

**MONTVILLE TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC SESSION - MEETING MINUTES**

**June 27, 2017
Executive Session 7:00 p.m. | Public Session 7:45 p.m.
Montville Township High School**

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) Update and/or Recent Matters and Investigations, if any; and*
- 2) *Zurich Insurance Matter; and*
- 3) *JCP&L Lazar Power Lines Improvement Project; and*
- 4) *Student Personnel Matter.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Vice President Novi, second by Member Johnson to reenter from executive session at 7:51 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:52 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	<u> </u>
Mr. Grau	<u> </u>	<u> X </u>
Mr. Johnson	<u> X </u>	<u> </u>
Dr. Kayne	<u> X </u>	<u> </u>
Dr. Modrak	<u> X </u>	<u> </u>
Mr. Morella	<u> </u>	<u> X </u>
Mrs. Novi	<u> X </u>	<u> </u>
Mr. O’Brien	<u> X </u>	<u> </u>
Mr. Palma	<u> X </u>	<u> </u>

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville Public Schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

No Report.

BOARD PRESIDENT COMMENTS:

- The board president commented that tonight is Mr. Tevis' final board meeting. He remarked, "We wish you the best, we thank you for all that you have done for the district, we will miss you measurably, and we wish you the best of luck." The business administrator responded with heartfelt thanks.
- The board president shared and congratulated Mrs. Andrea Woodring on the birth of her baby girl. The superintendent noted that all are doing well.

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- Fourth Quarter Update on Attainment of District Goals for 2016-2017 School Year
- The superintendent remarked, "I truly enjoyed working with Jim Tevis. We knew each other from my time at the County when he was working in Lincoln Park. He is a committed and dedicated Business Administrator. You have earned your retirement. I wish you a long and healthy retirement."

Presentations

- Presentation by Kathleen Gorski, Educational Consultant, on Montville Township Public Schools Special Education Programs and Services Evaluation.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

May, 2017	K – 12	Violence Incidents	0	
May, 2017	K – 12	Vandalism Incidents	0	
May, 2017	K – 12	Weapon Incidents	0	
May, 2017	K – 12	Substance Abuse	2	
May, 2017	K – 12	Suspensions	5	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR’S REPORT

The business administrator gave the following update in connection with the special bond referendum election scheduled for September 27, 2017:

- ❖ He noted that the district has received all PEC letters, and that all projects qualify for 40% Debt Service Aid.
- ❖ The business administrator then responded to board members’ comments and questions.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

No report.

G.2 Curriculum and Instruction

Member Palma inquired about a future meeting, and the superintendent responded that a meeting will be scheduled upon Mrs. Woodring’s return.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

- **Branding Committee** – Member Johnson reported that a survey will be going out this week. He then noted that Skye Dillon will be at the July 18th board meeting.

G.7 Delegate Liaisons

The following delegate liaison meeting was reported on:

- **NJSBA** – Michael O’Brien
 - Member O’Brien noted his attendance at the Fundamentals of School Law seminar on June 21st. He commented that it was a terrific meeting and suggested everyone to attend future seminars.

G.8 PTC Liaisons

No reports.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time

Motion by Vice President Novi, second by Member Palma to accept the recommendation of the superintendent and adopt items I-O:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- June 13, 2017 Executive Session, Regular Meeting
- June 13, 2017 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	MTHS PTC	Key Club	Tote Bags for Thanksgiving Food Drive (Estimate \$153.00)	
2	MTHS PTC	Key Club	Twelve Sign Stands for Thanksgiving Food Drive (Estimate \$36.99)	
3	MTHS PTC	Key Club	Plastic Bins for Thanksgiving Food Drive (Estimate \$610.44)	
4	MTHS PTC	Ms. Kristen Markowski	Ninety Black & Green Choral Folios w/imprinting (Estimate \$1,095.49)	

5	MTHS PTC	MTHS Fine Arts Ms. Sharon Pflug-Moench	Raku Kiln (Estimate \$1,353.49)	
6	MTHS PTC	MTHS Fine Arts Ms. Sharon Pflug-Moench	Potter's Wheel (Estimate \$1,365.75)	
7	MTHS PTC	MTHS School of Rock Mr. Anthony Sia	Digital Mixer (Estimate \$1,999.00)	

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on June 23, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated June 9, 2017 to June 23, 2017.

J.3 Rescission of Superintendent Contract 2017-2018

RESOLVED, that the Montville Township Board of Education rescind the current contract for Rene Rovtar, Superintendent of Schools, for the period July 1, 2017 through June 30, 2018.

J.4 Approval of Superintendent's Contract 2017-2022

WHEREAS, the Montville Township Board of Education desires to continue to employ René T. Rovtar as its Superintendent of Schools; and

WHEREAS, Dr. Rovtar has agreed to continue to serve in the role of Superintendent of Schools; and

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education does hereby appoint René T. Rovtar as its Superintendent of Schools, effective July 1, 2017 through June 30, 2022, subject to the terms and conditions of the Contract of Employment, including merit increases as provided for by Code; and

BE IT FURTHER RESOLVED that Dr. Rovtar’s employment is subject to the terms and conditions of a Contract of Employment that has been approved by the County Superintendent and which is hereby approved by the Montville Township Board of Education; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized and directed to execute the aforesaid Contract of Employment on behalf of the Montville Township Board of Education.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of May 17, 2017 – June 27, 2017 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	1,493,512.66
Special Revenue Fund (20)	In the amount of \$	117,138.88

Capital Projects Fund (30)	In the amount of \$ -
Debt Service Fund (40)	In the amount of \$ -
Food Service Fund (60)	In the amount of \$ 3,263.00
MEDLC Fund (61)	In the amount of \$ 11,142.09
SUB – TOTAL:	\$ 1,625,056.63
Payroll – May	In the amount of \$ 4,666,964.21
TOTAL	\$ 6,292,020.84

K.2 Transfer of Funds

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending May, 2017 as listed on (**Document K.2**).

K.3 Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of May, 2017 (**Documents K.3.a and K.3.b respectively**), and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to

withdraw approval or permission at any time.

K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)

K.6 Agreement Approval – Microsoft Software and Licensing Agreement: 2017-2018

RESOLVED, that the Montville Township Board of Education approves an agreement with Dell Marketing LP and Microsoft Licensing GP, to provide Operating System and Office Suite Software Applications, for a total period of 12 months commencing on or about, August 01, 2016, at a total cost not exceeding \$34,250.36.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board of Education.

K.7 Contracted Services Agreement - Discovery Education (Video Streaming): 2017-2018

RESOLVED, that the Montville Township Board of Education approve an agreement with Discovery Education, Inc. for instructional Video Streaming Services, for the period August 1, 2017 through July 31, 2018, at a total cost of \$11,750.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

K.8 Agreement Approval – Public Utility Telecommunication Services – Lightpath-NJ

RESOLVED, that the Montville Township Board of Education approves an agreement with Cablevision Lightpath NJ LLC. for Telecommunication Data Services, including Internet, local, regional, and long distance calling charges, at a cost of \$5,100 per month, twelve (12) months per year, for a total period of 36 months, effective on or about July 1, 2017.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board of Education.

K.9 Precision Sports Performance

RESOLVED, that the Montville Township Board of Education post approves the appointment of Precision Sports Performance, (Document K.9), for the training and conditioning of student athletes, at an annual fee of \$16,000.00, for the period July 1, 2017 through June 30, 2018.

K.10 Parent Transportation Contract: ESY - 2017

RESOLVED, that the Montville Township Board of Education approve a parental contract for student transportation, of student #103255, to the Horizon School, Livingston, NJ, from July 5, 2017 to August 15, 2017, at the total rate of \$3,000.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contracts on behalf of the Board of Education.

K.11 Membership Resolution - N.J.S.I.A.A. 2017-2018

RESOLVED, that the Montville Township Board of Education of School District No. 27 3340 010 in the County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A 18A:11-3, et seq.) herewith enrolls Montville Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by NJSIAA for the 2017-2018 school year.

K.12 Renewal of Risk Management Insurance: 2017-2018

RESOLVED, that the Montville Township Board of Education approve the renewals of its risk management insurance policies for the 2017-2018 school year as follows:

- Property & Liability Insurance \$ 359,954
- Workers Comp Insurance..... \$ 219,492.

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the requisite contract agreements on behalf of the Board of Education.

K.13 Renewal of Student / Athletic Accident Insurance: 2017-2018

RESOLVED, that the Montville Township Board of Education approve the renewal of its Student Accident Insurance policies (excess coverage only), for the 2017-2018 school year as follows:

- Basic Coverage - Arch Insurance Company \$73,500.00
- Catastrophic Coverage - Arch Insurance Company \$ 3,814.00.

BE IT FURTHER RESOLVED, that the Voluntary Student Accident insurance program will be administered through Berkley Accident & Health Insurance Company for the 2016-2017 school year.

K.14 Annual Maintenance Support Fee – Frontline (formerly AESOP): 2017-2018

RESOLVED, that the Montville Township Board of Education approve a substitute software subscription fee with Frontline Placement Technologies, Inc. of Philadelphia PA, for AESOP (Automated Education Substitute Operator) in an amount not to exceed \$13,500.24 for the 2017–2018 school year.

K.15 Annual Maintenance Support Fee – Strauss Esmay PASS: 2017-2018

RESOLVED, that the Montville Township Board of Education approve annual subscription fees with Strauss Esmay Associates of Toms River NJ, LLP, for the Policy Alert Support Service (PASS) in the amount of \$2,495.00 and the District On-Line Service in the amount of \$2,090.00 for the 2017–2018 school year.

K.16 Annual Maintenance Support Fee – Systems 3000 Software System: 2017-2018

RESOLVED, that the Montville Township Board of Education approves an annual Financial Software Maintenance Support fee renewal with Systems 3000 of Eatontown NJ, in the amount of \$23,918.00 for the 2017-2018 school year.

K.17 Annual Maintenance Support Fee–School Dude Maintenance System: 2017-2018

RESOLVED, that the Montville Township Board of Education approve an annual Maintenance Work Orders Software Maintenance Support fee renewal, with SchoolDude.com, Inc. of Cary, NC, in the amount of \$3,233.65 for the 2017-2018 school year.

K.18 Non-Public School Services Agreement – ESCMC: 2017-2018

RESOLVED, that the Montville Board of Education approves a Non-Public Services Agreement (Documents K.18.a and K.18.b), with the Educational Services Commission of

Morris County for the districts Professional Support and Speech Services, Chapter 192/193, Non-Public Nursing, Non-Public Technology, Non-Public Security Aid, and Non-Public IDEA-B grants during the 2017-2018 school year.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

K.19 Health and Environmental Safety Services Agreement – ESCMC: 2017-2018

RESOLVED, that the Montville Township Board of Education post approves a Health and Environmental Safety Services Agreement (Document K.19), with the Educational Services Commission of Morris County for the 2017-2018 school year in the amount of \$22,808.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

K.20 School Supplies Bidding Cooperative Agreement – ESCMC: 2017-2018

RESOLVED, that the Montville Board of Education approves a School Supplies Cooperative Bidding Agreement (Document K.20), with the Educational Services Commission of Morris County for the continued participation in all aspects of the cooperative purchasing program offered by Educational Data Services for the 2017-2018 school year in the amount of \$19,700.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

K.21 Joint Transportation Agreement – ESCMC: 2017-2018

RESOLVED, that the Montville Board of Education approves a Joint Transportation Agreement (Document K.21), with the Educational Services Commission of Morris County for the transportation of public, nonpublic and special education pupils on established routes as assigned by the Montville Township School District for the 2017-2018 school year.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contract on behalf of the Board of Education.

K.22 Annual Maintenance Support Fee – SchoolMessenger: 2017-2018

RESOLVED, that the Montville Township Board of Education approve a School Messaging Notification System agreement with West Interactive Services Corporation, of Denver, CO, for SchoolMessenger (Online Communications Application) in an amount not to exceed \$6,683.25 for the 2017–2018 school year.

K.23 Contract Award: Custodial Operations Consulting Services – Advocate

RESOLVED, that the Montville Township Board of Education approves Advocate School Support Solutions of Toms River, NJ, to provide custodial outsourcing management company monitoring services, per their contract amendment dated July 1, 2017 (Document K.23), in the amount of \$19,848.00.

THEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

MONTVILLE TOWNSHIP BOARD OF EDUCATION
Notice of Award of Professional Services Contract

At its meeting of June 27, 2017, the Board of Education authorized the awarding of a contract for consulting services to Edvocate, Inc. with offices in Toms River, New Jersey, to provide custodial outsourcing management company monitoring services to the district for a twelve month period commencing July 1, 2017. The contractual amount is approximately \$19,848.00 for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 86 River Road, Montville, New Jersey.

K.24 Contract Amendment: Custodial Operations – GCA Services Group, Inc.

WHEREAS, the Montville Township Board of Education (“District”) and GCA Services Group, Inc. (“Contractor”) are parties to a services agreement, dated July 1, 2016 pursuant to which the Contractor provides custodial and management services to the District; and the Parties as of July 1, 2017 desire to amend the aforesaid Agreement;

THEREFORE BE IT RESOLVED, that in consideration of the promises contained herein and for other good and valuable consideration, the Parties hereto agree as follows:

1.) As of July 1, 2017, GCA will provide 1.0 additional Day Lead Custodial FTE. This position will be compensated at a rate at or above \$16.33 per hour and will be increased each contract year by, at a minimum, the percentage change in contract price.

2.) Paragraph 6 in the contract is now changed to the following: Compensation. In consideration of the Contractor’s performance of its obligations under this Agreement, District shall pay the Contractor a Contract Price for each Fiscal Year.

a. The Contract Price for the period of July 1, 2017 through June 30, 2018 will be Two Million, One Hundred Thirty Eight Thousand, One Hundred Three Dollars and Four Cents (\$2,138,103.04).

b. The Contract Price for the period of July 1, 2018 through June 30, 2019 will be Two Million, Two Hundred Two Thousand, Two Hundred Forty Six Dollars and Thirteen Cents (\$2,202,246.13).

c. The Contract Price for the period of July 1, 2019 through June 30, 2020 will be Two Million, Two Hundred Sixty One Thousand, Seven Hundred Six Dollars and Seventy Eight Cents (\$2,261,706.78).

d. The Contract Price for the period of July 1, 2020 through June 30, 2021 will be Two Million, Three Hundred Twenty Two Thousand, Seven Hundred Seventy Two Dollars and Eighty Six Cents (\$2,322,772.86).

All other terms and conditions in the Agreement shall remain unchanged and in full force and effect.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to retroactively execute the Agreement on behalf of the Board.

K.25 MCIA Capital Lease Agreement - 2016-2017 Technology Equipment

RESOLVED, that the Montville Township Board of Education approves a board resolution (Document K.25), authorizing the execution and delivery of agreements in connection with the Morris County Improvement Authority's 2016 county guaranteed leasing program, contingent upon board attorney review.

K.26 Contract Award – Food Service Management Company (Pomptonian): 2017-2018

RESOLVED, that the Montville Township Board of Education approves the second renewal of its food service operations management contract with, The Pomptonian, Inc., for the 2017-2018 school year.

BE IT FURTHER RESOLVED, that the The Montville Township Board of Education accepts the Food Service Management Addendum, which contains the following language regarding the management fee:

- The Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$.0558 per meal equivalent, to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

- Cash receipts shall be divided by \$1.00 to arrive at an equivalent meal count.
- The per meal management fee of \$.0558 will be multiplied by total meal equivalents.

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are hereby authorized to execute the contract on behalf of the Board of Education.

K.27 Renewal of Employee Benefits Insurance: 2017-2018

RESOLVED, that the Montville Township Board of Education approve renewals of the following employee benefits insurance policies for the 2017-2018 school year:

- Delta Dental Insurance 0.0% premium increase
- NVA Vision Insurance.. 0.0% premium increase.

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the requisite contract agreements on behalf of the Board of Education.

K.28 Approval of Summer Football Camp

RESOLVED, that the Montville Township Board of Education approve third party participation in a summer football camp for Montville High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp in accordance with NJSIAA guidelines.

K.29 Chapter 47 - Renewed/Awarded/Expired Contract Compliance for 2016-2017

Pursuant to PL 2015, Chapter 47 the Montville Township Board of Education intends to renew, award, or permit the expiration of the attached contracts (Document K. 29), previously awarded by the board of education. These contracts are, have been, and will continue to be in full

compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

K.30 Capital Reserve Account Transfer - General Purpose

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS , the Montville Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into its Capital Reserve Account at year end for Capital and Facility projects, and

WHEREAS, the Montville Township Board of Education has determined that an amount not to exceed \$2,300,000 is available for such purpose transfer;

NOW THEREFORE BE IT RESOLVED, by the Montville Township Board of Education, that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K.31 Close Out Procedures for 2016-2017

RESOLVED, that the Montville Township Board of Education authorize the School Business Administrator to proceed with all necessary adjustments to close the books for the 2016-2017 school year, and opening entries necessary for the 2017-2018 school year; including the cancellation of purchase orders, write off of stale dated checks, budget transfers, compliance with Public Purchasing Contract Law, award of contracts and bids and other such actions as may be required by statute, code and policy. Any action taken shall be confirmed by the Board of Education at its next regular public meeting.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion

1	Woodring, Andrea	Amend Maternity Leave	Assistant Superintendent Curriculum and Instruction	District	06/19/2017	32	09/19/2017	09/19/2017	N/A	10/02/2017	Supersedes action on 04/18/2017;L.1.3 Includes the use of 32 vacation days
2	Dawson, Colleen	Amend Medical Leave	Elementary School Teacher	Cedar Hill	01/03/2017	104	06/16/2017	06/16/2017	N/A	09/01/2017	Supersedes action on 06/13/2017;L.1.2 Includes the use of 4 personal days
3	Forte, Jenna	Amend Maternity Leave	Elementary School Teacher	William Mason	02/22/2017	20	03/22/2017	03/22/2017	09/01/2017	09/01/2018	Supersedes action on 12/20/2016;L.1.2
4	Kertesz, Kinga	Maternity Leave	Science Teacher	MTHS	09/06/2017	19	10/11/2017	10/11/2017	01/11/2018	03/05/2018	Will attend staff In-Service Includes the use of 4 Personal Days Dates subject to change based on delivery
5	Avergun, Edward	Amend Paternity Leave	Business Teacher	MTHS	09/01/2016	N/A	N/A	N/A	N/A	09/01/2018	Supersedes action on 08/23/2016;L.1.1

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Trzepinska, Christopher	Resignation	Assistant Coach Ice Hockey	MTHS	2017/2018 Winter Season	
2	Ferrante, Rachel	Resignation	Paraprofessional	Lazar	06/30/2017	
3	McNulla, Amy	Resignation	Math Teacher	MTHS	06/30/2017	
4	McNulla, Amy	Resignation	Freshman Class Co-Advisor	MTHS	06/30/2017	2017-2018 school year
5	Clancy-Muller, Joann	Resignation	Special Education Teacher	MTHS	06/30/2017	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
1	Bushey, Nicholas	Approve	Long Term Substitute Music	N/A	\$260.78 per diem	MTHS	09/01/2017	12/18/2017	Replaces KM
2	Bewighouse, Kathleen	Approve	Personal Nurse	N/A	\$37.50 hourly	District	09/01/2017	06/30/2018	Not to exceed 4 hours daily
3	Bewighouse, Kathleen	Approve	Substitute Nurse	N/A	\$21.43 hourly	District	09/01/2017	06/30/2018	As needed

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
4	Romanski, Juliana	Approve	Long Term Substitute Elementary School Teacher	N/A	\$260.78 per diem	Valley View	09/01/2017	11/22/2017	Replaces JM
5	Olenowski, Samantha	Transfer	Special Education Teacher	BA/4	\$52,668.00	Woodmont	09/01/2017	06/30/2018	Due to enrollment changes, From Cedar Hill
6	Henriquez, Christine	Approve	Part Time Mathematics Teacher	BA/18	\$41,005.00	Valley View/William Mason	09/01/2017	06/30/2018	.50 FTE New Budgeted Position
7	Shonk, Adriana	Approve	Elementary Spanish Teacher	BA/14	\$66,958.00	District	09/01/2017	06/30/2018	New budgeted position
8	Salvato, Tiffany	Approve	Part Time Basic Skills Teacher	BA/12	\$31,046.50	Hilldale	09/01/2017	06/30/2018	Replaces TR .50 FTE
9	Cruz, Cesar	Approve	Teacher of Video Technology	BA/3	\$31,293.00	MTHS	09/01/2017	06/30/2018	Replaces FH .60 FTE
10	Brown, Kevin	Approve	Replacement Teacher Phys Ed Teacher	BA/3	\$52,155.00	MTHS	09/01/2017	06/30/2018	Replaces KS
11	Boratto, Susan	Approve	Replacement Teacher Elementary School Teacher	BA/3	\$52,155.00	William Mason	09/01/2017	06/30/2018	Replaces JF
12	Zagorski, Mariusz	Approve	Junior Systems Administrator	N/A	\$60,000.00 prorated @ \$55,000.00	District	08/01/2017	06/30/2018	New Budgeted Position
13	Grasso, Jacqueline	Approve	12 Month Secretary	Step 7	\$39,865.00 prorated @ \$38,203.96	Lazar	07/17/2017	06/30/2018	Replaces IF
14	Rushnock, Louis	Rescind	Paraprofessional	N/A	\$19.70 hourly	MTHS	09/01/2017	06/30/2018	
15	Chinchilla-Aldana, Pricila	Approve	1/6 Salary Adjustment Science Teacher	BA/3	\$8,677.33 prorated @ \$4,338.70	Lazar	02/01/2017	06/30/2017	Post Approve
16	Mersing, Tyler	Approve	Summer Technology Assistance	N/A	\$10.00 hourly	District	06/21/2017	08/31/2017	Post Approve Not to exceed 375 hours
17	Spaseka, Blagorodna	Approve	Summer Technology Assistance	N/A	\$10.00 hourly	District	06/21/2017	08/31/2017	Post Approve Not to exceed 375 hours
18	McCorkle, Kelly	Amend	Summer Guidance	MA/6	\$301.36 per diem	Lazar	06/21/2017	06/30/2017	Supersedes action on 06/13/2017; L.3.50 Not to exceed 2 days
19	Sibilia, Jonathan	Amend	Summer Guidance	MA/6	\$301.82 per diem	MTHS	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.57 Not to exceed 6 days

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
20	Lomauro, Catherine	Amend	Summer Guidance	MA30/14	\$408.79 per diem	MTHS	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.63 Not to exceed 5 days
21	DiCola, Bonnie	Amend	Summer Hours	MA30/18	\$504.43 per diem	Cedar Hill	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.65 Not to exceed 5 days
22	Klinger, Eleanor	Amend	Summer Hours	BA/9	\$277.07 per diem	Lazar	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.66 Not to exceed 5 days
23	Vicente, Dorian	Amend	Summer Hours	MA30/17	\$470.77 per diem	Lazar	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.67 Not to exceed 5 days
24	McManus, Rosemarie	Amend	Summer Hours	BA30/13	\$349.27 per diem	Hilldale	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.68 Not to exceed 5 days
25	Barmore, Debra	Amend	Summer Hours	MA30/18	\$504.43 per diem	Valley View	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.69 Not to exceed 5 days
26	Shingledecker, Janice	Amend	Summer Hours	MA30/13	\$400.27 per diem	Woodmont	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.70 Not to exceed 5 days
27	Wigley, Elizabeth	Amend	Summer Hours	BA/13	\$326.27 per diem	William Mason	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.71 Not to exceed 5 days
28	Moat, Caroline	Amend	Summer Hours	MA/18	\$463.43 per diem	MTHS	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.72 Not to exceed 5 days
29	Bilello, Brianne	Amend	Summer Hours	BA30/7	\$287.92 per diem	MTHS	07/01/2017	08/31/2017	Supersedes action on 06/13/2017; L.3.73 Not to exceed 5 days
30	Oberlin, Diane	Approve	Kindergarten Screening	MA/18	\$66.20 hourly	William Mason	07/01/2017	08/31/2017	Not to exceed 9.5 hours
31	Treanor, Ann Marie	Approve	Kindergarten Screening	MA/15	\$56.19 hourly	William Mason	07/01/2017	08/31/2017	Not to exceed 9.5 hours

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
32	Mancino, Debra	Approve	Kindergarten Screening	MA30/12	\$54.95 hourly	William Mason	07/01/2017	08/31/2017	Not to exceed 9.5 hours
33	Amanat, Hamida	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
34	Bellasalma, Carole	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
35	Bergen, Patricia	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
36	DeAngelis, Bette	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
37	Dmitrieff, Peter	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
38	Gilfedder, Alison	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
39	Hasbrouck, Deborah	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
40	Kalsi, Kawaljit	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
41	Kirsch, Sheila	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 combined hours weekly
42	Mathew, Jasmine	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
43	Pearlman, Mindy	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
44	Pise, Laura	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
45	Sandler, Elisa	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
46	Silverlieb, Belle	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
47	Simon, Dana	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
48	Titus, Leslie	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
49	Toback, Rita	Approve	Home Instructor	N/A	\$40.00 hourly	District	09/01/2017	06/30/2018	Not to exceed 28 hours weekly
50	McFadden-Dealaman, Tiffany	Approve	MEDLC Summer Hours	N/A	\$20.60 hourly	William Mason	07/01/2017	08/31/2017	Not to exceed 6 hours

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Uhler, Michelle	Amend	Accompanist Spring Concert	N/A	\$250.00	MTHS	06/06/2017	06/06/2017	Supersedes action on 06/13/2017;L.3.21
2	Gallagher, Bryan	Approve	Assistant Coach Field Hockey	Cat2/ Step 3	\$6,082.00	MTHS	2017 Fall Season	2017 Fall Season	

3	Schwindel, Ian	Approve	Assistant Coach Boy's Basketball	Cat2/ Step 2	\$5,757.00	MTHS	2017/2018 Winter Season	2017/2018 Winter Season	
4	Sands, Nicholas	Approve	Assistant Coach Winter Track	Cat2/ Step 2	\$5,757.00	MTHS	2017/2018 Winter Season	2017/2018 Winter Season	
5	Larkin, John	Approve	Assistant Coach Cross Country	Cat 3/ Step 1	\$5,349.00	MTHS	2017 Fall Season	2017 Fall Season	
6	Havington, Andrew	Approve	Tri M Music Honor Society Advisor	N/A	\$1,843.00	MTHS	09/01/2017	06/30/2018	New Budgeted Initiative
7	Dawson, Colleen	Amend	Safety Patrol Advisor	N/A	\$1,203.00 prorated @ \$601.50	Cedar Hill	09/01/2017	12/31/2017	Supersedes action on 05/17/2016;L.4.4
8	Stebbins, Chelsea	Approve	Band Director Summer Hours	N/A	\$2,750.00	MTHS	07/01/2017	08/31/2017	Non MTEA
9	Vargo, Garrett	Approve	Assistant Marching Band Director	N/A	\$4,069.00	MTHS	09/01/2017	06/30/2018	
10	Vargo, Garrett	Approve	Assistant Band Director Summer Hours	N/A	\$2,100.00	MTHS	07/01/2017	08/31/2017	Non MTEA
11	Faucett, Lawrence	Approve	Percussion Caption Head	N/A	\$5,150.00	MTHS	07/01/2017	06/30/2018	Non MTEA <u>Summer</u> \$1,150.00 <u>Fall</u> \$2,500.00 <u>Winter/Spring</u> \$1,500.00
12	Perrone, Laura	Approve	Assistant Color Guard Caption Head	N/A	\$4,000.00	MTHS	07/01/2017	06/30/2018	Non MTEA <u>Summer</u> \$800.00 <u>Fall</u> \$2,000.00 <u>Winter/Spring</u> \$1,200.00
13	Foschini, Michael	Approve	Truck Driver	N/A	\$2,150.00	MTHS	07/01/2017	06/30/2018	Non MTEA <u>Summer</u> \$450.00 <u>Fall</u> \$1,700.00

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Al-Ibrahim, Mona	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
2	Basaly, Caroline	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
3	Darrow, Winfield	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
4	Granville, Jackie	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
5	Krase, Lisa	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
6	Maltino, Jacquelyn	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
7	Nellessen, Kimberly	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
8	Pavlishin, Christie	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
9	Pereira, Nicole	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
10	Titus, Leslie	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
11	Zabransky, Amanda-Leigh	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
12	Wrobel, Jacqueline	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
13	Stewart, Stacey	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work
14	Vogel, Nancy	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	09/01/2017	06/30/2018	\$90.00 per diem after 10 cumulative days of work

L.6 Reserved - Appointment of Substitutes – (No Action)

L.7 2017-2018 Degree Changes

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2017-2018 school year for the following staff members:

Code	Name	Action	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Tierney, Kaitlyn	Approve	MA/7	\$60,863.00	William Mason	09/01/2017	06/30/2018	From BA to MA
2	Parmientier, Ellen	Approve	MA30/17	\$94,853.00	Lazar	09/01/2017	06/30/2018	From BA30 to MA30 Salary includes \$700.00 longevity
3	Bostwick, Nancy	Amend	MA30/9	\$65,553.00	Lazar	09/01/2017	06/30/2018	Supersedes action on 05/16/2017;L.7.8 From BA30 to MA30
4	Streep, Gabrielle	Approve	MA/6	\$60,363.00	Valley View	09/01/2017	06/30/2018	From BA to MA
5	SanFilippo, Stefanie	Approve	MA/7	\$60,863.00	MTHS	09/01/2017	06/30/2018	From BA30 to MA

L.8 Extended School Year (ESY) Summer Personnel

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the Extended School Year (ESY) Employees and summer compensation for the Child Study Team (CST) Employees

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Moat, Caroline	Amend	ESY Nurse	MA/18	\$66.20 hourly	Special Services	07/01/2017	08/31/2017	Supersedes action on 6/13/2017 Res: L.7.77 Not to exceed 39 hours
2	Biello, Brianne	Amend	ESY Nurse	BA30/7	\$41.13 hourly	Special Services	07/01/2017	08/31/2017	Supersedes action on 6/13/2017 Res: L.7.78 Not to exceed 20.hours
3	McManus, Rosemarie	Amend	ESY Nurse	BA30/13	\$49.90 hourly	Special Services	07/01/2017	08/31/2017	Supersedes action on 6/13/2017 Res: L.7.79 Not to exceed 5.5 hrs./day for 15 days
4	Batracki, Donna	Amend	Psychological Evaluations	N/A	\$42.05 hourly	Special Services	07/01/2017	08/31/2017	Not to exceed 15 Psychological Evaluations & 3 case managements

5	Harvey, Patricia	Amend	ESY Paraprofessional	N/A	\$19.70 hourly	Special Services	07/01/2017	08/31/2017	Supersedes action on 6/13/2017 Res: L.7.147 Not to exceed 3 hrs/day for 21 days
6	Waleck, Jessica	Amend	Social Histories	N/A	\$42.05 hourly	Special Services	07/01/2017	08/31/2017	Not to exceed 16 Social Evaluations, 8 Battelle Evaluations & 5 preplan meetings
7	Melahn, John	Amend	Social Histories and/or Case Management	MA30/16	\$64.05 hourly	Special Services	07/01/2017	08/31/2017	Not to exceed 16 Social Evaluations, 5 case managements and 5 preplan meetings
8	Montoya, Melissa	Approve	ESY / ABA Substitute Paraprofessional	N/A	\$24.70	Special Services	07/01/2017	08/31/2017	Not to exceed 5.5 hrs/day for 26 days Includes ABA Stipend

L.9 Board Meeting Videotaping Services

RESOLVED, that the Montville Township Board of Education approve the payment of \$175.00 per Board meeting, as worked for videotaping services to the following staff members for the term commencing July 1, 2017 through June 30, 2018.

Mark Weber
Anthony Sia

L.10 Board Meeting Supplementary Administrative Services

RESOLVED, that the Montville Township Board of Education approve the payment of \$175.00 per Board meeting, as worked for administrative services to the Business Administrator to the following staff member for the term commencing July 1, 2017 through June 30, 2018.

Diane Maggiore

L.11 Home Instructor Services for the 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education hereby approve all certified teaching staff to serve as home instructors within the district as needed at an hourly rate of \$40.00.

L.12 Rescission of Curriculum Revision

RESOLVED, that the Montville Township Board of Education rescind the following curriculum revision stipends for the 2016-2017 school year, in the amount of \$500.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Mordaga, Jenna	Rescind	ELA - Grade 1	\$500.00
2	Shell, Clarissa	Rescind	ELA - Grade 1	\$500.00

L.13 Rescission of Curriculum Writing

RESOLVED, that the Montville Township Board of Education rescind the following curriculum writing stipends for the 2017-2018 school year, in the amount of \$1,000.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Glennon, Rebecca	Rescind	School Counseling Grades 9-12	\$1,000.00

L.14 Approval of Curriculum Revision for 2016-2017 School Year

RESOLVED, that the Montville Township Board of Education approve the following curriculum revision stipends for the 2016-2017 school year, in the amount of \$500.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Vermaelen, Sandy	Approve	Pre-Calculus - Grades 11-12	\$500.00
2	Zabransky, Brittany	Approve	Pre-Calculus - Grades 11-12	\$500.00

L.15 Approval of Curriculum Revision for 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education, approve the following curriculum revision stipends for the 2017-2018 school year, in the amount of \$500.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	Rivera, Laura	Approve	Integrated Mathematics Special Education	\$500.00
2	Holeczko, Karen	Approve	Culinary Arts I	\$500.00
3	Holeczko, Karen	Approve	Culinary Arts II	\$500.00
4	LeBrenz, George	Approve	Architecture I	\$500.00
5	LeBrenz, George	Approve	Architecture II	\$500.00
6	Koch, Julia	Approve	French II	\$500.00
7	Guedes, Claudia	Approve	French II	\$500.00
8	Meng, Liping	Approve	Mandarin II	\$500.00
9	Chang, Ruomin	Approve	Mandarin II	\$500.00
10	Festa, Matthew	Approve	Italian III	\$500.00
11	Servino, Joanna	Approve	Italian III	\$500.00

L.16 Approval of Curriculum Writing

RESOLVED, that the Montville Township Board of Education approve the following curriculum writing stipends for the 2017-2018 school year, in the amount of \$1,000.00 to be paid to the following staff members:

Code	Name	Action	Curriculum	Amount
1	McCloskey, Naomi	Approve	School Counseling Grades 9-12	\$1,000.00

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term	Funding
1	Scheckman, Leslee	Approve	Raleigh, North Carolina	\$1,215.47	Visiting Colleges in North Carolina	07/07/2017	07/14/2017	Professional Development
2	Zanone, Cheryl	Approve	Princeton, New Jersey	\$207.86	NJ Science Convention	10/24/2017	10/25/2017	District
3	Castronova, Marisa	Approve	Princeton, New Jersey	\$207.86	NJ Science Convention	10/25/2017	10/25/2017	District
4	Slunt, Katine	Approve	Morristown, NJ	\$7.63	Administrative Retreat	08/22/2017	08/23/2017	District
5	Maggiore, Diane	Approve	Morristown, NJ	\$7.63	Administrative Retreat	08/22/2017	08/23/2017	District

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Institute of Neurology & Neurosurgery at St. Barnabas Medical Center	Approve	Neuropsychological / Educational Evaluation	\$3,200.00	100532	06/28/2017	09/30/2017	Post Approve
2	Dr. Fennelly	Amend	Psychiatric Evaluation	\$665.00	50130	04/05/2017	05/31/2017	Change in Fee
3	St. Joseph's Hospital	Amend	Neurological Evaluation	\$450.00	210248	06/01/2017	06/01/2017	Supersedes action on 6/13/2017 Res: M.2.2 Appointment Date Change
4	D.C. Fagan Psychological Services	Approve	Neuropsychological Evaluation	\$1,000.000	70213	05/16/2017	05/31/2017	Post Approve

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS - FBLA (Sheehan)	Pines Manor, Edison, NJ	School Budget	School Budget/Student Activity Account	N/A

M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)

M.5 Out-of District Placement

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Benway School	Amend	\$81,628.16 \$81,628.16 \$81,628.16			30112 103843 210256	07/01/2017	06/30/2018	Supersedes action on 6/13/2017 Res: M.5.15 2017-2018 ESY & Tuition Calendar Day Added
2	Benway School	Approve	\$11,443.20			101452	07/01/2017	08/31/2017	2017-2018 ESY
3	Exceptional Children’s Learning Center	Amend	\$55,548.00 \$62,452.00	\$23,500.00		60642 103696	07/01/2017	06/30/2018	Supersedes action on 6/13/2017 Res: M.5.9 2017-2018 ESY & Tuition Aide Services Added
4	Harbor Haven	Amend		\$990.00 \$770.00	\$6,765.75 \$7,153.75	101147 230000011	07/01/2017	08/30/2016	Supersedes action on 6/13/2017 Res: M.5.23 2017-2018 ESY Services Added

5	The Woods	Amend	\$74,823.97	Aide \$43,095.00		40297	07/01/2017	06/30/2018	Supersedes action on 6/13/2017 Res: M.5.25 2017-2018 ESY & Tuition Student ID # Change & Tuition & Aide Charges
6	Spectrum 360	Amend	\$72,211.24 \$72,211.24 \$72,211.24	Aide \$29,870.00 \$29,870.00		30015 182500006 185500011	07/01/2017	06/30/2018	Supersedes action on 6/13/2017 Res: M.5.3 2017-2018 ESY & Tuition Calendar Day Added

M.6 Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	Carpentry/Woods II - Grades 10-12	Approve	06/28/2017
2	Carpentry/Woods III - Grades 11-12	Approve	06/28/2017
3	Information Literacy & Technology - Grade K	Approve	06/28/2017
4	Information Literacy & Technology - Grade 1	Approve	06/28/2017
5	Information Literacy & Technology - Grade 2	Approve	06/28/2017
6	Information Literacy & Technology - Grade 3	Approve	06/28/2017
7	Information Literacy & Technology - Grade 4	Approve	06/28/2017
8	Information Literacy & Technology - Grade 5	Approve	06/28/2017
9	Elementary Art - Grades K-1	Approve	06/28/2017
10	Elementary Art - Grades 2-3	Approve	06/28/2017
11	Elementary Art - Grades 4-5	Approve	06/28/2017
12	English Language Arts - Reading, Speaking, Listening - Grade 2	Approve	06/28/2017
13	English Language Arts - Writing and Language - Grade 2	Approve	06/28/2017
14	English Language Arts - Reading, Speaking, Listening - Grade 3	Approve	06/28/2017
15	English Language Arts - Writing and Language - Grade 3	Approve	06/28/2017

16	English Language Arts - Reading, Speaking, Listening - Grade 4	Approve	06/28/2017
17	English Language Arts - Writing and Language - Grade 4	Approve	06/28/2017
18	English Language Arts - Writing and Language - Grade Kindergarten	Approve	06/28/2017
19	English Language Arts - Reading, Speaking, Listening - Grade Kindergarten	Approve	06/28/2017
20	English as a Second Language Advanced - Grades 6-8	Approve	06/28/2017
21	English as a Second Language II - Grades 9-12	Approve	06/28/2017
22	English as a Second Language III and IV - Grades 9-12	Approve	06/28/2017
23	English as a Second Language Intermediate - Grades 6-8	Approve	06/28/2017
24	Pre-Calculus - Grades 11-12	Approve	06/28/2017

M.7 Approval of Protective Equipment Use - MTHS Football Team Camp

RESOLVED, that the Montville Township Board of Education approve third party participation in a summer football camp for Montville High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp from June 26 through June 28, 2017 in accordance with NJSIAA guidelines.

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces for first reading and invites public comment on the following bylaws, policies and regulations:

Policy 1240	Evaluation of Superintendent	Document N.1.1
Policy 3126	District Mentoring Program	Document N.1.2
Policy 3221	Evaluation of Teachers	Document N.1.3
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Document N.1.4
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Document N.1.5
Policy 3224	Evaluation of Principals, Vice Principals and Assistant Principals	Document N.1.6
Policy 3240	Professional Development for Teachers and School Leaders	Document N.1.7
Policy 5610	Suspension	Document N.1.8
Policy 5620	Expulsion	Document N.1.9

Regulation 1240	Evaluation of Superintendent	Document N.1.10
Regulation 3126	District Mentoring Program	Document N.1.11
Regulation 3221	Evaluation of Teachers	Document N.1.12
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Document N.1.13
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Document N.1.14
Regulation 3224	Evaluation of Principals, Vice Principals and Assistant Principals	Document N.1.15
Regulation 3240	Professional Development for Teachers and School Leaders	Document N.1.16
Regulation 5610	Suspension Procedures	Document N.1.17

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on June 13, 2017 and has entertained public comment since that time;

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

Policy 5120	Assignment of Pupils	Document N.2.1
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O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on July 18, 2017 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on July 18, 2017 at 7:45 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Carmela Novi	X				
Michael Palma	X				
Karen Cortellino	X				Abstain on Check # 85512 & 85673.
Charles Grau				X	
Michael Johnson	X				
David Modrak	X				
John Morella				X	
Michael O’Brien	X				Abstain on Check # 85613.
Matthew Kayne	X				

Resolutions were approved on a 7 - 0 roll call vote except as noted.

 The board president thanked the High School PTC for their generous donations.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member O’Brien inquired about committee meetings over the summer, and the board president responded.
- Vice President Novi thanked the administration for well organized middle and high school graduation ceremonies.
- The board then remarked how magical the graduation ceremonies truly are.
- The board president noted the attendance of the superintendent and so many board members at the town parade.
- Member Johnson thanked the board president and Member Palma for their attendance at Project Graduation. The board president then thanked Member Johnson for all his time organizing this event.
- Member Cortellino thanked Jim Tevis for his time as the Business Administrator. She commented, “We feel sad but on the flip side, I am glad that you are going to have some time off and not have the stress of this job. So while I am very sad, I am very happy for you.”
- Member O’Brien remarked, “I wish you the best, Jim.”

R. PUBLIC PARTICIPATION

None.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Vice President Novi, second by Member O'Brien, the meeting was adjourned at 9:23 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary