

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Board of Education Administrative Offices: 86 River Road, Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, July 17, 2018

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: Mr. J. Daughtry and Mr. J. Morella.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring
Board Attorney, Mr. Steven Bacigalupo

Closed Session

Motion was made by Dr. Modrak and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on July 17, 2018 at 6:30 p.m. to discuss (select one or more):

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Negotiations Update – MTEA, MTAA AND MTSIA; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, except Mr. Daughtry and Mr. Morella. Diane Maggiore, Assistant to the Business Administrator, was present.

President Grau welcomed the public and led the flag salute. Four members of the public were present.

Pledge of Allegiance

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

There were no Student Representatives present.

Section E

Superintendent's Report

Section F

Remarks:

Dr. Rovtar discussed the Five Goals for the 2017-2018 School Year, noting the district's progress.

Dr. Rovtar highlighted the Shared Services Agreement with Montville Township for SRO/SLEO III Officers for 2018-2019 School Year, as listed on the agenda for approval. President Grau thanked the members of the Sub-Committees for their efforts in developing this joint agreement between the Board of Education and Township Council.

Presentations:

There were no presentations made.

Good News & Progress in Our Schools:

There was no additional information presented.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

June, 2018	K-12	Violence Incidents	0
June, 2018	K-12	Vandalism Incidents	0
June, 2018	K-12	Weapon Incidents	0
June, 2018	K-12	Substance Abuse	2
June, 2018	K-12	Suspensions (includes in-school and Saturday)	6

Business Administrator's Report

Ms. Slunt updated the Board on the progress at each building under renovation, as part of the Referendum Projects. The Board noted the changes and progress made. Ms. Slunt indicated that the projects were on-schedule, with the only delay at the High School Gym; the floor will be finished after the bleacher installation, resulting in a delay so that the gymnasium floor can cure.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the last meeting on July 11 th , highlighting the referendum projects, E.S.I.P., electronic signs at Cedar Hill & Valley View and the 2017-2018 financial status. The next meeting will be held on August 15 th at 5:30 p.m.
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	The Committee indicated that the next meeting will be held on July 24 th at 5:30 p.m.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee discussed the last meeting on July 17 th , highlighting the branding project, social media followers, live feeds and website development.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
G.6	Ad-Hoc		There were no active Ad-Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison had no report.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	Dr. Cortellino indicated that the next meeting will be held on July 18 th , to plan for the 2018-2019 School Year.

	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the last meeting, highlighting the Project Graduation and future D.A.C. Dances.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison indicated that the next meeting will be held on September 5 th .
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison had no report.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations – M.T.E.A.	Karen Cortellino Charles Grau David Modrak Michael Palma	The Committee discussed the proposed Mediation Sessions on August 8, August 28 and September 12, 2018. The finalization of the dates is pending.
	Negotiations – M.T.A.A.	Charlie Grau Michael O'Brien Michelle Zuckerman	The Committee indicated that the next meeting will be held on July 24, 2018.
	Negotiations – M.T.S.I.A.	Charlie Grau Joseph Daughtry Michael Rappaport	The Committee indicated that the next meeting will be held on July 24, 2018.
G.10	Additional Reports		There were no additional reports.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

Consent Resolutions

A motion was made by Mr. Palma and seconded by Mr. O'Brien to approve the following resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- June 19, 2018 Executive Session, Regular Meeting
- June 19, 2018 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Sunrise ShopRite of Parsippany LLC	MTHS Class of 2018	2018 Project Graduation	\$1,000.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on July 13, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated June 16, 2018 through July 13, 2018.

J.3: Approval of Board Goals for 2018-2019

RESOLVED, that the Montville Township Board of Education approve the following Board of Education Goals for the 2018-2019 School Year:

Goal 1: The Board will support the administrative team as they manage the referendum construction to occur during the 2018-2019 school year and the preparation of the projects for construction during the summer of 2019.

Goal 2: Curriculum revision, as needed to ensure compliance with the New Jersey Student Learning Standards, will be led by the Assistant Superintendent of Curriculum and Instruction and the Supervisors, in preparation for QSAC monitoring during the 2018-2019 school year. Staff development in 2018-2019 will be focused on those areas identified through the ESSA Grant Application Needs Assessment.

Goal 3: The Board will expand its celebration of student achievement and accomplishments through presentations at Board meetings and via the dissemination of information through the district website and social media.

Goal 4: The Board will work diligently to successfully negotiate contracts with the MTEA, MTAA and MTSIA for the period July 1, 2018 through June 30, 2021.

J.4: Acceptance of Student Safety Data System Report - July 1, 2017 to June 30, 2018

WHEREAS the Montville Township Board of Education has received the Student Safety Data System (SSDS) Summary Report for the period July 1, 2017 through June 30, 2018, now;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, does hereby accept this report as required by law.

No additional comments were made.

Facilities and Finance *Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau*

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of June 20, 2018 – July 17 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	3,365,276.48
	Special Revenue Fund (Fund 20)	In the amount of		73,804.07
	Capital Projects Fund (Fund 30)	In the amount of		1,480,393.19
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		56,458.93
	MEDLC Fund (Fund 61)	In the amount of		29,031.06
	Subtotal		\$	5,004,963.73
	Payroll – June (Various Funds)	In the amount of		5,253,464.16
	TOTAL		\$	10,258,427.89

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending June 30, 2018 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of June 2018, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by

the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:
THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School/Instruction/District Wide-Related Function

No actions are to be considered on this agenda.

K.6: Approval of Shared Service Agreement with Montville Township for School Resource Officer and SLEO III Officers

RESOLVED, that the Montville Township Board of Education, on the recommendation of the Superintendent, approved the following resolution authorizing the execution of a Shared Services Agreement between the Township of Montville and the Montville Board of Education to Provide a Class III Special Law Enforcement Officer (SLEO III) Position for the 2018-2019, 2019-2020, and 2020-2021 school years.

SRO Shared Services Agreement

WHEREAS, pursuant to N.J.S.A. 40A:65-1 *et seq.*, municipalities and local boards of education may enter into agreements for shared services with other municipalities and local boards of education to provide or receive any service that the local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the agreement must comply with the requirements of N.J.S.A. 40A:65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; and

WHEREAS, the Township of Montville and the Montville Township Board of Education desire to join together to provide a School Resource Officer (SRO) for the 2018/2019 School Year pursuant to the attached Shared Services Agreement; and

WHEREAS, the Township of Montville desires to enter into an Agreement with the Montville Township Board of Education for the purpose of setting forth the terms and conditions regarding the assignment of the School Resource Officer ("SRO") for the 2018/2019 School Year.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, County of Morris, State of New Jersey as follows:

1. The Mayor is authorized to execute and the Township Clerk to attest to the Shared Services Agreement between the Township of Montville and the Montville Township Board of Education to provide a School Resource Officer (SRO) for the Montville Township School District.
2. A copy of said Agreement will be kept on file within the Township Clerk's Office.
3. No compensation will be due from the Montville Township Board of Education to the Township during the 2018/2019 school year for the services of the SRO.
4. All terms and conditions are in accordance with the attached Shared Services.
5. Certified copies of this resolution shall be forwarded to Department of Community Affairs/Division of Local Government Services (DLGS), the Montville Township Board of Education, Superintendent of Schools, School Administrator, Municipal Administrator, CFO, Chief of Police, Personnel Department and any other interested parties.

SLEO III Shared Services Agreement

WHEREAS, pursuant to N.J.S.A. 40A:65-1 *et seq.*, municipalities and local boards of education may enter into agreements for shared services with other municipalities and local boards of education to provide or receive any service that the local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the agreement must comply with the requirements of N.J.S.A. 40A:65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; and

WHEREAS, the Township of Montville and the Montville Township Board of Education desire to join together to provide a Class III Special Law Enforcement Officer (SLEO III) Position for the 2018/2019, 2019/2020, and 2020/2021 School Years pursuant to the attached Shared Services Agreement; and

WHEREAS, the Township of Montville desires to enter into an Agreement with the Montville Township Board of Education for the purpose of setting forth the terms and conditions regarding the assignment of the Class III Special Law Enforcement Officer (SLEO III) Position for the 2018/2019, 2019/2020, 2020/2021 School Years.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, County of Morris, State of New Jersey as follows:

1. The Mayor is authorized to execute and the Township Clerk to attest to the Shared Services Agreement between the Township of Montville and the Montville Township Board of Education to provide a Class III Special Law Enforcement Officer (SLEO III) Position for the Montville Township School District.
2. The Montville Township Board of Education agrees to pay the Township the following breakdown for the 2018/2019 schoolyear:
 - a. Salary and benefits: \$44,526 as outlined in *Exhibit A and Benefits Cost Breakdown*. The BOE shall pay the Township monthly beginning September 1, 2018. Payment will commence on September 1, 2018 at a rate of \$4,452.60 per month for a 10-month period to coincide with the 180-day school period.
 - b. Expenses incurred: Expenses outlined in *Exhibit B Expense Cost Breakdown* shall be reimbursed as they are incurred on a monthly basis commencing on September 1, 2018 for a 10-month period to coincide with the 180-day school period.
3. This Agreement shall be effective as of September 1, 2018 and will end June 30, 2021.
4. A copy of said Agreement will be kept on file within the Township Clerk’s Office.
5. All terms and conditions are in accordance with the attached Shared Services.
6. Certified copies of this resolution shall be forwarded to the Department of Community Affairs/Division of Local Government Services (DLGS), the Montville Township Board of Education, Superintendent of Schools, School Administrator, Township Administrator, CFO, Chief of Police, Personnel Department and any other interested parties.

K.7: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

FURTHERMORE BE IT RESOLVED that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A:18. et. seq., N.J.A.C. Chapter 6A:23A and the Federal Uniform Administrative Requirements 2CFR, Part 200 et.seq.

Service Provider	Service Rendered	Date Effective
Permit Contract to Expire:		
1	Schwartz Edelstein	Board Attorney
2	First Student - Route LL-STP	Transportation
		07/01/18
		07/01/18

Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:			
1	Weiner Law Group	Board Attorney	\$ 0.00
2	Adams Gutierrez and Lattiboudere	MTEA Mediation	\$ 380,000.00
3	Knoll Country Club	Junior Banquet	10,000.00
4	Polaris Galaxy	Insurance: Excess Liability Insurance	0.00
5	Heartland Payment System	Junior Banquet	\$69.00 per person plus 20% Service Charge
		Insurance: Excess Liability Insurance	15,675.00
		MySchool Bucks – Merchant Processing Payment System	0.00

Renew Contract:				
1	Premier Agendas	Summer Printing	6,650.15	7,000.00
2	Ridgewood Press	Summer Printing	6,621.10	13,000.00

K.8: Approval of External Appointments for the 2018-2019 School Year

RESOLVED, that the Montville Township Board of Education approves the following appointments for the 2018-2019 School Year:

Board Attorney	Weiner Law Group	\$7,500 per annum, up to \$168 for partners & counsel, up to \$168 for special education/construction, \$153/hr senior associates, \$143/hr junior associates
MTEA Mediations	Andrew Brown - Adams Gutierrez & Lattiboudere	\$165/hr for attorneys, \$95/hr for paralegals. All services in mediation will be billed at those rates to a cap of \$10,000.

K.9: Stale Dated Checks – General Fund and Payroll Bank Accounts

RESOLVED, that the Montville Township Board of Education approve the cancellation of stale dated checks for the General Fund and Payroll Bank Accounts, Document K.9.

K.10: Approve – Unused Sick Payout Approval

RESOLVED, that the Montville Township Board of Education, approve unused sick payout to the following staff:

Name	Type of Payment	Number of Days	Amount Due
Amodeo, Janis	Sick Days	377.0	\$10,000.00
Bruno, Donna	Sick Days	49.0	\$1,470.00
Caggiano, Judith	Sick Days	8.5	\$255.00
Coward, Helen Pamela	Sick Days	109.0	\$3,270.00
Gormley, Mary	Sick Days	284.5	\$8,535.00
Lippa, Rosalyn	Sick Days	101.0	\$3,030.00
Lundquist, Catherine	Sick Days	345.5	\$10,000.00
Matuszewski, Jeanne	Sick Days	179.0	\$5,370.00
Wilczynski, Mary	Sick Days	197.0	\$5,910.00
Work, Frances	Sick Days	184.5	\$5,535.00
Vila, Thomas	Sick Days	342.5	\$10,000.00
Daher, Tonya	Vacation Days	6.5	\$1,041.75
Scognamiglio, Adrienne	Sick Days	5.0	\$1,413.10
Reynolds, Patricia	Vacation Days	4.0	\$627.80
Karner, Josef	Vacation Days	4.0	\$725.00
Kromhout-Sherwood, Stephanie	Vacation Days	8.0	\$1,229.76

K.11: Change Order Requests

WHEREAS, the district officials have determined that the following change orders in connection with the Media Center Renovations at Lazar Middle School and Gymnasium Renovations at Montville Township High School are recommended;

	Change Order	Action	Location	Net Add:
1	PCO #1	Additional Carpeting	Lazar Middle School – Media Center	\$ 5,470.64
2	PCO #1	Furnish & Install two (2) fans and controls	High School - Gymnasium	\$42,262.00

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount for the Media Center Renovations at Lazar Middle School and Gymnasium Renovations at Montville Township High School.

K.12: IDEA Grant Application: 2018-2019

RESOLVED, that the Montville Township Board of Education hereby authorizes the submission of the IDEA application for Fiscal Year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY2019 IDEA Application in the following amounts:

IDEA Basic	\$ 740,780.00
IDEA Preschool	\$ 28,412.00

K.13: ESEA Grant Application for the 2018-2019 School Year

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, authorizes the submission of the ESEA Application for Fiscal Year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY2019 ESEA Application in the following amounts:

Title I	\$ 103,082.00
Title IIA	51,355.00
Title III	12,613.00
Title IV	10,000.00

K.14: Contract Award: Energy Savings Improvement Project

WHEREAS the Board of Education of the Township of Montville in the County of Morris, New Jersey (the “Board”) has issued a request for proposals (the “RFP”) in accordance with N.J.S.A. 18A:4.1 et seq. for a qualified Energy Service Company (“ESCO”) in connection with the Board’s proposed implementation of an Energy Saving Improvement Project (“ESIP”) in accordance with P.L 2012, c.55 (P.L.2009, c.4); and

WHEREAS, a selection committee has been established to review the responses to such RFP in accordance with the specific evaluation criteria as outlined in the RFP and to interview such proposers; and

WHEREAS, the selection committee has reviewed the proposals and conducted interviews of the proposers on May 22, 2018; and WHEREAS, the selection committee has determined that Honeywell International (“Honeywell”) is the most qualified ESCO in accordance with the evaluation criteria; and

WHEREAS, selection committee has provide to the Board all required evaluation documentation of the RFP’s and the interviews; and

WHEREAS, Honeywell will provide an Energy Savings Plan (the “ESP”), including engineering, construction, project management as part of their proposal and that the total cost of services will be a predetermined amount and paid for out of the energy savings as calculated in accordance with P.L. 2012, c.55; and

WHEREAS, the Board will have an option to continue the process to full implementation of the ESIP project once the ESP has been reviewed and approved by an independent 3rd party in accordance with P.L.2012, c.55, and adopted by the Board; and

NOW, THEREFORE, BE IT RESOLVED that:

1. Based upon the recommendations of the selection committee, the Board hereby designates Honeywell to be the ESCO to implement the School District’s ESIP.
2. The Board authorizes Honeywell, to prepare the Investment Grade Audit and ESP in accordance with the RFP.
3. This resolution shall take effect immediately.

K.15: Board Member/Administration Expense Reimbursement

RESOLVED, that the Montville Township Board of Education, approve, in accordance with Policy 6471, all regular official business travel, including attendance at meetings, conferences, and any other gatherings which are not covered by the definitions included in a., b., and c. in Policy 6471 (Regular school district business travel also includes attendance at regularly scheduled In-State County meetings and Department of Education sponsored or association sponsored events provided free of charge and regularly scheduled In-State professional development activities with a registration fee), not exceed \$150 per Administrator or Board member for the 2018-2019 School Year.

K.16: MCIA Capital Lease Agreement - 2017-2018 Technology Equipment

RESOLVED, that the Montville Township Board of Education approves a board resolution (Document K.16), authorizing the execution and delivery of agreements in connection with the Morris County Improvement Authority’s 2017 county guaranteed leasing program, contingent upon board attorney review.

K.17: School Lunch Program Biosecurity Plan

RESOLVED, that the Montville Township Board of Education is committed to protecting the health of the children and adults in school buildings by strengthening the safety of foodservice operations. Therefore, the Board requires the creation and implementation of a School Lunch Program Biosecurity Plan that will keep school meals free from intentional contamination and enable the foodservice to respond to threats or incidents of bioterrorism. The plan shall be developed and maintained by the School Business Administrator/Board Secretary.

The School Lunch Program Biosecurity Plan shall be a document that spells out school lunch program policies and procedures that minimize the risk of intentional contamination of food and reduce the risk of illness or death in the school community. The Plan shall describe strategies for preventing threats and incidents of product tampering and food contamination. The Plan shall also include appropriate response actions to be taken should an incident occur. There may be a general Plan for all the schools in

the district; however, the Plan will address the specific roles and responsibilities for individual schools or locations where food is served.

The School Lunch Program Biosecurity Plan shall be prepared, revised, and updated in accordance with the requirements of N.J.A.C. 2:36-1.13 - Biosecurity for School Food Service and the U.S. Department of Agriculture, "A Biosecurity Checklist for School Food Service Programs," March 2004 version, as amended and supplemented, as New Jersey's Biosecurity Policy for Child Nutrition Programs.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Rinne, Denise	Medical Leave	Paraprofessional	8/29/18	23	N/A	N/A	N/A	10/8/18	

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Vila, Thomas	Retirement	Mathematics	Lazar	07/01/2018	Post Approve
2	Reynolds, Patricia	Retirement	Secretary 12 Months	Lazar	07/01/2018	Post Approve
3	Sibilia, Jonathan	Resignation	Guidance Counselor	MTHS	06/30/2018	Post Approve
4	Kertesz, Kinga	Resignation	Science Teacher	MTHS	06/30/2018	Post Approve
5	Ekin, Deniz	Resignation	French Teacher	MTHS	07/02/2018	Post Approve New Hire Resignation
6	Clark, Grace	Resignation	Speech/Language Specialist	William Mason	06/30/2018	Post Approve
7	Guedes, Claudia	Resignation	World Language Teacher	MTHS	06/30/2018	Post Approve

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Mancuso, Jane	Transfer	Elementary School Teacher	Woodmont	BA/6	\$53,653.00	08/29/2018 - 06/30/2019	From P/T BSI New Section Salary pending negotiations

2	Oberlin, Diane	Approve	Kindergarten Screening	William Mason	MA/18	\$66.20 hourly	07/01/2018 - 08/28/2018	Post Approve Not to exceed 14 hours Salary pending negotiations
3	Treanor, Ann Marie	Approve	Kindergarten Screening	William Mason	MA/15	\$56.19 hourly	07/01/2018 - 08/28/2018	Post Approve Not to exceed 14 hours Salary pending negotiations
4	Kurzum, Lila	Approve	Personal Nurse	Special Services Out of District	N/A	\$50.00 hourly	07/02/2018 - 07/27/2018	Post Approve Not to exceed 25 hours weekly
5	Neff, Elizabeth	Approve	P/T BSI Teacher	Woodmont	MA/8	\$41,113.21	08/29/2018 - 06/30/2019	Rehired from RIF .67 FTE Replaces JM Salary pending negotiations
6	Longo, Peter	Approve	Math Teacher	MTHS	BA30/5	\$56,508.00	08/29/2018 - 06/30/2019	Rehired from RIF Replaces AS Salary pending negotiations
7	Pasquale, Daniel	Approve	Music Teacher	MTHS	BA/6	\$53,653.00	08/29/2018 - 06/30/2019	Replaces KK Salary pending negotiations
8	Pizzo, Theresa	Approve	Athletic Secretary 12 Months	MTHS	Step 3	\$39,046.00	07/01/2018 - 06/30/2019	Post Approve Replaces SK Salary pending negotiations
9	Korlishin, Kenneth	Rescind	MEDLC Head Teacher Summer Hours	District	N/A	\$28.50 hourly	07/01/2018 - 08/31-2018	
10	Cherry, Jacqueline	Approve	Long Term Substitute Special Education Teacher	Cedar Hill	N/A	\$260.78 per diem	08/29/2018 - 11/21/2018	Replaces MG Salary pending negotiations
11	Connolly, Christopher	Approve	Business Teacher	MTHS	MA/3	\$58,865.00	08/29/2018 - 06/30/2019	Replaces EA Salary pending negotiations
12	Pareti, Mary Beth	Approve	12 Month Secretary	Lazar	Step 5	\$39,046.00	07/01/2018 - 06/30/2019	Post Approve Replaces PR Salary pending negotiations
13	Abruzzo, Elizabeth	Transfer	Math Teacher	Lazar	MA30/10	\$68,063.00	08/29/2018 - 06/30/2019	Replaces TV Salary pending negotiations
14	Lippincott, Edward	Approve	P/T Teacher of Video Production	MTHS	BA/3	\$31,293.00	08/29/2018 - 06/30/2019	Replaces CC .60 FTE Salary pending negotiations
15	Alcaro, Annamaria	Approve	P/T Orchestra Teacher	Valley View	BA/3	\$26,077.00	08/29/2018 - 06/30/2019	Replaces JS .50 FTE Salary pending negotiations
16	Patel, Ashay	Amend	Summer Facilities Assistance	District	N/A	\$10.00 hourly	06/25/2018 - 08/24/2018	Supersedes action on 06/19/2018;L.4.15 Not to exceed 520 hours
17	Krysna, Stefan	Amend	Summer Facilities Assistance	District	N/A	\$10.00 hourly	06/25/2018 - 08/24/2018	Supersedes action on 06/19/2018;L.4.16 Not to exceed 520 hours
18	Kmetz, Heidi	Approve	Assistant Coach Volleyball	MTHS	Cat3/Step 4	\$7,676.00	2018 Fall Season	Salary pending negotiations

19	Petillon, Kelly	Approve	Science Teacher	MTHS	MA/3	\$58,865.00	08/29/2018 - 06/30/2019	Salary pending negotiations Replaces KK
20	Kao, Kimberly	Approve	Long Term Substitute Media Specialist	Cedar Hill	N/A	\$117.71 per diem	08/29/2018 - 11/16/2018	Salary reflects the difference in para rate and teacher rate Salary pending negotiations Replaces JD
21	Villarosa, Hillary	Approve	French Teacher	MTHS	MA30/16	\$89,673.00	08/29/2018 - 06/30/2019	Replaces JK Salary pending negotiations
22	Keating, Kathryn	Approve	School Counselor	MTHS	MA/9	\$62,123.00	08/29/2018 - 06/30/2019	Replaces JS Salary pending negotiations
23	Keating, Kathryn	Approve	School Counselor	MTHS	MA/9	\$310.62 per diem	07/18/2018 - 08/31/2018	Not to exceed 2 days for transition

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Perrone, Laura	Approve	Marching Band Front	N/A	\$4,069.00	09/01/2018 - 06/30/2019	Salary Pending Negotiations
2	Stebbins, Chelsea	Amend	Marching Band Director	N/A	\$8,358.00	09/01/2018 - 06/30/2019	Supersedes action on 05/15/2018;L.4 Salary pending negotiations
3	Pasquale, Daniel	Approve	Co-Marching Band Director	N/A	\$2,500.00	09/01/2018 - 06/30/2019	Salary Pending Negotiations
4	Stebbins, Chelsea	Approve	Summer Band Director	N/A	\$2,750.00	07/01/2018 - 08/31/2018	Post Approve Non MTEA Stipend
5	Pasquale, Daniel	Approve	Summer Co-Marching Band Director	N/A	\$1,500.00	07/01/2018 - 08/31/2018	Post Approve Non MTEA Stipend
6	Stella, Joseph	Approve	Summer Assistant Band Director	N/A	\$2,100.00	07/01/2018 - 08/31/2018	Post Approve Non MTEA Stipend
7	Perrone, Laura	Approve	Summer Marching Band Front	N/A	\$1,000.00	07/01/2018 - 08/31/2018	Post Approve Non MTEA Stipend
8	Gonzalez, Jackie	Approve	Assistant Marching Band Front	N/A	\$3,700.00	07/01/2018 - 06/30/2019	Post approve <u>Summer 2018</u> :\$1,000.00 <u>Fall 2018</u> :\$1,500.00 <u>Winter/Spring 2019</u> :\$1,200.00 Non MTEA Stipend
9	Faucett, Laurence	Approve	Percussion Caption Head	N/A	\$5,000.00	07/01/2018 - 06/30/2019	Post approve <u>Summer 2018</u> :\$1,000.00 <u>Fall 2018</u> :\$2,500.00 <u>Winter/Spring 2019</u> :\$1,500.00 Non MTEA Stipend
10	Vargo, Garret	Approve	Assistant Percussion Caption Head	N/A	\$4,700.00	07/01/2018 - 06/30/2019	Post approve <u>Summer 2018</u> :\$1,000.00 <u>Fall 2018</u> :\$2,300.00 <u>Winter/Spring 2019</u> :\$1,400.00 Non MTEA Stipend

11	Alston, Megan	Approve	Winds Caption Head	N/A	\$3,300.00	07/01/2018 - 12/31/2018	Post approve <u>Summer 2018</u> :\$1,000.00 <u>Fall 2018</u> :\$2,300.00 Non MTEA Stipend
12	Barry, Kenneth	Approve	Brass Caption Head	N/A	\$3,300.00	07/01/2018 - 12/31/2018	Post approve <u>Summer 2018</u> :\$1,000.00 <u>Fall 2018</u> :\$2,300.00 Non MTEA Stipend
13	Stella, Joseph	Approve	Visual Caption Head	N/A	\$700.00	09/01/2018 - 12/31/2018	Non MTEA Stipend
14	Foschini, Michael	Approve	Truck Driver	N/A	\$1,600.00	07/01/2018 - 12/31/2018	Post approve <u>Summer 2018</u> :\$600.00 <u>Fall 2018</u> :\$1,000.00 Non MTEA Stipend

L.5: Approval of 2018-2019 Merit Goals for Rene Rovtar, Superintendent

RESOLVED that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the 2018-2019 Merit Goals for Dr. René Rovtar, Superintendent of Schools.

Goal 1 - The Superintendent will host a book club open to all staff, parents and community residents in Montville Township. Two books will be read and discussed at evening events. The books to be featured are:

“What School Could Be” by Ted Dintersmith

“Crazy-Stressed” by Dr. Michael J. Bradley

These books were selected to coordinate with the district’s Mindfulness Initiative which is part of the Five Year Strategic Plan that was adopted by the Board of Education in April 2017. Information gleaned from the School Culture and Climate Surveys has indicated that students are experiencing high levels of stress and anxiety across all grade levels. These books were chosen to help support the development of positive, well-grounded students with resilience.

Goal 2 - The Superintendent will serve as the editor and lead author of a book that will be written collaboratively with students in grades Kindergarten through 12. The book will contain the students’ perspective and advice on a number of topics such as respect, kindness, gratitude, grit, courage and resilience. These are areas which form the core of the district’s character education program.

The Superintendent will gather input from students by visiting certain classes and by engaging in electronic dialogue with other students.

The final work will be self-published and made available for purchase with proceeds going to the Montville Township Public Schools.

Goal 3 - The Superintendent will work together with the administrative team to explore options for implementing a service learning program within the Montville Township Public Schools.

Information will be gathered on Service Learning Programs that have been implemented in other New Jersey Districts including whether the districts have instituted a service learning requirement for high school graduation.

The administrative team will prepare a recommendation to the Board of Education by March 1, 2019.

L.6: Athletic Event Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the payment for services during home athletic events during the 2018 – 2019 school year to the following non-staff members:

Rupff, Evan-Videographer

Volunteer: O'Brien, Michael – Announcer

L.7: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term Date	Discussion
1	Adler, Brandon	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
2	Banerjee, Rimjhim	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work

3	Chute, Laura	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
4	Daher, Bassam	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
5	D'Andrea-Connelly, Laura	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
6	DeChino, Nicholas	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
7	Ghumuala, Aleksandra	Approve	District/Substitute Nurse	N/A	\$150.00 Per Diem	09/01/2018	06/30/2019	
8	Gill, Samina	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
9	Hellyer, John	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
10	Malgeri, Samantha	Approve	District/Substitute Nurse	N/A	\$150.00	09/01/2018	06/30/2019	
11	Maltino, Jacqueline	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
12	Nellessen, Kimberly	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
13	Parker, Jamie	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
14	Pawlikowski, Deborah	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
15	Rideout, Hannah	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
16	Rosellilli, Jaclyn	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
17	Rupff, Evan	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
18	Samlin, Brenda	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
19	Seredvick, Lorraine	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
20	Sidebottom, Jilda	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
21	Sidebottom, Jilda	Approve	District/Substitute Nurse	N/A	\$150.00 Per Diem	09/01/2018	06/30/2019	
22	Stagnitto, Marisol	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
23	Vizzuso, Aimee	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
24	Weinstein, Evan	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
25	Keating, Kathryn	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	07/18/2018	08/31/2018	Not to exceed one days for transition
26	Loizou, Helen	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	09/01/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work

L.8: Summer Assignments Special Education

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the Extended School Year (ESY) Employees and summer compensation for the Child Study Team (CST) Employees:

	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Moat, Caroline	Rescind	ESY Nurse	MA/18	\$66.20 hourly	Special Services	07/01/2018	08/31/2018	Not to exceed 30 hours Salary Pending Negotiations
2	Moat, Caroline	Approve	ESY Nurse	MA/18	\$66.20 hourly	Special Services	07/01/2018	08/31/2018	Not to exceed 5.5 hrs for 8 days Salary Pending Negotiations
3	Monaco, Tara	Approve	ESY Special Education Teacher	MA30/18	\$72.06 hourly	Special Services	07/01/2018	08/31/2018	Post Approve Not to exceed 3 hrs/day for 21 days Salary Pending Negotiations
4	McManus, Rosemarie	Amend	ESY Nurse	N/A/	\$49.90 hourly	Special Services	07/01/2018	08/31/2018	Supersedes action on 6/19/2018 Res: L.9.75 Not to exceed 5.5 hrs./day for 26 days
5	Horn, Eileen	Amend	Learning Consultant Case Management and / or Evaluations	MA30/17	\$67.25 hourly	Special Services	07/01/2018	08/31/2018	Supersedes action on 6/19/2018 Res: L.9.44 Not to exceed 15 evaluations, 10 case management and 5 preplan meetings Salary Pending Negotiations
6	Pandolfo, Rebecca	Amend	Social History Evaluations	MA30/12	\$54.95 hourly	Special Services	07/01/2018	08/31/2018	Supersedes action on 6/19/2018 Res: L.9.40 Not to exceed 18 Social Evaluations, 15 Battelle Evaluations, 8 case management & 5 preplan meetings Salary Pending Negotiations
7	Del Tufo, Crystal	Rescind	Summer IEP Meetings		\$32.00 hourly	Special Services	07/01/2018	08/31/2018	As needed Salary Pending Negotiations
8	Pedersen, Sonja	Amend	ESY Special Education Teacher	MA/3	\$42.05 hourly	Special Services	07/01/2018	08/31/2018	Supersedes action on 6/19/2018 Res: L.9.99 Not to exceed 5.5 hrs/day for 26 days Salary Pending Negotiations

Dr. Cortellino commented on the Superintendent's Merit Goals for the 2018-2019 School Year.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien* **Section M**

M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Notte, Meghan	Approve	Morristown, NJ	\$0	School Support Network Meetings	09/26/18	05/15/19	Substitute Needed
2	Stech, Douglas	Approve	Morristown, NJ	\$0	School Support Network Meetings	09/26/18	05/15/19	N/A
3	Hughes, Elizabeth	Approve	Morristown, NJ	\$0	School Support Network Meetings	09/26/18	05/15/19	Substitute Needed
4	Given, Suezette	Approve	Newark, NJ	\$11.22	The 2018 Dodge Poetry Festival	10/18/18	10/18/18	Title IIA
5	Castronova-Wos, Marisa	Approve	Lawrenceville, NJ	\$0	NGSS Teacher Leader Program (2018-19)	11/13/18	3/25/19	Substitute Needed
6	Rappaport, Susan	Approve	New Providence, NJ	\$0	Roundtable Meeting	11/5/18 (half day am)	11/15/18 (half day am)	N/A
7	Vytell-Mitschele, Danielle	Approve	Montville, NJ	\$0	APEX Training (2 hours)	8/27/18	8/27/18	N/A
8	Sturdy-Lange, Kelly	Approve	Montville, NJ	\$0	APEX Training (2 hours)	8/27/18	8/27/18	N/A
9	Castronova, Marisa	Approve	Princeton, NJ	\$207.86	42 nd Annual NJ Science Convention	10/24/18	10/24/18	Title IIA/Substitute Needed
10	Zanone, Cheryl	Approve	Princeton, NJ	\$207.86	42 nd Annual NJ Science Convention	10/23/18	10/24/18	Title IIA/Substitute Needed
11	Minsky, Tammy	Approve	Saddle Brook, NJ	\$300.47	Foundations Level 1 Workshop	7/26/18	7/26/18	Title IIA
12	Festa, Matthew	Approve	Somerset, NJ	\$1,144.48	AP Italian Language & Culture	7/23/18	7/26/18	Professional Development

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	101697	07/18/2018	08/31/2018	
2	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	35553	07/12/2018	07/12/2018	Post Approve
3	St. Joseph's Hospital	Approve	Neurological Evaluation	\$900.00	104489 104538	07/18/2018	08/31/2018	2 @ \$450.00 each
4	Professional Education Services, Inc.	Approve	Home Instruction	\$360.00 \$400.00 \$760.00 \$1,120.00	40047 100548 104231 102265	05/29/2018 05/29/2018 05/25/2018 05/08/2018	06/08/2018 06/11/2018 06/21/2018 06/19/2018	Post Approve Student in Partial Hospitalization Program
5	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$211.80 \$976.69	210169	04/18/2018	04/18/2018	Post Approve Balance Remaining After Insurance Payment
6	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$263.13 \$209.15	101706 103747	06/06/2018 06/08/2018	06/06/2018 06/08/2019	Post Approve Balance Remaining After Insurance Payment
7	P.G. Chambers	Approve	Augmentative Communication Evaluation	\$995.00	103044	07/05/2018	07/31/2018	Post Approve
8	Dr. Leopold Bolona	Approve	Bilingual Psychiatric Evaluation	\$1,500.00	103864	07/02/2018	07/02/2018	Post Approve

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Marching Band / Stebbins	Indian Head Camp, Equinunk, PA	School Budget	Pupil	Pupil
2	MTHS Marching Band / Stebbins	J. Burney Crum Stadium, Allentown, PA	School Budget	N/A	N/A
3	Lazar – School Climate and Culture / Rappaport & Mazur	Drew University, Madison, NJ	School Budget	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Cooney, Deborah	Approve	Cedar Hill	Mr. Kevin Haugh/Ms. Karen Zangrillo	07/06/2018	01/01/2019	Post Approve Caldwell University, Office of Field Experience
2	Biggiani, Sydney	Approve	Woodmont	Ms. Carolyn Wyks	09/01/2018	12/13/2018	Clinical Practice I William Paterson University, College of Education
3	Biggiani, Sydney	Approve	Woodmont	Ms. Carolyn Wyks	01/16/2019	05/02/2019	Clinical Practice II William Paterson University, College of Education
4	Ahern, Priscilla	Approve	Hilldale	Ms. Rita Landsman	09/06/2018	12/13/2018	William Paterson University, College of Education
5	Constandinou, Maria	Approve	Cedar Hill	Ms. Lisa Accardi	09/04/2018	05/03/2019	Fairleigh Dickinson University, School of Education
6	Dmytruic, Stepan	Approve	District	Mr. Austin Thomsen	07/18/2018	10/15/2018	Intern/Volunteer

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Durand Academy	Approve	\$	Bus Aide \$19,350.00		104241	07/01/2018	06/30/2019	Post Approve
2	Cornerstone Day School	Approve	\$84,662.60			100810	07/24/2018	06/30/2019	
3	Bonnie Brae School	Amend	\$77,000.00			01526	07/01/2018	06/30/2019	Supersedes action on 6/19/2018 Res: M.5.23 2018-2019 ESY & Tuition
4	Exceptional Children's Learning Center	Amend	\$58,266.00 \$61,110.00	Aide \$28,500.00		60642 103696	07/01/2018	06/30/2019	Supersedes action on 6/19/2018 Res: M.5.8 2018-2019 ESY & Tuition

5	Benway School	Amend	\$76,380.88		\$10,707.60	103843 30112	07/01/2018	06/30/2019	Supersedes action on 6/19/2018 Res: M.5.13 2018-2019 ESY & Tuition
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M.6: Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

	Name	Action	Effective Date
1	English Language Arts – Writing and Language (Grade 1)	Approve	07/18/2018
2	Architecture I	Approve	07/18/2018
3	Architecture II	Approve	07/18/2018
4	Culinary I	Approve	07/18/2018
5	Culinary II	Approve	07/18/2018
6	Chorus – Grade 6	Approve	07/18/2018
7	French I – Grades 7 & 8	Approve	07/18/2018
8	Italian I – Grades 7 & 8	Approve	07/18/2018
9	Mandarin I – Grades 7 & 8	Approve	07/18/2018
10	Italian II/II Honors	Approve	07/18/2018
11	Spanish I – Grades 7 & 8	Approve	07/18/2018
12	Spanish Cultures & Communication – Grades 9 – 12	Approve	07/18/2018
13	Spanish I – Grades 9-12	Approve	07/18/2018
14	Spanish II/II Honors	Approve	07/18/2018
15	Spanish III – Grades 10-12	Approve	07/18/2018
16	Spanish IV Honors – Grades 11-12	Approve	07/18/2018
17	Math – Kindergarten	Approve	07/18/2018
18	Math – Grade 1	Approve	07/18/2018
19	Math – Grade 2	Approve	07/18/2018
20	Math – Grade 3	Approve	07/18/2018
21	Math – Grade 4	Approve	07/18/2018
22	Math – Grade 5	Approve	07/18/2018
23	Keyboarding/Computers – Grade 3	Approve	07/18/2018
24	Reading, Speaking, Listening – Grade Kindergarten	Approve	07/18/2018
25	Reading, Speaking, Listening – Grade 1	Approve	07/18/2018
26	Reading, Speaking, Listening – Grade 2	Approve	07/18/2018
27	Reading, Speaking, Listening – Grade 3	Approve	07/18/2018
28	Reading, Speaking, Listening – Grade 4	Approve	07/18/2018
29	Reading, Speaking, Listening – Grade 5	Approve	07/18/2018
30	ESL – Kindergarten	Approve	07/18/2018
31	ESL – Grade 1	Approve	07/18/2018
32	ESL – Grades 2-3	Approve	07/18/2018
33	ESL – Grades 4-5	Approve	07/18/2018
34	ESL Beginner – Grades 6-8	Approve	07/18/2018
35	ESL Intermediate – Grades 6-8	Approve	07/18/2018

36	ESL I – Grades 9-12	Approve	07/18/2018
37	ESL III and IV – Grades 9-12	Approve	07/18/2018

M.7: Approval of Curriculum Writing

RESOLVED, that the Montville Township Board of Education approve the following curriculum writing stipends for the 2018-2019 school year, in the amount of \$3,000.00 to be paid to the following staff members:

	Name	Action	Curriculum	Stipend
1	Nicolle Profetta	Approve	LLD Reading, Writing, Math – Grades K-1	\$3,000.00
2	Nikki Golini	Approve	LLD Reading, Writing, Math – Grades 2-3	\$3,000.00
3	Kristin Warfield	Approve	LLD Reading, Writing, Math – Grades 4-5	\$3,000.00

M.8: Approval of Curriculum Revision

RESOLVED, that the Montville Township Board of Education approve the following curriculum revision stipends for the 2018-2019 school year, in the amount of \$500.00 to be paid to the following staff members:

	Name	Action	Curriculum	Stipend
1	Morgenroth, Donald	Approve	Architecture I	\$500.00
2	Morgenroth, Donald	Approve	Architecture II	\$500.00
3	Holeczko, Karen	Approve	Culinary I	\$500.00
4	Holeczko, Karen	Approve	Culinary II	\$500.00

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Vote on Consent Resolutions

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N, abstaining on Check # 88866.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, abstaining on Check # 88802.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, abstaining on K.1.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, abstaining on I: Minutes.
Mr. C. Grau	Voted Yes,	on resolutions I through N, abstaining on Check # 88823.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **August 21, 2018 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **August 21, 2018 at 7:30 p.m.** at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

President Grau commended the two graduation exercises, noting how well attended they were by the Board and teaching staff.

General Board Comment and New Business

Section R

Dr. Rovtar discussed the 2018-2019 Board Goals, requesting Board input. President Grau indicated that these Goals will be approved at the next meeting.

Dr. Cortellino questioned the changes to the PAARC testing. Dr. Rovtar responded, indicating that no final changes have been made by the State. President Grau commented on the possible changes.

Public Participation

(On any item of interest)

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public spoke.

Adjournment

Section T

A motion was made by Ms. Zuckerman seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary