

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, September 19, 2017

No members of the public were present. President Kayne called the meeting to order at 7:06 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Dr. D. Modrak, Mr. J. Morella, Ms. C. Novi and Mr. M. O'Brien.

Absent: Mr. M. Palma.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Board Attorney, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. O'Brien and seconded by Mr. Morella to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on September 19, 2017 at 7:06 p.m. to discuss:

1. JCP&L Lazar Power Lines Improvement Project; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters,

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 7:45 p.m.; Diane Maggiore was present, as were the High School Representatives, Daniel Lee and Jack Motherway.

President Kayne welcomed the public and led the flag salute. Ten members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

High School Student Representatives Report

Section E

President Kayne welcomed the High School Representatives. Mr. Motherway discussed the Fall sport teams, highlighting the current records for Football, Field Hockey and Soccer. Mr. Lee commended those students participating in the High School Club Fair at Back to School Night and the most recent Forensic Team event. Mr. Motherway continued, discussing the activities included in Spirit Week, the Pep Rally and Bon Fire. Finally, Mr. Lee discussed the dates of future events, such as Picture Day, National Merit Scholarship, P.S.A.T. Preparation and the next Football Game.

Superintendent's Report

Section F

Remarks:

Dr. Rovtar discussed the opening of school and the Back to School Nights at each school. President Kayne asked if the Back to School Nights had concluded. Dr. Rovtar responded, indicating that all Back to School Night have concluded.

Dr. Rovtar also alerted the Board to changes to the BoardDocs program, effective September 23, 2017.

Presentations:

Dr. Rovtar deferred the presentation on the Montville Township School District Report on School Achievement for 2016-2017 until October.

Good News & Progress in Our Schools:

- The Faculty and Staff of the Montville Township Public Schools held a Denim Day on Friday, September 8th and raised \$2,255.00 for Hurricane Relief.
- Lazar - Suzette Given won \$500 and 500 bonus points to spend on her classroom library from Scholastic Book Clubs! Her application was chosen from more than 82,000 entries as part of the Jame's Patterson Partnership Giveaway. The prize is awarded to help build a classroom library so that every student can find books they will love to read.
- Valley View - On Friday, September 8th, Miss Profeta and Miss Salerno's class at Valley View came together to talk about how each student is a wonder. Miss Profeta read *We're All Wonders* to the group. Miss Salerno and I discussed with the group how everyone is unique and what makes each of us a wonder. Both classes had many questions and were very interested in the topic. They loved it!
- Valley View - Our kindergarten children are off and running to a great start at Valley View! They even had to chase Pete the Cat around the school trying to find him! The children are learning their way around the school, adjusting to our full day, and excited to learn! We are starting to log on to Chromebooks and visit educational websites to practice logging on. At the end of the month, the children will be learning about how apples grow, graphing them, and doing an apple investigation.
- Valley View - Is partnering with the NY Jets to tackle and end school bullying. A new addition to our Character Education Program for the 2017-2108 school year is to recognize students for being "Upstanders." An upstander is someone who chooses to make a difference by supporting and standing up for someone who feels the discomfort of being bullied. Students who display acts of empathy and kindness can be nominated to win free Jets game-day tickets, t-shirts, and bumper stickers for proud parents throughout the season.
- Valley View - Mr. Spector is organizing another "Day Out" for Valley View families to attend a Red Bulls soccer game. It's a great way for families to enjoy a little sports excitement together.
- Valley View - Our fifth grade Leadership Team is planning a few fun events that seek to promote friendship and tolerance.
- Valley View - Mr. Saunders and Mr. Spector are in the planning stages of creating a new character education video for the Valley View community.
- Valley View - September means safety! Valley View will be conducting its annual fall bus and van safety drills with a focus on proper bus etiquette.
- Cedar Hill - Team Spirit day was a huge success. We wore blue for bluing out bullying. We practiced our new hallway guidelines and lunch room behavior. No more time out at recess, instead, reflection sheets so our children can think about the 4 Pillars of Respect and write about them. Classroom activities included making puzzle pieces that displayed how we are alike and how we are different. Cedar Hill Moms put the pieces together and showed that we all connect as one Cedar Hill Family. We painted "Kindness for Christopher" rocks which we took home to show families and then placed in a special spot. Our assembly included patriotic songs, skits performed by teachers showing unacceptable behavior and then excellent behavior and the unveiling of our Cedar Hill Diversity Super Hero. We all felt like we belonged to each other at the end of the day
- Cedar Hill - ABA, PK 3 & 4 had an Open House prior to school starting. The kindergarten had an Ice Cream Social and a New Student tour.
- Hilldale - All students and staff at Hilldale came together on the morning of September 11, 2017 for a remembrance ceremony, which was broadcasted live on Facebook. Several Fifth Grade students spoke and read quotes about the importance of being kind and treating others with compassion.
- Woodmont - Congratulations to students Max Musikant and Ava Ferruli our first two winners in the "Jets Tackle Bullying" initiative. Both received home game tickets as our "Jets Upstanders of the Week" and a custom Jets shirt only available through this program
- Woodmont - Follow Woodmont happenings on Instagram Paws Pride and Twitter account at @Paws_Pride.
- Woodmont - Kudos to school counselor, Doug Stech, for facilitating a buddy program for new first through fifth grade students. Entering students are paired with a classmate in their homeroom. These "buddies" help ease the transitional anxiety associated with starting at a new school and facilitate the formation of lasting friendships.

- Woodmont - Participated in the “Blue Out for Bullying” event on September 8, 2017. Students and staff wore blue in solidarity of the message to put an end to bullying in our schools.
- William Mason - Started off the school year by wearing blue on Friday, September 8th to share the message of kindness, unity, and to "blue out bullying." Students also received anti-bullying pencils and had discussions of respect in the classroom.
- William Mason - Celebrated a successful and well attended Back to School Night. Teachers presented information about curriculum, activities, celebrations and much more. Parents and staff are excited to begin the new year.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

There were no incidents to report.

Business Administrator’s Report

Ms. Slunt discussed the referendum flyer and newsletter. Ms. Slunt introduced the referendum video that was shown to the Board and public. Dr. Rovtar indicated that the deadline for absentee ballots had passed. President Kayne commended the staff involved in the video and public communications, indicating that all were done very professionally.. No public comments were made.

Committee Reports

Section G

G.1	Finance & Facilities	Charles Grau	The Committee discussed the Committee Meeting held on September 13, 2017; minutes will be sent to all members.
G.2	Curriculum & Instruction	Michael Palma	The Committee had no report.
G.3	Policy & Personnel	John Morella	The Committee had no report.
G.4	Communications	Karen Cortellino	The Committee had no report.
G.5	Safety & Security	John Morella	The Committee had no report.
G.6	Ad-Hoc		The Committee had no report.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the NJSBA meeting including the development of their strategic plan. The NJSBA will have the Department of Education present on changes related to the QSAC and ESSA. Dr. Cortellino discussed changes to the guidelines for H.I.B. appeal, the 13% increase in the premiums for the SHBP and possible resolutions that are being considered by NJSBA. The NJSBA discussed possible funding reforms for schools. Dr. Cortellino discussed the sub-committee of the NJSBA which will investigate Charter Schools expansion. Mr. O’Brien inquired regarding Charter Schools in New Jersey. Dr. Cortellino and Dr. Rovtar responded.
	Delegate Liaisons: M.C.S.B.A.	Michael O’Brien	Dr. Cortellino discussed the next meeting will be held on October 19th and topic to be presented is on Charter Schools. Dr. Cortellino, Mr. O’Brien and Mr. Grau will be attending.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison had no report.
	Delegate Liaisons: Mustangs	Michael O’Brien	The Liaison thanked the Board on behalf of the Mustangs for their work on the referendum and the Weight Room Improvements. Mr. O’Brien discussed the Hall of Fame Dinner to be held on November 17, 2017 at Lake Valhalla. The Liaison discussed possible changes to the location of the Hall of Fame in the High School. Mr. O’Brien highlighted the positiveness among the faculty at the High School, commending the Administration.

G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison discussed the next Home & School meeting will held on September 20, 2017. Dr. Cortellino commended the presentation for the referendum at Back to School Night.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Michael Johnson	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Carmela Novi	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations		The Committee had no report.
G.10	Additional Reports		President Kayne indicated that Board representation was present at all of the Back to School Nights.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Ms. Novi and seconded by Mr. Morella to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Ms. C. Novi	Voted Yes,	on resolutions I through O below.
Mr. J. Morella	Voted Yes,	on resolutions I through O below.
Dr. K. Cortellino	Voted Yes,	abstained on checks # 86396 & 86397.
Mr. C. Grau	Voted Yes,	on resolutions I through O below.
Mr. M. Johnson	Voted Yes,	on resolutions I through O below.
Dr. D. Modrak	Voted Yes,	on resolutions I through O below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through O below.
Dr. M. Kayne	Voted Yes,	on resolutions I through O below.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

September 5, 2017	Executive Session, Regular Meeting
September 5, 2017	Public Session, Regular Meeting

No Member of the Board had any additional comments.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda

J.2: Harassment, Intimidation and Bullying Report

No actions are to be considered on this agenda

J.3: QSAC Statement of Assurance Submission

RESOLVED that the Montville Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, attests to the accuracy and approves the submission of the New Jersey Single Accountability

Continuum (NJQSAC) Statement of Assurance for the 2017-2018 School Year, as summarized below, to the New Jersey Department of Education.

<u>Statement of Assurance Area</u>	<u>Points Achieved</u>
Instruction and Program	100%
Fiscal Management	80%
Governance	100%
Personnel	100%
Operations	100%

No Member of the Board had any additional comments.

Facilities and Finance

Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of August 23, 2017 – September 19, 2017 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 2,811,498.71
	Special Revenue Fund (Fund 20)	In the amount of	23,001.73
	Capital Projects Fund (Fund 30)	In the amount of	0.00
	Debt Service Fund (Fund 40)	In the amount of	0.00
	Food Service Fund (Fund 60)	In the amount of	46,014.39
	MEDLC Fund (Fund 61)	In the amount of	748.58
	Subtotal		\$ 2,881,263.41
	Payroll – August (Various Funds)	In the amount of	1,066,491.77
	TOTAL		\$ 3,947,755.18

K.2: Transfer of Funds for August 2017

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending August 31, 2017 as listed on attached Document K.2.

K.3: Financial Reports for August 2017

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of August 2017, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

_____ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	Schillinger Educational Consultants	Consulting Services	\$ 1,650.00	Valley View	10/09/17	10/09/17	In-Service Professional Development Day
2	Grund and Associates LLC	Educational Services	\$ 1,500.00	District – Counseling & PE/Health Staff	10/09/17	10/09/17	In-Service Professional Development Day

K.6: Annual Temporary Facility Approvals for the 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following applications to the Morris County Superintendent of Schools for the 2017-2018 School Year:

	School	Approval	Room	Use
1	Cedar Hill	Dual Use	18	Supersedes action on 08/22/2017; K.12.3 BSP- ESL
2	Cedar Hill	Dual Use	138	Approve - OT/PT/Speech
3	Valley View	Dual Use	11	Supersedes action on 08/22/2017; K.12.7 Speech- ESL
4	Valley View	Dual Use	38	Supersedes action on 08/22/2017; K.12.8 Resource Room
5	Valley View	Change in Ed. Use	6	Supersedes action on 08/22/2017; K.12.9 From Gr.4 Resource Room to Gr.2/3 Resource Room
6	Valley View	Toilet Waiver	2	Supersedes action on 08/22/2017; K.12.10 LLD Gr K-1 Classroom

No Member of the Board had any additional comments.

Personnel

Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Abruzzo, Elizabeth	Maternity Leave	Elementary Teacher William Mason	11/13/2017	21	12/14/2017	12/14/2017	N/A	03/16/2018	Dates subject to change based on delivery
2	Cardillo, Melinda	Maternity Leave	Elementary Teacher Cedar Hill	11/20/2017	23	01/02/2018	01/02/2018	N/A	03/26/2018	Dates subject to change based on delivery

L.2: Resignations, Retirements, Terminations

No actions are to be considered on this agenda.

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Winslow, Maria	Approve	12 Month Secretary	Special Services	Step 4	\$39,046.00 prorated @ \$29,745.67	09/27/2017 - 06/30/2018	Replaces DC
2	Canticas Tsantakis, Adamadia	Amend	Part Time ESL Teacher	Cedar Hill	MA/3	\$39,439.55	09/01/2017 - 06/30/2018	Supersedes action on 09/05/2017: L.3.4 FTE should be .67
3	Marinello, Susan	Amend	Summer Hours Communications Officer	District	N/A	\$44.32 hourly	07/01/2017 - 08/31/2017	Not to exceed 250 hrs Supersedes action 06/13/2017;L.3.23
4	DiCola, Bonnie	Approve	CPR Training Staff/MEDLC	District	N/A	\$150.00 per class	09/20/2017 - 06/30/2018	Not to exceed 6 hours
5	Vicente, Dorian	Approve	CPR Training Staff/MEDLC	District	N/A	\$150.00 per class	09/20/2017 - 06/30/2018	Not to exceed 6 hours
6	Kilanowski, Kurt	Rescind	1/6 Salary Adjustment PARCC Math	MTHS	MA30/15	\$7,170.25	09/01/2017 - 06/30/2018	
7	Lodato, Anthony	Rescind	1/6 Salary Adjustment PARCC English	MTHS	MA/5	\$4,988.58	09/01/2017 - 06/30/2018	
8	Maly, Jeffrey	Amend	1/6 Salary Adjustment Financial Literacy	MTHS	MA30/18	\$16,814.16 prorated @ \$8,407.10	09/01/2017 - 01/30/18	Supersedes action on 08/22/2017;L.4.94
9	Rivera, Laura	Rescind	1/6 Salary Adjustment AP Calculus	MTHS	MA/10	\$5,269.42	09/01/2017 - 06/30/2018	
10	Queen, James	Amend	1/6 Salary Adjustment Robotics	MTHS	MA/17	\$14,455.50 prorated @ \$7,227.80	09/01/2017 - 01/30/18	Supersedes action on 08/22/2017;L.4.96
11	Sheehan, Rebecca	Amend	1/6 Salary Adjustment Financial Literacy	MTHS	MA/5	\$9,977.16 prorated @ \$5,038.49	01/31/2018 - 06/30/2018	Supersedes action on 08/22/2017;L.4.97
12	Prentice, Jessica	Amend	Paraprofessional	Lazar	N/A	\$22.01 hourly	09/01/2017 - 09/08/2017	Supersedes action on 08/22/2017; L.3.31

13	Prentice, Jessica	Approve	Long Term Substitute Language Arts Teacher	Lazar	N/A	\$260.78 per diem	09/11/2017 - 09/15/2017	
14	Prentice, Jessica	Approve	Paraprofessional	Lazar	N/A	\$22.01 hourly	09/18/2017 - 06/30/2017	
15	Van Peenen, Marcella	Amend	Summer Hours	Cedar Hill	Step 2	\$23.24 hourly	07/19/2017 - 08/31/2017	Supersedes action on 06/13/2017; L.3.78
16	Karwar, Sarika	Amend	MEDLC Substitute Aide	Valley View	N/A	\$20.60 hourly	09/01/2017 - 06/30/2018	Supersedes action on 08/22/2017; L.6.52
17	Neer, Caitlin	Approve	MEDLC Teacher Aide	District	N/A	\$20.60 hourly	09/01/2017 - 06/30/2018	Post Approve
18	Soni, Samantha	Approve	MEDLC Teacher Aide	District	N/A	\$20.60 hourly	09/01/2017 - 06/30/2018	Post Approve
19	Orefice, Briana	Approve	MEDLC Teacher Aide	District	N/A	\$20.60 hourly	09/01/2017 - 06/30/2018	Post Approve
20	Crotau, Andrew	Approve	MEDLC Aide	District	N/A	\$10.50 hourly	09/01/2017 - 06/30/2018	Post Approve
21	Work, Lauren	Approve	MEDLC Teacher Aide	Hilldale	N/A	\$20.60 hourly	09/01/2017 - 06/30/2018	Post Approve

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Vogel, Wanda	Approve	a.m. Bus Duty William Mason	N/A	per diem \$7.28	09/06/2017- 06/30/2018	Post Approve
2	Lawler, Sarah	Approve	Lunch Proctor MTHS	N/A	\$22.00 hourly	09/06/2017- 06/30/2018	Post Approve
3	Debonta, Patrick	Approve	Lunch Proctor MTHS	N/A	\$22.00 hourly	09/06/2017- 06/30/2018	Post Approve
4	Marotta, Alyssa	Approve	PSAT Coordinator MTHS	N/A	\$850.00	12/14/2017	Funded by student testing fees
5	Luizza, Diane	Approve	PSAT Assistant	N/A	\$500.00	12/14/2017	Funded by student testing fees
6	Pietrucha, Erma	Approve	PSAT Assistant	N/A	\$200.00	12/14/2017	Funded by student testing fees
7	Zwoboda, Wendy	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
8	Magliaro, Nicole	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
9	Faria, Guida	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
10	McClosky, Naomi	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
11	Kurland, Cheryl	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
12	Dubois, Jennifer	Approve	PSAT Extra Time Proctor	N/A	\$250.00	12/14/2017	Funded by student testing fees
13	Bubay, Monica	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees

14	Gizas, Helen	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
15	Hinz, Jaclynn	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
16	Kalavrezos, Evangelia	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
17	Kilanowski, Jennifer	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
18	McGinniss, Amelia	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
19	Naturale, Robert	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
20	Preztak, Rosa	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
21	Rivera, Laura	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
22	Rogic, Casey	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
23	Sia, Anthony	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
24	Trzepinska, Christopher	Approve	PSAT Proctor	N/A	\$200.00	12/14/2017	Funded by student testing fees
25	Riotto, Scott	Approve	PSAT Proctor Back-Up	N/A	\$200.00	12/14/2017	Funded by student testing fees
26	Monaco, Tara	Approve	L3 Lounge	N/A	\$4,000.00	09/01/2017-06/30/2018	Post Approve Paid from IDEA

L.5: 2017-2018 Degree Changes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approved the column movement for the 2017-2018 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective/Term. Date	Discussion
1	Einstein, Heather	Approve	MTHS	MA30/16	\$89,673.00	09/06/2017-06/30/2018	Post Approve From MA to MA30
2	Garcia, Melissa	Approve	Cedar Hill	MA30/9	\$65,553.00	09/06/2017-06/30/2018	Post Approve From MA to MA30
3	Dent, Erika	Approve	Lazar	MA/4	\$59,378.00	09/06/2017-06/30/2018	Post Approve From BA to MA
4	Sheridan, Kaitlin	Approve	Lazar	MA30/6	\$63,718.00	09/06/2017-06/30/2018	Post Approve From MA to MA30
5	Natale, Matthew	Approve	Hilldale	MA30/14	\$81,758.00	09/06/2017-06/30/2018	Post Approve From MA to MA30

L.6: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Carriere, Lance	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/20/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative work days
2	Malgeri, Samantha	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/20/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative work days
3	Malgeri, Samantha	Approve	Substitute Nurse	n/a	Per diem: \$150.00	09/20/2017	06/30/2018	

No Member of the Board had any additional comments.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O'Brien* **Section M**
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Slunt, Katine	Approve	Roseland, NJ	\$301.54	Data Breaches & Other Cyber Frauds	10/04/17	10/04/17	Professional Growth
2	Slunt, Katine	Approve	Roseland, NJ	\$301.54	Payroll Taxes and 1099 Issues	11/13/17	11/13/17	Professional Growth
3	Slunt, Katine	Approve	Roseland, NJ	\$301.54	Cybersecurity Essentials	11/20/17	11/20/17	Professional Growth
4	Slunt, Katine	Approve	Iselin, NJ	\$308.79	Deceptive Accounting Practices and Ethics	12/06/17	12/06/17	Professional Growth
5	Slunt, Katine	Approve	Iselin, NJ	\$308.79	Essentials of Nonprofit Auditing	12/07/17	12/07/17	Professional Growth
6	Slunt, Katine	Approve	Roseland, NJ	\$301.54	Improve Accounting Team Effectiveness	12/18/17	12/18/17	Professional Growth
7	Lomauro, Catherine	Approve	Morristown, NJ	\$25.00	Identifying Intimate Partner Violence in Your Adolescent Case Lead	09/20/17	09/20/17	Professional Development
8	Guarino, Wayne	Approve	Monmouth, NJ	\$99.88	NJSIAA/NJSCA 20 th Annual Bowling Coaches Clinic	09/27/17	09/27/17	Professional Growth
9	Burke, Jessica	Approve	New Brunswick, NJ	\$12.71	New Jersey Law Center – Mock Trial	10/17/17	10/17/17	Professional Development
10	Shorter, Casey	Approve	Monroe Twp., NJ	\$600.00	NJASA Professional Development One-Day Seminars: Board Relations, Making District Wide Impact, ADA Compliance, Special Education, Using Data in School Leadership	09/20/17	04/17/18	Professional Growth
11	Rovtar, Rene	Approve	Bethlehem, PA	\$394.45	Morris-Somerset School Leaders Workshop and Roundtable	10/05/17	10/06/17	Professional Growth
12	Scheckman, Leslee	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
13	Piselli, John	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
14	Stech, Douglas	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
15	Praml, Heather	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
16	McCorkle, Kelly	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
17	Bucci, Britany	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
18	Spector, Keith	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
19	Gorgia, L. Teresa	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
20	Nadzak, Ken	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development

21	Sibilia, Jonathan	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
22	Garcia-Cunha, Kim	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
23	Candelario, Carol	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
24	Lomauro, Catherine	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
25	Marotta, Alyssa	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
26	McGinniss, Amelia	Approve	Parsippany, NJ	\$80.00	HIB Training	10/12/17	10/12/17	Professional Development
27	Sanford, Doug	Approve	Randolph, NJ	\$11.47	NJAC Board of Governors Meeting	09/28/17	09/28/17	District
28	Moens, Colleen	Approve	Wayne, NJ	\$103.06	The 8 th Annual Educational Technology Conference	11/03/17	11/03/17	District
29	DePeri, Concetta	Approve	Fair Lawn, NJ	\$11.28	Genesis User Group Meeting	11/15/17	11/15/17	District
30	DePeri, Concetta	Approve	Fair Lawn, NJ	\$11.28	Genesis User Group Meeting	02/08/18	02/08/18	District
31	DePeri, Concetta	Approve	Fair Lawn, NJ	\$11.28	Genesis User Group Meeting	05/23/18	05/23/18	District
32	Rogic, Casey	Approve	Newark, NJ	\$19.22	Try Engineering! Workshop	10/19/17	10/19/17	District
33	Einstein, Heather	Approve	Newark, NJ	\$19.22	Try Engineering! Workshop	10/19/17	10/19/17	District
34	Miller, Elise	Approve	Somerset, NJ	\$212.74	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
35	Natale, Matthew	Approve	Somerset, NJ	\$213.18	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
36	Frye, Sheila	Approve	Somerset, NJ	\$214.85	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
37	Millan, Maria	Approve	Somerset, NJ	\$189.00	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
38	Catalano, Laura	Approve	Somerset, NJ	\$189.00	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
39	Fisher, Anne	Approve	Somerset, NJ	\$213.98	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
40	Greulich, Lauren	Approve	Somerset, NJ	\$189.00	2017 Rutgers Gifted Education Conference	11/17/17	11/17/17	Title IIA
41	Scharf, Janice	Approve	Boonton, NJ	\$3.41	The Music Shop – (PD Day)	10/09/17	10/09/17	District
42	Ketay, Rick	Approve	Boonton, NJ	\$3.41	The Music Shop – (PD Day)	10/09/17	10/09/17	District
43	Wilczynski, Mary	Approve	Boonton, NJ	\$3.41	The Music Shop – (PD Day)	10/09/17	10/09/17	District

M.2: Contracted Special Services

No actions are to be considered on this agenda.

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS / Research in Molecular Biology / Einstein	Busch Campus Center, Piscataway, NJ	School Budget	N/A	N/A
2	MTHS/Research in Molecular Biology / Einstein	Waksman Institute, Piscataway, NJ	School Budget	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Walsh, Lindsay	Approve	Observation	Mr. Steven Fit	10/06/2017	11/04/2017	Montclair State University, College of Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	New Beginnings	Approve	\$60,849.00	\$32,400.00		104227	9/01/2017	6/30/2018	New Transfer Student Tuition 2017-18 Sch'l Yr

No Member of the Board had any additional comments.

Policy

Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces for first reading and invites public comment on the following bylaws, policies and regulations:

Policy/Regulation	Name	Document
Policy 7100	Long-Range Facilities Planning	N.1.1
Policy 7101	Educational Adequacy of Capital Projects	N.1.2
Policy 7102	Site Selection and Acquisition	N.1.3
Policy 7130	School Closing	N.1.4
Policy 7300	Disposition of Property	N.1.5
Policy 2700	Services to Nonpublic School Students	N.1.6
Policy 8550	Unpaid Meal Charges/Outstanding Food Service Charges	N.1.7
Regulation 2330	Homework	N.1.8
Regulation 7100	Long-Range Facilities Planning	N.1.9
Regulation 7101	Educational Adequacy of Capital Projects	N.1.10

Regulation 7102	Site Selection and Acquisition	N.1.11
Regulation 7300.1	Disposition of Instructional Property (<i>Abolished</i>)	
Regulation 7300.2	Disposition of Land	N.1.12
Regulation 7300.3	Disposition of Personal Property	N.1.13
Regulation 7300.4	Disposition of Federal Property	N.1.14

BE IT FURTHER RESOLVED, that Montville Township Board of Education requests the Superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No Member of the Board had any additional comments.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in Closed Session on **October 3, 2017 at 7:00 pm** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **October 3, 2017 at 7:45 pm** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

No Old Business was discussed.

General Board Comment and New Business

Section R

Dr. Cortellino commented on the improvements made to the formatting of BoardDocs. Ms. Slunt indicated that formatting changes were made to improve viewing.

Mr. O’Brien commented on the referendum presentations. President Kayne and Mr. Grau concurred, highlighting the communication efforts to notify the community about the referendum. Dr. Rovtar discussed the reminders that will be sent before the referendum.

Mr. Grau discussed the 9/11 Memorial Service at the VFW. Mr. Grau also commented on the Bon Fire and referendum presentations.

Public Participation

(On any item of interest)

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented.

Adjournment

Section T

A motion was made by Mr. Grau seconded by Mr. O’Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary