

BOARD OF EDUCATION  
**TOWNSHIP OF MONTVILLE**

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, December 5, 2017**

No members of the public were present. President Kayne called the meeting to order at 7:00 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino Mr. C. Grau, Mr. M. Johnson, Dr. M. Kayne, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien and Mr. M. Palma.

Absent: Ms. C. Novi.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Andrea Woodring, Assistant Superintendent for Curriculum & Instruction  
Board Attorney, Mr. Steven Edelstein  
Board Counsel, Mr. Steven Bacigalupo

**Closed Session**

Motion was made by Mr. O'Brien and seconded by Dr. Cortellino to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on December 5, 2017 at 7:00 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) HIB Appeal; and
- 3) Parent Appeal; and
- 4) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Kayne reconvened the meeting to order at 7:45 p.m., with a roll call. Also present were Diane Maggiore, Assistant to the Business Administrator and High School Representative, Jack Motherway.

President Kayne welcomed the public and led the flag salute. Ten members of the public were present.

President Kayne requested a moment of silence in honor of Peter Porter.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public

Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2017.

## High School Student Representatives Report

Section E

Jack Motherway discussed the close of the Fall sports and the start on Winter competitions. Mr. Motherway discussed the casting of the Spring Musical, Shrek, the Forensic Competition at Princeton University, the Tri-M Induction Ceremony and Chinese Society events. He discussed the Homework Free Night, Winter Concerts, Junior and Senior Banquets and MTTV weekly broadcasts. Finally, Mr. Motherway discussed the students selected as Students of Character and the up-coming college acceptances.

## Superintendent's Report

Section F

### Remarks:

Dr. Rovtar discussed the Winter Concerts at the High School and the Character Education programs throughout the district. Dr. Rovtar highlighted the changes to the State Science Assessment for grades 5, 8 and 11 in the December Newsletter.

Finally, Dr. Rovtar commended the great service of Peter Porter to the district as a teacher, coach and M.T.E.A. president. Mr. O'Brien, Mr. Grau and President Kayne also spoke of Mr. Porter's commitment to the students and staff of the district, serving as a teacher, coach, president and friend. He will be greatly missed.

### Presentations:

No presentations were given.

### Good News & Progress in Our Schools:

- MTHS – The Montville Township HS Speech and Debate team has been named one of the Top 100 schools in the National Speech and Debate Association for the 2016-2017 school year. Montville Township High School ranked number 54 out of more than 3,000 schools nationwide.
- MTHS – Students earn points and degrees in our honor society based on competitive and service-related activities, ranging from the Degree of Merit with 25 or more points to the Degree of Premier Distinction with 1,500 or more points.
- MTHS – Due to the incredibly high number of students involved in our speech and debate program and the degrees they have earned through competitions, MTHS was named one of the top programs in the nation. This is the most prestigious membership award the Association can bestow upon a school. The designation is remarkable because it demonstrates outstanding commitment to teaching students essential life skills – including communications, research, listening writing, and organization.
- MTHS – The National Speech and Debate Association commends Ms. Gormley's leadership of an active speech and debate program. To Ms. Gormley, Mr. Ianelli, and all of the students in Forensics – keep up the good work and best wishes for another successful season!
- MTHS - Congratulations to Anna Rehberg (Class of '20), Gabriella Casiano (Class of '20), and Rachelle Philip (Class of '20) for auditioning, and being accepted to, the Morris Area Honor Choir. The Honor Choir, directed by Dr. Nicholas McBride (Professor of Choral Music Education at The College of New Jersey), will be performing together in January, 2018. Again, congratulations to Anna, Gabriella and Rachelle; the MTHS Community is looking forward to watching your upcoming performance.
- MTHS - Three MTHS students auditioned for the Morris Area Honor Choir. The best part, all three were accepted! I hope that you will join me in congratulating Anna Rehberg, Gabriella Casiano, and Rachelle Philip in their acceptance into the choir. They will be performing in January under the direction of Dr. Nicholas McBride, Professor of Choral Music Education at The College of New Jersey.
- Cedar Hill - The students in Mrs. Work's and Mr. Haugh's class learned so much and had a blast designing "marble roller coasters." Kinetic and potential energy never seemed so much fun. The students worked in groups to build roller coaster tracks out of pipe insulation, cardboard tubes, tape, a cup, and two marbles. The marble had to travel down the chutes and hit a free standing marble into the cup. It was quite a challenge; however, after 90 minutes of intensity every group accomplished the goal. We had little room to keep them assembled, but we tried. The next day the feverish pitch began as they spent another 20 minutes showing off their projects. It was wild and wonderful.
- Cedar Hill – On Friday, November 3<sup>rd</sup>, Cedar Hill Staff and Students welcomed local Veterans to honor and thank them for their service. The Veterans visited students in their classrooms where they held Q & A sessions, and everyone attended school wide assembly where students sang and performed patriotic songs for the Veterans.
- William Mason – The Perfect Attendance Club celebrated close to 100 students with perfect attendance for the first marking period. Students who achieved this goal were recognized with a certificate to acknowledge this accomplishment.
- William Mason - The Wellness Committee hosted a turkey trot. Students had the opportunity to focus on exercise, health, as well as take a mindfulness break.
- William Mason - The students in Mrs. Oberlin's Kindergarten Class and Mrs. William's 5th grade class got together during writing workshop as writing buddies! Both finished writing pieces from the Lucy Caulkin's Writing Program. The Kindergarten read their "books" to the 5th graders and the 5th graders read their narratives to the Kindergartners. Both classes were so excited to work together and share their writing. They also made a new special friend!
- William Mason - The Kindergarten students in Mrs. Oberlin and Mrs. Treanor's class did a fun family project for Thanksgiving! They sent home a turkey template and asked the students to "disguise" their turkey so it does not get eaten for Thanksgiving dinner! Students were encouraged to get the whole family involved with the disguise! We had turkeys disguised as princesses, superheros, sports players and many more! All are displayed around a big turkey holding a sign that says: "No Turkeys Here!" Each student described their "turkey in disguise" and how they made it to the class. Both classes did a phenomenal job!

- William Mason - The student council held their annual food drive. Nonperishable food items were collected and donated to the Montville Kiwanis Food Pantry. We appreciate the support and generosity in helping those in need this Thanksgiving.
- Valley View - It's always a special time, but even more so during the holidays. During this special week leading into Thanksgiving Miss Amy Kovach's PreK-3 and PreK-4 class put together a very special performance for their parents. The children dressed up in their Pilgrim and Native American costumes, that they handmade in class with some help from their teachers. The children have been learning all about the first Thanksgiving, and performed holiday songs for their parents that were all about that special time. After their wonderful performance, both classes had their own Thanksgiving feast complete with Turkey, vegetables, and pumpkin bread. The children were so thankful to be able to celebrate this special time with their family, friends, and teachers all at once. Happy Thanksgiving to all from Miss Amy's Preschoolers!
- Valley View - The children in Ms. Sullivan's third grade class will be shooting a video promoting bus safety next Friday, December 1st to remind students of the importance of practicing appropriate behavior when riding a school bus or van. Consequences of not following the rules are also discussed.
- Valley View - During the month of November three students have been selected as Valley View's Upstanders of the Week. Fifth graders Anthony Frank and Dominick Kraemer along with second grader Christopher Smith were selected by their teachers for their kindness, empathy, and attempts to include others during outdoor recess. Their efforts are greatly appreciated and they will be attending the November 26th N.Y. Jets football game against the Carolina Panthers.
- Valley View - Our 5th Grade Leadership Team is planning some fun events at Valley View. One idea being discussed is for the whole school to participate in Red Nose Day in the spring which raises awareness and money for disadvantaged families across the globe.
- Valley View - Under the direction of Mrs. Newkirk and Mr. Spector students in Mrs. Warfield's class are planning a New Year's Resolution and Goals video that will feature Mrs. Warfield's children practicing their interview and speaking skills. The children will be interviewing classroom teachers and support staff in the New Year.
- Valley View - Second and third grade guidance classes in December will be working on strengthening their empathy and tolerance skills towards others. They will be role playing and participating in activities during Guidance time that encourages embracing our differences and celebrating our similarities.
- Valley View - The children in kindergarten spent the month of November learning all about the Pilgrims and Native Americans and their role in the first Thanksgiving. We culminated our unit by having a classroom feast where the children enjoyed some of the foods that were at the first Thanksgiving like popcorn, cornbread, and turkey. For the month of December, we are looking forward to learning about and honoring holiday traditions from around the world. Families are invited in to the classroom to share their special traditions at this time of year.
- Valley View - During the month of November, Mrs. Handschuch's Preschool classes were very busy learning about the Pilgrims and Native Americans. The children also charted the course the Pilgrims took from England to America aboard the Mayflower. The month was filled with songs, poems and stories that reflected the very first Thanksgiving. At the Preschool Thanksgiving Feast, the children entertained guests with songs and a reenactment of the first Thanksgiving. Throughout the month, the children also discussed some common traditions and foods that are eaten and celebrated at Thanksgiving.
- Valley View - In the upcoming month, the smell of gingerbread will fill the air as the preschool children begin their unit on The Gingerbread Man. The children will be comparing various versions and characters of this famous story. We will also conclude the unit by working on a STEM project. Teams will construct and create bridges to assist the Gingerbread Man with crossing the river and avoiding the fox. We wish everyone a very Happy Holiday!
- Lazar - This year's Lazar Fall Play was a great success! The students performed *Beauty is a Beast*, a character education play about the importance of inner beauty over outer beauty. The cast visited all five elementary schools on 11-14, 11-15 & 11-16-17, to perform the play and received rave reviews. At the end of each performance the students cheered with excitement and many teachers and administrators approached Miss Dent and Mrs. Coppola to express how much they enjoyed the performance. The cast presented their final performance at Valley View to excited giggles, jubilant cheers, and a heartfelt thank you and flowers from the cast to Miss Dent, Mrs. Coppola, Mr. Dolan, and Miss Knight. The advisors and cast are truly appreciative of the warm welcome they received at the elementary schools and hope to be invited back again next year.
- Lazar - On 11-16-17, the Lazar Newspaper club had a special visit from the MTHS newspaper editors. Michael Touma and Kurt Heim, who shared their paper, "The Podium", and shared steps on how to create a newspaper.
- Lazar - Congratulations to Zachary Friedman (7<sup>th</sup> Grade) and Elijah Dor (7<sup>th</sup> grade) on being the winners of the One Montville Shared Kindness Award on 11-17-17. Zachary and Elijah each received two tickets to the One Montville private screening of "Wonder The Movie".
- Lazar - The Montville Women's Club invited the co-chairs of the Living Lessons program at Lazar, Judy Gothelf and Derek Lyn, to speak at their October meeting.
- Lazar - The staff raised \$205 for Jeans for Troops, the GI GO Fund. They participated in a Dress Down Day in November.
- Lazar - For the past two years during the month of November, the men of Robert R. Lazar Middle School have been participating in November, an organization in which participants grow mustaches in support of men's health. To date, \$190 has been raised by the school for this cause thanks to generous donations from staff members. This total will hopefully grow, as on November 30 students will choose the best "stach" grown by voting via coin collection. Anyone who would like to support this great cause can make a donation using the following link: <https://mobro.co/lazarms>.
- Lazar - On Thursday, 11-16-17, all 8<sup>th</sup> Grade Lazar Middle School students attended the "Steered Straight Assembly". The assembly titled, "Trifecta Gateway", focused on the three most widely used substances among middle and high school students: vaping, alcohol and marijuana. The perception of harm among youth when it comes to these substances is at an all-time low. This program emphasized the dangers of these substances on the adolescent brain and body, along with the consequences that come with the decision to use.
- Hilldale - On November 29th Ms. Monks launched her first Mindfulness Monks Workshop with second graders who were chosen based on their November/December birthday. Students practiced having the ability to be fully present and aware of where they are and what they are doing. Students ate lunch with one another followed by practicing being mindful along with yoga poses. It was a great success!

**Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:**

November, 2017	K – 12	Violence Incidents	0
November, 2017	K – 12	Vandalism Incidents	0
November, 2017	K – 12	Weapon Incidents	2
November, 2017	K – 12	Substance Abuse	1
November, 2017	K – 12	Suspensions	7 (includes in-school and Saturday)

**Business Administrator’s Report**

Ms. Slunt updated the Board on the progress of the Referendum projects, with bidding commencing in January 2018. Ms. Slunt discussed the Referendum funding, indicating the recommendation to issue bonds in January 2018.

**Committee Reports**

Section G

<b>G.1</b>	<b>Finance &amp; Facilities</b>	Charles Grau	The Committee discussed the meeting held on November 29 <sup>th</sup> in which the Committee reviewed items related to the Referendum, the 2017-2018 financial position and preparation for the 2018-2019 School Budget. Mr. Grau discussed the Certificate of Occupancy at Hilldale, and the electronic sign at Cedar Hill and Valley View. The next meeting is scheduled for January 3rd at 5:30 p.m.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	Michael Palma	The Committee had no report.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	John Morella	The Committee had no report.
<b>G.4</b>	<b>Communications</b>	Karen Cortellino	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	John Morella	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		The Committee had no report.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	Karen Cortellino	Dr. Cortellino discussed the Delegate Assembly, highlighting the Charter School resolutions and discussions on State Aid and caps on Special Education providers. Dr. Cortellino discussed the task force on non-college bound students. Sadly, Dr. Cortellino mentioned planned presentation by Peter Porter for this meeting. Mr. Grau highlighted the benefits of attending the Delegate Assembly.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	Michael O’Brien	Dr. Cortellino notified the Board of the next M.C.S.B.A. meeting on December 7th.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	John Morella	The Liaison had no report.
	<b>Delegate Liaisons: D.A.C.</b>	Michael Palma	The Liaison had no report.
	<b>Delegate Liaisons: Mustangs</b>	Michael O’Brien	Mr. O’Brien notified the Board of the next meeting on December 6th at 7:00 p.m.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	Karen Cortellino	The Liaison had no report.
	<b>P.T.C. Liaisons: Hilldale</b>	David Modrak	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	Michael Johnson	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	Charles Grau	The Liaison had no report.

	<b>P.T.C. Liaisons: Woodmont</b>	Michael Palma	The Liaison had no report.
	<b>P.T.C. Liaisons: Lazar Middle</b>	Carmela Novi	The Liaison had no report.
	<b>P.T.C. Liaisons: High School</b>	Michael O'Brien	Mr. O'Brien discussed the well-attended the P.T.C. Meeting on school branding. Mr. O'Brien highlighted the student participation. Jack Motherway discussed his participation in the meeting. Mr. Grau highlighted the Band Boosters Event on November 15th and the Hall of Fame on November 17th. Mr. O'Brien indicated that the Hall of Fame Committee was looking for volunteers.
<b>G.9</b>	<b>Negotiations</b>		Dr. Cortellino updated the Board on the 'Meet and Greet' with the M.T.E.A. which 'kicked off' negotiations. Dates were selected for the next few meetings.
<b>G.10</b>	<b>Additional Reports</b>		Mr. O'Brien questioned the meeting schedule for 2018. Dr. Rovtar will provide the schedule to the Board at its next meeting.

**Public Participation** (For items on the agenda only)

**Section H**

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

**Consent Resolutions**

A motion was made by Mr. Morella and seconded by Dr. Cortellino to approve the below resolutions in a consent motion. The motion passed, as noted below with the recorded exceptions:

Mr. J. Morella	Voted Yes,	on resolutions I through O below.
Dr. K. Cortellino	Voted Yes,	on resolutions I through O below.
Mr. C. Grau	Voted Yes,	on resolutions I through O below.
Mr. M. Johnson	Voted Yes,	on resolutions I through O below.
Dr. D. Modrak	Voted Yes,	on resolutions I through O below.
Mr. M. O'Brien	Voted Yes,	on resolutions I through O below.
Mr. Palma	Voted Yes,	on resolutions I through O below.
Ms. M. Kayne	Voted Yes,	on resolutions I through O below.

**Board**

**Section I**

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

November 14, 2017	Executive Session, Regular Meeting
November 14, 2017	Public Session, Regular Meeting

No additional comments were made.

**Administration**

**Section J**

**J.1: Gifts, Grants and Donations**

No actions are to be considered on this agenda.

**J.2: Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 1, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated November 13, 2017 through December 1, 2017.

No additional comments were made.

**Facilities and Finance**

*Chair, Mr. Grau – Dr. Cortellino, Dr. Kayne, Mrs. Novi*

**Section K**

**K.1: Payment of Bills**

No actions are to be considered on this agenda

**K.2: Transfer of Funds**

No actions are to be considered on this agenda

**K.3: Financial Reports**

No actions are to be considered on this agenda

**K.4: Use of Facility Requests**

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5: Approval of Contracted Services- School or Instruction-Related Function**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	Schillinger Educational Consultants	Consulting Services	\$ 1,650.00	Valley View	01/08/18	01/08/18	In-Service Professional Development Day
2	Rutgers University	Consulting Services	\$ 4,746.00	District	01/23/18	01/24/18	In-Service Professional Development Days

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Disposal and Sale of Equipment**

WHEREAS, district officials have determined certain equipment items to be broken or obsolete and therefore recommend the disposal of said equipment; and

WHEREAS, N.J.S.A. 18A:18A-45 permits Boards of Education to dispose of equipment and supplies by sealed bid or public auction; and

WHEREAS, The Local Unit Technology Pilot Program and Study Act, P.L. 2001, c.30 authorizes the Department of Community Affairs, Division of Local Government Services to waive various provisions of the Public School Contracts Law to assist local units including boards of education in selling surplus personal property no longer needed for public purposes through the use of online auctions; and

WHEREAS, the New Jersey Division of Purchase and Property has entered into a cooperative contract with GovDeals, Inc. to facilitate sales through online auctions.

NOW THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approve the disposal of equipment per the attached request Document K.6, in accordance with policy #7300, Disposition of Property; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education is authorized to enter into an agreement with GovDeals, Inc. through the State of New Jersey Cooperative Purchasing Program (system identifier 1 NJCP); and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the sale of said equipment as follows:

- 1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at gov.deals.com and also available from Montville Township Board of Education.
- 2) The sale is being conducted online and the address of the auction site is gov.deals.com.

- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.  
 4) A list of said equipment to be sold is attached, Document K.6.  
 5) The equipment as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said equipment; and  
 BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to accept or reject any bid submitted as determined to be in the public interest; and  
 BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to take any and all steps necessary to comply with the requirements of Local Finance Notice 2008-9 and to implement the online auction of the surplus property.

**K.7: Stale Dated Checks – General Fund, Payroll and Agency Bank Accounts**

RESOLVED, that the Montville Township Board of Education approve the cancellation of stale dated checks for the General Fund, Payroll and Agency bank accounts, Document K.7.

No additional comments were made.

**Personnel**

*Chair, Mr. Morella – Dr. Cortellino, Mr. Johnson, Mr. Palma*

**Section L**

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Matarazzo, Jamie	Amend Maternity Leave	Kindergarten Teacher Valley View	09/01/17	28	10/14/17	10/14/17	01/16/18	09/01/18	Supersedes action on 05/02/17;L.1.2
2	Sanabria, Genesis	Amend Maternity Leave	Paraprofessional Valley View	09/01/17	5	09/11/17	09/11/17	N/A	12/18/17	Supersedes action on 6/13/17;L.1.6
3	Arcilla, Alison	Amend Maternity Leave	BCBA Special Services	11/30/17	13	01/02/18	01/02/18	N/A	09/01/18	Supersedes action on 8/22/17;L.1.2 Includes the use of 4 personal days
4	Burden, Jennifer	Medical Leave	Elementary Teacher Hilldale	11/20/17	0	11/20/17	11/20/17	N/A	12/13/17	

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Clark, Maritza	Resignation	Paraprofessional	William Mason	12/22/2017	
2	Florio, Danielle	Amend Resignation	Biology Teacher	MTHS	11/30/2017	Supersedes action on 10/17/2017;L.2.3
3	Burks, Dolores	Amend Resignation	Special Education Teacher	MTHS	12/06/2017	Supersedes action on 11/14/2017;L.2.7

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Colaiovovo, Diane	Approve	Kindergarten Aide	Woodmont	N/A	\$19.70 hourly	11/17/2017 - 06/30/2018	Not to exceed 19 hours weekly Replaces LF
2	Colaiovovo, Diane	Approve	Lunch/Recess Aide	Woodmont	N/A	\$17.37 hourly	11/17/2017 - 06/30/2018	Not to exceed 5 hours weekly Replaces LF
3	Muti, Colleen	Amend	Paraprofessional	Hilldale	N/A	\$22.01 hourly	09/01/2017 - 12/31/2017	Supersedes action on 05/02/2017;L.7.7
4	Muti, Colleen	Approve	Long Term Substitute	Hilldale	N/A	\$260.78 per diem	01/02/2018 - 05/02/2018	Replaces CM
5	Romanski, Juliana	Amend	Leave Replacement Kindergarten Teacher	Valley View	N/A	\$52,155.00	09/01/2017 - 06/30/2018	Supersedes action on 09/05/2017;L.3.2
6	Hogan Stacey	Approve	MEDLC Teacher Aide	District	N/A	\$20.60 hourly	11/14/2017 - 06/30/2018	Post Approve
7	Schwindel, Ian	Approve	Assistant Coach Baseball	MTHS	Cat 2 Step 4	\$7,888.00	2018 Spring Season	
8	Knight, Gillian	Amend	Paraprofessional	Lazar	N/A	\$22.01 hourly	09/01/2017 - 12/06/2017	Supersedes action on 08/22/2017;L.3.30
9	Knight, Gillian	Approve	Special Education Teacher	MTHS	MA/3	\$58,865.00 prorated @ \$40,322.56	12/07/2017 - 06/30/2017	

**L.4: Adjustments and Stipends**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Bushey, Nicholas	Approve	Choral Director	N/A	\$2,322.00 prorated @ \$932.80	09/01/2017 - 12/17/2017	Post Approve Replaces KM
2	Burke, Jessica	Approve	Peer Mediation Co-Advisor/Valley View	N/A	\$638.00	9/01/2017 - 06/30/2018	Post Approve Replaces PG
3	Burke, Jessica	Approve	Mock Trial Co-Advisor/Valley View	N/A	\$489.50	09/01/2017 - 06/30/2018	Post Approve Replaces PG
4	Gorman-Caravello, Kimberly	Approve	Student Council Advisor/Valley View	N/A	\$2,029.00	09/01/2017 - 06/30/2018	Supersedes action on 05/16/2017; L.4.31
5	Sullivan, Erin	Approve	Student Council Advisor/Valley View	N/A	\$2,029.00	09/01/2017 - 06/30/2018	Supersedes action on 05/16/2017; L.4.32
6	Yin, Cindy	Approve	Rehearsal and Concert Accompanist/MTHS	N/A	\$250.00	12/01/2017 - 12/06/2017	Post Approve Non MTEA



**L.5: Volunteer Coaching Staff**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2017-2018 season as follows:

**Fisher, Derek - Ice Hockey****L.6: Athletic Game Workers**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the payment of services during home athletic events during the 2017 - 2018 school year to the following district employee:

**Koch, Julia****L.7: Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following Substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Cook, Brielle	Approve	District/Substitute Nurse	N/A	Per Diem: \$150.00	12/06/2017	06/30/2018	
2	Cook, Brielle	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	12/06/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
3	Sehulster, Kelly	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	12/06/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
4	Luciano, Marla	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	12/06/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
5	Kane, George	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	12/06/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
6	Sanzone, Kaitlin	Approve	District/Substitute Teacher	N/A	Per Diem: \$80.00	12/06/2017	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work

**L.8: Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year:

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Huppert, Matthew	Lazar	\$651.63	Mr. Patrick Lyons	11/13/2017

No additional comments were made.

**Curriculum, Instruction & Technology** *Chair, Mr. Palma – Mr. Grau, Dr. Modrak, Mr. O'Brien* **Section M****M.1: Professional Day Travel**

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Schwindel, Ian	Post Approve	Morristown, NJ	\$75.00	NFHS Coaching Fundamentals Course	11/14/17	11/14/17	Professional Development

2	Zabransky, Brittany	Post Approve	Morristown, NJ	\$75.00	NFHS Coaching Fundamentals Course	11/14/17	11/14/17	Professional Development
3	Praml, Heather	Approve	Fairfield, NJ	\$219.99	Yoga & Mindfulness in the Classroom	01/19/18	01/19/18	Professional Development
4	Knudsen, Amy	Approve	Princeton, NJ	\$683.11	Wilson Language Training Tuition	12/5/17	12/7/17	Title IIA
5	Thomsen, Austin	Approve	Atlantic City, NJ	\$732.46	Techspo 2018	1/25/18	1/26/18	Professional Growth
6	Wallace, Andrea	Approve	Atlantic City, NJ	\$732.46	Techspo 2018	1/25/18	1/26/18	Professional Growth
7	Keveanos, Jerome	Approve	Atlantic City, NJ	\$732.46	Techspo 2018	1/25/18	1/26/18	Professional Growth
8	SanFilippo, Stefanie	Approve	Hillsborough Twp., NJ	\$24.49	Google for Education Leadership Symposium	12/6/17	12/6/17	Title IIA
9	Morrison, Erik	Approve	Hillsborough Twp., NJ	\$24.49	Google for Education Leadership Symposium	12/6/17	12/6/17	Title IIA
10	Hinz, Jaclynn	Approve	Hillsborough Twp., NJ	\$24.49	Google for Education Leadership Symposium	12/6/17	12/6/17	Title IIA
11	McCloskey, Naomi	Approve	Newark, NJ	\$10.60	NJIT School Counselor Appreciation Day	3/9/18	3/9/18	Professional Development
12	Sibilia, Jonathan	Approve	Burlington, VT	\$277.32	Consortium of Vermont Colleges 2018 Bus Tour	3/25/18	3/29/18	Professional Development
13	Moench, Paul	Approve	Pittsburg, PA	\$299.37	National Conference of the Education of Ceramic Arts	3/15/18	3/16/18	Title IIA
14	Pflug-Moench, Sharon	Approve	Pittsburg, PA	\$198.00	National Conference of the Education of Ceramic Arts	3/15/18	3/16/18	Title IIA
15	Sanford, Doug	Post Approve	Randolph, NJ	\$11.47	NJAC Board of Governors	11/30/17	11/30/17	District
16	Rappaport, Susan	Approve	Morristown, NJ	\$150.00	Understanding Grief and Loss	1/30/18	1/30/18	Professional Development
17	Meenan, Deborah	Approve	Morristown, NJ	\$150.00	Understanding Grief and Loss	1/30/18	1/30/18	Professional Development
18	Streep, Gabrielle	Approve	West Orange, NJ	\$256.56	Significantly Strengthen Your STEM Instruction Using Project Based Learning (Grades K-6)	2/2/18	2/2/18	Title IIA
19	Gorman-Caravello, Kimberly	Approve	West Orange, NJ	\$256.56	Significantly Strengthen Your STEM Instruction Using Project Based Learning (Grades K-6)	2/2/18	2/2/18	Title IIA
20	Hurley, Colleen	Post Approve	Rockaway, NJ	\$69.95	CPR Certification	10/26/17	10/26/17	District
21	Spielman, Lisa	Approve	West Orange, NJ	\$259.00	Guided Reading	1/29/18	1/29/18	Title IIA

### M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$405.50	60037	10/16/2017	10/16/2017	Post Approve Balance Remaining after Insurance Payment
2	St. Clare's Hospital	Approve	Home Instruction	\$275.00 \$385.00	40506 60007	10/30/2017 10/27/2017	11/03/2017 11/06/2017	Post Approve Students in Partial Hospitalization Program

3	Professional Education Services, Inc.	Approve	Home Instruction	\$1,200.00 \$1,200.00	40506 60007	11/07/2017 11/10/2017	12/15/2017 12/22/2017	Post Approve Students in Partial Hospitalization Program
4	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	101618	12/06/2017	01/31/2018	
5	St. Joseph's Hospital	Approve	Neuro-developmental Evaluation	\$900.00	104205 101193	12/06/2017	01/31/2018	2 @ \$450.00 each
6	The Uncommon Thread	Approve	BCBA Services	\$80,500.00	District Wide	01/02/2018	06/30/2018	
7	Advancing Opportunities, Inc.	Approve	Augmentative Communication/ Assistive Technology Evaluation	\$1,500.00	100139	12/06/2017	03/15/2018	

### M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Cedar Hill – Grade 1 – Nosti/Hughes/Zangrilli	Turtle Back Zoo West Orange, NJ	Pupil	Pupil	N/A
2	MTHS FBLA – Sheehan	Rutgers Business School Piscataway, NJ	School Budget	N/A	N/A
3	MTHS – Grades 9-12 – Bubay	Metropolitan Museum of Art New York, NY	Pupil	Pupil	N/A
4	MTHS FBLA – Sheehan	Harrah's Convention Center Atlantic City, NJ	School Budget	School Budget	School Budget
5	MTHS – Grades 9-12 – (Sportsmanship Summit – Athletics) Koch	Randolph High School, Randolph, NJ	School Budget	School Budget	N/A

### M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Corcoran, Kathryn	Approve	Observation/Valley View	Ms. Amy Kovach	12/13/2017	12/15/2017	To observe Montville's Preschool
2	Wedemeier, Angeline	Approve	Student Teacher/Cedar Hill	Ms. Karen Zangrilli	01/22/2018	05/11/2018	Caldwell University, Office of Field Experience
3	Gervasi, Nicole	Approve	Observation Intern OT/District	Ms. Yulia Rovny	12/08/2017	01/31/2018	Dominican College

### M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Shepard Preparatory High School	Approve	\$61,158.69 Prorated @ \$37,614.03			35522	11/20/2017	06/30/2018	Post Approve
2	Mount Carmel Guild Academy	Rescind	\$60,900.00	Aide \$17,850.00		104094	07/01/2017	11/22/2017	
3	Spectrum Academy 360	Approve	\$72,893.90 prorated @ \$45,869.82	Aide \$29,870.00 prorated @ \$18,705.00		104094	11/27/2017	06/30/2017	Post Approve Student Changed Schools

**M.6: Disposal of Textbooks**

WHEREAS, the district officials have determined that the textbooks included in Document M.6 are obsolete and are recommended for disposal.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approve the disposal of the following textbooks found in Document M.6 (in accordance with policy #7300, Disposition of Property).

**M.7: Adoption of Curriculum**

RESOLVED, that the Montville Township Board of Education approve the following curricula:

	Name	Action	Effective Date
1	Principles of Anatomy (Grades 10-12)	Approve	12/06/2017
2	AP Computer Science Principles (Grades 11-12)	Approve	12/06/2017

Dr. Modrak questioned the Principles of Anatomy and the textbook disposal. Ms. Woodring responded. Mr. O'Brien questioned the disposal of textbooks older than ten years. Dr. Rovtar responded.

**Policy**

*Chair, Mr. Palma – Dr. Cortellino, Mr. Johnson*

**Section N**

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

No additional comments were made.

**Closed Session Announcement**

**Section O**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **December 19, 2017 at 7:00 p.m.** to discuss:

- 1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
- 2) JCP&L Lazar Power Lines Improvement Project; and
- 3) Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **December 19, 2017 at 7:45 p.m.** at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

A motion was made by Mr. Grau and seconded by Mr. Palma to approve the below resolution. The motion passed, all present members voting yes.

**WHEREAS**, the parents of Student #60090 requested a hearing before the Montville Township Board of Education (“Board”) in regard to Montville Township High School’s Harassment, Intimidation and/or Bullying (“HIB”) Report #10-04; and

**WHEREAS**, on December 5, 2017, a HIB hearing was held before the Board; and

**WHEREAS**, at that time, the parent of said student did attend the hearing and presented testimony on his and his child’s behalf; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board, after having considered all of the testimony and evidence presented before it, hereby affirms the Superintendent of Schools’ recommendation on HIB Report #10-04 that this was not an act of HIB; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is to provide written notification of this decision to the parent(s) within five (5) days.

## Old Business

## Section Q

Dr. Rovtar introduced the resolution. The Board discussed the N.J.S.B.A. Draft Resolution on Retaining the State and Local Tax Deduction. Seven Board members spoke:

Mr. Palma disagreed with the Board participating in this resolution because it has historically remained non-partisan in its actions.

Mr. O’Brien responded, indicating his support for the resolution because it supports the district’s educational program.

Dr. Cortellino supported the resolution as it protects rights of the tax payers in New Jersey and the interests of the community.

Dr. Modrak agreed that the Board should be non-partisan, but he supports the resolution to protect New Jersey interests.

Mr. Grau agreed with the resolution as it protected the district’s State Aid.

Mr. Johnson discussed that the issues raised in the resolution; it focuses on the issues that affect New Jersey and the Board of Educations’ interests.

Mr. O’Brien discussed the protection of children and their education.

Finally, President Kayne agreed with the resolution for the Board and the taxpayers of New Jersey.

A motion was made by Dr. Cortellino and seconded by Dr. Modrak to approve the below resolutions. The motion passed, all present members voting yes.

**WHEREAS**, The United States Senate and House of Representatives are considering legislation, “The Tax Cuts and Jobs Act,” to restructure the federal income tax system, and

**WHEREAS**, The House and Senate versions of the proposals would severely limit or eliminate the current deductibility of local property taxes and state income and sales taxes, and

**WHEREAS**, Eliminating or restricting deductions for state and local taxes would result in a financial burden for a substantial number of New Jersey households, and

**WHEREAS**, The Government Finance Officers Association has found that eliminating the state and local tax deduction would be felt most harshly by public school districts, which rely on local and state tax revenue for support, and

**WHEREAS**, In New Jersey, the federal government provides only 4.2 percent of the funding for public education, making the state’s public schools the second most dependent in the nation on state and local revenue, and

**WHEREAS**, A report by the Rockefeller Institute shows that New Jerseyans pay \$31 billion more in federal income taxes than the state receives back in federal services, and

**WHEREAS**, The Montville Township Board of Education believes that elimination or restriction of deductibility of state and local taxes would pose a financial burden on the state’s public schools and its citizens, and

**WHEREAS**, Certain tax reform proposals would also eliminate advance refunding of bonds, which allow school districts to refinance at lower interest and lower cost to taxpayers, and

**WHEREAS**, Some tax reform proposals would also expand tax-advantaged savings programs to include private school tuition, thereby diverting limited federal funds from public to non-public schools. Now therefore be it

**RESOLVED**, That the Montville Township Board of Education urges the U.S. Senate and House of Representatives to oppose any tax reform legislation that would restrict deductibility of state and local taxes, and be it further

**RESOLVED**, That the Montville Board of Education urges the U.S. Senate and House of Representatives to opposed legislation that would limit the financial flexibility of local school districts and/or divert public funds to non-public schools, and be it further

**RESOLVED**, That this resolution be sent to the district’s Congressional Representative, U.S. Senator Robert Menendez, and U.S. Senator Cory Booker, and be it further

RESOLVED, That copies of this resolution be sent to the New Jersey School Boards Association and the Morris County School Boards Association.

### **General Board Comment and New Business**

Section R

Dr. Cortellino congratulated Mr. Palma, Joe Daughtry and Michele Zimmerman on their election to the Board. Mr. O'Brien commended Mr. Palma on his continual service. President Kayne concluded with wishes for Mr. Daughtry and Ms. Zimmerman for three successful years.

### **Public Participation** *(On any item of interest)*

Section S

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

### **Closed Session**

Motion was made by Mr. Morella and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on December 5, 2017 at 8:43 p.m. to discuss:

- 1) Matters of Litigation, and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

### **Adjournment**

Section T

A motion was made by Mr. Grau seconded by Mr. Morella to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 10:00p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary