

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**MINUTES  
REGULAR MEETING**

**January 19, 2016**

**Montville Township High School**

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A. President Kayne called the meeting to order at 6:33 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Personnel matters; and*
- 3) *Student Residency Issue; and*
- 4) *MTAA Labor Contract Negotiations; and*
- 5) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Grau, second by Member Johnson, to reenter from executive session at 7:35 p.m. The motion was approved by unanimous vote.*

President Kayne reconvened the meeting to order at 7:36 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	<u>X</u>	_____
Mrs. Novi	<u>X</u>	_____
Mr. O'Brien	<u>X</u>	_____

Mr. Palma	_____	<u>  X  </u>
Tasneem Amer	<u>  X  </u>	_____
Grace Hartnett	<u>  X  </u>	_____

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Bowling Team Update
- Winter Track Team Update
- Wrestling Team Update
- Boys' Basketball Team Update
- Girls' Basketball Team Update
- Forensics Team Update
- DECA Update
- Science Olympiad Team Update
- Key Club Update
- Media Center Opening

**F. SUPERINTENDENT'S REPORT**

The superintendent reported on the following items:

**Remarks**

- *Update – State Task Force on Common Core and PARCC Testing*

**Presentations**

- 2016 Governor's Teacher and Governor's Educational Services Professional of the Year
  - ***Governor's Educator /Teacher Award:***  
*Cedar Hill – Catherine Lundquist*

*Hilldale – Courtney Przestrzelski*  
*Valley View – Kimberly DeMaria*  
*William Mason – Christine Auten*  
*Woodmont – Debra Jarvie*  
*Lazar – Seth Miller*  
*MTHS – Heather Einstein*

➤ ***Governor’s Educational Services Professional Award:***

*Cedar Hill – Jessica D’Angelo*  
*Hilldale – Matthew Natale*  
*Valley View- Elizabeth Jemas*  
*William Mason – Elizabeth Wigley*  
*Woodmont – Douglas Stech*  
*Lazar – Lisa Tobin-Cook*  
*MTHS – Donald Heyburn*

- MTHS ShopRite Stars - Second Marking Period
  - *Academics – Ethan Tuckman*
  - *Athletics – Jenks Hehmeyer*
  - *Arts – Kristen Di Giacomo*
  - *Community Service – Jennifer Mickowski*
  - *Leadership – Madison Motherway*

**The board president recessed the meeting for seven (7) minutes at 8:27 p.m.**

**Presentations**

- Princeton University Distinguished Secondary School Educator Award – Dr. Sarah Lawler
- School Boards Recognition Month – Dr. René Rovtar
- HIB Report Card Grades Presentation – Dr. René Rovtar

**Good News and Progress in our Schools**

- Valley View - Johnny Susnosky, former Valley View student, participated in the 2015 Boonton Arts Dog Days of summer project to benefit the Mt. Pleasant Animal Shelter and the Montville Animal Shelter. Funds were raised to help these organizations provide care for animals that desperately need help and a second chance for a happy and healthy life.
- Valley View - We have had real positive feedback from the children regarding our holiday displays. All cultures and traditions are recognized to include Chanukah, Christmas, Eid Mubarak, Diwali, and Kwanzaa.
- Valley View - Several 5th grade parents have come in to videotape their children reading the morning character announcements.
- Valley View - Third graders, as part of our culture and climate initiative, are creating their own morning messages to be read out loud by our 5th graders. Aspiring authors are they!
- Valley View – The Devils Game was fantastic! Mr. Spector, students and families took a photo on center ice following the game was put up on our website! Hopefully, the Devils will display their own version of Panda Pride.
- Valley View - It is the season of giving. Two more Valley View students have donated their hair to Locks of Love.

- Valley View - Hollywood watch out! Mrs. Caravello's 4<sup>th</sup> grade class is rehearsing for our next big YouTube news video! Production to be completed soon. Due out in 2016!
- Valley View - Our annual Math-a-thon kickoff assembly will be Monday, January 11. Several third graders will be co-running the assembly with Mr. Spector to bring awareness to raise money for St. Jude Hospital. This will be our 15th consecutive year of participating. Valley View has raised over \$122,000 in that time placing Valley View among the top 20 elementary schools in the country in fundraising. Panda Pride in action!
- Valley View - The writing bug has hit our third grade classrooms. Valley View's third graders are writing this month's daily morning announcements for our fifth graders to read over the PA system. Announcements include reminders to demonstrate sportsmanship, follow bus safety rules, and display appropriate bathroom etiquette.
- Valley View – The Leadership Team has been meeting and brainstorming ideas for continuing our positive culture and climate initiatives. Ideas generated include displaying posters in the bathrooms reminding children to wash their hands and properly dispose of trash. Another idea is to promote safe play during outdoor recess by organizing games of soccer and kickball.
- Valley View - Will have three representatives showcasing their basketball prowess at the Pathways basketball game on Sunday, January 24 in the Montville High School gym. The Wizards will have their hands full as the Montville All Stars look to revenge last year's close loss. We're expecting another sellout and a lot of fun for all attending.
- Valley View – The Student Council raised over \$2,000 in gift cards in December to support the Pick an Angel program that is run by Danielle Vytell-Mitschele & Marisa Crozier at Lazar. The angel program helps to fulfill "wishes" of children in the foster care system in Morris County. We were able to help over 50 children have a joyful holiday season!
- Cedar Hill - The children are enjoying experimenting with the metric units of measurement. They have used pan balances to compare an unknown object's mass (such as a stapler) with known weights. They put in various weights (10 mg or 50 mg) and see what happens to the balance. They adjust the weights up and down until the scale shows the pans aligned evenly. It has been very rewarding to see them "play" with the pan balances and weights--even at indoor recess. In addition to the measurement of mass, the students are using the linear measurement of millimeters, centimeters, decimeters, and meters to measure the length of the classroom and other objects. Today they found that our classroom was eight meters long. They were able to convert that to 800cm and 8,000 mm. The pattern was easy to calculate because metric measurements are based on based ten. They have calculated the volume of a small box by using centimeter cubes and then by multiplying the length by the width by the height. Tomorrow they will find the volume of irregular shapes, such as, marbles by filling graduated cylinders with 30 mL of water and then adding in the marbles. They will subtract the new level from the 30 mL to calculate the volume. Students will use other small things to find other volumes. These hands on lessons are extensions from the science text book about measuring matter. This is only one portion of the learning. Next week will experiment with density using oil, water, and corn syrup. We will predict what will happen when we drop in a grape, a cork, and a Lego block. Lastly, we will write about the experiment in our science notebooks.
- Cedar Hill - Joe DiLascio, Third Grade Teacher at Cedar Hill was named a WDHA Teacher That Rocks for 2015.
- Cedar Hill - The school community believes that children of this generation live in a global, pluralistic society in which they need to understand others, both here and abroad. This year, the Cedar Hill Diversity Committee consisting of parents and teachers has been very busy! Throughout the fall and winter months, a variety of colorful showcases located in the school lobby featured written information as well as cultural and religious items to help explain religious

or national holidays at or near the time of observance. The students at Cedar Hill enjoyed learning about various holidays and their classmates’ beliefs through these displays and discussions.

- MTHS – On Saturday, January 9<sup>th</sup>, the following students successfully auditioned for HS Region Band and Orchestra: Enoch Jo, a sophomore, made 12th chair in the first violin section, Alan Lai, a sophomore, made 4th chair in the cello section, Yann Pelleray, a senior, made 2nd chair in the bass section, Sophia Hwang, Oboe - 2nd Chair Wind Ensemble (2nd of all auditionees), Brandon Wong: Tuba - 1st Chair Symphonic Band and Tommy Sansone, Trombone: Symphonic Band. Students can only become members of these ensembles through a competitive audition process.
- Lazar - On Wednesday January 6, 2016 the Science Olympiad team competed at Union County College (Cranford Campus) in the Regional Science Olympiad Tournament. Shyam Mehta and Ganish Arunachalam placed 5th in the Anatomy and Physiology event. The Science Olympiad team also qualified for the Science Olympiad State Finals Tournament, which will be held on March 8, 2016 at Middlesex County College. Congratulations to all participants!!
- Lazar - Mrs. Vytell-Mitschele once again coordinated a Holiday gift drive with Div. of Youth and Family for children in Morris County that are in the foster care system. This year, they were able to fulfill gift wishes of 168 children! Mrs. Vytell’s and Mrs. Crozier’s advisory students, with the help of Lazar staff and students, were able to make the holidays much happier for the foster children, as well as local families that fell on hard times.
- Lazar - Samantha Conrad, 8<sup>th</sup> grade, is the 3<sup>rd</sup> Place County winner in VFW’s annual Patriotic Pen Contest. She is eligible for the State competition.
- Lazar – The Student Council held a “penny wars” fundraiser during lunch periods. In total, the students collected \$435.51, which will be donated to Pathways to help with their Haiti trip! 6<sup>th</sup> grade came in 1<sup>st</sup> place, 8<sup>th</sup> grade in 2<sup>nd</sup> place, and 7<sup>th</sup> grade in 3<sup>rd</sup> place. Way to go Lazar!

**Suspension / Violence and Vandalism Monthly Reports to the Board of Education**

December, 2015	K – 12	Violence Incidents	0	
December, 2015	K – 12	Vandalism Incidents	0	
December, 2015	K – 12	Weapon Incidents	0	
December, 2015	K – 12	Substance Abuse	1	
December, 2015	K – 12	Suspensions	5	(includes in-school and Saturday)

**BUSINESS ADMINISTRATOR’S REPORT**

- Presentation of the 2014-2015 Financial Audit

**G. COMMITTEE REPORTS**

**G.1 Finance and Facilities**

No report.

**G.2 Curriculum and Instruction**

No report.

**G.3 Policy and Personnel**

No report.

**G.4 Communications**

No report.

**G.5 Safety & Security**

No report.

**G.6 Ad-Hoc**

No report.

**G.7 Delegate Liaisons**

No reports.

**G.8 PTC Liaisons**

The following PTC liaison meeting was reported on:

- **Middle School** – Carmela Novi
- **High School** – Matthew Kayne

**G.9 Negotiations**

No reports.

**G.10 Additional Reports**

No reports.

**H. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

*The business administrator noted one additional correction to the January 5, 2016 Organization Meeting minutes on this evening's agenda for approval.*

*Motion by Member Grau second by Member Johnson, to accept the recommendation of the superintendent and adopt items I-O and the Addendum J.6.*

**I. MINUTES**

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

January 5, 2016      Public Session, Organization Meeting

**J. ADMINISTRATIVE**

**J.1 Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	NJEA NJHOF Traveling Museum	Ms. Cheryl Zanone	Part of the County Teacher of the Year Award	\$1,500.00
2	Atlantic Health System	Ms. Dorian Vicente	Wellness Committee Initiative	\$300.00

**J.2 Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 1, 2015 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 1, 2015 to December 12, 2015 and the report dated December 13, 2015 to January 15, 2016.

**J.3 New Jersey School Board Recognition Month – January, 2016**

WHEREAS, the New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Montville Township Board of Education is one of 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Montville Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey’s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its school, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as **SCHOOL BOARD RECOGNITION MONTH**; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

**J.4 Annual Motions and Designations (Including Bylaws 0154 & 0155)**

**A. DELEGATE TO NJSBA**

WHEREAS, the Montville Township Board of Education desires to send a delegate to the New Jersey School Boards Association; and

WHEREAS, the Board of Education bylaws state that such designation be established by board action.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education appoints **Karen Cortellino** as **delegate to the New Jersey School Boards Association**, (N.J.S.A. 18A:6-46), effective January 19, 2016 to Organization Meeting of 2017.

**B. DELEGATE TO MORRIS COUNTY SCHOOL BOARDS ASSOCIATION**

WHEREAS, the Montville Township Board of Education desires to send a delegate to the Morris County School Boards Association; and

WHEREAS, the Board of Education bylaws state that such designation be established by board action.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education appoints **Michael O’Brien** as **delegate to the Morris County School Boards Association**, effective January 19, 2016 to Organization Meeting of 2017.

**C. DELEGATE TO MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION**

RESOLVED, that the Montville Township Board of Education appoints **John Morella** as **delegate to the Educational Services Commission of Morris County**, effective January 19, 2016 to Organization Meeting of 2017.

**D. MONTVILLE TOWNSHIP DRUG AWARENESS COUNCIL**

RESOLVED, that the Montville Township Board of Education appoints **Michael Palma** as **delegate to the Montville Township Drug Awareness Council**, effective January 19, 2016 to Organization Meeting of 2017.

**E. STANDING COMMITTEES (BYLAW 0155)**

RESOLVED, that the President shall appoint Board members to serve a one-year term on the following **standing board committees** which are deemed appropriate for the upcoming year:



**Curriculum, Instruction & Technology**

Michael Palma - Chair

Michael O'Brien

David Modrak

Charles Grau  
(Alternate)

**Facilities & Finance**

Charles Grau - Chair

Karen Cortellino

Carmela Novi

Matthew Kayne  
(Alternate)

**Safety & Security**

John Morella - Chair

Michael Johnson

Karen Cortellino

Charles Grau  
(Alternate)

**Parent Group Liaisons**

Cedar Hill: Karen Cortellino

Hilldale: David Modrak

William Mason: Charles Grau

Valley View: Michael Johnson

Woodmont: Michael Palma

Middle School: Carmela Novi

High School: Michael O'Brien

Mustangs Michael O'Brien

One Montville Charles Grau, David Modrak, Michael O'Brien, Karen Cortellino

**Policy & Personnel**

John Morella - Chair

Michael Palma

Michael Johnson

Karen Cortellino  
(Alternate)

**Communications**

Karen Cortellino - Chair

Matthew Kayne

Carmela Novi

Michael Johnson  
(Alternate)

**Negotiations – MTAA**

Charles Grau - Chair

Michael O'Brien

Karen Cortellino

*NOTE: It is the board's prerogative to add committees that it feels will meet current district needs; i.e., Technology, etc.*

**J.5 Preschool Tuition Rates: 2016-2017**

RESOLVED, that the Montville Township Board of Education approve the following integrated preschool **tuition rates** for the 2016-2017 school year:

- Three (3) half day sessions per week - \$300 per month, \$3,000 annually
- Five (5) half day sessions per week - \$400 per month, \$4,000 annually

**J.6 Legal Expense CAP Exclusion: SSEC Defense Costs (Child M. v. Jason Fennes)**

RESOLVED that the Montville Township Board of Education hereby confirms that legal expenses associated with the legal proceedings in the matter of Child M. v. Jason Fennes, et als. are excluded from the annual cap on legal expenditures to the firm of Schwartz, Simon, Edelstein and Celso, LLC.

**K. FACILITIES & FINANCE**

**K.1 Payment of Bills**

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of December 16, 2015 to January 19, 2016 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	2,786,426.76
Special Revenue Fund (20)	In the amount of \$	76,382.37
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	31,040.60
MEDLC Fund (61)	In the amount of \$	2,722.70
<b>SUB – TOTAL:</b>	<b>\$</b>	<b>2,896,572.43</b>
Payroll – December	In the amount of \$	4,735,813.81
<b>TOTAL</b>	<b>\$</b>	<b>7,632,386.24</b>

**K.2 Transfer of Funds – December, 2015**

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **December, 2015** as listed on (**Document K.2**).

**K.3 Financial Reports – December, 2015**

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **December 2015** (**Documents K.3.a and K.3.b respectively**), and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board

secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Contracted Services Approval – School/Instruction Related Functions**

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Legendery Entertainment	DJ	\$ 475.00	Student Activity	Robert R. Lazar Middle School	06/16/2016	06/16/2016	Class of 2016 8 <sup>th</sup> Grade Promotion Dance

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6 Approve - Unused Sick Day Payout**

RESOLVED, that the Montville Township Board of Education approve unused sick day payout to the following staff:

Name	Number of Days	Type	Amount
Ferraro, Kathleen	258.5	Sick	\$7,755.00

**K.7 CAFR Acceptance and Corrective Action Plan Approval: 2014-2015**

WHEREAS, the board of education has engaged the firm of Lerch, Vinci and Higgins, of Fair Lawn, New Jersey, to audit the district's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2015 and prepare the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance, for the fiscal year ended June 30, 2015 in compliance with N.J.S.A. 18A:23-1 et seq.; and

WHEREAS, this audit has been completed and the CAFR filed with the State Department of Education and submitted to the Montville Township Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendations are available for public review; and

WHEREAS, the auditor has conducted exit conferences with the administration and publicly for the full board and the public at the meeting held on January 19, 2016.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings – Fiscal, Compliance and Performance report for the period ended June 30, 2015, notes the recommendations, and approves the Corrective Action Plan submitted by the school business administrator/board secretary as indicated on (**Document K.7**).

**K.8 Contracted Services Agreement - Discovery Education: 2016-2017**

RESOLVED, that the Montville Township Board of Education approve an agreement with Discovery Education, Inc. for Online Science Techbook Services at the elementary and middle school levels, for the period January 20, 2016 through January 19, 2017, at a total cost of \$450.00.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

**K.9 Professional Services Agreement: Lerch, Vinci & Higgins, LLP**

WHEREAS, there exists a need for the appointment of public accountants to perform supplementary audit and financial services in connection with the districts proposed school bond refunding sale; and

WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves an agreement with Lerch, Vinci & Higgins, of Fair Lawn, New Jersey, for professional accounting services in connection with the districts proposed school bond refunding sale, at a total fee of \$15,500.00 plus an additional amount up to \$500.00 for out of pocket expenses, as stipulated in the firm's proposal dated January 15, 2016, which shall remain on file in the Business Office; and

THEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

MONTVILLE TOWNSHIP BOARD OF EDUCATION  
Notice of Award of Professional Services Contract

At its organization meeting of January 5, 2016, the Board of Education authorized the awarding of a contract for professional accounting services to Lerch, Vinci & Higgins with offices in Fair Lawn, New Jersey, in connection with the districts proposed school bond refunding sale. The contractual amount is approximately \$16,000 per the firm’s proposal. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 86 River Road, Montville, New Jersey.

**L. PERSONNEL**

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

*The superintendent noted a correction to item L.1.5 regarding the number of Sick Days and the Unpaid FLMA Start Date.*

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Abruzzo, Elizabeth	Amend Maternity Leave	Elementary School Teacher	William Mason	11/09/2015	36	01/11/2016	01/11/2016	N/A	04/04/2016	Supersedes action on 08/25/2015; L.1.1
2	McCorkle, Kelly	Amend Maternity Leave	Student Assistance Counselor	Lazar	09/02/2015	20	10/06/2015	10/06/2015	01/06/2016	03/14/2016	Supersedes action on 09/21/2015; L.1.7
3	Lisowski, Dana	Maternity Leave	Paraprofessional	Hilldale	04/08/2016	7.5	N/A	N/A	04/08/2016	N/A	
4	Arroyo, Andrew	Medical Leave	Maintenance	District	01/25/2016	0	01/25/2016	N/A	N/A	03/07/2016	
5	Costa, Ernestine	Medical Leave	Special Education Teacher	MTHS	12/08/2015	43	N/A	N/A	N/A	02/17/2016	Post Approve Includes the use of 4 personal days

**L.2 Reserved - Resignations, Retirements, Terminations – (No Action)**

**L.3 Appointments, Transfers (\*denotes mentoring required)**

RESOLVED, that the Montville Township Board of Education approve the following:

Montville Township Board of Education – Regular Meeting – January 19, 2016 – Page 14 of 22

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Nasse, Henry	Approve	Maintenance	Step 3	\$39,040.00 prorated @ \$18,619.14	District	01/12/2016	06/30/2016	Post Approve Replaces JP
2	Kaiser, Amanda	Approve	Paraprofessional	N/A	\$18.77 hourly	Valley View	01/21/2016	06/30/2016	Replaces GN Not to exceed 32.5 hours weekly
3	Wolfer, Kimberly	Approve	Paraprofessional	N/A	\$18.77 hourly	Valley View	01/06/2016	06/30/2016	Post Approve Replaces JG Not to exceed 32.5 hours weekly
4	Shondel, Kristine	Approve	Personal Nurse	BA/6	\$53,342.00 prorated @ \$26,671.00	Lazar	02/01/2016	06/30/2016	Replaces NP
5	Shondel, Kristine	Approve	Personal Nurse	BA/6	\$38.10 hourly	Lazar	01/20/2016	01/30/2016	Not to exceed 8 hours Replaces NP
6	Bsales, Randi	Transfer	Paraprofessional	N/A	\$20.97 hourly	Valley View	01/19/2016	06/30/2016	From LLD to Grade 1 Replaces KC
7	Escobar, Amy	Approve	Paraprofessional	N/A	\$18.77 hourly	Valley View	01/25/2016	06/30/2016	Replaces RB Not to exceed 32.5 hours weekly
8	Jantzen, Meghan	Approve	Kindergarten Aide	N/A	\$18.77 hourly	Valley View	01/20/2016	06/30/2016	Replaces KH Not to exceed 19 hpurs weekly
9	Jantzen, Meghan	Approve	Lunch Aide	N/A	\$16.55 hourly	Valley View	01/20/2016	06/30/2016	Replaces KH Not to exceed 10 hous weekly
10	Loeffler, Kristine	Amend Transfer	Student Assistance Counselor	MA/13	\$73,542.00	Lazar	09/03/2015	03/11/2016	Supersedes action on 09/21/2016; L.3.14 Salary includes \$700.00 longevity Replaces KM
11	Chierici, Matthew	Amend	Replacement Teacher Phys Ed	BA/2	\$51,361.00 prorated @ \$32,357.51	Lazar	09/03/2015	03/11/2016	Supersedes action on 10/06/2015; L.3.18 Replaces KL
12	Weber, Sandy	Approve	MEDLC Substitute Teacher	N/A	\$20.60 hourly	District	01/20/2016	06/30/2016	Not to exceed 800 hours
13	DeFilippo, Lucia	Approve	Kindergarten Aide	N/A	\$16.55 hourly	Woodmont	01/20/2016	06/30/2016	Not to exceed 19 hours weekly Replaces LB
14	DeFilippo, Lucia	Approve	Lunch/Recess Aide	N/A	\$16.55 hourly	Woodmont	01/20/2016	06/30/2016	Not to exceed 5 hours weekly Replaces LB
15	Furao, Steven	Approve	MEDLC Aide	District	\$13.50 hourly	District	01/20/2016	06/30/2016	Not to exceed 38 combined hours weekly
16	Selimi, Auriela	Approve	Special Education Teacher	MA/1	\$58,071.00 prorated @ \$19,453.83	MTHS	03/21/2016	06/30/2016	Replaces EC

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Korlishin, Kenneth	Approve	Marching Band Director	N/A	\$10,645.00	MTHS	7/1/2016	6/30/2017	

Montville Township Board of Education – Regular Meeting – January 19, 2016 – Page 15 of 22

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
2	Vogel, Wanda	Approve	Morning Bus Supervision	N/A	\$7.00 per diem	William Mason	12/14/2015	06/30/2016	Post Approve
3	Kevin LoDolce	Approve	Morning Bus Supervision	N/A	\$7.00 per diem	William Mason	12/14/2015	06/30/2016	Post Approve
4	McArdle, Colleen	Approve	Choreographer Spring Musical	N/A	\$2,500.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
5	Markowski, Kristen	Approve	Vocal Director Spring Musical	N/A	\$2,500.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
6	Kenny, Susan	Approve	Costume Designer	N/A	\$2,000.00	MTHS	01/15/2016	03/30/2016	Not to exceed 5 hours weekly Non MTEA stipend
7	Raccioppi, Eileen	Approve	Art Director	N/A	\$600.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
8	Lebrenz, George	Approve	Lighting Designer	N/A	\$500.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
9	Wilczynski, Pamela	Approve	Stage Designer	N/A	\$250.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
10	Sheehan, Christina	Approve	Production Assistant	N/A	\$300.00	MTHS	01/15/2016	03/30/2016	Non MTEA Stipend
11	Queen, James	Amend	1/6 Salary Adjustment Chemistry	MA/15	\$13,058.67 prorated @ \$8,292.19	MTHS	12/21/2015	06/30/2016	Supersedes action on 12/01/2015; L.4.25
12	Brinkman, John	Amend	1/6 Salary Adjustment Chemistry	MA30/4	\$10,401.17 prorated @ \$6,604.79	MTHS	12/21/2015	06/30/2016	Supersedes action on 12/01/2015; L.4.27
13	Velardi, Joseph	Approve	1/6 Salary Adjustment Biology	BA30/2	\$9,119.33 prorated @ \$4,559.70	MTHS	02/01/2016	06/30/2016	Replaces HE
14	Hinz, Jaclynn	Approve	1/6 Salary Adjustment Biology	MA/5	\$9,925.33 prorated @ \$4,962.70	MTHS	02/01/2016	06/30/2016	Replaces HE
15	Reilly, Alyssa	Approve	Senior Class Co-Advisor	N/A	\$1,726.50 prorated @ \$863.25	MTHS	02/01/2016	06/30/2016	
16	McClosky, Naomi	Approve	1/6 Salary Adjustment Guidance	MA30/18	\$16,574.17 prorated @ \$3,563.45	MTHS	04/04/2016	06/03/2016	
17	Glennon, Rebecca	Approve	1/6 Salary Adjustment Guidance	MA/5	\$9,925.33 prorated @ \$2,133.97	MTHS	04/04/2016	06/03/2016	
18	Rolfe, Paul	Approve	am/pm Library Stipend	N/A	\$22.00 hourly	MTHS	01/20/2016	06/30/2016	Not to exceed 5 hours weekly
19	Sullivan, Kaitlin	Approve	am/pm Library Stipend	N/A	\$22.00 hourly	MTHS	01/20/2016	06/30/2016	Not to exceed 5 hours weekly
20	Schuckers, Casey	Approve	am/pm Library Stipend Substitute	N/A	\$22.00 hourly	MTHS	01/20/2016	06/30/2016	Not to exceed 5 hours weekly
21	Mosera, Richard	Approve	am/pm Library Stipend Substitute	N/A	\$22.00 hourly	MTHS	01/20/2016	06/30/2016	Not to exceed 5 hours weekly
22	Dorsey-Gordon, Max	Approve	am/pm Library Stipend Substitute	N/A	\$22.00 hourly	MTHS	01/20/2016	06/30/2016	Not to exceed 5 hours weekly
23	Garcia-Cunha, Kim	Approve	AP Test Site Coordinator	N/A	\$2,000.00	MTHS	05/02/2016	05/13/2016	Funded by student testing fees

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
24	Luizza, Diane	Approve	AP Test Site Coordinator	N/A	\$2,000.00	MTHS	05/02/2016	05/13/2016	Funded by student testing fees
25	Monastero, Carlyn	Approve	Supplemental Services Tutoring	N/A	\$5,180.00 prorated @ \$3,108.00	Woodmont	01/04/2016	06/30/2016	Non MTEA Title 1 Part A Funding Not to exceed 5 hours weekly
26	Stevens, Shaina	Approve	Supplemental Services Tutoring	N/A	\$5,180.00 prorated @ \$3,108.00	Woodmont	01/04/2016	06/30/2016	Non MTEA Title 1 Part A Funding
27	Gauweiler, John	Rescind	Assistant Coach/Boys Lacrosse	Cat 2/ Step 3	\$5,846.00	MTHS	2016 Spring Season	2016 Spring Season	
28	Crozier, Andrew	Approve	Assistant Coach/Boys Lacrosse	Cat 2/ Step 2	\$5,533.00	MTHS	2016 Spring Season	2016 Spring Season	
29	Fahey, Barbara	Approve	1/6 Salary Adjustment Special Education	MA30/18	\$16,574.17 prorated @ \$4,392.16	MTHS	01/04/2016	03/18/2016	Post Approve Replace EC
30	Freeman, Christina	Approve	1/6 Salary Adjustment Special Education	BA/4	\$8,723.66 prorated @ \$2,268.14	MTHS	01/05/2016	03/18/2016	Post Approve Replace EC
31	Guardabasco, Natasha	Approve	1/6 Salary Adjustment Special Education	BA/8	\$9,057.00 prorated @ \$2,400.12	MTHS	01/04/2016	03/18/2016	Post Approve Replace EC
32	Zwoboda, Wendy	Approve	1/6 Salary Adjustment Special Education	MA30/18	\$16,574.17 prorated @ \$4,392.16	MTHS	01/04/2016	03/18/2016	Post Approve Replace EC
33	Zwoboda, Wendy	Approve	1/6 Salary Adjustment Special Education	MA30/18	\$16,574.17 prorated @ \$4,392.16	MTHS	01/04/2016	03/18/2016	Post Approve Replace EC
34	Eannetta, Stephanie	Approve	Band Front Advisor	N/A	\$3,911.00 prorated @ \$2,346.60	MTHS	01/20/2016	06/30/2016	

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Zimmerman, Steven	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	01/20/2016	06/30/2016	\$90.00 per diem after 10 cumulative days of work
2	Alsaid, Nerveen	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	01/20/2016	06/30/2016	\$90.00 per diem after 10 cumulative days of work

**L.6 Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	McFadden, Tiffany	Valley View	Kathryn Slattery	01/04/2016	\$367.00



**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Sturdy-Lange, Kelly	Approve	Plainsboro, NJ	\$ 197.08	New Jersey Environmental Education Conference	01/22/2016	01/22/2016	Title IIA
2	Myers, Matthew	Approve	Plainsboro, NJ	\$ 197.08	New Jersey Environmental Education Conference	01/22/2016	01/22/2016	Title IIA
3	Cabana, Danielle	Approve	Fairfield, NJ	\$ 239.00	Guided Math	01/26/2016	01/26/2016	Title IIA
4	Wyks, Carolyn	Approve	Fairfield, NJ	\$ 239.00	Guided Math	01/26/2016	01/26/2016	Title IIA
5	Lipton, Jenna	Approve	Iselin, NJ	\$ 19.40	How to Raise Reading Achievement with Dr. Timothy Shanahan	02/03/2016	02/03/2016	Title IIA
6	Scheckman, Leslee	Approve	Miami, FL	\$ 81.43	University of Miami College Counselor Conference	02/04/2016	02/07/2016	Professional Growth
7	DeFiori, Christy	Approve	Fort Lee, NJ	\$ 217.12	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
8	Spector, Keith	Approve	Fort Lee, NJ	\$ 199.99	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
9	Stech, Douglas	Approve	Fort Lee, NJ	\$ 199.99	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
10	Glennon, Rebecca	Approve	Fort Lee, NJ	\$ 217.12	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
11	Garcia-Cunha, Kim	Approve	Fort Lee, NJ	\$ 217.12	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
12	Spector, Keith	Approve	Fort Lee, NJ	\$ 199.99	Section 504 in New Jersey	02/08/2016	02/08/2016	Professional Growth
13	Scheckman, Leslee	Approve	Edison, NJ	\$ 222.31	Section 504 in New Jersey	02/09/2016	02/09/2016	Professional Growth
14	Mazur, Melissa	Approve	Edison, NJ	\$ 199.99	Section 504 in New Jersey	02/09/2016	02/09/2016	Professional Growth
15	Gothelf, Judy	Approve	Parsippany, NJ	\$ 245.00	What's New in Young Adult Literature	02/11/2016	02/11/2016	Title IIA
16	Boschetti, Samantha	Approve	Montville, NJ	\$ 540.00	Adventure Program Management Online Workshop	02/17/2016	03/30/2016	Professional Growth
17	Fleischman, Edward	Approve	New Brunswick, NJ	\$ 257.78	The New Jersey Music Educators State Conference	02/18/2016	02/19/2016	Professional Growth
18	Przetak, Rosa	Approve	West Orange, NJ	\$ 245.82	Successfully "FLIP" Learning in Your World Language Classroom	02/24/2016	02/24/2016	Title IIA
19	Gorman-Caravello, Kimberly	Approve	Fairfield, NJ	\$ 241.72	Close Reading of Informational Text	02/29/2016	02/29/2016	Title IIA
20	Auten, Christine	Approve	Fairfield, NJ	\$ 239.00	Improve Behavior and Increase Learning	02/29/2016	02/26/2016	Title IIA
21	Melucci, David	Approve	Monroe Township, NJ	\$ 183.72	Introduction to School Human Resources Management	03/15/2016	03/15/2016	Professional Growth
22	Boschetti, Samantha	Approve	Beverly, MA	\$ 365.00	Project Adventure – Debriefing Tools	03/19/2016	03/20/2016	Professional Growth

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
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Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	St. Joseph's Hospital	Amend	Neurological Evaluation	\$450.00	103025	01/01/2016	02/29/2016	Supersedes action on 11/02/2015; M.2.2 Change of Appointment Date
2	Dr. Grossman	Approve	Neurological Evaluations	\$600.00	100193 102906	01/20/2016	03/18/2016	
3	M & S Psychotherapy	Approve	Bi-Lingual Psychiatric Evaluation	\$300.00	103335	01/20/2016	03/31/2016	
4	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	103441	01/20/2016	03/31/2016	
5	St. Joseph's Hospital	Approve	Neurological Evaluation	\$900.00	100942 102591	01/20/2016	03/31/2016	2 @ \$450.00 each
6	I. L.	Approve	Reimbursement	\$222.00	103002	12/21/2015	12/21/2015	Post Approve Balance Remaining After Insurance Submission
7	Glassboro Public Schools	Rescind	Functional Behavioral Assessment	\$697.00	30386	12/02/2015	01/31/2016	Supersedes Action on 12/01/2015; Res: M.2.6
8	Gloucester County Special Services School District	Approve	Functional Behavioral Assessment	\$697.00	30386	01/20/2016	02/29/2016	
9	Educational Services of Morris County	Approve	Speech Therapy Services	\$4,444.00	103471	01/18/2016	06/22/2016	Post Approve
10	Providastaff, LLC	Approve	Occupational Therapy Services	\$50,960.00	District Wide	01/20/2016	06/30/2016	\$70.00 per/hr for 7 hr/day for 104 days
11	St. Clare's Hospital	Approve	Home Instruction	\$2,200.00	60573	01/13/2016	02/12/2016	Post Approve Student in Partial Hospitalization Program

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: FBLA (Chandra/Sheehan)	Waterfront Conference Center, Atlantic City, NJ	BOE	Student Activity Account	BOE
2	MTHS: DECA (Koch/Ramirez)	State Competition, Cherry Hill, NJ	BOE	BOE	BOE
3	Lazar: Grade 6 Chorus (Zajac)	Project Pride, Rockaway, NJ	BOE	N/A	N/A
4	Lazar: MathCounts (Parmentier/Pretto)	Region Competition @ NJIT, Newark, NJ	BOE	N/A	N/A
5	Lazar: Advisory (PuttENVink/Yuhas)	Cedar Hill Elementary School, Montville, NJ	BOE	N/A	N/A
6	Lazar: Science Olympiad 6-8 (Maffei/Marnien)	Middlesex County College, Edison, NJ	BOE	N/A	N/A
7	Cedar Hill: Grade 1 (Nosti)	Community Theatre for Performing Arts & Montville Community Center and playground, Morristown and Montville. NJ	Pupil	Pupil	N/A

**M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, ) – (No Action)**

**M.5 Out-of District Placement**

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Morris Public School District	Approve	\$61,249.00 Prorated @ \$36,749.40			103471	01/04/2016	06/22/2016	Post Approve
2	Cornerstone Day School	Approve		Aide \$40,920.00 Prorated @ \$18,600.00		30112	01/18/2016	06/30/2016	Post Approve
3	Celebrate the Children	Approve		Extracurricular Activities with Aide Services \$4,000.00		100177	09/03/2015	06/30/2016	Post Approve

**M.6 Disposal of Textbooks**

WHEREAS, district officials have determined that the textbooks listed below are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of the following textbooks (in accordance with policy #7300, Disposition of Property):

Book Title	Publisher	Date	ISBN	# of Books
Adventures in English Literature	Holt McDougal	1985	0-15-335045-8	24
Literature, Structure and Sound	Thomson Learning	1988	0-15-551108-4	32
Elements of Literature, 6 <sup>th</sup> Course, Literature of Britain	Holt, Rinehart and Winston	1997	0-03-096834-8	139

**N. POLICY**

**N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)**

**N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)**

**O. CLOSED SESSION**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on January 19, 2016 at 6:30 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*

- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on January 19, 2016 at 7:30 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions I – O and the Addendum J.6:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Michael Johnson	X				
Karen Cortellino	X				Abstain on check # 81229 & Addendum J.6.
David Modrak	X				
John Morella	X				
Michael O'Brien	X				
Michael Palma				X	
Carmela Novi	X				
Matthew Kayne	X				

**Resolutions were approved on an 8 - 0 roll call vote except as noted.**

*The board attorney read an addendum resolution into the record, (included below as J.7).*

*Motion by Member Cortellino, second by Vice President Novi, to accept the recommendation of the superintendent and adopt the Resolution of the Montville Board of Education regarding the residency hearing.*

**J.7 Residency Hearing Determination: Student J.M.**

WHEREAS, on January 19, 2016, a plenary residency hearing was held before the Montville Township Board of Education regarding the residency of student J.M. in the Montville Township School District; and

WHEREAS, at that time, the parents of said student did attend the hearing and presented testimony on their behalf; and

WHEREAS, the Montville Township Board of Education, after having considered all of the testimony and evidence presented, has determined that student J.M. is currently residing in Parsippany; and

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education has determined that student J.M. does not reside in Montville Township and is therefore ineligible to attend schools in the Montville Township School District; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to provide the parents with notice of this decision and advise them of their right to appeal, with twenty-one (21) days, this decision of the Montville Township Board of Education; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education hereby reserves all of its rights to collect tuition for any period of J.M.’s ineligible attendance in the Montville Township School District.

**ROLL CALL VOTE: Resolution J.7:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Karen Cortellino	X				
Carmela Novi	X				
Charles Grau	X				
Michael Johnson	X				
David Modrak	X				
John Morella	X				
Michael O’Brien	X				
Michael Palma				X	
Matthew Kayne	X				

**Resolutions were approved on an 8 - 0 roll call vote.**

**P. OLD BUSINESS**

None.

**Q. GENERAL BOARD COMMENTS / NEW BUSINESS**

- Member Cortellino and Member O’Brien noted their attendance at a recent Eagle Scout Ceremony.
- Member Cortellino thanked the Northern NJ Chinese Association for their support of the school district and then noted her attendance at the recent Chinese New Year celebration hosted by this group.
- The board president requested that the board consider revising the start time of the closed and/or public session meetings to accommodate some board members late working schedule. After some discussion, the consensus of the board was to support moving back the start time of the closed session meeting to 7:00 p.m., while maintaining the same 7:30 p.m. start time for public session meetings.

**J.8 Revised Designation of Board Meeting Dates: 2016**

BE IT RESOLVED, that the Montville Township Board of Education, approves a revised notice of regularly scheduled meetings which reflects that effective with the February 2, 2016 board meeting, the closed session will begin at 7:00 p.m.

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Montville Township Clerk;

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in all Montville Public Schools, the Board of Education Administrative Office, and the Montville Public School Website;

BE IT FURTHER RESOLVED, that the aforesaid notice be mailed to the newspapers, designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

**ROLL CALL VOTE: Resolution J.8:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Carmela Novi	X				
Karen Cortellino	X				
Michael Johnson	X				
David Modrak	X				
John Morella	X				
Michael O'Brien	X				
Michael Palma				X	
Matthew Kayne	X				

**Resolutions were approved on an 8 - 0 roll call vote.**

**R. PUBLIC PARTICIPATION**

No members of the public wished to be recognized at this time.

**S. ADJOURNMENT**

There being no further matters to discuss, on a motion by Member Grau, second by Member Johnson, the meeting was adjourned at 9:10 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
 School Business Administrator/  
 Board Secretary