anna	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	\$90.00 after 10 cumulative days of work
3	Borrajio, Jose	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	\$90.00 after 10 cumulative days of work
4	Lawson, Kimberly	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	\$90.00 after 10 cumulative days of work
5	Ferrante, Rachel	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/06/2016	09/13/2016	Post Approve \$90.00 after 10 cumulative days of work
6	Al-Ibrahim, Mona	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	\$90.00 after 10 cumulative days of work
7	Olsen, Josefa	Approve	Substitute Nurse	N/A	\$150.00 per diem	District	09/07/2016	06/30/2017	

**L.6 2016-2017 Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2016-2017 school year for the following staff member:

Code	Name	Action	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Guarino, Wayne	Approve	MA30/7	\$64,127.00	MTHS	09/01/2016	06/30/2016	MA to MA30

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Wallace, Andrea	Approve	New Providence, NJ	\$12.98 (mileage only)	Technology Subcommittee Meeting	09/15/2016	09/15/2016	Professional Development
2	Wallace, Andrea	Approve	New Providence, NJ	\$12.98 (mileage only)	Technology Subcommittee Meeting	10/06/2016	10/06/2016	Professional Development
3	Fleischman, Ed	Approve	Monroe Township, NJ	\$181.86	Moving from Standards to Practice in Arts Education	10/25/2016	10/25/2016	Professional Growth
4	Fleischman, Ed	Approve	New Brunswick, NJ	\$186.75	NJMAA Music Administrators Association Meeting	10/07/2016	06/03/2017	Professional Growth
5	Howard, Lisa	Approve	Monroe Township, NJ	\$125.00	Preparing the Next Generation of WL Teachers	03/16/2017	03/16/2017	Professional Growth
6	Miller, Elise	Approve	New Providence, NJ	\$417.03	School Law Boot Camp	10/11/2016	12/12/2016	Professional Growth

**M.2 Reserved - Contracted Special Services – (No Action)**

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Forensics (Gormley)	Yale University	Pupil	Student Activity & Pupil	Pupil

**M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Saccomanno, Diana	Approve	Internship	William Mason	09/07/2016	06/30/2017	Ms. Samantha George	William Paterson University, Speech and Hearing Clinic
2	D’Ambola, Cristine	Approve	Internship	Hilldale Cedar Hill	09/16/2016	01/30/2017	Ms. Kimberly Cluen	Caldwell University, Education Division



**N.3 Approval of Job Descriptions**

Resolved that the Montville Township Board of Education approve the following updated job descriptions (**Documents N.3**):

- Elementary Teacher
- K-12 Subject Area Teacher
- Basic Skills Teacher
- Special Education Teacher
- Teacher of English as a Second Language (ESL)
- School Library Media Specialist

**O. CLOSED SESSION**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on September 20, 2016 at 7:00 pm, to discuss to the extent currently known the following matters:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on September 20, 2016 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions I – O:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Carmela Novi	X				
Karen Cortellino	X				Abstain on 8/23/16 Minutes.
Michael Johnson	X				
David Modrak	X				
John Morella	X				
Michael O’Brien	X				
Michael Palma	X				
Matthew Kayne	X				Abstain on 8/23/16 Minutes.

**Resolutions were approved on a 9 - 0 roll call vote except as noted.**

- Member Grau noted that items K.7 and K.8, which were withdrawn by the superintendent at the last meeting, have been placed back on this evening’s agenda. A well intentioned donation to the flood victims in Louisiana had been considered, but the district has since learned that this is not possible due to regulations.
- Member Grau and President Kayne noted, with regret, the retirement of Connie LaMonica on this evening’s agenda.

**P. OLD BUSINESS**

None.

**Q. GENERAL BOARD COMMENTS / NEW BUSINESS**

- The superintendent noted that a Demographic Study presented by Dr. Grip, will be held at September 20, 2016 board meeting.
- President Kayne noted that the Township’s 150<sup>th</sup> Celebration Committee has requested representation from the Board of Education, and asked those who are interested to contact him via email.

**R. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

**S. ADJOURNMENT**

There being no further matters to discuss, on a motion by Vice President Novi, second by Member Grau, the meeting was adjourned at 8:17 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary