

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR PUBLIC SESSION - MEETING MINUTES

December 6, 2016

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Hearing on Student Arson Incident at MTHS; and*
- 2) *Two Teaching Staff Personnel Matters; and*
- 3) *JCP&L Lazar Power Lines Improvement Project; and*
- 4) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Cortellino, second by Member Morella, to reenter from executive session at 8:03 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 8:04 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	<u> </u>
Mr. Grau	<u> X </u>	<u> </u>
Mr. Johnson	<u> X </u>	<u> </u>
Dr. Kayne	<u> X </u>	<u> </u>
Dr. Modrak	<u> X </u>	<u> </u>
Mr. Morella	<u> X </u>	<u> </u>
Mrs. Novi	<u> X </u>	<u> </u>
Mr. O'Brien	<u> X </u>	<u> </u>
Mr. Palma	<u> X </u>	<u> </u>

Bayann Amer	<u> X </u>	_____
Jonathan Kraft	_____	<u> X </u>
Geetam Patchigolla (Substitute)	<u> X </u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), and Steve Bacigalupo (Board Attorney).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Bowling Team Update
- Hockey Team Update
- Winter Track Team Update
- Girls’ Basketball Team Update
- Boys’ Basketball Team Update
- Future Business Leaders of America – Battle of the Teams was held on November 16th
- Forensics Team Update
- Junior Banquet – November 18th
- Senior Banquet – December 2nd
- Winter Concert – December 8th

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Remarks

- The Culture Club will be co-sponsoring a film night with OneMontville, on Friday, December 9th in the Montville Township High School Media Center, to educate the community about Indian Culture.
- The superintendent provided an update on the Strategic Planning Process, the highlights of which are as follows:
 - Identifying strengths and challenges that the district faces
 - Visioning thoughts to be achieved over the next five years
 - The next meeting is scheduled for Thursday, January 12th
 - The committee intends to gather goals and objectives in order to formulate a plan and present it to the board this Spring
 - The superintendent thanked the public for their input.

Good News and Progress in our Schools

- Valley View - The second graders in Mrs. Matarazzo, Miss Katz, and Mrs. Slattery’s classes will be publishing class books filled with their small moment stories. We will be publishing them using Studenttreasures Publishing. The students selected special moments from their lives and stretched them out to create personal narratives. They planned, wrote, edited and revised their stories. We can’t wait to receive our published hardcover books!
- Valley View - The students in Mrs. Matarazzo and Miss Katz’s class received a variety of flexible seating options this week. Some flexible seating options include beanbags, floor cushions, and camping chairs. Research has shown student learning and engagement increases when students are comfortable. Feel free to come check out our comfortable learning environment in 7C!
- Valley View - Mrs. Matarazzo, Miss Katz, and Mrs. Slattery’s classes will be celebrating Thanksgiving by participating in a symbolic feast. We will be reading and learning about The First Thanksgiving and comparing and contrasting the lives of children long ago with their own lives.
- Valley View - Under the direction of Dr. Kennedy, Dr. Frye and Mr. Saunders, the 5th graders at the Valley View Elementary School just completed their first newscast of the school year that discusses the importance of health and fitness. The school used a green screen to enhance the video so various backgrounds could be added to the feature to increase the entertainment value. Thanks to the green screen, the students were reporting from newsrooms, gyms, the jungle, and parks to spark interest with the younger students, yet, at the same time, teaching students about eating healthy, exercise, adequate sleep and proper hydration. The video is posted on the school website.
- Valley View - Mrs. Kovach's preschool classes have begun learning about upcoming culturally diverse holiday traditions. Parents have been invited to come in and share a favorite holiday tradition. The preschoolers have enjoyed learning about Diwali and are excited about upcoming parent visits.
- Valley - In weekly counseling classes second and third graders are participating in a program called "How Well Do I Know My Classmates." Lessons include students interviewing each other, creating interview-type questions, and working in groups to create activities to promote inclusion for all. Students came up with ideas for greetings like new handshakes, saying hello in different languages, and offering new students a 'tour' of the school.

- Valley View - Fourth graders are making posters asking students to take better care of Valley View's bathrooms. Themes include "Don't Be In a Rush; Don't Forget to Flush and Only Dopes Waste Soap!"
- Valley View - 5th Grade Student Leaders are working on ideas for promoting a positive culture and climate at Valley View by looking for ways to help younger children on the bus as well as during lunch and recess.
- Valley View - **Congratulations to John Larkin**, 4 time NYC Marathon Runner, and Sandy Faranda, 1 time NYC Marathon Runner, and our generous students and families who accepted Valley View's annual *26.2 Miles for 26 Days of Giving Challenge* to benefit the Morris County Interfaith Food Pantry.
- Valley View - **667 POUNDS** of non-perishable food items were picked up on Monday, November 7 by Mr. Ken of the Interfaith Food Pantry who is pictured on Valley View's website with John Larkin and Sandra Faranda. Thank you to all for thinking of others during this month of Thanksgiving!
- Valley View - During the month of November the kindergarten children have been able to use iPads in the classroom. They have been visiting various apps such as Little Trace, ABC Magic 6, and Raz-Kids in order to strengthen their literacy skills. The children are very excited to use this technology in the classroom so it gives them a different avenue to learn and practice their foundational reading skills.
- Valley View Preschool - During the month of November, the Preschool classes were busy learning about the Pilgrims and Native Americans. The children also charted the course the Pilgrims took from England to America aboard the Mayflower. The month was filled with songs, poems and stories that reflected the very first Thanksgiving. At the Preschool Thanksgiving Feast, the children entertained guests with songs and a reenactment of the first Thanksgiving. Throughout the month, the children also discussed some common traditions and foods that are eaten and celebrated at Thanksgiving.
- Valley View Preschool - In the upcoming month, the smell of gingerbread will fill the air as the preschool children begin their unit on The Gingerbread Man. The children will be comparing various versions and characters of this famous story. We will also conclude the unit by baking and decorating our own Gingerbread Men. The preschool classes wish everyone a very Happy Holiday!
- Valley View - Ms. Petrillo's Kindergarten class at Valley View has been thinking up ways to spread kindness across Valley View during this giving season. We started our random acts of kindness today, 11/23 by making thank you cards for our custodians, Ms. Sharon and Mr. Kamara.
- Valley View - We will continue random acts of kindness into December by thinking of ways to help those who are less fortunate than us. We will also be brightening staff's days with little acts of kindness here and there. :)
- Cedar Hill - Mrs. Coppola and Dr. Lundquist attended the National School of Character Forum for 2016. Mrs. Coppola represented our best practice about our Diversity Committee and Dr. Lundquist presented an Ed Talk for Character.org on Self-efficacy. The teachers returned home to present Cedar Hill students and staff their banner for being a school of Character.
- Cedar Hill - Veterans 'Day was a huge success. Cedar Hill had 45 Veteran Guests. World War II through the present war in Iraq were represented. The veterans gave workshops for the children and then attended a beautiful luncheon funded by our HSO. Parents, Mrs. Shenkman and Mrs. Lewis were the wind beneath the Cedar hill wings. Dr. Raj personally escorted the veterans from their cars to the front door of the school via golf cart. We saluted our Veterans with a check for \$1,500, a donation given in the Veterans' names to Project Headstrong.
- Cedar Hill - Once again, Cedar Hill is collecting books for their brother and sister students in

Ghana, Africa. The students and families were very generous and gave from their hearts.

- MTHS – The MTHS Earth Club was honored by the Montville Township Committee on November 22nd for winning the ANJEC (Association of New Jersey Environmental Commissions) 2016 Award of Excellence at its Congress in October.
- Hilldale – The Student Council sold glowsticks for Halloween to raise money for the Homeless Bus. With the profit from the fundraiser, Mr. Jones and Mrs. Weber were able to buy over 1,000 single-serve instant soup cups. Student Council will donate the soup cups to the Homeless Bus in December, just in time for the holidays and the cold weather. Thanks to everyone who bought a glowstick or donated soup cups!
- Hilldale - "Miss Amodeo's first grade class recently participated in a collaborative STEM challenge led by the Science Dads. The students had to engineer a stable tower using only uncooked spaghetti and marshmallows. After some trial and error and creative thinking the students discovered that triangles were the strongest shape with which to build. "
- Hilldale - Miss Tuhy's first grade class enjoyed their first round of science Dads where students learned about density and floating objects.
- Hilldale - Has taken Eli Manning's Challenge to tackle pediatric cancer. With the help of the parents, students and teachers the school has raised over\$1,000 which will be matched by Mr. Manning.
- Hilldale – The 4th grade students conducted a research project on a former President or First Lady. Each student prepared a biography on their person, dressed up as them, and presented to friends and family in a living museum format.
- William Mason - We will be kicking off our annual Pennies for Patients fundraiser on November 28th until December 16th. William Mason Elementary School is participating in the Leukemia & Lymphoma Society's (LLS) Pennies for Patients program; a service-learning program that gives students the unique experience of working together to help raise awareness and funds in honor of thousands of children and adults fighting against blood cancers! **We are asking that everyone (students, faculty, parents, alumni, etc.) at William Mason Elementary join in this effort of raising awareness and collecting funds to benefit the mission of LLS: to find cures for blood cancers and to improve the quality of life for patient and their families.**
- William Mason - Mrs. Stella and Mrs. Amodeo's 4th grade science class visited NOAA.gov, the National Oceanic and Atmospheric Administration website, while learning about weather and the water cycle. They were able to make real world weather connections while exploring all the resources within the website.
- Lazar – The Fall Play Traveling Troupe of Lazar students “wowed” the elementary school children with their performance of “Bed Bugs!” Our talented actresses/actors visited each of the five elementary schools to perform a wonderful children’s play, under the direction of Mrs. Zajac, Ms. Dent, and Mr. Dolan. The theme of the play encouraged listening to each other, along with loyalty, and kindness toward each other. Their spectacular show was enjoyed by all!
- Lazar - 7th Grader, Alexis Brown, participated in the 2016 Boonton Arts Dog Days of Summer project. She helped raise funds for Mt. Pleasant Animal Shelter and 77th Hour Rescue. In addition, through her efforts, she earned a \$34 donation for the Lazar Art Club. Well done, Alexis.
- Lazar – The staff raised \$225 for Jeans for Troops, the GI GO Fund. They participated in a Dress Down Day in November.
- Lazar – Mrs. Geffner's ESL students participated in a Thanksgiving celebration at MTHS, with the ESL students.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

November, 2016	K – 12	Violence Incidents	1	
November, 2016	K – 12	Vandalism Incidents	1	
November, 2016	K – 12	Weapon Incidents	0	
November, 2016	K – 12	Substance Abuse	0	
November, 2016	K – 12	Suspensions	13	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR’S REPORT

No report.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau noted that a meeting will be held on Wednesday, December 14th at 5:15 p.m.

G.2 Curriculum and Instruction

Member Palma noted that a meeting was held earlier this evening at which following topics were discussed:

- Gifted and Talented Program
- MTHS Program of Studies
- Lazar’s Technology Cycle Course
- STEAM Committee
- Member O’Brien complemented on the progress obtained in this meeting.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **NJSBA – Karen Cortellino**
 - ❖ Member Cortellino noted that she will be attending the next Semi-Annual Delegate Assembly meeting on Saturday, December 10th.

- **MCSBA – Karen Cortellino**
 - ❖ Member Cortellino noted that the next regional cloud based meeting will be held on February 8th.
- **MCESC – John Morella**
 - ❖ Member Morella noted that a meeting will be held on Wednesday, December 7th.
- **Mustang Association – Michael O’Brien**
 - ❖ Member O’Brien noted that a meeting will be held on Wednesday, December 7th. He then thanked the facilities manager and the superintendent for reaching out about the concerns addressed at previous meetings.

G.8 PTC Liaisons

No reports.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time.

Motion by Member Grau, second by Member Morella to accept the recommendation of the superintendent and adopt items I-O and the Addendum:

The board attorney read an addendum resolution into the record, (included below as J.3).

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

November 15, 2016 Executive Session, Regular Meeting

November 15, 2016 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Boonton Arts	Valley View	Valley View Programs	\$50.00

2	William Mason Home and School Association	William Mason 5 th Grade/BOE	Funds for the 5 th Grade Field Trip to Jeff Lakes (Trip and Transportation).	\$6,040.00
3	Cedar Hill Home and School Association	Cedar Hill 5 th Grade/BOE	Funds for the 5 th Grade Field Trip to Jeff Lakes	\$5,200.00
4	Hilldale PTC	Hilldale 5 th Grade/BOE	Transportation Funds for the 5 th Grade Field Trip to Jeff Lakes	\$1,040.00
5	Hilldale PTC	Hilldale 5 th Grade/BOE	Funds for the 5 th Grade Field Trip to Jeff Lakes	\$5,000.00
6	MTHS PTC	MTHS/Fine Arts Department	Two Bernina 330 Sewing Machines and Two Zipper Foot for Bernina 330	\$1,384.42

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 2, 2016, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated November 11, 2016 to December 2, 2016.

J.3 Student Disciplinary Hearing - Student #190000016

WHEREAS, on December 6, 2016, a student disciplinary hearing was held before the Montville Township Board of Education; and

WHEREAS, on that date, the student and his parents did attend the hearing and were first given the opportunity to postpone said hearing pending a final disposition of the ongoing Family Court proceeding, but declined same and preferred to move forward with the hearing; and

WHEREAS, during said hearing, the parents were provided the opportunity to hear testimony; cross-examine witnesses; and presented a statement on their son’s behalf; and

NOW, THEREFORE, IT IS ON THIS 6th DAY of DECEMBER, 2016 RESOLVED AS FOLLOWS:

1. The charges as set forth have been proven to be true by a preponderance of the credible evidence;
2. The Montville Township Board of Education confirms Student #190000016’s suspension;
3. Upon the recommendation of the Superintendent of Schools, the Montville Township Board of Education does hereby direct that the suspension of Student #190000016 be and is hereby continued;
4. Student #190000016 shall undergo a psychiatric evaluation and following receipt of a report issued by said psychiatrist, the Montville Township Board of Education will reevaluate whether said suspension will continue for an additional length of time and what other discipline and conditions, if any, should be imposed;
5. In accordance with the provisions of N.J.A.C. 6A:16-7.3, the Superintendent of Schools shall ensure that Student #190000016 is provided with appropriate out-of-school educational services in the form of home instruction during the period of suspension;
6. During the period of suspension, Student #190000016 shall not be permitted on Board

property or to participate in extracurricular activities; and

7. The Superintendent of Schools is directed to forward a written statement of this decision, along with a true copy of this Resolution, to the student’s parents within five (5) school days.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Reserved - Payment of Bills – (No Action)

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Legendery Entertainment	DJ	\$ 475.00	Student Activity	Robert R. Lazar Middle School	06/15/2017	06/15/2017	Class of 2017 8 th Grade Promotion Dance
2	A Vision in Motion	Presentation - Living Lessons Program	\$ 4,500.00	BOE	Robert R. Lazar Middle School	05/18/2017	05/18/2017	3 Presentations – 3 Speakers at each presentation
3	Wolfman Productions, Inc.	Presentation - Living Lessons Program	\$13,600.00	BOE	Robert R. Lazar Middle School	05/18/2017	05/18/2017	3 Presentations – 10 Speakers at each presentation
4	Speaking Matters LLC	Presentation - Living Lessons Program	\$ 1,500.00	BOE	Robert R. Lazar Middle School	05/18/2017	05/18/2017	3 Presentations
5	Jeff Lakes Camp LLC	Camp	\$5,000.00	Hilldale PTC	Hilldale	06/01/2017	06/30/2017	5 th Grade Field Trip
6	Jeff Lakes Camp LLC	Camp	\$5,000.00	William Mason Home & School	William Mason	06/01/2017	06/30/2017	5 th Grade Field Trip

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
7	Jeff Lakes Camp LLC	Camp	\$5,200.00	Cedar Hill Home & School	Cedar Hill	06/01/2017	06/30/2017	5 th Grade Field Trip
8	Theatrical Rights Worldwide (TRW)	License for Amateur Production of Big Fish	\$1,290.00	BOE	MTHS	12/07/2016	06/02/2017	License valid for the performance on 05/19/2017

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Lodging Approval: Harrah’s Resort, Atlantic City, NJ - TECHSPO Workshop 2017

RESOLVED, that the Montville Township Board of Education approve the payment of one night of lodging for four rooms, from Title IIA grant funds, at Harrah’s Resort, Atlantic City, NJ, for the TECHSPO 2017 Workshop, fifteen days prior to arrival on January 26, 2017, for Dr. Casey Shorter, Dr. Andrea Wallace, Mr. Austin Thomsen and Mr. Jerome Keveanos, in the amount of \$104.00 per person.

K.7 Authorization to Purchase Utilizing Ed-Data and State Contract Vendors: 2016-2017

RESOLVED, that the Montville Township Board of Education authorizes the business administrator/board secretary, acting as the district’s qualified purchasing agent, to retroactively utilize the attached list of State Contract Vendors (**Document K.7.a**), and selected Cooperative Purchasing Vendors (**Documents K.7.b - K.7.e**), for various anticipated purchases.

K.8 Rescind - Professional Consulting Services - Landmark College Institute for Research and Training

RESOLVED, that the Montville Township Board of Education rescinds the following resolution, K.6 that was approved at the May 17, 2016 board meeting:

RESOLVED, that the Montville Township Board of Education approve an Agreement with Landmark College Institute for Research and Training, to provide professional educational training consulting services for the district’s special services mathematics programs, on June 14 and June 15, 2016, in the Montville Township Public Schools, at a total cost of \$7,500.00.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education authorizes the School Business Administrator to execute the Agreement on behalf of the Board.

K.9 Reapprove - Professional Consulting Services - Landmark College Institute for Research and Training

RESOLVED, that the Montville Township Board of Education approve an Agreement with Landmark College Institute for Research and Training, to provide professional educational training consulting services for the district’s special services mathematics programs, on June 14 and June 15, 2016, in the Montville Township Public Schools, at a total cost of \$8,152.40.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education authorizes the School Business Administrator to execute the Agreement on behalf of the Board.

K.10 Contract Approvals: Emerald Data Solutions, Inc. - Board Docs Program

RESOLVED, the Montville Township Board of Education enter into a contract with Emerald Data Solutions, Inc. for the provision of Board Docs software to facilitate paperless Board of Education meetings at an annual cost of \$9,000 per year plus a one time start up fee of \$1,000.

BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the contracts on behalf of the Board.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Musciotto, Paula	Amend Medical Leave	Guidance Counselor	MTHS	09/15/2016	10	10/07/2016	10/07/2016	10/17/2016	01/03/2017	Supersedes action on 10/18/2016; L.1.2
2	Faranda, Sandra	Maternity Leave	Special Education Teacher	Valley View	02/13/2017	25	03/13/2017	03/13/2017	N/A	09/01/2017	Dates subject to change based on delivery
3	Hermann, Elizabeth	Medical Leave	School Psychologist	District	02/02/2017	42	N/A	N/A	N/A	04/03/2017	
4	Wyks, Carolyn	Amend Maternity Leave	Elementary School Teacher	Woodmont	09/19/2016	53	12/12/2016	12/12/2016	N/A	03/13/2017	Supersedes action on 09/20/2016; L.1.1

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Briggs, Colleen	Resignation	Payroll Clerk	Business Office	12/14/2016	
2	Moss, Kimberly	Resignation	Part Time ESL Teacher	Cedar Hill	01/20/2017	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Marrotta, Alyssa	Amend	Long Term Substitute Guidance Counselor	N/A	\$260.32 per diem	MTHS	09/26/2016	12/23/2016	Supersedes action on 10/18/2016; L.3.4
2	Leone, Michael	Approve	Maintenance	Step 3	\$39,540.00 prorated @ \$22,025.82	District	12/12/2016	06/30/2017	Replaces MB
3	Barry, Kenneth	Approve	Music Teacher	BA/3	\$52,064.00 prorated @ \$31,238.40	Cedar Hill	01/03/2017	06/30/2017	Replaces JJ
4	Dibella, Bressman, Camille	Approve	ExtraCurricular Aide Fall Play	N/A	\$19.24 hourly	MTHS	11/01/2016	11/30/2016	Post Approve
5	Robinson, Deborah	Approve	Long Term 504 Aide	N/A	\$125.06 per diem	Cedar Hill	11/28/2016	01/06/2017	Post Approve
6	Robinson, Deborah	Approve	Long Term 504 Aide	N/A	\$125.06 per diem	MTHS	01/09/2017	02/17/2017	
7	Loughlin, Lori	Approve	Long Term Paraprofessional	N/A	\$139.75 per diem	Cedar Hill	09/22/2016	01/31/2017	Post Approve
8	Campanaro, Andrew	Approve	Paraprofessional	N/A	\$19.24 hourly	Valley View	12/19/2016	06/30/2017	New Unbudgeted position Not to exceed 32.5 hours weekly
9	Monaghan, Lauren	Approve	MEDLC Teacher Aide	N/A	\$20.60 hourly	Hilldale	12/07/2016	06/30/2017	
10	Shingledecker, Janice	Approve	Nurse Bus Aide	BA30/12	\$47.39 hourly	Woodmont	12/02/2016	12/02/2016	Post Approve Not to exceed 2 hours
11	Dupree, Amanda	Amend	Replacement Teacher Elementary School Teacher	N/A	\$52,064.00 prorated @ \$30,717.76	Woodmont	09/19/2016	03/10/2017	Supersedes action on 09/20/2016; L.3.9

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Chierici, Matthew	Amend	Assistant Coach Boys/Girls Spring Track	Cat. 3 Step 2	\$5,562.00	MTHS	2017 Spring Season	2017 Spring Season	Supersedes action on 10/18/2016 agenda; L.6.21
2	Brinkman, John	Approve	Extra Curricular Science Research	N/A	\$1,000.00	MTHS	09/01/2016	06/30/2017	Post Approve
3	Finn, Jessica	Approve	Extra Curricular Science Research	N/A	\$1,000.00	MTHS	09/01/2016	06/30/2017	Post Approve
4	Gutches, Caitlin	Approve	Choreographer Spring Musical	N/A	\$1,750.00	MTHS	11/01/2016	03/04/2017	Post Approve Funded by Play Proceeds

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Egan, Deirdre	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	11/30/2016	06/30/2017	Post Approve \$90.00 per diem after 10 cumulative days of work
2	Carriere, Lance	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	12/07/2016	06/30/2017	\$90.00 per diem after 10 cumulative days of work
3	Henzel, Susie	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	12/07/2016	06/30/2017	\$90.00 per diem after 10 cumulative days of work
4	Darrow, Winfield	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	12/07/2016	06/30/2017	\$90.00 per diem after 10 cumulative days of work
5	Barry, Kenneth	Approve	Substitute Teacher	N/A	\$80.00 per diem	Cedar Hill	12/19/2016	12/23/2016	
6	Gomes, Sandy	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	12/07/2016	06/30/2017	\$90.00 per diem after 10 cumulative days of work
8	McEvoy, Brigid	Approve	Substitute Nurse	N/A	\$150.00 per diem	District	12/07/2016	06/30/2017	
9	Gallet, Gregory	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	12/07/2016	06/30/2017	\$90.00 per diem after 10 cumulative days of work

L.7 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2016 – 2017 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Dupree, Amanda	Woodmont	Ms. Lauren Boninfante	09/19/2016	Adjust fee from 10/18/2016 L.9.7 to \$458.25

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Shorter, Casey	Approve	Atlantic City, NJ	\$657.00	Educational Technology Workshops	01/26/2017	01/27/2017	Title IIA
2	Wallace, Andrea	Approve	Atlantic City, NJ	\$764.46	Educational Technology Workshops	01/26/2017	01/27/2017	Title IIA
3	Thomsen, Austin	Approve	Atlantic City, NJ	\$764.46	Educational Technology Workshops	01/26/2017	01/27/2017	Title IIA
4	Keveanos, Jerome	Approve	Atlantic City, NJ	\$764.46	Educational Technology Workshops	01/26/2017	01/27/2017	Title IIA
5	TabEEK, Patricia	Approve	Newark, NJ	\$245.00	Practical Strategies for Intervening With Students Before They Fall Too Far Behind in Math (Grades 1-5)	01/05/2017	01/05/2017	Title IIA

6	Vinson, Judy	Approve	Newark, NJ	\$245.00	Practical Strategies for Intervening With Students Before They Fall Too Far Behind in Math (Grades 1-5)	01/05/2017	01/05/2017	Title IIA
7	Racioppo, Terri	Approve	Newark, NJ	\$245.00	Practical Strategies for Intervening With Students Before They Fall Too Far Behind in Math (Grades 1-5)	01/05/2017	01/05/2017	Title IIA
8	Orefice, Briana	Approve	New York, NY	\$219.00	2017 NAEA National Convention	03/02/2017	03/04/2017	Title IIA
9	Vogel, Wanda	Approve	West Orange, NJ	\$250.27	Makerspaces: Creating Motivating, Engaging Work Spaces for Your Library	01/26/2017	01/26/2017	Title IIA
10	Matarazzo, Jamie	Approve	West Orange, NJ	\$245.00	Enhancing STEM Instruction Using Project Based Learning	01/05/2017	01/05/2017	Title IIA
11	Katz, Jaimee	Approve	West Orange, NJ	\$245.00	Enhancing STEM Instruction Using Project Based Learning	01/05/2017	01/05/2017	Title IIA
12	Melucci, David	Approve	Monroe Twp., NJ	\$185.34	Hot Issues in School Law	01/23/2017	01/23/2017	Professional Growth
13	Torrise, Cherylyn	Approve	Fairfield, NJ	\$245.00	Guided Math: Practical Strategies to Improve Your Math Instruction	01/30/2017	01/30/2017	Title IIA
14	Boninfante, Lauren	Approve	Fairfield, NJ	\$245.00	Guided Math: Practical Strategies to Improve Your Math Instruction	01/30/2017	01/30/2017	Title IIA
15	Keneally, Jennifer	Approve	Fairfield, NJ	\$245.00	Making Best Use of Free Google Tools: Apps to Enhance Content Learning	01/30/2017	01/30/2017	Title IIA
16	Neer, Caitlin	Approve	Atlantic City, NJ	\$180.00	National Association for Music Education's 2017 Biennial Eastern Division Conference	04/07/2017	04/07/2017	Title IIA
17	Bertoli, Dana	Approve	Parsippany, NJ	\$79.00	Empowering Students for the 21 st Century	12/15/2016	12/15/2016	Title IIA
18	Carriere, Barbara	Approve	Parsippany, NJ	\$79.00	Empowering Students for the 21 st Century	12/15/2016	12/15/2016	Title IIA
19	Sorensen, Allycia	Approve	Parsippany, NJ	\$79.00	Empowering Students for the 21 st Century	12/15/2016	12/15/2016	Title IIA
20	Barberio, Brenda	Approve	Cherry Hill, NJ	\$245.00	Autism Conference	02/23/2017	02/24/2017	Title IIA
21	Howard, Lisa	Approve	New York, NY	\$410.00	Northeast Conference on the Teaching of Foreign Languages	02/09/2017	02/11/2017	Professional Growth
22	Howard, Lisa	Approve	Iselin, NJ	\$150.00	FLENJ Annual Conference	03/31/2017	04/01/2017	Professional Growth
23	Campbell, Rebecca	Approve	Piscataway, NJ	\$222.47	Major Themes of Statistics in Math Standards; Grades 9-12	01/09/2017	01/09/2017	Title IIA
24	Tubbs, David	Approve	Jersey City, NJ	\$16.12	Innovate NJ 2016 Winter Conference	12/16/2016	12/16/2016	Professional Growth
25	Thomsen, Austin	Approve	Jersey City, NJ	\$16.12	Innovate NJ 2016 Winter Conference	12/16/2016	12/16/2016	Professional Growth
26	Flannery, Catherine	Approve	New Brunswick, NJ	\$222.09	Writing PARCC-Like Questions, Grades 6-12	02/22/2017	02/22/2017	Title IIA
27	Barkey, Danielle	Approve	New Brunswick, NJ	\$222.09	Writing PARCC-Like Questions, Grades 6-12	02/22/2017	02/22/2017	Title IIA
28	Bianchi, Alicia	Approve	Cherry Hill, NJ	\$224.00	Zones of Regulation	02/23/2017	02/24/2017	Title IIA

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Jacobs	Amend	Neuropsychiatric Evaluation	\$600.00	103786	12/07/2016	12/31/2016	Supersedes action on 11/01/2016; Res: M.2.1 Appointment Change

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
2	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	103819	11/10/2016	11/10/2016	Post Approve
3	St. Joseph's Hospital	Approve	Neurological Evaluation	\$900.00	30028 101726	12/07/2016	01/20/2017	2 @ \$450.00 each
4	Gloucester County Special Services	Approve	Educational Evaluation	\$375.00	30386	12/07/2016	01/31/2017	
5	Dr. Platt	Approve	Psychiatric Evaluation	\$1,200.00	101045 100282	12/13/2016 12/07/2016	01/20/2017 01/20/2017	2 @ \$600.00 each
6	Educational Services Commission of NJ	Approve	Home Instruction	\$4,020.00	103327	11/17/2016	01/20/2017	Post Approve Student in Partial Hospitalization Program Due to Surgery
7	Dr. L. Hanes & Associates	Approve	Speech/Language Evaluation Bilingual Educational & Psychological Evaluations	\$475.00 \$1,000.00	70213 103819	12/07/2016 12/07/2016	01/31/2017 01/13/2017	2 @ \$500.00 each

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Valley View – Grade 3 (Falk/Larkin/Sullivan/Otte/Faranda)	Legoland Discovery Center, Westchester, NY	Pupil	Pupil	N/A
2	Valley View – Grade 2 (Matarazzo/Katz/Slattery)	The Bounce Factory, Warren, NJ	Pupil	Pupil	N/A
3	Lazar – Grades 6,7 & 8 – Music (Zajac/Scharf/Stebbins)	Musical Carousel/Dorney Park, Allentown, PA	Pupil	Pupil	N/A
4	MTHS – Montville Football (DeBonta)	Middletown South High School, Middletown, NJ	School Budget & Pupil	N/A	N/A
5	Lazar – Grades 7 & 8 (Chang)	Wushu-Kung Fu Fitness Center, East Hanover, NJ and Jasper Chinese Restaurant, Parsippany, NJ	Pupil	Pupil	N/A
6	Hilldale – Grade 5 (Garibell/Reinknecht/Mesce)	Jeff Lakes Camp, Stanhope, NJ	School Budget	School Budget	N/A
7	Cedar Hill – Grade 5 (Accardi/Koch/Monestaro)	Jeff Lakes Camp, Stanhope, NJ	School Budget	School Budget	N/A
8	William Mason – Grade 5 (Williams/Abruzzo/McCloughlin/Wolsten/Amodeo)	Jeff Lakes Camp, Stanhope, NJ	School Budget	School Budget	N/A
9	Lazar – Science Olympiad (Marnien/Maffei)	Science Olympiad Regional Competition, Newark, NJ	School Budget	N/A	N/A

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Bertoli, Dana	Approve	Principal's Internship	MTHS	01/03/2017	06/30/2017	Mr. Douglas Sanford	Montclair State University, Department of Counseling and Educational Leadership

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
2	Biase, Stephanie	Approve	Field Experience	Woodmont	01/03/2017	01/20/2017	Ms. Maria Aiello and Ms. Lisa Lazzara	Fairleigh Dickinson University, Peter Sammartino School of Education

M.5 Reserved - Out-of District Placement – (No Action)

M.6 Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	Computer Applications (Grade 8)	Approve	12/07/2016
2	Spanish Cultures & Communication	Approve	12/07/2016
3	Spanish I (Grades 7 & 8)	Approve	12/07/2016

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on November 15, 2016 and has entertained public comment since that time:

Policy 2415.30 *Title I – Educational Stability For Children* **(Document N.2.2)**
In Foster Care

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

N.3 Approval of Job Descriptions

Resolved that the Montville Township Board of Education approve the following updated job descriptions (**Documents N.3**):

- Facilities Manager
- Maintenance Supervisor
- Maintenance Worker
- Lead Day Custodian
- Custodian
- Parking Lot Monitor
- Robotics Club Advisor – High School
- Tools for Schools Advisor - Elementary

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on December 20, 2016 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on December 20, 2016 at 7:45 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O and the Addendum J.3:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
John Morella	X				
Karen Cortellino	X				
Michael Johnson	X				
David Modrak	X				
Michael O’Brien	X				
Michael Palma	X				
Carmela Novi	X				
Matthew Kayne	X				

Resolutions were approved on a 9 - 0 roll call vote.

The board president thanked all donors within resolution J.1. He then commented on the wonderful Living Lessons program that will begin this spring.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- ❖ The board president noted that there was a recent article in the Star Ledger regarding the synthetic turf fields, specifically, a company named FieldTurf. He then asked the business administrator to comment on the turf fields that were installed at the high school. The business administrator reported that both of our recent turf projects were Astro Turf and Shaw Sports Turf, not FieldTurf products.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Morella, the meeting was adjourned at 8:23 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary