

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, March 5, 2019

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: Mr. J. Daughtry.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Board Attorney, Mr. Steven Edelstein
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. O'Brien and seconded by Mr. Palma to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on March 5, 2019 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Two Student Personnel Matters; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present. The student representative, Mason Hohil, and Diane Maggiore, Assistant to the Business Administrator, were present. Mr. Edelstein left the meeting.

President Grau welcomed the public and led the flag salute. Five members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

High School Student Representatives Report

Section E

Mason Hohil updated the Board on the conclusion of the Winter Sport Season, including Basketball and Wrestling. He highlighting the start of Spring Track, Lacrosse, Baseball and Softball. Mr. Hohil discussed the Volleyball Marathon, Spring Musical, Anything Goes,

Girls and Boys State and DECA events. President Grau inquired as to the success of the Volleyball Marathon. Mr. Morella inquired as to the deadlines for Girls and Boys State. Mr. Hohil responded.

Superintendent's Report

Section F

Remarks: Dr. Rovtar also commended the cast of Anything Goes for a superb performance. Dr. Rovtar congratulated the High School Cheer Squad on their victory at the Atlantic City Competition. Finally, Dr. Rovtar discussed the guest readers for Dr. Seuss Day at Woodmont.

Presentations:

Ms. Slunt introduced Mr. Robert Haag from Lerch, Vinci and Higgins; Mr. Haag presented the Comprehensive Annual Financial Report for the period ending June 30, 2018., highlighting the unmodified opinion and one audit comment regarding the closing of old accounts. Mr. Haag discussed the district's various Reserve balances as of June 30, 2018. Ms. Slunt discussed the district's Corrective Action Plan. President Grau commended the Business Office on a great audit and thanked Mr. Haag for his presentation. Dr. Cortellino inquired about the unmodified opinion. Mr. Haag responded indicating that an unmodified opinion is the same as an unqualified opinion.

Good News & Progress in Our Schools:

- Hilldale - Two students were selected as winners in the Morris County Council of Education Association's poster concert. Congratulations to Rebecca Liu and Aanya Gupta who each won a \$50 gift card and invitation to the opening ceremony of the mall project which is being held on April 29 at the Rockaway Town Square Mall.
- Hilldale – The 4th graders participated in Hilldale's 9th Annual 4th Grade Math Superbowl Competition! The children have been studying and practicing their math facts since September! The goal was to increase the speed and accuracy of their math facts. Students then competed against other students in the two other 4th grade classrooms in addition, subtraction, multiplication and division. After the competition was complete, a tailgate party was thrown in honor of the students and how far they have come with their facts this year!
- Valley View - During February, the month of Kindness, Valley View students wrote kind letters to troops that will be sent to those who are deployed overseas. The love and support from the Valley View students and staff is overwhelming. Miss Profeta thanks everyone at Valley View for their wonderful acts of kindness!
- Valley View - On March 8th the kindergarten classes from Valley View will be participating in STEAM Day. The children will be rotating to the three kindergarten classrooms to participate in STEAM activities. They will be working on constructing a nest out of various materials, they will build cup towers that have to stay standing for 1 minute, and they will design mazes to push marbles through. It will be a fun filled morning of active learning!
- Valley View - Second grader Kendall Wheeler performed a random act of kindness by donating seven inches of her hair to *Kids for Wigs*. This organization creates wigs for children who've lost their hair due to the effects of cancer treatment.
- Valley View - Time to shake off those winter blues! Mr. Spector is planning a fun day out for Valley View families to watch the NY Yankees take on the Chicago White Sox in April. All Valley View families are welcome to come out and spend an afternoon together.
- Valley View – The Mindfulness/Wellness Committee met on Monday, February 25th to review the school's goals for maintaining a lifestyle of good nutrition, exercise and being mindful of one's emotional state. In addition to discussing classroom activities for students, conversations included the need for staff members to maintain their own wellness to combat the pressures of living in a digital world as well as balancing work, and family responsibilities.
- Valley View – The 5th grade *Family Life* begins the week of March 4th. Mr. Saunders, Mr. Spector, along with Valley View's nurse Mrs. Barmore will conduct classroom lessons focusing on growing up and challenges presented in adolescence.
- Valley View - Valley View's *School Safety/Culture and Climate Team* is meeting with Officer McGowan on Monday, March 11th to review the district's plan for keeping students and staff safe and to continue promoting an inclusive and friendly learning environment.
- William Mason - The fifth grade students at William Mason participated in the wax museum on February 15th. Students dressed up as a famous person in history and orally presented biographical facts to parents and students. Some of the famous people present were former Presidents George H.W. Bush, Ronald Regan, and John F. Kennedy, and inventors Thomas Edison and Alexander Graham Bell. There were also influential athletes like Arthur Ashe, Babe Ruth, and Wilma Rudolph. In addition, famous historical women such as Betsy Ross, Rosa Parks, Marie Curie, Harriet Tubman, and Eleanor Roosevelt were also present.
- William Mason - Mrs. George and two of her speech students read Fox in Sox to Mrs. Stephenson's second graders. The book had a ton of tongue twisters! Jayden even said, "My tongue is numb!" The second graders giggled and gave a round of applause at the end. We were all impressed with the fourth graders great work!
- William Mason - Mrs. Auten and Mrs. Wallenburg's students have bubble gum brains! What does this mean? It means we choose to follow a growth mindset, as opposed to having a brick brain. Our students enjoyed the book entitled Bubble Gum Brain by Julia Cook. Students then wrote how their brain is like bubble gum. Our next bulletin board will post our student's mindset affirmations with a bubble gum-themed backdrop.
- William Mason - Mrs. George joined Mrs. Wallenburg's reading class and we discussed the story The Sneetches, especially the message of treating others fairly and not judging someone by their looks. This correlated nicely to Mrs. Auten and Mrs. Wallenburg's social studies classes this week, which focused on famous Americans that made a positive impact in our country, namely, Abraham Lincoln, Harriet Tubman and Ruby Bridges. This also lended to our month-long celebrations of the wonderful literary contributions of Dr. Seuss.
- Lazar - On February 1, 2019, in keeping with the tradition of the annual American Heart Association National Wear Red Day for Heart Health, the PE Staff lead by Christine Manisera and School Nurse Dorian Vicente, put together a Wear Red Day for staff and a Jump-Rope-a-thon for the

students. The students had a blast jumping rope and learned about the importance of heart health at the same time! The goal was not only to secure lifesaving donations through events like this raising a whopping \$3,484.25!, but to also educate staff and students! Both were accomplished the entire week through educational AHA newsletters, videos, and physical activity! The AHA is also donating a CPR School Training Kit valued at over \$600.00 through a grant, to School Nurse Dorian Vicente due to the strong partnership she has maintained with the American Heart Association and will be able to put it to good use as a certified AHA CPR Instructor. This kit will enable lifesaving “Hands Only CPR” instruction to the students & staff

- Lazar - On Saturday, February 16, 2019, 10 mathletes from Lazar participated in the North Central Math Counts Competition at NJIT. 6th grader Jason Mao placed 4th out of 165 individual mathletes and will be representing at the Math Counts State Competition on March 9th at Rutgers University. 's Math Counts team placed 4th out of 21 teams at the regional competition. The students who made up the team were Jason Mao, Joshua Estrin, Kevin Chen, and Ryan Sun. Individual students who also attended were Brendan Glennon, Smridhi Mahajan, Ram Pantula, Havish Boda, Sarvesh Patham, and Tanay Vysyaraju. Ms. Parmentier and Ms. Barkey are proud of all accomplishments of Lazar's Math Counts mathletes.
- Lazar - On February 14th Lazar's Our Town leadership group put together 100 Valentine's Day care packages (in a half hour) for the seniors at the Montville Senior House. This was our first activity working with the Senior House and we are looking forward to St. Patrick's Day and a future visit or two.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

- February, 2018 K – 12 Violence Incidents - 2
- February, 2018 K – 12 Vandalism Incidents - 0
- February, 2018 K – 12 Weapon Incidents - 0
- February, 2018 K – 12 Substance Abuse - 2
- February, 2018 K – 12 Suspensions (includes in-school and Saturday) - 9

Business Administrator's Report

Ms. Slunt summarized the progress of the tentative 2019-2020 Annual School Budget, the presentation scheduled for March 19, 2019 and Public Hearing on April 30, 2019.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the development of the 2019-2020 Annual School Budget, the Referendum projects scheduled for the summer and the air conditioning of the 500/600 wing at the High School.
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	The Committee had no report.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee reviewed the presented policies at its last meeting.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
G.6	Ad-Hoc		There were no Ad-Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the Legislative Committee Meeting on March 9, 2019 and the Board of Directors Meeting held on March 1, 2019.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison indicated that the next meeting was scheduled for March 20, 2019 at Parsippany High School.

	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison indicated that the next meeting was scheduled for March 13, 2019.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the presentation of <u>Angst</u> on March 12, 2019 at the High School at 7:00 p.m. The next D.A.C. meeting is scheduled for March 6, 2019.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison indicated that the next meeting was scheduled for March 6, 2019 at 7:00 p.m. at the High School.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison indicated that the next meeting was scheduled for March 27, 2019.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison was not present.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison highlighted the academic performance of Woodmont in the School Performance Report. President Grau commended the success of Dr. Seuss Day at Woodmont.
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison summarized the March 4, 2019 meeting, including the April 4, 2019 BINGO Fund Raiser, Volleyball Tournament, Spring Musical, traffic changes due to construction on Changebridge Road, and an Eagle Scout Project in the courtyard. President Grau inquired as to the involvement of our maintenance staff in the Eagle Scout Project. Ms. Slunt responded.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

Consent Resolutions

A motion was made by Mr. Morella and seconded by Mr. O'Brien to approve the following resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

February 19, 2019 Executive Session, Regular Meeting

February 19, 2019 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Drug Awareness Council Municipal Alliance	Montville Township BOE	Minding Your Mind Presenters Following Angst Viewing	\$2,600.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 1, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated February 16, 2019 through March 1, 2019.

No additional comments were made.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien, Mr. Grau

Section K

K.1: Payment of Bills

No actions are to be considered on this agenda.

K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

No actions are to be considered on this agenda.

K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	Frontline Education	Personnel Package	\$ 0.00	\$ 7,500.00
Revised Contract:				
1	Morris County Ed Services Com	Non-Public Security Services	\$ 23,025.00	\$ 26,550.00
2	Pooled Insurance Group	Insurance: Workers Compensation	244,151.00	244,636.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: CAFR Acceptance and Corrective Action Plan Approval: 2017-2018

WHEREAS, the Board of Education has engaged the firm of Lerch, Vinci and Higgins, of Fair Lawn, New Jersey, to audit the district's Comprehensive Annual Financial Report (C.A.F.R.) for the fiscal year ended June 30, 2018 and prepare the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance, for the fiscal year ended June 30, 2018 in compliance with N.J.S.A. 18A:23-1 et seq.; and

WHEREAS, this audit has been completed and the C.A.F.R. filed with the State Department of Education and submitted to the Montville Township Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendations are available for public review; and

WHEREAS, the auditor has conducted exit conferences with the administration and publicly for the full board and the public at the meeting held on November 19, 2018.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education accept the Comprehensive Annual Financial Report (C.A.F.R.) and the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance report for the period ended June 30, 2018, notes the recommendations, and approves the Corrective Action Plan submitted by the School Business Administrator/Board Secretary as indicated on Document K.6.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Heitmann, Dana	Maternity Leave	Math Teacher MTHS	5/28/19	18	9/1/19	9/1/19	N/A	11/4/19	Dates subject to change based on delivery
2	Gonzalez, Jessica	Maternity Leave	School Counselor Lazar	9/3/19	9	9/16/19	9/16/19	N/A	12/9/19	Dates subject to change based on delivery
3	Wolsten, Meredith	Amend Maternity Leave	Special Education Teacher William Mason	9/4/18	36	10/29/18	1/28/19	N/A	4/22/19	Supersedes action on 1/22/19;L.1.3
4	McEnerney-Fahey, Barbara	Medical Leave	Special Education Teacher MTHS	3/7/19	35	N/A	N/A	N/A	5/2/19	
5	Knudsen, Amy	Maternity Leave	Special Education Teacher Lazar	5/13/19	18	6/12/19	6/12/19	N/A	9/1/19	Includes the use of 4 Personal Days Dates subject to change based on delivery
6	Giudice, Carolyn	Amend Medical Leave	Paraprofessional Hilldale	11/1/18	N/A	11/1/18	11/1/18	2/28/19	3/25/19	Supersedes action on 02/05/2019;L.1.2
7	Rollins, Kristen	Amend Maternity Leave	Language Arts Teacher Lazar	1/2/19	18	1/29/19	1/29/19	4/30/19	9/1/19	Supersedes action on 11/13/2018;L.1.3

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Provenzano, Allison	Resignation	Paraprofessional	Lazar	03/01/2019	Post Approve
2	Moens, Colleen	Resignation	Math Teacher	MTHS	05/24/2019	
3	Fau, Bonnie	Retirement	Kindergarten Teacher	Hilldale	07/01/2019	
4	Matthaei, Catherine	Retirement	Language Arts Teacher	Lazar	07/01/2019	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/Step	Salary	Effective/Term. Date	Discussion
1	Serra, Noelle	Approve	Long Term Substitute Math Teacher	MTHS	N/A	\$263.78 per diem	05/28/2019 - 06/30/2019	Pending certification Replaces DH

2	Mahan, Stephanie	Approve	Paraprofessional	Lazar	N/A	\$22.67 hourly	03/01/2019 - 06/30/2019	Post Approve Not to exceed 32.5 hours weekly Replaces AP
3	Kenney, Matthew	Transfer	Paraprofessional	William Mason	N/A	\$22.67 hourly	03/01/2019 - 06/30/2019	Post Approve From Lazar Replace KW
4	Fratangelo, Jennifer	Approve	Speech/Language Specialist	Lazar	MA/3	\$59,456.00 prorated @ \$21,106.88	03/15/2019 - 06/30/2019	Replaces JH
5	Prentice, Jessica	Amend	Long Term Substitute Language Arts	Lazar	N/A	\$116.42 per diem	01/02/2019 - 06/30/2019	Supersedes action on 12/04/2018;L.3.1
6	Campbell, Rebecca	Amend	1/9 Salary Adjustment	MTHS	BA/5	\$5,994.78	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.3.54
7	Brinkman, John	Approve	1/6 Salary Adjustment Science Teacher	MTHS	MA30/7	\$10,853.00 prorated @ \$3,038.87	04/08/2019 - 06/30/2019	Replaces HE
8	Bombard, Tammy	Approve	1/6 Salary Adjustment Science Teacher	MTHS	MA30/19	\$16,980.83 prorated @ \$4,754.60	04/08/2019 - 06/30/2019	Replaces HE
9	Hinz, Jaclynn	Approve	1/6 Salary Adjustment Science Teacher	MTHS	MA/8	\$10,385.50 prorated @ \$2,907.98	04/08/2019 - 06/30/2019	Replaces HE
10	Rogic, Casey	Approve	1/6 Salary Adjustment Science Teacher	MTHS	MA/6	\$10,210.50 prorated @ \$2,858.95	04/08/2019 - 06/30/2019	Replaces HE
11	Iasso, Victoria	Approve	MEDLC Substitute Teacher Aide	Valley View	N/A	\$13.50 hourly	03/06/2019 - 06/30/2019	
12	Cicalese, Albert	Approve	Long Term Substitute Special Education Teacher	MTHS	N/A	\$263.78 per diem	03/07/2019 - 05/01/2019	Replaces BM
13	Arnold, Patricia	Approve	Long Term Substitute Language Arts	Lazar	N/A	\$263.78 per diem	04/08/2019 - 06/30/2019	Replaces MR

L.4: Adjustments and Stipends

No actions are to be considered on this agenda.

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Arnold, Patricia	Approve	Substitute/Lazar	N/A	\$80.00 Per Diem	03/06/2019	04/05/2019	Not to exceed 2 days
2	Collazo, Brian	Approve	Substitute/District	N/A	\$80.00 Per Diem	03/05/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
3	Serra, Noelle	Approve	Substitute/MTHS	N/A	\$80.00 Per Diem	05/20/2019	05/24/2019	Not to exceed 2 days

L.6: Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2018-2019 school year as follows:

Maggi, Kathleen – Softball

No additional comments were made.

Curriculum, Instruction & Technology Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Medwin, Richard	Approve	Atlantic City, NJ	\$649.84	2019 NJSBGA Conference/Expo	3/11/19	3/13/19	Professional Growth
2	Kennedy, Maureen	Approve	Lincoln Park, NJ	\$0	School Culture & Climate Initiative	3/11/19	3/11/19	Substitute Needed
3	Lomauro, Catherine	Approve	Lincoln Park, NJ	\$0	School Culture & Climate Initiative	3/11/19	3/11/19	N/A
4	Garcia-Cunha, Kim	Approve	Lincoln Park, NJ	\$0	School Culture & Climate Initiative	3/11/19	3/11/19	N/A
5	Viscardo, Kristi	Approve	Pine Brook, NJ	\$0	LLI Training held at Hilldale School	3/14/19	3/14/19	Substitute Needed
6	Heim, Claudia	Approve	Pine Brook, NJ	\$0	LLI Training held at Hilldale School	3/14/19	3/14/19	Substitute Needed
7	Castronova-Wos, Marisa	Approve	Orono, ME	\$0	University of Maine (Research in STEM Education)	4/1/19	4/2/19	Substitute Needed
8	Barry, Ken	Approve	Morristown, NJ	\$0	NJSMA Treble Choral Celebration	3/29/19	3/29/19	Substitute Needed
9	LeFebvre, Jane	Approve	Livingston, NJ	\$0	Ready for Tomorrow: Preparing Students Across the Spectrum for College, Career and Community Independence	3/8/19	3/8/19	N/A
10	LeFebvre, Jane	Approve	Cedar Grove, NJ	\$0	Treating Eating Disorders – Focusing on Emotions	3/22/19	3/22/19	N/A
11	Monaco, Tara	Approve	Cedar Grove, NJ	\$0	Treating Eating Disorders – Focusing on Emotions	3/22/19	3/22/19	N/A
12	Mancuso, Jane	Approve	Chatham, NJ	\$0	Southern Boulevard School – (Observing 2 nd Grade Envisions 2)	3/12/19 (pm)	3/12/19 (pm)	Substitute Needed
13	Cortellino, Karen	Approve	Trenton, NJ	\$38.13	NJSBA Board of Directors Meeting	3/15/19	3/15/19	District (Board)

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

Code	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	American Tutor, Inc.	Approve	Hospital Home Instruction	\$118.00	210131	01/02/2019	01/03/2019	Post Approve
2	Morris School District	Approve	Extracurricular Aide Services	\$250.00	103471 100177	12/19/2018	06/30/2019	Post Approve
3	Silvergate Prep	Approve	Hospital Home Instruction	\$1,700.00	60037	02/11/2019	03/22/2019	Post Approve

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS - Class of 2019 (Butchko/Havington)	Mayfair Farms, Livingston, NJ	N/A	Student Activity Account	N/A
2	MTHS - Class of 2019 (Butchko/Havington)	Montville Recreation Center, Montville, NJ	N/A	Student Activity Account	N/A
3	Lazar – 6-8 Math Counts (Parmentier/Barkey)	Math Counts State Competition (Rutgers), Piscataway, NJ	N/A (parent driving student)	N/A	N/A
4	MTHS – Federal Reserve Challenge (Dorsey-Gordon)	NY Federal Reserve, New York, NY	School Budget	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Mise, Krista	Approve	Cedar Hill/Observation	Ms. Janice Koch	03/07/2019	03/08/2019	Montclair State University/College of Education
2	Naturale, Noraellen	Approve	Hilldale/Observation	Ms. Lauren Work	03/13/2019	03/15/2019	Montclair State University, Department of Early Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Cornerstone Day School	Approve	\$84,662.60 Prorated @ \$34,634.70			101419	02/21/2019	06/30/2019	Post Approve

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces for first reading and invites public comment on the following bylaws, policies and regulations:

Policy/Regulation	Name	Document
P 2415.06	Unsafe School Choice Option	N.1.1
P 2422	Health and Physical Education	N.1.2
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities	N.1.3
P 2610	Educational Program Evaluation	N.1.4
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing	N.1.5
P 5111	Eligibility of Resident/Non-Resident Students	N.1.6
P 5330.04	Administering an Opioid Antidote	N.1.7
P 5337	Service Animals	N.1.8

P 5600	Student Discipline/Code of Conduct	N.1.9
P 5611	Removal of Students for Firearms Offenses	N.1.10
P 5612	Assaults on District Board of Education Members or Employees	N.1.11
P 5613	Removal of Students for Assaults with Weapons Offenses	N.1.12
P 5756	Transgender Students	N.1.13
P 7440	School District Security	N.1.14
P 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses	N.1.15
P 8860	Memorials	N.1.16
R 2460.8	Special Education – Free and Appropriate Public Education	N.1.17
R 5111	Eligibility of Resident/Non-Resident Students	N.1.18
R 5330.04	Administering an Opioid Antidote	N.1.19
R 5530	Substance Abuse	N.1.20
R 5611	Removal of Students for Firearms Offenses	N.1.21
R 5612	Assaults on District Board of Education Members or Employees	N.1.22
R 5613	Removal of Students for Assaults with Weapons Offenses	N.1.23
R 7440	School District Security	N.1.24
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses	N.1.25

BE IT FURTHER RESOLVED, that Montville Township Board of Education requests the Superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Vote on Consent Resolutions

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O’Brien	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

Roll Call

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **March 19, 2019 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **March 19, 2019 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

President Grau mentioned the Public Meeting on March 19, 2019 and the Special Meeting on March 26, 2019, in which the Board will be meet in Closed Session.

General Board Comment and New Business

Section R

There was no General Board Comment or New Business discussed.

Public Participation

(On any item of interest)

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. One members of the public spoke, discussing a Preschool Education Program for low income families. Dr. Rovtar also discussed the program. President Grau encouraged interested parents to speak to Dr. Rovtar.

Adjournment

Section T

A motion was made by Mr. Morella seconded by Mr. Palma to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary