

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR PUBLIC SESSION - MEETING MINUTES

March 7, 2017

Public Session 8:00 p.m. | Executive Session To Follow Public Session

Montville Township Municipal Building

A. RESERVED

B. CONVENED

President Kayne called the meeting to order at 8:10 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	<u>X</u>	_____
Mrs. Novi	<u>X</u>	_____
Mr. O'Brien	<u>X</u>	_____
Mr. Palma	<u>X</u>	_____
Bayann Amer	_____	<u>X</u>
Jonathan Kraft	<u>X</u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their

interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Spring Sports to begin on April 1st
- Boys' Basketball Team Update
 - Senior, Alex Landis was selected 1st Team All Conference and 2nd Team All County.
 - Junior, Joey DelloStritto was selected 2nd Team All Conference
 - Junior, Zach Warech was awarded All Conference Honorable Mention.
- Girls' Basketball Team Update
 - Senior, Jane Beiermeister was selected to the Morris County Coaches All County Team and All-Conference 1st Team.
 - Senior, Lauren Minardi was selected All-Conference 2nd Team.
 - Junior, Jordan Strickland was awarded All-Conference Honorable Mentioned.
- Boys' Wrestling Team Update
 - Seniors, Parker Fox and Dominic Fano placed Top 8 in the state.
- Winter Track Team Update
 - Junior, Blythe Hehmeyer Senior, Jackie Zheng qualified to compete at the NJ Meeting of Champions on February 25th and February 26th.

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- Noted that the attendance of the high school production, Drowsy Chaperone, was outstanding.
- We received our State Aid notification for 2017-2018 School Year, and noted that it was the same amount as the 2016-2017 School Year
- Snow Day give backs – Memorial Day Weekend is being considered
- Strategic Plan – The first meeting will be held on April 4th
- Eliminate teaming at the 7th and 8th grade level, while maintaining teaming at the 6th grade level.

Good News and Progress in our Schools

- Cedar Hill - Has a new Interpretive Reading club offered for 5th graders, hosted by Mrs. Fisher and Ms. Olenowski. The club focuses on students reading aloud from a text in a way that appeals to the imagination and emotions. Not only will the club improve reading, fluency, and public speaking skills, but it is a stepping stone for clubs offered in High School such as Forensics, Debate, Theater, and Drama. Members of the club will be set to compete in a county-wide contest in Chester this June as well as for their peers at Cedar Hill.
- Cedar Hill - Our students are learning about the positive effects that art can have on humanity and our planet. We love to turn trash into treasure! Rather than throw out our old reused paint trays, our

kindergarteners glued colorful tissue paper onto them, glazed them and then stitched heart designs on them. They came out beautiful! Our fourth graders made the most adorable snowmen out of recycled plastic Gatorade bottles, laundry detergent caps for hats, old buttons for decorations, and fabric scraps for scarves. Everyone had something special to bring home and display for the holidays! We're learning to be resourceful, creative and see things in our world in a new way. The power to transform is empowering!!

- Cedar Hill – Is having their annual Read-a-Thon kicking off on March 2nd and concluding March 19th. The Character Ed 5th Grade Committee has been working dilligently planning the fund raiser. The students are contributing the money raised to Confidence, our Ghanaian student, Super Zach, a staff member's nephew who is ill and Sara's Stars, children who are in an orphanage in Equador.
- Cedar Hill - The students in grades K - 2 are celebrating Read Across America in Media by reading Dr. Seuss books and visiting Dr. Seuss themed centers that are set up in the Media Center.
- Valley View - The 4th grade students in Ms. Caravello and Ms. Streep's 4th grade class received five Lego Education StoryStarter kits. They have been using the Legos for an end-of-unit social studies project where they are re-creating important events leading up to the American Revolution. The students build with the Legos and use the Lego StoryVisualizer software on iPads to write descriptions of the events.
- Valley View - The 4th grade students in Ms. Caravello/Streep and Mrs. Zurawlow/Shapiro's classes celebrated the 100th day of school. The students engaged in higher-level thinking center activities in math, reading, and writing. They also completed STEM activities to create sturdy pyramids using 100 cups.
- Valley View - Mrs. Handschuch's PM preschool class participated in Digital Learning Day on February 23 by creating a photo counting book for numbers 1-10. The students utilized the cell phone cameras and the iPad cameras to photograph their number groupings. Students practiced zooming in and out to capture their perfect picture. They also incorporated their mathematical skills for number recognition and counting sets. The children enjoyed the team challenge and exploring various technological tools to create their book.
- Valley View - The kindergarten classes at Valley View have been learning about the lives of George Washington and Abraham Lincoln and their accomplishments as presidents. The children also learned about the many symbols that represent the USA such as the bald eagle, American flag, Mount Rushmore, the Liberty Bell, the Statue of Liberty, and the White House and made some of these symbols. The children were enthusiastic about learning fun facts for each of these symbols, for example, George Washington was the only president who didn't live in the White House. On March 2nd, Read Across America Day, the children were excited to have Dr. Seuss books read to them by some guest readers that came into our classrooms and eat some Dr. Seuss themed snacks.
- Valley View - The St. Jude's Mathathon Fundraiser is finishing up. Donations are coming in and currently over \$2,000 has been raised for the amazing St. Jude Research Hospital. More generous donations will be coming in this week.
- Valley View - Play Ball! Valley View School is going to see the NY Yankees take on the Baltimore Orioles on Sunday, April 30th at 1:05. Last Day to send in money for the game is Monday, March 6th. A flyer for the game was emailed to the Valley View community.
- Valley View - 5th grade students in Mrs. Ford's and Mrs. Warfield's class will be shooting a character education video this Wednesday, March 1st under the direction of Mr. Spector and Mr. Saunders.
- Valley View - Promoting a friendly lunchroom environment this Friday March 3rd is on the menu. **Mix It Up Day** will be served as students are encouraged to sit with friends that make them feel good. It's always nice to enjoy lunch with 'old' friends.

- Valley View - Thank you to our generous PTA for allocating money for recess equipment. The playground balls, chalk, jump ropes, and hula hoops go a long way in providing children with things to do during outdoor recess.
- Valley View - Last week Ms. Profeta's K/1 class talked about dental health and the importance of going to the dentist. On Friday, February 24th, Dr. Oberfield a parent of one of the students came in to speak to the class about Dental Health. The K/1 students and Mrs. Golini's 2/3 students were excited to learn more about their teeth. They had a lot of questions for Dr. Oberfield and a wonderful time learning new things from her.
- Valley View - On Thursday morning February 23rd, Valley View School's K-3 students delighted the "standing room only" audience at the Fifth Annual Songfest. Songfest was created as a way for the school's younger students to share their favorite songs from music class with their families. Under the direction of Mrs. Mary Wilczynski, the students performed a variety of musical selections. To add to the festive nature, Ms. Lauren Rittenhouse provided song-themed decorations for the stage.
- Valley View - The student's in Mrs. Kovach's PM preschool class participated in Digital Day 2017. As part of their Dental Health unit, the children took a virtual tour of an actual Dental Office, which included viewing an exam. The children also participated in a number of follow-up activities.
- Hilldale - The second grade students hosted a writing celebration for their parents in early February. This showcased their informational research weather reports. The students and parents did a gallery walk and complimented each report. This was a rewarding experience for all!
- Hilldale - During the month of February, Hilldale's Student Council helped raise money for Project Linus, an organization that provides comfort and support to children who are seriously ill, traumatized, or otherwise in need, through the gifts of new, handmade blankets and afghans that are created by volunteers. Though many charities were presented to advisors Jason Jones and Sandy Weber during Student Council meetings, Project Linus, which provides blankets to infants in area hospitals, stood out because of its uniqueness and its ties to the local community. To raise money for the charity, Student Council gave parents the opportunity to give their children some 'hugs & kisses' for Valentine's Day. Parents who donated money were able to send a special note to their children, along with a small bag of Hershey's Hugs & Kisses. The gift bags were delivered by Student Council representatives on February 14. In all, the Hilldale community donated \$419 to Project Linus. The money will go towards operating expenses for the organization, such as fabric, batting, yarn, and other blanket-making supplies.
- Hilldale – The 4th grade participated in a "kidpreneur" class taught by Mr. David Honig. Students learned about being an entrepreneur. They discussed risk taking and were introduced to famous kidpreneurs and the products they developed. Students even had an opportunity to create an idea for their own inventions. Thank you to Mr. Honig for sharing his expertise and passion with our students. Keep an eye out for their products in a store near you!
- Woodmont - Mrs. Nieskens' and Ms. Mitsaelides' 3rd grade ESL classes performed a play for Woodmont's first grade classes. The students learned all aspects of playwriting by choosing a play, creating new lines, studying new vocabulary words, memorizing their lines, making scenery and props, and designing a playbill. The students had a lot of fun. The moral of the play was "don't judge a book by its cover".
- MTHS – On Friday (2/24/17), MTHS hosted its annual Volleyball Marathon. The event was widely attended by current and former students, as well as by members of the teaching staff and nearby communities. We are thrilled to report that VBM raised \$11,000 which will be donated to three outstanding charities: Community Food Bank of New Jersey, Erika's Lighthouse, and Adrenal Cancer Research (A.C.C. Cure). This successful event would not be possible without the hard work

and dedication of the members of Key Club. In addition, we sincerely appreciate the leadership of our Key Club advisors, Mrs. Maria Nord and Mrs. Jana Lenox. We also thank each of the players for their display of athletic talent and our volunteers for their generosity. The entire MTHS Community is already looking forward to VBM 2018 next February.

- MTHS - Congratulations to Mr. Anthony Sia (Practical Arts Department) for being named the Montville Township Chamber of Commerce Public Service Person of the Year. Mr. Sia is a beloved and respected member of the MTHS teaching staff and also a resident of the township. When Mr. Sia is not teaching, he dedicates his time to 'School of Rock,' a club he created that regularly performs shows and donates any proceeds to local charities. We are thankful to have Mr. Sia in our school and appreciate everything he does to make our community a better place.
- Lazar – The 8th graders and their parents have been meeting with High School Counselors to schedule the students for 9th grade. This process took place between 2/21 and 3/7.
- Lazar – The students in Mrs. Yuhas's and Mrs. PuttENVink's Advisory celebrated Read Across America Day by visiting Cedar Hill School to read their favorite Dr. Seuss books to our younger students. They hoped to inspire them to become lifelong readers and lovers of books. Many thanks to Mrs. Anne Fisher, Reading Specialist at Cedar Hill, for organizing this amazing activity!
- Lazar – The Student Council involved all of Lazar in their First Friday activity for March. This month's theme was *Fresh Focus Friday*, where the students and staff learned how to refocus themselves through meditation and mindfulness, practicing kindness and compassion, distressing, and focusing on wellness and staying calm. All were encouraged to wear green shirts and sweat or yoga pants in order to be relaxed and comfortable and benefit from this activity.
- Lazar – The Student Council Advisors, Ms. Kelly Sturdy-Lange and Ms. Holman, shared that the National Association of Student Councils published our First Fun Friday activities in their national database so other schools can emulate/use our fun ideas.
- William Mason - Mrs. Stephenson's Fourth Graders are studying about the American Revolution. On February 23rd, they shared their knowledge with another fourth grade class in California. Using Google Hangouts, the classrooms connected virtually. The New Jerseyans taught the Californians all about what they had learned and the Californians asked many questions along the way. The excitement was contagious! We hope to connect again in the near future, so the fourth graders in California can teach us about the GoldRush!
- William Mason - Mr. Wheeler and Mrs. Barberio's 3rd grade class wrote "Get Well" cards for children that are hospitalized. Here is the thank you letter we received back.
- William Mason - Ms. Kaitlyn Tierney, Mrs. Wanda Vogel, Mrs. Maria Millan, and Mr. Steven Fit worked as a team to bring The Cat in the Hat assembly to William Mason for Read Across America. Mr. Fit kicked off the assembly with a song for Dr. Seuss that the entire room sang along to. Next, Mrs. Millan and some of William Mason's fifth grade students put on a Reader's Theater of the Cat in the Hat and acted out the book with wonderful animation. The Reader's Theater ended as NJEA retired teacher Joseph Jannicelli, who donated his time to dress up as the 9 foot tall Cat in the Hat, entered the room with Ms. Tierney. The Cat in the Hat went around and through the students high-fiving, hugging, and playing with their Cat in the Hat hats. He even had fun with some of the staff as he went around the room. The Cat presented the school with an autographed copy of the *If I Ran the Zoo* and took a couple more pictures before he left. Mrs. Vogel completed our assembly with a tongue twisting quick read of Fox in Socks. The Assembly was a hit and a great kick off to our Read Across America week!
- William Mason - Mrs. Wallenburg's class has budding ornithologists, and are now known as Mrs. Wallenburg's Warblers! After noticing some beautiful birds visiting outside the back of our classroom, we decided to install three birdhouses and a birdfeeder to attract even more. We will be

therefore coming up with questions and hypotheses that we'd like to solve through our bird-watching and research. We will be keeping journals, researching, reading and writing about what we learn. We look forward to compiling the results and presenting on STEM day.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

February, 2017	K – 12	Violence Incidents	0	
February, 2017	K – 12	Vandalism Incidents	0	
February, 2017	K – 12	Weapon Incidents	0	
February, 2017	K – 12	Substance Abuse	2	
February, 2017	K – 12	Suspensions	22	(includes in-school and Saturday)

BOARD COMMENTS

- Member Palma inquired about Easter Monday being a possible give back day, and the superintendent responded.
- Member O'Brien noted that last week was a great week of school accomplishments.
- Member Palma inquired about PARCC testing at the high school, and the superintendent responded.

BUSINESS ADMINISTRATOR'S REPORT

The business administrator gave the following update regarding the referendum:

- The Finance Committee has been scheduled to meet Wednesday, March 8th with the architects to review the final project information before it is submitted to the DOE by the architect, specifically, the bathroom renovations.
- The architect noted that we are on track with a mid-March submission of the initial application.
- The \$18,900.00 Cedar Hill PTC donation on this evening's agenda for approval will reduce the total amount of the September 26th facilities improvements referendum by impacting the cost of the air conditioning project.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau reported that a meeting will be held on March 8th, 2017 at 5:15 p.m.

G.2 Curriculum and Instruction

Member Palma noted that a meeting will be held March 8th at which the following topic was discussed:

- Changes will be made to eliminate Lazar's 7th and 8th grade teaming schedules. He noted that the committee endorsed schedules providing Board discussion. He then noted that the superintendent will inform parents in April of any changes. Member Palma inquired if the information could be released soon, and the superintendent responded that she could certainly release sooner.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

The following ad-hoc committee was reported on:

- **Branding Committee**
 - Member Johnson reported that the committee met on March 1st and noted that the value statements are live. A staff survey has been sent to vote on the committee motto and 170 responses have been received. He then noted the committee received two responses for their logo RFP and have set upcoming interviews with the companies.
- **Township's 150th Anniversary Celebration**
 - Member Grau thanked the administration for reaching out to the township regarding committee meetings. He then noted his attendance with Member O'Brien earlier this evening with Committeewoman Deborah Nielson. He then noted that the celebration will be held on Saturday, June 24th, 2017.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **DAC – Michael Palma**
 - Member Palma noted that a meeting will be held March 8th.
- **Mustang Association – Michael O'Brien**
 - Member O'Brien noted that a meeting was held on March 1st at which the following topics were discussed:
 - Mustang Membership
 - Color Run – April 1st
 - Executive Board is preparing to bring in speakers to help students with public speaking skills and selecting school on various levels of competition

G.8 PTC Liaisons

The following PTC liaison meeting was reported on:

- **Hilldale – David Modrak**
 - Member Modrak noted that a meeting was held on March 6th at which the following topics were discussed:
 - Raised funds needed to purchase Weather Bug that also includes STEM Curriculum
- **High School – Michael O'Brien**
 - Member O'Brien noted that a meeting will be held on March 16th.

- **Woodmont** – Michael Palma
 - Member Modrak noted the attendance of the board at Read Across America.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

None Reports.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time.

Motion by Vice President Novi, second by Member Morella to accept the recommendation of the superintendent and adopt items I-O:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- February 21, 2017 Executive Session, Regular Meeting
- February 21, 2017 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Cedar Hill Home and School	Cedar Hill	Air Conditioning	\$18,900.00
2	NJ Department of Corrections	MTHS	Project P.R.I.D.E. One Assembly and One Parent Program	

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 3, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated February 17, 2017 to March 3, 2017.

J.3 Adoption of School Calendar for 2018-2019 School Year

RESOLVED, that the Montville Township Board of Education adopts the 2018-2019 school calendar as recommended by the Superintendent of Schools. The first day of school for students will be September 4, 2018. The final day of school will be June 20, 2019 (**Document J.3**).

J.4 Montville Township Technology Plan

RESOLVED that the Montville Township Board of Education approve the district's Technology Plan for 2016-2019 (**Document J.4**).

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Reserved - Payment of Bills – (No Action)

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)

K.6 Contracted Services Agreement - Discovery Education: 2017-2018

RESOLVED, that the Montville Township Board of Education post approve the agreement with Discovery Education, Inc. for Online Science Techbook Services at the elementary and middle school levels, for the period January 20, 2017 through August 31, 2018, at a total cost of \$380.10.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Caggiano, Judith	Amend Medical Leave	Paraprofessional	Lazar	02/06/2017	9	02/17/2017	02/17/2017	N/A	04/03/2017	Supersedes action on 02/07/2017; L.1.9
2	Pandolfo, Rebecca	Maternity Leave	School Social Worker	Special Services	05/02/2017	35	09/01/2017	09/01/2017	N/A	11/20/2017	Dates subject to change based on delivery
3	Faranda, Sandra	Amend Maternity Leave	Special Education Teacher	Valley View	02/13/2017	25	03/20/2017	03/20/2017	N/A	09/01/2017	Supersedes action on 12/06/2016; L.1.2
4	Petrillo, Theresa	Amend Maternity Leave	Special Education Teacher	William Mason	01/09/2017	28	02/17/2017	03/06/2017	N/A	05/31/2017	Supersedes action on 01/17/2017; L.1.3
5	Sands, Ashley	Amend Maternity Leave	Special Education Teacher	Valley View	12/01/2016	33	01/26/2017	01/26/2017	05/01/2017	09/01/2017	Supersedes action on 10/18/2016; L.1.3

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Sheehan, Erik	Resignation	Technology Education Teacher	MTHS	04/28/2017	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Monaco, Tara	Amend	1/6 Salary Adjustment School Psychologist	MA30/18	\$16,697.50 prorated @ \$10,018.56	District	01/03/2017	06/30/2017	Supersedes action on 12/20/2016; L.3.13 Replaces CT
2	Pettit, Larry	Amend	1/6 Salary Adjustment School Psychologist	MA30/15	\$14,325.33 prorated @ \$8,595.24	District	01/03/2017	06/30/2017	Supersedes action on 12/20/2016; L.3.14 Replaces CT

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Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
3	Pisauro, Lee-Ellen	Amend	1/6 Salary Adjustment School Psychologist	MA30/18	\$16,697.50 prorated @ \$10,018.56	District	01/03/2017	06/30/2017	Supersedes action on 12/20/2016; L.3.15 Replaces CT
4	Romeo, Jeanne	Amend	1/6 Salary Adjustment School Psychologist	MA30/18	\$16,697.50 prorated @ \$10,018.56	District	01/03/2017	06/30/2017	Supersedes action on 12/20/2016; L.3.16 Replaces CT
5	Meenan, Deborah	Amend	1/6 Salary Adjustment	MA30/18	\$16,697.50 prorated @ \$3,293.95	Lazar	01/17/2017	03/24/2017	Supersedes action on 02/07/2017; L.3. 2
6	Rappaport, Susan	Amend	1/6 Salary Adjustment	MA30/14	\$13,611.16 prorated @ \$3,198.66	Lazar	01/17/2017	03/24/2017	Supersedes action on 02/07/2017; L.3. 3
7	Mazur, Marissa	Amend	1/6 Salary Adjustment	MA6	\$10,045.33 prorated @ \$2,360.69	Lazar	01/17/2017	03/24/2017	Supersedes action on 02/07/2017; L.3. 4
8	Marotta, Alyssa	Amend	Replacement Teacher Guidance Counselor	MA/3	\$58,774.00 prorated @ \$54,365.95	MTHS	09/26/2016	06/30/2017	Supersedes action on 02/07/2017; L.3.5
9	Bewighouse, Kathleen	Approve	Long Term Substitute Personal Nurse	N/A	\$260.32 per diem	Lazar	03/10/2017	06/30/2017	Replaces KS
10	Pedersen, Sonja	Amend	Paraprofessional	N/A	\$21.50 hourly	William Mason	09/01/2016	03/31/2017	Supersedes action on 05/03/2016; L.6.90
11	Pedersen, Sonja	Approve	Long Term Substitute ABA Teacher	N/A	\$260.32 per diem	William Mason	04/03/2017	06/30/2017	Replaces YP
12	Shapiro, Amanda	Amend	Replacement Teacher	BA/3	\$52,064.00 prorated @ \$36,444.80	Valley View	12/01/2016	06/30/2017	Supersedes action on 11/15/2016; L.3.8 Replaces AS
13	Wyckoff, Kristen	Amend	Long Term Substitute Special Education Teacher	N/A	\$260.32 per diem	William Mason	01/09/2017	05/30/2017	Supersedes action on 01/17/2017; L.3.7
14	Bergen, Patricia	Approve	Home Instructor	N/A	\$40.00 hourly	District	03/08/2017	06/30/2017	
15	Gayden-Theodore, Sonia	Transfer	Paraprofessional	N/A	\$19.24 hourly	Woodmont	02/21/2017	06/30/2017	Post Approve
16	Dalal,Michaela	Approve	ABA Paraprofessional	N/A	\$19.24 hourly	Valley View	03/06/2017	06/30/2017	Post approve Not to exceed 32.5 hours weekly Replaces NL
17	Dalal,Michaela	Approve	ABA Paraprofessional	N/A	\$5.00 hourly	Valley View	03/06/2017	06/30/2017	Post Approve Hourly rate reflects ABA Para Stipend Replaces NL
18	Elhayek, Reham	Approve	ABA Paraprofessional	N/A	\$19.24 hourly	Valley View	03/15/2017	06/30/2017	Not to exceed 32.5 hours weekly Replaces SP
19	Elhayek, Reham	Approve	ABA Paraprofessional	N/A	\$5.00 hourly	Valley View	03/15/2017	06/30/2017	Post Approve Hourly rate reflects ABA Para Stipend Replaces SP
20	Clark, Maritza	Approve	Paraprofessional	N/A	\$21.50 hourly	William Mason	03/08/2017	06/30/2017	Not to exceed 32.5 hours weekly Replaces SG

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
21	Dupree, Amanda	Approve	Paraprofessional	N/A	\$21.50 hourly	William Mason	03/13/2017	06/30/2017	Not to exceed 32.5 hours weekly Replaces KW
22	Beiermeister, Kimberly	Amend	Long Term Paraprofessional	N/A	\$125.06 per diem	William Mason	01/11/2017	03/10/2017	Supersedes action on 02/21/2017; L.3.1
23	Beiermeister, Kimberly	Amend	Long Term Kindergarten Aide	N/A	\$64.48 per diem	William Mason	03/13/2017	06/30/2017	Supersedes action on 02/21/2017; L.3.2
24	Beiermeister, Kimberly	Amend	Lunch/Recess Aide	N/A	\$16.97 hourly	William Mason	03/13/2017	06/30/2017	Supersedes action on 02/21/2017; L.3.3
25	McManus, Donovan	Approve	MEDLCAide	N/A	\$13.50 hourly	Valley View	03/08/2017	06/30/2017	
26	Nanartowicz, Alexis	Amend	MEDLC Teacher Aide	N/A	\$20.60 hourly	William Mason	03/01/2017	06/30/2017	Supersedes action on 08/23/2016; L.7.71
27	Trzepinska, Christopher	Approve	MEDLC Substitute Teacher Aide	N/A	\$20.60 hourly	District	03/08/2017	06/30/2017	

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Garcia-Cunha, Kim	Approve	AP Test Site Coordinator	N/A	\$2,000.00	MTHS	05/01/2017	05/12/2017	Funded by student testing fees
2	Luizza, Diane	Approve	AP Test Site Assistant	N/A	\$500.00	MTHS	05/01/2017	05/12/2017	Funded by student testing fees
3	Sheehan, Erik	Amend	Auditorium Manager	N/A	\$3198.00 prorated @ \$2558.00	MTHS	09/01/2017	04/28/2017	Supersedes action on 09/20/2016; L.4.2

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Bewighouse, Kathleen	Approve	Substitute Nurse	N/A	\$150.00 per diem	Lazar	03/01/2017	03/09/2017	Post Approve
2	Granville, Jacki	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	03/08/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work

L.6 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2016 – 2017 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Zucchi, Regina	Valley View	Ms. Linda Otte	02/13/2017	\$311.61

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Thomsen, Austin	Approve	New Providence, NJ	\$13.76	The Future of Technology, Tech Plans	03/07/2017	03/07/2017	Professional Growth
2	Piccolo, Angelica	Approve	Wayne, NJ	\$160.00	Lifeguard Training Recertification	04/21/2017	04/22/2017	Professional Growth
3	Malgeri, Stephanie	Approve	New Providence, NJ	\$675.00	Introduction to PROMPT Technique	03/22/2017	03/24/2017	Professional Growth & Title IIA
4	Wallace, Andrea	Approve	West Windsor, NJ	\$40.05	Educational Technology Coaches Learning Network	03/08/2017	03/08/2017	Title IIA
5	Scheckman, Leslee	Approve	Long Branch, NJ	\$313.12	NJACAC Conference	05/22/2017	05/23/2017	Professional Development
6	Frye, Sheila	Approve	Monroe Township, NJ	\$34.16	Literacy Coaches Collaborative Consortium	05/31/2017	05/31/2017	Title IIA
7	Koch, William	Approve	Atlantic City, NJ	\$662.34	DAANJ State Conference	03/13/2017	03/14/2017	Professional Growth

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	St. Joseph’s Hospital	Approve	Neurological Evaluation	\$900.00	103220 103332	03/08/2017	04/21/2017	2 @ \$450.00 each
2	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$600.00	103066	03/08/2017	04/21/2017	
3	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	70063	03/24/2017	03/24/2017	
4	St. Clare’s Hospital	Approve	Home Instruction	\$3,300.00	103848	02/20/2017	03/31/2017	Post Approve
5	Brookfield Schools	Approve	Home Instruction	\$490.00	101526	02/27/2017	03/02/2017	Post Approve Student in Partial Hospitalization Program
6	Professional Education Services, Inc.	Approve	Home Instruction	\$200.00	30118	02/16/2017	02/17/2017	Post Approve Student in Partial Hospitalization Program

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Cedar Hill - Kindergarten (Notte/Monaghan/Lundquist)	Paper Mill House/Montville Park, Millburn, NJ & Montville, NJ	Pupil	Pupil	N/A
2	Woodmont – Grade 3 (Wess)	Liberty Science Center, Jersey City, NJ	Pupil	HSA/PTA	N/A
3	MTHS FBLA (Chandra/Sheehan)	Stevens Institute of Technology, Hoboken, NJ	School Budget	N/A	N/A

4	Lazar – Eco-Art Club, Art Club, Write Eye (Silva/Travers/Given/Miller)	Grounds for Sculpture, Hamilton, NJ	Student Activity Account/Pupil	Pupil	N/A
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M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Denman, Celeste	Approve	Internship	Hilldale	04/01/2017	06/30/2017	Ms. Jill Cisneros	NJ EXCEL Program
2	Gundlach, Rachel	Approve	Observation	Cedar Hill	03/13/2017	03/17/2017	Ms. Cathy Lundquist	Manhattan College

M.5 Reserved - Out-of District Placement – (No Action)

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Introduction of Bylaws, Policies, and Regulations

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

- | | | |
|---------------------------|--|-------------------------|
| Policy 2460 | <i>Special Education</i> | (Document N.1.1) |
| Policy 2467 | <i>Surrogate Parents and Foster Parents</i> | (Document N.1.2) |
| Regulation 2460 | <i>Special Education</i> | (Document N.1.3) |
| Regulation 2460.1 | <i>Special Education–Location, Identification and Referral</i> | (Document N.1.4) |
| Regulation 2460.8 | <i>Special Education–Free and Appropriate Public Education</i> | (Document N.1.5) |
| Regulation 2460.9 | <i>Special Education–Transition from Early Intervention Programs to Preschool Programs</i> | (Document N.1.6) |
| Regulation 2460.15 | <i>Special Education In-Service Training Needs for Professional And Paraprofessional Staff</i> | (Document N.1.7) |
| Regulation 2460.16 | <i>Special Education-Instructional Material to Blind or Print-Disabled Students</i> | (Document N.1.8) |

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on February 21, 2017 and has entertained public comment since that time:

- | | | |
|--------------------|--|-------------------------|
| Policy 1510 | <i>Americans with Disabilities Act</i> | (Document N.2.1) |
|--------------------|--|-------------------------|

Policy 2418	<i>Section 504 of the Rehabilitation Act of 1973 – Students</i>	(Document N.2.2)
Policy 5116	<i>Education of Homeless Children</i>	(Document N.2.3)
Policy 5330.04	<i>Administering an Opioid Antidote</i>	(Document N.2.4)
Policy 8330	<i>Student Records</i>	(Document N.2.5)
Policy 3216	<i>Dress and Grooming</i>	(Document N.2.6)
Policy 5430	<i>Class Rank</i>	(Document N.2.7)
Policy 5440	<i>Honoring Student Achievement</i>	(Document N.2.8)
Regulation 1510	<i>Americans with Disabilities Act</i>	(Document N.2.9)
Regulation 2418	<i>Section 504 of the Rehabilitation Act of 1973 – Students</i>	(Document N.2.10)
Regulation 5116	<i>Education of Homeless Children</i>	(Document N.2.11)
Regulation 8330	<i>Student Records</i>	(Document N.2.12)

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED that the Montville Township Board of Education plans to meet in closed session on March 14, 2017, after the public session, to discuss the following:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED that the Montville Township Board of Education will meet in public session on March 14, 2017, at 7:30 pm, at Lazar Middle School.

BE IT FURTHER RESOLVED that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Carmela Novi	X				
John Morella	X				Abstain on 2/21 Minutes.
Karen Cortellino	X				
Charles Grau	X				
Michael Johnson	X				
David Modrak	X				
Michael O’Brien	X				Abstain on N.2 Policy 5430.
Michael Palma	X				
Matthew Kayne	X				

Resolutions were approved on a 9 - 0 roll call vote except as noted.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Cortellino noted that Montville MUDD is scheduled on the same night of the board meeting and therefore suggested changing the start time of the March 14th public meeting to 8:00 p.m.

Motion by Member Grau, second by Member Cortellino to accept the recommendation of the superintendent and change the March 14th Public Start Time from 7:30 p.m. to 8:00 p.m.:

ROLL CALL VOTE: March 14th Public Start Time Change From 7:30p.m. to 8:00p.m.:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Karen Cortellino	X				
Michael Johnson	X				
David Modrak	X				
John Morella	X				
Michael O'Brien	X				
Michael Palma	X				
Carmela Novi	X				
Matthew Kayne	X				

Resolutions were approved on a 9 - 0 roll call vote.

GENERAL BOARD COMMENTS / NEW BUSINESS – CONTINUED

- Member Grau inquired if the district has received the Application for Use of School Facilities from the Township for the July 4th/150th Celebration, and the business administrator responded that he will inquire/review and advise.
- Member O'Brien inquired about the location of the March 22nd MCASBO meeting and Member Cortellino responded that the meeting will be held at Farleigh Dickinson University.
- The board president reminded board members that CSA evaluations are due to him by April 1st.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

Motion by Member Johnson, second by Member Palma, to enter executive session at 8:55p.m. The motion was approved by unanimous vote.

S. CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) *Jason Fennes Litigation Matter; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Meeting with Assemblyman Webber.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Vice President Novi second by Member Modrak, to reenter from executive session at 9:08 p.m. The motion was approved by unanimous vote.

T. ADJOURNMENT

There being no further matters to discuss, on a motion by Vice President Novi, second by Member Modrak, the meeting was adjourned at 9:09 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary