

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, March 19, 2019

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry (6:38 p.m.), Dr. D. Modrak, Mr. J. Morella (6:35 p.m.), Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Board Attorney, Mr. Steven Edelstein

Closed Session

Motion was made by Mr. O'Brien and seconded by Dr. Modrak to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on March 19, 2019 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present. The student representatives, Mason Hohil and Malik Amer, and Diane Maggiore, Assistant to the Business Administrator, were present.

President Grau welcomed the public and led the flag salute. Four members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

High School Student Representatives Report

Section E

Mason Hohil discussed the events for F.B.L.A., D.E.C.A., and the Drama Club. Mr. Hohil highlighted the School of Rock concert on March 14, 2019.

Malik Amer discussed the start of the Spring Sports, including Baseball, Boys and Girls Lacrosse and Softball.

Superintendent's Report

Section F

Remarks:

Dr. Rovtar discussed the report and recommendations of the Service Learning Committee. The Committee determined that a service requirement for graduation at the high school was unnecessary due the students' high participation in service work outside of school. Dr. Cortellino commended the students on their extensive service work.

Presentations:

There were no presentations made.

Good News & Progress in Our Schools:

- Valley View - On Thursday, February 28th the Valley View Kindergarten classes participated in Digital Learning Day. Mrs. Becker's class had Dr. Andrea Wallace come in and they worked with the ipads. The students worked on the app *Little Writer* and practiced writing their letters and numbers with correct formation. They also used the app *ABC Magic 5* to match letters to pictures with beginning sounds. Mrs. DeMaria's class practiced sight words while playing Fridge Magnet Sight Word recognition and spelling.
- Valley View - The second graders in Mrs. Slattery, Mrs. Trevaskiss & Mrs. Matarazzo's classes will be participating in a Book Madness tournament for the month of March. Students will be reading through 16 picture books, all featuring a theme of kindness and acceptance. Set up similar to basketball's March Madness, each week students will vote on their favorite featured stories. A bracket will be displayed on the class bulletin board. At the end of the month, one picture book will be named the winner of March Book Madness.
- Valley View - The 5th Grade Leadership Team is working on a sportsmanship lesson for 2nd and 3rd grade classes to promote good behavior and respect during outdoor recess.
- Valley View - The Culture and Climate/School Safety Team met on Monday, March 11 to review the school's protocol on safety and security. Officer McGowan and committee parents attended.
- Valley View – The families and staff are invited to spend an afternoon together watching a NY Yankees game on Sunday, May 5th. Tickets are available for the game.
- Valley View - 5th Grade Family Life lessons were completed the week of March 4th-9th under the supervision of Mr. Saunders, Nurse Barmore, and Mr. Spector .
- Valley View - On March 4th, Valley View staff participated in a training session on the adverse effects of trauma on the developing child. The second half of the Trauma Informed Classroom training will be held March 18th.
- Valley View - Hosted the showing of *Angst* on Tuesday, March 12 for all staff from Valley View, Hilldale, and Woodmont schools. A presentation followed the showing.
- Valley View - The 4th Grade program, *A Clear Mind*, began the week of March 4th and will run five consecutive weeks under the direction of Mr. Spector and Officer McGowan. *A Clear Mind* promotes positive decision making as well as taking a stand now against using drugs and abusing alcohol in the future. A workbook and a parent newsletter is being sent home weekly.
- William Mason - Last week, Ms. Portnoff's First Grade Class at William Mason was given a TOP SECRET MISSION by the guidance counselor, Mrs. Gorgia, to perform at least 5 Random Acts of Kindness. Once they did, they were told to hang a sign on the classroom door that said, "We've Been RACK'd". Mission Accomplished! However the class did such a great job, Ms. Portnoff hung up her own We've Been RACK'd poster in her classroom and whenever a student felt that a classmate had done a Random Act of Kindness for them, they could write the act on a sticky note and add it to the wall. The poster is almost full after only one week! In addition to this, the class has been learning about Poetry and they decided it would be a great idea to show off our Acrostic Poetry skills on our March Bulletin Board using the word KINDNESS. The class did a great job and it is so wonderful to see and hear how the first graders have become aware of how a little bit of kindness goes a long way to brighten someone's day.
- MTHS - Has continued its success in competition at the New Jersey History Day Regional this past Saturday, March 9th at Kean University. Below is a list of the 18 projects that qualified for the New Jersey State Competition at William Paterson University on Saturday, May 4th, 2019.

Papers-

Individual Documentary –

Group Documentary –

Individual Website –

Group Website –

Individual Exhibits –

Group Exhibits –

Mira Sapozhnikov, Srikar Gudimella, and Jordan Godfrey (11th)

Priya Batchu (10th)

Christine Sun and Jenny Sun (11th)

Akshay Minocha, Andrew Lin, Dylan Byrne, and Matthew Lorenzo (11th)

Cameron Hojecki, Sarah Bolen, and Victoria Wei (10th)

Jay Mulay, Matthew Pak, Mihir Paranjape, Rohan Shah, and Shyam Mehta (11th)

Adit Terapanthi (9th)

Ananya Bijala, Andrew Parisi, Chelsea Burns, and Kelly Phalen (11th), Anthony Ferrare, Declan Dougherty, Jacob Lieberman, and Luke Becker (10th)

Isabella Ivankovic (9th)

Aastha Desai, Emma Godfrey, Julia Berberian, Priyanjali Solanky, and Sam Edelman (9th). Jake

Cassidy, Matthew Wei, and Neel Patel (9th). Charlotte Weinstein, Hannah Mikelis, Hayley Kirk, Isabella Kruger, and Megan Kirk, (10th)

Individual Performance - Danny Gologorsky (9th) and Elizabeth Bazhenov (9th)

Group Performance - Isabelle Duddie and Jacquelyn Dal Bon (9th)

- MTHS - MTHS had four students qualify for DECA’s International Competition, including Sebastian Roclore and Ethan Horowitz who have advanced for the 2nd consecutive year.
- MTHS – The Key Club raised almost \$4,500 at the 38th annual Volleyball Marathon on February 22nd.
- Lazar – Mrs. Heim's Interest and Inquiry students designed creative projects reflecting their research. This month, Kayla Martinez fabricated an unusual type of pinball/basketball game, which was used as the focal point for the NCAA March Madness book display.
- Lazar – PERCC (Pride, Empathy, Respect, Cooperation and Citizenship) Student of the Month recipients:

<u>FEBRUARY</u> –	Pride: Alexi Korolev	Respect: Sydney Rosenkranz
	Empathy: Delaney Beltrami	Citizenship – Mia Grillo
	Cooperation: Likhitaditya Juluru	
- Lazar - Congratulations to 8th grader Ben Halpern for qualifying in this year's state Geography Bee. Ben is one of a hundred students from around the state that will be looking to punch their ticket to Washington D.C. to compete in the national Geography Bee in May. The state bee will be held on March 29th at Rowan University.
- Woodmont - Kudos to our Woodmont cheerleaders in Grades K-5 & faculty advisors, Ms. Andrea Mitsaelides and Mrs. Samantha Brodsky. They are readying our student for another dazzling display of acrobatic feats at the annual Michelle Sullivan Game
- Woodmont - Second graders in Mrs. Wyks and Mrs. Torrisi’s homeroom worked collaboratively creating book reports for Women's History Month. Each group chose a famous woman to honor. The children conducted research and shared their reports with the class so they could learn more about these prominent women.
- Woodmont - Students in 1 Bonifante/Degrutalo and 4 Murawski/ Carlucci made about seventy bags full of healthy snacks, water, and positive messages for the Montville Kiwanis!
- Woodmont - On Thursday, February 28 students in grades 2-5 participated in Jump Rope for Heart. This event is a fundraiser for the American Heart Association and Woodmont raised \$2864.00 this year- the highest total ever raised. Students jumped rope with their classmates and friends to keep their hearts healthy.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

There were no suspensions, violence or vandalism to report.

Business Administrator’s Report

Ms. Slunt presented the tentative 2019-2020 Annual School Budget, highlighting the program costs included in the areas of Instruction, Support Services, Administration and Operations. Ms. Slunt reviewed the elements included in the district’s Revenues, including the changes in State Aid. Three members of the Board spoke:

Mr. Palma questioned the overall increase in the 2019-2020 Annual School Budget. Ms. Slunt responded, indicating an increase of 0.81% over the current year.

Dr. Cortellino question the inclusion of the School Resource and Class-Three Officers. Ms. Slunt confirmed that these positions are included in the 2019-2020 Annual School Budget.

President Grau suggested that additional information be provided to the Board prior to the Public Hearing. Ms. Slunt indicated that she would provide such information.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O’Brien Charles Grau	The Committee indicated that their next meeting is scheduled for March 26, 2019.
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O’Brien	The Committee indicated that their next meeting is scheduled for April 2, 2019.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.

G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
G.6	Ad-Hoc		There were no Ad-Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the Legislative Committee Meeting held on March 9, 2019, highlighting the graduation requirements. The Liaison also discussed the Board of Director's Meeting held on March 15, 2019, including changes in State Aid and Extraordinary Aid.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison indicated that their next meeting is scheduled for March 20, 2019.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the last meeting, highlighting Project Graduation and the planned cruise around Manhattan.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison discussed the meeting held on March 6, 2019, highlighting the upcoming events, the addition of a Pep Band, proposed scholarships and the painting of the baseball dugout.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison indicated that their next meeting is scheduled for March 27, 2019.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison indicated that the next meeting is scheduled for March 22, 2019 and reminded the Board of the Michele Sullivan Game on March 25, 2019.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison indicated that their next meeting is scheduled for March 20, 2019.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison indicated that their next meeting is scheduled for March 26, 2019.
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison discussed the Musical on March 28-29, 2019 and the BINGO Fund Raiser on April 4, 2019.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison discussed the Hall of Fame Dinner on April 26, 2019 at Lake Valhalla.

President Grau commended Susan Marinello for her service award given by the Township.

Public Participation *(For items on the agenda only)*

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

Consent Resolutions

A motion was made by Mr. Morella and seconded by Mr. Palma to approve the following resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

March 5, 2019 Executive Session, Regular Meeting

March 5, 2019 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 16, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 2, 2019 through March 16, 2019.

J.3: Needs Assessment for the Comprehensive Equity Plan 2019-2022

RESOLVED, that the Montville Township Board of Education hereby authorizes the District's Affirmative Action Team to Conduct a Needs Assessment to Develop a Comprehensive Equity Plan for school years 2019-2022.

No additional comments were made.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of February 20, 2019 – March 19, 2019 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	2,869,511.31
	Special Revenue Fund (Fund 20)	In the amount of		145,877.04
	Capital Projects Fund (Fund 30)	In the amount of		455,007.10
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		101,527.93
	MEDLC Fund (Fund 61)	In the amount of		7,221.19
	Investment Trust Fund (Fund 82)	In the amount of		0.00
	Subtotal		\$	3,579,144.57
	Payroll – February(Various Funds)	In the amount of		4,683,267.47
	TOTAL		\$	8,262,412.04

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending February 28, 2019 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of February 2019, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

Service Provider		Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	Turtle Back Zoo	Field Trip - Cedar Hill	\$ 0.00	\$ 560.00
2	ArbiterPay Services	Payment Services for Sports Officials	0.00	1,500.00
Revised Contract:				
1	Audio Incorporated	HS Sound Equipment Rental – Anything Goes	\$ 3,932.13	\$ 4,001.73

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Adoption of Preliminary Proposed Budget for the 2019-2020 School Year

BE IT RESOLVED, that the tentative budget be approved for the 2019-2020 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative Annual School Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	\$ 77,707,413	\$ 1,068,316	\$ 3,063,280	\$ 81,839,009
Less: Other Revenues	890,638	33,293	0	923,931
Less: State Revenues	4,607,620	58,357	653,965	5,319,942
Less: Federal Revenues	35,528	976,666	0	1,012,194
Less: Appropriated Fund Balance	<u>1,908,837</u>	<u>0</u>	<u>0</u>	<u>1,908,837</u>
Taxes to be Raised	<u>\$ 70,264,790</u>	<u>\$ 0</u>	<u>\$ 2,409,315</u>	<u>\$ 72,674,105</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Montville Township Board of Education, Montville, New Jersey on April 30, 2019 at 7:30 p.m. for the purpose of conducting a public hearing on the Annual School Budget for the 2019-2020 School Year.

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$ 70,264,790 for the ensuing School Year (2019-2020).

AND WHEREAS, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$100,000 for all staff and board members.

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal Services	\$ 97,000	Accounting Services	\$ 64,100
Architect Services	\$ 0	Professional Development	\$ 72,700; and

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2019-2020 School Year.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Petruzzella, Daniela	Amend Maternity Leave	Italian Teacher MTHS	11/12/18	10	N/A	N/A	2/11/19	4/22/19	Supersedes action on 12/04/2018;L.1.1
2	Walden, Heidi	Medical Leave	Elementary School Teacher Cedar Hill	3/7/19	56	N/A	N/A	N/A	6/5/19	Post Approve
3	McEvoy, Brigid	Unpaid Leave	Personal Nurse MTHS	2/1/19	N/A	N/A	N/A	N/A	3/15/19	Supersedes action on 01/22/2019;L.1.1
4	Wess, Winifred	Medical Leave	Elementary School Teacher Woodmont	3/4/19	37	N/A	N/A	N/A	5/1/19	Post Approve

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Van Peenen, Marcella	Resignation	Part Time Secretary	Cedar Hill	3/15/2019	Post Approve
2	Dudsak, Carol	Retirement	Elementary School Teacher	Cedar Hill	04/01/2019	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Matza, Louis	Amend	Long Term Substitute Italian Teacher	MTHS	N/A	\$263.78 per diem	02/13/2019 - 04/12/2019	Supersedes action on 02/19/2019;L.3.2
2	Choi, Claire	Approve	Long Term Substitute Elementary Teacher	Cedar Hill	N/A	\$116.42 per diem	03/07/2019 - 06/04/2019	Rate reflects the difference in Para salary and Teacher salary. Replaces HW
3	Fratangelo, Jennifer	Amend	Speech/Language Specialist	Lazar	MA/3	\$59,456.00 prorated @ \$21,404.16	03/14/2019 - 06/30/2019	Supersedes action on 03/05/2019;L.3.4
4	Fratangelo, Jennifer	Approve	Speech/Language Specialist	Lazar	N/A	\$80.00 per diem	03/11/2019 - 03/13/2019	Not to exceed 2 days for transition
5	Dalauro, Rebecca	Amend	CST Secretary 12 Months	Special Services	Step 6	\$39,446.00 prorated @ \$19,166.51	01/07/2019 - 06/30/2019	Supersedes action on 12/04/2018;L.3.6 Correction in Step number only to reflect new salary guides. Salary does not change.
6	Pizzo, Theresa	Amend	Secretary 12 Month	Athletic Department	Step 6	\$39,446.00	07/01/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.2.18 Correction in Step number only to reflect new salary guides. Salary does not change.
7	Mangili, Nicole	Amend	Secretary 12 Month	MTHS	Step 6	\$39,446.00 prorated @ \$34,670.55	08/15/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.2.11 Correction in Step number only to reflect new salary guides. Salary does not change.
8	Pareti, Mary	Amend	Secretary 12 Month	Lazar	Step 6	\$39,446.00	07/01/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.2.16 Correction in Step number only to reflect new salary guides. Salary does not change.

9	Winslow, Maria	Amend	Secretary 12 Month	MTHS	Step 6	\$39,446.00	07/01/2018 - 06/30/2019	Supersedes action on 12/04/2018; L.6.2.25 Correction in Step number only to reflect new salary guides. Salary does not change.
10	Lally, Brittney	Approve	ABA Paraprofessional	Cedar Hill	N/A	\$20.29 hourly	03/11/2019 - 06/30/2019	Post Approve. Not to exceed 32.5 hours weekly New PreK Student
11	Lally, Brittney	Approve	ABA Paraprofessional	Cedar Hill	N/A	\$5.00 hourly	03/11/2019 - 06/30/2019	Post Approve. Rate reflects the ABA stipend
12	McEvoy, Brigid	Amend	Nurse Aide on Bus	MTHS	BA/3	\$37.68 hourly	02/01/2019 - 03/14/2019	Supersedes action on 01/22/2019; L.3.6
13	Ghumwala, Aleksandra	Amend	Personal Nurse Coverage	MTHS	N/A	\$37.50 hourly	02/01/2019 - 03/14/2019	Supersedes action on 01/22/2019; L.3.11
14	Hennigan, Kelly	Approve	Long Term Substitute Elementary School Teacher	Woodmont	N/A	\$263.78 per diem	03/04/2019 - 04/30/2019	Post Approve Replaces WW

L.4: Adjustments and Stipends

No actions are to be considered on this agenda.

L.5: Appointment of Substitutes

No actions are to be considered on this agenda.

L.6: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2018-2019 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Choi, Claire	Cedar Hill	\$256.62	Ms. Patricia Swiatek	03/07/2019

No additional comments were made.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien* Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Miller, Elise	Approve	Monroe Twp., NJ	\$180.25	English Language Learner Summit	3/21/19	3/21/19	Professional Growth
2	Clarke, Jessica	Approve	Monroe Twp., NJ	\$182.05	English Language Learner Summit	3/21/19	3/21/19	Professional Growth
3	Lynn, Derek	Post Approve	Mountain Lakes, NJ	\$0	Morris County Girls Basketball All-County Luncheon	3/13/19	3/13/19	Substitute Needed
4	Mancuso, Jane	Amend	Chatham, NJ	\$0	Southern Boulevard School – (Observing 2 nd Grade Envisions 2)	3/13/19 (pm)	3/13/19 (pm)	Substitute Needed. Supersedes action on 3/5/19; M.1.12.

5	Tubbs, David	Approve	Long Branch, NJ	\$331.12	2019 NJPSA/FEA/NJASCD Fall Conference	10/17/19	10/18/19	Professional Growth
6	Schwartz, Sandra	Approve	Long Branch, NJ	\$331.12	2019 NJPSA/FEA/NJASCD Fall Conference	10/17/19	10/18/19	Professional Growth
7	Woodring, Andrea	Approve	Monroe Twp., NJ	\$165.00	Making Literacy Learning Visible	4/1/19	4/1/19	Professional Growth
8	Scheckman, Leslee	Approve	South Orange, NJ	\$0	NJ Superintendents' Study Council Seminar	3/21/19	3/21/19	N/A
9	Scheckman, Leslee	Approve	Parsippany, NJ	\$0	Dirt: A One Man Show of Substance Abuse and Choices	4/10/19	4/10/19	N/A
10	Sturdy-Lange, Kelly	Approve	Pt. Pleasant Beach, NJ	\$0	2019 NJ Spring Yearbook Workshop	5/9/19	5/9/19	Substitute Needed
11	Bucci, Britany	Approve	Parsippany, NJ	\$0	Dirt: A One Man Show of Substance Abuse and Choices	4/10/19	4/10/19	N/A
12	Stanic, Donna	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
13	Monaco, Tara	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
14	Smith, Patricia	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/9/19	5/9/19	N/A
15	Serwick, Gail	Approve	Parsippany, NJ	\$0	Arthritis, Osteoporosis and Osteopenia	5/2/19	5/2/19	N/A
16	Levy, Leslie	Approve	Baltimore, MD	\$0	John Hopkins University Counselor Visit Program	4/25/19	4/26/19	N/A
17	Whealan, Mary Grace	Approve	Montville, NJ	\$0	Media Specialist Articulation	5/28/19	5/28/19	Substitute Needed
18	Nasse, Henry	Approve	Whippany, NJ	\$149.00	A/C Troubleshooting	3/28/19	3/28/19	Professional Growth
19	Dubreuil, Olesya	Approve	Hillside, NJ	\$0	Hot Topics for SLSs: From RtI/MTSS to ASHA's Roles and Responsibilities of SLPs in Schools	5/10/19	5/10/19	N/A
20	Bianchi, Alicia	Approve	Somerset, NJ	\$0	14 th Annual NJABA Conference	4/5/19	4/5/19	N/A
21	Petillon, Kelly	Approve	Montville, NJ	\$0	Observation/Reflection/Application	3/25/19	3/25/19	Substitute Needed
22	Hinz, Jaclynn	Approve	Montville, NJ	\$0	Observation/Reflection/Application	3/25/19	3/25/19	Substitute Needed
23	Butchko, Christopher	Approve	Morristown, NJ	\$0	Holocaust and Genocide Research Symposium	4/12/19	4/12/19	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Professional Education Services, Inc.	Approve	Hospital Home Instruction	\$720.00 \$585.00	101386 210022	02/06/19 02/11/19	02/18/19 03/01/19	Post Approve
2	Dr. Platt	Approve	Psychiatric Evaluation	\$635.00	200000004	03/20/19	04/30/19	
3	Bergen County Special Services	Approve	Audiological Services	\$940.00	District Wide	02/27/19	06/30/19	Post Approve 5 hrs @ \$188.00 per/hr
4	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103962	03/20/19	05/31/19	
5	Trinitas Regional Medical Center	Approve	Hospital Home Instruction	\$4,020.00	60573	03/03/19	04/12/19	Post Approve
6	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$475.43 \$369.31	101419 104211	02/06/2019 11/12/2018	02/06/2019 11/12/2018	Post Approve Balance Remaining After Insurance Payment

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Lazar – Our Town (Leadership Group) – (Carman)	Montville Senior House, Montville, NJ	N/A (transportation provided by township van)	N/A	N/A
2	Hilldale – Grade 5 (Calligaro/Jones/Mesce/Przestrzelski/Weber)	Buehler Challenger and Science Center, Paramus, NJ	Pupil	Pupil	N/A
3	Lazar – Grades 6-8 WISH/SIL (Vytell-Mitschle/Sturdy-Lange)	Kennedy Elementary School, Succasunna, NJ	HSA/PTA	N/A	N/A
4	Lazar – SWAT (Cardinale/Viscardo)	Amazing Escape Room, Green Brook, NJ	Student Activity Account	N/A	N/A
5	MTHS – Class of 2019 Senior Breakfast (Butchko/Havington)	Crystal Plaza, Livingston, NJ	Student Activity Account	Student Activity Account	N/A
6	William Mason – Grade 3 (Wheeler/Barberio/Stella)	The Gagaspere, Waldwick, NJ	Pupil	Pupil	N/A
7	Lazar – Grade 8 (Piselli)	Philadelphia's Historic District, Philadelphia, PA	Pupil	Pupil	N/A
8	MTHS – Pathways (Jennis)	Lazar Middle School, Montville, NJ	Pathways	N/A	N/A
9	Valley View – Grade 1 (Klaskin)	Morris Museum, Morristown, NJ	Pupil	Pupil	N/A
10	Cedar Hill – Grade 1 (Nosti)	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A
11	MTHS – FBLA (Sheehan/Carey)	MTHS, Montville, NJ	N/A	N/A	N/A
12	MTHS – FBLA (Sheehan/Carey)	Cedar Hill School, Towaco, NJ	School Budget	N/A	N/A
13	Woodmont – Grade 1 (Boninfante)	VanSaun County Park, Paramus, NJ	HSA/PTA and Pupil	Pupil	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Cuzzo, Kaylyn	Approve	District/Observation	Ms. Yulia Rovny	03/07/2019	06/30/2019	Post Approve Sacred Heart University
2	Furman, Alison	Approve	District/Observation	Mr. Kevin Haugh	03/19/2019	03/29/2019	Post Approve Rider University, Department of Teacher Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Passaic Valley High School	Approve	\$78,000.00 Prorated @ \$ 23,470.65			230000011	04/01/19	06/30/219	Student Changing Schools

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces for first reading and invites public comment on the following bylaws, policies and regulations:

Policy/Regulation	Name	Document
P 1642	Earned Sick Leave Law	N.1.1
R 1642	Earned Sick Leave Law	N.1.2

BE IT FURTHER RESOLVED, that Montville Township Board of Education requests the Superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2: Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on March 05, 2019 and has entertained public comment since that time

Policy/Regulation	Name	Document
P 2415.06	Unsafe School Choice Option	N.2.1
P 2422	Health and Physical Education	N.2.2
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities	N.2.3
P 2610	Educational Program Evaluation	N.2.4
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing	N.2.5
P 5111	Eligibility of Resident/Non-Resident Students	N.2.6
P 5330.04	Administering an Opioid Antidote	N.2.7

P 5337	Service Animals	N.2.8
P 5600	Student Discipline/Code of Conduct	N.2.9
P 5611	Removal of Students for Firearms Offenses	N.2.10
P 5612	Assaults on District Board of Education Members or Employees	N.2.11
P 5613	Removal of Students for Assaults with Weapons Offenses	N.2.12
P 5756	Transgender Students	N.2.13
P 7440	School District Security	N.2.14
P 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses	N.2.15
P 8860	Memorials	N.2.16
R 2460.8	Special Education – Free and Appropriate Public Education	N.2.17
R 5111	Eligibility of Resident/Non-Resident Students	N.2.18
R 5330.04	Administering an Opioid Antidote	N.2.19
R 5530	Substance Abuse	N.2.20
R 5611	Removal of Students for Firearms Offenses	N.2.21
R 5612	Assaults on District Board of Education Members or Employees	N.2.22
R 5613	Removal of Students for Assaults with Weapons Offenses	N.2.23
R 7440	School District Security	N.2.24
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses	N.2.25

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

No additional comments were made.

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. Joseph Daughtry	Voted Yes,	on resolutions I through N, abstaining on Check # 90628.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **March 26, 2019 at 6:30 p.m.** at the **Montville Township Board of Education Administrative Offices** to discuss:

1. Legal Services Interviews

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **March 26, 2019** after Closed Session. No formal action is anticipated.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

President Grau reminded the public of the Board's Regular Meeting on April 2, 2019 at 6:30 p.m.

General Board Comment and New Business

Section R

Dr. Rovtar thanked the administration for their efforts in presenting and the parents for participating in the program, **Angst**.

Mr. O'Brien commented on the unity shown at a rally held in Boonton to support those killed in the mosque shooting last week.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

One member of the public spoke, regarding his daughter losing Google documents from her account. President Grau indicated that he should contact the Superintendent to discuss the issues further. Mr. Edelstein indicated that details of this student matter could not be discussed in this public forum.

Another member of the public spoke, indicating that the Twitter feeds should include academic achievements as often as athletic successes. Dr. Rovtar responded, indicating that she will transfer these accomplishments to the public relations staff for posting. Mr. O'Brien requested future updates on this matter.

Adjournment

Section T

A motion was made by Mr. Morella seconded by Mr. Daughtry to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:26 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary