

MONTVILLE TOWNSHIP BOARD OF EDUCATION

**MINUTES
REGULAR MEETING**

November 17, 2015

Montville Township Municipal Building

A. President Cortellino called the meeting to order at 6:30 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Student Residency Issue; and*
- 3) *MTAA and MTSIA Labor Contract Negotiations.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Grau, second by Vice President Kayne, to reenter from executive session at 7:26 p.m. The motion was approved by unanimous vote.

President Cortellino reconvened the meeting to order at 7:38 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	<u>X</u>	_____
Mrs. Novi	_____	<u>X</u>
Mr. O'Brien	<u>X</u>	_____
Mr. Palma	<u>X</u>	_____

Tasneem Amer	<u> X </u>	_____
Grace Hartnett	<u> X </u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum and Instruction), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

Upon the board president's request, a moment of silence was then recognized in memory of the victims from this past Friday's Paris, France terrorist attacks.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Lacrosse Team Update
- Football Team Update
- Class of 2016 Hosting 4th Annual American Girl Doll Fundraising Event – November 21, 2015
- Junior Class Banquet – November 20, 2015
- 9th/10th Grade College Fair Night
- Key Club Update
- Forensics' Team Update
- Drama Club Update
- FBLA Team Update
- National Honor Society Induction Update.

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- Montville Township Public Library Parking Lot – MTHS Drop-off and Pick-up and Moped Parking

Presentations

- Recognition of Cheryl Zanone ~ Morris County Teacher of the Year – Dr. René Rovtar
- Eagle Scout Award ~ John Kenneth Krase – Dr. Karen Cortellino (See Item # J.4).
- Eagle Scout Award ~ Andrew Rycharski – Dr. Karen Cortellino (See Item # J.5).

Good News and Progress in our Schools

- William Mason - The past few weeks have been very busy! We celebrated Halloween and invited our families to join us at school for a party to help develop our social skills and to create a bridge between home and school. This week we will be learning about and celebrating Diwali! We will have parents come in and share their favorite memories of Diwali as well as tasting yummy food that is traditionally eaten during Diwali.
- William Mason - With the help of Dr. Wallace, Mrs. Stephenson's Second Graders, are using the Chromebooks to research Thanksgiving. The students have been watching videos, reading facts and going on virtual field trips. They are focusing their research on specific questions that they have to answer, on a graphic organizer, on the Chromebooks. They will write a paragraph summarizing their findings in Google Docs and draw Thanksgiving pictures in Google Draw. They are loving the research, learning a ton and getting comfortable navigating the Chromebooks!
- William Mason - In honor of Veterans Day, the 3rd graders of William Mason wrote letters of encouragement to members of our military. The letters are being sent to "A Million Thanks" which is a non-profit organization that supports active, reserve and veteran military. We are hopeful to get letters in response!
- William Mason - The students in Mrs. Oberlin's Kindergarten Class have been learning about the "Five Senses!" After reading several books about each sense, the children did some experiments. Volunteers were blindfolded and had to use their sense of **touch** to guess items in a bag. Then they used their sense of **smell** to guess various scents. Next, the children used their sense of **hearing** to guess various sounds. After revealing a small section of a poster, students used their sense of **sight** to guess what the whole picture would be. Lastly, the children used their sense of **taste** to see what sections of their tastebuds were activated with certain foods. They tasted sweet, salty, bitter and sour snacks. All the students then wrote their favorite thing about each sense in a mini-book and drew a matching picture. It was a "sensational" science unit!
- Valley View - Is proud to announce that Mia Grillo from Ms. Gearing's 4th grade class recently donated 10 inches of her hair at Bliss Salon to the program Locks of Love. LOL or Locks of Love is an organization that provides hairpieces to children in the United States and Canada under the age of 21 suffering from long term medical hair loss. Unfortunately, some children suffer hair loss due to cancer treatments, severe burns, or skin disorders that may cause permanent hair loss. Many children are teased by classmates and/or are embarrassed by the attention they receive because of their hair loss. Locks of Love helps to restore a child's self-confidence and sometimes a willingness to return to school. Thank you Mia for performing a wonderful act of kindness. Your generosity is greatly appreciated.
- Valley View – The third graders at Valley View celebrated Red Ribbon Week by making haunted houses. The houses represented how drugs will one day come back to haunt you. Stop

by Mrs. Otte, Mrs. Faranda, Mrs. Spagnardi, Mrs. Sullivan, Mr. Larkin, and Miss Falk's classrooms to check them out!

- Valley View - Mrs. Sandra Faranda and Mr. John Larkin invited everyone in the Valley View Learning Community to participate in an event dubbed "26.6 Miles for 26 Days of Giving" to commemorate Mrs. Faranda and Mr. Larkin's successful completion of the NYC's Marathon on Nov. 1!
- Valley View - Staff members, students, and parents donated enough non-perishable food items to the Interfaith Food Pantry of Morris County to fill the back of a pick-up truck! We are so proud of our teachers for setting such high goals for themselves and for thinking of others in our community who may need assistance this Thanksgiving season. Mrs. Faranda and Mr. Larkin are true role model for our young students!
- Cedar Hill - The Students created riddles and cards for the Fireman Home.
- Cedar Hill - HOW WOULD YOU COLOR AMERICA? Fifth grade students at Cedar Hill Elementary School explored the technique of "theme and variations" with their music teacher Mrs. Joyce Janowicz through a visual art project. Students were asked to draw the word *America*, utilizing the entire piece of paper. When sharing and comparing the different outcomes the students noticed that everyone had the same "theme" - *America*, but there were varying styles of lettering and different ways to color the letters. The students learned when writing music, composers have often explored *variation form* by choosing a theme and then finding ways to vary that theme, changing the rhythm, switching from major to minor, varying the dynamics, or using different instrumental sounds. Enabling the students to draw on their own interpretations gave new meaning and understanding to the theme - "Variations on America". The banners will be displayed in the gym to honor our Veteran guests during our annual Veterans Day assembly program this month.
- MTHS - Congratulations to Anna George on being named the Group 3, Section 1 Cross Country Champion.
- MTHS - Congratulations to the MTHS Marching Band on winning the USBands Group III A National Championship this past weekend in Allentown, PA. The Marching Band placed 1st out of the 27 other bands in competition and also received the caption of "Best Overall Effect." The entire MTHS community is so very proud of the students, parents, and staff who worked hard to achieve this incredible accomplishment.
- Lazar - Donated \$405 to UNICEF. The money was collected as a result of students and staff dressing up on Halloween.
- Lazar – The Student Council members sold baked goods and coffee during parent-teacher conferences. The monies collected will go towards funding the Student Council December project for Goryeb Children's Hospital.
- Lazar – The 8th graders are selling Yankee candles and popcorn to offset the cost of their 8th grade trip in June. They will also be selling magazines in the near future.
- Lazar - Observed Veterans Day on Nov. 11th. Art Graf, Veteran of the Vietnam War and Montville resident, led the Lazar community in a military flag salute. He also visited some of Mr. Crescente's, Mrs. Bostwick's, Mrs. Rudge's, and Mrs. Freykar's 8th grade classes to speak about the significance of Veterans Day. The students presented Mr. Graf with a commemorative book of pictures from the past 9 years of their grave flag projects in Montville cemeteries.
- Woodmont – The students reviewed the concepts of integrity through morning reflections during the Principal's Principles. Thank you to fifth grade student readers Haylee Byrnes and Praful Nallapati for their service

- Woodmont – Celebrated Halloween with a character education graveyard. Students marched pass tombstones inscribed with messages like “Here lies bullying” and “Here lies unhealthy choices.” Students marched around celebratory ghosts with positive messages about teamwork and cooperation. Special thanks to the Gabriela family and art teacher, Ms. Briana Orefice for creating the tombstones and guidance counselor, Mr. Doug Stech for setting up the character education scene.
- Woodmont - Kicked off a new recognition program-Woodmont heroes. Stakeholders nominate individuals who they believe make significant contributions to the Woodmont community. This month’s heroes are-the Gabriela family (Adam, Denise and Carmine) for their contributions to the Woodmont Halloween character education graveyard. Mrs. Debi Jarvie, first grade teacher, for coordinating all of our plating projects with our parents and the members of Safety Patrol squad six (Haylee Byrnes, Ava Gallucci, Katherine Gorski, Brianna Hunsinger, Jaycie Veneri, and Despina Triantafilledes) for working with their first grade classmates as they adjust to first grade.
- Woodmont - On Veterans Day, fifth grade teachers asked their students to interview their families and learn if anyone (family or friends) served in the military. The children reported out what they learned. We heard some great stories about medal winners and even a Normandy Beach participant! This activity was a wonderful way to make the holiday more personal, meaningful, and better understood.
- Woodmont - Thanks to Cub Scouts Dominick Badia, Logan Engle, Aiden Engle, Antonio Gausditis, Joey Gausditis, Jonathan Goldstein, Shiven Khana, Kevin Trombitas, Aidan Walters, boy scouts Daniel Goldstein and Michael Benno and adult Leaders: Nicole Engle Denise Goldstein, Lisa Trombitas and Tricia Walters for giving up their Tuesday afternoon to decorate Woodmont School in honor of Veteran’s Day. These students and parents braved a rainstorm to adorn Woodmont in patriotic flair. They tied yellow ribbons to tree limbs, added red, white and blue bunting to the front of the school and planted flags along the school pathways.
- Woodmont - The first graders in Mrs. Jarvie’s class choose their own spelling words from a list based on the Foundations strategy of the week. Children have an opportunity to also choose words not found on the list; with the understanding the words chosen must have the strategy contained. Children may also choose a bonus word, no stipulations. In this way the students with interest in a particular subject, or a desire to try something difficult, can have that opportunity. Grades have risen tremendously now that the kids have ownership.
- Woodmont - Co-Advisors of Geography Club, Ms. Margaret Beatty and Mrs. Carolyn Wyks, held Woodmont’ s Annual Geography Bee for Grades 2-3 and Grades 4-5. This year, there were a total of 24 final contestants that battled for first, second, and third place. Students showed off their knowledge of United States history, government, state and world capitals, New Jersey facts and history, and famous landmarks in the United States and around the world. First place winner from Second Grade was Yash Singodia. First place winner from Fifth Grade was Nandeenee Singh. Congratulations to all the participants!

BUSINESS ADMINISTRATOR’S REPORT

The business administrator reported on the following items:

- School Bond Refunding Transaction
- 2016 – 2017 Budget Development Calendar.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau noted that a meeting was held on November 11, 2015 at which the following topics were discussed:

- High School Media Center Renovation
- Valley View/Lazar Boiler Upgrades
- High School Door and Lock Replacements Phase II
- High School Auditorium Sound & Lighting Improvement
- High School Auditorium Wheel Chair Lift Installation
- Safety and Security Initiatives
- SDA Construction Grant Reimbursements
- Financing of 2015-2016 Budgeted Equipment
- Additional Special Education Pre-K Program Bus Route
- 2014-2015 Annual Financial Audit Update
- High School Students Library Pick-Up and Moped Parking

Member Grau then thanked the Facilities Manager for his hard work and diligence on these important construction projects.

G.2 Curriculum and Instruction

No report.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **DAC** – Michael Palma
- **Mustang Association** – Michael O’Brien
- **MCSBA** – Karen Cortellino

G.8 PTC Liaisons

No reports.

G.9 Negotiations

The following labor contract negotiation meeting was reported on:

- MTSIA – Michael Palma.

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public were present to be recognized at this time.

Motion by Member Grau, second by Member Morella, to accept the recommendation of the superintendent and adopt items I-O.

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- | | |
|-------------------|------------------------------------|
| November 2, 2015 | Executive Session, Regular Meeting |
| November 2, 2015 | Public Session, Regular Meeting |
| November 17, 2015 | Executive Session, Regular Meeting |
| November 17, 2015 | Public Session, Regular Meeting |

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	MTHS PTC	MTHS	Two 330 Bernina Sewing Machines	\$1,138.00
2	Dr. and Mrs. Anthony Cannilla	Woodmont School	Pavers/Paving Stones	

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on November 2, 2015 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated October 20, 2015 to November 2, 2015.

J.3 Non-Resident Approval

RESOLVED, that the Montville Township Board of Education approve the continued attendance at the Montville Township High School of a non-resident student #30586 from November 18, 2015 to June 23, 2016.

J.4 Boy Scout Award – John Kenneth Krase

WHEREAS, John Kenneth Krase, is a resident of the Township of Montville; and

WHEREAS, John Kenneth Krase has attended the Montville Township schools for twelve years; and

WHEREAS, John Kenneth Krase is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, John Kenneth Krase has completed his Eagle Scout project by beautifying the front of Cedar Hill School. It involved twenty two scouts and seven leaders. They weeded, planted perennials, mulched, and laid landscaping ties to outline the flower beds. He installed rain barrels with a drip irrigation system as well as an interactive weather station for the students. Several business owners helped by donating materials to complete this project. Dr. Raj and the whole school community were thrilled with how the project turned out.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 17th day of November, 2015, recognizes and applauds the innovation, creativity, and hard work of John Kenneth Krase for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

J.5 Boy Scout Award – Andrew Rycharski

WHEREAS, Andrew Rycharski is a resident of the Township of Montville; and

WHEREAS, Andrew Rycharski has attended the Montville Township schools for twelve years; and

WHEREAS, Andrew Rycharski is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Andrew Rycharski completed his Eagle Scout project by constructing a brick patio in an area about two-hundred and fifty-five square feet behind the Montville Township First Aid Squad Building. He dug out six inches of dirt, cleaned it of debris, applied a stone dust base, and leveled the entire area before laying the brick. He also removed a tree from the front of the building, cleaned the dirt island in the front parking lot and the First Aid Squad sign, and replaced with mulch and ornamental grass. He received funding from various local businesses and was helped by volunteer Boys Scouts.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 17th day of November, 2015 recognizes and applauds the innovation, creativity, and hard work of Andrew Rycharski for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Dr. Kayne, Mrs. Novi

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of October 21, 2015 through November 17, 2015 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	3,742,121.32
Special Revenue Fund (20)	In the amount of \$	58,243.13
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	93,869.89
MEDLC Fund (61)	In the amount of \$	2,881.93
SUB – TOTAL:	\$	3,897,116.27
Payroll – October	In the amount of \$	4,496,267.11
TOTAL	\$	8,393,383.38

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Jeff Lakes Camp LLC	Camp	\$5,000.00	Hilldale PTC	Hilldale	06/01/2016	06/30/2016	5 th Grade Field Trip
2	Jeff Lakes Camp LLC	Camp	\$5,000.00	William Mason Home & School	William Mason	06/01/2016	06/30/2016	5 th Grade Field Trip

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Contract Bid Award – Transportation Route: 2015-2016

WHEREAS, bids for a student transportation route for the 2015-2016 school year (Bid #2015-T2) was publicly advertised by the Montville Township Board of Education (sometimes “Board”); and

WHEREAS, bids for #2015-T2 were publicly opened in the offices of the Board on Wednesday, November 4, 2015 (one bid received).

THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approves the award of a transportation contract for #2015-T2 to the vendor who submitted the lowest responsible and responsive bids as follows:

<u>Route #</u>	<u>Vendor</u>	<u>Route Cost (Per Diem)</u>	<u>Aide Cost (Per Diem)</u>
PreK-F-PM	First Student, Inc.	\$89.00	\$25.00

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the aforementioned contract on behalf of the Board.

K.7 Authorization to Purchase Utilizing Ed-Data and State Contract Vendors: 2015-2016

RESOLVED, that the Montville Township Board of Education authorizes the business administrator/board secretary, acting as the district’s qualified purchasing agent, to retroactively utilize the attached list of State Contract Vendors (**Document K.7.a**), and selected Cooperative Purchasing Vendors (**Documents K.7.b - K.7.e**), for various anticipated purchases.

K.8 School Budget Development Calendar: 2016-2017

RESOLVED, that the Montville Township Board of Education approves in draft form only, the attached Proposed Budget Calendar (**Document K.8**), for use as a guide in identifying and meeting select milestones during the 2016-2017 school budget development process.

K.9 Introduction of Refunding Bond Ordinance – September 19, 2006 Issue

Be it resolved by the Board of Education of the Township of Montville in the County of Morris, New Jersey as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A (**Document K.9**) is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on December 1, 2015 in the Daily Record, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

K. 10 Contracted Services Agreement – ProQuest LLC (Software and Licensing): 2015-2016

RESOLVED, that the Montville Township Board of Education approves an agreement with ProQuest LLC of Ann Arbor, MI for the period December 1, 2015 through November 30, 2016, to provide eLibrary K12, Literature Online Complete Collection, and ProQuest Science Journals licenses, at the total of cost of \$5,446.00.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Reserved - Leave of Absence – (No Action)

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Shatynski, Debra	Amend Resignation	Math Teacher	Lazar	11/13/2015	Supersedes action on 10/20/2015; L.2.1

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Schulz, Michelle	Amend	Long Term Substitute	N/A	\$256.81 per diem	Lazar	10/07/2015	11/13/2015	Supersedes action on 10/06/2015; L.3.1 Replaces TC
2	Schulz, Michelle	Amend	Math Teacher	BA/2	\$51,361.00 prorated @ \$38,520.75	Lazar	11/16/2015	06/30/2016	Replaces DS
3	Lawson, Kimberly	Amend	Replacement Math Teacher	BA/2	\$51,361.00 prorated @ \$37,493.56	Lazar	11/23/2015	06/30/2016	Supersedes action on 11/02/2015; L.3.4 Replaces DS
4	DiNardo, Eric	Approve	MEDLC Aide	N/A	\$13.50 hourly	Valley View	11/18/2015	06/30/2016	Not to exceed 1,100 hours
5	DiGiacomo, Kristen	Approve	MEDLC Substitute Aide	N/A	\$10.50 hourly	District	11/18/2015	06/30/2016	Not to exceed 800 hours
6	Dupree, Amanda	Approve	Replacement Paraprofessional	N/A	\$136.31 per diem	Woodmont	11/18/2015	01/29/2016	Not to exceed 32.5 hours weekly Replaces NM
7	Crozier, Andrew	Approve	Paraprofessional	N/A	\$18.77 per hour	Lazar	11/18/2015	06/30/2016	Replaces BM
8	Del Guercio, Dean	Approve	Science Teacher	BA/9	\$55,102.00 prorated @ \$30,030.59	MTHS	01/19/2016	06/30/2016	Replaces UP

L.4 Reserved - Adjustments, Stipends, Degree Changes – (No Action)

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Keoppel, Jordan	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	11/18/2015	06/30/2016	\$90.00 per diem after 10 cumulative days of work
2	Scherer, William	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	11/18/2015	06/30/2016	\$90.00 per diem after 10 cumulative days of work

L.6 Rescind: Approval of Curriculum Writing

RESOLVED, that the Montville Board of Education rescinds the following resolution, L.6.36 that was board approved at the October 20, 2015 board meeting:

*RESOLVED, that the Montville Township Board of Education approve the adjustments of the curriculum **writing** stipends based on the newly approved MTEA agreement, for the 2015-2016 school year, in the amount of \$1,000.00 per course, to be paid to the following staff member:*

Code	Name	Action	Curriculum	Amount
36	Patel, Urvashi	Approve	Chemistry – Grades 10-12	\$1,000.00

L.7 Approval of Curriculum Writing

RESOLVED, that the Montville Township Board of Education approve the adjustments of the curriculum **writing** stipends based on the newly approved MTEA agreement, for the 2015-2016 school year, in the amount of \$1,000.00 per course, to be paid to the following staff member:

Code	Name	Action	Curriculum	Amount
1	Einstein, Heather	Approve	Biology– Grades 9-12	\$1,000.00
2	Hinz, Jaclynn	Approve	Biology– Grades 9-12	\$1,000.00

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Dr. Modrak, Mr. O’Brien. Mr. Johnson

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Briggs, Colleen	Approve	New Providence, NJ	\$ 12.15	ACA Reporting Requirements	11/17/2015	11/17/2015	BOE
2	Dahse, Shannon	Approve	Piscataway, NJ	\$ 65.00	Why People Die by Suicide	12/03/2015	12/03/2015	Professional Growth
3	Nieskens, Beth	Approve	Wayne, NJ	\$ 138.35	35 th Annual Bilingual/ESL Conference	12/04/2015	12/04/2015	Title III
4	Barkey, Danielle	Approve	Long Branch, NJ	\$ 239.00	Helping Students Meet or Exceed Your State Standards in Mathematics	12/08/2015	12/08/2015	Title IIA
5	Flannery, Catherine	Approve	Long Branch, NJ	\$ 239.00	Helping Students Meet or Exceed Your State Standards in Mathematics	12/08/2015	12/08/2015	Title IIA
6	Fitzpatrick, Jessica	Approve	Jersey City, NJ	\$ 148.18	Common Core Academics	12/11/2015	12/11/2015	Title IIA

7	Koch, Julia	Approve	Freehold, NJ	\$ 33.17	DECA Advisor Meeting	12/15/2015	12/15/2015	Professional Growth
8	Heyburn, Donald	Approve	Boston, MA	\$ 881.68	Eastern Athletic Trainers Association Conference	01/10/2016	01/11/2016	Professional Growth
9	Miller, Elise	Approve	West Orange, NJ	\$ 599.77	Strengthening Your Title I Program	02/08/2016	02/09/2016	Title IIA
10	Torrisi, Cherylyn	Approve	Parsippany, NJ	\$ 239.00	Close Reading Strategies	02/11/2016	02/11/2016	Title IIA
11	Wyks, Carolyn	Approve	Parsippany, NJ	\$ 239.00	Close Reading Strategies	02/11/2016	02/11/2016	Title IIA
12	Woodring, Andrea	Approve	Monroe Township, NJ	\$ 149.00	District Climate and Culture: The Role of the Leadership Team	02/26/2016	02/26/2016	Title IIA

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Morristown Memorial Hospital	Approve	Psychological & Educational Evaluations	\$508.00 \$484.00	100984	11/18/2015	12/31/2015	
2	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103209	11/18/2015	12/31/2015	
3	Silvergate Prep	Approve	Home Instruction	\$2,750.00	60169	10/19/2015	11/20/2015	Post Approve Student in Partial Hospitalization Program

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: Grades 11 & 12 (Porter)	Metropolitan Museum of Art, New York City, NY	Pupil	Pupil	N/A
2	MTHS: Gay-Straight Alliance (Lomauro)	GSA Summit, West Morris Central High School, Chester, NJ	N/A	N/A	N/A
3	MTHS: The Muse & The Podium (Kilanowski/Kurland)	Westfield High School, Westfield, NJ	N/A	N/A	N/A
4	MTHS: SAC (Rivera)	Randolph High School, Randolph, NJ	Student Activity Account	N/A	N/A
5	Lazar: Science Olympiad (Maffei/Marnien)	NJIT, Newark, NJ	BOE	N/A	N/A
6	William Mason: Grade 5 (Abruzzo/Williams/Wolsten/Theodore)	Jeff Lakes Day Camp, Stanhope, NJ	HSA	HSA	N/A

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Vivona, Jessica	Approve	Observation	District	11/18/2015	06/30/2016	Ms. Crystal Hemberger	Eastwick College
2	Burnett, Jocelyn	Approve	Observation	Woodmont	12/14/2015	01/15/2016	Ms. Maria Aiello	Montclair State University
3	Gellman, Alexandra	Approve	Observation	District	01/04/2016	06/30/2016	Ms. Suzanne Schneiderman	The College of William & Mary

M.5 Reserved - Out-of District Placement – (No Action)

M.6 Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	Broadway Workshop – Grades 9-12	Approve	11/18/2015

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations - (No Action)

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations - (No Action)

O. CLOSED SESSION – (NONE)

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on December 1, 2015 at 6:30 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on December 1, 2015 at 7:30 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				Abstain on check # 80708.
John Morella	X				
Michael Johnson	X				Abstain on 11/02/15 Minutes.
David Modrak	X				
Carmela Novi				X	
Michael O'Brien	X				
Michael Palma	X				Abstain on check # 80749.
Matthew Kayne	X				Abstain on check # 80720.
Karen Cortellino	X				Abstain on check # 80775 and check #80683.

Resolutions were approved on an 8 - 0 roll call vote except as noted.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- The superintendent reviewed the proposed board of education meeting schedule for 2016.
- Member Grau recognized the superintendent's attendance at the Dedication and Ribbon Cutting Ceremony for the Joseph M. Gasparro Technology Center at the the Montville Township Public Library.
- Member Palma congratulated the high school's marching band, the band director and staff on their accomplishments this year.
- Vice president Kayne congratulated the following board members on their successful re-election:
 - Karen Cortellino
 - Charles Grau
 - David Modrak.
- Member O'Brien inquired about the OneMontville initiative and the superintendent responded.
- Member Grau requested that a listing of upcoming concerts and special programs be prepared for the Board so that they can be aware of these events and attend them as their schedules permit.

R. PUBLIC PARTICIPATION

One member of the public spoke regarding the following item:

- Paneling of the PARCC Testing.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Morella, the meeting was adjourned at 8:40 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary