

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, October 3, 2017

No members of the public were present. President Kayne called the meeting to order at 7:05 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Mr. J. Morella, Ms. C. Novi, Mr. M. O'Brien and Mr. M. Palma.

Absent: Dr. D. Modrak.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Andrea Woodring, Assistant Superintendent for Curriculum & Instruction
Board Attorney, Mr. Steven Edelstein
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. Grau and seconded by Mr. Morella to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on October 3, 2017 at 7:05 p.m. to discuss (select one or more):

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project; and
- 3) Other Matters of Attorney Privilege.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 7:47 p.m.; Steve Edelstein left at 7:45 p.m. Dr. D. Modrak arrived at 7:52. Also present were the High School Representatives, Daniel Lee and Mark Straw.

President Kayne welcomed the public and led the flag salute. Twenty-One members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

High School Student Representatives Report

Section E

President Kayne welcomed the High School Representatives. Mr. Straw discussed the athletic outcomes in various Fall Sports. Mr. Lee discussed the clubs at the High School, including the tutoring offered by the National Student Honors Society, the selection of the

Homecoming Court and upcoming club events. Mr. Straw highlighted Picture Day and the events for The Week of Respect. Mr. Lee discussed future events planned at the High School, including up-coming Football games, FBLA events and Forensics competitions.

Superintendent's Report

Section F

Presentations:

President Kayne introduced the students from William Mason. Dr. Rovtar presented the "Hour of Code" Program and William Mason Elementary School Media Specialist, Ms. Wanda Vogel. Ms. Vogel discussed the coding education at William Mason since 2014, the courses offered at Montville High School and the jobs available in the area of computer science. Ms. Vogel highlighted the Week of Code, December 4-10, 2017. The students presented their coding skills through various computer tasks.

A number of members commented on the presentation:

President Kayne commented on the application of coding in the workplace.

Dr. Cortellino questioned the age of the students and the program at William Mason. Ms. Vogel responded. One member of the public discussed employment opportunities in the area of computer science.

Mr. Lee discussed coding offerings at the High School, highlighting the benefits of early coding skills in the students.

Dr. Casey Shorter presented the PARCC results and other academic achievements from the 2016-2017 school year. For PARCC, the district consistently scored above the State average in Language Arts and Mathematics. Dr. Shorter indicated that the ACT and SAT scores were also above the State and National averages. 78% of those who took the AP Exams in 2016-2017 scored 3 or higher. Dr. Shorter highlighted the achievements of students in the areas of Forensics, Film, FBLA, Art, Music, Sciences and other Humanities, as well as the athletic achievements in Bowling, Golf and Track. Finally, of the graduating seniors in 2016-2017, 96% were attending college or university.

A number of members commented on the presentation:

Dr. Cortellino discussed the diversity of the activities as well as the academic achievements mentioned.

Dr. Modrak questioned the number of students who were attending their first choice of college or university. Dr. Rovtar will investigate.

President Kayne questioned the spread of AP Classes taken. Dr. Shorter responded, indicating that most of those taken were in the core subject areas.

Remarks:

Dr. Rovtar indicated progress towards District Goals for 2017-2018.

Dr. Rovtar also thanked the community for the passing of the Referendum. President Kayne commented on the success of the referendum, thanking the employees and administration who helped with the referendum presentations.

Good News & Progress in Our Schools:

- MTHS - Congratulations to Parth Agrawal (Class of '18), Jessica Fleischer (Class of '18), Jack Motherway (Class of '18), and Akif Patel (Class of '18) on being named semifinalists in the 63rd Annual National Merit Scholarship Program. These four students will have the opportunity to continue in the competition for one of 7,500 National Merit Scholarships worth a total of approximately \$33 million this spring. 1.6 million Juniors in over 22,000 high schools entered the 2018 National Merit Scholarship Program by taking the 2016 Preliminary SAT/National Merit Scholarship Qualifying Test, and the highest-scoring entrants in each state were selected as semifinalists. The MTHS Community is very proud of Parth, Jessica, Jack, and Akif for this wonderful academic achievement and we wish them luck as the finals approach.
- MTHS -Congratulations to the following seniors, who have been named Commended Students in the 2018 National Merit Scholarship Program: Katie A Becker, Samuel D Brumer, Emily Chen, Ashley C Feng, Andrew M Hong, Alan Lai, Brian Laurito, Daniel J Lee, Seung Tae Lee, Emily Lia, Katherine Liu, Gabriel M Mohideen, Harish Rajagopal, Kinjal Sharma, Max J Simmons, Madelyn So, Andrew Sun-Yan, Sonia S Tam, Abtahee Uddin, and Toshanraju Vysyaraju.
- Valley View - Second grader Zaara Mehta donated hair to the Pantene Project. Thank you, Zaara, for your very kind and selfless donation. 100 % of contributions made to the Pantene Beautiful Lengths Fund go directly to helping create free, real-hair wigs for women battling cancer. Did you know that it takes a minimum of eight ponytails to make one Pantene Beautiful Lengths wig? Zaara is the fourth Valley View student to donate their hair to the Pantene Project in the past three years. The Valley View community is so proud of Zaara's wonderful act of giving.
- Hilldale - During the week of October 2-6, all students and staff are celebrating a "Week of Respect." Daily quotes will be read each morning by students as well as daily Character Education lessons in each classroom to promote kindness and compassion. Students and staff will also be participating in daily theme throughout the week as well.
- Hilldale - To kick off Hilldale's "Week of Respect", Britany Bucci, School Counselor and Tammy Minsky, 2nd grade teacher, have worked with the 5th grade girl scouts and leaders to bring the "Kindness Rocks" Campaign to Hilldale. To promote diversity and acknowledging individual talents and unique qualities, each student will paint and decorate their own rock which

will be displayed as a pathway into the building. The girl scouts have been working hard to earn their Bronze medal and the students are looking forward to participating in this activity.

- Lazar - On Wednesday, 9/20/17, students in Ms. Freykar's Life Skills class had a visit from a special needs cat from the Pequannock Animal Shelter. Lefty is a 10 month-old Russian Blue born with a neurological condition that affects his ability to use his legs. The staff at the shelter wanted to show the students that although Lefty has special needs and adapted equipment, he is just like any other cat--sweet, lovable and always ready for a hug.
- Lazar - The TV Studio program at Lazar Middle School was featured in the September issue of NJ Teachers Magazine. Under the direction of Jeanne Matuszewski the program has developed over the past fifteen years from a small Gifted and Talented program for 8th graders to a cycle class offered to 6th, 7th and 8th graders.
- Lazar -Students in sixth grade develop cooperative work strategies as they learn the workings of a television studio to create commercials.
- Lazar - Seventh grade students become digital story tellers, using cameras and video editing software. The culminating project in 7th grade is a commercial highlighting what students enjoy about their school. The best projects are shared with the incoming 6th graders during orientation.
- Lazar - Eighth grade students combine what they have learned in 6th and 7th grade, and come together to create a daily morning broadcast to both inform and entertain the Lazar community. Students also create digital storytelling projects to highlight activities, like Red Ribbon Week, or provide information, for school-based initiatives, like Heart Healthy month.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

September, 2017	K – 12	Violence Incidents	0
September, 2017	K – 12	Vandalism Incidents	0
September, 2017	K – 12	Weapon Incidents	0
September, 2017	K – 12	Substance Abuse	0
September, 2017	K – 12	Suspensions	3 (includes in-school and Saturday)

Business Administrator’s Report

Ms. Slunt summarized the next steps for the referendum projects, highlighting meetings with the architect.

Committee Reports

Section G

G.1	Finance & Facilities	Charles Grau	The Committee discussed the scheduling of the next meeting in order meet with the auditor and review the C.A.F.R.
G.2	Curriculum & Instruction	Michael Palma	The Committee had no report.
G.3	Policy & Personnel	John Morella	The Committee had no report.
G.4	Communications	Karen Cortellino	The Committee will be scheduling a meeting to review the communication techniques used for the referendum.
G.5	Safety & Security	John Morella	The Committee had no report.
G.6	Ad-Hoc: Opioid Task Force	Michael Johnson John Morella	The Committee had no report.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison had no report.
	Delegate Liaisons: M.C.S.B.A.	Michael O’Brien	The Liaison had no report.

	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison had no report.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison discussed the meeting to be held on October 4th and the Hall of Fame Dinner on November 17th.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	Dr. Cortellino attended the referendum presentation at the last Cedar Hill P.T.C. meeting.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Michael Johnson	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Carmela Novi	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations		The Committee had no report.
G.10	Additional Reports		There were no additional reports.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Ms. Novi and seconded by Mr. Morella to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Ms. C. Novi	Voted Yes,	on resolutions I through O below.
Mr. J. Morella	Voted Yes,	on resolutions I through O below.
Dr. K. Cortellino	Voted Yes,	on resolutions I through O below.
Mr. C. Grau	Voted Yes,	on resolutions I through O below.
Mr. M. Johnson	Voted Yes,	on resolutions I through O below.
Dr. D. Modrak	Voted Yes,	on resolutions I through O below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through O below.
Mr. Palma	Voted Yes,	on resolutions I through O below.
Dr. M. Kayne	Voted Yes,	on resolutions I through O below.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- September 19, 2017 Executive Session, Regular Meeting
- September 19, 2017 Public Session, Regular Meeting

No Member of the Board had any additional comments.

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Valley View PTA	Valley View School	Digital Message Board - Wireless	Est: \$26,000.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on September 29, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated September 1 through September 29, 2017.

J.3: Bloodborn Pathogen Exposure Control Plan: 2017

RESOLVED, that the Montville Township Board of Education approve the Bloodborne Pathogen Exposure Control Plan dated September, 2017.

J.4: Montville Physician Concussion Form

RESOLVED, that the Montville Township Board of Education approve the Montville Township School District's Physician Concussion Form for the 2017-2018 school year.

Mr. Grau thanked the Valley View P.T.A. for their gift of an electronic sign. Mr. Grau questioned the status of the electronic sign at Cedar Hill. Dr. Rovtar responded.

Facilities and Finance

Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of September 20, 2017 – October 3, 2017 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 7,314.90
	Special Revenue Fund (Fund 20)	In the amount of	14,831.00
	Capital Projects Fund (Fund 30)	In the amount of	0.00
	Debt Service Fund (Fund 40)	In the amount of	0.00
	Food Service Fund (Fund 60)	In the amount of	0.00
	MEDLC Fund (Fund 61)	In the amount of	0.00
	Subtotal		\$ 22,145.90
	Payroll – (Various Funds)	In the amount of	0.00
	TOTAL		\$ 22,145.90

K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	Parent	Student #103255 Transportation	\$16,000.00		09/01/17	06/30/18	Supersedes action on 08/22/17; K.5.3 Transport to Horizon School, Livingston NJ
2	AiProtect / Aikido Centers, LLC	Self Defense	\$ 7,000.00	HS Teachers & Staff	10/09/17	10/09/17	In-Service Professional Development Day
3	Swank Motion Pictures	Movie presentation of the Blind Side	\$ 335.00	MTHS	10/12/17	10/12/17	Class of 2019 Movie Night

K.6: Acceptance of Grant: 2017-2018 NonPublic Services

RESOLVED, that the Montville Township Board of Education accept notification from the New Jersey Department of Education for the following 2017-2018 NonPublic Services grant allocations:

CHAPTERS 192-193	Original Budget	Entitlement Notice
Compensatory Education (192)	\$15,000.00	\$3,543.00
E.S.L. (192)	\$3,000.00	\$0.00
Exam & Classification (193)	\$21,000.00	\$14,741.00
Supplemental Instruction (193)	\$11,000.00	\$10,308.00
Corrective Speech (193)	\$18,000.00	\$20,534.00
TOTAL	\$68,000.00	\$49,126.00
NON-PUBLIC TEXTBOOKS	Original Budget	Entitlement Notice
ABC's of Learning	\$0.00	\$274.00
Apple Montessori School	\$0.00	\$712.00
St. Pius X School	\$12,000.00	\$7,176.00
Trinity Christian School	\$10,500.00	\$8,546.00
TOTAL	\$22,500.00	\$16,708.00

NON-PUBLIC NURSING SERVICES	Original Budget	Entitlement Notice
System Total	\$31,000.00	\$0.00
ABC's of Learning	\$0.00	\$485.00
Apple Montessori School	\$0.00	\$1,261.00
St. Pius X School	\$0.00	\$12,707.00
Trinity Christian School	\$0.00	\$15,326.00
TOTAL	\$31,00.00	\$29,779.00
NON-PUBLIC TECHNOLOGY	Original Budget	Entitlement Notice
ABC's of Learning	\$0.00	\$185.00
Apple Montessori School	\$0.00	\$481.00
St. Pius X School	\$0.00	\$4,847.00
Trinity Christian School	\$0.00	\$5,772.00
TOTAL	\$0.00	\$11,285.00
NON-PUBLIC SECURITY	Original Budget	Entitlement Notice
ABC's of Learning	\$0.00	\$375.00
Apple Montessori School	\$0.00	\$975.00
St. Pius X School	\$0.00	\$9,825.00
Trinity Christian School	\$0.00	\$11,850.00
TOTAL	\$0.00	\$23,025.00

BE IT FURTHER RESOLVED, that the 2017-2018 budget be amended to reflect the actual grant award.

K.7: Disposal and Sale of Technology Equipment

WHEREAS, district officials have determined certain technology equipment items to be broken or obsolete and therefore recommend the disposal of said equipment; and

WHEREAS, N.J.S.A. 18A:18A-45 permits Boards of Education to dispose of equipment and supplies by sealed bid or public auction; and

WHEREAS, The Local Unit Technology Pilot Program and Study Act, P.L. 2001, c.30 authorizes the Department of Community Affairs, Division of Local Government Services to waive various provisions of the Public School Contracts Law to assist local units including boards of education in selling surplus personal property no longer needed for public purposes through the use of online auctions; and

WHEREAS, the New Jersey Division of Purchase and Property has entered into a cooperative contract with GovDeals, Inc. to facilitate sales through online auctions.

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request (**Document K.7**), in accordance with policy #7300, Disposition of Property; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education is authorized to enter into an agreement with GovDeals, Inc. through the State of New Jersey Cooperative Purchasing Program (system identifier 1 NJCP); and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the sale of said equipment as follows:

- 1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at gov.deals.com and also available from Montville Township Board of Education.
- 2) The sale is being conducted online and the address of the auction site is gov.deals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4) A list of said equipment to be sold is attached, (**Document K.7**).

5) The equipment as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment; and
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to accept or reject any bid submitted as determined to be in the public interest; and
 BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take any and all steps necessary to comply with the requirements of Local Finance Notice 2008-9 and to implement the online auction of the surplus property.

No Member of the Board had any additional comments.

Personnel

Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Ramirez, Danilo	Amend Paternity Leave	MTHS Spanish Teacher	09/01/17	n/a	09/01/17	09/01/17	n/a	11/6/17	Supersedes action on 8/22/17:L.1.3
2	Abruzzo, Elizabeth	Amend Maternity Leave	Elementary Teacher William Mason	10/30/17	29	12/14/17	12/14/17	n/a	3/16/18	Supersedes action on 9/19/2017;L.1.1
3	Elwood, Deana	Maternity Leave	Special Ed Teacher MTHS	02/20/18	10	n/a	n/a	n/a	04/09/18	Dates subject to change based on delivery

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Marks, Alexandra	Resignation	Paraprofessional	Valley View	06/30/2017	Post Approve
2	Waleck, Jessica	Resignation	Long Term Sub Social Worker	Valley View	10/11/2017	
3	O’Connor, Caitlin	Resignation	Paraprofessional	Lazar	10/20/2017	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective / Term. Date	Discussion
1	Shondel, Kristine	Amend	Personal Nurse	Out of District	BA/8	\$54,653.00	09/01/17-06/30/18	Supersedes action on 05/02/2017;L.7.5
2	Simons, Paul	Approve	Industrial Arts Teacher	MTHS	MA/17	\$86,733.00 prorated @ \$77,192.36	10/04/17 - 06/30/18	Replaces GL
3	Johnson, Deborah	Amend	Long Term Substitute Spanish Teacher	MTHS	n/a	\$260.78 per diem	09/01/17 - 11/03/17	Supersedes action on 08/22/2017;L.3.12
4	Schulster, Kelly	Approve	Long Term Sub Social Worker	Valley View	n/a	\$294.33 per diem	10/9/17-11/23/17	Replaces RP
5	DiCola, Bonnie	Amend	CPR Training Staff/MEDLC	District	n/a	\$150.00 per class	09/20/17 - 06/30/18	Supersedes action on 09/19/2017:L.1.4 Not to exceed 6 classes
6	Vicente, Dorian	Amend	CPR Training Staff/MEDLC	District	n/a	\$150.00 per class	09/20/17-06/30/18	Supersedes action on 09/19/2017:L.1.5 Not to exceed 6 classes
7	Lanaras, Eileen	Amend	MEDLC Teacher Aide	Lazar	n/a	\$20.60 hourly	09/01/17-06/30/18	Supersedes action on 08/22/2017:L.6.61
8	Rutkowitz, Claire	Amend	MEDLC Teacher Aide	Woodmont	n/a	\$20.60 hourly	09/01/17-06/30/18	Supersedes action on 08/22/2017:L.6.107
9	Pavlishin, Christie	Approve	MEDLC Substitute Aide	District	n/a	\$20.60 hourly	09/01/17-06/30/18	Post Approve Not to exceed 28 Combined Hours
10	Knight, Gillian	Approve	Extra Curricular Aide	Lazar	n/a	\$22.01 hourly	09/11/17-06/30/18	Post approve Not to exceed 5.5 hours weekly as needed
11	Picaro, Louis	Approve	Extra Curricular Aide	Lazar	n/a	\$19.70 hourly	09/11/17-06/30/18	Post approve Not to exceed 5.5 hours weekly as needed
12	Harrison, Indya	Approve	Extra Curricular Aide	Lazar	n/a	\$19.70 hourly	09/11/17-06/30/18	Post approve Not to exceed 5.5 hours weekly as needed
13	Calderone, Sarina	Approve	Extra Curricular Aide	Lazar	n/a	\$22.01	09/11/17-06/30/18	Post approve Not to exceed 5.5 hours weekly as needed
14	Walters-Hyde, Francine	Approve	Extra Curricular Aide	Lazar	n/a	\$19.70 hourly	09/11/17-06/30/18	Post approve Not to exceed 5.5 hours weekly as needed
15	Salazar, Rachel	Approve	1/6 Salary Adj Forensic Science	MTHS	MA30/12	\$12,822.16 prorated @ \$6,475.21	01/31/18 - 06/30/18	
16	Morris, Michael	Approve	1/6 Salary Adj Phys Ed	Lazar	BA/10	\$9,420.50	09/01/17-06/30/18	
17	Dubois, Jennifer	Approve	1/6 Salary Adj ESL	District	MA30/12	\$12,822.16 prorated @ \$11,860.53	09/25/17-06/30/18	Post Approve
18	MacIver, Kenneth	Approve	1/6 Salary Adj Social Studies	MTHS	BA/5	\$8,858.83 prorated@ \$1,328.82	09/26/17-11/08/17	Post Approve Replaces PP
19	Reilly, Alyssa	Approve	1/6 Salary Adj Social Studies	MTHS	MA/5	\$9,977.16 prorated@ \$1,496.58	09/26/17-11/08/17	Post Approve Replaces PP
20	Butchko, Christopher	Approve	1/6 Salary Adj Social Studies	MTHS	MA30/10	\$11,343.83 prorated@ \$1,701.57	09/26/17-11/08/17	Post Approve Replaces PP
21	Trzepinska, Christopher	Approve	1/6 Salary Adj Social Studies	MTHS	MA/7	\$10,143.83 prorated@ 1,521.57	09/26/17-11/08/17	Post Approve Replaces PP

22	McManus, James	Approve	1/6 Salary Adj Social Studies	MTHS	BA/3	\$8,692.50 prorated@ \$1,303.89	09/26/17-11/08/17	Post Approve Replaces PP
23	Dent, Erika	Amend	1/6 Salary Adj Sp. Education	Lazar	MA/4	\$9,896.00	09/01/17-06/30/18	Supersedes action on 08/22/2017;L.4.68
24	Campbell, Rebecca	Amend	1/9 Salary Adj Sp. Education	MTHS	BA/4	\$5,852.00	09/01/17-06/30/18	Supersedes action on 08/22/2017;L.4.59
25	Viscardo, Kristi	Amend	1/6 Salary Adj ELA Lab	Lazar	MA/4	\$9,896.33	09/01/17-06/30/18	Supersedes action on 08/22/2017;L.4.46
26	Carlucci, Victoria	Approve	MEDLC Teacher Aide	Woodmont	n/a	\$20.60 hourly	09/20/17-06/30/18	Post Approve

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Marotta, Alyssa	Amend	PSAT Coordinator MTHS	N/A	\$850.00	10/14/2017	Supersedes action on 09/19/2017:L.4.4
2	Luizza, Diane	Amend	PSAT Assistant	N/A	\$500.00	10/14/2017	Supersedes action on 09/19/2017:L.4.5
3	Pietrucha, Erma	Amend	PSAT Assistant	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.6
4	Zwoboda, Wendy	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.7
5	Magliaro, Nicole	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.8
6	Faria, Guida	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.9
7	McClosky, Naomi	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.10
8	Kurland, Cheryl	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.11
9	Dubois, Jennifer	Amend	PSAT Extra Time Proctor	N/A	\$250.00	10/14/2017	Supersedes action on 09/19/2017:L.4.12
10	Bubay, Monica	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.13
11	Gizas, Helen	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.14
12	Hinz, Jaclynn	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.15
13	Kalavrezos, Evangelia	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.16
14	Kilanowski, Jennifer	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.17
15	McGinniss, Amelia	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.18
16	Naturale, Robert	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.19
17	Preztak, Rosa	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.20
18	Rivera, Laura	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.21
19	Rogic, Casey	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.22
20	Sia, Anthony	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.23

21	Trzepinska, Christopher	Amend	PSAT Proctor	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.24
22	Riotto, Scott	Amend	PSAT Proctor Back-Up	N/A	\$200.00	10/14/2017	Supersedes action on 09/19/2017:L.4.25
23	Levy, Leslie	Approve	PSAT Proctor	N/A	\$200.00	10/14/2017	Funded by student testing fees
24	Catalano, Laura	Approve	Supplemental Services Woodmont	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
25	Beatty, Margaret	Approve	Supplemental Services Woodmont	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
26	Swiatek, Patricia	Approve	Supplemental Services Cedar Hill	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
27	Reinknecht, Wendy	Approve	Supplemental Services Hilldale	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
28	Millan, Maria	Approve	Supplemental Services William Mason	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
29	Given, Suezette	Approve	Supplemental Services Lazar	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
30	Viscardo, Kristi	Approve	Supplemental Services Lazar	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
31	Lyons, Patrick	Approve	Supplemental Services Lazar	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding
32	Dent, Erika	Approve	Supplemental Services Lazar	N/A	\$4,556.00	10/16/2017-05/31/2018	Non MTEA Title 1 Part A Funding

L.5: Substitute Teachers

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Salamone, Joseph	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	10/04/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative work days
2	Tedeschi, Amanda	Approve	Substitute Nurse	n/a	Per Diem: \$150.00	10/04/2017	06/30/2018	

L.6: Athletic Event Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the payment for services during home athletic events during the 2017 – 2018 school year to the following district employees:

Vizzuso, Amy	Demetropoulos, Athena	Bertoli, Dana	Hannan, Kelsey	Porter, Peter	Gallagher, Brian
Keltner, Brian	Zabranski, Brittany	Krip, Jhn	Runne, Keith	Reiber, Robert	Trzepinska, Christopher
Carey, Daniel	Boschetti, Samantha	Daher, Tonya	Mosera, Richard	Brennan, Scott	Ramirez, Danilo
DelGuercio, Dean	Pityinger, Drew	Longo, Peter	DePeri, Sarina	Crescente, Richard	Gallagher, Gerald
Schwindel, Ian	Dubois, Jennifer	Inglis, Jodi	Roesler, Kelly	DeBonta, Patrick	Burke, Jessica
Maggi, Kathleen	MacIver, Kenneth	Nord, Maria	Rivera, Laura	Malgeri, Stephanie	Lillienthal, Julia

FALL SEASON:

Video Photographer: \$125.00, Site Manager: \$75.00, Football Site Manager: \$100.00, Announcer: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00, Clock: \$60.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

WINTER SEASON

Basketball Site Manager (2 games):\$75.00, Basketball Site Manager (3 Games): \$100.00, Wrestling Site Manager (Duel/Tri):\$75.00, Wrestling Site Manager (Quad): \$125.00, Clock/Announcer: \$65.00, Clock Only: \$60.00, Ticket Taker: \$55.00, Crowd Control (One Game):\$60.00, Crowd Control (Wrestling Tri):\$75.00, Crowd Control (Wrestling Quad): \$100.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

SPRING SEASON

Site Manager (1-3 Hours):\$75.00, Site Manager (3 or more hours): \$100.00, Announcer: \$60.00, Clock: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00, Site Manager/State Tournaments \$100.00, Crowd Control /State Tournaments \$75.00

L.7: Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2017-2018 season as follows:

Stephanie Kromhout-Sherwood - Volleyball

L.8: 2017-2018 Degree Changes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the column movement for the 2017-2018 school year for the following staff members:

	Name	Action	Location	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Viscardo, Kristi	Approve	Lazar	MA/4	\$59,378.00	09/01/2017	06/30/2018	Post Approve From BA to MA

L.9: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Barry, Kenneth	Cedar Hill	\$164.97	Ms. Maureen Livera	01/03/2017
2	Bushey, Nicholas	MTHS	\$274.95	Mr. Andrew Havington	09/01/2017
3	Canticas-Tsantakis, Adamadia	Cedar Hill	\$550.00	Mr. Joseph DiLascio	09/01/2017
4	Crimaldi, Jessica	Lazar	\$550.00	Mr. Richard Crescente	09/01/2017
5	Cruz, Cesar	MTHS	\$1,000.00	Mr. Paul Moench	09/01/2017
6	Greulich, Lauren	Lazar	\$311.61	Ms. Jacqueline Keiser	09/01/2017
7	Manganelli, Gabriele	Hilldale	\$73.32	Ms. Debra Mancino	11/28/2016
8	McManus, James	MTHS	\$550.00	Mr. Wayne Guarino	09/01/2017
9	Monks, Samantha	Hilldale	\$146.64	Ms. Michele Jones	01/03/17
10	Romanski, Juliana	Valley View	\$329.94	Ms. Kathryn Slattery	09/01/2017
11	Salerno, Gabrielle	Valley View	\$293.28	Ms. Kimberly Salerno	09/01/2017

No Member of the Board had any additional comments.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O’Brien* **Section M**

M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Porter, Peter	Approve	Kenilworth, NJ	\$90.00	NJSIAA/NJSCA Golf Coaches Clinic	11/13/17	11/13/17	Professional Growth

2	Cecala, Andy	Approve	Kenilworth, NJ	\$98.13	NJSIAA/NJSCA Golf Coaches Clinic	11/13/17	11/13/17	Professional Growth
3	Fleischman, Edward	Approve	New Brunswick, NJ	\$191.40	NJ Music Administrators Association Meetings	10/06/17	06/07/18	Professional Development/Professional Growth
4	Wardell, Karin	Approve	Princeton, NJ	\$328.23	NJ Science Convention	10/24/17	10/25/17	Title IIA/District
5	Wallace, Andrea	Approve	West Windsor, NJ	\$40.05	NJ Educational Technology Coaches Meeting	10/26/17	10/26/17	District
6	Wallace, Andrea	Approve	New Providence, NJ	\$51.92	Technology Subcommittee Meeting	12/05/17	05/15/18	District
7	McCloskey, Naomi	Approve	New York, NY	\$25.00	The College Admissions Collaborative Highlighting Engineering & Technology	10/16/17	10/16/17	Professional Development
8	McCloskey, Naomi	Approve	Short Hills, NJ	\$12.09	Washington University Counselor Breakfast	10/24/17	10/24/17	Professional Development
9	DeFiori, Christy	Approve	Lawrenceville, NJ	\$35.21	Rider University Counselor Breakfast	10/26/17	10/26/17	Professional Development
10	Keveanos, Jerome J.	Approve	Montclair, NJ	\$61.38	NJ System Administrator 2017-2018 Meetings	10/06/17	06/01/18	District
11	Zagorski, Mariusz	Approve	Montclair, NJ	\$61.38	NJ System Administrator 2017-2018 Meetings	10/06/17	06/01/18	District
12	Wallace, Andrea	Approve	New Providence, NJ	\$122.98	Supporting all Domains of the Danielson Framework for Teaching with Educational Technology, Grades K-12	11/01/17	11/01/17	Title IIA
13	Sanford, Douglas	Approve	Monroe Twp., NJ	\$33.11	NJPSA Elementary-Middle-Secondary Committee	10/17/17	10/17/17	District
14	Rovtar, Rene	Approve	Monroe, NJ	\$450.00	Leadership Academy	09/26/17 (post approve)	12/12/17	Professional Growth
15	Heyburn, Donald	Approve	Boston MA	\$903.27	Eastern Athletic Trainers Conference	01/06/18	01/08/18	Professional Growth
16	Clarke, Jessica	Approve	Edison, NJ	\$23.25	New Bilingual/ESL/ELS Supervisors/Coordinators Training	10/06/17	10/06/17	District
17	Clarke, Jessica	Approve	New Providence, NJ	\$123.64	Supporting all Domains of the Danielson Framework for Teaching with Educational Technology, Grades K-12	11/01/17	11/01/17	District

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	101169	10/04/2017	11/15/2017	
2	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$600.00	104021	10/04/2017	11/15/2017	
3	Community Personnel Services	Approve	Parental Support Services	\$975.00	100103	09/05/2017	06/30/2018	Post Approve
4	Dr. Fennelly	Approve	Psychiatric Evaluation	\$665.00	60025	10/31/2017	11/17/2017	
5	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	101639	10/04/2017	10/04/2017	

6	MUJC	Approve	Assistive Technology Evaluation	\$1,059.00	102552	10/04/2017	12/15/2017	
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M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	William Mason/ABA/Yi-Shiuan/Paul-Badini	Brookhallow's Barnyard, Boonton Twp., NJ	School Budget	School Budget	N/A
2	MTHS/Grade 12/Butchko	September 11 th National Memorial, New York, NY	Pupil	Pupil	N/A
3	Lazar/Climate and Culture/Rappaport/Maffei	Drew University, Madison, NJ	School Budget	N/A	N/A
4	William Mason/Grade 5/Abruzzo/Williams/McLaughlin	Living Voices (in house), Montville, NJ	N/A	School Budget	N/A
5	MTHS Marching Band/Stebbins (REVISED)	Metlife Stadium, East Rutherford, NJ	School Budget	School Budget	N/A
6	MTHS Marching Band/Stebbins (REVISED)	J. Burney Crum Stadium, Allentown, PA	School Budget	School Budget	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Wedemeier, Angeline	Approve	Student Teacher Cedar Hill	Ms. Cynthia Nosti	09/18/17	12/11/17	Post Approve Caldwell University, Office of Field Experience

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	New Beginnings	Amend	\$61,525.10	\$32,760.00	\$0.00	104227	9/01/17	6/30/18	Supersedes action on 9/19/17: M.5.1 2017-18 Tuition 2 days added

No Member of the Board had any additional comments.

Policy

Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on September 19, 2017 and has entertained public comment since that time;

Policy/ Regulation	Name of Policy/ Regulation	Document
Policy 7100	Long-Range Facilities Planning	N.2.1
Policy 7101	Educational Adequacy of Capital Projects	N.2.2
Policy 7102	Site Selection and Acquisition	N.2.3
Policy 7130	School Closing	N.2.4
Policy 7300	Disposition of Property	N.2.5
Policy 2700	Services to Nonpublic School Students	N.2.6
Policy 8550	Unpaid Meal Charges/Outstanding Food Service Charges	N.2.7
Regulation 2330	Homework	N.2.8
Regulation 7100	Long-Range Facilities Planning	N.2.9
Regulation 7101	Educational Adequacy of Capital Projects	N.2.10
Regulation 7102	Site Selection and Acquisition	N.2.11
Regulation 7300.1	Disposition of Instructional Property (Abolished)	
Regulation 7300.2	Disposition of Land	N.2.12
Regulation 7300.3	Disposition of Personal Property	N.2.13
Regulation 7300.4	Disposition of Federal Property	N.2.14

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

No Member of the Board had any additional comments.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **October 17, 2017 at 7:00 p.m.** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project.
3. any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **October 17, 2017 at 7:45 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

Mr. Morella questioned the status of the Class Three Officer. Dr. Rovtar indicated that no action has been taken.
Mr. O'Brien discussed the One Montville meeting on November 17th at the Montville Library at 9:30 a.m.

General Board Comment and New Business

Section R

Dr. Cortellino congratulated the Montville Township Police Force for their accreditation by the New Jersey Chapter of Police.
Dr. Cortellino congratulated Lazar for the achievement of Bronze Status by Sustainable Jersey.
Mr. O'Brien and Mr. Grau thanked the town for their support of the referendum and the administration for their work on the community presentations.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented.

Adjournment

Section T

A motion was made by Mr. Grau seconded by Mr. Morella to adjourn the meeting. The motion passed, all voting in favor of the motion.
The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary