

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR PUBLIC SESSION - MEETING MINUTES

January 17, 2017

Executive Session 7:00 p.m. | Public Session 7:45 p.m.

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *Student HIB Appeal; and*
- 3) *Town/County/State Drug Issue Discussion; and*
- 4) *Personnel Matter, concerning proposed legislation requiring districts to enforce Aggressive Employment Background Checks; and*
- 5) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Grau, second by Member O’Brien, to reenter from executive session at 7:47 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:55 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	_____	<u>X</u>
Mrs. Novi	<u>X</u>	_____
Mr. O’Brien	<u>X</u>	_____
Mr. Palma	<u>X</u>	_____

Bayann Amer	<u> X </u>	_____
Jonathan Kraft	<u> X </u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Boys’ Basketball Team Update
- Girls’ Basketball Team Update
- Girls’ Swim Team Update
- Winter Track Team Update
- Forensics Team Update
- Science Olympiad Team Update
- DECA Update
- Fourteen students were selected as members of the High School Regional Band, Orchestra and Choir

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Presentations

- 2016 Governor’s Teacher and Governor’s Educational Services Professional of the Year
 - ***Governor’s Educator/Teacher Award:***
 - Cedar Hill – Katelyn Kung*
 - Hilldale – Marci Craig*

Valley View – Linda Otte
William Mason – Ann Marie Treanor
Woodmont – Lauren Boninfante
Lazar – Roseanne Freykar
MTHS – Tammy Bombard

➤ ***Governor’s Educational Services Professional Award:***

Cedar Hill –Jody Ravallese
Hilldale – Britany Bucci
Valley View – Keith Spector
William Mason – Teresa Gorgia
Woodmont –Janice Shingledecker
Lazar – Susan Rappaport
MTHS – Naomi McCloskey

- Princeton University: *Distinguished Secondary School Teacher Award – Scott Riotta*
- Demographic Study Task Force, Final Report and Recommendations
 - ◆ The superintendent thanked board members, administrators, staff and parents that served on the Demographic Study Task Force for their valuable time and input.
 - Next, the Board was provided with a synopsis of the final report of the Task Force, culminating in its recommendation to address overcrowding at the Hilldale Elementary School by reconfiguring its media center as a way of providing the additional necessary Small Group Instruction Space.
 - The superintendent then reported that approval of resolutions K.6 and K.7 on this evening’s agenda begin the process of advancing the facilities renovation project that will implement the aforementioned Hilldale solution.
 - ◆ Member Grau indicated that this is a one (1) year report, which will need to be revisited annually.
 - ◆ Members Palma, Cortellino, Modrak, Grau and the Board President thanked the superintendent and members of the committee on a job well done for coming up with a solution to the results found in the Demographic Study completed in September.

Good News and Progress in our Schools

- Cedar Hill – They had a working Seeing Eye Dog and her handler presented to the third to fifth grades.
- Cedar Hill - The students in Mr. Haugh's and Mrs. Work's class have enjoyed learning about measuring matter. The loved predicting what would happen before each step was completed. Graduated cylinders were filled to 30 mL and marbles were dropped in carefully to discover the volume. After that experiment, they discovered that substances have different densities by pouring oil, water, and corn syrup in a clear plastic cup. A Lego block, a grape, and a cork were dropped in the three solutions to see where they ended up. The excitement could not be contained. The cork floated on the top of the oil, the Lego floated on top of the water, and the grape floated on top of the corn syrup. It was like magic! They wanted to drop in other objects in the cup to see where they would end up. After that experiment, they observed a third one in which one orange floated in a bowl of water while the peeled orange sank. They discussed why life vest floats by comparing them to the oranges. Following the experiments the students wrote about them by describing what was done in scientific, sequential order. They didn't even know they were learning!!

- Valley View - This month Mr. Danilack's class completed a character education bulletin board encouraging students to start the New Year by making positive decisions. The students created a large stop sign and attached "things" that should be stopped in the new year like bullying, calling out, and running in the hallways. The other half of the bulletin board has a large traffic light with the green "go" lit up. Students attached words to encourage their peers to do them more often in 2017 like smiling, giving compliments, and being a good bus buddy to name but a few!
- Valley View - In their Guidance classes the 2nd and 3rd graders are creating "name flip books" in preparation for *No Name Calling Week* starting January 16th. They are sharing the origins of their first names, its historical background, as well as sharing their favorite nicknames. They will be making 'T' charts of positive "put-ups" and negative "put-downs" that they have encountered with the emphasis on the power of the spoken word.
- Valley View - Chinese New Year is just around the corner. January 28th begins the Year of the Rooster. Several Valley View parents will be coming in to share the joys and wonders of this beautiful celebration.
- Valley View - It's that time of year again to raise money for St. Jude's Hospital. Valley View's annual Mathathon is kicking off Tuesday, January 10th and we hope this year will be another successful year of raising money for the children and families battling childhood cancers. Let the math problem solving begin!
- Valley View - On Thursday morning, January 12th, the Valley View 4th and 5th graders performed in their annual Winter Concert. Directed by Mrs. Janice Scharf, Mr. Rick Ketay, and Mrs. Mary Wilczynski, the students performed a variety of musical selections in ensembles including strings, instrumental, Orff, and chorus. The concert performances were not only focused on the cold weather and winter activities, but also on patriotism, friendship, and respect. While the weather outside was unseasonably warm, Ms. Lauren Rittenhouse created the perfect winter scene inside with her creative art design.
- Valley View - As part of our unit on winter, students in Mrs. Handschuch's preschool class have been working on creating snowflakes to reflect our individual and distinctive differences. We discussed that similar to snowflakes, we are all different and unique. Making the snowflakes was a reflection of the diversity that we all celebrate as a class.
- MTHS – We are pleased to share that the following students successfully auditioned for Region I Choir, Band and Orchestra this past Saturday, January 7th. The New Jersey Music Educators Association (NJMEA) sponsors these auditions. High School students from all over Northern New Jersey (Region I) are allowed to participate.
- MTHS - This past Saturday (1/7/17), eight students from MTHS were among the 500+ in Northern New Jersey to audition for Region Choir. We are thrilled to announce that all eight of our students were accepted into this prestigious performance ensemble. Gabriella Casiano (Class of '20), Rachelle Philip (Class of '20), Anna Rehberg (Class of '20), and Madison Budamante (Class of '20) were accepted into the Women's Chorus while Verina Megala (Class of '19), Heather Giudice (Class of '17), Srishti Nandy (Class of '20), and David Champion (Class of '17) were accepted into the Mixed Chorus. These eight students will attend numerous rehearsals over the next month, culminating in an outstanding performance at Morris Knoll High School on January 28th at 4 p.m. The entire MTHS Community is very proud of these students and looks forward to seeing them perform in a few weeks.
- MTHS - This past Saturday (1/7/17), the New Jersey Music Educators Association (NJMEA) sponsored auditions for Northern New Jersey (Region I) Band and Orchestra. Previously, it was reported that all 8 MTHS students who auditioned for Region Chorus were accepted. It has now been announced that six of our students were also selected for Region I Band and Orchestra. Enoch Jo (Violin) (Class of '18), Bethany Ko (Cello) (Class of '18), and Seungho Lee (Violin) (Class of '20) were accepted into Region I Orchestra. In addition, Tommy Sansone (Trombone) (Class of

'17), Sophia Hwang (Oboe) (Class of '18), and Jennifer Weiss (Clarinet) (Class of '20) were accepted into Region I Band. Once again, the entire MTHS Community would like to congratulate the students on this incredible accomplishment. We would also like to thank our music staff (Mrs. Kristen Markowski, Mr. Andrew Havington, and Mr. Kenneth Korlishin) on helping prepare our students and participating as judges in the audition process.

- MTHS - Last Friday (1/6/17), DECA students attended the Regional Competition at Kean University. We are thrilled to report that sixty-eight MTHS students performed well enough at Regionals to advance to the State Competition later this school year. The entire MTHS Community is very proud of all of the students who participated and wish those who advanced the very best of luck!
- William Mason - The fourth graders in Mrs. Stephenson's class are participating in Wellness Awareness Month. Throughout January, we will be participating in activities outlined by William Mason's Wellness Committee. The activities include: Mindful Mondays: We will talk about the act of being mindful of our own thoughts and engaging in gratitude activities. Wellness Wednesdays: We will discuss how we can make choices toward a healthy life. Fitness Fridays: We will participate in 20 minutes of fitness activities every Friday morning.
- William Mason - 5th grade students at William Mason created holiday cards to send to hospitalized children in order to help spread holiday cheer.
- Woodmont - Congratulations to our December Students of the Month- Kindergarten-Shayne Urspruch, First Grade-Christopher Ferraro, Second Grade- Ava Troia, Third Grade- Jonathan Valerio, Fourth Grade- Annaliese Freda, and Fifth Grade- Jackie Cinella
- Woodmont - Celebrated the Holidays with its annual Holiday Sing along. Music teacher Claire Rutkowitz led the students in singing holiday tunes, while Band Teacher Adrienne Scognamiglio and Orchestra teacher Caitlin Payne guided the instrumental program
- Woodmont - Congratulations to our Teacher of the Year- Mrs. Lauren Boninfante and Education Specialist of the Year Mrs. Janice Shingledecker. Both winners were nominated by their peers and selected by the committee made up of parents, teachers, supervisors and administration.
- Woodmont – Celebrated Giving/ International Dessert Day on Tuesday December 6th. Families donated innumerable scrumptious desserts from all over the world and the whole school enjoyed during snack time. The donations we received were heartwarming and amazing! Our treats were then followed by wonderful cultural and holiday performances by our student body and some of our staff as well!
- Woodmont - Second Grade teacher Mrs. Cherylyn Torrisi represented Montville Township and had the pleasure of modeling lessons and assisting the second grade teachers in the Pequannock School District with the Foundations program. Mrs. Torrisi and Media Specialist Toni Ann Raj videotaped the class during a lesson and modeled different activities that could be done during the instructional day. She visited each second grade classroom, discussed useful materials, and presented at the faculty meeting for all second grade and special education teachers in the district. Kudos to Mrs. Torrisi!
- Woodmont - Our fifth graders are enjoying a cross-curricular activity combining writing and Social Studies. Each student has chosen an explorer or related topic and is researching and writing an information piece. Once this has been completed and feedback has been given, they will write another essay about something from the fifth grade science curriculum. What a great way to enhance content understanding!
- Woodmont - Mr. Marra and Ms. Brun's third grade class is learning and sharing their talents in many fun ways. They are incorporating a multi-sensory approach to learning through music, dance, crafts, and technology. Recently, while learning about vertebrates, the children wrote a song called "Animals with Backbones" where they sang, danced, and played instruments that taught about animals with backbones. They also created a latitude and longitude "rap" song using dance moves to

demonstrate the difference between latitude and longitude. The class also created delicious candy maps made out of different types of candy that represented all the physical features of the United States (for example: Kit Kat's were plateaus). The children are loving this multi-sensory approach to learning! Videos can be viewed through Mr. Marra and/or Ms. Brun's website.

- Lazar – The 6th, 7th and 8th grade students participated in an assembly on the dangers of cyberbullying and how to handle conflict without using social media. The speaker for the assembly was Mr. Jerry Ackerman. He covered the do's and don'ts of social media, as well the difference between bullying and conflict. Mr. Ackerman also presented the program to Lazar's Parent-Teacher Council on Monday evening, Jan. 9th. Close to 100 parents participated in the parent version of the seminar: "Parenting the Snapchat Generation." This educational, informative, and interactive program was provided by the Parent-Teacher Council and organized by our SAC Counselor, Mrs. McCorkle, and Assistant Principal, Mr. Piselli.
- Lazar – Under the direction of Science teachers Mr. Maffei and Mrs. Marnien, the Science Olympiad team went to the Regional Tournament at NJIT in Newark on January 11th. We are happy to share the following good news... Vincent Chen and Andrew Xu had a 4th place finish in Dynamic Planet and a 2nd place finish in Optics. Srikanth Dhamodharan and Nikhil Ganesh had a 6th place finish in Mission Possible. Srikar Iyer, Badri Raghavan and Anli Liu had a 6th place finish in Towers. Frances Lai and Victoria Wei had a 6th place finish in Write it Do it. Overall, our team finished 9th, which means we are headed to the State Tournament at Middlesex County College in March!!! Well done everyone!

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

December, 2016	K – 12	Violence Incidents	1	
December, 2016	K – 12	Vandalism Incidents	0	
December, 2016	K – 12	Weapon Incidents	0	
December, 2016	K – 12	Substance Abuse	15	
December, 2016	K – 12	Suspensions	0	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR'S REPORT

The business administrator reported on the following item:

Presentation

- ◆ A brief presentation was delivered to the Board that introduced a proposed school bond referendum with an anticipated September 26, 2017 special election date, which if successful would authorize the funding of several district-wide capital improvement projects. The following topic related items were then discussed:
 - ◆ A Special Board Meeting date was confirmed for Tuesday, January 24, 2017 at 7:30 p.m.
 - ◆ The business administrator responded to Board Members' comments and questions
 - ◆ The board president commented on the financial impact experienced by this district's compounded loss of State Aid revenue since 2010, which now amounts to over 14 million dollars.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau reported that a meeting was held on January 11, 2017, at which the main topic of discussion was the proposed referendum just presented by the business administrator.

G.2 Curriculum and Instruction

No report.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **DAC** – Michael Palma

G.8 PTC Liaisons

The following PTC liaison meetings were reported on:

- **High School** – Michael O’Brien

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

One member of the public spoke regarding the following topic:

- Demographic Study

The superintendent responded to the public’s comment.

The superintendent noted that a revision has been made to J.3 and L.1.2 on this evening’s agenda.

The board attorney then read an addendum resolution into the record, (which has been included in the following Administrative section as J.8).

Motion by Member Grau, second by Member Cortellino to accept the recommendation of the superintendent and adopt items I-O and the Addendum:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

January 3, 2017 Executive Session, Organization Meeting
January 3, 2017 Public Session, Organization Meeting

J. ADMINISTRATIVE

J.1 Reserved - Gifts, Grants and Donations – (No Action)

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on January 13, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 16, 2016 through January 13, 2017.

J.3 Annual Motions and Designations (Including Bylaws 0154 & 0155)

A. DELEGATE TO NJSBA

WHEREAS, the Montville Township Board of Education desires to send a delegate to the New Jersey School Boards Association; and

WHEREAS, the Board of Education bylaws state that such designation be established by board action.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education appoints **Karen Cortellino** as **delegate to the New Jersey School Boards Association**, (N.J.S.A. 18A:6-46), effective January 19, 2016 to Organization Meeting of 2017.

B. DELEGATE TO MORRIS COUNTY SCHOOL BOARDS ASSOCIATION

WHEREAS, the Montville Township Board of Education desires to send a delegate to the Morris County School Boards Association; and

WHEREAS, the Board of Education bylaws state that such designation be established by board action.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education

appoints **Michael O’Brien** as **delegate to the Morris County School Boards Association**, effective January 19, 2016 to Organization Meeting of 2017.

C. DELEGATE TO MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED, that the Montville Township Board of Education appoints **John Morella** as **delegate to the Educational Services Commission of Morris County**, effective January 19, 2016 to Organization Meeting of 2017.

D. MONTVILLE TOWNSHIP DRUG AWARENESS COUNCIL

RESOLVED, that the Montville Township Board of Education appoints **Michael Palma** as **delegate to the Montville Township Drug Awareness Council**, effective January 19, 2016 to Organization Meeting of 2017.

E. STANDING COMMITTEES (BYLAW 0155)

RESOLVED, that the President shall appoint Board members to serve a one-year term on the following **standing board committees** which are deemed appropriate for the upcoming year:

Curriculum, Instruction & Technology

Michael Palma - Chair

Michael O’Brien

David Modrak

Charles Grau
(Alternate)

Facilities & Finance

Charles Grau - Chair

Karen Cortellino

Carmela Novi

Matthew Kayne
(Alternate)

Safety & Security

John Morella - Chair

Michael Johnson

Karen Cortellino

Michael O’Brien
(Alternate)

Ad-Hoc – JCP&L Negotiations Team

Karen Cortellino - Chair

Charles Grau

Matthew Kayne

Policy & Personnel

John Morella - Chair

Michael Palma

Michael Johnson

Karen Cortellino
(Alternate)

Communications

Karen Cortellino - Chair

Carmela Novi

Michael Johnson

Matthew Kayne
(Alternate)

Parent Group Liaisons

<u>Cedar Hill:</u>	<u>Karen Cortellino</u>
<u>Hilldale:</u>	<u>David Modrak</u>
<u>William Mason:</u>	<u>Charles Grau</u>
<u>Valley View:</u>	<u>Michael Johnson</u>
<u>Woodmont:</u>	<u>Michael Palma</u>
<u>Middle School:</u>	<u>Carmela Novi</u>
<u>High School:</u>	<u>Michael O'Brien</u>
<u>Mustangs</u>	<u>Michael O'Brien</u>

NOTE: It is the board's prerogative to add committees that it feels will meet current district needs; i.e., Technology, etc.

J.4 New Jersey School Board Recognition Month – January, 2017

WHEREAS, the New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Montville Township Board of Education is one of 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Montville Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its school, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as **SCHOOL BOARD RECOGNITION MONTH**; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

J.5 Approval of ESEA Accountability Action Plan – 2016 PARCC Participation Rate and Assurances

RESOLVED, that at the recommendation of the Superintendent, the Montville Township Board of Education does hereby approve the submission of the ESEA Accountability Action Plan – 2016 PARCC Participation Rate to the Executive County Superintendent. This Action Plan is required as a result of the district’s failure to meet the 95% participation rate for certain subgroups at the Lazar Middle School with regard to the administration of the 2016 PARCC Assessment.

J.6 Rescind - Designation of Board Meeting Dates

RESOLVED, that the Montville Township Board of Education rescinds the following resolution, I.B.1 that was approved at the June 4, 2013 board meeting:

WHEREAS, the Montville Township Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A 18A:10-6); and

WHEREAS, the Open Public Meetings Act requires notice of regularly scheduled meetings to be posted;

*THEREFORE BE IT RESOLVED, by the Montville Township Board of Education, that the following notice of regularly scheduled meetings be adopted per the attached **Schedule of Meetings, (Document F.6).***

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Montville Township Clerk;

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in all Montville Public Schools, the Board of Education Administrative Office, and the Montville Public School Website;

BE IT FURTHER RESOLVED, that the aforesaid notice be mailed to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

J.7 Reapprove - Designation of Board Meeting Dates

WHEREAS, the Montville Township Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A 18A:10-6); and

WHEREAS, the Open Public Meetings Act requires notice of regularly scheduled meetings to be posted;

THEREFORE BE IT RESOLVED, by the Montville Township Board of Education, that the following notice of regularly scheduled meetings be adopted per the attached **Schedule of Meetings, (Document J.7).**

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Montville Township Clerk;

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in all Montville Public Schools, the Board of Education Administrative Office, and the Montville Public School Website;

BE IT FURTHER RESOLVED, that the aforesaid notice be mailed to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

J.8 HIB Determination Hearing - Student #103634

WHEREAS, on or about December 19, 2016, the parent of Student 103634 sought to appeal the harassment, intimidation and/or bullying (“HIB”) determination with regard to Montville Township High School (“MTHS”) Report 10-07; and

WHEREAS, on January 17, 2017, a HIB hearing was held before the Montville Township Board of Education (“Board”) and, at that time, the parent and student did attend the HIB hearing and presented evidence and testimony on their behalf; and

NOW, THEREFORE, BE IT RESOLVED, that the Board, after having considered all of the testimony and evidence presented before it, hereby affirms the Superintendent of Schools’ recommendation on Harassment, Intimidation and Bullying Report MTHS 10-07 that this was not an act of HIB; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is to provide written notification of this decision to the parent within five (5) days.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of December 21, 2016 – January 17, 2017 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	2,335,016.29
Special Revenue Fund (20)	In the amount of \$	92,637.81
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	42,000.00
Food Service Fund (60)	In the amount of \$	61,921.99
MEDLC Fund (61)	In the amount of \$	4,569.30
SUB – TOTAL:	\$	2,536,145.39
Payroll – December	In the amount of \$	4,903,626.20
TOTAL	\$	7,439,771.59

K.2 Transfer of Funds – December, 2016

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **December, 2016** as listed on (**Document K.2**).

K.3 Financial Reports – December, 2016

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **December, 2016** (**Documents K.3.a and K.3.b respectively**), and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	My School Color Run	MSCR’s Fundraising Program	\$100.00 deposit & \$12.00 per person	Student Activity	MTHS	04/01/2017	04/01/2017	Class of 2017 Fundraiser

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Supplemental Agreement Approval: PSA AOR – HD School Media Center Renovations for Two New SGI Spaces:

RESOLVED, that the Montville Township Board of Education approves a supplemental Architect of Record Agreement, (**Document K.6**), with Parette Somjen Architects, for

professional architectural services in connection with the addition of two (2) new Small Group Instructional Spaces within the Hilldale Elementary School Media Center, at a total fixed flat fee of \$13,500, excluding additional reimbursable expenses to be billed at a lump sum of \$500.

K.7 NJDOE Capital Projects Application – HD School Media Center Renovation for Two New SGI Spaces:

RESOLVED, that the Montville Township Board of Education approve plans prepared by the architect of record for the Media Center Renovation for Two New SGI Spaces at Hilldale Elementary School; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approve the submission of an application of said plans as an Other Capital Project to the NJDOE; and

BE IT FURTHER RESOLVED, that the district is not seeking State grant funding for this project; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves any necessary amendments to the District’s current Long Range Facilities Plan pursuant to the above noted project.

K.8 Professional Development – Bureau of Education & Research

RESOLVED, that the Montville Township Board of Education approve Bureau of Education & Research of Bellevue, Washington, to provide a professional development on-site seminar “Enhancing STEM Learning in Your Classroom (Grades K-6)”, by Alice Christie for a maximum of 5 instructional hours for 80 district elementary educators on Monday, February 20, 2017 at a total cost of \$6,300.00.

K.9 Professional Development – Standards Solution Holding, LLC

RESOLVED, that the Montville Township Board of Education approve Standards Solution Holding, LLC of Washington, New Jersey, to provide a Professional Development Workshop entitled, “Preparing Students for PARCC’s Type I Items in Math (Grades K-5)”, not to exceed 50 district elementary educators on Monday, February 20, 2017 at Woodmont School at a total cost of \$2,000.00.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Musciotto, Paula	Amend Medical Leave	Guidance Counselor	MTHS	09/15/2016	10	10/07/2016	10/07/2016	10/08/2016	02/06/2017	Supersedes action on 12/06/2016; L.1.1
2	Thomas, Christina 1.2	Amend Maternity Leave	School Psychologist	MTHS	01/03/2017	22	02/03/2017	02/03/2017	N/A	05/03/2017	Supersedes action on 11/01/2016; L.1.5
3	Petrillo, Theresa	Amend Maternity Leave	Special Education Teacher	William Mason	01/09/2017	28	02/17/2017	02/17/2017	N/A	05/22/2017	Supersedes action on 10/18/2016; L.1.6
4	Hinz, Jaclynn	Maternity Leave	Science Teacher	MTHS	03/13/2017	42	05/17/2017	05/17/2017	N/A	09/01/2017	Dates subject to change based on delivery
5	Wigley, Elizabeth	Family Medical Leave	School Nurse	William Mason	01/03/2017	N/A	01/03/2017	N/A	N/A	09/01/2017	Post Approve Intermittent unpaid days to be used as needed not to exceed 10 weeks remaining FMLA
6	Travers, Margaret	Amend Maternity Leave	Art Teacher	Lazar	11/28/2016	42	02/03/2017	02/03/2017	N/A	05/08/2017	Supersedes action on 09/06/2016; L.1.2
7	DiMarco, Guiseppe	Amend Medical Leave	IT Specialist	District	08/18/2016	13	10/11/2016	N/A	01/04/2017	03/01/2017	Supersedes action on 10/18/2016; L.1.8
8	Manisera, Christine	Amend Maternity Leave	Phys Ed Teacher	Lazar	12/19/2016	22	02/01/2017	02/01/2017	N/A	05/04/2017	Includes the use of 3 personal days Supersedes action on 12/20/2016 addendum; L.1.4
9	Gonzalez, Jessica	Medical Leave	Guidance Counselor	Lazar	01/20/2017	14	02/09/2017	02/09/2017	N/A	03/27/2017	

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	DeLuca, Susan	Resignation	Secretary Child Study Team	District	02/03/2017	
2	Loewigkeit, Nicole	Resignation	ABA Paraprofessional	Valley View	1/19/2017	
3	Lisowski, Dana	Resignation	Paraprofessional	Hilldale	01/18/2017	
4	Clark, Grace	Resignation	Speech Therapist	William Mason	03/10/2017	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
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Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Conforth, Alexandria	Amend	Long Term Substitute Special Education	N/A	\$260.32 per diem	Woodmont	01/10/2017	05/03/2017	Supersedes action on 12/20/2016; L.3.24
2	Marotta, Alyssa	Amend	Long Term Substitute Guidance Counselor	N/A	\$260.32 per diem	MTHS	09/26/2016	02/05/2017	Supersedes action on 12/06/2016; L.3.1
3	Nellessen, Kimberly	Amend	504 Aide Paraprofessional	N/A	\$19.24 hourly	Cedar Hill	09/22/2016	01/06/2017	Supersedes action on 10/18/2016; L.3.12
4	Nellessen, Kimberly	Approve	Long Term Substitute Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	01/09/2017	01/20/2017	Post Approve Replaces CD
5	Neretich, Debra	Amend	Personal School Nurse	MA/15	\$62,858.00	MTHS	09/01/2016	12/31/2016	Supersedes action on 04/26/2016; L.7.5
6	Neretich, Debra	Amend	Personal School Nurse	MA/15	\$78,572.00 prorated @ \$47,143.20	MTHS	01/01/2017	06/30/2017	Post Approve From .80 FTE to 1.00 FTE
7	Wyckoff, Kristen	Amend	Long Term Substitute Special Education	N/A	\$260.32 per diem	William Mason	01/09/2017	05/19/2017	Supersedes action on 12/20/2016; L.3.6
8	Batraki, Donna	Approve	Long Term Substitute School Psychologist	N/A	\$260.32 per diem	Valley View	02/01/2017	03/31/2017	Replaces EH
9	Axt, William	Amend	Long Term Substitute Art Teacher	N/A	\$260.32 per diem	Lazar	12/07/2016	05/05/2017	Supersedes action on 11/01/2016; L.3.5
10	Egan, Deidre	Approve	Replacement Teacher Social Studies	BA/3	\$52,064.00 prorated @ \$29,936.80	Lazar	01/09/2017	06/30/2017	Post Approve
11	Testa, Matthew	Amend	Long Term Substitute Phys Ed	N.A	\$260.32 per diem	Lazar	12/19/2016	05/02/2017	Supersedes action on 12/20/2016 addendum; L.3.21
12	Meenan, Deborah	Approve	1/6 Salary Adjustment	MA30/18	\$16,814.16 prorated @ \$2,942.49	Lazar	01/20/2017	03/24/2017	Replaces JG
13	Rappaport, Susan	Approve	1/6 Salary Adjustment	MA30/14	\$13,611.16 prorated @ \$2,402.36	Lazar	01/20/2017	03/24/2017	Replaces JG
14	Mazur, Marissa	Approve	1/6 Salary Adjustment	MA6	\$10,045.33 prorated @ \$1,757.93	Lazar	01/20/2017	03/24/2017	Replaces JG
15	Beiermeister, Kimberly	Amend	Lunch/Recess Aide	N/A	\$16.97 hourly	William Mason	11/21/2016	01/10/2017	Supersedes action on 09/20/2016; L.3.18
16	Beiermeister, Kimberly	Amend	Long Term Paraprofessional	N/A	\$125.06 per diem	William Mason	01/11/2017	05/19/2017	Post approve Replaces KW
17	Sippel, Teresa	Amend	Paraprofessional	N/A	\$19.24 hourly	Woodmont	09/28/2016	12/31/2016	Supersedes action on 10/18/2016; L.3.14
18	Sippel, Teresa	Approve	Paraprofessional	N/A	\$21.50 hourly	Woodmont	01/01/2017	01/16/2017	Post Approve Not to exceed 32.5 hours weekly Salary change to reflect teaching certificate

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
19	Sipple, Teresa	Transfer	Paraprofessional	N/A	\$21.50 hourly	Lazar	01/17/2017	06/30/2017	Post Approve Not to exceed 32.5 hours weekly
20	Bernstein, Lauren	Approve	Paraprofessional	N/A	\$21.50 hourly	William Mason	01/03/2017	06/30/2017	Post Approve Not to exceed 32.5 hours weekly Replaces NL
21	Bernstein, Lauren	Approve	Paraprofessional	N/A	\$5.00 hourly	William Mason	01/03/2017	06/30/2017	Hourly rate reflects ABA Para Stipend Not to exceed 32.5 hours weekly
22	Scotti, Anthony	Approve	Paraprofessional	N/A	\$19.24 hourly	Cedar Hill	01/10/2017	06/30/2017	Post Approve Not to exceed 32.5 hours weekly
23	Johnson, David	Approve	Long Term Paraprofessional	N/A	\$125.06 per diem	Cedar Hill	01/10/2017	04/07/2017	Post Approve Not to exceed 32.5 hours weekly
24	Bressman, Camille	Approve	MEDLC Substitute Aide	N/A	\$13.50 hourly	District	01/03/2017	06/30/2017	Post Approve Not to exceed 38 combined hours weekly
25	Bradley, Joelle	Approve	MEDLC Substitute Aide	N/A	\$13.50 hourly	District	01/03/2017	06/30/2017	Post Approve Not to exceed 38 combined hours weekly
26	Hanzl, Kyle	Approve	MEDLC Aide	N/A	\$10.50 hourly	District	01/18/2017	06/30/2017	
27	Martin, Beverly	Approve	MEDLC Teacher Aide	N/A	\$20.60 hourly	Hilldale	01/18/2017	06/30/2017	Not to exceed 38 combined hours weekly
28	Lanaras, Eileen	Approve	MEDLC Teacher Aide	N/A	\$20.60 hourly	Lazar	01/18/2017	06/30/2017	
29	Shingledecker, Janice	Approve	Nurse required for Pre School child on bus	N/A	\$47.39 hourly	Woodmont	12/02/2016	12/02/2016	Post Approve Not to exceed 1 hour
30	DeAngelis, Bette	Approve	Home Instructor	N/A	\$40.00 hourly	District	01/18/2017	06/30/2017	
31	Alecci, Cathryn	Approve	Extra Curricular Aide	N/A	\$19.24 hourly	District	01/11/2017	06/30/2017	Post Approve

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Raccioppi, Eileen	Approve	Art Director Spring Musical	N/A	\$600.00	MTHS	01/01/2017	03/05/2017	Post Approve Funded by Play Proceeds
2	Kenny, Susan	Approve	Costume Director Spring Musical	N/A	\$2,000.00	MTHS	01/01/2017	03/05/2017	Post Approve Not to exceed 5 hours weekly Funded by Play Proceeds

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
3	Markowski, Kristen	Approve	Vocal Director Spring Musical	N/A	\$600.00	MTHS	01/01/2017	03/05/2017	Post Approve Funded by Play Proceeds
4	Wilczynski, Pamela	Approve	Stage Manager Spring Musical	N/A	\$600.00	MTHS	01/01/2017	03/05/2017	Post Approve Funded by Play Proceeds
5	Nasisi, Janice	Approve	Treasurer/Bursar Stipend	N/A	\$2,561.00 prorated @ \$1,280.50	MTHS	01/03/2017	06/30/2017	Post Approve

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Arrington, Delvon	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/18/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work
2	Batraki, Donna	Approve	Substitute Teacher	N/A	\$80.00 per diem	Valley View	01/23/2017	01/31/2017	To transition with EH
3	Cappuccio, Gianna	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/18/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work
4	Chinchilla, Pricila	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/23/2017	01/31/2017	Not to exceed 3 days for transition Replaces DH
5	Fugosich-Cheng, Nancy	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/18/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work
6	Petrillo, Nicole	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/18/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work
7	Trawinski, Laura	Approve	Substitute Teacher	N/A	\$80.00 Per diem	District	01/18/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work

L.6 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Knight, Gillian	Woodmont	Ms. Stacy Maciorski	01/03/2017	\$18.33
2	Manganella, Gabrielle	Valley View	Ms. Linda Otte	11/28/2016	\$476.58
3	Testa, Matthew	Lazar	Ms. Brianne Tesseyman	12/19/2016	\$311.61
4	Barry, Kenneth	Cedar Hill	Ms. Maureen Livera	01/03/2017	\$384.93
5	Wyckoff, Kristin	William Mason	Ms. Janis Amodeo	01/09/2017	\$706.62
6	Conforth, Alexandra	Woodmont	Ms. Victoria Calucci	01/10/2017	\$274.95

L.7 Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education approve volunteer coaching staff within select athletic programs, for the 2016-2017 Season, as follows:

- Dubrovich, Genady (Gary)

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Portnoff, Nicole	Approve	Jersey City, NJ	\$26.22 (Mileage only)	Uncovering Student Thinking in Science Through Formative Assessment	01/24/2017	01/27/2017	Title IIA
2	Craig, Marci	Approve	West Orange, NJ	\$248.00	Use Project-Based Learning with Technology to Increase Student Learning (Grades 3-6)	02/01/2017	02/01/2017	Title IIA
3	Weber, Sandy	Approve	West Orange, NJ	\$248.00	Use Project-Based Learning with Technology to Increase Student Learning (Grades 3-6)	02/01/2017	02/01/2017	Title IIA
4	Maciorski, Stacey	Approve	Somerset, NJ	\$256.94	Motivation, Mindset and Grit: Practical, Proven Strategies to Increase Learning	02/14/2017	02/14/2017	Title IIA
5	Schwindel, Ian	Approve	Long Branch, NJ	\$79.53	NJASPERD Annual Convention	02/27/2017	02/27/2017	Professional Growth
6	Stanton, Danielle	Approve	Long Branch, NJ	\$60.00	NJASPERD Annual Convention	02/27/2017	02/27/2017	Professional Growth
7	Piccolo, Angelica	Approve	Long Branch, NJ	\$60.00	NJASPERD Annual Convention	02/27/2017	02/27/2017	Professional Growth
8	Roesler, Kelly	Approve	Long Branch, NJ	\$195.88	NJASPERD Annual Convention	02/27/2017	02/28/2017	Professional Growth
9	Fitzpatrick, Jessica	Approve	Hackensack, NJ	\$157.13	Revisiting: Guided Reading	03/02/2017	03/02/2017	Title IIA
10	Frye, Sheila	Approve	Monroe Township, NJ	\$34.16 (Mileage only)	Literacy Coaches Collaborative Consortium	03/10/2017	03/10/2017	Title IIA
11	DiCola, Bonnie Lee	Approve	Iselin, NJ	\$223.18	Lead the Charge, Be the Change	03/25/2017	03/25/2017	Title IIA
12	Rutkowitz, Claire	Approve	Atlantic City, NJ	\$261.22	55 th NafME Eastern Division Biennial In-Service Conference	04/05/2017	04/07/2017	Title IIA
13	Wallace, Andrea	Approve	New Providence, NJ	\$122.98	Engaging Students in Deeper Learning in a Connected Classroom (K-12)	05/03/2017	05/03/2017	Title IIA
14	Vicente, Dorian	Approve	Woodbridge, NJ	\$219.75	Lead the Charge, Be the Change	03/25/2017	03/25/2017	Title IIA
15	Schwartz, Sandra	Approve	West Orange, NJ	\$595.00	Math Coach Institute	03/22/2017	03/23/2017	Professional Growth
16	Lomauro, Catherine	Approve	Long Branch, NJ	\$453.15	31 st Annual ASAP-NJ Conference	02/09/2017	02/10/2017	Professional Development
17	Candelario, Carol	Approve	Long Branch, NJ	\$453.15	31 st Annual ASAP-NJ Conference	02/09/2017	02/10/2017	Professional Development
18	McCorkle, Kelly	Approve	Long Branch, NJ	\$449.12	31 st Annual ASAP-NJ Conference	02/09/2017	02/10/2017	Professional Development
19	Wallace, Andrea	Approve	West Orange, NJ	\$6.67 (Mileage only)	Code Studio Workshop-Fundamentals	05/09/2017	05/09/2017	Title IIA

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Faber	Approve	Psychiatric Evaluation	\$1,100.00	40092 30179	01/04/2017 01/11/2017	01/04/2017 01/11/2017	Post Approve 2 @ \$550.00 each

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
2	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	35522	01/18/2017	02/24/2017	
3	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	210219	01/18/2017	03/15/2017	
4	American Tutor, Inc.	Approve	Home Instruction	\$1,044.00	30179	11/01/2016	11/30/2016	Post Approve Student in Partial Hospitalization Program
5	Pediatric Neurological Associates	Approve	Neurological Evaluation	\$500.00	102973	03/21/2017	04/07/2017	

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS/Federal Reserve (Dorsey-Gordon)	NY Federal Reserve, New York, NY	School Budget	N/A	N/A
2	MTHS/Wrestling Team (Krip)	Boardwalk Hall, Atlantic City, NJ	Pupil	N/A	School Budget
3	Hilldale/Grade 1 (Tuhy/Burden/Amodeo)	Raritan Valley Community College Planetarium, Branchburg, NJ	Pupil	Pupil	N/A
4	Hilldale/Grade 3 (O'John/Larangeira/Przestrzelski)	South Orange Performing Arts Center, South Orange, NJ	Pupil	Pupil	N/A
5	Valley View/Grade 5 Chorus (Wilczynski)	Rockaway Townsquare Mall, Rockaway, NJ	School Budget	N/A	N/A
6	William Mason/Grade 4 (Brennan/Stephenson/Stella)	Somerset Patriots Stadium, Bridgewater, NJ	Pupil	Pupil	N/A
7	Cedar Hill/Grade 3 (Dudsak)	Liberty Science Center, Jersey City, NJ	Pupil	Pupil	N/A
8	MTHS/History Club (Porter/Sanfilippo)	William Paterson University, Wayne, NJ	School Budget	N/A	N/A
9	MTHS/History Club/AP Euro (Porter)	Carmine's/Lincoln Center, New York, NY	Pupil	Pupil	N/A
10	MTHS/History Club (Porter/Sanfilippo)	Kean University, Union, NJ	School Budget	N/A	N/A
11	MTHS/Key Club (Nord/Lenox)	Ocean Place Resort & Spa, Long Branch, NJ	School Budget	School Budget/Student Activity	School Budget/Student Activity
12	Woodmont/Grade 2 (Torrissi/Stevens/Dupree/Tsakamoto)	Mayo Performing Arts/Montville Community Park, Morristown, NJ	Pupil	HSA/PTA	N/A
13	Valley View/ Preschool (Handschuh/Kovach)	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Castro, Johana	Approve	Observation	Valley View	01/10/2017	02/28/2017	Ms. Amy Kovach	Post Approve Felician University. School of Education

M.5 Reserved - Out-of District Placement – (No Action)

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Introduction of Bylaws, Policies, and Regulations

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

Policy 8541 Green Cleaning

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on February 7, 2017 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on February 7, 2016 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

I. – O. ROLL CALL VOTE: Resolutions I – O and the Addendum:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Karen Cortellino	X				Abstain on Check # 84348.
Michael Johnson	X				Abstain on L.3.23.
David Modrak	X				
John Morella				X	
Michael O’Brien	X				
Michael Palma	X				
Carmela Novi	X				
Matthew Kayne	X				

Resolutions were approved on an 8 - 0 roll call vote except as noted.

P. OLD BUSINESS

- Member Modrak inquired about the status of Board Docs, and the superintendent provided a progress update and tentative training schedule.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- The superintendent briefed on the highlights of the proposed school calendar for the 2018-2019 school year.
- The board president noted the attendance of the board members and administration at the Martin Luther King Day Respect and Community Service celebration.
- The board president commented that in a recent statement, Governor Christie had reported that 5,000 people had died this past year in New Jersey alone as a result of drug overdose and that in addition, another 120,000 are considered known addicts. The board president then shared that the mayor recently approached him and asked for board help/support in addressing this serious issue. It was noted that the board is pleased that the mayor is taking leadership. The overwhelming consensus of the board is that they would like to help.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Vice President Novi, the meeting was adjourned at 9:23 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary