

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR PUBLIC SESSION - MEETING MINUTES

February 21, 2017

Executive Session 7:00 p.m. | Public Session 7:45 p.m.

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project;*
- 3) *Kean University Rice Notices; and*
- 4) *Superintendent’s Evaluation.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Palma, second by Member Modrak, to reenter from executive session at 7:47 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:48 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	<u> </u>
Mr. Grau	<u> X </u>	<u> </u>
Mr. Johnson	<u> X </u>	<u> </u>
Dr. Kayne	<u> X </u>	<u> </u>
Dr. Modrak	<u> X </u>	<u> </u>
Mr. Morella	<u> </u>	<u> X </u>
Mrs. Novi	<u> </u>	<u> X </u>
Mr. O’Brien	<u> X </u>	<u> </u>
Mr. Palma	<u> X </u>	<u> </u>
Bayann Amer	<u> </u>	<u> X </u>
Jonathan Kraft	<u> </u>	<u> X </u>

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Boys' Basketball Team Update
- Girls' Basketball Team Update
- Boys' Wrestling Team Update
- Winter Track Team Update
- Forensics Team Update
- Incoming Student Orientation – February 21st

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- On March 7th, the Board will have Board Docs training from 7:00 to 8:00 p.m. The public portion of the meeting will start at 8:00 p.m. Any closed session items will be dealt with at the end of the public meeting.

Presentations

- Preliminary Budget Presentation 2017-2018 - Dr. René Rovtar and Mr. James Tevis
 - ❖ Highlights of the presentation were as follows:
 - Proposed New Initiatives
 - Proposed Budget Constraints

- Proposed Budget Financial Highlights
- New Capital Facility and Maintenance Initiatives
- Appropriations vs. Revenue
- Additional Budgetary Impacts
- Impact of Declining Enrollment
- Future Budget Presentations/Discussions
- Board members’ questions and comments:
 - Member Grau inquired about changing the adoption of the 2017-2018 preliminary proposed budget from the March 7th board meeting agenda to the March 14th agenda. After a brief discussion, the consensus of the board was for the administration to come back to the board with a recommendation.

Good News and Progress in our Schools

- Cedar Hill - Parents' Book Club was a huge success! Thank you to everyone who attended! The next Book Club meeting will be held on March 9th and will focus on a discussion of the book “Grit.”
- Cedar Hill - School students sent over 200 Valentine's to Veterans as part of the National Valentine's for Veterans program. Cedar Hill students were invited to participate in this program by Congressman Frelinghuysen.
- Valley View – The Student Council hosted a fundraiser "Snowman Soup" to raise money for Paws 4 Ability.
- Valley View - The kindergarten children at Valley View are excited to soon be celebrating Valentine's Day! They are learning about the history of the holiday through a Brain Pop video as well as a non-fiction book by Gail Gibbons about Valentine's Day. The children have created Valentines for the Veterans and for their families too. On Valentine's Day, they will be immersed in Valentine math centers that will involve subtraction and number recording skills. They will also exchange valentine cards with their classmates to celebrate friendship with their classmates.
- Valley View - Mrs. Handschuch’s preschool AM and PM classes celebrated Lunar New Year by learning about the customs and traditions that are shared and experienced during this celebration. The children enjoyed dressing up in traditional clothing and practiced using chop sticks to eat snack items. The children also colored a mosaic rooster to celebrate the “Year of the Rooster”. In addition, the preschool class is very thankful to Mrs. Inn for sharing and discussing some family traditions during this celebration.
- Valley View - The kindergarten classes at Valley View are having their students do some STEAM activities for the 100th day of school. Students will be able to choose from different centers which consist of: building a structure or building with 100 solo cups, creating a picture using 100 tan grams (all must be used), creating structures using 100 mini marshmallows and toothpicks, and creating an ice cream cone with 10 scoops allowing students to count by 10's to 100. We are excited to see what the students can create.
- Valley View - The kindergarten children at Valley View are excited to soon be celebrating Valentine's Day! They are learning about the history of the holiday through a Brain Pop video as well as a non-fiction book by Gail Gibbons about Valentine's Day. The children have created Valentines for the Veterans and for their families too. On Valentine's Day, they will be immersed in Valentine math centers that will involve subtraction and number recording skills. They will also exchange valentine cards with their classmates to celebrate friendship with their classmates.

- Valley View - It may be February but Valley View has Spring on its mind. Mr. Spector has finalized an afternoon out for Valley View families to see the NY Yankees take on the Baltimore Orioles Sunday, April 30th. Tickets will be offered at 50% off. It's sure to be a hit!
- Valley View -Tablecloth Kindness was a big success! Children in grades K-5 had an opportunity to spread a little kindness to each other during lunch. The lunch tables were covered with Valentine decorations and students were encouraged to leave a positive friendly message for the next lunch group. Students shared that they enjoyed drawing friendly faces, pictures, and supportive messages.
- Valley View - Production is wrapping up on another Valley View character education video. Students in Mrs. Ford's class are perfecting a video dedicated to the children at St. Jude's Hospital. The students hope the video inspires the kids at St. Jude to maintain a fighting spirit as they battle childhood cancers. Valley View plans to send the video to St. Jude's soon after it is completed.
- Valley View - Students in all grades are doing their share to assist St. Jude's by participating in this year's Mathathon. Final day to hand in donations is March 1st.
- Valley View - On Friday, February 10th Valley View will celebrate *National No One Eats Alone Day* during the lunch periods. Morning announcements will remind students to be on the lookout for anyone eating alone and are asked to befriend them and enjoy lunch together. Students will walk into the lunch room to find their table decorated with napkins, balloons, and bracelets encouraging all to end social isolation.
- Woodmont – To celebrate the 100th day of school, students in Mrs. Janis and Ms. Beatty's fourth grade wrote 100 compliments to deliver around Woodmont to staff and fellow fourth grade students.
- Woodmont - Mrs. Boninfante's first grade class and Mrs. Torrisi's second grade class combined classrooms to pair read. Children worked in groups to read and discuss the book of their choice. After paired reading, the children discussed what they read and used talking stems, "I agree or I respectfully disagree with", to begin their sentences when completing a writing activity. The children worked wonderfully together, helping to sound out words and assist with their writing. Teamwork and compromise were demonstrated throughout this fun collaborative activity!
- Woodmont - On Thursday, February 23rd, Mrs. Torrisi & Ms. Stevens' second grade class will host a publishing party where parents have the opportunity to read students' informational books. Light refreshments will be served!
- Woodmont - Local Montville dentist, Dr. Anthony Cannilla, visited Woodmont on Wednesday, February 15th and taught our Kindergartners about good dental practices.
- Lazar Middle School – Five students were selected to participate in the North Jersey Regional Honors Junior High School Chorus and Orchestra. These students auditioned on Saturday, February 4, 2017 at Clifton High School along with over eleven hundred other students from across North Jersey. Michelle Wang and Katherine Lebedev, violin were selected to participate in Orchestra. Mrudul Nagapurkur, Joshua Philip and Shubhra Sood were selected to participate in Chorus. Congratulations to our fine musicians!
- Lazar – Emma Zwickel (Gr. 8) was selected to receive the Middle School Leadership Award for 2016-17. This award is presented annually by the Morris County Superintendents to a graduating middle school student whose actions and deeds represent a model of citizenship and leadership in their respective school community. Emma will be honored with other Morris County middle school recipients at a dinner and ceremony to be held in May.
- Lazar Staff held a Dress Down Day to raise funds for Sarah Steinhauser's (Goodson) double lung transplant. We raised \$535 to help Sarah with her medical expenses.
- Lazar – Ms. Vytell-Mischele's, Ms. Alecci's and Mrs. McCutcheon's WISH (What If Students Helped) Group has designed unique projects to make a difference both in our community and

beyond. They completed the DYFS angel gift giving project in December....and have just successfully completed a "cookies for cats" project with the goal to benefit Large Cat Preservation. The group designed and carried out a school-wide effort and sold over 1000 cookies and profited over \$300 to be sent for the large cats preservation.

- Lazar – The MathCounts Club met several times each month from September until February. At each meeting students worked independently and cooperatively to complete Warm-up and Workout problems in order to prepare for the school competition held in January, 2017. The school competition determined the ten club members: Thomas Chen, Charan Kanna, Victoria Wei, Andrew Xu, Srikar Iyer, Logan Po, Agranya Ketha, Nikhil Ganesh, Grace Lo, and Elizabeth Bazhenov, who would continue on to represent Lazar at the regional competition held at NJIT on Feb. 4th. At the North Central Regional Chapter Competition, the Lazar team ranked 5th out of 27 teams. Additionally, Charan Kanna received an award for the highest score in our school. Club advisors, Ms. Parmentier and Mrs. Pretto, are proud of the accomplishments of all their mathletes.
- Lazar – Students in gym classes Jump Rope for Heart Health and Staff Dress Down for Heart Health raised about \$1,300 for the American Heart Association. A great big Thank You to all who donated and participated in this worthy cause.
- MTHS-Congratulations to Gavin Poole (Class of '18) and Kevin Kahwaty (Class of '18) for their recent awards at ArtStart, a show sponsored by William Paterson University. Mr. Poole received 1st Place for his wheel thrown and carved piece entitled "Driftwood" and Mr. Kahwaty received Honorable Mention for his hand built sculpture entitled "Dog bark." We are extremely proud of Gavin and Kevin and wish them the best of luck at future shows.
- MTHS – Congratulations to Dhruv Dang and Alan Lai. Both students have been selected to give oral presentations at the Rutgers Science Symposium.

BUSINESS ADMINISTRATOR'S REPORT

The business administrator gave the following update regarding the referendum:

- Moving toward a September 26, 2017 referendum
- List of the proposed district-wide capital improvement projects, by ballot question:
 - **Question #1 -**
 - Roofing replacements
 - New hvac controls
 - Restroom renovations
 - Media center renovations
 - **Question #2 -**
 - Gymnasium renovations
 - **Question #3 -**
 - Air conditioning.
- A resolution was passed on the February 7th agenda authorizing the architect to prepare and submit the Projects applications to the State then amend the district's Long Range Facilities Plan accordingly.
- The preliminary eligibility cost is normally generated by the DOE in about 60 days after the architect's initial submission of the application. Final eligibility costs are anticipated sometime early summer.
- Referendum presentations will begin sometime late Spring.

- The architect has noted that we are on track with a mid-March submission of the initial application.
- The Finance Committee will schedule a meeting to review the final project information before it is submitted to the DOE by the architect.
- The business administrator responded to board members' questions and comments.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau inquired about scheduling a meeting for March 8th, 2017 at 5:15 p.m. and the committee members present concurred on their availability.

G.2 Curriculum and Instruction

Member Palma reported that a meeting was held earlier this evening, and noted that administration will provide the minutes for consideration.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

The following ad-hoc committee was reported on:

- **Township's 150th Anniversary Celebration**
 - Member Grau noted that he has not received any communication regarding a committee meeting and asked the administration to contact Committeewoman Deborah Nielson to inquire about scheduled meetings.
 - Member O'Brien inquired about school related projects regarding the celebration, and the superintendent responded.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **MCSBA – Karen Cortellino**
 - Member Cortellino noted that a meeting was held February 8th, 2017 at Dover High School, discussing First Amendment Rights. She then noted that this was the first tri-county meeting via live stream simultaneously with Salem and Union Counties. The next meeting is scheduled for March 22nd at FDU at the Madison Campus to discuss changing student enrollment. She then noted that the last MCSBA meeting, which will include a presentation on Board Docs, is scheduled for April 26th.

- **DAC** – Michael Palma
 - Member Palma noted that a meeting was held on February 8th, at which a guest speaker discussed indoctrination of the LEAD program in schools.

G.8 PTC Liaisons

The following PTC liaison meeting was reported on:

- **Cedar Hill** – Karen Cortellino
 - Member Cortellino noted that a meeting was held on February 15th at which the following topics were discussed:
 - Referendum
 - Budget
 - Narcan Policy

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time.

The superintendent noted a change to Resolution O, to reflect the public session start time from 7:45 p.m. to 8:00 p.m. on the March 7th board meeting.

The business administrator noted that a revision has been made to Resolution K.6, to reflect a flat Professional Fee cost of \$47,000

Motion by Member Grau, second by Member Palma to accept the recommendation of the superintendent and adopt items I-O:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

February 7, 2017	Executive Session, Regular Meeting
February 7, 2017	Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Reserved - Gifts, Grants and Donations – (No Action)

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on February 17, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated February 3, 2017 to February 17, 2017.

J.3 Adoption of Mission and Values Statements

RESOLVED, the Montville Township Board of Education hereby adopts the updated Mission and Values Statements for the Montville Township Public Schools.

MISSION STATEMENT

Montville Township Public Schools strive to develop well-rounded, invested, and inspired students by engaging them in an experience of collaboration with educators, parents, and community that fosters a culture of innovation, character and inclusivity, in a shared spirit of pride.

VALUES STATEMENT

Montville Township Public Schools believes that all students possess the tools necessary for achievement, and it is our role to guide them in crafting a life-long passion and curiosity in fulfilling their potential. The platform on which our students stand, learn, and grow is supported by three pillars:

- **Innovation**

Montville Township Public Schools believes in being a leader in education by creating authentic active learning opportunities in the classroom and beyond.

- **Character**

Montville Township Public Schools values service, engagement, and kindness in connecting our students to one another and the broader community. Through a wide assortment of experiences, course offerings, extracurricular activities and athletic opportunities, we afford our students the means to explore their world and participate in a personalized educational journey designed to help them discover their passions and achieve their goals. We believe that all students should be ethical, self-motivated, caring and contributing members of the global community.

- **Community**

Montville Township Public Schools seeks to cultivate a safe and inclusive environment that champions a sense of spirit and a respect for tradition. Our students are encouraged to break down barriers and bridge divides to create and participate in opportunities for service within their school, the district and the community at large.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of January 18, 2017 – February 21, 2017 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	2,609,873.68
Special Revenue Fund (20)	In the amount of \$	93,511.64
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	728,331.25
Food Service Fund (60)	In the amount of \$	69,111.61
MEDLC Fund (61)	In the amount of \$	2,398.27
SUB – TOTAL:	\$	3,503,226.45
Payroll – January	In the amount of \$	4,634,496.67
TOTAL	\$	8,137,723.12

K.2 Transfer of Funds – January, 2017

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **January, 2017** as listed on (**Document K.2**).

K.3 Financial Reports – January, 2017

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **January, 2017** (**Documents K.3.a and K.3.b respectively**), and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Wolfman Productions, Inc.	Presentation - Living Lessons Program	\$2,400.00	BOE	Robert R. Lazar Middle School	05/18/2017	05/18/2017	3 Presentations – 1 Speaker at each presentation
2	Lors Photography	Senior Portraits	n/a	n/a	Montville Township High School	02/22/2017	06/30/2020	Senior Portraits for Class of 2018, Class of 2019, and Class of 2020
3	Lors Photography	Undergraduate Photos	n/a	n/a	Montville Township High School	Fall of 2018	Fall of 2020	

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 PSA Architects Supplemental Agreement: Pre-Referendum DOE Applications

WHEREAS, there exists a need for Architectural Services to complete and submit project applications to the DOE for review and approval for each of the districts seven schools, in connection with a proposed September 26, 2017 bond referendum election for district-wide capital facilities improvements; and

WHEREAS, the Public School Contracts Law defines architectural services as professional services not subject to competitive bidding;

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves a contract for Architectural Services in connection with the aforementioned project, to Parette Somjen Architects of Rockaway, New Jersey, per their proposal and agreement, dated June 20, 2016, (**Document K.6**), at the flat Professional Fee cost of \$47,000, plus reimbursable expenses at an additional maximum cost, not to exceed \$2,700.

THEREFORE BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute the Agreement on behalf of the Board.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Dawson, Colleen	Amend Medical Leave	Elementary School Teacher	Cedar Hill	01/03/2017	49	N/A	N/A	N/A	03/15/2017	Supersedes action on 02/07/2017; L.1.3
2	Goodwin, Kelly	Maternity Leave	School Psychologist	Special Services	04/17/2017	15	05/08/2017	05/08/2017	N/A	09/01/2017	Dates subject to change based on delivery
3	Epstein, Melissa	Amend Maternity Leave	Special Education Teacher	Woodmont	01/03/2017	20	02/01/2017	03/06/2017	N/A	05/04/2017	Supersedes action on 11/01/2016; L.1.1
4	Thomas, Christina	Amend Maternity Leave	School Psychologist	MTHS	01/03/2017	22	02/03/2017	03/23/2017	N/A	09/01/2017	Supersedes action on 01/17/2017; L.1.2

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Merritt, Christina	New Hire Resignation	Personal Nurse	Lazar	02/10/2017	Post Approve

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Beiermeister, Kimberly	Amend	Long Term Paraprofessional	N/A	\$125.06 per diem	Woodmont	01/11/2017	02/17/2017	Supersedes action on 01/17/2017; L.3.16
2	Beiermeister, Kimberly	Approve	Long Term Kindergarten Aide	N/A	\$64.48 per diem	Woodmont	02/21/2017	06/30/2017	Post Approve Replaces SB
3	Beiermeister, Kimberly	Approve	Lunch/Recess Aide	N/A	\$16.97 hourly	Woodmont	02/21/2017	06/30/2017	Not to exceed 5 hours weekly
4	Kilanowski, Kurt	Rescind	1/12 Salary Adjustment PAARC English	MA30/14	\$6,805.58	MTHS	09/01/2016	06/30/2017	On 08/23/2016 agenda. Classes never took place

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
5	Marotta, Alyssa	Amend	Replacement Teacher	MA/3	\$55,419.00 prorated @ \$51,262.60	MTHS	09/26/2016	06/30/2017	Supersedes action on 02/07/2017; L.3.7
6	Nellessen, Kimberly	Amend	Long Term Substitute Elementary School Teacher	N/A	\$260.32 per diem	Cedar Hill	01/09/2017	03/15/2017	Supersedes action on 02/07/2017; L.3.10
7	DeLosRios, Stephanie	Approve	Paraprofessional	N/A	\$19.24 hourly	William Mason	02/20/2017	06/30/2017	Post approve Will attend In-Service
8	Einstein, Heather	Approve	1/6 Salary Adjustment	MA/15	\$13,095.33 prorated @ \$4,845.31	MTHS	03/10/2017	06/30/2017	Replace JH
9	Pakestein, Brittany	Approve	1/6 Salary Adjustment	BA/3	\$8,677.33 prorated @ \$3,210.65	MTHS	03/10/2017	06/30/2017	Replace JH
10	Finn, Jessica	Approve	1/6 Salary Adjustment	MA/3	\$9,795.66 prorated @ \$3,624.38	MTHS	03/10/2017	06/30/2017	Replace JH
11	Salazar, Rachel	Approve	1/6 Salary Adjustment	MA30/11	\$12,075.33 prorated @ \$4,467.91	MTHS	03/10/2017	06/30/2017	Replace JH

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Markowski, Kristen	Amend	Vocal Director Spring Musical	N/A	\$3,000.00	MTHS	01/01/2017	03/03/2017	Supersedes action on 01/17/2017; L.4.3
2	Wilczynski, Pamela	Amend	Spring Musical Stage Manager	N/A	\$500.00	MTHS	01/01/2017	03/03/2017	Supersedes action on 01/17/2017; L.4.4
3	Sweer, Ryan	Approve	Pit Musician Spring Musical	N/A	\$600.00	MTHS	02/24/2017	03/03/2017	Funded by play proceeds
4	Singerline, Dakota	Approve	Pit Musician Spring Musical	N/A	\$600.00	MTHS	02/24/2017	03/03/2017	Funded by play proceeds
5	DiDiego, Chelsea	Approve	Pit Musician Spring Musical	N/A	\$600.00	MTHS	02/24/2017	03/03/2017	Funded by play proceeds
6	Cunningham, Joseph	Approve	Pit Musician Spring Musical	N/A	\$600.00	MTHS	02/24/2017	03/03/2017	Funded by play proceeds
7	Doran-Aslanian, Brianna	Approve	Pit Musician Spring Musical	N/A	\$600.00	MTHS	02/24/2017	03/03/2017	Funded by play proceeds
8	Kilanowski, Jennifer	Approve	Yearbook Assistant Advisor	N/A	\$3,894.00 prorated @ \$1,947.00	MTHS	02/01/2017	06/30/2017	Post Approve Replaces JN

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Seredvich, Lorraine	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	02/22/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
2	Choi, Claire	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	02/22/2017	06/30/2017	\$90.00 per diem after 10 cumulative days of work

L.6 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2016 – 2017 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	DiMaggio, Carolina	Cedar Hill	Mr. Joseph DiLascio	01/03/2017	\$403.26

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Woodring Andrea	Approve	Monroe Township, NJ	\$325.00	2 nd Annual AASA/NJASA/FEA Women’s Leadership Conference	03/30/2017	03/31/2017	Professional Growth
2	Miller, Elise	Approve	Monroe Township, NJ	\$387.99	2 nd Annual AASA/NJASA/FEA Women’s Leadership Conference	03/30/2017	03/31/2017	Professional Growth
3	Marnien, Debbie	Approve	North Branch, NJ	\$125.00	NGSS Professional Development Workshop Series Planning NGSS-Aligned Lessons (Grades 6-12)	03/08/2017	03/08/2017	Title IIA
4	Klinger, Eleanor	Approve	Paramus, NJ	\$81.31	Lives Worth Living: Creating an Ecology of Wellness for LGBTQ Youth in School	03/20/2017	03/20/2017	Title IIA
5	Stephenson, Cortney	Approve	West Orange, NJ	\$256.78	Strengthen Your Students’ Writing Skills Using Practical, CLOSE WRITING Strategies (Grades 3-6)	03/29/2017	03/29/2017	Title IIA
6	Keveanos, Jerome	Approve	Edison, NJ	\$21.33	Data Privacy & Student Security	02/23/2017	02/23/2017	Professional Growth
7	Thomsen, Austin	Approve	Edison, NJ	\$21.33	Data Privacy & Student Security	02/23/2017	02/23/2017	Professional Growth
8	Clark, Grace	Approve	Mountainside, NJ	\$360.00	Feeding Therapy: A Sensory-Motor Approach	03/03/2017	03/04/2017	Professional Growth
9	Zoppo, Joanne	Approve	Summit, NJ	\$80.58	Teacher’s Symposium	04/28/2017	04/28/2017	Title IIA
10	Toth, Steven W.	Approve	Atlantic City, NJ	\$664.84	NJSBA Expo/Conference	03/13/2017	03/15/2017	Professional Growth
11	Wallace, Andrea	Approve	Newark, NJ	\$10.92	Task Force on Education & Classroom Practice	02/27/2017	02/27/2017	Title IIA
12	Vermaelen, Sandy	Approve	New Providence, NJ	\$135.00	Math Applications in the Classroom: Engineering Design Challenges	05/02/2017	05/02/2017	Title IIA
13	Thomsen, Austin	Approve	Newark, NJ	\$10.91	NJ Technology Task Force	02/27/2017	02/27/2017	Professional Growth
14	Dubreuil, Olesya	Approve	Newark, NJ	\$245.00	Making Best Use of Apps and Other Cutting-Edge Technology Resources to Enhance Your School-Based SPEECH-LANGUAGE Program	03/27/2017	03/27/2017	Professional Growth

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	St. Clare's Hospital	Approve	Home Instruction	\$1,705.00	70063	11/14/2016	01/16/2017	Post Approve Student in Partial Hospitalization Program
2	Dr. Fennelly	Approve	Psychiatric Evaluation	\$665.00	50139	02/02/2017	02/02/2017	Post Approve

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS/Earth Club (Rolfe)	Rockaway Valley Elementary School, Boonton Township, NJ	Student Activity Account	N/A	N/A
2	MTHS/Earth Club (Rolfe)	Hilldale Elementary School, Pine Brook, NJ	Student Activity Account	N/A	N/A
3	MTHS/Earth Club (Rolfe)	Woodmont Elementary School, Pine Brook, NJ	Student Activity Account	N/A	N/A
4	Hilldale/Kindergarten (Hanzl/Mancino/Fau)	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A
5	Hilldale/Grade 2 (Forst/Landsman/Minsky)	Mayo Performing Arts Center, Morristown, NJ	Pupil	Pupil	N/A
6	MTHS/Grades 11 & 12 (Porter)	Frick Museum, New York, NY	Pupil	Pupil	N/A
7	MTHS/Art Club/Maboroshi (Zoppo/Kurland)	New York Botanical Gardens, Bronx, NJ	Student Activity Account & Pupil	Pupil	N/A
8	Lazar/Grade 8 (Scharf)	Benjamin Franklin Middle School, Ridgewood, NJ	School Budget	N/A	N/A

M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)

M.5 Out-of District Placement

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Benway School	Approve	\$60,145.92 Prorated @ \$26,804.16			210256	02/16/2017	06/30/2017	Post Approve
2	Benway School	Amend	\$53,935.20 Prorated @ \$18,239.90			101452	01/30/2016	06/30/2017	Supersedes action on 10/18/2016; Res: M.5.2 Post Approve 2016-2017 Tuition Reduction Student Sharing Schools

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Introduction of Bylaws, Policies, and Regulations

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

Policy 1510	<i>Americans with Disabilities Act</i>	(Document N.1.1)
Policy 2418	<i>Section 504 of the Rehabilitation Act of 1973 – Students</i>	(Document N.1.2)
Policy 5116	<i>Education of Homeless Children</i>	(Document N.1.3)
Policy 5330.04	<i>Administering an Opioid Antidote</i>	(Document N.1.4)
Policy 8330	<i>Student Records</i>	(Document N.1.5)
Policy 3216	<i>Dress and Grooming</i>	(Document N.1.6)
Policy 5430	<i>Class Rank</i>	(Document N.1.7)
Policy 5440	<i>Honoring Student Achievement</i>	(Document N.1.8)
Regulation 1510	<i>Americans with Disabilities Act</i>	(Document N.1.9)
Regulation 2418	<i>Section 504 of the Rehabilitation Act of 1973 – Students</i>	(Document N.1.10)
Regulation 5116	<i>Education of Homeless Children</i>	(Document N.1.11)
Regulation 8330	<i>Student Records</i>	(Document N.1.12)

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on March 7, 2017 after the public session to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on March 7, 2017 at 8:00 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O and Revised Resolution K.6:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Michael Palma	X				
Karen Cortellino	X				Abstain on Check # 84627.
Michael Johnson	X				
David Modrak	X				
John Morella				X	
Michael O'Brien	X				Abstain on Check # 84555. No on item N.1.7.
Carmela Novi				X	
Matthew Kayne	X				

Resolutions were approved on a 7 - 0 roll call vote except as noted.

P. OLD BUSINESS

- The superintendent reviewed with the board two iterations of the 2018-2019 Proposed School Calendar, and a discussion ensued.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Palma inquired about the possibility of snow day givebacks, and the superintendent responded that this will be discussed in late March.
- Member Johnson noted that this year's annual Volleyball Marathon will be held at the High School on February 24, 2017. He then thanked the board members who volunteered and noted that they will meet in the gym at 5:45 p.m.
- The board president inquired if the board will be receiving 2017-2018 proposed budget binders this Friday, and the business administrator responded.
- Member Cortellino noted that two high school students have been selected to present oral presentations at the Rutgers Science Symposium. She then inquired if the high school will still have their own Science Symposium, and the superintendent responded that they will.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Modrak, the meeting was adjourned at 8:38 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary