

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**REGULAR PUBLIC SESSION - MEETING MINUTES**

**September 20, 2016**

**Montville Township Municipal Building**

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A. President Kayne called the meeting to order at 7:00 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) *Separation Agreement Approval; and*
- 2) *Zurich Insurance Lawsuit Matter; and*
- 3) *JCP&L Lazar Power Lines Improvement Project; and*
- 4) *Athletic Director Hiring Selection; and*
- 5) *SRO Initiative with Township.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Modrak, second by Member O'Brien, to reenter from executive session at 7:46 p.m. The motion was approved by unanimous vote.*

President Kayne reconvened the meeting to order at 7:47 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	_____	<u>X</u>
Mrs. Novi	<u>X</u>	_____
Mr. O'Brien	<u>X</u>	_____
Mr. Palma	<u>X</u>	_____
Bayann Amer	<u>X</u>	_____

Jonathan Kraft	_____	<u>  X  </u>
Geetam Patchigolla (Substitute)	<u>  X  </u>	_____

**OTHERS PRESENT:**

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Football Team Update
- Cross Country Team Update
- Field Hockey Update
- Forensics Team Update
- Spirit Week Update
- National Merit Scholarship Semi-Finalists - Srinath Dhamodharan (Senior) and Priscilla Kim (Senior)
- Back to School Night – September 21, 2016

**F. SUPERINTENDENT’S REPORT**

The superintendent reported on the following item:

**Remarks**

- Noted that the Special Services evaluation, resolution K.5.1, is a long time district goal designed to review and suggest operational procedures.

**Presentations**

- Demographic Study prepared for the Montville Township Public Schools – Dr. Richard Grip, Statistical Forecasting, Inc.
  - Board Members’ Comments and Questions
  - **Public Participation – Demographic Study Presentation**  
Two members of the public spoke regarding this topic.

**Good News and Progress in our Schools**

- Cedar Hill - Last years Kindness Rock project started by former 5th grade teacher Mrs. Notte took off like wild fire! A rock was even found on the Great Wall of China!
- Cedar Hill - Varsity was tested by The Seeing Eye on his commands as part of the School's Team Building Day!
- Cedar Hill – The students celebrated Arts in Education Week Sept. 12 - 16. Arts Ed Now is a statewide campaign to increase active participation in arts education at all schools in New Jersey.
- Cedar Hill - Music activities focused on the development of the total child and the integration of classroom curriculum in General Music class, Band, Chorus and Orchestra. Through active participation Miss Simon and Mrs. Janowicz used songs, improvised creative movement related to the text of the songs or story books, clapped rhythm patterns and began learning about various instruments. The lessons continue to be fun for the students and will assist the teachers in promoting a positive learning experience for each child at Cedar Hill School.
- Cedar Hill – The Team Building Day was a huge success! All staff was on board with introducing the students to the revised guidelines for arrival, hall, lunch, recess and dismissal behavior. We are so grateful to have received National School of Character that we are even more determined to create a peaceful, caring, safe school environment. Everyone wore their Connect With Respect shirts! Teachers and students created their own guidelines for their classroom, got to know each other and began the foundation for building respect for each individual. The afternoon assembly was powerful with faculty performing skits about our revised guidelines. Dr. Shorter and Mrs. Woodring spent time in our classrooms and Dr. Rovtar was kind enough to decide which side of the gym had the most spirited students for Team Building Day.
- Cedar Hill – The students celebrated Arts in Education Week Sept. 12 - 16. Arts Ed Now is a statewide campaign to increase active participation in arts education at all schools in New Jersey. Music activities focused on the development of the total child and the integration of classroom curriculum in General Music class, Band, Chorus and Orchestra. Through active participation Miss Simon and Mrs. Janowicz used songs, improvised creative movement related to the text of the songs or story books, clapped rhythm patterns and began learning about various instruments. The lessons continue to be fun for the students and will assist the teachers in promoting a positive learning experience for each child at Cedar Hill School. Active creative learning is good for all students... and good for Montville! Let's ALL do more... go to <http://www.ArtsEdNow.org> and unify our voices!
- Valley View - In honor of Patriot's Day, Mrs. Magsamen's first graders at Valley View School discussed heroes. After reading a book about what police officers do, the students wrote letters and drew pictures stating what makes them heroes. These were sent to the Montville Township police department.

- Valley View - Pre K – 5 youngsters had a wonderful first day at Valley View. The children were excited to be back and were very welcoming to all of our new students. Thank you to parents, guardians, and staff for their efforts in getting the children ready for and through the BIG DAY! Looking forward to a fantastic year!
- Valley View - Is proud to announce the relocation of the District's Pre School ABA program to our school from William Mason. Teacher Mrs. Petrullo, paras and adorable children are welcomed additions to our Learning Community...the more the merrier!
- Valley View - Kindergarten children, parents and guardians enjoyed the PTA sponsored Ice Cream Social on August 31<sup>st</sup> welcoming all to Valley View. Mrs. Vicari, PTA President, Mrs. Romary, PTA Vice President, and Dr. Kennedy invited the children to participate in a Read Aloud of Off to School followed by a tour of the kindergarten classrooms and building. A good time was had by all!
- Valley View - Mrs. Matarazzo's, Ms. Katz's and Mrs. Slattery's second grade parents and guardians are enjoying viewing the daily activity pictures that the teachers share with them through the DoJo Parent Portal.
- Valley View - Students and staff members at Valley View wore red, white and blue on Friday, September 10<sup>th</sup> to commemorate the 15<sup>th</sup> anniversary of 9/11. Mr. Spector's Guidance lessons focused upon the characteristics of a being hero and being helpful to others.
- Valley View - The entire Valley View Learning Community recited the ANTI-BULLYING PLEDGE in unison during morning announcements on September 12<sup>th</sup>. This pledge is featured on the back cover of our Student Planners and reminds us all about the importance of "Raising Respect" and taking a stand against bullying.
- Valley View - Fifth graders at Valley View are eagerly awaiting Mr. Saunder's eighth annual Exercise US (Exercise United States) program on September 22<sup>nd</sup>. Students begin their day in the gym exercising to music for 10 minutes. Students in other schools around the country then follow in pre-scheduled time slots. The Exercise US (Exercise United States) program is an event that honors National Childhood Obesity Awareness Month.
- Valley View - Students at Valley View will participate in our first annual Fun Run sponsored by the PTA on September 30<sup>th</sup> to raise awareness of the importance of leading a healthy active life-style. Valley View teachers and NYC Marathon Runners, Mr. Larkin and Mrs. Faranda are coordinating the fund raiser with the PTA.
- MTHS - Crystal Del Tufo had an article published in the September/October issue of the American Journal of Occupational Therapy. The Article was entitled: "Occupational Therapy Wellness Program: Youth and Parent Perspectives."
- William Mason - This month, William Mason will be collecting toys for JoyJars for the Jessie Rees Foundation. Jessie was a 12 year old little girl who fought two brain tumors from March 3, 2011 to January 5, 2012. The mission of the Jesse Rees Foundation is to fulfill her wish by ensuring every child fighting cancer has the support and resources they need to Never Ever Give up! Jessie's fun filled JoyJars have been sent to over 125, 000 children in all 50 states and 30 countries. William Mason wants to help spread her mission by bringing smiles to children and their families during their battle with cancer.
- William Mason - Patriot's Day is September 11<sup>th</sup> and it serves as a reminder to thank the heroes in our country- without them our lives would be very different. In remembrance and honor of Patriot's Day, William Mason students and staff gathered in the gym on September 9<sup>th</sup> to have a recognition ceremony. Members of the Montville Police Department, Montville Fire Department, and Montville EMT department were special guests. As a school, we joined together to say thank you for their heroism, as well as give them thank you letters. We

also had one of Montville’s firefighters speak to our students about heroism, September 11<sup>th</sup>, and acts of kindness.

- Hilldale - Ready! Attack! Students in Mr. Schwindel's Physical Education classes have kicked off the year with an introduction to the new theme of Hilldale PE: Teamwork and Leadership. Classes have worked hard to stay organized and perfect tasks designed to emphasize execution of the small details required to make the big things successful. They have learned the keys to being a great teammate and leader, and will apply these principles to all of their favorite activities in the gym and beyond!
- Lazar - Has been invited to take part in a fascinating CNN program entitled, "Too Young to Vote." With the election season upon us, CNN and their sister network, HLN, are interested in how our middle schoolers view the elections, debates, etc. Approximately 15 Lazar Student Council representatives, elected by their peers, will be eligible to participate and share their ideas and thoughts after viewing the debate on Monday, Sept. 26.

### **BUSINESS ADMINISTRATOR’S REPORT**

The business administrator reported on the following item:

- 2015-2016 Financial Audit

## **G. COMMITTEE REPORTS**

### **G.1 Finance and Facilities**

Member Grau noted that a meeting is scheduled for October 5, 2016 at 5:00 p.m.

### **G.2 Curriculum and Instruction**

No report.

### **G.3 Policy and Personnel**

No report.

### **G.4 Communications**

No report.

### **G.5 Safety & Security**

No report.

### **G.6 Ad-Hoc**

The following Ad-Hoc meetings were reported on:

- **OneMontville** – Michael O’Brien
- **Hall of Fame** – Michael O’Brien

**G.7 Delegate Liaisons**

The following delegate liaison meetings were reported on:

- **MCSBA** – Karen Cortellino
- **Mustang Association** – Michael O’Brien

**G.8 PTC Liaisons**

The following PTC liaison meeting was reported on:

- **Cedar Hill** – Karen Cortellino
- **Woodmont** – Michael Palma
- **High School** – Michael O’Brien

**G.9 Reserved – Negotiations – (No Action)**

**G.10 Additional Reports**

The following was reported on:

- Member O’Brien noted that the Class of 1976 and the Class of 1986 will be holding their 40<sup>th</sup> and 30<sup>th</sup> reunions this November.

**H. PUBLIC PARTICIPATION**

No members of the public wished to be recognized at this time.

*Motion by Member Grau, second by Member Palma to accept the recommendation of the superintendent and adopt items I-O and the Revised Resolution:*

**I. MINUTES**

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- September 6, 2016 Executive Session, Regular Meeting
- September 6, 2016 Public Session, Regular Meeting

**J. ADMINISTRATIVE**

**J.1 Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Ms. Christine Roosma	William Mason School	Wurlitzer 42” Console Piano	

**J.2 Reserved - Harassment, Intimidation and Bullying Report – (No Action)**

**J.3 Reserved**

**J.4 Bloodborne Pathogen Exposure Control Plan: 2016**

RESOLVED, that the Montville Township Board of Education approve the Bloodborne Pathogen Exposure Control Plan (**Document J.4**) dated September, 2016.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne*

**K.1 Payment of Bills**

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of August 24, 2016 – September 20, 2016 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	2,028,363.32
Special Revenue Fund (20)	In the amount of \$	158,891.38
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	34,197.20
MEDLC Fund (61)	In the amount of \$	420.93
<b>SUB – TOTAL:</b>	<b>\$</b>	<b>2,221,847.83</b>
Payroll – August	In the amount of \$	875,299.44
<b>TOTAL</b>	<b>\$</b>	<b>3,097,172.27</b>

**K.2 Transfer of Funds – August, 2016**

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **August, 2016** as listed on (**Document K.2**).

**K.3 Financial Reports – August, 2016**

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **August, 2016 (Documents K.3.a and K.3.b respectively)**, and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials,

to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Contracted Services Approval – School/Instruction Related Functions**

RESOLVED, that the Montville Township Board of Education approve the following contracted services:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Kathleen Gorski	Evaluation of Special Services	\$12,000.00			09/20/2016	06/01/2017	Performance of Special Services Evaluation in accordance with District Goal #2 for 2015-2016
2	Music Theatre International	License for Amateur Production of The Drowsy Chaperone	\$3,030.00	BOE	MTHS	03/02/2017	03/04/2017	License valid for performances from 03/02/2017 – 03/04/2017

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6 Contract Amendment: Custodial Operations – GCA Services Group, Inc.**

WHEREAS, the Montville Township Board of Education (“District”) and GCA Services Group, Inc. (“Contractor”) are parties to a services agreement, dated July 1, 2016 pursuant to which the Contractor provides custodial and management services to the District; and the Parties as of September 1, 2016 desire to amend the aforesaid Agreement;

THEREFORE BE IT RESOLVED, that in consideration of the promises contained herein and for other good and valuable consideration, the Parties hereto agree as follows:

- 1.) As of September 1, 2016, GCA will provide 1.0 additional Day Lead Custodial FTE. This position will be compensated at a rate at or above \$15.85 per hour and will be increased each contract year by, at a minimum, the percentage change in contract price.
- 2.) Paragraph 6 in the contract is now changed to the following:

Compensation. In consideration of the Contractor’s performance of its obligations under this Agreement, District shall pay the Contractor a Contract Price for each Fiscal Year.

  - a. The Contract Price for the period of July 1, 2016 through June 30, 2017 will be Two Million, Seventeen Thousand, Nine Hundred Seventy Two Dollars and Nineteen Cents (\$2,017,972.19).
  - b. The Contract Price for the period of July 1, 2017 through June 30, 2018 will be Two Million, Eighty Nine Thousand, Three Hundred Forty Nine Dollars and Eighty Four Cents (\$2,089,349.84).
  - c. The Contract Price for the period of July 1, 2018 through June 30, 2019 will be Two Million, One Hundred Fifty Two Thousand, Thirty Dollars and Thirty Cents (\$2,152,030.33).
  - d. The Contract Price for the period of July 1, 2019 through June 30, 2020 will be Two Million, Ten Thousand, One Hundred Thirty Five Dollars and Fifteen Cents (\$2,210,135.15).
  - e. The Contract Price for the period of July 1, 2020 through June 30, 2021 will be Two Million, Two Hundred Sixty Nine Thousand, Eight Hundred Eight Dollars and Zero Cents (\$2,269,808.00).

All other terms and conditions in the Agreement shall remain unchanged and in full force and effect.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to retroactively execute the Agreement on behalf of the Board.

**K.7 Private School Lunch Program Waiver – New Road Schools of NJ: 2016-2017**

WHEREAS, New Road Schools of New Jersey, Inc. is a non-profit approved private school for students with disabilities; and

WHEREAS, the Montville Township Board of Education (the “District”) has contracted to send to New Road Schools of New Jersey, Inc. certain students with disabilities who reside in the District; and

WHEREAS, New Road Schools of New Jersey, Inc. does not charge any of its students for meals;

NOW, THEREFORE BE IT RESOLVED, that the Montville Township Board of Education does not require New Road Schools of New Jersey, Inc. to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child

Nutrition Program as administered by New Jersey Department of Agriculture during the 2016-2017 school year; and

FURTHER RESOLVED, that the Montville Township Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to New Road Schools of New Jersey, Inc.

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Wyks, Carolyn	Amend Maternity Leave	Elementary School Teacher	Woodmont	09/19/2016	42	11/23/2016	11/23/2016	N/A	02/23/2017	Supersedes action on 06/07/2016; L.1.1
2	Matthaei, Catherine	Medical Leave	English Teacher	Lazar	09/14/2016	26	N/A	N/A	N/A	10/25/2016	Post Approve
3	DiMarco, Giuseppe	Medical Leave	IT Support Specialist	District	08/18/2016	13	10/11/2016	N/A	N/A	10/24/2016	Post Approve Includes the use of 20 Vacation, 4 Personal, and 2 Floaters
4	Manisera, Christine	Maternity Leave	Phys Ed Teacher	Lazar	01/03/2017	20	02/01/2017	02/01/2017	N/A	05/03/2017	Dates subject to change based on delivery

**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Colacicco, Chrysten	Amend Resignation	Paraprofessional	Valley View	09/16/2016	Supersedes action on 09/06/2016; L.2.2
2	Korn, Jodi	Resignation	Lunch Aide	Hilldale	09/01/2016	Post Approve
3	Kemner, Eileen	Resignation	Classroom Aide	Valley View	06/30/2016	Post Approve

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Ventricelli, Kathryn	Amend	CST _ Summer On Call Hours	MA30/7	\$45.81	Special Seservices	07/01/2016	08/31/2016	Supersedes action on 9/6/16; L.3.2 Not to exceed 10 hours as needed
2	Trogani, Mariella	Amend	Long Term Substitute Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	09/01/2016	09/16/2016	Supersedes action on 09/06/2016;L.3.21
3	Trogani, Mariella	Rescind	Paraprofessional	N/A	\$21.50 hourly	Cedar Hill	09/12/2016	06/30/2017	Hired as teacher
4	Trogani, Mariella	Approve	Basic Skills Teacher	BA/3	\$52,064.00 prorated@ \$49,200.48	William Mason	09/19/2016	06/30/2017	Post Approve Replaces RR
5	Monks, Samantha	Amend	Long Term Substitute Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	09/01/2016	09/16/2016	Supersedes action on 09/06/2016;L.3.23 Replaces EH
6	Monks, Samantha	Approve	Long Term Substitute Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	09/19/2016	09/30/2016	Post Approve Replaces KD
7	Monks, Samantha	Amend	Paraprofessional	N/A	\$21.50 hourly	Cedar Hill	10/05/2016	06/30/2017	Supersedes action on 09/06/2016;L.3.20
8	Wright, Elyssa	Approve	Long Term Substitute Guidance Counselor	N/A	\$260.32 per diem	William Mason	10/17/2016	01/18/2017	Replaces LG
9	Dupree, Amanda	Amend	Replacement Teacher Elementary School Teacher	N/A	\$52,064.00 prorated @ \$27,333.60	Woodmont	09/19/2016	02/22/2017	Supersedes action on 09/06/2016;L.3.8
10	Ferrante, Rachel	Amend	Long Term Substitute English Teacher	N/A	\$260.32 per diem	Lazar	09/14/2016	10/24/2016	Supersedes action on 09/06/2016;L.3.24 Replaces CM
11	Wnuk, Holly	Approve	Paraprofessional	N/A	\$19.24 hourly	Valley View	09/19/2016	06/30/2017	Post approve Not to exceed 32.5 hours weekly Replaces BH
12	Colacicco, Chrysten	Amend	Paraprofessional	N/A	\$19.24 hourly	Valley View	09/01/2016	09/16/2016	Paid hourly
13	DiTucci, Melissa	Approve	Paraprofessional	N/A	\$19.24 hourly	Valley View	09/06/2016	06/30/2017	Post approve Not to exceed 32.5 hours weekly Replaces SS
14	Rustemi, Fatima	Approve	Paraprofessional	N/A	\$19.24 hourly	Valley View	09/26/2016	06/30/2017	Not to exceed 32.5 hours weekly Replaces CC
15	Sanabria, Genesis	Approve	Paraprofessional	N/A	\$19.24 hourly	Valley View	09/19/2016	06/30/2017	Not to exceed 32.5 hours weekly Replaces JT
16	Sipple, Teresa	Approve	Substitute Paraprofessional	N/A	\$125.06 per diem	Lazar	10/05/2016	10/31/2016	Transition to replace MM
17	Ahmedi, Tolga	Approve	Lunch/Recess Aide	N/A	\$16.97 hourly	Hilldale	09/26/2016	06/30/2017	Not to exceed 10 hours weekly Replaced JK
18	Beiermeister, Kimberly	Amend	Lunch/Recess Aide	N/A	\$16.97 hourly	William Mason	09/01/2016	11/18/2017	Not to exceed 5 hours weekly Supersedes action on 05/03/2016;L.6.4

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
19	Beiermeister, Kimberly	Amend	Lunch/Recess Aide	N/A	\$16.97 hourly	William Mason	11/21/2016	06/30/2017	Not to exceed 10 hours weekly Supersedes action on 05/03/2016;L.6.4
20	Lee, Cristin	Approve	Kindergarten Aide	N/A	\$19.24 hourly	Valley View	09/20/2016	06/30/2017	Post Approve Not to exceed 19 hours weekly Replaced MV
21	Lee, Cristin	Approve	Lunch/Recess Aide	N/A	\$16.97 hourly	Valley View	09/20/2016	06/30/2017	Post Approve Not to exceed 10 hours weekly Replaced MV
22	McCutcheon, Marjorie	Approve	Extra Curricular Aide	N/A	\$19.24 hourly	Lazar	09/12/2016	06/30/2017	Post Approve Not to exceed 5.5 hours weekly
23	Masnagheti, Shannon	Approve	Extra Curricular Aide	N/A	\$19.24 hourly	Lazar	09/12/2016	06/30/2017	Post Approve Not to exceed 5.5 hours weekly
24	Rueter, Melanie	Approve	Extra Curricular Aide	N/A	\$21.50 hourly	Lazar	09/12/2016	06/30/2017	Post Approve Not to exceed 5.5 hours weekly
25	Picaro, Louis	Approve	Extra Curricular Aide	N/A	\$19.24 hourly	Lazar	09/12/2016	06/30/2017	Post Approve Not to exceed 5.5 hours weekly
26	Dolan, Matthew	Approve	Extra Curricular Activites	N/A	\$19.24 hourly	Lazar	09/12/2016	06/30/2017	Post Approve Not to exceed 5.5 hours weekly
27	Stevens, Shaina	Approve	Substitute Morning Bus Supervision	N/A	\$7.14 per diem	Woodmont	09/13/2016	06/30/2017	Post Approve
28	Carlucci, Victoria	Approve	Substitute Morning Bus Supervision	N/A	\$7.14 per diem	Woodmont	09/13/2016	06/30/2017	Post Approve
29	Fallon, Kevin	Approve	Lunch Proctor	N/A	\$22.00 hourly	MTHS	09/01/2016	06/30/2017	Post Approve As Needed
30	Morrow, Olivia	Approve	MEDLC Aide	N/A	\$10.50 hourly	Hilldale	09/06/2016	06/30/2017	Post Approve
31	Geffner, Olivia	Approve	MEDLC Substitute Aide	N/A	\$10.50 hourly	District	09/06/2016	06/30/2017	Post Approve
32	Brelvi, Shawn	Approve	MEDLC Aide	N/A	\$13.50 hourly	District	09/21/2016	06/30/2017	
33	Moat, Catherine	Approve	MEDLC Aide	N/A	\$10.50 hourly	Hilldale	09/06/2016	06/30/2017	Post Approve
34	Utkewicz, Joanne	Approve	MEDLC Aide	N/A	\$13.50 hourly	Woodmont	09/19/2016	06/30/2017	Post Approve
35	DiCola, Bonnie	Approve	CPR Training – MEDLC	N/A	\$150.00 per class	District	10/19/2016	6/30/2017	Not to exceed 6 classes
36	Vicente, Dorian	Approve	CPR Training – MEDLC	N/A	\$150.00 per class	District	10/19/2016	6/30/2017	Not to exceed 6 classes
37	Zoppo, Joanne	Amend	1/6/ Salary Adjustment Art	BA/18	\$13,551.66	MTHS	09/01/2016	06/30/2017	Supersedes action on 08/23/2016;L.3.80
38	Piccolo, Angelica	Approve	CPR Training Instructors	N/A	\$125.00 per class	District	07/28/2016	08/25/2016	Post Approve
39	Piccolo, Angelica	Approve	CPR Training Instructors	N/A	\$125.00 per class	District	09/21/2016	06/30/2017	Not to exceed 6 classes
40	Stanton, Danielle	Approve	CPR Training Instructors	N/A	\$125.00 per class	District	09/21/2016	06/30/2017	Not to exceed 6 classes

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
41	Brown, Kevin	Approve	CPR Training Instructors	N/A	\$125.00 per class	District	09/21/2016	06/30/2017	Not to exceed 6 classes
42	Inglis, Jodi	Approve	CPR Training Instructors	N/A	\$125.00 per class	District	09/21/2016	06/30/2017	Not to exceed 6 classes
43	Megna, Breanne	Approve	1/8 Salary Adjustment Special Education	BA/4	\$6,570.25	Lazar	09/01/2016	06/30/2017	Post Approve

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	LaMonica, Connie	Approve	Auditorium Manager (booking)	N/A	\$1,066.00	MTHS	09/01/2016	12/31/2016	Post Approve
2	Sheehan, Erik	Approve	Auditorium Manager (set-up)	N/A	\$3,198.00	MTHS	09/01/2016	06/30/2017	Post Approve
3	Musciotto, Paula	Approve	PSAT Test Site Coordinator	N/A	\$850.00	MTHS	10/15/2016	10/15/2016	Funded by student testing fees
4	Luizza, Diane	Approve	PSAT Test Site Assistant	N/A	\$500.00	MTHS	10/15/2016	10/15/2016	Funded by student testing fees
5	LaMonica, Connie	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	Funded by student testing fees
6	Przetak, Rosa	Approve	PSAT Extra Time Proctor	N/A	\$250.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
7	Kilanowski, Jennifer	Approve	PSAT Extra Time Proctor	N/A	\$250.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
8	Glennon, Rebecca	Approve	PSAT Extra Time Proctor	N/A	\$250.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
9	Kilanowski, Kurt	Approve	PSAT Extra Time Proctor	N/A	\$250.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
10	Gerber, Anita	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
11	Gizas, Helen	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
12	DuBois, Jennifer	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
13	Hinz, Jaclynn	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
14	Magliaro, Nicole	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
15	Zwoboda, Wendy	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
16	Sia, Anthony	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
17	Chandra, Mukta	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
18	Riotto, Scott	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
19	Faria, Guida	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
20	Sullivan, Kaitlin	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
21	Polgar, David	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
22	Kertesz, Kinga	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
23	Racioppi, Eileen	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
24	Kurland, Cheryl	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
25	Trzepinska, Christopher	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
26	Rivera, Laura	Approve	PSAT Proctor	N/A	\$200.00	MTHS	10/15/2016	10/15/2016	As needed Funded by student testing fees
27	Coppola, Alyson	Rescind	English Rules Support Program	N/A	\$2,210.00	Lazar	09/01/2016	06/30/2017	
28	DeSantis, Michele	Approve	English Rules Support Program	N/A	\$2,210.00	Lazar	09/01/2016	06/30/2017	Post Approve

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Holmes, Maureen	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	Post Approve \$90.00 after 10 cumulative days of work
2	Nellessen, Kimberly	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/06/2016	06/30/2017	Post Approve \$90.00 after 10 cumulative days of work
3	Abel, Ellen	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/21//2016	06/30/2017	\$90.00 after 10 cumulative days of work
4	Scognamiglio, Joseph	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/21//2016	06/30/2017	\$90.00 after 10 cumulative days of work
5	Dupree, Amanda	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/06/2016	09/16/2016	Post Approve \$90.00 after 10 cumulative days of work
6	Wright, Elyssa	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	10/10/2016	10/14/2016	Not to exceed 2 days
7	Ferrante, Rachel	Amend	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2016	09/13/2016	Supersedes action on 09/06/2016;L.5.5
8	Eras, Lauren	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/07/2016	06/30/2017	Post Approve \$90.00 after 10 cumulative days of work

**L.6 2016-2017 Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2016-2017 school year for the following staff members:

Code	Name	Action	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Shingledecker, Janice	Approve	BA30/12	\$66,342.00	Woodmont	09/01/2016	06/30/2017	Post Approve From BA to BA/30
2	Bombard, Tammy	Approve	MA30/18	\$100,185.00	MTHS	09/01/2016	06/30/2017	Post Approve From MA to MA30
3	Sullivan, Kaitlin	Approve	MA/7	\$60,772.00	MTHS	09/01/2016	06/30/2017	Post Approve From BA to MA
4	Wallenburg, Gena	Approve	MA30/9	\$65,462.00	William Mason	09/01/2016	06/30/2017	Post Approve From MA to MA30
5	Magliaro, Nicole	Approve	MA/5	\$59,772.00	MTHS	09/01/2016	06/30/2017	Post Approve From BA to MA

**L.7 Athletic Event Staff**

RESOLVED, that the Montville Township Board of Education approve the payment for services during home athletic events during the 2016 – 2017 school year to the following district employees:

- Demetropoulos, Athena
- Sibilia, Jonathan
- DelGuercio, Dean

FALL SEASON:

Video Photographer: \$125.00, Site Manager: \$75.00, Football Site Manager: \$100.00, Announcer: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00, Clock: \$60.00

WINTER SEASON

Basketball Site Manager (2 games):\$75.00, Basketball Site Manager (3 Games): \$100.00, Wrestling Site Manager (Duel/Tri):\$75.00, Wrestling Site Manager (Quad): \$125.00, Clock/Announcer: \$65.00, Clock Only: \$60.00, Ticket Taker: \$55.00, Crowd Control (One Game):\$60.00, Crowd Control (Wrestling Tri):\$75.00, Crowd Control (Wrestling Quad): \$100.00

SPRING SEASON

Site Manager (1-3 Hours):\$75.00, Site Manager (3 or more hours): \$100.00, Announcer: \$60.00, Clock: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00

**L.8 Approval of Curriculum Revisions**

RESOLVED, that the Montville Township Board of Education approve the following curriculum *revision* stipends for the 2016-2017 school year, in the amount of \$500.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Bussey, Lauren	Approve	English 8	\$500.00

**L.9 Acceptance of Resignation**

BE IT RESOLVED that the Montville Township Board of Education hereby approves the attached Employment Separation Agreement and Release with employee number 5764; and  
 BE IT FURTHER RESOLVED that the Montville Township Board of Education hereby accepts the irrevocable resignation from employee 5764 effective December 31, 2016; and  
 BE IT FURTHER RESOLVED that the Montville Township Board of Education authorizes the Board President and the Business Administrator/Board Secretary to execute the Employment Separation Agreement and Release on behalf of the Board; and to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and Release and carry out this action of the Board.

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Scheckman, Leslee	Approve	Monroe, NJ	\$517.26	NJPSA – Legal One: Student Assistance Coordinator School Law Certificate	10/31/2016	11/30/2016	Professional Development

2	Guarino, Wayne	Approve	Monmouth, NJ	\$129.18	NJSIAA/NJSCA 19 <sup>th</sup> Annual Bowling Coaches Clinic	09/28/2016	09/28/2016	Professional Growth
3	Talik, Wendy	Approve	Long Valley, NJ	\$230.00	Identifying Struggling Readers and Providing Research Based Interventions Across All Settings	10/14/2016	10/14/2016	Title IIA
4	Holman, Jessica	Approve	Philadelphia, PA	\$385.00	Asha National Convention	11/17/2016	11/18/2016	Title IIA
5	Fau, Bonnie	Approve	New Brunswick, NJ	\$224.66	49 <sup>th</sup> Annual Conference on Reading & Writing,	10/28/2016	10/28/2016	Title IIA & Professional Development
6	D'Apolito, Maria	Approve	Monroe, NJ	\$157.92	Helping Students Thrive In a 90+% Target Language Environment	10/27/2016	10/27/2016	Title IIA & Professional Development
7	Chang, Ruomin	Approve	Monroe, NJ	\$207.92	Helping Students Thrive In a 90+% Target Language Environment	10/27/2016	10/27/2016	Title IIA & Professional Development
8	Lynn, Derek	Approve	Monroe, NJ	\$207.92	Helping Students Thrive In a 90+% Target Language Environment	10/27/2016	10/27/2016	Title IIA & Professional Development
9	Totino, Antonio	Approve	Monroe, NJ	\$207.92	Helping Students Thrive In a 90+% Target Language Environment	10/27/2016	10/27/2016	Title IIA & Professional Development
10	McCloskey, Naomi	Approve	Newton, NJ	\$20.46 (mileage only)	HESSA Annual Training Institute for School Counselors	10/07/2016	10/07/2016	Professional Development
11	Glennon, Rebecca	Approve	Lawrenceville, NJ	\$50.00	NCAC 2016 Fall Kick Off	10/25/2016	10/25/2016	Professional Development
12	Tsakamoto, Marie	Approve	Somerville, NJ	\$399.00	Guided Math	12/05/2016	12/06/2016	Title IIA
13	Metz, Suzanne	Approve	Long Branch, NJ	\$270.15	NJASL 2016 Annual Fall Conference	11/17/2016	11/19/2016	Title IIA & Professional Development
14	Chen, Jesse	Approve	Teaneck, NJ	\$100.00	Assessment of Children: WISC-V and WPPSI-IV	11/02/2016	11/02/2016	Professional Growth
15	Cluen, Kim	Approve	New Providence, NJ	\$150.00	School Law Boot Camp	10/11/2016	10/11/2016	Professional Growth
16	Scroggins, Anne	Approve	New Providence, NJ	\$150.00	School Law Boot Camp	10/11/2016	10/11/2016	Professional Growth
17	Frye, Sheila	Approve	Monroe Township, NJ	\$34.16 (mileage only)	Literacy Coaches Collaborative Consortium	10/19/2016	10/19/2016	Professional Development
18	Frye, Sheila	Approve	Monroe Township, NJ	\$34.16 (mileage only)	Literacy Coaches Collaborative Consortium	11/22/2016	11/22/2016	Professional Development
19	Praml, Heather	Approve	Morristown, NJ	\$80.91 (mileage only)	YEA Monthly School Support Network Meetings	09/21/2016	05/17/2017	Professional Development
20	Shorter, Dr. Casey	Approve	Monroe Township, NJ	\$447.00	NJASA Professional Development One-Day Seminars	11/01/2016	01/13/2017	Professional Development
21	Moss, Kim	Approve	Philadelphia, PA	\$995.90	WIDA 2016 National Conference	10/13/2016	10/14/2016	Title IIA, Title III & District
22	Geffner, Susan	Approve	Philadelphia, PA	\$995.90	WIDA 2016 National Conference	10/13/2016	10/14/2016	Title IIA, Title III & District
23	Mitsaelides, Andrea	Approve	Philadelphia, PA	\$995.15	WIDA 2016 National Conference	10/13/2016	10/14/2016	Title IIA, Title III & District
24	Cortellino, Karen	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
25	Grau, Charles	Approve	Atlantic City, NJ	\$528.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
26	Kayne, Matthew	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
27	O'Brien, Michael	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE

28	Rovtar, Rene	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
29	Tevis, James	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
30	Woodring, Andrea	Approve	Atlantic City, NJ	\$369.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
31	Thomsen, Austin	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
32	Toth, Steve	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
33	Marinello, Susan	Approve	Atlantic City, NJ	\$588.84	NJSBA Convention – Workshop 2016	10/25/2016	10/27/2016	BOE
34	Frye, Sheila	Approve	Somerset, NJ	\$213.68	2016 Gifted Education Conference	11/18/2016	11/18/2016	Title IIA & Professional Development
35	Schraufnagl, Kendra	Approve	Newark, NJ	\$249.00	Conference for School-Based Speech-Language Pathologists	12/02/2016	12/02/2016	Professional Growth
36	Garcia-Cunha, Kim	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
37	Lomauro, Catherine	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
38	Candelario, Carol	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
39	McCorkle, Kelly	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
40	Rappaport, Susan	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
41	Praml, Heather	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
42	Spector, Keith	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
43	Stech, Douglas	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
44	Bucci, Britany	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
45	Scheckman, Leslee	Approve	Randolph, NJ	\$75.00	School Safety Team Training Conference	10/17/2016	10/17/2016	Professional Development
46	Natale, Matthew	Approve	Somerset, NJ	\$213.68	2016 Gifted Education Conference	11/18/2016	11/18/2016	Title IIA & Professional Development

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Silvergate Prep	Approve	Home Instruction	\$1,925.00	50139	09/07/2016	10/21/2016	Post Approve Student in Partial Hospitalization Program
2	Dr. Jacobs	Approve	Neurological Evaluation	\$600.00	103746	09/13/2016	09/13/2016	Post Approve
3	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	45043	09/21/2016	10/31/2016	
4	New Jersey Commission For the Blind & Visually Impaired	Approve	Educational Services	\$8,300.00	30134 101193 103255	09/01/2016	06/30/2017	Post Approve 2 @ \$1,900.00 1 @ \$4,500.00 Funds from the State Aide Account

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS FBLA (Sheehan)	Pines Manor	School Budget	School Budget	N/A
2	MTHS Key Club (Nord)	Six Flags Great Adventure	Pupil	Pupil	N/A
3	MTHS Marching Band (DiDiego)	Pequanock High School	School Budget	N/A	N/A
4	MTHS Marching Band (DiDiego)	Vernon Township High School	School Budget	N/A	N/A
5	MTHS – Research in Molecular Biology (Einstein) – 4 separate field trips	Waksman Institute	School Budget	N/A	N/A
6	MTHS – Research in Molecular Biology (Einstein)	Busch Campus Center	School Budget	N/A	N/A
7	Valley View – Pre School (Handschuch/Kovach)	Brook Hollow Farm	Pupil	Pupil	N/A
8	Lazar – 8 <sup>th</sup> Grade (Piselli/Winters)	Bring American History to Life (Philadelphia, PA)	Pupil	Pupil	N/A
9	MTHS Science Olympiad (Faria)	NJ Science Olympiad Regional Competition	School Budget	School Budget	N/A
10	MTHS Science Olympiad (Faria)	NJ Science Olympiad State Tournament	School Budget	N/A	N/A
11	MTHS Forensics (Gormley/Ianelli) – 3 separate field trips	Bronx Science High School	School Budget	School Budget	N/A

**M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Orris, Andrea	Approve	Volunteer	District	09/21/2016	06/30/2017	Sue Marinello	
2	Castro, Johana	Approve	Practicum	Valley View	10/25/2016	12/20/2016	Ms. Amy Kovach	Felician University, Field Placement Services
3	Barbone, Alexa	Approve	Internship	Lazar	09/21/2016	12/10/2016	Ms. Susan Rappaport	University of Scranton, Office of Field Placement

**M.5 Out-of District Placement**

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Windsor Learning Center	Approve	\$53,375.00			225500010	09/14/2016	06/30/2017	Post Approve

**M.6 Disposal of Textbooks**

WHEREAS, district officials have determined that the textbooks listed below are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education

approve the disposal of the following textbooks (in accordance with policy #7300, Disposition of Property):

Subject	Publisher	Date	ISBN	# of Books
Middle School ELA (Elements of Writing)	Holt McDougal	1998	0-03-050863-0	114
Middle School ELA (Literature)	Prentice Hall	2000	0-13-435295-5	48
Middle School ELA (Language of Literature)	McDougal-Littell	1997	0-395-73703-6	48
Middle School ELA (Write Source)	Houghton Mifflin	2005	978-0-669-50703-4	209
Middle School ELA (Write Source)	Houghton Mifflin	2005	978-0-669-50708-8	187
Middle School ELA (Write Source)	Houghton Mifflin	2005	978-0-669-50702-7	205

**N. POLICY**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

**N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)**

**N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)**

**N.3 Approval of Job Descriptions**

Resolved that the Montville Township Board of Education approve the following updated job descriptions (**Documents N.3**):

- Assistant to the Business Administrator
- Executive Secretary to School Business Administrator
- Payroll Clerk
- Senior Accounts Payable Clerk
- Purchasing Clerk
- Transportation Coordinator
- Business Office Clerical Aide
- Courier
- Lunch/Recess Aide
- MEDLC Teacher Aide

**O. CLOSED SESSION**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on October 18, 2016 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on October 18, 2016 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions I – O and the Revised Resolution:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				Abstain on M.1.25.
Michael Palma	X				
Karen Cortellino	X				Abstain on Check #83321 and M.1.24.
Michael Johnson	X				
David Modrak	X				
John Morella				X	
Michael O’Brien	X				Abstain on M.1.27.
Carmela Novi	X				
Matthew Kayne	X				Abstain on M.1.26.

**Resolutions were approved on an 8 - 0 roll call vote except as noted.**

**P. OLD BUSINESS**

None.

**Q. GENERAL BOARD COMMENTS / NEW BUSINESS**

- President Kayne noted how wonderful it is to see the number of parent volunteers within the community.
- Member O’Brien noted that Montville is an amazing township with great community involvement despite the lower enrollment trend.
- The superintendent noted that the Demographic Study and the PowerPoint that was presented this evening are available to view on the main page of our district’s website.
- Member Grau noted that the band competition is October 1<sup>st</sup> at the high school at 4:00 p.m. He then noted his attendance at the VFW commemorating the events of September 11<sup>th</sup>.
- Member O’Brien noted that brick’s are for sale again near the area outside of the high school by the mustang statue.
- President Kayne noted his attendance at Lazar’s well organized Back to School Night. He then thanked Member O’Brien and Member Grau for volunteering as our board liasions on the Township’s 150<sup>th</sup> Celebration Committee.

**R. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

**S. ADJOURNMENT**

There being no further matters to discuss, on a motion by Member Grau, second by Vice President Novi, the meeting was adjourned at 9:22 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary