

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE
Montville Township High School: 100 Horseneck Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, July 18, 2017

No members of the public were present. President Kayne called the meeting to order at 7:00 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Dr. D. Modrak, Ms. C. Novi, Mr. M. O'Brien and Mr. M. Palma.

Absent: Mr. J. Morella

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. O'Brien and seconded by Mr. Grau to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on July 18, 2017 at 7:00 p.m. to discuss:

pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 7:50 p.m.; Mr. Morella was absent.

President Kayne welcomed the public and led the flag salute. Seven members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Opening Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

High School Student Representatives Report

The High School Representatives were not present.

Section E

Superintendent's Report

Section F

Presentations:

The Superintendent introduced Skye Dillon from Skye Design Studios. Mr. Dillon presented the updated Logo Concept, Motto Development and High School Identity Development to the Board of Education. The Board provided input as to their preferences on the most recent concepts.

Remarks:

The Superintendent notified the Board of the resignation of a Guidance Counselor at the High School and the process to fill the vacant position.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

Dr. Shorter presented the Annual School Self-Assessment for the 2016-2017 School Year, highlighting the procedures involved in the self-assessment by the district on H.I.B. incidents. He discussed the H.I.B. training for the staff and the student approaches implemented to prevent H.I.B. incidents. Finally, Dr. Shorter indicated that the outcomes of the self-assessment are on the district website.

Business Administrator's Report

Dr. Rovtar presented the information on the School Referendum, which will be presented to the community on September 26, 2017 for their approval. She highlighted the projects, timelines and cost of the referendum, included the tax impact on the average assessed home in town.

The Board noted the information presented:

Mr. Grau questioned the location of the polling places. The Superintendent indicated that the general election polling places would be used. Member Grau also suggested a cost breakdown of the \$17.6 million project for the community.

Dr. Cortellino discussed the renovations of the gyms and multi-purpose rooms and the use of these spaces by the recreation programs and community events.

Members Cortellino, Grau and O'Brien inquired regarding the presentations to the community. Dr. Rovtar responded, indicating that presentation dates were being scheduled with various community organizations.

Committee Reports

Section G

G.1	Finance & Facilities	Charles Grau	The Committee had no report; however, Mr. Grau thanked Diane Maggiore for all of her efforts during the transition period and attendance at the meetings as Acting Secretary. Mr. Grau also suggested scheduling a Finance and Facilities Meeting in August.
G.2	Curriculum & Instruction	Michael Palma	The Committee had no report.
G.3	Policy & Personnel	John Morella	The Committee had no report.
G.4	Communications	Karen Cortellino	The Committee had no report.
G.5	Safety & Security	John Morella	The Committee had no report.
G.6	Ad-Hoc		The Committee had no report.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison had not report.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison had no report.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.

	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison had no report.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison had no report.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison had no report.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Michael Johnson	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Carmela Novi	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations		The Committee had no report.
G.10	Additional Reports		There were no additional reports.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Mr. Grau and seconded by Ms. Novi to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Ms. C. Novi	Voted Yes,	on resolutions 1.A through N.2 below.
Mr. C. Grau	Voted Yes,	abstained on the approval of I: Minutes.
Dr. K. Cortellino	Voted Yes,	on resolutions 1.A through N.2 below.
Mr. M. Johnson	Voted Yes,	on resolutions 1.A through N.2 below.
Dr. D. Modrak	Voted Yes,	on resolutions 1.A through N.2 below.
Mr. M. O'Brien	Voted Yes,	on resolutions 1.A through N.2 below.
Mr. M. Palma	Voted Yes,	on resolutions 1.A through N.2 below.
Dr. M. Kayne	Voted Yes,	on resolutions 1.A through N.2 below.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

June 27, 2017	Executive Session, Regular Meeting
June 27, 2017	Public Session, Regular Meeting

I.A.1: Tuition Rates for the 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, establishes the regular and special education tuition rates for the period July 1, 2017 to June 30, 2018, as follows:

Preschool: Regular (3- ½ Day Session)	\$ 3,000.00
Preschool: Regular (5- ½ Day Session)	4,000.00
Kindergarten	15,040.00

Grades 1-5	15,813.00
Grades 6-8	16,447.00
Grades 9-12	17,133.00
Learning Language Disabled- K-1	25,550.00
Learning Language Disabled- Other	25,700.00
Behaviorally Disabled- Grades 6-8	23,200.00
Behaviorally Disabled- Grades 9-12	34,200.00
Primary Autism	106,022.00
Preschool Disabled	21,000.00
Life Skills Program- Grades 6-8	57,900.00
Life Skills Program- Grades 9-12	54,000.00

I.A.2: Tax Payment Schedule for the 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves the schedule of tax payments from the Township of Montville for the 2017-2018 School Year as follows:

Payment Dates	General Fund	Debt Service Fund	TOTAL
July 5, 2017	\$ 4,255,345.00	\$ 1,566,138.00	\$ 5,821,483.00
August 7, 2017	5,821,483.00		5,821,483.00
September 6, 2017	5,821,483.00		5,821,483.00
October 2, 2017	5,821,483.00		5,821,483.00
November 6, 2017	5,821,483.00		5,821,483.00
December 4, 2017	5,821,483.00		5,821,483.00
Subtotal	\$ 33,362,760.00	\$ 1,566,138.00	\$ 34,928,898.00
January 2, 2018	\$ 5,066,148.00	\$ 755,335.00	\$ 5,821,483.00
February 5, 2018	5,821,483.00		5,821,483.00
March 5, 2018	5,821,483.00		5,821,483.00
April 2, 2018	5,821,483.00		5,821,483.00
May 7, 2018	5,821,483.00		5,821,483.00
June 4, 2018	5,821,483.00		5,821,483.00
Subtotal	\$ 34,173,563.00	\$ 755,335.00	\$ 34,928,898.00
TOTAL	\$ 67,536,323.00	\$ 2,231,473.00	\$ 69,857,796.00

I.A.3: Montville Township Board of Education Legal Costs

WHEREAS, the legal expenses of the Montville Township Board of Education exceeded 130% of the statewide average for legal costs; and

WHEREAS, the administration has implemented specific internal controls to monitor its legal costs and provided evidence that said control have not resulted in the reduction of costs,

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, acknowledges that its legal expenses exceed 130% of the statewide average for legal costs and that the implementation of specific internal controls to monitor said expenses have not resulted in a reduction of costs.

I.A.4: Board Secretary

RESOLVED, that the Montville Township Board of Education appoints Ms. Katine Slunt as Board Secretary (N.J.S.A. 18A:17-2, 17-5), effective July 1, 2017 to the Organization Meeting of 2018.

I.A.5: Qualified Purchasing Agent and Bid Threshold

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a qualified purchasing agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a qualified purchasing agent; and

WHEREAS, Katine Slunt possesses the designation of qualified purchasing agent as issued by the Director of the Division of Local Governmental Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Montville Board of Education had previously increased the bid threshold as provided in N.J.S.A. 18A:18A-3;

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education appoints Ms. Katine Slunt as the Qualified Purchasing Agent to exercise the duties of the purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education.

I.A.6: Public Agency Compliance Officer

RESOLVED, that the Montville Township Board of Education appoints Ms. Katine Slunt, School Business Administrator, as the Public Agency Compliance Officer for the period of July 1, 2017 to the Organization Meeting of 2018.

I.A.7: Custodian of Records

RESOLVED, that the Montville Township Board of Education appoints Ms. Katine Slunt, School Business Administrator, as the Custodian of Records for the period of July 1, 2017 to the Organization Meeting of 2018.

No Member of the Board had any additional comments.

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	MTHS PTC	Mr. Paul Moench/ MTHS	Two Enlargers for the Darkrm	Est: \$ 2,613.02
2	Valley View PTA	Valley view Mock Trial	Bus for Mock Trial Field Trip	\$ 425.00

J.2: Harassment, Intimidation and Bullying Report

No actions were considered.

J.3: District H.I.B. Self-Assessment

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the Montville Township School District’s Self-Assessment for the 2016-2017 in accordance with the Anti-Bullying Bill of Rights Act.

J.4: Suspicionless Canine Searches for the 2017-2018 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the use of suspicionless canine searches to be conducted during the 2017-2018 School Year under the direction of the Montville Township Police Department and the Morris County Prosecutor’s Office. The Board of Education believes that random canine searches promote a safe school environment and act as a means to educates and deter children form bringing illegal drugs to school. These searches will be scheduled periodically during the course of the school year to assist the school district in maintaining a drug-free environment. Searches will be scheduled in advance and will require the written approval of both the district Superintendent and the building principal.

No Member of the Board had any additional comments.

Facilities and Finance

Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education approves the payment of the following bills for the period of June, 28 2017 – July 18, 2017 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	2,245,875.88
	Special Revenue Fund (Fund 20)	In the amount of		26,420.26
	Capital Projects Fund (Fund 30)	In the amount of		0.00

Debt Service Fund (Fund 40)	In the amount of	887,000.00
Food Service Fund (Fund 60)	In the amount of	146,753.26
MEDLC Fund (Fund 61)	In the amount of	3,058.62
Subtotal		\$ 3,309,108.02
Payroll – June (Various Funds)	In the amount of	5,086,331.19
TOTAL		\$ 8,395,439.21

K.2: Transfer of Funds for June 2017

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending June 30, 2017 as listed on attached Document K.2.

K.3: Financial Reports for June 2017

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of June 2017, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and
 WHEREAS, in compliance with N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are budgetary transfers that cumulatively exceed 10% and require the approval of the commissioner of education which was sought; and

BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Contracted Services Approval- School & Instructional Related Functions

No actions were considered.

K.6: Referendum Election Resolution

WHEREAS, the Board of Education (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) of the Township of Montville in the County of Morris, New Jersey (the “State”) desires to undertake a school facilities project consisting of the renovation and upgrade of various schools (the “Project”); and

WHEREAS, to accomplish the same, the Board seeks to authorize the submission of three ballot questions (the “Proposals”) at a special School District election to be held Tuesday, September 26, 2017 (the “Election”) and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Project.
 NOW THEREFORE, BE IT RESOLVED by The Board of Education of the Township of Montville in the County of Morris, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. The following Explanatory Statement and Proposals (the "Proposals") shall be submitted to the legal voters of the School District at a special School District election (the "Election") of the legal voters of the School District to be held on Tuesday, September 26, 2017, commencing at 2:00 p.m. in the School District. The polls shall remain open until 8:00 p.m. and as much

longer as may be necessary to permit all the legal voters then present to vote and cast their ballot:
EXPLANATORY STATEMENT

The Board is seeking voter approval, via three ballot questions, to renovate and upgrade various Montville Schools as follows:

Proposal 1: District-wide HVAC renovations and control upgrades, District-wide restroom renovations, roof replacement at Montville High, Lazar Middle and William Mason Schools, and media center renovations at all elementary schools and Lazar Middle School. The total cost of Proposal 1 is \$11,172,832 all of which is eligible for 40% State Aid.

Proposal 2: District-wide all-purpose room/gymnasium renovations. The total cost of Proposal 2 is \$3,014,355 all of which costs is eligible for 40% State Aid.

Proposal 3: District-wide HVAC improvements and upgrades including air-conditioning. The total cost of Proposal 3 is \$3,418,700 all of which is eligible for 40% State Aid.

The State has deemed all of the costs of the Projects eligible for State Aid and has awarded the school district aid in the form of 40% debt service aid, reducing the taxpayers' share to 60% of the project costs.

VOTERS ARE REQUESTED TO VOTE ON ALL THREE PROPOSALS

PROPOSAL 1

The Board of Education of the Township of Montville in the County of Morris, New Jersey (the "Board") is authorized to (A) undertake district-wide HVAC renovations and control upgrades, district-wide restroom renovations, roof replacement at Montville High, Lazar Middle and William Mason Schools, and media center renovations at all elementary schools and Lazar Middle School; (B) expend on such project an amount not to exceed \$11,172,832 and (C) issue bonds in an amount not to exceed \$11,172,832 to finance the project. The State has agreed to provide debt service aid in the amount of 40% of the "final eligible costs" of the project. All project costs are final eligible costs.

PROPOSAL 2

IF AND ONLY IF PROPOSAL 1 IS APPROVED, The Board is further authorized to (A) undertake district-wide all-purpose room/gymnasium renovations; (B) expend on such project an amount not to exceed \$3,014,355 and (C) issue bonds in an amount not to exceed \$3,014,355 to finance the project. The State has agreed to provide debt service aid in the amount of 40% of the "final eligible costs" of the project. All project costs are final eligible costs.

PROPOSAL 3

IF AND ONLY IF PROPOSAL 1 IS APPROVED, The Board is further authorized to (A) undertake district-wide HVAC improvements and upgrades including air-conditioning; (B) expend on such project an amount not to exceed \$3,418,700 and (C) issue bonds in an amount not to exceed \$3,418,700 to finance the project. The State has agreed to provide debt service aid in the amount of 40% of the "final eligible costs" of the project. All project costs are final eligible costs.

2. The Board hereby approves and adopts the Proposals and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.
3. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with applicable provisions of the Education Law and Election Law, to the Morris County Superintendent of Schools, Morris County Clerk, Morris County Board of Elections, and to the Clerk of the Township of Montville, and to request such persons to undertake their respective functions under the Education Law and the Election Law, as applicable, in connection with the Election. The Business Administrator/Board Secretary is hereby authorized to amend the Proposals and the Explanatory Statement to conform same to statutory requirements.
4. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Township of Montville, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposals, and that such Supplemental Debt Statement has been filed in the offices of the Clerk of the Township of Montville, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statement to be filed in the office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to the date of the Election.

5. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architect for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposals to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of the State debt service aid.

6. This resolution shall take effect immediately.

K.7: IDEA Grant Application: 2017-2018

RESOLVED, that the Montville Township Board of Education hereby authorizes the submission of the IDEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY2018 IDEA Application in the following amounts:

I.D.E.A. Basic	\$746,077.00
I.D.E.A. PreSchool	27,815.00

K.8: Unused Sick and Vacation Day Payout Approval

RESOLVED, that the Montville Township Board of Education approves the unused sick and vacation day payout to the following staff:

	Name	Number of Days	Type of Payout	Amount
1	Carr, Sharon	174.0	Sick Days	\$ 17,400.00
2	Carr, Sharon	28.0	Vacation Days	18,190.20
3	Filosa, Irene	224.0	Sick Days	6,720.00
4	Filosa, Irene	29.0	Vacation Days	5,906.14
5	Flores, Cesar	42.5	Sick Days	1,275.00
6	Gerber, Anita	178.0	Sick Days	5,340.00
7	Gruszczynski, Patricia	112.5	Sick Days	3,375.00
8	Jemas, Elizabeth	123.0	Sick Days	3,690.00
9	McCutcheon, Marjorie	4.5	Sick Days	135.00
10	Racioppo, Terri	117.5	Sick Days	3,525.00
11	Reinhardt, Robert	250.0	Sick Days	6,250.00
12	Reinhardt, Robert	2.0	Vacation Days	257.40
13	Rutherford, JoAnn	238.0	Sick Days	7,140.00
14	Slota, Maria	145.0	Sick Days	4,350.00
15	TabEEK, Patricia	172.5	Sick Days	5,175.00
16	Tevis, James	39.5	Sick Days	13,501.50
17	Tevis, James	26.5	Vacation Days	18,552.92
18	Winters, Mark	401.0	Sick Days	10,000.00

K.9: Appropriation of Additional State Aid for 2017-2018 School Year

WHEREAS, on or about July 14, 2017, the State of New Jersey Department of Education issued its revised 2017-2018 state aid notices; and

WHEREAS, as a result of said revised 2017-2018 state aid notices, the Montville Township School District will receive additional unbudgeted state aid,

NOW, THEREFORE BE IT RESOLVED, that the Montville Township Board of Education hereby increases the 2017-2018 general fund appropriations in the amount of such unbudgeted state aid.

No Member of the Board had any additional comments.

Personnel

Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Sands, Ashley	Amended Maternity	Valley View SpEd Teachr	12/01/16	33	01/26/17	01/26/17	05/01/17	09/01/18	Supersedes Action on 03/07/17- L.1.5
2	Vaseallo-Cali, Theresa	Amended Medical	Business O. MEDLC Bkpr	04/26/17	0	04/26/17	04/26/17	n/a	T.B.A.	Supersedes Action on 05/02/17- L.1.3

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Hermann, Elizabeth	Retirement	School Psychologist	District	09/01/17	
2	Keyser, Ian	Resignation	Head Swimming Coach	MTHS	2017-2018 Winter Season	
3	Keyser, Ian	Resignation	Science Teacher	MTHS	06/30/17	Post Approved
4	Lourenco, Michele	Resignation	Science Teacher	MTHS	06/30/17	Post Approved
5	Glennon, Rebecca	Resignation	School Counselor	MTHS	06/30/17	Post Approved
6	Glennon, Rebecca	Resignation	MEDLC Co-Head	District	08/31/17	
7	McManus, Rosemarie	Resignation	School Nurse	Hilldale	08/31/17	
8	McManus, Rosemarie	Resignation	MEDLC Co-Head	District	08/31/17	
9	DiMaggio, Carolina	Resignation	ESL Teacher (Part-Time)	Cedar Hill	08/31/17	Post Approved
10	Foley, Kerri	Resignation	Athletic Secretary	MTHS	07/25/17	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/Step	Salary	Effective Date
1	Whiteman, Robert	Approve	Residency Officer	District	n/a	Hourly: \$ 22.00	07/01/17
2	Batraki, Donna	Approve	School Psychologist	MTHS	MA+30 Step 3	\$ 62,220.00	09/01/17
3	Walczuk, Mary Anne	Approve	Replacement Business Teacher	MTHS	n/a	\$ 58,856.00	09/01/17
4	Zambito, Kelly	Approve	Biology Teacher	MTHS	BA Step 5	\$ 53,153.00	09/01/17
5	Manganella, Gabriella	Transfer	Special Education Teacher	Hilldale	BA Step 4	\$ 52,668.00	09/01/17
6	Romeo, Jeanne	Transfer	School Psychologist	Cedar Hill	MA+30 Step 18	\$100,185.00	09/01/17
7	Waleck, Jessica	Approve	Long Term Substitute Social Worker	Valley View	n/a	Per Diem: \$294.33	09/01/17
8	Elhayek, Reham	Transfer	ABA Paraprofessional	William Mason	n/a	Hourly: \$ 19.70	09/01/17
9	Elhayek, Reham	Transfer	ABA Paraprofessional	William Mason	n/a	Hourly: \$ 5.00	09/01/17
10	Kolides, Adam	Approve	Summer Technology Assistance	District	n/a	Hourly: \$ 10.00	07/24/17

L.4: Adjustments, Stipends and Degree Changes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Evans, Cheryl	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
2	Finn, Jessica	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
3	Pityinger, Drew	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
4	Racioppi, Eileen	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
5	SanFilippo, Stephanie	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
6	Freeman, Christina	Approve	MTHS Sat. Detention Proctor	n/a	Hourly: \$25.00	09/01/17	06/30/18	
7	Holeczko, Karen	Approve	MTHS Drama Scenery Co-Ad.	n/a	\$ 1,499.00	09/01/17	06/30/18	
8	Meacham, Paul	Approve	MTHS Drama Scenery Co-Ad.	n/a	\$ 1,499.00	09/01/17	06/30/18	Pending qualified N.J. criminal bkgnd check
9	Racioppi, Eileen	Approve	MTHS Art Director: Fall Drama	n/a	\$ 600.00	09/01/17	12/01/17	Non MTEA Stipend Student Activity
10	Kenny, Susan	Approve	MTHS Costume Dtr: Fall Drama	n/a	\$ 500.00	09/01/17	12/01/17	Not to Exceed 5 hours Non MTEA Stipend St A
11	Hannan, Kelsey	Approve	MTHS Head Cheerld'g Coach	Cat 3 Step 4+	\$ 9,761.00	17-18 Winter Season	17-18 Winter Season	
12	Zabranski, Brittany	Approve	MTHS Asst Cheerld'g Coach	Cat 3 Step 4+	\$ 7,726.00	17-18 Winter Season	17-18 Winter Season	
13	Palmer, Aaron	Approve	MTHS March Band Front: Smr	n/a	\$ 1,189.00	08/01/17	08/31/17	Non MTEA Stipend

14	Palmer, Aaron	Approve	MTHS March'g Band Front Ad.	n/a	\$ 4,069.00	09/01/17	06/30/18	Non MTEA Stipend
15	Barry, Kenneth	Approve	MTHS Brass Caption: Summer.	n/a	\$ 1,150.00	08/01/17	08/31/17	Non MTEA Stipend
16	Barry, Kenneth	Approve	MTHS Brass Caption Hd: Fall	n/a	\$ 2,350.00	09/01/17	12/31/17	Non MTEA Stipend
17	Stella, Joseph	Approve	MTHS Visual Caption: Summer	n/a	\$ 1,150.00	08/01/17	08/31/17	Non MTEA Stipend
18	Stella, Joseph	Approve	MTHS Visual Caption: Fall	n/a	\$ 2,750.00	09/01/17	12/31/17	Non MTEA Stipend
19	Mariani, Erica	Approve	MTHS Asst Percussn Cap:Smr.	n/a	\$ 800.00	08/01/17	08/31/17	Non MTEA Stipend
20	Mariani, Erica	Approve	MTHS Asst Percussn Cap:Fall	n/a	\$ 2,000.00	09/01/17	12/31/17	Non MTEA Stipend
21	Finkel, Jami	Approve	MTHS March'g Band Smr Cmp	n/a	\$ 650.00	08/01/17	08/31/17	Non MTEA Stipend

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term Date	Discussion
1	Alsaid, Nerveen	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
2	Bloom, Roberta	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
3	Chin, Caroline	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
4	Gill, Samina	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
5	Holmes, Maureen	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
6	Long-Hullin, Leanne	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
7	Miklacki, Hilary	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
8	Rosellini, Jaclyn	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
9	Vogel, Nancy	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
10	Ysilgues, Milagros	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days
11	Madhu, Mishra	Approve	Substitute Teacher	n/a	Per Diem: \$ 80.00	09/01/17	06/30/18	\$90.00 Per Diem after 10 cumulative work days

L.6: Mentoring Assignments

No actions were considered.

L.7: Summer Assignments: Special Education

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the Extended Year (ESY) Employees and summer compensation for Child Study Team (CST) Employees:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	McManus, Rosemarie	Amend	Special Services ESY Nurse	BA+30 Step 13	Hourly: \$ 49.90	07/01/17	08/31/17	Supersede Action on 06/27/17 L.8.3 Not to Exceed: 5.5 hrs per day for 17 days
2	Malgeri, Stephanie	Amend	Special Services Speech Language Evaluations	MA Step 4	Hourly: \$ 42.41	07/01/17	08/31/17	Supersede Action on 06/13/17 L.7.56 Not to Exceed: 7 Evaluations & 4 Preplan Mtgs

L.8: Approval of Curriculum Writing

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following curriculum writing stipends for the 2017-2018 School Year, in the amount of \$ 1,000.00 to be paid to the following staff members:

	Name	Action	Curriculum	Stipend
1	Malloy, Christine	Approve	Spanish- Grade 2	\$ 1,000.00
2	Malloy, Christine	Approve	Spanish- Grade 3	\$ 1,000.00
3	Shonk, Adriana	Approve	Spanish- Grade 4	\$ 1,000.00
4	Shonk, Adriana	Approve	Spanish- Grade 5	\$ 1,000.00

No Member of the Board had any additional comments.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O'Brien* Section M

M.1: Professional Day Travel (pursuant to, or in excess of Policies # 0147, 3440 and 4440)

No actions were considered.

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	ARC of N.J : Project Hire	Amend	Vocational Services	\$ 13,475.00	District Wide	07/01/17	08/31/17	2017-2018 ESY Changed Vendors
2	Community Personnel Services	Approve	Vocational Services	\$ 119,275.00	District Wide	09/01/17	06/30/18	2017-2018 School Year

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transpiration Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: Forensics Team (Gormley)	Yale University New Haven, CT	Pupil	Student Activity- Pupil	Pupil
2	MTHS: Marching Band (DiDiego)	J. Burney Crum Stadium Allentown, PA	School Budget	n/a	n/a
3	MTHS: Marching Band (Stebbins)	Indian Head Camp Equinunk, PA	School Budget	Pupil	Pupil

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Union County Ed. Service Commission	Approve	\$ 48,960.00	\$ 0.00	\$ 0.00	070213	09/01/17	06/30/18	
2	Calais School	Amend	\$ 61,959.60	\$ 0.00	\$ 0.00	102077	07/01/17	06/30/18	Supersedes Action on 06/13/17- M.5.10 17-18 ESY & Tuition
			72,286.20	0.00	0.00	102185	07/01/17	06/30/18	
			72,286.20	0.00	0.00	103441	07/01/17	06/30/18	
3	Winston Preparatory School	Approve	\$ 63,400.00	\$ 0.00	\$ 0.00	100532	09/01/17	06/30/18	2017-2018 Tuition

No Member of the Board had any additional comments.

Policy

Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson

Section N

N.1: Introduction of Bylaws, Policies and Regulations

No actions were considered.

N.2: Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on June 27, 2017 and has entertained public comment since that time;

BE IT RESOLVED, that the Montville Township Board of Education adopts the following referenced policies for second reading and directs the Superintendent to promulgate it as provided by Bylaw 0131.

Policy/ Regulation	Name of Policy/ Regulation	Document
P1240	Policy: Evaluation of the Superintendent	N.2.1
P3126	Policy: District Mentoring Program	N.2.2
P3221	Policy: Evaluation of Teachers	N.2.3
P3222	Policy: Evaluation of Teaching Staff Members, excluding Teachers and Administrators	N.2.4
P3223	Policy: Evaluation of Administrators, excluding Principals, Vice-Principals and Assistant Principals	N.2.5
P3224	Policy: Evaluation of Principals, Vice-Principals and Assistant Principals	N.2.6
P3240	Policy: Professional Development for Teachers and School Leaders	N.2.7
P5610	Policy: Suspension	N.2.8
P5620	Policy: Expulsion	N.2.9
R1240	Regulation: Evaluation of the Superintendent	N.2.10
R3126	Regulation: District Mentoring Program	N.2.11
R3221	Regulation: Evaluation of Teachers	N.2.12
R3222	Regulation: Evaluation of Teaching Staff Members, excluding Teachers and Administrators	N.2.13

R3223	Regulation: Evaluation of Administrators, excluding Principals, Vice-Principals and Assistant Principals	N.2.14
R3224	Regulation: Evaluation of Principals, Vice-Principals and Assistant Principals	N.2.15
R3240	Regulation: Professional Development for Teachers and School Leaders	N.2.16
R5610	Regulation: Suspension	N.2.17

No Member of the Board had any additional comments.

Closed Session

Section O

The Board did not enter into Closed Session, at this time.

Old Business

Section P

No Old Business was discussed.

General Board Comment and New Business

Section Q

Establishing District Goals for the 2017-2018 School Year: Dr. Rovtar discussed the District Goals for the 2017-2018 School Year. She requested input from the Board.

The Board discussed the District Goals:

Mr. Grau questioned the inclusion of the math score decline between the elementary schools and the middle school. Mr. Palma inquired if this trend was seen state-wide. Dr. Rovtar responded, adding it as a District Goal.

Mr. Johnson questioned the inclusion of the alumni outreach as a goal. Dr. Rovtar responded, indicating that this initiative is included in the Strategic Plan.

Dr. Cortellino and Mr. Palma question the STEM/ STEAM goal at the middle school, requesting additional details. Dr. Rovtar responded with additional details.

Public Participation *(On any item of interest)*

Section R

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

No member of the public commented.

Adjournment

Section S

A motion was made by Ms. Novi seconded by Dr. Modrak to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 9:01 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary