

BOARD OF EDUCATION
TOWNSHIP OF MONTVILLE

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, February 20, 2018

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Board Attorney, Mr. Steven Edelstein
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. Palma and seconded by Ms. Zuckerman to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on February 20, 2018 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present. Also present were Diane Maggiore, Assistant to the Business Administrator and Jack Motherway, Student Representative. Mr. Edelstein left at 7:30 p.m.

President Grau welcomed the public and led the flag salute. Ten members of the public were present.

President Grau requested a moment of silence for the tragic loss in the Parkland, Florida school shooting last week.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

Jack Motherway highlighted the athletic events at the High School, including Boys and Girls Basketball, Ice Hockey and Winter Track Events. Mr. Motherway discussed the Forensic Team tournaments, one this evening and one this weekend, the Key Club's Volleyball Marathon on March 9th, School of Rock Performance on March 15th, the Spring Musical, Shrek, on March 1st – 4th and the Student-

Staff Basketball Game. Mr. Motherway commented on the long weekend break, the one-to-one Chromebook roll-out at the High School, the deadline for 'Senior Superlatives' and the up-coming Homework Free Night. Mr. Motherway concluded with comments on gun violence and the student support for legislative change.

Superintendent's Report

Section F

Remarks:

Dr. Rovtar discussed the district snow days; three of the five days allotted have been used. As this point, no un-used snow days will be returned to the calendar.

Dr. Rovtar also discussed the tragedy in Parkland, Florida, commenting on the district's safety practices and the security of the school buildings.

Presentations:

There were no presentations made.

Good News & Progress in Our Schools:

- Valley View - Alexa Servidio, a 2015 graduate of Valley View, returned to her alma mater on February 2, 2018 to share her knowledge and experiences with the fifth grade girls on "How to Survive Middle School." Alexa's presentation was chock full of advice and practical tips to prepare for the transition to Lazar. Students learned how to open their lockers, navigate through the hallways, pace themselves to get all of the work done and prepare for tests and quizzes. Alexa also offered tips on following Lazar's dress code, making new friends, standing up to bullies, and avoiding the drama that can start on social media. Alexa summed up her presentation with sound, mature advice: "Remember always, try to have pride, empathy, respect, citizenship and cooperation." Alexa is a member of Girl Scout Troop 4395 and her excellent presentation is what she chose to do to earn her SILVER AWARD. Our PANDA PRIDE is beaming for Alexa Servidio and all of our 5th grade girls!!!
- Valley View - Is going beyond Random Acts of Kindness Week to celebrate the Great Kindness Challenge for the month of February. Members of the Art Club designed posters with a theme of 'Kindness is Key.' The posters will display the words, *Kindness is Key* along with a large key for students and staff to sign followed by classroom conversations on the importance of being a kind and caring citizen. K-5 classrooms are asked to come up with a challenge for the day with representatives from each class broadcasting their challenge after the Pledge and morning announcements.
- Valley View - Our annual Math-a-thon Kick-off assembly will take place on Friday, February 16th in the All Purpose Room for grades K-5. We plan on adding to our awesome total of \$122,000 raised since VV first began participating more than 18 years ago.
- Valley View - Will be sending two staff members to the annual Pathways basketball game being played on Sunday, February 25 at the gym at Montville High School.
- Valley View - Another Valley View Family Day Out is being planned with the NY Red Bulls organization to see a professional soccer game in mid-May. It's always a fun time when families can enjoy a day out together.
- Cedar Hill - Mr. DiLascio and Ms. Swiatek's third grade class participated in Arcademics Plus 2-Day Multiplication Challenge in which they competed against schools across the country, only in multiplication facts. They scored a total of 36,749 points, with 92% accuracy and mastered 6/7 concepts.
- Cedar Hill - Superintendent Brian Gaetens from the Emerson School District visited Cedar Hill so that he might see a Character Education School in action. We were recommended by Dr. Trussheim, President of Character.Org in New Jersey. As a result, the 5th Grade Character Education Committee (CEC) got to work. We invited parents, community members, veterans and teachers to attend a roundtable with the superintendent and principals. Dr. Raj met with the group first to give the administrative perspective and then onto the guests who were invited for a community perspective and finally the visitors were part of a CEC meeting where students presented their requests to fund an organization and the rationale behind it, for the student perspective. The CEC also fielded questions from the superintendent and principals. We were so proud of our Cedar Hill students and community members.
- Lazar - On Saturday, February 3rd, 400 chorus students from across northern New Jersey auditioned for the North Jersey Junior High School Regional Honors Chorus at Clifton High School. We are proud to announce that Chorus members: Santina DiBenedetto and Raelle Lamela from Lazar were chosen to participate in this prestigious performing group. Congratulations!!
- William Mason - The students in Mrs. Oberlin's Kindergarten class have been counting up to the 100th Day of School! Each morning we write the number of days we have been in school on a chart. Then, we use a mini-pocket chart labeled *ones*, *tens* and *hundreds* to count with straws! We put the appropriate number of straws in each pocket/column and put a rubberband around a group of ten before moving them into the *tens* column. Lastly, we count by tens and ones each day using the straw manipulatives! We are also preparing for the 100th Day by making 100th Day projects. Each child works with their family to create a project using 100 items! Then, we each present our project to the class. Volunteers can ask three questions or give three compliments about their classmate's project. In writing, we will write three sentences about what we will be doing when we are 100 years old! We are also going to make a 100th day hat to wear that has numbers to 100 counting by tens. On the

100th Day of school, the kindergarten classes will have a parade throughout the school visiting classrooms with our projects. Of course we will read the book: Miss. Bindergarten Gets Ready for the 100th Day of Kindergarten. We will also read a chart with 100 words! We are so excited for February 15th!-The 100th Day of school!

- William Mason - Mrs. Stella's class is learning about the Underground Railroad and Harriet Tubman's great contributions. We are reading an historical fiction novel called "Dear Austin" and comparing this information we learned about in Social Studies as well as a video we watched.
- William Mason - On February 15th, William Mason's student council held a polar plunge fundraiser to raise money for New Jersey Special Olympics.
- William Mason – The students, staff, and families are creating hearts of kindness in our Heart to Heart initiative this month. We are creating a chain of hearts in our hallway when our students are “caught” performing an act of kindness.
- William Mason - Mrs. Auten & Mrs. Wallenburg's class are teaching students to have a “Gonna Get It Done” mindset. We brainstormed on what a “Positive Mindset” is and read the book called Mindset Matters. We went into small groups and discussed different scenarios and how we could use a “Gonna Get It Done” mindset in that situation. Students all received a laminated sign for their desk to remind them to have a “Gonna Get it Done” mindset. We will also be setting personal goals, or something we wish to achieve and the steps we will take to obtain it.
- William Mason - Mrs. Auten, Mrs. Stephenson & Mrs. Wallenburg's classes are infusing the celebration of the winter Olympics into our curriculum. We are using directions to show where South Korea is as well as other countries that are competing. Students are enjoying studying about the first Olympics and their Greek origins and comparing the first Olympic games in 1924 to now. For math, we are using tallying to keep count of the medals earned by the U.S. so far. In addition, we are reading about athletes as examples of showing “Gonna Get it Done” attitudes. In Science we are able to describe the different types of sporting events, such as what a triple axle and a luge is! Finally, we will use Language Arts to write about our favorite Olympic events and all we have learned.
- MTHS - The MTHS Community would like to acknowledge and congratulate the efforts of two students, who raised over \$1,800 for the Bridge of Book Foundation through DECA. The President of DECA, Julia Gillian (Class of '18), and Vice-President, Colin Noone (Class of '19), organized and managed a fundraiser over the course of the past few months. Proceeds from the fundraiser have been donated to Bridge of Books, a foundation providing an ongoing source of books to underserved children throughout New Jersey in order to support the development of literacy skills and encourage a love of reading. Julia and Colin also co-wrote an event manual and step-by-step process on how they have achieved this success, which they will present at the NJ DECA State Competition. Once again, we appreciate the hard work of Julia and Colin, as well as the guidance and leadership of DECA advisor, Mr. Danilo Ramirez. Congratulations on this success!

President Grau congratulated Mary Gormley for her recognition by the Chamber of Commerce and Township Committee for her award as a Distinguish Teacher by Princeton University.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

There were no reports presented.

Business Administrator's Report

Ms. Slunt discussed the sale of the bonds on February 14, 2018, and the upcoming bid openings for the summer construction at Montville High School, Lazar Middle School, Cedar Hill Elementary and William Mason Elementary.

Ms. Slunt discussed the development of the 2018-2019 School Budget, and meetings with the district principals and supervisors.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the Budget Meetings on January 31 st and February 13 th . The Committee also discussed the status of the Referendum projects. The next meeting is scheduled for February 26 th at 5:30.
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	The Committee met tonight and discussed planned staff development and the review of the math curriculum.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.

G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
G.6	Ad-Hoc		
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the N.J.S.B.A. Leadership Meeting, highlighting the legislative update, Whole Child Initiative and the discussion on governmental transparency. The Liaison discussed the Legislative Committee Meeting, highlighting school performance reports, legislative updates, the Governor's Budget Address and the presentation on non-college bound students.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison recommended all members attend the M.C.S.B.A. meetings. The next meeting is scheduled for March 28 th and May 23 rd . Dr. Cortellino discussed the resolution against gun violence passed by M.C.S.B.A. at their February 1, 2018 meeting. Mr. O'Brien extended his support for this resolution.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison highlighted elements of the February 14 th Meeting, including a dance planned for May 4 th at Lazar Middle School.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison had no report.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison discussed the P.T.C. Meeting on January 24 th , highlighting the Referendum renovations, Teacher and Professional of the Year and TREP\$ Event on April 21 st .
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison discussed the P.T.C. Meeting on January 31 st , highlighting the TREP\$ Event on April 27 th and the Hilldale vs Woodmont Dads' Basketball Game.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison discussed the next meeting is scheduled for March 21 st .
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison discussed the next meeting is scheduled for February 21 st .
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison discussed the P.T.C. Meeting held in January, highlighting Eighth Grade Scheduling at the High School, Sixth Grade Activity Night on March 16 th , Senior Citizen Luncheon on March 21 st and Peter Pan Performance on March 22 nd and 23 rd .
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Negotiations - MTEA	Karen Cortellino Charles Grau David Modrak Michael Palma	The Chair summarized the meeting held on January 23 rd , highlighting the dinner and exchange of proposals by each side. The next meeting is scheduled for February 27 th .
G.10	Additional Reports		

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Mr. Morella and seconded by Dr. Modrak to approve the below resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:
February 6, 2018 Executive Session, Regular Meeting
February 6, 2018 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on February 16, 2018, and
BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated February 3, 2018 through February 16, 2018.

J.3: Approval of Additional Regular Board Meeting on April 10, 2018

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the addition of a Regular Board Meeting on April 10, 2018 at Montville Township High School Media Center at 6:30 p.m. to the approved calendar of Board Meetings for 2018.

No additional comments were made.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of January 17, 2018 – February 20, 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	3,193,938.00
	Special Revenue Fund (Fund 20)	In the amount of		112,800.51
	Capital Projects Fund (Fund 30)	In the amount of		40,890.00
	Debt Service Fund (Fund 40)	In the amount of		784,400.00
	Food Service Fund (Fund 60)	In the amount of		95,750.72
	MEDLC Fund (Fund 61)	In the amount of		4,560.62
	Subtotal		\$	4,232,339.85
	Payroll – January (Various Funds)	In the amount of		4,699,048.34
	TOTAL		\$	8,931,388.19

K.2: Transfer of Funds for January 2018

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending January 31, 2018 as listed on attached Document K.2.

K.3: Financial Reports for January 2018

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of January 2018, as attached in Documents K.3.a and K.3.b, respectively, and
WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and
 BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
 BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:
 THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
 BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School or Instruction-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and
 BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	Foy Invenprises, Inc.	Flying Effects	Not to exceed \$ 4,352.25	Lazar	03/14/18	03/18/18	Flying effects for Peter Pan, Jr.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Sorensen, Allycia	Amend Maternity Leave	Math Teacher MTHS	3/19/18	20	4/24/18	4/24/18	N/A	9/1/18	Supersedes action on 12/19/2017;L.1.1

2	Wess, Winifred	Medical Leave	Elementary School Teacher	3/16/18	25	N/A	N/A	N/A	4/30/18	
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L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Sanabria, Genesis	Resignation	Paraprofessional	Valley View	02/02/2018	Post Approve
2	Employee #7669	Termination	Physics Teacher	MTHS	02/09/2018	Post Approve
3	Coward, Helen Pamela	Retirement	Classroom/Lunch Recess Aide	Hilldale	06/30/2018	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Letsch, Alyssa	Amend	MEDLC Aide	Hilldale	N/A	\$13.50 hourly	11/14/2017 - 06/30/2018	Supersedes action on 12/19/2017;L.3.8
2	Weber, Sandy	Amend	MEDLC Co-Director	District	N/A	\$33.00 hourly	09/01/2017 - 02/04/2018	Supersedes action on 08/22/2017;L.3.42
3	Weber, Sandy	Approve	MEDLC Co-Director	District	N/A	\$38.00 hourly	02/05/2018 - 06/30/2018	Post Approve Not to exceed 1,500 hours annually
4	Przestrzelski, Courtney	Amend	MEDLC Co-Director	District	N/A	\$33.00 hourly	09/01/2017 - 02/04/2018	Supersedes action on 08/22/2017;L.3.43
5	Przestrzelski, Courtney	Approve	MEDLC Co-Director	District	N/A	\$38.00 hourly	02/05/2018 - 06/30/2018	Post Approve Not to exceed 1,500 hours annually
6	Brown, Kevin	Approve	Assistant Coach Golf	MTHS	Cat 3 Step 1	\$5,349.00	2018 Spring Season	Replaces PP
7	Migliore, Gabriella	Approve	1/6 Salary Adjustment Physics Honors	MTHS	BA/5	\$8,858.83 prorated @ \$4,030.75	02/15/2018 - 06/30/2018	Post Approve Replaces NH
8	Moens, Colleen	Approve	1/6 Salary Adjustment Physics	MTHS	BA/7	\$9,025.50 prorated @ \$4,106.65	02/15/2018 - 06/30/2018	Post Approve Replaces NH
9	Carey, Daniel	Approve	1/6 Salary Adjustment Physics	MTHS	MA/4	\$9,896.33 prorated @ \$4,502.86	02/15/2018 - 06/30/2018	Post Approve Replaces NH
10	Glanville, Yvonne	Approve	1/6 Salary Adjustment Physics	MTHS	MA30/10	\$11,343.83 prorated @ \$5,161.43	02/15/2018 - 06/30/2018	Post Approve Replaces NH
11	Noone, Veronica	Amend	Paraprofessional	MTHS	N/A	\$19.70 hourly	09/01/2018 - 02/28/2018	Supersedes action on 05/02/2017;L.7.7
12	Noone, Veronica	Approve	12 Month Secretary CST	Central Office	Step 5	\$39,046.00 prorated @ \$13,015.33	03/01/2018 - 06/30/2018	Replaces MW

13	Philhower, Mark	Amend	Long Term Substitute Math	MTHS	N/A	\$260.78 per diem	03/19/2018 - 06/30/2018	Supersedes action on 01/16/2018; L.3.4 Replaces AS
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L.4: Adjustments and Stipends

No actions are to be considered on this agenda.

L.5: Volunteer Coaching Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2017-2018 season as follows:

Cordasco, Vincent – Baseball

L.6: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Slater, Jo-Ann	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	02/21/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
2	Kohn, Christine	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	02/21/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
3	Philhower, Mark	Amend	District/Substitute Teacher	N/A	\$80.00 Per Diem	03/05/2018	03/06/2018	Supersedes action on 01/16/2018; L.6.2

L.7: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Halper, Nicole	MTHS	\$559.98	Heather Einstein	11/27/2017 Supersedes action on 12/19/2017 L.7.2

No additional comments were made.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O’Brien* Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Grau, Charles	Approve	Mountain Lakes, NJ	\$6.88	Morris County SBA Meeting	3/28/18	3/28/18	Travel-Board
2	O’Brien, Michael	Approve	Mountain Lakes, NJ	\$6.88	Morris County SA Meeting	3/28/18	3/28/18	Travel-Board
3	O’Brien, Michael	Approve	Mountain Lakes, NJ	\$6.88	Morris County SBA Meeting	5/23/18	5/23/18	Travel-Board
4	Cortellino, Karen	Approve	Mountain Lakes, NJ	\$6.88	Morris County SBA Meeting	3/28/18	3/28/18	Travel-Board
5	Kennedy, Patricia	Approve	Caldwell, NJ	\$0	Principals’ Roundtable – Impact of ESSA on School Districts	2/23/18	2/23/18	N/A
6	Romeo, Jeanne	Amend	Morristown, NJ	\$0	Anxiety in Children and Adolescents	4/25/18	4/25/18	N/A

7	Koch, Janice	Amend	Morristown, NJ	\$0	Anxiety in Children and Adolescents	4/25/18	4/25/18	N/A
8	Praml, Heather	Amend	Morristown, NJ	\$0	Anxiety in Children and Adolescents	4/25/18	4/25/18	N/A
9	Notte, Meghan	Amend	Morristown, NJ	\$0	Anxiety in Children and Adolescents	4/25/18	4/25/18	N/A
10	Gorgia, Teresa	Amend	Morristown, NJ	\$0	Anxiety in Children and Adolescents	4/25/18	4/25/18	N/A
11	Gormley, Mary	Approve	Montville, NJ	\$0	NHS Faculty Council	4/10/18	4/10/18	Substitute Needed
12	Schwartz, Sandra	Approve	Long Branch, NJ	\$292.00	NJPSSA Fall Conference	10/18/18	10/19/18	Professional Growth
13	Castronova Wos, Marisa	Post Approve	Cherry Hill, NJ	\$0	NGSX Training Workshop – Intro to 3 Dimensional Learning	2/16/2018	2/16/18	Substitute Needed
14	Zanone, Cheryl	Post Approve	Cherry Hill, NJ	\$0	NGSX Training Workshop – Intro to 3 Dimensional Learning	2/16/18	2/16/18	Substitute Needed
15	Medwin, Richard	Approve	Atlantic City, NJ	\$200.00	2018 NJSBGA Expo	3/12/18	3/14/18	Professional Growth
16	Vogel, Wanda	Approve	Montville, NJ	\$0	Media Specialist Articulation	4/12/18	4/12/18	Substitute Needed
17	Whealan, Mary Grace	Approve	Montville, NJ	\$0	Media Specialist Articulation	4/12/18	4/12/18	Substitute Needed
18	Tuhy, Dianne	Approve	West Orange, NJ	\$239.00	Practical Strategies to Enhance STEM Learning	3/26/18	3/26/18	Title IIA/Substitute Needed
19	Burden, Jennifer	Approve	West Orange, NJ	\$239.00	Practical Strategies to Enhance STEM Learning	3/26/18	3/26/18	Title IIA/Substitute Needed
20	Amodeo, Jenna	Approve	West Orange, NJ	\$239.00	Practical Strategies to Enhance STEM Learning	3/26/18	3/26/18	Title IIA/Substitute Needed
21	Canticas Tsantakis, Adamadia	Approve	Montville, NJ	\$0	ESL Meeting and Access Preparation	2/23/18	2/23/18	N/A
22	Geffner, Susan	Approve	Montville, NJ	\$0	ESL Meeting and Access Preparation	2/23/18	2/23/18	Substitute Needed
23	Dubois, Jennifer	Approve	Montville, NJ	\$0	ESL Meeting and Access Preparation	2/23/18	2/23/18	N/A
24	Friedman-Nieskens, Beth	Approve	Montville, NJ	\$0	ESL Meeting and Access Preparation	2/23/18	2/23/18	N/A
25	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	ESL Meeting and Access Preparation	2/23/18	2/23/18	N/A
26	Myer, Matt	Approve	Newark, NJ	\$45.41	Growing Healthy Communities Conference	3/29/18	3/29/18	Title IIA/Substitute Needed
27	Jasterzbski, Karen	Approve	Randolph, NJ	\$0	Culinary Arts Presentation at County College of Morris	4/25/18	4/25/18	Substitute Needed
28	Grau, Charles	Approve	Montville, NJ	\$0	NJSBA School Funding 101	3/3/18	3/3/18	N/A
29	Rappaport, Michael	Approve	Montville, NJ	\$0	NJSBA School Funding 101	3/3/18	3/3/18	N/A
30	Daughtry, Joseph	Approve	Montville, NJ	\$0	NJSBA School Funding 101	3/3/18	3/3/18	N/A
31	Grau, Charles	Approve	Mountain Lakes, NJ	\$6.88	Morris County SBA Meeting	5/23/18	5/23/18	Travel-Board

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Professional Education Services, Inc.	Approve	Home Instruction	\$240.00	50046	1/15/2018	01/23/2018	Post Approve Student in Partial Hospitalization Program
2	Dr. Platt	Rescind	Psychiatric Evaluation	\$600.00	104170	02/07/2018	03/31/2018	
3	Dr. Faber	Approve	Psychiatric Evaluation	\$1,100.00	104170 101665	02/21/2018	03/31/2018	2 @ \$550.00 each
4	St. Clare's Hospital	Approve	Home Instruction	\$330.00	100810	1/26/2018	02/02/2018	Post Approve Student in Partial Hospitalization Program

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Woodmont – Grade 5 (Maciorski/Quinn/Marra)	“School of Rock” – Winter Garden Theatre, New York, NY	HSA/PTA	HSA/PTA	N/A
2	MTHS – Research in Molecular Bio II (Einstein)	Montclair State University, Montclair, NJ	School Budget	N/A	N/A
3	Valley View – Grade 1 (Lee/Klaskin)	Frelinghuysen Arboretum, Morristown, NJ	Pupil	Pupil	N/A
4	Woodmont – Grade 5 (Maciorski/Quinn/Marra)	Lifetime Fitness, Florham Park, NJ	HSA/PTA	HSA/PTA	N/A
5	William Mason – Grades 3 & 4 (Stella)	Bounce Factory, Warren, NJ	Pupil	Pupil	N/A
6	MTHS DECA – (Ramirez)	Harrah’s Waterfront Conference Center, Atlantic City, NJ	School Budget	School Budget	Pupil

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Naturale, Noraellen	Approve	Hilldale/Field Experience	Ms. Sandy Weber	02/21/2018	05/08/2018	Montclair State University, College of Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Durand Academy	Amend	\$72,070.15 Prorated @ \$29,498.48	Aide \$39,775.00 Prorated @ \$14,960.00 Out of County Surcharge \$6,000.00 Bus Aide Services \$6,600.00		104241	01/31/2018	06/30/2018	Supersedes action on 2/6/2018 Res: M.5.3 Bus Aide Added

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces for first reading and invites public comment on the following bylaws, policies and regulations:

Policy/Regulation	Name	Document
P 0169.02	Board Member Use of Social Networks	N.1.1
P 3437	Military Leave (Teaching Staff Members)	N.1.2
P 4437	Military Leave (Support Staff Members)	N.1.3
P 5516.01	Student Tracking Devices	N.1.4
P 7425	Lead Testing of Water in Schools	N.1.5
P 7440	School District Security	N.1.6
P 7441	Electronic Surveillance in School Buildings and on School Grounds	N.1.7
P 8630	Bus Driver/Bus Aide Responsibility	N.1.8
P 9242	Use of Electronic Signatures	N.1.9
P 2361	Acceptable Use of Computer Networks/Computers and Resources	N.1.10
P 7523	School District Provided Technology Devices to Students	N.1.11
R 5460.1	High School Transcripts	N.1.12
R 7101	Educational Adequacy of Capital Projects	N.1.13
R 7440	School District Security	N.1.14
R 7441	Electronic Surveillance in School Buildings and on School Grounds	N.1.15
R 8630	Emergency School Bus Procedures	N.1.16
R 2361	Acceptable Use of Computer Networks/Computers and Resources	N.1.17

BE IT FURTHER RESOLVED, that Montville Township Board of Education requests the Superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, abstaining on M.1.4.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, abstaining on Ck # 87406.
Mr. M. O'Brien	Voted Yes,	on resolutions I - N, abstaining on M.1.2 and 3.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N without exception.
Mr. C. Grau	Voted Yes,	on resolutions I - N, abstaining on M.1.1, 28 and 31.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **March 6, 2018 at 6:30 p.m.** to discuss:

- 1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project: and
- 3) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **March 6, 2018 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

There was no Old Business discussed.

General Board Comment and New Business

Section R

President Grau discussed the January 19th Fund Raiser at the Red Barn Theater held jointly by Kiwanis and Montville Educational Foundation.

President Grau discussed the N.J.S.B.A. Meeting held on February 1st.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

One member of the public spoke on school security, the need for a School Resource Officer at each school and communication with the parents on the safety practices of the district. President Grau discussed the Ad-Hoc Committee that is being formed between the Township and Board to address school safety issues.

Adjournment

Section T

A motion was made by Dr. Modrak seconded by Ms. Zuckerman to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary