

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR PUBLIC SESSION - MEETING MINUTES

February 7, 2017

Executive Session 7:00 p.m. | Public Session 7:45 p.m.

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *Jason Fennes Legal Matters; and*
- 3) *JCP&L Lazar Power Lines Improvement Project; and*
- 4) *Student Matter(s); and*
- 5) *State Legislative Initiatives; and*
- 6) *Board Attorney Update.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Vice President Novi, second by Member Morella, to reenter from executive session at 8:01 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 8:02 p.m.

BOE ROLL CALL:

| | <u>Present</u> | <u>Absent</u> |
|----------------|----------------|---------------|
| Dr. Cortellino | <u>X</u> | _____ |
| Mr. Grau | <u>X</u> | _____ |
| Mr. Johnson | <u>X</u> | _____ |
| Dr. Kayne | <u>X</u> | _____ |
| Dr. Modrak | <u>X</u> | _____ |
| Mr. Morella | <u>X</u> | _____ |
| Mrs. Novi | <u>X</u> | _____ |
| Mr. O’Brien | <u>X</u> | _____ |
| Mr. Palma | <u>X</u> | _____ |

| | | |
|----------------|--------------|--------------|
| Bayann Amer | _____ | <u> X </u> |
| Jonathan Kraft | <u> X </u> | _____ |

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), Steve Bacigalupo (Board Attorney), and Steve Edelstein (Board Counsel) [left the meeting at 9:18 p.m.].

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Boys’ Basketball Team Update
- Girls’ Basketball Team Update
- Boys’ Wrestling Team Update
- Winter Track Team Update
- Forensics Team Update
- 8th Grade Parent Orientation - February 7, 2017

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Presentations

- ShopRite Stars – Second Marking Period:
 - Academics – Tyler Weiss*
 - Athletics – Parker Fox*
 - Arts – Lukas Van Schaik*
 - Community Service – Jessica Kaplan*
 - Leadership – Nithya Reddy*
- MTTV Presentation – Ms. Fran Hersh and Jack Motherway

- Branding Committee Presentation – Mrs. Susan Marinello and Mr. Michael Johnson
 - ❖ Highlights of the presentation were as follows:
 - Overview of the Branding Committee
 - Proposed Mission Statement
 - Proposed Values Statements – Innovation, Character and Community
 - Board members’ questions and comments.
- Initial Presentation/Discussion 2017-2018 Annual District Budget – Dr. René Rovtar
 - ❖ Highlights of the presentation were as follows:
 - District Goals
 - Five Year Strategic Plan
 - Budget Development Parameters
 - Board members’ questions and comments:
 - Member Modrak inquired about a plan of action should some of the district goals fail, and the superintendent responded.
 - The board president inquired about the budget development process, and the superintendent responded.

Remarks

- NJDOE HIB District and School Grade Report
- Violence and Vandalism Report for the First Period July 1 – December 31, 2016
- The superintendent noted that in order to anticipate staffing for the 2017-2018 school year, the Kindergarten registration deadline has been changed to February 28, 2017.
- The superintendent responded to a question that was raised regarding school ranking at the January 24, 2017 special board meeting. She noted that GreatSchools.com’s methodology on rating schools relies heavily on the PARCC scores, not school performance. Therefore, their ratings are not reflective of the district’s middle and high school’s performance, but instead are reflective of the PARCC testing student participation which was low in 2015.
- The superintendent reported that she, the board president, and the board vice president met with the Mayor to discuss the district’s commitment to work with the Township to address the issue of opioid abuse.
- The Curriculum Committee met this evening to discuss the practice of returning math chapter and unit tests to students, which had been the practice prior to January 1st. After further reflection, the committee supported the administration’s recommendation to revert back to the old practice of returning math assessments to the students.

Good News and Progress in our Schools

- Valley View - Students in Miss Falk and Mr. Larkin's class teamed up with high school students from Franklin Township. High school students at Franklin High School made posters about Martin Luther King Jr. and the Civil Rights Movement to help teach younger generations about this time period. The third graders took a gallery walk and wrote down new facts they learned from these amazing posters. We will send our work and a thank you letter back to these hard working students!
- Valley View - Third graders from Miss Falk, Mr. Larkin and Mrs. Sullivan's class worked hard on a their new bulletin boards. Students researched facts and learned how to say "I love you" in 23 different languages. This bulletin board represents many cultures here at Valley View. If you would like to test your knowledge of foreign language, swing by the third grade wing to learn new ways to spread love in our community!

- Valley View - 2017 is off to a flying start. One character education video is ready to be rolled out and another video promoting awareness to raising money for the St. Jude Research Hospital is under production. Mrs. Ford's fifth grade class is currently working on a script that will hopefully be sent to St. Jude's, encouraging those brave children receiving treatment to stay strong and know that they have Valley View's full support and love.
- Valley View - Speaking of St. Jude's our annual Math-a-thon is under way. Math funbooks supporting the hospital have been ordered and money is starting to come in. Looks like it's going to be another fabulous fundraising year!
- Valley View - *No Name Calling Week* was a big success! Children discussed reasons why some people say hurtful words; they made a list of positive put-ups they would like to hear; and what they can say or do if they hear someone being called a mean name or insult.
- Valley View - 4th grade students on Valley View's Culture and Climate Team came up with an idea to promote friendliness across the grades. Every lunch table will have a set of markers and will be covered with paper. Students are encouraged to write a positive message or just simply say hi to the next group coming in for lunch. And then that group will do the same for the next group. It will be the first time this is tried at Valley View.
- Valley View - 3rd grade students on Valley View's Culture and Climate Team are working on ideas for a student driven bulletin board promoting great character with a February theme.
- Valley View - Lauren Beiermeister, Valley View Alumna and member of Girl Scouts Troop 80080 of Northern New Jersey, recently completed the fourth level of Girl Scouts that included earning her Silver Award. To earn a Silver Award, a scout must make a contribution to better her local community. Lauren decided to promote patriotism by painting recycled pallets as American flags and asking local schools, VFWs and American Legions if they would be interested in having one to display. We are so flattered that Lauren offered to create one for Valley View! This beautiful flag pallet graces the front of our school reminding our students to respect their flag and country. Congratulations Lauren on your achievements and for giving us such a beautiful reminder of what it means to care so much about your community and country!
- MTHS - This past Saturday, students representing all three regions of the state auditioned for the All State Band ensemble sponsored by the New Jersey Music Educators Association. The eligible students auditioning for this process consisted of all of the students that had auditioned for and made the North, Central, and South Jersey Region Ensembles. It is an extremely competitive field of very talented students representing every high school in the state, and earning a seat in such ensemble is quite an achievement. This year, we want to congratulate Jennifer Weiss who, as a freshman, made it in to the All State Symphonic Band on the Clarinet. This is quite an accomplishment for Jennifer. Through her talent and hard work, we are proud to have her represent MTHS in this great accomplishment!
- Hilldale - On November 14, 2016 our Hilldale Fourth Grade classes Skyped with U.S. Army Captain Martine Mastriani-Gajdos in honor of Veteran's Day. Captain Mastriani-Gajdos went through the Montville school system and is currently an Army JAG lawyer stationed at Fort Hood in Texas. She shared her experiences on perseverance, setting personal goals and never giving up on your dreams.
- Hilldale - During the week of January 16, 2017, students and staff at Hilldale celebrated "No Name Calling Week/Peace Week." Each day was a different theme to participate in to showcase the importance of being tolerant and respectful of others, despite the many differences that everyone has. The students participated in Character Education lessons that were tailored to each grade level, and really did a great job in giving extra compliments and doing random acts of kindness for others.

- Hilldale - The Second Grade Students at Hilldale completed a research book on various kinds of weather. In this project, they were able to choose three kinds of weather that interested them, research it, and describe details about it. They also added in an introduction, conclusion, and glossary chapter! The parents will be invited in for a Second Grade Celebration in early February to share the research books!
- Hilldale - Students at Hilldale donated over 170 toys to the Toys for Tots program over the holiday season.
- William Mason - Mrs. Stella's 4th graders had a great time creating Valentine cards to spread some cheer to children who are hospitalized and unable to celebrate at home or in school.
- William Mason - Mrs. Stella's 4th graders have been participating in Wellness month by using gonoodle.com to stay active. We have used guided dance videos and meditation to help us throughout our day in staying fit and mindful.
- William Mason - Mrs. Stella's 4th graders spread smiles to our peers faces by sharing a compliment to each classmate during compliment day. The students received a typed up list of all the great things their classmates and teachers said about them to take home and keep for when they need a pick me up.
- William Mason - Mrs. Auten's second grade was part of a virtual viewing party about Dr. Martin Luther King Jr. We learned about his life and about his important "I have a dream" speech.
- William Mason - We also were a part of the inaugural virtual viewing party about the presidential inauguration. We learned about the different presidential parades and we saw what it takes to move one president out and move another on in. We also saw how they need to get the White House ready for the pets.
- William Mason - Mrs. Wallenburg's reading class took advantage of technology and was able to stream live the inauguration of President Trump. Students were able to tell how he began this historic day at the Blair House, and then traveled to St. John's church and ending at Capitol Hill. We will further our studies this week by reading about a day in the life of a US president.
- Cedar Hill - The Lundquist Lovies challenged their 5th grade Monastero Buddies to a friendly competition of performing Acts of Kindness!! After all January is Acts of Kindness Month and we wanted to see how many acts we could actually do. The Lovies shed their kindness in school and at home. Mrs. Monastero's students took it to a higher level. The teacher created Message Monday, Teamwork Tuesday, Writing Wednesday, Thankful Thursday and Friendly Friday. The children worked as a team and spread their kindness to teachers, principal, lunchroom aides, the custodian and the office staff. Dr. Raj was really pleased with his note of thanks as were the lunch room aides. "It only takes a little time to write a note, give a smile, write a poem, ask someone to play with you" said Mrs. Monastero. The looks on people's faces when they received their note were priceless. Both classes agreed that there was a bonus in Acts of Kindness; it actually makes you feel good to do something for someone else. What a lesson we learned! Combining all the Acts of Kindness, we performed 226 acts and we decided we were all winners in this friendly competition.
- Lazar – Each marking period Lazar Middle School teachers and staff recognize students for their kind efforts in school to assist their peers and teachers. The program, Random Acts of Kindness, has been running for over 5 years. Students are honored with certificates and a reward from the school counseling department. Much success has been made to acknowledge the amazing kind efforts at Lazar. We are very proud of our students and their kindness towards each other.
- Lazar – The School Beautification Leadership Group, run by Claudia Heim, Suzanne Metz, Kristen Rollins, and Karin Wardell, consists of 7th and 8th graders and has been designing and creating character education inspired bulletin boards around the school, fashioning seasonal decorations, and constructing personalized seasonal door emblems for all teachers and staff.

- Lazar – The Student Council collected almost 2,000 food items during the month of January. This food will be donated to the Montville Food Pantry. Thank you to the students and staff for their generosity!
- Lazar – The Middle School Music Department presented Winter Concerts on January 18th & 19th in the Montville Township High School Auditorium. Performing on the first evening was the Seventh and Eighth Grade Orchestra under the direction of Mrs. Janice Scharf, Seventh and Eighth Grade Concert Band under the direction of Mrs. Chelsea Stebbins and Ms. Adrienne Scognamiglio, and the Seventh and Eighth Grade Chorus, under the direction of Mrs. Kathy Zajac. Performing on the second evening were the Sixth Grade Orchestra, Sixth Grade Concert Band and Sixth Grade Chorus. More than 360 participating students, along with family and friends were treated to wonderful concerts of musical entertainment.
- Lazar – Montville Township Patrolman, Scott McGowan, presented a Cyber Conduct and Safety assembly to our 6th, 7th, and graders. Topics ranged from cyberbullying and posting pictures/videos online to the serious concern of sexting and its consequences. With over 95% of our students owning smartphones, this is a very important message for our students regarding their safety. MTPD has been working hard to design a program to encourage our students to make better choices online.
- Lazar – The Robert Lazar Middle School Mandarin Chinese teacher, Mrs. Chang took her 7th and 8th Grade class students on a field trip to celebrate Chinese New Year on Friday, January 27th. Students learned basic Wushu-Kung Fu movements and Chinese Traditional Lion Dance. It was first time for most of students to try out Lion Dance and Kung Fu. They enjoyed tremendously. Then the class headed to a local Chinese restaurant for banquet style New Year meal. Everyone enjoyed the meal and they got to practice some of their Chinese with restaurant employees.
- Lazar – The students and staff participated in a healthy heart activity by participating in Healthy Heart Jump Rope activity in all physical education classes throughout the day. Also add over \$280 was collected to support the fund.
- Woodmont - Congratulations to our January Students of the Month-Kindergarten-Alex Ghumwala, first grade-Jonah Seewald, second grade- Husain Tinwali, third grade- Isaac Muriello, fourth grade-Morgan Soehnlein and fifth Grade- Amogh Samaga
- Woodmont - Honored a local hero on Wednesday February 1, 2017. Sgt. Keith Nauer, a Woodmont parent, volunteered to serve a third tour of duty in Afghanistan. First grade teacher, Mrs. Debi Jarvie, organized an assembly where every grade performed for Sgt. Nauer and shared their gratitude for his service. Local Montville businesses provided donations towards the Nauer family.
- Woodmont – Mrs. Tina Janis and Ms. Margaret Beatty’s fourth grade HIPP grant will be a topic on NJTV’s Classroom Closeup series. The program will visit Woodmont in March and interview students about the Lego grant and brick buddies program. Stay tuned.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

| | | | | |
|---------------|--------|---------------------|----|-----------------------------------|
| January, 2017 | K – 12 | Violence Incidents | 1 | |
| January, 2017 | K – 12 | Vandalism Incidents | 0 | |
| January, 2017 | K – 12 | Weapon Incidents | 0 | |
| January, 2017 | K – 12 | Substance Abuse | 1 | |
| January, 2017 | K – 12 | Suspensions | 11 | (includes in-school and Saturday) |

BUSINESS ADMINISTRATOR’S REPORT

The business administrator gave an update regarding the referendum, and noted that there is a resolution on this evening’s agenda authorizing action in connection with proposed school facilities projects.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau requested that the business administrator schedule a meeting on February 15, 2017 at 5:15 p.m.

G.2 Curriculum and Instruction

Member Palma noted that a meeting was held this evening at which the following topics were discussed:

- ❖ High School Practices for Returning Assessments
- ❖ Honors Rubrics
- ❖ STEAM Committee
- ❖ Member Palma then thanked the administration for their careful consideration regarding the return of math chapter and unit tests to students.

G.3 Policy and Personnel

Member Morella noted that a meeting was held on February 6, 2017 at which the following topics were discussed:

- ❖ Policy & Regulation 1510. Student Americans with Disabilities
- ❖ Policy & Regulation 2418. Section 504 of the Rehabilitation Act of 1973 – Students (New)
- ❖ Policy & Regulation 5116. Education of the Homeless
- ❖ Policy 5330.04. Administering an Opioid Antidote (New)
- ❖ Policy and Regulation 8330. Student Records
- ❖ Policy 3216. Dress and Grooming
- ❖ Policy 5430. Class Rank
- ❖ Policy 5440. Honoring Pupil Achievement
- ❖ Policy 8505. Local Wellness/Nutrition.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **MCSBA** – Karen Cortellino
 - Member Cortellino noted that a meeting will be held February 8, 2017 at Dover High School, discussing First Amendment Rights. She then noted that this will be the first tri-county meeting via live stream simultaneously with Salem and Union Counties.
- **Mustang Association** – Michael O’Brien
 - Member O’Brien noted that a meeting was held on February 1, 2017 and indicated that attendance has improved over the last year. He then noted that an incident took place at another high school, which prompted a very positive and proactive discussion led by our Athletic Director and High School Principal.
- **DAC** – Michael Palma
 - Member Palma noted that a meeting will be held on February 8, 2017, and then noted that the location has been moved from the community center to the municipal building.

G.8 PTC Liaisons

The following PTC liaison meetings were reported on:

- **Cedar Hill** – Karen Cortellino
 - Member Cortellino noted a meeting was held on January 18, 2017 at which the following topics were discussed:
 - Demographic Study
 - Referendum
 - Tricky Tray – March 9th
 - Zinburger Fundraiser – February 20th
- **Hilldale** – David Modrak
 - Member Modrak noted that a meeting was held this morning at which the following topics were discussed:
 - “Weather Bug” Station Installation
 - Pep Rally - February 10th
 - Eli Manning Cancer Challenge
 - 1st Grade Play – March 17th

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

BOARD PRESIDENT’S COMMENTS

The board president read the following statement in connection with the Jason Fennes related laswutis into the record:

As was widely reported in the press, on Friday, January 27, 2017, Jason Fennes was sentenced by Judge Robert B. Reed in Superior Court in [Somerset] County. There is no doubt that Mr. Fennes’ actions were contemptible, and I strongly support his incarceration, as does the entire board.

During the course of the sentencing, however, Judge Reed decided to comment on the Montville school officials, and in this regard his comments were uninformed and far off base, viewing 2010 actions through the prism of 2017 awareness of facts that were then unknown and incorrectly attributing to the Montville school officials knowledge which they simply did not have.

Here, once again, are the actual facts.

Mr. Fennes began his employment in Montville in September of 1998. In addition to teaching first grade, he was also a boys' and girls' track coach. He became tenured in 2001. When he was hired there was no indication of a problem in his prior district.

In 2009, the board publicly withheld Mr. Fennes' increment. The basis for that action was a Letter of Reprimand by then Principal Dr. Adams that criticized Mr. Fennes for the way he conducted himself with students, including allowing them occasionally to sit on his lap. Even though there were no accusations of sexual contact, Montville employees had on at least two prior occasions contacted DYFS (now IAIU) regarding their concerns about Mr. Fennes. The second report to DYFS described the conduct that formed the basis for Mr. Fennes' increment withholding. After reviewing each report, DYFS determined that sexual abuse had not occurred, and took no action against Mr. Fennes.

In March of 2010, the board received an anonymous letter expressing concerns about Mr. Fennes that went beyond Dr. Adams' 2009 comments but still did not allege sexual contact. Upon receipt of that letter, another report was made to DYFS by a Montville employee describing in detail the various allegations against Mr. Fennes. Based on that letter and despite the prior conclusions by DYFS, Interim Superintendent Seipp acted swiftly and Mr. Fennes was suspended on March 12, 2010. There was then an extensive investigation conducted by the board. At this time, many parents came forward to support Mr. Fennes and others came forward to criticize him. However, the board was never informed, never discovered, and was never aware of any substantiated allegations of child abuse by Mr. Fennes. In fact, DYFS once again determined that the sexual abuse allegations were unfounded.

In 2010, neither school officials, nor the board, nor anyone else was aware of the information about Mr. Fennes that became available years later, and it is doubtful that the 2010 board had enough information to sustain tenure dismissal charges. Nonetheless, on May 14, 2010, Mr. Fennes, by then represented by legal counsel, agreed to resign. He signed an agreement, gave up his tenure rights, and resigned, effective June 30, 2010. He never actively worked again in the district following his March 12 suspension.

It is very common for separation agreements to contain a provision which provides for limited information if a reference is sought. The Fennes Agreement had such a provision, but it never came into play because no reference was ever requested.

Almost all of the legal issues in the civil case to which Montville is a party have already been resolved in Montville’s favor, and we are convinced that the remaining issues will be as well. We asked the Supreme Court to hear those issues early – before the case is complete – and it declined to do so, as it usually does. This does not mean that the issues will not be heard at a later date; it only means they will not be heard out of order.

If Judge Reed had taken the time to acquaint himself with Judge Rea’s decision dismissing all claims against the board, or even the Appellate Division decision reinstating certain limited reporting claims, subject to proofs which we are sure will never exist, he could not possibly have reached the conclusions which he apparently did. His comments directed at the Montville school officials were defamatory and entirely out of line.

We have asked [Board Attorney Stephen] Edelstein to communicate with Judge Reed on this very topic.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time.

Motion by Vice President Novi, second by Member Morella to accept the recommendation of the superintendent and adopt items I-O:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

| | |
|------------------|------------------------------------|
| January 17, 2017 | Executive Session, Regular Meeting |
| January 17, 2017 | Public Session, Regular Meeting |
| January 24, 2017 | Public Session, Special Meeting |

J. ADMINISTRATIVE

J.1 Reserved - Gifts, Grants and Donations – (No Action)

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on February 3, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated January 13, 2017 to February 3, 2017.

J.3 Acceptance of NJDOE Anti-Bullying Bill of Rights District and School Grade Report for 2015-2016

WHEREAS, the Montville Township Board of Education has received the Anti-Bullying Bills of Rights District and School Grade Report for the 2015-2016 school year, now;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby accept this report and authorize the posting of these grades on the district’s website as required by law.

J.4 Acceptance of EVVRS Reporting for the period July 1, 2016 through December 31, 2016

WHEREAS, the Montville Township Board of Education has received the Electronic Violence and Vandalism Reporting System (EVVRS) Summary for the period July 1, 2016 through December 31, 2016, now;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby accept this report as required by law.

J.5 Adoption of Montville Township Public Schools Stigma Free Resolution

WHEREAS, the Morris County Board of Chosen Freeholders, along with the Morris County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality, and;

WHEREAS, at their April 27, 2016 meeting the Morris County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Morris County as a Stigma-Free Community, and;

WHEREAS, Morris County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health, and;

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals, and;

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help;

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and;

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma and;

WHEREAS, promoting awareness that there can be no “health” without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the disease of mental illness so no one resident needs to suffer alone or feel hopeless, and;

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and;

NOW THEREFORE BE IT RESOLVED that the Montville Township School District recognizes the community needs and supports the efforts of the County of Morris and the Township of Montville in designating the Montville Township Public Schools as a Stigma-Free School District.

J.6 Preschool Tuition Rates: 2017-2018

RESOLVED, that the Montville Township Board of Education approve the following integrated preschool **tuition rates** for the 2017-2018 school year:

- Three (3) half day sessions per week - \$300 per month, \$3,000 annually
- Five (5) half day sessions per week - \$400 per month, \$4,000 annually

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Reserved - Payment of Bills – (No Action)

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

| Code | Vendor Name | Services | Cost | Funding | School | Date Effective | Date Term. | Discussion |
|------|--------------------------------------|-------------------------------|------------|------------------|------------|----------------|------------|--|
| 1 | 4 Wall Lighting Entertainment | Lighting Equipment Rental | \$560.00 | Student Activity | MTHS | 02/24/2017 | 03/06/2017 | Rental of Equipment for Spring Musical <i>The Drowsy Chaperone</i> |
| 2 | Audio Incorporated | Sound System Equipment Rental | \$4,013.00 | Student Activity | MTHS | 02/27/2017 | 03/04/2017 | Rental of Equipment for Spring Musical <i>The Drowsy Chaperone</i> |
| 3 | Montville Township Police Department | Police Coverage | \$1,200.00 | Student Activity | MTHS | 04/01/2017 | 04/01/2017 | Class of 2017 Color Run Fundraiser |
| 4 | Liberty Science Center | Field Trip | \$1,567.75 | Student Activity | Cedar Hill | 06/01/2017 | 06/20/2017 | 3 rd Grade Field Trip |
| 5 | Veteran’s Field Green Meadows | Field Trip | \$902.00 | Student Activity | Cedar Hill | 06/01/2017 | 06/20/2017 | 2 nd Grade Field Trip |

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Approve - Unused Sick and Vacation Day Payout

RESOLVED, that the Montville Township Board of Education approve unused sick and vacation day payout to the following staff:

| Name | Number of Days | Type | Amount |
|------------------|----------------|----------|------------|
| Briggs, Colleen | 5.5 | Vacation | \$1,208.41 |
| DeLuca, Susan | 6.0 | Vacation | \$944.06 |
| Janowicz, Joyce | 171.0 | Sick | \$5,130.00 |
| LaMonica, Connie | 122.0 | Sick | \$3,660.00 |
| LaMonica, Connie | 25.0 | Vacation | \$5,456.25 |
| Pignatello, Paul | 6.0 | Vacation | \$3,708.00 |
| Robinson, Nancy | 220.0 | Sick | \$6,600.00 |
| Spagnardi, Susan | 76.5 | Sick | \$2,295.00 |

K.7 Blackboard Service Agreement

RESOLVED, that the Montville Township Board of Education post approve the agreement with Blackboard of Washington, DC for the Web Design Upgrades in the amount of \$900.00 from January 1, 2017 through December 31, 2017.

K.8 Professional Development – John Perricone: Speaking Agreement

RESOLVED, that the Montville Township Board of Education approve an agreement with John Perricone of Endwell, New York, to provide a professional development on-site seminar, “Why Am I A Teacher?: Developing a Philosophical Identity” on February 20, 2017 at the Montville Township High School at a total cost not to exceed \$3,000.00.

K.9 Board Authorization of Actions in Connection with Proposed School Facilities Project

WHEREAS, the Board of Education of the Township of Montville in the County of Morris, New Jersey (the “Board”), seeks to submit various projects to the voters which projects consist of district-wide school facilities upgrades and renovations (collectively, the “Project”); and

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special election at which a bond referendum authorizing the Project shall be presented to the voters.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTVILLE IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications by Parette Somjen Architects in connection with the Project and Board further authorizes and directs Parette Somjen Architects to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Montville Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities

Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application, and Parette Somjen Architects is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, Parette Somjen Architects and Bond Counsel, Wilentz, Goldman & Spitzer, P.A., as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a Special School District Election to be held on September 26, 2017.

Section 6. This resolution shall take effect immediately.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Reason | Position | Loc. | Leave Start Date | Sick Days | Unpaid FMLA Start Date | Unpaid NJFLA Start Date | Unpaid Leave without Benefits | Return Date | Discussion |
|------|------------------------|-----------------------|-------------------------------|---------------|------------------|-----------|------------------------|-------------------------|-------------------------------|-------------|--|
| 1 | Gonzalez, Jessica | Amend Medical Leave | Guidance Counselor | Lazar | 01/17/2017 | 17 | 02/09/2017 | 02/09/2017 | N/A | 03/27/2017 | Supersedes action on 01/17/2017; L.1.9 |
| 2 | Crescente, Lisa | Amend Maternity Leave | Paraprofessional | Lazar | 01/23/2017 | 11 | 02/13/2017 | 02/13/2017 | 05/15/2017 | 09/01/2017 | Includes the use of 4 personal days Supersedes action on 11/01/2016; L.1.6 |
| 3 | Dawson, Colleen | Medical Leave | Elementary School Teacher | Cedar Hill | 01/03/2017 | 31 | N/A | N/A | N/A | 02/16/2017 | Post Approve |
| 4 | Paul-Badini, Yi-Shiuan | Maternity Leave | ABA Special Education Teacher | William Mason | 03/28/2017 | 3 | N/A | N/A | 03/31/2017 | 09/01/2017 | Dates subject to change based on delivery |

| | | | | | | | | | | | |
|---|-------------------|----------------------------|---------------------------|---------------|------------|-----|------------|------------|------------|------------|---|
| 5 | Musciotto, Paula | Amend Medical Leave | Guidance Counselor | MTHS | 09/15/2016 | 10 | 10/07/2016 | 10/07/2016 | 10/08/2016 | 03/31/2017 | Supersedes action on 01/17/2017; L.1.1 |
| 6 | Shondel, Kristine | Amend Maternity Leave | Personal Nurse | Lazar | 03/13/2017 | 9 | 03/24/2017 | 03/24/2017 | N/A | 09/01/2017 | Supersedes action on 12/20/2016; L.1.3 |
| 7 | Wigley, Elizabeth | Amend Family Medical Leave | School Nurse | William Mason | 03/10/2017 | N/A | 03/10/2017 | N/A | N/A | 03/10/2018 | Supersedes action on 01/17/2017; L.1.5 To be used intermittently as needed not to exceed 10 weeks remaining |
| 8 | Bell, Rosemary | Amend Medical Leave | Special Education Teacher | Woodmont | 09/01/2016 | 10 | 09/16/2016 | 09/16/2016 | 11/28/2016 | 03/31/2017 | Supersedes action on 12/20/2016; L.1.1 |
| 9 | Caggiano, Judith | Medical Leave | Paraprofessional | Lazar | 02/06/2017 | 9 | 02/17/2017 | 02/07/2017 | N/A | 03/07/2017 | Post Approve |

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

| Code | Name | Action | Position | Loc. | Date Eff. | Discussion |
|------|------------------|---------------------|---------------------------|---------------|------------|--------------|
| 1 | Musciotto, Paula | Retirement | Guidance Counselor | MTHS | 04/01/2017 | |
| 2 | Clark, Grace | Rescind Resignation | Speech Therapist | William Mason | 03/10/2017 | |
| 3 | Rueter, Melanie | Resignation | Paraprofessional | Lazar | 01/31/2017 | Post Approve |
| 4 | Flores, Cesar | Retirement | Maintenance | District | 07/01/2017 | |
| 5 | Hinz, Jaclynn | Resignation | Head Coach Field Hockey | MTHS | 01/27/2017 | Post Approve |
| 6 | Bell, Rosemary | Retirement | Special Education Teacher | Woodmont | 04/01/2017 | |
| 7 | TabEEK, Patricia | Retirement | Basic Skills Teacher | Hilldale | 07/01/2017 | |

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|------------------|---------|---|-----------|------------------------------------|------------------|----------------|------------|---|
| 1 | Cecire, Danielle | Approve | 12 Month Secretary | Step 5 | \$38,265.00 prorated @ \$16,245.05 | Special Services | 01/30/2017 | 06/30/2017 | Post Approve Replaces SD |
| 2 | Meenan, Deborah | Amend | 1/6 Salary Adjustment | MA30/18 | \$16,814.16 prorated @ \$3,756.95 | Lazar | 01/17/2017 | 03/24/2017 | Supersedes action on 01/17/2017; L.3.12 |
| 3 | Rappaport, Susan | Amend | 1/6 Salary Adjustment | MA30/14 | \$13,611.16 prorated @ \$3,062.50 | Lazar | 01/17/2017 | 03/24/2017 | Supersedes action on 01/17/2017; L.3.13 |
| 4 | Mazur, Marissa | Amend | 1/6 Salary Adjustment | MA6 | \$10,045.33 prorated @ \$2,260.20 | Lazar | 01/17/2017 | 03/24/2017 | Supersedes action on 01/17/2017; L.3.14 |
| 5 | Monaco, Tara | Amend | 1/6 Salary Adjustment School Psychologist | MA30/18 | \$16,697.50 prorated @ \$7,263.45 | District | 01/03/2017 | 05/09/2017 | Supersedes action on 12/20/2016; L.3.13 |

Montville Township Board of Education – Regular Meeting Minutes – February 7, 2017 – Page 16 of 22

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|----------------------|----------|--|-----------|------------------------------------|---------------|----------------|------------|---|
| 6 | Pettit, Larry | Amend | 1/6 Salary Adjustment School Psychologist | MA30/15 | \$14,325.33 prorated @ \$6,231.54 | District | 01/03/2017 | 05/09/2017 | Supersedes action on 12/20/2016; L.3.14 |
| 7 | Pisauro, Lee-Ellen | Amend | 1/6 Salary Adjustment School Psychologist | MA30/18 | \$16,697.50 prorated @ \$7,263.45 | District | 01/03/2017 | 05/09/2017 | Supersedes action on 12/20/2016; L.3.15 |
| 8 | Romeo, Jeanne | Amend | 1/6 Salary Adjustment School Psychologist | MA30/18 | \$16,697.50 prorated @ \$7,263.45 | District | 01/03/2017 | 05/09/2017 | Supersedes action on 12/20/2016; L.3.16 |
| 9 | Zucchi, Regina | Approve | Long Term Substitute Special Education | N/A | \$260.32 per diem | Valley View | 02/13/2017 | 06/30/2017 | Replaces SF |
| 10 | Nellessen, Kimberly | Amend | Long Term Substitute Elementary Schol Teacher | N/A | \$260.32 per diem | Cedar Hill | 01/09/2017 | 02/15/2017 | Supersedes action on 01/17/2017; L.3.4 |
| 11 | Marotta, Alyssa | Amend | Replacement Guidance Counselor | BA/3 | \$52,064.00 prorated @ \$48,159.20 | MTHS | 09/26/2016 | 06/30/2017 | Supersedes action on 01/17/2017; L.3.2 |
| 12 | Loughlin, Lori | Amend | Long Term Paraprofessional | N/A | \$139.75 per diem | Cedar Hill | 09/22/2016 | 02/15/2017 | Supersedes action on 12/06/2016; L.3.7 |
| 13 | Loughlin, Lori | Approve | Paraprofessional | N/A | \$21.50 hourly | Cedar Hill | 02/16/2017 | 06/30/2017 | New IEP driven |
| 14 | Mathew, Jasmine | Approve | Part Time Paraprofessional | N/A | \$21.50 hourly | Valley View | 02/22/2017 | 06/30/2017 | Not to exceed 15 hours weekly |
| 15 | Brewer, Whitney | Amend | Long Term Substitute | N/A | \$260.32 per diem | Lazar | 09/01/2017 | 01/27/2017 | Supersedes action on 10/18/2016; L.3.7 |
| 16 | Knight, Gillian | Amend | Replacement Teacher Special Education | BA/3 | \$52,064.00 | Woodmont | 09/01/2016 | 06/30/2017 | Supersedes action on 12/20/2016; L.3.5 Replaces RB |
| 17 | Robinson, Deborah | Amend | Long Term 504 Aide | N/A | \$125.06 per diem | MTHS | 01/09/2017 | 02/01/2017 | Supersedes action on 12/06/2016; L.3.5 |
| 18 | Robinson, Deborah | Approve | Paraprofessional | N/A | \$21.50 hourly | MTHS | 02/02/2017 | 06/30/2017 | Post Approve New IEP driven |
| 19 | Boratto, Susan | Amend | Kindergarten Aide | N/A | \$19.24 hourly | William Mason | 11/21/2016 | 02/20/2017 | Supersedes action on 08/23/2016; L.3.18 |
| 20 | Boratto, Susan | Amend | Lunch Aide | N/A | \$16.97 hourly | William Mason | 11/21/2016 | 02/20/2017 | Supersedes action on 08/23/2016; L.3.19 |
| 21 | Boratto, Susan | Approve | Long Term Substitute Elementary School Teacher | N/A | \$260.32 per diem | William Mason | 02/21/2017 | 06/30/2017 | Replaces JF |
| 22 | Kao, Kimberly | Approve | Paraprofessional | N/A | \$21.50 hourly | Cedar Hill | 02/06/2017 | 06/30/2017 | Post Approve New IEP driven |
| 23 | Cangialosi, Amy Lynn | Amend | ABA Paraprofessional | N/A | \$21.50 hourly | Valley View | 09/01/2016 | 02/10/2017 | Supersedes action on 06/21/2016; L.3.7 |
| 24 | Cangialosi, Amy Lynn | Amend | ABA Paraprofessional | N/A | \$5.00 hourly | Valley View | 09/01/2016 | 02/10/2017 | Supersedes action on 06/21/2016; L.3.8 |
| 25 | Cangialosi, Amy Lynn | Transfer | Paraprofessional | N/A | \$21.50 hourly | Hilldale | 02/13/2017 | 06/30/2017 | |
| 26 | Zegas, Sally | Approve | ABA Paraprofessional | N/A | \$21.50 hourly | Valley View | 02/13/2017 | 06/30/2017 | Not to exceed 32.5 hours weekly Replaces AC |
| 27 | Zegas, Sally | Approve | ABA Paraprofessional | N/A | \$5.00 hourly | Valley View | 02/13/2017 | 06/30/2017 | Hourly rate reflects ABA Para stipend |

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|--------------------|---------|-------------------------------------|-----------|-------------------|----------|----------------|------------|--|
| 28 | Merritt, Christina | Approve | Long Term Substitute Personal Nurse | N/A | \$260.32 per diem | Lazar | 03/13/2017 | 06/30/2017 | Replaces KS |
| 29 | Gonzalez, Tayna | Approve | MEDLC Aide | N/A | \$13.50 hourly | District | 02/08/2017 | 06/30/2017 | Not to exceed 38 combined hours weekly |
| 30 | Franco, Marc | Approve | MEDLC Aide | N/A | \$13.50 hourly | District | 02/08/2017 | 06/30/2017 | |
| 31 | Sippel, Teresa | Approve | Extra Curricular Aide | N/A | \$21.50 hourly | Lazar | 02/08/2017 | 06/30/2017 | Not to exceed 5 hours weekly |

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Action | Position | Deg/Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|------------------|---------|----------------------------|----------|----------------------------------|-------|----------------|------------|---|
| 1 | Shaw, Megan | Amend | Technical Support Advisor | N/A | \$652.00 prorated @ \$326.00 | Lazar | 09/01/2016 | 12/31/2016 | Supersedes action on 05/17/2016; L.4.83 |
| 2 | Dolch, Kimen | Approve | Technical Support Advisor | N/A | \$652.00 prorated @ \$326.00 | Lazar | 01/01/2017 | 06/30/2017 | Post Approve |
| 3 | Shaw, Megan | Amend | Newspaper Advisor | N/A | \$710.50 prorated @ \$355.25 | Lazar | 09/01/2016 | 12/31/2016 | Supersedes action on 05/17/2016; L.4.83 |
| 4 | Viscardo, Kristi | Approve | Newspaper Advisor | N/A | \$710.50 prorated @ \$355.25 | Lazar | 01/01/2017 | 06/30/2017 | Post Approve |
| 5 | Nasisi, Janice | Amend | Yearbook Assistant Advisor | N/A | \$,3894.00 prorated @ \$1,947.00 | MTHS | 09/01/2017 | 01/31/2017 | Resigned |

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|--------------------|---------|--------------------|-----------|-------------------|-------------|----------------|------------|---|
| 1 | Zucchi, Regina | Approve | Substitute Teacher | N/A | \$80.00 per diem | Valley View | 02/07/2017 | 02/10/2017 | Post Approve Not to exceed 3 days for transition |
| 2 | Kao, Kimberly | Approve | Substitute Teacher | N/A | \$80.00 per diem | Cedar Hill | 02/01/2017 | 02/03/2017 | Not to exceed 3 days for transition |
| 3 | Merritt, Christina | Approve | Substitute Nurse | N/A | \$150.00 per diem | Lazar | 02/08/2017 | 03/10/2017 | Not to exceed 1 day for transition |
| 4 | Angelini, Paul | Approve | Substitute Teacher | N/A | \$80.00 per diem | District | 02/08/2017 | 06/30/2017 | \$90.00 per diem after 10 cumulative days of work |
| 5 | Cali, Michael | Approve | Substitute Teacher | N/A | \$80.00 per diem | District | 02/08/2017 | 06/30/2017 | \$90.00 per diem after 10 cumulative days of work |

L.6 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2016 – 2017 school year:

| Code | Provisional Teacher | Location | Mentor | Start Date | Fee |
|------|---------------------|----------|-------------------|------------|----------|
| 1 | Egan, Deirdre | Lazar | Ms. Judy Gothef | 01/09/2017 | \$311.61 |
| 2 | Monks, Samantha | Hilldale | Ms. Michele Jones | 01/03/2017 | \$403.26 |

| | | | | | |
|---|------------------|---------------|------------------|------------|---|
| 3 | Wilkins, Robert | MTHS | Ms. Maria Nord | 09/01/2016 | \$550.00 Adjust Fee from 10/18/17; L.9.16 |
| 4 | Wyckoff, Kristen | William Mason | Ms. Janis Amodeo | 01/09/2017 | \$329.94 Adjust Fee from 01/17/17; L.6.5 |

L.7 Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education approve volunteer coaching staff within select athletic programs, for the 2016-2017 Season, as follows:

- Dent, Erica - Softball

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Action | Location | Estimated Cost | Destination | Date Effective | Date Term. | Funding |
|------|------------------------|---------|-------------------|----------------|---|----------------|------------|--------------------------|
| 1 | Cisneros, Jill | Approve | Hackensack, NJ | \$150.00 | Revisiting Guided Reading | 03/02/2017 | 03/02/2017 | Professional Growth |
| 2 | Scheckman, Leslee | Approve | Monroe, NJ | \$42.39 | PARCC Training | 02/13/2017 | 02/13/2017 | Professional Development |
| 3 | Fleischman, Ed | Approve | Atlantic City, NJ | \$661.08 | NAfME Eastern Division Biennial In-Service Music Conference | 04/05/2017 | 04/07/2017 | Professional Growth |
| 4 | Barry, Kenneth | Approve | Atlantic City, NJ | \$211.22 | NAfME Eastern Division Biennial In-Service Music Conference | 04/05/2017 | 04/08/2017 | Title IIA |
| 5 | Fit, Steven | Approve | Atlantic City, NJ | \$261.22 | NAfME Eastern Division Biennial In-Service Music Conference | 04/07/2017 | 04/07/2017 | Title IIA |
| 6 | Fitzpatrick, Jessica | Approve | Clark, NJ | \$183.68 | Mastering PARCC | 03/02/2017 | 03/02/2017 | Title IIA |
| 7 | Gruszczynski, Patricia | Approve | Clark, NJ | \$175.00 | Mastering PARCC | 03/02/2017 | 03/02/2017 | Title IIA |
| 8 | Melahn, John | Approve | Atlantic City, NJ | \$380.00 | 2017 NASW-NJ Annual Conference and Exhibition | 05/01/2017 | 05/02/2017 | Title IIA |
| 9 | Lourenco, Michele | Approve | Paramus, NJ | \$117.26 | Support STEAM Using Google and Interactive Digital Tools | 05/16/2017 | 05/16/2017 | Title IIA |
| 10 | Metz, Suzanne | Approve | New York, NY | \$394.94 | School Library Journal Day of Dialog and Book Expo | 05/31/2017 | 06/02/2017 | Title IIA |
| 11 | Miller, Elise | Approve | Hackensack, NJ | \$150.00 | Revisiting Guided Reading | 03/02/2017 | 03/02/2017 | Professional Growth |
| 12 | Natale, Matthew | Approve | Hackensack, NJ | \$164.07 | Revisiting Guided Reading | 03/02/2017 | 03/02/2017 | Title IIA |

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

| Code | Vendor | Action | Services | Cost | Student(s) | Date Effective | Date Term. | Discussion |
|------|---|---------|--------------------------|------------|----------------------------|----------------|------------|---|
| 1 | Arms Acres, Health Information Management | Approve | Home Instruction | \$400.00 | 30179 | 01/11/2017 | 01/18/2017 | Post Approve Student in Partial Hospitalization Program |
| 2 | St. Joseph’s Hospital | Approve | Neurological Evaluations | \$1,350.00 | 102906 103565 103365 | 02/08/2017 | 03/31/2017 | 3 @ \$450.00 each |

| Code | Vendor | Action | Services | Cost | Student(s) | Date Effective | Date Term. | Discussion |
|------|-----------------------------------|---------|------------------------|------------|------------|----------------|------------|---|
| 3 | Dr. Faber | Approve | Psychiatric Evaluation | \$550.00 | 210256 | 02/08/2017 | 03/31/2017 | |
| 4 | Dr. Faber | Amend | Psychiatric Evaluation | \$550.00 | 30179 | 02/02/2017 | 02/02/2017 | Post Approve Supersedes action on 1/17/2017; M.2.1 Appointment Date Change |
| 5 | St. Clare's Hospital | Approve | Home Instruction | \$2,750.00 | 40116 | 01/31/2017 | 03/03/2017 | Post Approve Student in Partial Hospitalization Program |
| 6 | Caldwell Pediatric Therapy Center | Approve | Occupational Therapy | \$480.00 | 103479 | 04/10/2017 | 06/30/2017 | \$160.00/hr 1.5 hrs./wk for 2 weeks |

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

| Code | School: Grade/Club/Team (Advisor) | Destination | Transportation Funding | Admission Fee Funding | Accommodations Funding |
|------|---|--|------------------------|-----------------------|------------------------|
| 1 | Lazar – Grades 6-8 Math Counts (Parmentier/Pretto) | Math Counts Regional Competition NJIT, Newark, NJ | School Budget | N/A | N/A |
| 2 | William Mason – Grade 5 (Williams/Abruzzo/McLaughlin) | Robert R. Lazar Middle School, Montville, NJ | School Budget | N/A | N/A |
| 3 | Cedar Hill – Grade 4 (Blahut/Pintabone/Work) | Sterling Hill Mining Museum, Ogdensburg, NJ | Pupil | Pupil | N/A |
| 4 | Lazar – Science Olympiad (Marnien/Maffei) | Middlesex County College, Edison, NJ | School Budget | N/A | N/A |
| 5 | MTHS – Grade 12 (Butchko) | National Holocaust Museum, Washington, DC | Pupil | Pupil | N/A |
| 6 | Woodmont – Grade 1 (Boninfante/Jarvie/Milite) | Mayo Performing Arts – (Alexander The Great), Morristown, NJ | Pupil | HSA/PTA and Pupil | N/A |
| 7 | Lazar – Grade 8 Advisory (Puttevink/Yuhas/Dolan) | Cedar Hill Elementary School, Towaco, NJ | School Budget | N/A | N/A |
| 8 | Hilldale – Grade 2 (Forst/Landsman/Minsky) | Mayo Performing Arts Center, Morristown, NJ | Pupil | Pupil | N/A |
| 9 | Lazar – Grade 6 Chorus (Zajac) | Rockaway Mall/Project Pride, Rockaway, NJ | School Budget | N/A | N/A |
| 10 | Hilldale – Grade 5 (Garibell/Mesce/Reinknecht) | Lazar Middle School, Montville, NJ | School Budget | N/A | N/A |
| 11 | MTHS DECA (Ramirez) | Harrah's, Atlantic City, NJ | School Budget | School Budget | Pupil/Student Activity |

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

| Code | Name | Action | Position | Location | Date Effective | Date Term. | Staff Supervisor | Discussion |
|------|------------------|---------|-------------------------------|------------|----------------|------------|--------------------------|--|
| 1 | Politi, Suzanne | Approve | Student Nurse | Woodmont | 02/08/2017 | 04/28/2017 | Ms. Janice Shingledecker | Caldwell University, School Nurse Program/Field Experience |
| 2 | Pandise, Kristen | Approve | Observation | Cedar Hill | 03/02/2017 | 03/10/2017 | Ms. Patricia Swiatek | Sacred Heart University, Department of Psychology |
| 3 | Denman, Celeste | Approve | Internship Project/ Principal | Hilldale | 04/01/2017 | 08/30/2018 | Ms. Jill Cisneros | NJ-EXCEL Program |

M.5 Out-of District Placement

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

| Code | School | Action | SY Tuition | Additional Services | ESY Tuition | Student(s) | Date Effective | Date Term. | Discussion |
|------|--|---------|------------|---------------------|-------------|------------|----------------|------------|--------------|
| 1 | HoHoKus School of Trade & Technical Sciences | Approve | \$5,225.00 | | | 101452 | 01/30/2017 | 06/30/2017 | Post Approve |

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on January 17, 2017 and has entertained public comment since that time:

Policy 8543 Green Cleaning

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on February 21, 2017 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on February 21, 2017 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O:

| | YES | NO | ABSTAIN | ABSENT | REMARKS |
|------------------|-----|----|---------|--------|------------------------------|
| Carmela Novi | X | | | | |
| John Morella | X | | | | Abstain on 01/24/17 Minutes. |
| Karen Cortellino | X | | | | |
| Charles Grau | X | | | | |
| Michael Johnson | X | | | | |
| David Modrak | X | | | | |
| Michael Palma | X | | | | |
| Michael O’Brien | X | | | | |
| Matthew Kayne | X | | | | |

Resolutions were approved on a 9 - 0 roll call vote except as noted.

The board attorney then read an addendum resolution into the record as follows:

HIB Determination Hearing

WHEREAS, on or about December 20, 2016, the Montville Township Board of Education (“Board”) affirmed the recommendation of the Superintendent of Schools, in MTHS Case #10-09 finding that an act of Harassment, Intimidation and/or Bullying (“HIB”) was committed; and

WHEREAS, since that time, the Board has received and considered additional information related to said matter; and

NOW, THEREFORE, BE IT RESOLVED, that the Board, after having considered said additional information hereby rejects the HIB determination with regard to MTHS Case #10-09 and amends its previous decision so that the record now reflects that the accused student did not engage in an act of HIB as that term is defined by N.J.S.A. 18A:37-14; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is to provide written notification of this decision to the parent(s) within five (5) days.

Motion by Member Grau, second by Member Palma to accept the recommendation of the superintendent and adopt the Addendum Resolution:

ROLL CALL VOTE: Addendum Resolution:

| | YES | NO | ABSTAIN | ABSENT | REMARKS |
|------------------|-----|----|---------|--------|---------|
| Charles Grau | X | | | | |
| Michael Palma | X | | | | |
| Karen Cortellino | X | | | | |
| Michael Johnson | X | | | | |
| David Modrak | X | | | | |
| John Morella | X | | | | |
| Michael O’Brien | X | | | | |
| Carmela Novi | X | | | | |
| Matthew Kayne | X | | | | |

Resolutions were approved on a 9 - 0 roll call vote.

P. OLD BUSINESS

- The superintendent recommended deferring the discussion of the 2018-2019 Proposed School Calendar to the March 7, 2017 board meeting, and the board supported the superintendent's recommendation.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Johnson noted that this year's annual Volleyball Marathon will be held at the High School on February 24, 2017.

R. PUBLIC PARTICIPATION

Two members of the public spoke regarding the following topic:

- School Ratings

The superintendent and Member Palma responded to the public's comments.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Morella, the meeting was adjourned at 9:37 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary