

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE
Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Organization Meeting of the Board of Education

Tuesday January 2, 2018

Twenty-Two members of the public were present. Katine Slunt called the meeting to order at 7:01 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino Mr. J. Daughtry, Mr. C. Grau, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Palma and Ms. M. Zuckerman.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Assistant to the Business Administrator, Diane Maggiore
Board Attorney, Mr. Steven Bacigalupo

Open Public Meetings Statement

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education has approved this meeting date. Notice of the meeting has been posted at the Municipal Building, all Montville Public Schools, the Montville Public Library, The Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in The Daily Record, the Board's official newspaper, on January 10, 2017.

Ms. Slunt led the assembly in the flag salute, followed by the November 7, 2017 Election Results, as noted below:

BOARD MEMBER ELECTION:

Michelle Zuckerman	2,657 votes
Joseph Daughtry	2,578 votes
Michael Palma	2,575 votes

Board Member Oath

Ms. Slunt administered the oath of office for each of the new Board Members.

Election of Officers

Ms. Slunt opened the floor for nominations for President.

Mr. O'Brien nominated CHARLES GRAU for President, seconded by Mr. Morella. Ms. Slunt closed nominations and called the roll, as noted below:

Mr. M. O'Brien	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Mr. J. Morella	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Dr. K. Cortellino	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Mr. J. Daughtry	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Dr. D. Modrak	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Mr. M. Palma	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Ms. M. Zuckerman	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.
Mr. C. Grau	Voted Yes,	for CHARLES GRAU as President for the 2018 Year.

President Grau thanked the Board for their confidence in him as President. He stressed the importance of the Board of Education and its service to the children of Montville.

President Grau assumed leadership of the meeting, opening the floor for nominations for Vice President.

Dr. Cortellino nominated MICHAEL PALMA for Vice President, seconded by Mr. Morella. President Grau closed nominations and called the roll, as noted below:

Dr. K. Cortellino	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Mr. J. Morella	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Mr. J. Daughtry	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Dr. D. Modrak	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Mr. M. O'Brien	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Ms. M. Zuckerman	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Mr. C. Grau	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.
Mr. M. Palma	Voted Yes,	for MICHAEL PALMA as Vice President for the 2018 Year.

Mr. Palma thanked the Board for their confidence in him as Vice President and his commitment to serve.

Organization Resolutions

President Grau requested that each Board member read a line of the Code of Ethics. President Grau stressed the importance of the Code of Ethics and its role in guiding the Board.

A motion was made by Mr., Palma and seconded by Dr. Cortellino to adopt the Code of Ethics, listed below. The motion passed unanimously.

Adoption of Code of Ethics

Resolved, that the Montville Township Board of Education adopts the Code of Ethics as noted below:

- A. You will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- B. You will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. You will confine your board action to policy making, planning, and appraisal, and will help to frame policies and plans only after the board has consulted those who will be affected by them.
- D. You will carry out your responsibility, not to administer the schools, but, together with your fellow board members, to see that they are well run.
- E. You will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- F. You will refuse to surrender your independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- G. You will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, you will provide accurate information and, in concert with your fellow board members, interpret to the staff the aspirations of the community for its school.
- H. You will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. You will support and protect school personnel in proper performance of their duties.
- J. You will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

A motion was made by Dr. Cortellino and seconded by Mr. O'Brien to approve following Parliamentary Procedures and Bylaws, Policies and Regulations. The motion passed, as noted below:

Dr. K. Cortellino	Voted Yes,	without exception.
Mr. M. O'Brien	Voted Yes,	without exception.
Mr. J. Daughtry	Voted Yes,	without exception.
Dr. D. Modrak	Voted Yes,	without exception.
Mr. J. Morella	Voted Yes,	without exception.
Ms. M. Zuckerman	Voted Yes,	without exception.
Mr. M. Palma	Voted Yes,	without exception.
Mr. C. Grau	Voted Yes,	without exception.

Approval of Parliamentary Procedure (Robert's Rules)

Resolved, that the Montville Township Board of Education approves the use of Roberts Rules and abstentions do not count for votes in either direction.

Bylaws, Policies and Regulations

Resolved, that the Montville Township Board of Education adopts all previously written By-laws and Policies of this Board of Education and that they be continued in force until such time that this Board amends same. The Board acknowledges that this includes By-Law 0142 – Board Member Qualifications and Prohibited Acts and Code of Ethics.

A motion was made by Dr. Modrak and seconded by Mr. Morella to approve the following Board Meeting Schedule. The motion passed, as noted below:

Dr. D. Modrak	Voted Yes,	without exception.
Mr. J. Morella	Voted Yes,	without exception.
Dr. K. Cortellino	Voted Yes,	without exception.
Mr. J. Daughtry	Voted Yes,	without exception.
Mr. M. O'Brien	Voted Yes,	without exception.
Ms. M. Zuckerman	Voted Yes,	without exception.
Mr. M. Palma	Voted Yes,	without exception.
Mr. C. Grau	Voted Yes,	without exception.

President Grau opened the floor for discussion of the meeting dates and times. No additional comments were made.

Approval of Board Meeting Schedule for the 2018-2019 School Year

Resolved, that the Montville Township Board of Education approves the following schedule of Regular Voting Meetings for the 2018-2019 School Year. Closed Session will start at 6:30 PM and Public Session will start at 7:30PM. The Reorganizational Meetings on January 2, 2018 and January 8, 2019 will commence at 7:00 p.m.

Month	Regular Voting Meeting	Location	Regular Voting Meeting	Location
January	January 2, 2018	Municipal Building	January 16, 2018	Municipal Building
February	February 6, 2018	Municipal Building	February 20, 2018	Municipal Building
March	March 6, 2018	Municipal Building	March 20, 2018	Municipal Building
April	April 24, 2018	Municipal Building	-	
May	May 1, 2018	Municipal Building	May 15, 2018	Municipal Building
June	June 5, 2018	Municipal Building	June 19, 2018	Municipal Building
July	July 17, 2018	High School	-	
August	August 21, 2018	High School	-	
September	September 4, 2018	Municipal Building	September 25, 2018	High School
October	October 16, 2018	Municipal Building	-	
November	November 13, 2018	High School	-	
December	December 4, 2018	Municipal Building	December 18, 2018	High School
January	January 8, 2019	Municipal Building	-	

President Grau requested input from the Board members, regarding their interest in the below committees; he will provide the Chairs and Committee Members for the next meeting.

Approval of Board Committees and Liaisons for the 2018-2019 School Year

Resolved, that the Montville Township Board of Education approves the following Board Committees for the 2018-2019 School Year. Committee and Liaison Meetings will be held at the discretion of the Committee Chairperson; the time and date of the Committee Meeting will be announced.

Committee / Liaisons	Chairperson	Members
Curriculum & Instruction		
Policy & Personnel		
Finance & Facilities		
Communications		
Negotiations		
Safety & Security		
Delegate to New Jersey School Boards Association		
Delegate to Morris County School Boards Association		
Delegate to Morris County Educational Services Commission		
Montville Township Drug Awareness Council		

Delegate to Montville Mustangs		
PTC Cedar Hill		
PTC Hilldale		
PTC Valley View		
PTC William Mason		
PTC Woodmont		
PTC Lazar		
PTC High School		

A motion was made by Mr. Morella and seconded by Mr. O'Brien to approve the following Internal and External Appointments. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	without exception.
Mr. M. O'Brien	Voted Yes,	without exception.
Dr. K. Cortellino	Voted Yes,	without exception.
Mr. J. Daughtry	Voted Yes,	without exception.
Dr. D. Modrak	Voted Yes,	without exception.
Ms. M. Zuckerman	Voted Yes,	without exception.
Mr. M. Palma	Voted Yes,	without exception.
Mr. C. Grau	Voted Yes,	without exception.

Approval of Internal Appointments for the 2018-2019 School Year: Board Secretary

Resolved, that the Montville Township Board of Education approves the appointment of Katine M. Slunt as Board Secretary for the 2018-2019 School Year.

Approval of Internal Appointments for the 2018-2019 School Year: Assistant to Board Secretary

Resolved, that the Montville Township Board of Education approves the appointment of Diane J. Maggiore as Assistant to the Board Secretary for the 2018-2019 School Year.

Approval of Internal Appointments for the 2018-2019 School Year: Attendance Officer

Resolved, that the Montville Township Board of Education approves the appointment of the School Principal(s) as the Attendance Officer(s) for the 2018-2019 School Year.

Approval of Internal Appointments for the 2018-2019 School Year: Q.P.A. & Bid Threshold

Whereas, the recent changes to the Public School Contracts Law gave Boards of Education the ability to increase their bid threshold up to \$40,000.00; and

Whereas, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a qualified purchasing agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

Whereas, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a qualified purchasing agent; and

Whereas, Katine Slunt possesses the designation of qualified purchasing agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

Whereas, the Montville Township Board of Education had previously increased the bid threshold as provided in N.J.S.A. 18A:18A-3;

Now, Therefore Be It Resolved, that the governing body of the Montville Township Board of Education, in the County of Morris, in the State of New Jersey hereby approves maintaining the districts **bid threshold** at \$40,000.00; and

Be It Further Resolved, that the governing body hereby appoints Katine Slunt as the **Qualified Purchasing Agent** to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Approval of Internal Appointments for the 2018-2019 School Year: Other

Resolved, that the Montville Township Board of Education approves the following appointments for the 2018-2019 School Year:

Affirmative Action Officer	Casey Shorter
Section 504 Officer	Casey Shorter
Title IX Coordinator	Andrea Woodring
Student Assistance Coordinators	Kelly McCorkle, Carol Candelario, Catherine Lomauro
Environmental & Safety Officer	Steven Toth
Custodian of Records	Katine Slunt
Public Agency Compliance Officer	Katine Slunt

Approval of External Appointments for the 2018-2019 School Year

Resolved, that the Montville Township Board of Education approves the following appointments for the 2018-2019 School Year:

School Physician	Dr. Joelle S. Rehberg	\$19,000 annual; \$95 per hour for employee examinations; \$175 per hour special education
Team Physician & District Orthopaedic Consultant	Dr. Vincent K. McInerney	\$200 per game for all varsity & sub varsity football game attendance
Bond Counsel	Wilentz, Goldman & Spitzer	A fee of \$3,000 plus \$1.10 per each thousand dollar principal amount of long term bonds issued. Services rendered beyond the scope of those described per agreement will be billed at an hourly rate of \$150.
Board Attorney	The Schwartz Edelstein Law Firm	\$7,500 per annum, up to \$168 for partners & counsel, up to \$168 for special education/construction, \$153/hr senior associates, \$143/hr junior associates
Special Counsel for Special Education	Nathanya Simon - Scarinci Hollenbeck	up to \$168 for partners & counsel, up to \$158 associates
School Dentist	Dr. Anthony Cannilla	\$1.00 annual
Psychological Examiner	Dr. Mark Faber	
Board Auditor	Lerch, Vinci & Higgins	\$29,200 annual
Architect	Parette Somjen Architects	Not to exceed \$164/hr.
Official Newspaper	Daily Record	
Official Newspaper	Star Ledger	
Insurance Agent	Brown & Brown Advisors	
Insurance Agent: Student Insurance	T.L. Groseclose Associates, Inc.	
Commercial Insurance	NJPIP – Polaris Galaxy Insurance	
Workers' Compensation	NJPIP – Polaris Galaxy Insurance	
Health Benefit Provider	State Health Benefits Plan	
Dental Benefit Provider	Delta Dental of New Jersey	
Vision Benefit Provider	NVA Vision	
Prescription Provider	Horizon Blue Cross Blue Shield of NJ	
Tax Sheltered Annuity	AIG Valic, Lincoln National, AXA Equitable, Metropolitan Life, First Investors Corporation, Lincoln Investments, Oppenheimer	

Finance Resolutions:

A motion was made by Dr. Cortellino and seconded by Mr. Palma to approve the following Financial Resolutions. The motion passed, as noted below:

Dr. K. Cortellino	Voted Yes,	without exception.
Mr. M. Palma	Voted Yes,	without exception.
Mr. J. Daughtry	Voted Yes,	without exception.
Dr. D. Modrak	Voted Yes,	without exception.
Mr. J. Morella	Voted Yes,	without exception.
Mr. M. O'Brien	Voted Yes,	without exception.
Ms. M. Zuckerman	Voted Yes,	without exception.
Mr. C. Grau	Voted Yes,	without exception.

Approval of the Banking Institutions and Accounts for the 2018-2019 Fiscal Year

Resolved, that the Montville Township Board of Education approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 17:9-9, 18A:17-34, 19-1):

Name	Signatures	Bank
General Fund	Board President, Board Secretary and Superintendent	Lakeland
Payroll Account	Board Secretary and Superintendent	Lakeland
Payroll Agency Account	Board Secretary, Superintendent and/or Asst. Board	Lakeland
Food Services/ Cafeteria	Board President, Board Secretary and Superintendent	Lakeland
Board Office: Petty Cash Account	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland
Elem. Schools: Petty Cash Accounts	Building Principal, School Secretary and/or Board Secretary	Lakeland
Middle School: Petty Cash Account	Building Principal, Vice Principals	Lakeland
High School: Petty Cash Account	Building Principal, Vice Principals and/or School Secretary	Lakeland
Unemployment Insurance Account	Board Secretary and Superintendent	Lakeland
High School Athletic	Board Secretary, Superintendent, Athletic Director and/or Asst. Bd Secretary	Lakeland
Elem. Schools: Activity Accounts	Building Principal, School Secretary and/or Board Secretary	Lakeland
Middle School: Activity Accounts	Board Secretary, Principal and/or Vice Principals	Lakeland
High School: Activity Account	Building Principal and/or Vice Principals, and Bursar	Lakeland
Technology Petty Cash Account	Board Secretary, Technology Manager and Dept. Secretary	Lakeland
Special Services Petty Cash Account	Board Secretary, Director and Supervisor of Special Services	Lakeland
High School Athletic Petty Cash	Board Secretary, Athletic Director and/or Asst. Bd Secretary	Lakeland
Class Account	Board Secretary and Asst. Board Secretary	Lakeland
Class of 1994	Board Secretary, Principal and/or Asst. Board Secretary.	Bank of America
Class of 1995	Board Secretary, Principal and/or Asst. Board Secretary	Bank of America
Class of 1997	Board Secretary, Principal and/or Asst. Board Secretary	Bank of America
Class of 2002	Board Secretary and Asst. Board Secretary	Lakeland
Class of 2003	Board Secretary and Asst. Board Secretary	Lakeland
Class of 2004	Board Secretary and Asst. Board Secretary	Lakeland
Class of 2005	Board Secretary and Asst. Board Secretary	Lakeland
In Memory of Matthew Scholarship	Board Secretary or Asst. Board Secretary	Lakeland
Laura E. Mazzola Scholarship Fund	Board Secretary or Asst. Board Secretary and Superintendent	Lakeland
River Road Escrow Account	Board Secretary or Asst. Board Secretary and Superintendent	Lakeland
Health Insurance Impress Account	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland
Cobra Account	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland
Health Reserve Account	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland
FSA Account	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland
Summer Savings	Board Secretary, Superintendent and/or Asst. Board Secretary	Lakeland

Approval of Investments and Wires

Resolved, that the Montville Township Board of Education designates the School Business Administrator as the person responsible for any and all Board of Education investments; and

Be it further resolved, that the School Business Administrator be authorized to make wire transfers amongst board accounts as necessary.

Approval of Payment of Bills Between Board Meetings for the 2018-2019 Fiscal Year.

Resolved, that the Montville Township Board of Education authorizes the School Business Administrator to approve the payment of bills, as may be necessary between board meetings, and in accordance with board policy #6470.

Approval of Facsimile Signatures

Resolved, that the Montville Township Board of Education authorize the Facsimile Signature of the President, school Business Administrator/Board Secretary, and Superintendent of Schools to be used on the general fund checking account; Superintendent of Schools for the payroll account; and Superintendent and School Business Administrator/Board Secretary for the payroll agency account.

Approval of Petty Cash Funds

Whereas, there has been established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

Whereas, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds.

Therefore Be It Resolved, that the Montville Township Board of Education establishes the following Petty Cash Accounts and direct that they be replenished by the rules and regulations for Petty Cash Funds in accordance with Board Policy #6620:

Board of Education -	\$ 500. –	Administration and Clerical signatures
Each School Building -	\$ 500. –	Administration and Clerical signatures
Special Services -	\$ 500. –	Administration and Clerical signatures
Athletic Department -	\$ 500. –	Administration and Clerical signatures
Technology Department -	\$ 500. –	Administration and Clerical signatures.

Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

Pursuant to PL 2015, Chapter 47, resolved, that the Montville Township Board of Education renews, awards the following contracts previously awarded by the Board of Education.

Furthermore, be it resolved that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A:18. et. seq., NJAC 23 and the Federal Uniform Administrative Requirements 2CFR, Part 200.

Service Provider	Service Rendered	Contracted Cost
Renew Contract:		
Phoenix Advisors	Continuing Disclosure Agent	Not to exceed annual fee \$850.00
Brown & Brown Benefit Advisors	Insurance Consultant	Monthly fee of \$3,750.00

Curriculum Resolutions:

A motion was made by Mr. Morella and seconded by Mr. O’Brien to approve the following Curriculum Resolutions. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	without exception.
Mr. M. O’Brien	Voted Yes,	without exception.
Dr. K. Cortellino	Voted Yes,	without exception.
Mr. J. Daughtry	Voted Yes,	without exception.
Dr. D. Modrak	Voted Yes,	without exception.
Ms. M. Zuckerman	Voted Yes,	without exception.
Mr. M. Palma	Voted Yes,	without exception.
Mr. C. Grau	Voted Yes,	without exception.

Approval of the Curriculum and Textbooks for the 2018-2019 School Year

Resolved, that upon the recommendation of the Superintendent, the Montville Township Board of Education, adopts the existing K-12 Curriculum, Assigned Textbooks, and Programs in alignment with the New Jersey Student Learning Standards (NJSLS) for the period January 2, 2018 to the Organization Meeting of 2019, or until such time that this board amends same.

Regular Meeting

Superintendent’s Report

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

December, 2017	K – 12	Violence Incidents	0
December, 2017	K – 12	Vandalism Incidents	0
December, 2017	K – 12	Weapon Incidents	0
December, 2017	K – 12	Substance Abuse	7
December, 2017	K – 12	Suspensions	10 (includes in-school and Saturday)

Dr. Rovtar had no additional report.

Business Administrator’s Report

Ms. Slunt discussed the submission of the budgets for the 2018-2019 School Year by the principals and supervisors next week. Ms. Slunt also mentioned the preparation of the bids for the referendum work and the issuance of the bonds later in January.

Committee Reports – No Action

Section G

No actions were considered on this agenda.

Public Participation *(For items on the agenda only)*

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Dr. Cortellino and seconded by Dr. Modrak to approve the below resolutions. The motion passed, as noted below with the recorded exceptions:

Dr. K. Cortellino	Voted Yes,	on resolutions I through N below.
Dr. D. Modrak	Voted Yes,	on resolutions I through N below.
Mr. J. Daughtry	Voted Yes,	abstained on Section I: Minutes.
Mr. J. Morella	Voted Yes,	on resolutions I through N below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N below.
Ms. M. Zuckerman	Voted Yes,	abstained on Section I: Minutes.
Mr. M. Palma	Voted Yes,	on resolutions I through N below.
Mr. C. Grau	Voted Yes,	on resolutions I through N below.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

December 19, 2017	Executive Session, Regular Meeting
December 19, 2017	Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions were considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 22, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 15, 2017 through December 22, 2017.

No additional comments were made.

Facilities and Finance

Section K

K.1: Payment of Bills

No actions were considered on this agenda.

K.2: Transfer of Funds

No actions were considered on this agenda.

K.3: Financial Reports

No actions were considered on this agenda.

K.4: Use of Facility Requests

No actions were considered on this agenda.

K.5: Approval of Contracted Services- School or Instruction-Related Function

No actions were considered on this agenda.

K.6 Approval of Use of Facility - Rental Fee Schedule

RESOLVED, that the Montville Township Board of Education approve the Use of Facilities Rental Fee Schedule Document K.6, in accordance with board policy #7510.

K.7 Approval of Participation in Voluntary Cooperative Pricing System

RESOLVED, that the Board authorize participation in a voluntary Cooperative Pricing System through the Hunterdon County Education Services Commission for the 2018-2019 school year, for items that may include fuels, office supplies, paper products, instructional materials and equipment, vehicles, modular’s and other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis; and
 BE IT FURTHER RESOLVED, that the Board agrees that the fee for participation in the Cooperative shall be up to 6% of net purchases.

K.8 MCIA Capital Lease Agreement: 2017-2018 Technology Equipment

RESOLVED, that the Montville Township Board of Education approves a board resolution, authorizing the execution and delivery of agreements in connection with the Morris County Improvement Authority’s 2017 county guaranteed leasing program, contingent upon board attorney review.

No additional comments were made.

Personnel

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Burke, Jessica	Maternity Leave	Special Education Teacher V. View	4/9/18	20	5/7/18	5/7/18	N/A	10/1/18	Dates subject to change based on delivery
2	Alter, Jennifer	Medical Leave	Para Cedar Hill	12/19/17	10	1/10/18	1/10/18	N/A	1/22/18	Post Approve

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Crozier, Andrew	Resignation	Paraprofessional	Lazar	12/31/2017	Post Approve

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Gelber, David	Amend	Assistant Principal	MTHS	N/A	\$115,000.00 prorated @ \$57,500.00	01/02/2018 - 06/30/2018	Supersedes action on 11/14/2017;L.4.3
2	Rasa, Wayne	Amend	Maintenance	District	Step 3	\$40,280.00 prorated @ \$21,224.40	12/21/2017 - 06/30/2018	Supersedes action on 12/19/2017;L.4.3

L.4: Adjustments and Stipends

No actions were considered on this agenda.

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Gauweiler, John	Approve	District/ Substitute Teacher	N/A	Per Diem: \$80.00	12/15/17	12/15/17	\$90.00 Per Diem after 10 cumulative days of work

No additional comments were made.

Curriculum, Instruction & Technology

Section M

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Immediato, John	Approve	Cherry Hill, NJ	\$0	Be the Best Softball Clinic	1/19/18	1/19/18	Substitute Needed
2	Toth, Steven	Approve	Atlantic City, NJ	\$692.94	2018 NJSBGA Expo/NSPMA Conference	3/12/18	3/14/18	Professional Growth

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103207	01/03/18	03/03/18	
2	Professional Education Services, Inc.	Amend	Home Instruction	\$1,800.00	60007	11/10/17	02/02/18	Supersedes action on 12/05/2017 Res: M.2.4 Change of dates Student in Partial Hospitalization Program
3	Professional Education Services, Inc.	Approve	Home Instruction	\$1,200.00	210256	12/12/17	02/02/18	Post Approve Student in Partial Hospitalization Program
4	St. Clare's Hospital	Approve	Home Instruction	\$165.00 \$275.00 \$55.00 \$110.00	103848 100543 70080 101500	11/27/17 11/27/17 12/04/17 12/04/17	11/29/17 12/01/17 12/05/17 12/04/17	Post Approve Students in Partial Hospitalization Program

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Key Club (Nord/Lenox)	Ocean Place Resort, Long Branch, NJ	School Budget	Student Activity & Pupil	Student Activity & Pupil
2	MTHS – Grade 12 (Lawler/SanFilippo)	Metropolitan Museum of Art, New York, NY	Pupil	Pupil	N/A

3	MTHS – Grades 9-12 (Koch)	Metropolitan Museum of Art, New York, NY	Pupil	Pupil	N/A
4	MTHS – Federal Challenge (Dorsey-Gordon)	New York Federal Reserve, New York, NY	School Budget	N/A	N/A
5	MTHS Band, Orchestra & Chorus (Havington/Markowski/Korlishin)	Norfolk/Williamsburg, Virginia	Pupil	Pupil	Pupil

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions were considered on this agenda.

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Daytop New Jersey Academy	Approve	\$45,768.60 Prorated @ \$1,271.35			100543	12/04/17	12/08/17	Post Approve

No additional comments were made.

Policy

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions were considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions were considered on this agenda.

No additional comments were made.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **January 16, 2018 at 6:30 p.m.** to discuss:

- 1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project; and
- 3) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **January 16, 2018 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

No Old Business was discussed.

General Board Comment and New Business

Section R

President Grau congratulated Mr. Daughtry and Ms. Zuckerman on their elections to the Board, indicating that they can direct any questions to the Administration or himself. He thanked their families for the sacrifice that they will incur and he hoped that the new

members enjoy their service on the Board. President Grau indicated that a meeting will be planned for the new members, with Dr. Rovtar, Ms. Slunt and himself.

President Grau mentioned the Morris County School Boards Association meeting on February 1, 2018. President Grau, Dr. Cortellino and Mr. O'Brien requested to be registered.

President Grau mentioned the New Jersey School Boards Association meeting on February 3, 2018. President Grau requested to be registered.

President Grau highlighted the value of the training program, Governance I that the new members are required to attend.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented.

President Grau thanked the public for attending and supporting the Board. He mentioned that the next meeting is scheduled for January 16, 2018.

Adjournment

Section T

A motion was made by Mr. Morella seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary