

MONTVILLE TOWNSHIP BOARD OF EDUCATION

**REGULAR PUBLIC SESSION
MEETING MINUTES**

March 8, 2016

Lazar Middle School

A. President Kayne called the meeting to order at 7:02 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *BOE/Township Subcommittee Meeting.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Grau, second by Vice President Novi, to reenter from executive session at 7:29 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:30 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	_____
Mr. Grau	<u> X </u>	_____
Mr. Johnson	<u> X </u>	_____
Dr. Kayne	<u> X </u>	_____
Dr. Modrak	<u> X </u>	_____
Mr. Morella	<u> X </u>	_____
Mrs. Novi	<u> X </u>	_____
Mr. O’Brien	<u> X </u>	_____
Mr. Palma	<u> X </u>	_____
Tasneem Amer	<u> X </u>	_____
Grace Hartnett	<u> X </u>	_____

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Seniors, Parker Fox and Dominic Fano placed top 24 in the state at the state wrestling tournament in Atlantic City
- Cheerleading Update
- Senior, Leah Wis, was crowned Group 3 High Jump Champion
- Spring Sports Update
- Key Club's Annual Volleyball Marathon – March 11, 2016
- Staff vs. Student Basketball Game – March 18, 2016
- Forensics Team Update
- MTHS hosted the 4th Annual MUDD Exhibit in the newly renovated MTHS Media Center
- Drama Club's Spring Musical, Pippin, was a great success.

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- The superintendent noted that the 2015-2016 school calendar revision on this evening's agenda reflects a snow day give back of three unused snow days.

Presentations

- 2016-2017 Pre-adoption Proposed Budget Presentation: Dr. René Rovtar and Mr. James Tevis
 - Board Members' Comments and Questions
 - **Public Participation – Proposed Budget Presentation**
 - No members of the public wished to be recognized at this time.

Good News and Progress in our Schools

- Valley View - Third Graders at Valley View are beginning a new science unit on the human body. The students will be studying several systems of the body such as skeletal, digestive,

respiratory, circulatory and muscular. Stop by Mrs. Otte, Mrs. Faranda, Mrs. Spagnardi, Mrs. Sullivan, Mr. Larkin, and Miss Falk's room to learn some fun facts about our bodies!

- Valley View - Our Culture and Climate Leadership Team is working with Mr. Spector to create an "Appreciation Station" to highlight our appreciation of the many wonderful students and staff at Valley View. Students and staff are encouraged to write a name of someone who they appreciate on a bulletin board located near the All Purpose Room for all to see.
- Valley View – The students are spending time with *Monte Bear* whose presence encourages Valley View students to list ideas in Valley View's Journal book on ways they can help keep their school a special place for learning and fostering positive school relationships.
- Valley View - On Thursday morning February 25, Valley View School's K-3 students delighted the "standing room only" audience at the Fourth Annual Songfest. Songfest was created as a way for the school's younger students to share their favorite songs from music class with their families. Under the direction of Mrs. Mary Wilczynski, the students performed a variety of musical selections. To add to the festive nature, Ms. Lauren Rittenhouse provided music-themed decorations for the stage.
- MTHS – The Drama Club is proud to announce their presentation of "Pippin" on March 3rd, 4th, and 5th. Each performance starts at 7:30 p.m. in the MTHS Auditorium. Tickets are \$12 for students/seniors and \$15 for adults. Additional information can be found on the MTHS webpage.
- MTHS - On February 3, the National Merit Program released its list of Scholarship Finalists. We are proud to announce that three of our Semi-Finalists advanced to the Finalist round. Congratulations to Pranav Kumar, Kelvin Liu, and Stacy Wang. More than 15,000 students nationwide were named as Finalists and will be considered for National Merit Scholarships. From that total, 7,400 students will be selected and winners will be named in March. We are incredibly proud of Pranav, Kelvin, and Stacy, and wish them the very best of luck as their applications are considered by National Merit.
- MTHS - Four brave, talented, and innovative MTHS students recently entered the Congressional App Challenge. The competition is designed to encourage high school students to learn how to code by creating their own software applications. The team of Michael Semren, Jose Martinez, and Atanas Bogdanoski created Inventor Mentor while Akif Patel submitted his STEM Toolkit. Both MTHS entries are currently being considered and winners will be selected later in the year. We wish Michael, Jose, Atanas, and Akif the best of luck and hope they advance in the competition.
- MTHS - Congratulations to the MTHS Wrestling Team for their big win at the District 2 Championship! Saturday's win marked the second straight year that MTHS won the District 2 Championship, and its fifth overall. In addition to the team effort, 10 wrestlers (Dillon Fazliu, Dominic Fano, Parker Fox, Don Leka, Chuckie Marucci, Ron Rumsby, Connor Meytrott, Alex Zevits, Joey Daddario, and Phil Trovato) finished in the Top 3 to qualify for Regions next week and Dominic Fano was awarded "Most Outstanding Wrestler" in the competition. We wish the entire coaching staff and team best of luck at Regions!
- MTHS - Congratulations to Leah Wis (12th) for being crowned the Group 3 High Jump Champion. Leah, who will be a Scarlet Knight next year at Rutgers, competed over the weekend and took home this prestigious honor. The entire MTHS Community congratulates Leah on her success and wishes her the very best of luck in the future.
- MTHS - Is proud to host its 4th annual MUDD Exhibit on Tuesday, March 8th at 6:30 p.m. in the newly renovated Media Center. The event will feature artwork from some of our most talented students at MTHS and will be widely attended by representatives from several universities including Syracuse, Monmouth, Rowan, Kean.

In addition, raffle tickets can be purchased and specific art pieces will be awarded by the end of the night. The entire MTHS community is excited for the event and looks forward to seeing the

tremendous artwork on display.

- MTHS - Congratulations and good luck to Parker Fox and Dominic Fano for advancing to the state wrestling tournament in Atlantic City on March 4th and 5th.
- William Mason - Through a staff dress down and a Student Council's Plunge for a Prize fundraiser, William Mason raised 452 dollars for Special Olympics.
- William Mason - Mr. Krygier's third grade class started the human body unit by be divided into 6 groups. Each group was assigned one of the major body systems: circulatory, respiratory, skeletal, muscular, digestive, or nervous. One student from each group was traced on a sheet of large bulletin board paper. After that, the groups researched their respective systems and drew them on the poster paper inside the silhouettes. It was a great way to kick off the unit!
- William Mason - The students in Mrs. Stephenson's Second Grade participated in Digital Learning Day. They made posters on Google Slides. The students have become "experts" in different nonfiction topics, such as: dolphins, Jupiter, hurricanes, cheetahs, etc. The posters show the information they have learned in a graphic design format. The students will display these posters during a Museum Interactive Project. We will be inviting the other Second Grade classes to our classroom to tour the different exhibits. Mrs. Stephenson's Second Graders will be tour guides showing the museum attendees all that they have learned on their designated topics. They will share pictures, examples and even use different voices for different parts of their exhibits. They are very excited to be tour guides!
- William Mason - On Sunday, February 7th, Don Wheeler and Boris Lyashkevich represented William Mason in the annual Pathways basketball game against the Wizards. Although the two only combined to score seven points, fun was had by everyone.
- Lazar - Middle School sixth grader, Veda Bhattaram, won the school-wide geography bee last month. Veda achieved a perfect score in the school's contest, a very noteworthy achievement. He will move on to the next level of the competition vying for a spot in the state competition this April. Veda has also recently qualified in two other separate geography competitions, one conducted by the Geography Olympiad Junior Varsity and the other by National Historybee.com. These are middle school and high school level competitions where he has qualified to participate on the national and regional levels this spring. Good luck to Veda in all of the upcoming geography events, we are so proud of you!
- Lazar – Ms. Cardinale's 7th grade social studies students constructed and showcased a variety of multi-media projects related to the Middle Ages. Students researched topics ranging from Medieval cathedrals and fashions to castle construction, siege weaponry, board games and art techniques from the time. They then created an original, self-presenting project to showcase their learning on the selected topic. Students worked together to create working models of trebuchets, cathedrals, and castles, while other used the Chromebooks to create online projects, such as Voicethreads, Prezis, Powtoons and short news casts. All projects were displayed and toured by students and faculty throughout the day. Images of projects can be found on Ms. Cardinale's teacher site.
- Lazar – Twelve Seventh Grade Students were nominated by Ms. Sturdy-Lange and Mrs. Wos for a summer STEM program through NYLF.
- Lazar - Every year, the New Jersey Hall of Fame Mobile Museum welcomes thousands of visitors in communities across the Garden State. Through the power of images, artifacts, film and a suite of interactive tools, New Jersey's leaders and legends are made accessible to every curious imagination. The Mobile Museum will visit Lazar March 15th. The 53-foot double-expandable trailer is transformed on location to 850 square feet of stunning exhibition space.
- Lazar - On March 1st Mrs. Yuhas and Mrs. PuttENVINK's 8th grade advisory group visited Cedar Hill to read to kindergarten, 1st, 2nd and 3rd grade students in honor of Dr. Seuss Day. The 8th graders were excited to share their love of reading. All the students enjoyed the visit. Many thanks to Mrs. Anne Fisher, the Reading Specialists from Cedar Hill, who helped to

coordinate our visit!

- Hilldale - For Valentine’s Day, the Student Council ran a Hugs & Kisses fundraiser for Towaco’s “Homeless Bus.” For \$2, parents & guardians got the opportunity to send their children a special note, along with a small bag of Hershey’s Hugs & Kisses. Mr. Jones and Mrs. Weber were shocked to see that over \$710 was raised for the Homeless Bus. The generosity of the Hilldale community never ceases to amaze them!
- Hilldale – The Student Council once again teamed up with Olive Garden and the Leukemia & Lymphoma Society to host “Pennies for Pasta” at Hilldale. This annual fundraiser asks students to bring in their spare change or other donations, and typically nets hundreds of dollars for L & L. The class that brings in the most money gets a Pasta Party with all the trimmings, courtesy of Olive Garden. The final tally is coming soon!
- Hilldale – The School Store is in full swing, providing students the opportunity to purchase whimsical & fun pencils, pens, erasers, notepads, and more right before the start of the school day. Kids really enjoy shopping in their own school!
- Hilldale - The Pencil Machine has also been a tremendous success, with students loving the chance to get a “mystery pencil” for just 25 cents. Will it be animal print? Sports-themed? Rainbow-colored? Superhero? Only time - and a quarter - will tell! At the end of the year, all proceeds will go to a charity that the Student Council representatives choose.
- Hilldale – The 4th graders participated in their own playoff and Superbowl competition! Students studied and practiced their math facts all year in preparation for the competition, and were able to complete 100 facts in 3 minutes or less. Students dressed in class colors, made posters and signs, and even created their own class tailgate parties to celebrate after the event! It was a terrific day that centered on success in math and learning!
- Hilldale - Celebrated "Start With Hello Week" which is a program that was started by several families that lost their children in the shooting of Sandy Hook. The goal of the program was to decrease isolation and increase the conversations and friendships that students have with one another. Students and staff participated in daily theme days and addressed the important topics of Empathy and Compassion during Character Education classes
- Hilldale – The 4th and 5th grade students in Mr. Schwindel's Physical Education classes have been working hard OUTSIDE of school to develop their personal fitness by taking part in the Fitness Warrior Challenge. The challenges consist of exercise goals that classes have to meet in order to advance to the next level. Students log their work using Google Sheets and can keep track of their progress. They have been working hard at their homes and encouraging their classmates in the race to see who will be crowned Hilldale's Ultimate Fitness Warriors!
- Hilldale - For the fourth year in a row, Hilldale has participated in this terrific reading incentive program with Great Adventure. In October, interested students were asked to complete 6-hours of leisurely reading by March 1. Students who completed this task will receive a free ticket to Six-Flags Great Adventure, good for the summer of 2016. This year, 139 students (or slightly more than 41% of the school) will be receiving a free ticket to Great Adventure for reading at least six hours. This is truly a spectacular participation rate...congratulations to all of our readers!

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

February, 2016	K – 12	Violence Incidents	0	
February, 2016	K – 12	Vandalism Incidents	0	
February, 2016	K – 12	Weapon Incidents	0	
February, 2016	K – 12	Substance Abuse	0	
February, 2016	K – 12	Suspensions	1	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR’S REPORT

No report.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau indicated that a tentative meeting has been scheduled for next Wednesday, March 16th.

G.2 Curriculum and Instruction

No report.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meeting was reported on:

- **DAC** – Michael Palma

G.8 PTC Liaisons

The following PTC liaison meeting was reported on:

- **Hilldale** – David Modrak

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

One member of the public spoke regarding the following topic:

- Proposed School Budget.

The board attorney read an addendum resolution into the record, (included below as item J.6).

Motion by Member Grau, second by Vice President Novi, to accept the recommendation of the superintendent and adopt items I-O and the Addendum:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- February 16, 2016 Executive Session, Regular Meeting
- February 16, 2016 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Valley View PTA	Valley View 5 th Grade Class Trip	Tickets to see Wicked at the Gershwin Theater	
2	Valley View PTA	Valley View 5 th Grade Class Trip	Charter Buses to NYC	

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on February 16, 2016 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated January 30, 2016 through February 12, 2016.

J.3 Harassment, Intimidation and Bullying Report

RESOLVED, that at the recommendation of the Superintendent, the Montville Township Board of Education does hereby revise the determination with regard to LMS Case #12, which was originally affirmed at the February 16, 2016 meeting of the Montville Township Board of Education, to reflect that HIB behavior on the part of student #210035 was not substantiated in this case.

J.4 Approval of ESEA Accountability Action Plan – 2015 PARCC Participation Rate and Assurances

RESOLVED, that at the recommendation of the Superintendent, the Montville Township Board of Education does hereby approve the submission of the ESEA Accountability Action Plan – 2015 PARCC Participation Rate to the Executive County Superintendent. This Action Plan is required as a result of the district’s failure to meet the 95% participation rate on the administration of the 2015 PARCC Assessment.

J.5 Approval of Revised 2015-2016 School Calendar

RESOLVED, that at the recommendation of the Superintendent, the Montville Township Board of Education does hereby approve the revised 2015-2016 School Calendar. In accordance with the MTEA contract, school will be closed on the following days to compensate for the lack of snow days:

March 24, 2016

April 4, 2016

May 31, 2016

In addition, June 22 will be an early dismissal day for the elementary schools (**Document J.5**).

J.6 HIB Hearing Determination - Student #210132

WHEREAS, on or about February 16, 2016, the Montville Township Board of Education (the “Board”) affirmed the recommendation of the Superintendent of Schools, in LMS Case #12, that Student #210132 committed an act of Harassment, Intimidation and/or Bullying (“HIB”); and

WHEREAS, on or about February 19, 2016, the parent of Student #210132 requested a hearing before the Board; and

WHEREAS, on March 8, 2016, a HIB hearing was held before the Board; and

WHEREAS, at that time, the parent of said student did attend the hearing and presented testimony on her behalf; and

NOW, THEREFORE, BE IT RESOLVED, that the Board, after having considered all of the testimony and evidence presented before it, has determined that Student #210132 did not engage in an act of HIB as that term is defined by N.J.S.A. 18A:37-14; and

BE IT FURTHER RESOLVED, that the Board hereby rejects the HIB determination with regard to LMS Case #12, so that the record now reflects that Student #210132 did not commit an act of HIB; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is to provide written notification of this decision to the parent within five (5) days.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Reserved - Payment of Bills – (No Action)

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized

to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)

K.6 Approval of Genesis Staff Management Software Acquisition

RESOLVED, that the Montville Township Board of Education approve the acquisition of the Genesis Staff Management Software Module for implementation effective July 1, 2016 to facilitate the record keeping and state reporting relative to teacher and principal observation and evaluation and other personnel functions at an initial cost of \$15,000 and with an annual maintenance cost of \$3,000.

K.7 IDEA Grant - Carryover Application: 2015-2016

RESOLVED, that the Montville Township Board of Education hereby authorizes the submission of an Amendment to the IDEA application for Fiscal Year 2016, and to accept carry over funds from the FY 2015 IDEA Final Report upon the subsequent approval of the Application in the following amount:

- IDEA Public Basic \$ 842,980.00
- IDEA Nonpublic Basic \$ 29,081.00

K.8 Professional Development - The Newgrange School and Education Center

RESOLVED, that the Montville Township Board of Education approve an agreement with The Newgrange School of Princeton, Inc., T/A The Newgrange School and Education Center, to provide *Just Words* training to teachers in the Montville Township Public Schools, for a period of two days, at the total rate of \$4,623.20.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion

1	Lenox, Jana	Maternity Leave	Special Education Teacher	MTHS	05/20/2016	14	06/13/2016	06/13/2016	N/A	10/17/2016	Dates subject to change based on delivery Will be in attendance for 2 In-Service Days
2	Rush, Kristen	Maternity Leave	Health Teacher	MTHS	05/09/2016	33	09/01/2016	09/01/2016	11/21/2016	09/01/2017	Dates subject to change based on delivery FMLA followed by contractual leave
3	DeSantis, Michele	Amend Maternity Leave	Special Education Teacher	Lazar	02/24/2016	11	03/10/2016	N/A	N/A	09/01/2016	Supersedes action on 12/01/2015; L.1.50
4	Rosenthal, Megan	Amend Maternity Leave	Language Arts Teacher	Lazar	04/18/2016	34	06/07/2016	06/07/2016	N/A	11/07/2016	Supersedes action on 02/16/2016; L.1.3 Will be in attendance for 2 In-Service Days
5	VanDeursen, Deirdre	Maternity Leave	Language Arts Teacher	Lazar	06/13/2016	9	09/01/2016	09/01/2016	11/21/2016	01/03/2017	Dates subject to change based on delivery
6	Trevaskiss, Joy	Maternity Leave	Kindergarten Teacher	Valley View	09/01/2016	N/A	09/01/2016	09/01/2016	N/A	11/21/2016	Dates subject to change based on delivery
7	Wigley, Elizabeth	Amend Family Medical Leave	School Nurse	William Mason	03/10/2016	N/A	03/10/2016	N/A	N/A	03/10/2017	Supersedes action on 01/05/2016; L.1.1 Not to exceed a total period of 12 weeks intermittent leave as needed
8	Burden, Jennifer	Amend Maternity Leave	Elementary School Teacher	Hilldale	03/08/2016	11	03/23/2016	06/20/2016	N/A	09/01/2016	Supersedes action on 12/15/2015; L.1.2 Includes the use of 2 personal days

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Gowe, Brianna	Resignation	Paraprofessional	William Mason	02/26/2016	
2	Ljubicich, Jennifer	Termination	Paraprofessional	Valley View	02/29/2016	Student being supported left the district
3	Stecher, Kimberly	Resignation	Confidential Secretary	Central Office	03/08/2016	
4	Employee #6789	Termination	Systems Administrator	District	02/24/2016	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

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Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Inn, Hee Sook	Approve	MEDLC Substitute Teacher Aide	N/A	\$20.60 hourly	Valley View	03/09/2016	06/30/2016	Not to exceed 38 combined hours weekly
2	Kalan, Colleen	Approve	Paraprofessional	N/A	\$18.77 hourly	Out of District	03/07/2016	06/30/2016	Post Approve Not to exceed 32.5 hours weekly Replaces MG
3	Vogel, Debora	Approve	Paraprofessional	N/A	\$20.97 hourly	William Mason	02/26/2016	06/30/2016	Post Approve Not to exceed 38 combined hours weekly Replaces BG
4	Morgan, Megan	Approve	Paraprofessional	N/A	\$20.97 hourly	William Mason	03/21/2016	06/30/2016	Not to exceed 32.5 hours weekly New student in ABA program
5	Romano, Michelle	Approve	Paraprofessional	N/A	\$20.97 hourly	William Mason	03/01/2016	06/30/2016	Not to exceed 32.5 hours weekly New student in ABA program
6	Sanders, Kevin	Approve	Long Term Substitute Science	N/A	\$256.81 per diem	Lazar	05/02/2016	06/30/2016	Replaces DM
7	Ruocco, Deborah	Amend	Long Term Substitute Special Education	N/A	\$256.81 per diem	Lazar	02/29/2016	06/30/2016	Supersedes action on 02/02/2016; L.4.1
8	Brennan, Michael	Approve	Maintenance	Step 3	\$39,040.00 prorated @ \$12,137.44	District	03/09/2016	06/30/2016	Replaces CB
9	Lynch, Edward	Approve	Long Term Substitute Business Education	N/A	\$256.81 per diem	MTHS	04/04/2016	06/30/2016	Replaces EA
10	Spech, Mary-Ann	Approve	MEDLC Aide	N/A	\$13.50 hourly	District	03/09/2016	06/30/2016	Not to exceed 1,100 hours
11	Brewer, Whitney	Approve	Long Term Substitute Language Arts	N/A	\$256.81 per diem	Lazar	04/18/2016	06/30/2016	Replaces MR
12	Aikey, Deborah	Amend	Long Term Substitute	N/A	\$256.81 per diem	Hilldale	03/08/2016	06/30/2016	Supersedes action on 02/16/2016; L.3.4

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	DeBonta, Patrick	Approve	Head Football Coach	Cat. 1/ Step 4	\$12,623.00	MTHS	2016 Fall Season	2016 Fall Season	
2	Maly, Jeff	Approve	Chaperone	N/A	\$65.00	MTHS	02/18/2016	02/19/2016	Post-approve; FBLA State Competition
3	Iannelli, Mark	Approve	Chaperone	N/A	\$65.00	MTHS	02/18/2016	02/19/2016	Post-approve; FBLA State Competition
4	Lourenco, Michele	Approve	Chaperone	N/A	\$130.00	MTHS	02/21/2016	02/23/2016	Post-approve; DECA State Competition
5	Andrej, Anastasia	Approve	Chaperone	N/A	\$130.00	MTHS	02/21/2016	02/23/2016	Post-approve; DECA State Competition
6	Mathewson, Robert	Approve	Chaperone	N/A	\$130.00	MTHS	02/21/2016	02/23/2016	Post-approve; DECA State Competition

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Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
7	Servino, Joanna	Approve	Chaperone	N/A	\$130.00	MTHS	02/21/2016	02/23/2016	Post-approve; DECA State Competition
8	Guedes, Claudia	Approve	Chaperone	N/A	\$130.00	MTHS	02/21/2016	02/23/2016	Post-approve; DECA State Competition
9	Servino, Joanna	Approve	Chaperone	N/A	\$325.00	MTHS	04/22/2016	04/27/2016	DECA National Competition
10	Guedes, Claudia	Approve	Chaperone	N/A	\$325.00	MTHS	04/22/2016	04/27/2016	DECA National Competition
11	Beatty, Margaret	Rescind	Supplemental Services Tutoring	N/A	\$5,180.00	Woodmont	08/31/2015	06/30/2016	
12	Catalano, Laura	Rescind	Supplemental Services Tutoring	N/A	\$5,180.00	Woodmont	08/31/2015	06/30/2016	
13	Monastero, Carlyn	Rescind	Supplemental Services Tutoring	N/A	\$5,180.00 prorated @ \$3,108.00	Woodmont	01/04/2016	06/30/2016	
14	Stevens, Shaina	Rescind	Supplemental Services Tutoring	N/A	\$5,180.00 prorated @ \$3,108.00	Woodmont	01/04/2016	06/30/2016	
15	Beatty, Margaret	Approve	Supplemental Services Tutoring	N/A	\$3,453.33	Woodmont	08/31/2015	02/29/2016	Non MTEA Title 1 Part A Funding Not to exceed 4 hours per week
16	Catalano, Laura	Approve	Supplemental Services Tutoring	N/A	\$3,453.33	Woodmont	08/31/2015	02/29/2016	Non MTEA Title 1 Part A Funding Not to exceed 4 hours per week
17	Monastero, Carlyn	Approve	Supplemental Services Tutoring	N/A	\$1,151.11	Woodmont	01/04/2016	02/29/2016	Non MTEA Title 1 Part A Funding Not to exceed 4 hours per week
18	Stevens, Shaina	Approve	Supplemental Services Tutoring	N/A	\$1,151.11	Woodmont	01/04/2016	02/29/2016	Non MTEA Title 1 Part A Funding Not to exceed 4 hours per week
19	Beatty, Margaret	Approve	Supplemental Services Tutoring	N/A	\$2,877.78	Woodmont	03/01/2016	06/30/2016	Non MTEA Title 1 Part A Funding Not to exceed 5 hours per week
20	Catalano, Laura	Approve	Supplemental Services Tutoring	N/A	\$2,877.78	Woodmont	03/01/2016	06/30/2016	Non MTEA Title 1 Part A Funding Not to exceed 5 hours per week
21	Monastero, Carlyn	Approve	Supplemental Services Tutoring	N/A	\$2,877.78	Woodmont	03/01/2016	06/30/2016	Non MTEA Title 1 Part A Funding Not to exceed 5 hours per week

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
22	Stevens, Shaina	Approve	Supplemental Services Tutoring	N/A	\$2,877.78	Woodmont	03/01/2016	06/30/2016	Non MTEA Title 1 Part A Funding Not to exceed 5 hours per week
23	Megna, Breanne	Approve	1/10 Salary Adjustment Special Education	BA/3	\$5,184.10 prorated @ \$2,047.75	Lazar	03/03/2016	06/30/2016	Post Approve Unbudgeted
24	Smith, Samantha	Approve	Extracurricular Activities Life Skills	N/A	\$20.97 hourly	MTHS	02/25/2016	05/19/2016	Post Approve Not to exceed 14 total hours

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Eagan, Susan	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	03/09/2016	06/30/2016	\$90.00 after 10 cumulative days of work
2	Ljubicich, Jennifer	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	03/09/2016	06/30/2016	\$90.00 after 10 cumulative days of work

L.6 2015-2016 Salary Adjustments

RESOLVED, that the Montville Township Board of Education approve the salary adjustments, as detailed in **Document L.6**, for the following segments of the Montville Township Administrators Association, in accordance with the terms of the ratified salary guides for the 2015-2016 school year.

Principals/Directors (Document L.6)

L.7 Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education approve the volunteer services of the following to assist in the following programs for the 2015-2016 Spring season:

- Frank Firavanti - Baseball Coach
- Bruce Dostal - Baseball Coach
- Nicholas DeChino - Baseball Coach
- John Mineo - Baseball Coach
- Dean DelGuercio - Baseball Coach
- Kimberly Lawson – Track & Field Coach

L.8 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Brunetti-Colatruglio, Brunetti	MTHS	Ms. Jennifer DuBois	02/08/2016	\$183.00

L.9 Rescind: Approval of Curriculum Writing

RESOLVED, that the Montville Board of Education rescinds the following resolutions, L.6.8, L.6.9, L.6.10, that were board approved at the October 20, 2015 board meeting:

*RESOLVED, that the Montville Township Board of Education approve the adjustments of the curriculum **writing** stipends based on the newly approved MTEA agreement, for the 2015-2016 school year, in the amount of \$1,000.00 per course, to be paid to the following staff member:*

8	Lazzara, Lisa	Approve	English as a Second Language – Grades K-2	\$1,000.00
9	Moss, Kimberly	Approve	English as a Second Language – Grades 3-5	\$1,000.00
10	Aiello, Maria	Approve	English as a Second Language – Grades 3-5	\$1,000.00

L.10 Approval of Curriculum Writing

RESOLVED, that the Montville Township Board of Education approve the curriculum **writing** stipend based on the approved MTEA agreement, for the 2015-2016 school year, in the amount of \$1,000.00 per course, to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Butchko, Christopher	Approve	AP Human Geography – Grades 10-12	\$1,000.00
2	Faria, Guida	Approve	Physics – Grades 11-12	\$1,000.00
3	Mitsealides, Andrea	Approve	English as a Second Language – Grades K-2	\$1,000.00
4	Friedman-Nieskens, Beth	Approve	English as a Second Language – Grades 3-5	\$1,000.00
5	DuBois, Jennifer	Approve	English as a Second Language – Grades 3-5	\$1,000.00

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Miller, Elise	Approve	New Providence, NJ	\$ 12.02	Career Ready Practices/PARCC Item Analysis	03/09/2016	03/09/2016	BOE
2	Toth, Steven	Approve	Atlantic City, NJ	\$ 549.34	NJSBGA Expo/Conference	03/14/2016	03/16/2016	Professional Growth
3	McCloskey, Naomi	Approve	Madison, NJ	\$ 51.16	Navance Beyond the Basics	03/17/2016	03/17/2016	Professional Growth
4	Iannelli, Mark	Approve	Paramus, NJ	\$ 92.90	Multimedia Presentation Tools for Language Arts	03/17/2016	03/17/2016	Title IIA
5	Sands, Ashley	Approve	Lincoln Park, NJ	\$ 52.98	Don’t Count the Days, Make the Days Count	03/18/2016	03/18/2016	Title IIA
6	Schwartz, Sandra	Approve	Jersey City, NJ	\$350.00	NSTA Administrator Institute: Achieving Success with NGSS	03/18/2016	03/18/2016	Title IIA
7	Carriere, Barbara	Approve	Westfield, NJ	\$ 67.81	IEP Goal Development & Progress Monitoring	03/24/2016	03/24/2016	Title IIA
8	Portnoff, Nicole	Approve	Parsippany, NJ	\$240.74	Google Apps & Tools to Enhance Learning K-6	04/07/2016	04/07/2016	Title IIA
9	Tsukamoto, Marie	Approve	Parsippany, NJ	\$241.79	Make Best Use of Free Google Apps and Tools to Enhance Content Learning	04/07/2016	04/07/2016	Title IIA
10	Vinson, Judy	Approve	Parsippany, NJ	\$239.00	Make Best Use of Free Google Apps and Tools to Enhance Content Learning	04/07/2016	04/07/2016	Title IIA

11	Tsakamoto, Marie	Approve	Fairfield, NJ	\$229.03	Motivating and Managing Hard to Reach, Uninterested Students	04/13/2016	04/13/2016	Title IIA
12	Heim, Claudia	Approve	Parsippany, NJ	\$239.00	Making the Best Use of Free Google Tools to Enhance Learning	04/28/2016	04/28/2016	Title IIA
13	Rollins, Kristen	Approve	Parsippany, NJ	\$239.00	Making the Best Use of Free Google Tools to Enhance Learning	04/28/2016	04/28/2016	Title IIA
14	Varuolo, Tony	Approve	Parsippany, NJ	\$239.00	Making the Best Use of Free Google Tools to Enhance Learning	04/28/2016	04/28/2016	Title IIA
15	Cardinale, Caitlin	Approve	Parsippany, NJ	\$239.00	Making the Best Use of Free Google Tools to Enhance Learning	04/28/2016	04/28/2016	Title IIA
16	Carman, Christopher	Approve	Parsippany, NJ	\$239.00	Making the Best Use of Free Google Tools to Enhance Learning	04/28/2016	04/28/2016	Title IIA
17	Zoppo, Joanne	Approve	Summit, NJ	\$ 80.58	Teacher’s Symposium – Explore Narrative Painting	04/29/2016	04/29/2016	Professional Growth
18	Iannelli, Mark	Approve	Paramus, NJ	\$ 92.90	Google Tools for Reading & Writing – Middle & High School	05/02/2016	05/02/2016	Title IIA
19	Tierney, Kaitlyn	Approve	Florham Park, NJ	\$216.37	Google Certification Boot Camp	05/07/2016	05/07/2016	Title IIA
20	Tierney, Kaitlyn	Approve	Lawrenceville, NJ	\$ 71.85	Tomorrow’s Classrooms Today	05/21/2016	05/21/2016	Title IIA
21	Geffner, Susan	Approve	New Brunswick, NJ	\$256.28	NJTESOL Conference	06/04/2016	06/01/2016	Title III
22	Schwartz, Sandra	Approve	Long Branch, NJ	\$275.00	2016 FEA/NJPSA Fall Conference	10/20/2016	10/21/2016	Professional Growth
23	Tubbs, David	Approve	Long Branch, NJ	\$275.00	2016 FEA/NJPSA Fall Conference	10/20/2016	10/21/2016	Professional Growth

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	101040	03/02/2016	04/15/2016	Post Approve
2	Dr. Jacobs	Amend	Neuropsychiatric Evaluation	\$600.00	101045	02/17/2016	03/31/2016	Supersedes Action on 02/16/2016 M.2.5 Fee Adjustment
3	St. Clare’s Hospital	Approve	Home Instruction	\$550.00	50119	02/23/2016	03/08/2016	Post Approve Student in Partial Hospitalization Program
4	St. Joseph’s Hospital	Approve	Neurological Evaluation	\$450.00	102601	03/09/2016	04/30/2016	

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Hilldale: Grade 1 (Forst)	New York Aquarium, Brooklyn, NY	Pupil	Pupil	N/A
2	Hilldale: Grade 2 (Landsman)	Sterling Mineral Mine, Ogdensburg, NJ	Pupil	Pupil	N/A
3	Hilldale: Grade 3 (Larangeira/O’John/Przestrzelski)	World of Wings, Teaneck, NJ	Pupil	Pupil	N/A
4	Hilldale: Grade 5 (Garibell/Mesce/Reinknecht)	Statue Cruises, Jersey City, NJ	Pupil	Pupil	N/A
5	Valley View: Grade 1 (Rutherford/Zurawlow)	Coney Island Aquarium, Brooklyn, NY	Pupil	Pupil	N/A
6	Valley View: Grade 5 (Danilack/Ford/Grusczyński)	Gershwin Theatre, New York, NY	PTA	PTA/Pupil	N/A

7	William Mason: Grade 3 (Barberio)	Cooper Gristmill, Chester, NJ	Pupil	Pupil	N/A
8	Woodmont: Band/Chorus (Rutkowitz/Scognamiglio)	Project Pride in Our Schools, Rockaway, NJ	BOE	N/A	N/A
9	Woodmont: Grade 2 (Torrissi/Tsukomoto/Stevens/Wyks)	Fosterfields Farm, Morristown, NJ	Pupil	Pupil	N/A
10	MTHS: Holocaust & Genocide (Butchko)	National Holocaust Museum, Washington, DC	Pupil	N/A	N/A
11	MTHS: History Club (Porter/SanFilippo)	West Point Military Academy, West Point, NY	Pupil	Pupil	N/A
12	MTHS: DECA (Koch/Ramirez)	International Marketing Competition, Nashville, TN	BOE	Pupil & Student Activity Account	Pupil & Student Activity Account
13	MTHS: FBLA (Chandra)	Stevens Institute of Technology, Hoboken, NJ	BOE	N/A	N/A
14	MTHS: Art Club/Maboroshi (Kurland/Zoppo)	Bronx Zoo, Bronx, NY	Pupil	Pupil	N/A

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Lee, Erica	Approve	Student Teacher	District	09/06/2016	06/30/2017	Ms. Jennifer DeSaye	Montclair State University, School Psychology Program

M.5 Out-of District Placement

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	The Calais School	Approve	\$68,250.00 Prorated @ \$23,400.00			102185	03/03/2016	06/30/2016	Post Approve

M.6 Disposal of Textbooks

WHEREAS, district officials have determined that the textbooks listed below are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of the following textbooks (in accordance with policy #7300, Disposition of Property):

Book Title	Publisher	Date	ISBN	# of Books
Scott Foresman Addison Wesley Mathematics Grade 3	Pearson	2007	0-328-11707-2	40
Scott Foresman Addison Wesley Mathematics Grade 4	Pearson	2007	0-328-11708-0	45
Scott Foresman Addison Wesley Mathematics Grade 5	Pearson	2007	0-328-11709-9	60

M.7 Approval of Lazar Middle School World Language Program Revisions -2016-2017

RESOLVED, that the Montville Township Board of Education approve a revision to the World Language Program at Lazar Middle School to reflect the implementation of a full year of World Language study at the seventh grade level. The program will now provide a full two year sequence in a world language for students at the middle school level beginning in the 2016-2017 school year.

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations - (No Action)

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations - (No Action)

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on March 22, 2016 at 7:00 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on March 22, 2016 at 7:30 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O and Addendum J.6:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Carmela Novi	X				
Karen Cortellino	X				
Michael Johnson	X				Abstain on K.4.P.
David Modrak	X				
John Morella	X				Abstain on K.4.K
Michael O'Brien	X				
Michael Palma	X				No on M.7.
Matthew Kayne	X				

Resolutions were approved on a 9 - 0 roll call vote except as noted.

Member Cortellino noted item L.4.1 and congratulated Rick DeBonta on his appointment as head football coach.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Palma thanked the superintendent and high school administration regarding PARCC testing scheduling.
- President Kayne congratulated the high school on a job well done with their recent performance of the musical, Pippin.
- President Kayne commented on the participation of board members and township and legislative representatives for LEAD Across America.
- Member Grau noted his attendance at the Montville Mudd Exhibit in the high school prior to this evening's board meeting. He then commented about the superb talent on display and thanked the building administration for their efforts in coordinating this event.
- Member O'Brien commented on negative attributes of the superintendent's salary cap.

R. PUBLIC PARTICIPATION

One member of the public spoke regarding the following items:

- World Language program
- Honors English program.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Morella, the meeting was adjourned at 9:13 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary