

MONTVILLE TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC SESSION - MEETING MINUTES

May 3, 2016

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:04 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Student Injury Report; and*
- 4) *Litigation – Child M (minor) v. Montville Township Public Schools and Anthony DeZao Legal Claim; and*
- 5) *Board Governance.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. **RECONVENED**

Motion by Member Grau, second by Vice President Novi, to reenter from executive session at 7:55 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:58 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	_____	<u>X</u>
Mrs. Novi	<u>X</u>	_____
Mr. O'Brien	<u>X</u>	_____

Mr. Palma	<u> X </u>	_____
Tasneem Amer	<u> X </u>	_____
Grace Hartnett	<u> X </u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), and Steve Edelstein (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Softball Team Update
- Boys Lacrosse Team Update
- Baseball Team Update
- Girls Lacrosse Team Update
- Golf Team Update
- Senior Student Voting Registration for the Upcoming Presidential Election
- SAC and Student Government Election Update
- Senior Breakfast – May 27, 2016
- Annual Raku Clay Firing – May 20, 2016

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Remarks

- The superintendent thanked Austin Thomsen, the technology department and administrators for successfully administering PARCC testing this Spring.

- The superintendent commented on Governor Christie’s recent announcement regarding funding for lead water testing in schools. She then reported that we have had lead water sampling in all of our schools, and the samples and test results returned are well below the State action levels.
- The superintendent congratulated Cedar Hill for their selection as a National School of Character.
- The superintendent congratulated Marisa Castronova-Wos, Lazar Middle School Teacher, on receiving the “NJEA Frederick L. Hipp Foundation for Excellence in Education,” in the amount of \$10,000.
- President Kayne inquired further about Governor Christie’s 10 million dollar initiative for lead testing of water in all New Jersey schools, to which the superintendent responded.

Good News and Progress in our Schools

- Valley View - A group of staff members from Valley View school participated in Runapalooza Marathon Relay on April 16, to raise money for the Special Olympics. Lillie Main, Shelby Newkirk, Jessica Soehnlein, Erin Sullivan and Sandra Faranda teamed up to run 26.2 miles from Seaside Heights to Asbury Park. The money raised helps provide sports programs and athletic competition for children and adults with disabilities. We are so proud of our marathon runners and their generous spirits!!!
- Valley View - Our third grade teachers and paras (Linda Otte, Sandra Faranda, Amy Falk, Maureen Mancuso, Michele Krake, Diane Tyma, Susan Spagnardi, John Larkin and Erin Sullivan) wore their Earth Day shirts to inspire our students.
- Valley View - Mrs. Zurawlow and Miss Katz’s first grade class have been learning all about animals for the past few months. We have studied habitats, food chains, and life cycles. The students are excited to start applying what they have learned and begin working on animal research projects. This will entail students researching a specific animal and creating a poster to present their findings. Be on the lookout for our posters hanging outside 3B next month!
- Valley View - The students' work from various grades, compiled by Third Grade Teacher, Amy Falk and Art Teacher, Lauren Rittenhouse, were displayed for the Morris County's Council Education Association Mall Project. We are all so proud of our students' and teachers' hard work and dedication. Please visit Valley View's table at the Rockaway Mall right next to Macy's on the second floor. The Project ran from Monday, April 11 to Sunday, April 17.
- Valley View - Approximately 65 Valley View students participated in our annual TREP\$ Market Place on Sunday, April 17 for 12:00 - 2:00PM. Under the advisement of Mrs. Linda Otte, students worked all year to learn product development and marketing strategies. Their labor paid off as many students sold out and realized a profit! Kudos to all!
- Lazar - Celebrated National Poem-in-Your-Pocket Day on April 21st. Students and staff were encouraged to carry a poem with them all day and to share the poem with each other. This event highlights the way in which poetry can serve to connect us through written expression.
- Lazar – 6th grader, Agranya Ketha, won 1st place in the regional spelling bee competition for grades 4-8. He qualifies for the national championships to be held in Miami, FL in August.
- Lazar – Mrs. Pretto’s and Mr. Morris’s advisory group contributed \$111 to the Pathways for their trip to build homes in Haiti. They held a fundraiser for students to guess how many lollipops were in a jar.
- Lazar -“Take Your Child to Work Day” on April 28th was a huge success. Our teachers organized many fun and educational activities, including lunch, for approximately 50 children of staff members. It was a memorable experience for all. The children enjoyed their day at

Lazar and made wonderful memories. In turn, approximately 300 Lazar students spent the day visiting their parents' places of work.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

April, 2016	K – 12	Violence Incidents	0	
April, 2016	K – 12	Vandalism Incidents	0	
April, 2016	K – 12	Weapon Incidents	0	
April, 2016	K – 12	Substance Abuse	0	
April, 2016	K – 12	Suspensions	0	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR'S REPORT

No report.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau reported on the following items from the meeting that was held on April 27, 2016:

- Facility & Technology Projects Update
- SDA Grant Collection [2001 HS Referendum Project]
- Woodmont Server Room Fire (Insurance Reimbursement Update)
- 2016-2017 Transportation Bid Update – Non-Renewed ESY Routes
- 2016-2017 Custodial Operations RFP Update
- 2015-2016 Project Graduation – Member Grau reported that the committee supported a recent request to fund student transportation for this event up to \$1,800.

G.2 Curriculum and Instruction

Member Palma noted that a meeting is scheduled for May 11, 2016.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **NJSBA – Karen Cortellino**
 - ◆ Member Cortellino noted that the next NJSBA Delegate Assembly meeting is scheduled for May 14, 2016, and then asked for a volunteer board member to attend in her place to ensure our district is represented at this meeting.
 - ◆ Member Cortellino reported that Member Grau’s 20 years of service will be recognized at the last MCSBA meeting this school year on May 19, 2016.
 - ◆ President Kayne congratulated Member Grau for his 20 years of service.
- **Mustang Association – Michael O’Brien**
 - ◆ Member O’Brien noted that the next meeting is scheduled for May 4, 2016.

G.8 PTC Liaisons

The following PTC liaison meeting was reported on:

- **Hilldale – David Modrak**
 - ◆ Member Modrak noted the first annual TREP\$ event will be held on May 6, 2016.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

SUPERINTENDENT’S REPORT CONTINUED

Presentations

- Public Hearing and Final Adoption of the 2016-2017 Budget.
 - ◆ The superintendent presented educational initiatives included in the 2016-2017 school budget which is on this evening’s agenda for adoption.
 - ◆ The business administrator then presented facility & financial highlights for the contracted 2016-2017 budget.
 - ◆ Board comments, questions, and discussion then ensued regarding the 2016-2017 final school budget.
 - ◆ The board joined Member’s Palma, Modrak and President Kayne in complimenting the superintendent and her administrative team on a job well done.

Public Participation – Final School Budget Hearing

No members of the public in attendance wished to be recognized at this time.

Motion by Vice President Novi, second by Member Grau, to accept the recommendation of the superintendent and adopt items I-O and revised resolution K.8:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- April 26, 2016 Executive Session, Regular Meeting
- April 26, 2016 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Pathways	Hilldale	Little Free Library and Bench	
2	Montville Mustang Association	MTHS Athletic Department	Three-Sport Triple Threat Banner for HS Gym & Two Promotional Banners for Multiple Sport Athletes	

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on May 3, 2016 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated April 23, 2016 to April 29, 2016.

J.3 Participation in the Sustainable Jersey for Schools Certification Program

WHEREAS, the Montville Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to *Sustainable Jersey for Schools Certification*; and

WHEREAS, the Montville Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco0freindly and cost-effective solutions; and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition, to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places; and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to

reduc, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment; and

WHEREAS, sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, the Montville Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of *Sustainable Jersey for Schools*; and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships; and

WHEREAS, the Montville Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities;

THEREFORE, it is resolved that the Montville Township Board of Education agrees to participate in *Sustainable Jersey for Schools*, and it is the Board’s intention to pursue certification for schools in the district.

We hereby appoint René Rovtar to be the district’s liaison to *Sustainable Jersey for Schools*.

We do hereby recognize Cedar Hill School, Hilldale School, Valley View School, William Mason School, Woodmont School, Lazar Middle School and Montville Township High School as the agents to carry out our commitment to building a sustainable school district through the implementation of *Sustainable Jersey for Schools* actions.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Reserved - Payment of Bills – (No Action)

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on **(Document K.4)**, have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to

withdraw approval or permission at any time.

K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)

K.6 MEDLC Fees: 2016-2017 Regular School Year Program

RESOLVED, that the Montville Township Board of Education approve the following Montville Extended Learning Center (MEDLC) per child payment schedule for the 2016-2017 regular school year program.

Weekly Basis	5 Days/Week	4 Days/Week	3 Days/Week	2 Days/Week	1 Day/Week
Before/After School	\$246.00	\$197.00	\$147.00	\$ 98.00	\$ 50.00
Before School Only	\$ 91.00	\$ 74.00	\$ 55.00	\$ 36.00	\$ 19.00
After School Only	\$223.00	\$178.00	\$134.00	\$ 89.00	\$ 45.00
Before/After School 3:45 p.m. Pickup	\$114.00	\$ 91.00	\$ 68.00	\$ 46.00	\$ 23.00
After School 3:45 p.m. Pickup	\$ 91.00	\$ 74.00	\$ 55.00	\$ 36.00	\$ 19.00

K.7 Special Education Software System Agreement – Centris Group, LLC: 2016-2017

RESOLVED, that the Montville Township Board of Education approve an annual **Special Education Software System Maintenance, Licensing and Support** Agreement, with Centris Group, LLC, of Rockville Centre, NY, for the period July 1, 2016 to June 30, 2017, at a total cost of \$21,976.88.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

K.8 Public Hearing and Adoption of the 2016-2017 Proposed Budget:

BE IT RESOLVED, that the school budget be approved for the 2016-2017 School Year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2016-2017 Total Expenditures	73,611,132	955,722	2,540,944	77,107,798
Less: Anticipated Revenues	<u>7,399,050</u>	955,722	<u>160,485</u>	<u>8,515,257</u>
Taxes to be Raised	<u>66,212,082</u>	<u>0</u>	<u>2,380,459</u>	<u>68,592,541</u>

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$66,212,082 for the ensuing School Year (2016-2017).

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the following capital projects for the 2016-2017 school year:

- HD – Network Cable Replacement Project \$ 30,000
- WM – Roof Replacement Project \$ 654,000
- LZ – Front Driveway Curbing/Paving Expansion Project \$ 59,000
- LZ – Security Measure Intercom Replacement Project \$ 90,000
- HS – Brick Repointing & Roof Replacement Project \$ 114,625
- District – Parking Lot Repairs/Paving Project \$ 30,000
- District – Security Measure Intercom Replacement Project
(Five Elementary Schools) \$ 140,000.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$908,625.00 in order to utilize these funds for the following projects in the 2016-2017 school year:

- WM – Roof Replacement Project \$ 654,000
- HS – Brick Repointing & Roof Replacement Project \$ 114,625
- District – Security Measure Intercom Replacement Project
(Five Elementary Schools) \$ 140,000.

WHEREAS, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$100,000 for all staff and board members.

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal \$ 365,400
 Accounting \$ 44,760
 Architect (general) \$
 Prof Dev \$ 86,910; and

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2016-2017 school year.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Marnien, Deborah	Amend Maternity Leave	Science Teacher	Lazar	04/26/2016	27	06/06/2016	06/06/2016	N/A	11/07/2016	Supersedes action on 04/12/2016; L.1.2; Will be in attendance for 2 In-Service Days
2	Garcia, Melissa	Maternity Leave	Special Education Teacher	Cedar Hill	06/20/2016	4	09/01/2016	09/01/2016	N/A	11/21/2016	Dates subject to change based on delivery.
3	Spoto, Nancy	Medical Leave	12 Month Secretary	MTHS	04/27/2016	N/A	N/A	N/A	04/27/2016	N/A	Post Approve

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Andrej, Anastasia	Resignation	Chemistry Teacher	MTHS	06/30/2016	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Chierici, Matthew	Approve	Phys Ed/ Health Teacher	BA/3	\$52,064.00	Lazar	09/01/2016	06/30/2017	
2	Shondel, Kristine	Amend	Personal Nurse	BA/7	\$54,062.00	Lazar	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
3	Sanders, Kevin	Amend	Long Term Substitute Science	N/A	\$256.81 per diem	Lazar	04/29/2016	06/30/2016	Supersedes action on 03/08/2016; L.3.6
4	Gearing, Heidi	Amend	Elementary School Teacher	MA30/15	86,652.00	Valley View	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
5	Huppert, Jonathan	Amend	Science Teacher	MA30/15	85,952.00	Lazar	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
6	Immediato, John	Amend	Health & Physical Education	MA30/15	86,652.00	William Mason	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
7	Kilanowski, Jennifer	Amend	English Teacher	MA30/15	86,652.00	High School	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
8	Kurland, Cheryl	Amend	English Teacher	MA30/15	86,652.00	High School	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
9	Lazzara, Lisa	Amend	Elementary School Teacher	MA30/15	86,652.00	Woodmont	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
10	Maciorski, Stacey	Amend	Elementary School Teacher	MA30/15	85,952.00	Woodmont	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
11	Melahn, John	Amend	School Social Worker	MA30/15	86,652.00	Special Services	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
12	Pettit, Larry	Amend	School Psychologist	MA30/15	86,652.00	Special Services	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
13	Rutkowitz, Claire	Amend	Music Vocal	MA30/15	85,952.00	Cedar Hill	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5
14	Stewart, Tracy	Amend	Special Education Teacher	MA30/15	86,652.00	Valley View	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
15	Work, Frances	Amend	Elementary School Teacher	MA30/15	86,652.00	Cedar Hill	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 longevity
16	Dawson, Colleen	Amend	Elementary School Teacher	BA/14	\$67,567.00	Cedar Hill	09/01/2016	06/30/2017	Supersedes action on 04/26/2016; L.7.5 Salary includes \$700.00 Longevity

L.4 Reserved - Adjustments, Stipends, Degree Changes – (No Action)

L.5 Reserved - Appointment of Substitutes – (No Action)

L.6 Annual Reappointments

RESOLVED, upon the recommendation of the Superintendent of Schools that the following staff members are re-employed for the 2016 – 2017 school year:

Paraprofessionals

(Document L.6)

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
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1	Lawler, Sarah	Approve	New Brunswick, NJ	\$1,134.24	AP Summer Institute-Advanced Placement Summer Institute in Art History	06/27/2016	06/30/2016	Title IIA
2	Villarreal, Liliana	Approve	Morristown, NJ	\$204.58	Organizing and Managing Accounts Payable	07/12/2016	07/12/2016	Professional Growth
3	Horn, Eileen	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA
4	Goodwin, Kelly	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA
5	Scheckman, Leslee	Approve	Lawrenceville, NJ	\$100.96	NJ Alliance for Social, Emotional & Character Development	05/20/2016	05/20/2016	Title IIA
6	Stech, Douglas	Approve	Lawrenceville, NJ	\$100.74	NJ Alliance for Social, Emotional & Character Development	05/20/2016	05/20/2016	Title IIA
7	SanFilippo, Stefanie	Approve	New Brunswick, NJ	\$1,134.24	AP Summer Institute-Advanced Placement Summer Institute in Art History	06/27/2016	06/30/2016	Title IIA
8	Butchko, Christopher	Approve	New Brunswick, NJ	\$1,134.24	AP Summer Institute in Human Geography	08/08/2016	08/11/2016	Title IIA
9	Mosera, Richard	Approve	New Brunswick, NJ	\$1,134.24	AP Summer Institute in Human Geography	08/08/2016	08/11/2016	Title IIA

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Bergen County Special Services	Approve	Assistive Technology Training	\$280.00	103025	06/01/2016	06/23/2016	2 / hrs @ \$140.00 each
2	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	102495	05/04/2016	06/15/2016	
3	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	101403	05/04/2016	06/15/2016	
4	St. Clare's Hospital	Approve	Home Instruction	\$3,300.00	60169	04/22/2016	06/03/2016	Post Approve
5	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$600.00	103254	05/04/2016	06/15/2016	
6	Making Changes NJ LLC	Approve	Social Skills	\$8,875.00	40377	05/04/2015	06/30/2016	71 hours @ 125.00 per/hr

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS / FBLA National Competition (Sheehan & Chandra)	Nationals Competition Atlanta, GA	BOE	Student Activity Account	Student Activity Account

M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)

M.5 Reserved - Out-of District Placement – (No Action)

M.6 Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	6 th Grade Earth Science	Approve	05/04/2016

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on May 17, 2016 at 7:00 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on May 17, 2016 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O and revised resolution K.8:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Carmela Novi	X				
Charles Grau	X				
Karen Cortellino	X				
Michael Johnson	X				
David Modrak	X				
John Morella				X	
Michael O'Brien	X				
Michael Palma	X				
Matthew Kayne	X				

Resolutions were approved on an 8 - 0 roll call vote.

Member Cortellino thanked the superintendent for pursuing resolution J.3.

President Kayne also thanked the superintendent for bringing resolution J.3 forth and moving it forward.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Grau noted the time for regular public session meetings has been changed from 7:30 p.m. to 7:45 p.m.
- Member O'Brien commented on an article regarding NJSIAA sports scheduling, noting that he will report back to the board with an update after the next Mustang Association meeting.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Palma, the meeting was adjourned at 8:37 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
 School Business Administrator/
 Board Secretary