

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, September 5, 2017

No members of the public were present. President Kayne called the meeting to order at 7:05 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Dr. D. Modrak, Mr. J. Morella, Ms. C. Novi, Mr. M. O'Brien and Mr. M. Palma.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Board Attorney, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. Grau and seconded by Mr. Morella to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on September 5, 2017 at 7:05 p.m. to discuss:

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project;
3. Student-Personnel Matter.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters,

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 7:50 p.m., with a roll call. All members were still present; also present was Diane Maggiore.

Seven members of the public were present. President Kayne led the flag salute, and then wished a wonderful academic year to the teachers, staff and students.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

High School Student Representatives Report

Section E

President Kayne introduced Daniel Lee, High School Student Council Representative.

Superintendent's Report

Section F

Remarks

Dr. Rovtar discussed the 2016-2017 Bus Evacuation Drills. The School Emergency Bus Evacuation Drills were completed during the 2016-2017 School Year and the Drill Reports were submitted to the Superintendent's Office in accordance with N.J.A.C. 6A:27-11.1, 11.2 and 12, and fulfilled the requirements of the NJQSAC (New Jersey Quality Single Accountability Continuum) Operations DPR (District Performance Review) Indicators.

Dr. Rovtar discussed the transportation delays expected during the first two weeks of school due to the gas line project on Changebridge Road. Dr. Rovtar notified the parents regarding these delays and the commencing of daily construction after Lazar's start time.

Lastly, Dr. Rovtar discussed the preparation of the buildings and technology by the district's administration for the opening of school. President Kayne commended the administration's efforts.

Presentations

Syke Dillon of Skye Design Studios presented to the Board the final logo and motto for the district and individual schools. President Kayne and Mr. Johnson thanked the committee and the community for their input. Mr. Dillon indicated that the mascots for the elementary schools would be developed next, with input from the students at each school. The High School academic crest and athletic logos were also awaiting the input of the students.

Good News & Progress in Our Schools

Dr. Rovtar reported the following news:

- Valley View - Debbie Barmore, Valley View's School Nurse, went on a mission trip to Eastern Appalachia, Kentucky along with her church the week of July 9, 2017. This was her sixth year participating in rebuilding homes for the working poor in and around Paintsville, Kentucky. She was one on the 13 adults and 27 high school students. Their mission was to help complete desperately needed home improvements through an organization called Good Neighbors in Paintsville. We are so proud of Mrs. Barmore who uses some of her vacation time to participate in this humanitarian initiative.
- Valley View - Is not only the home of a host of fantastic teachers and students, we are also proud to announce that two of our staff members are High School Athletic Coaches. Ms. Jessica Burke, Valley View Special Education Teacher, is out on the court coaching the MTHS Freshman Volleyball Team and Mr. John Larkin, Valley View Special Education, is cheering his team on as Head Cross County Varsity Coach. We are so proud of them and all of our student athletes. Go Mustangs!!
- Woodmont - The School community will be decked out in blue on Friday, September 8, 2017 for its "Blue Out for Bullying" campaign. This event sponsored by the Woodmont Student Council and facilitated by advisors Toni Ann Raj and Kelly Roesler and will have Woodmont students join students from across the state in taking a stand against bullying.
- Woodmont - The school will participate in the NY Jets "Jets Tackle Bullying" program. Each week during the football season, a Woodmont student will be selected as an "upstander of the week." The winner will be posted to the school's new Twitter account with the hashtag #JetsTackleBullying. Each winner will receive three tickets to the Jets next home game, a special "Jets Tackle Bullying" t-shirts and bumper stickers!

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

There were no incidents to report.

Business Administrator's Report

Section F

Ms. Slunt updated the Board on the status of the summer building projects and the readiness of the buildings for the opening of school. Ms. Slunt discussed the media boards and flyers for the up-coming Referendum Presentations; the Media Board will contain 'Before & After' pictures. President Kayne inquired as of the presentation schedule. Dr. Rovtar responded, highlighting the upcoming presentations and the September 26th Referendum vote. The polls will be open from 2 to 8 p.m. Community members can vote at their normal polling sites. Dr. Rovtar also discussed the video presentations for Back to School Night. The Board is interested in viewing the video. Lastly, Ms. Slunt updated the Board on the SDA Reimbursement for the 21010 Security Project.

Committee Reports

Section G

G.1	Finance & Facilities	Charles Grau	The Chair indicated that the minutes from the last meeting were sent; the next meeting is scheduled for September 13th at 5:15 pm at the Board Office
G.2	Curriculum & Instruction	Michael Palma	The Committee had no report.

G.3	Policy & Personnel	John Morella	The Chair discussed the Policy Meeting and the review of new policies.
G.4	Communications	Karen Cortellino	The Committee had no report.
G.5	Safety & Security	John Morella	The Committee had no report.
G.6	Ad-Hoc		The Committee had no report.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the Strategic Plan Meeting on September 6th, Charter School Sub-Committee Meeting on September 16th and the Leadership Workshop in April 2018.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	Mr. O'Brien indicated a meeting on September 6th. Dr. Cortellino discussed the meeting dates for M.C.S.B.A. for 2017-2018. The first meeting is October 19th if other members are interested. Dr. Cortellino discussed the meeting on December 7th, when Montville will be presenting.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison had no report.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison requested that another member attend the October 4, 2017 meeting as a substitute.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison had no report.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Michael Johnson	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Carmela Novi	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations		The Committee had no report.
G.10	Additional Reports		There were no additional reports.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public commented on any items.

Consent Resolutions

A motion was made by Mr. Palma and seconded by Ms. Novi to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Dr. K. Cortellino	Voted Yes,	abstained on the approval of I: Minutes.
Mr. C. Grau	Voted Yes,	abstained on Motion M.1.4.
Mr. M. Johnson	Voted Yes,	abstained on Motion M.1.5.
Dr. D. Modrak	Voted Yes,	on resolutions I through O below.
Mr. J. Morella	Voted Yes,	on resolutions I through O below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through O below.
Mr. M. Palma	Voted Yes,	abstained on Motion L.8.
Ms. C. Novi	Voted Yes,	on resolutions I through O below.
Dr. M. Kayne	Voted Yes,	on resolutions I through O below.
		abstained on Motion M.1.3.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

August 22, 2017	Executive Session, Regular Meeting
August 22, 2017	Public Session, Regular Meeting

No Member of the Board had any additional comments.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

No actions are to be considered on this agenda.

J.3: Adoption of District Logo

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, adopt the new Montville Township Public Schools district logo as prepared by Skye Design Studios.

No Member of the Board had any additional comments.

Facilities and Finance

Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi

Section K

K.1: Payment of Bills

No actions are to be considered on this agenda.

K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School/Instruction/District Wide-Related Function

RESOLVED, that the Montville Township Board of Education approve the following contracted service, and
 BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Industrial Appraisal Company	Appraisal Services	\$9,910.00	N/A	District Wide	07/28/17	N/A	Post approved – Fixed assets for asset control and insurance valuation purposes

K.6: Approve – Unused Sick Payout Approval

RESOLVED, that the Montville Township Board of Education, approve unused sick payout to the following staff:

	Name	Number of Days	Type	Amount
1	Hermann, Elizabeth	112.5	Sick	\$ 3,375.00

K.7: Tuition Students Received: 2017-2018

RESOLVED, that the Montville Township Board of Education accept the following additional students into the Montville Township Public Schools on a tuition basis during the 2017-2018 school year:

Name	School	Grade	Period	Tuition
M.B.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
M.C.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
E.F.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
K.K.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
M.K.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
A.M.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
L.P.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
C.R.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
N.S.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
K.S.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
S.S.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
R.S.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
L.T.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
M.T.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00
R.B.	Valley View	Pre-K3	09/01/17 – 06/30/18	\$ 3,000.00

Name	School	Grade	Period	Tuition
J.A.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
A.F.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
K.G.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
G.I.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
S.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
R.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
J.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
S.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
L.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
S.S.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
D.S.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
L.T.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
S.Y.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
V.S.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 4,000.00
S.P.	Valley View	Pre-K4	11/01/17 – 06/30/18	\$ 2,400.00
J.K.	Valley View	Pre-K4	09/01/17 – 06/30/18	\$ 2,000.00
S.V.	Valley View	5 th	09/01/17 – 06/30/18	\$ 4,000.00
J.S.	Valley View	2 nd	09/01/17 – 06/30/18	\$ 7,906.50
M.M.	Lazar Middle	6 th	09/01/17 – 06/30/18	\$16,447.00
S.M.	Lazar Middle	6 th	09/01/17 – 06/30/18	\$16,447.00

K.8: Out-Of-District Tuition – McVoTech: 2017-2018

RESOLVED, that the Montville Township Board of Education approve the out-of-district attendance at the Morris County Vocational School District for the following high school students:

	Student	Status	Grade	Tuition
1	Student 100267	Full-Time	9	\$ 9,200.00
2	Student 102961	Full-Time	12	9,200.00
3	Student 210016	Full-Time	9	9,200.00
4	Student 102912	Full-Time	9	9,200.00

	Student	Status	Grade	Tuition
5	Student 70070	Full-Time	12	9,200.00
6	Student 103320	Full-Time	12	9,200.00
7	Student 102049	Full-Time	11	9,200.00
8	Student 101988	Full-Time	9	9,200.00
9	Student 50516	Full-Time	10	9,200.00
10	Student 101312	Full-Time	12	9,200.00
11	Student 40030	Full-Time	11	9,200.00
12	Student 60570	Full-Time	10	9,200.00
13	Student 103850	Full-Time	9	9,200.00
14	Student 102410	Full-Time	9	9,200.00
15	Student 102062	Full-Time	10	9,200.00
16	Student 30030	Full-Time	11	9,200.00
17	Student 210051	Full-Time	9	9,200.00
18	Student 100256	Full-Time	9	9,200.00
19	Student 101022	Full-Time	11	9,200.00
20	Student 210255	Full-Time	9	9,200.00
21	Student 100632	Full-Time	9	9,200.00
22	Student 70553	Full-Time	12	9,200.00
23	Student 30035	Full-Time	11	9,200.00
24	Student 102981	Full-Time	9	9,200.00
25	Student 60055	Full-Time	11	9,200.00
26	Student 210162	Full-Time	9	9,200.00
27	Student 210137	Full-Time	9	9,200.00
28	Student 50030	Full-Time	11	9,200.00
29	Student 60119	Full-Time	12	9,200.00
30	Student 70032	Full-Time	11	9,200.00

	Student	Status	Grade	Tuition
31	Student 210073	Full-Time	9	9,200.00
32	Student 210157	Full-Time	9	9,200.00
33	Student 70103	Full-Time	12	9,200.00
34	Student 102916	Full-Time	9	9,200.00
35	Student 50614	Full-Time	11	9,200.00
36	Student 210066	Full-Time	9	9,200.00
37	Student 103713	Full-Time	10	9,200.00
38	Student 103343	Full-Time	11	9,200.00
39	Student 100610	Full-Time	11	9,200.00
40	Student 100594	Full-Time	9	9,200.00
41	Student 103407	Full-Time	12	9,200.00
42	Student 103388	Full-Time	9	9,200.00
43	Student 50520	Full-Time	10	9,200.00
44	Student 101539	Full-Time	9	9,200.00
45	Student 210243	Full-Time	9	9,200.00
46	Student 176500000	Full-Time	12	9,200.00
47	Student 103387	Full-Time	12	9,200.00
48	Student 210223	Full-Time	9	9,200.00
49	Student 102479	Full-Time	9	9,200.00
50	Student 102028	Part-Time	12	7,000.00
51	Student 101314	Part-Time	11	4,600.00
52	Student 70067	Part-Time	12	4,600.00
53	Student 30014	Part-Time	11	4,600.00
54	Student 60102	Part-Time	12	4,600.00
55	Student 100701	Part-Time	11	4,600.00
56	Student 40021	Part-Time	11	4,600.00

	Student	Status	Grade	Tuition
57	Student 70018	Part-Time	11	4,600.00
58	Student 102046	Part-Time	12	4,600.00
59	Student 60048	Part-Time	11	4,600.00
60	Student 40239	Part-Time	12	7,000.00
61	Student 40033	Part-Time	11	4,600.00
62	Student 100973	Part-Time	12	4,600.00
63	Student 192500007	Part-Time	11	4,600.00
64	Student 70049	Part-Time	11	4,600.00
65	Student 500110	Part-Time	12	4,600.00

No Member of the Board had any additional comments.

Personnel

Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Day	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave W/O Benefits	Return Date	Discussion
1	Becker, Jessica	Amend Maternity Leave	Valley View Kindergarten Teacher	09/01/17	18	10/02/17	10/02/17	N/A	01/02/18	Supersedes action on 04/04/2017: L.1.4
2	Matarazzo, Jamie	Amend Maternity Leave	Valley View Kindergarten Teacher	09/01/17	28	10/14/17	10/14/17	N/A	01/16/18	Supersedes action on 04/04/2017: L.1.6
3	Alter, Jennifer	Medical Leave	Cedar Hill Para	09/13/17	3	09/18/17	09/18/17	N/A	11/27/17	

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Employee #7556	Termination	Secretary	Special Services	08/21/17	Post Approve
2	Carriere, Barbara	Resignation	Robotics Advisor	MTHS	08/21/17	Post Approve
3	Bewighouse, Kathleen	Resignation	Personal Nurse	District	08/24/17	Post Approve
4	Barone, January	New Hire Resignation	Paraprofessional	Lazar	08/25/17	Post Approve
5	Stanton, Danielle	Resignation	Head Coach Cross Country	MTHS	08/25/17	Post Approve

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Salerno, Gabrielle	Amend	Long Term Sub Kindergarten	Valley View	N/A	Per Diem: \$260.78	09/01/2017-12/22/2017	Supersedes action on 08/22/2017;L.3.11
2	Romanski, Juliana	Amend	Long Term Sub Elementary	Valley View	N/A	Per Diem: \$260.78	09/01/2017-01/12/2018	Supersedes action on 06/27/2017;L.3.4
3	Canticas Tsantakis, Adamadia	Rescind	Paraprofessional	Lazar	N/A	Hourly: \$22.01	09/01/2017-06/30/2018	
4	Canticas Tsantakis, Adamadia	Approve	Part Time ESL Teacher	Cedar Hill	MA/3	\$35,319.00	09/01/2017-06/30/2018	.60 FTE Replaces CD
5	Kenney, Matthew	Approve	Paraprofessional	William Mason	N/A	Hourly: \$19.70	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly- Replaces MB
6	Kaschak, Brielle	Approve	Paraprofessional	Lazar	N/A	Hourly: \$19.70	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly- Replaces AC
7	Scaglione, Christina	Approve	Paraprofessional	Lazar	N/A	Hourly: \$22.01	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly-New Unbudgeted
8	Calderone, Sarina	Approve	Paraprofessional	Lazar	N/A	Hourly: \$22.01	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly- Replaces SM
9	Walters-Hyde, Francine	Approve	Paraprofessional	Lazar	N/A	Hourly: \$19.70	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly- Replaces MM
10	Gervasi, Stephanie	Approve	Paraprofessional	Valley View	N/A	Hourly: \$19.70	09/01/2017-06/30/2018	Post Approve Not to exc'd 32.5 hrs wkly-New Unbudgeted
11	Ghumwala, Aleksandra	Approve	Personal Nurse	District	N/A	Hourly: 37.50	09/01/2017-06/30/2018	Post Approve: Not to exceed 4 hrs daily- Replaces agency nurse
12	Ghumwala, Aleksandra	Approve	Substitute Nurse	District	N/A	Hourly: \$21.43	09/01/2017-06/30/2018	Post Approve As Needed
13	Zaleski, Kathleen	Amend	MEDLC Aide	Valley View	N/A	Hourly: \$17.50	09/01/2017-06/30/2018	Not to exc'd 3 hrs wkly Supersedes action on 08/22/2017;L.6.138
14	Trawinski, Laura	Amend	ESY Substitute Paraprofessional	Special Services	N/A	Hourly: \$19.70	07/01/2017-08/31/2017	Supersedes action on 08/22/2017;L.7.1: Not to exc'd 5.5 hrs daily

	Name	Action	Position	Location	Degree/Step	Salary	Effective/Term. Date	Discussion
15	Cuozzo, Jonathan	Approve	MEDLC Aide	Hilldale	N/A	Hourly: \$10.50	09/06/2017-06/30/2018	
16	Shingledecker, Janice	Approve	MEDLC Nurse	Hilldale	N/A	Hourly: \$28.50	09/06/2017-06/30/2018	
17	Novak, Makenzie	Approve	MEDLC Aide	District	N/A	Hourly: \$10.50	09/06/2017-06/30/2018	
18	Squirlock, Christopher	Approve	MEDLC Aide	TBD	N/A	Hourly: \$10.50	09/06/2017-06/30/2018	
19	Leone, Michael	Amend	Maintenance	District	Step 4	41,781.00	07/01/2017-06/30/2018	Supersedes action on 05/02/2017;L.7.4: Inc. \$500.00 Boiler License

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/Term. Date	Discussion
1	Alston, Megan	Approve	Woodwind Caption Head	N/A	\$2,500.00	09/01/2017-11/30/2017	Post Approve Non MTEA Stipend
2	Mitsaelides, Andrea	Approve	a.m. Bus Duty Woodmont	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
3	Rutkowitz, Claire	Approve	a.m. Bus Duty Woodmont	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
4	Stevens, Shaina	Approve	a.m. Bus Duty Woodmont Substitute	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
5	DiCola, Bonnie	Approve	a.m. Bus Duty Cedar Hill	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
6	Dudsak, Carol	Approve	a.m. Bus Duty Cedar Hill	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
7	Schwindel, Ian	Approve	a.m. Bus Duty Hilldale	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
8	Dedoussis, Gary	Approve	a.m. Bus Duty Hilldale	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
9	Spector, Keith	Approve	a.m. Bus Duty Valley View	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
10	Danilack, Mark	Approve	a.m. Bus Duty Valley View	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
11	Dekoyer, Jeffrey	Approve	a.m. Bus Duty William Mason	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
12	Tierney, Kaitlyn	Approve	a.m. Bus Duty William Mason	N/A	Per Diem: \$7.28	09/06/2017-06/30/2018	
14	Lomauro, Catherine	Amend	Co-Advisor Gay/Straight Alliance	N/A	\$921.50	09/01/2017-06/30/2018	Supersedes action on 05/16/2017;L.4.155
15	Koch, Julia	Approve	Co-Advisor Gay/Straight Alliance	N/A	\$921.50	09/01/2017-06/30/2018	Post Approve
16	Faria, Guida	Approve	FIRST/Robotics Advisor	N/A	\$4,148.00	09/01/2017-06/30/2018	Post Approve
17	Larkin, John	Approve	Head Coach Cross Country	Cat 3 Step 1	\$7,376.00	2017 Fall Season	Post Approve
18	Roesler, Kelly	Approve	Assistant Coach Cross Country	Cat 3 Step 3	\$5,993.00	2017 Fall Season	Post Approve

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
19	Migliore, Gabriella	Approve	Assistant Coach Ice Hockey	Cat 2 Step 1	\$6,158.00	2017-2018 Winter Season	

L.5: Degree Changes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approved the column movement for the 2017-2018 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Pityinger, Drew	Approve	MTHS	MA/8	\$61,363.00	09/01/2017- 06/30/2018	From BA to MA

L6: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Pawlikowski, Deborah	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative work days
2	Wach, Samantha	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative work days

L.7: Athletic Event Staff

RESOLVED, that the Montville Township Board of Education, approve the payment for services during home athletic events during the 2017-2018 school year to the following district employees:

Rosellini, Debra	Piccolo, Angelica	Dubois, Jennifer	Reilly, Alyssa	Johnson, David
Guarino, Wayne	Brown, Kevin	Krip, John	Knudsen, Amy	Migliore, Gabrielle
Ramirez, Danilo	Nasisi, Janice	Rogic, Casey	Immediato, John	Sands, Nicholas
Hinz, Jaclynn	Morris, Michael	Kapral, Brian	Larkin, John	Fischer, Charles
Crozier, Andrew		Fischer, Charles		Kromhout Sherwood, Stephanie

FALL SEASON: Video Photographer: \$125.00, Site Manager: \$75.00, Football Site Manager: \$100.00, Announcer: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00, Clock: \$60.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

WINTER SEASON: Basketball Site Manager (2 games):\$75.00, Basketball Site Manager (3 Games): \$100.00, Wrestling Site Manager (Duel/Tri):\$75.00, Wrestling Site Manager (Quad): \$125.00, Clock/Announcer: \$65.00, Clock Only: \$60.00, Ticket Taker: \$55.00, Crowd Control (One Game):\$60.00, Crowd Control (Wrestling Tri):\$75.00, Crowd Control (Wrestling Quad): \$100.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

SPRING SEASON: Site Manager (1-3 Hours):\$75.00, Site Manager (3 or more hours): \$100.00, Announcer: \$60.00, Clock: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

L.8: Athletic Event Volunteer

RESOLVED, that the Montville Township Board of Education approve the volunteer services during home athletic events during the 2017 – 2018 school year to the following:

O'Brien, Michael

No Member of the Board had any additional comments.

Curriculum, Instruction & Technology

Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O’Brien

Section M

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Rovtar, Rene	Approve	Atlantic City, NJ	\$604.94	NJSBA Workshop 2017	10/23/17	10/26/17	Professional Growth
2	Slunt, Katine	Approve	Atlantic City, NJ	\$385.94	NJSBA Workshop 2017	10/23/17	10/26/17	Professional Growth
3	Kayne, Matthew	Approve	Atlantic City, NJ	\$385.94	NJSBA Workshop 2017	10/23/17	10/26/17	Board Member Travel
4	Cortellino, Karen	Approve	Atlantic City, NJ	\$604.94	NJSBA Workshop 2017	10/23/17	10/26/17	Board Member Travel
5	Grau, Charles	Approve	Atlantic City, NJ	\$725.08	NJSBA Workshop 2017	10/23/17	10/26/17	Board Member Travel
6	Miller, Elise	Approve	New Brunswick, NJ	\$472.12	Guided Math Conference	11/28/17	11/29/17	Professional Growth
7	Schwartz, Sandra	Approve	New Brunswick, NJ	\$425.00	Guided Math Conference	11/28/17	11/29/17	Professional Growth
8	Wallace, Andrea	Approve	New Providence, NJ	\$12.98	Technology Subcommittee Meeting	09/19/17	09/19/17	District PD Mileage
9	Wallace, Andrea	Approve	New Providence, NJ	\$12.98	Technology Subcommittee Meeting	10/17/17	10/17/17	District PD Mileage
10	Koch, William	Approve	Robbinsville, NJ	\$117.47	Eligibility, Policies & Procedures	09/12/17	09/12/17	Professional Growth
11	Koch, William	Approve	Robbinsville, NJ	\$167.47	Legal Liability & Athletics Transgender Issues	09/28/17	09/28/17	Professional Growth
12	Toth, Steve	Approve	Atlantic City, NJ	\$294.94	NJSBA Workshop 2017	10/23/17	10/26/17	Professional Growth
13	Thomsen, Austin	Approve	Atlantic City, NJ	\$604.94	NJSBA Workshop 2017	10/23/17	10/26/17	Professional Growth

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Morristown Medical Center	Approve	Psychiatric Evaluation	\$125.00	101527	6/15/2017	6/15/2017	Post Approve: Balance after insurance payment

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Marching Band/Stebbins	Vernon Township High School, Vernon, NJ	School Budget	N/A	N/A
2	MTHS Marching Band/Stebbins	Pequanock High School, Pompton Plains, NJ	School Budget	N/A	N/A

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
3	MTHS Marching Band/Stebbins	Metlife Stadium, East Rutherford, NJ	School Budget	N/A	N/A
4	MTHS Marching Band/Stebbins	Richard Wackar Stadium, Glassboro, NJ	School Budget	N/A	N/A
5	MTHS Marching Band/Stebbins	J. Burney Crum Stadium, Allentown, PA	School Budget	N/A	N/A
6	MTHS/Grades 11 & 12/Porter	Sheraton New York Times Square Hotel	School Budget	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Valle, Brenda	Approve	Valley View/Field Work	Ms. Debra Barmore	09/06/2017	12/15/2017	Caldwell University, School Nurse Certification
2	Festa, Matthew	Approve	MTHS/Internship	Mr. Douglas Sanford	09/06/2017	06/30/2018	Seton Hall University, Degree Certification Program
3	Hesse, Stephanie	Approve	Lazar/Student Teacher	Ms. Catherine Flannery	09/06/2017	12/15/2017	Felician University, Office of Field Placement
4	Nardi, Ryan	Approve	Woodmont/ Student Teacher	Ms. Maria Aiello/Ms. Lisa Lazzara	09/06/2017	12/15/2017	Felician University, Office of Field Experience

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Inclusive Learning Academy	Amend	\$71,568.00		\$830.50	101697	07/31/17	06/30/18	Supersedes action on 8/22/2017: M.5.2 2017-18 ES.Y & Tuition

President Kayne discussed the N.J.S.B.A. Convention, inviting all members to attend. Ms. Slunt responded with the dates, October 23rd -26th.

Policy

Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No Member of the Board had any additional comments.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **September 19, 2017 at 7:00 p.m.** to discuss:

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **September 19, 2017 at 7:45 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

Mr. Morella inquired about the Town's response to the class three officer. Dr. Rovtar responded, indicating that the Town has not responded on that issue.

General Board Comment and New Business

Section R

Mr. Palma discussed the enrollment and class sizes for the 2017-2018 School Year and the division of the Rachel Gardens students between Hilldale and Woodmont Schools, indicating that the division of these students should be done equally between the two schools. Mr. Palma compared the actual enrollment to that outlined in the district's Demographic Study, noting the differences and questioning the Study's validity.

Seven members of the Board commented:

Mr. O'Brien questioned the enrollment of Kindergarten students between schools with lower class sizes like William Mason and higher ones like Woodmont.

President Kayne discussed the impact of larger classes over future years as the larger classes move through the system.

Dr. Modrak discussed the Demographic Study, comparing the actual enrollment to those figures in the Study; he indicated that when evaluating all of the students, the actual enrollment is higher than that identified in the Study. Dr. Rovtar responded, commenting that the higher enrollment growth is occurring at Woodmont as the Demographic Study indicated. Additionally, she highlighted that a significant number of students are not born in Monville but move into town to attend school, which effects the actual enrollment by adding students not captured in the Demographic Study.

Mr. Grau also discussed the effect of larger classes as they move through the system, suggesting the movement of Kindergarteners from Woodmont to Hilldale to create more even classes between the two schools. Dr. Rovtar responded, highlighting the difficulty of moving students after the school year has begun, but such changes could be investigated for next year. Dr. Modrak suggests dividing the larger classes. Dr. Rovtar responded, considering an additional class at Woodmont if needed.

Mr. O'Brien questioned the number of staff members in the larger Kindergarten classes. Dr. Shorter responded, indicating that all Kindergarten classes have a teacher and at least one paraprofessional. Dr. Cortellino discussed the staffing of classrooms is a function of the Administration. Ms. Novi indicated that additional information on the staffing of Kindergarten classes has been provided through Dr. Shorter's response. Dr. Modrak questioned the reduction in staff as enrollment drops. Dr. Rovtar responded, highlighting the staff reduction at Cedar Hill due to decreases in enrollment for the 2017-2018 School Year.

Mr. Grau discussed the staffing of classrooms is based on enrollment trends. Dr. Cortellino agreed, identifying the renovation of Hilldale with the small group instructional space as an example of the district responding to enrollment trends.

President Kayne discussed the New Teacher Orientation and Welcome Back Programs that occurred last week, suggesting that Board Members attend. President Kayne welcomed the 40 new teachers for the 2017-2018 School Year. Mr. Grau and Mr. O'Brien requested that a reminder be sent next year to the Board before such events. President Kayne concluded the discussion, reiterating the thanks that he has received from a number of staff members for all of the Board's efforts.

Dr. Cortellino thanked Dr. Rovtar for posting non-confidential items onto the public section of BoardDocs.

President Kayne and Ms. Novi discussed the Leadership Conference, highlighting the beneficial information that was received'

High School Student Representatives Report

Section E

Daniel Lee spoke, commenting on the splitting of larger classes in the past at Woodmont and his personnel experience with such splits. President Kayne, Dr. Cortellino, Mr. Johnson, Mr. O'Brien and Mr. Grau thanked Mr. Lee for his comments, welcoming his perspective on the issue.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented.

Adjournment

Section T

A motion was made by Mr. Grau seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary

