

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township High School: 100 Horseneck Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, December 18, 2018

No members of the public were present. President Grau called the meeting to order at 6:32 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Rappaport, Mr. M. Palma and Mr. C. Grau.

Absent: Ms. M. Zuckerman.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring
Board Attorney, Mr. Steven Edelstein
Board Counsel, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. Palma and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on December 18, 2018 at 6:32 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Discussion of Pending Legal Matter; and
- 3) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, except Ms. Zuckerman, and student representatives, Mr. Amer and Mr. Hohil. Diane Maggiore, Assistant to the Business Administrator, was present. Mr. Edelstein left the meeting

President Grau welcomed the public and led the flag salute. Thirty members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

The student representatives had no report.

Superintendent's Report

Section F

Remarks:

There were no remarks.

Presentations:

Dr. Rovtar congratulated the Montville Township Marching Band for their achievement as New Jersey State Champion – Group II-A New Jersey Caption Awards for Best Visual Effect and Best Overall Effect and as U.S. Bands National Champions in Class II-A National Caption Awards for Best Music and Best Overall Effect. President Grau presented to the Band Directors with a plaque, recognizing the Band's achievement. Band Director Stebbins presented a video, highlighting the 2018-2019 season.

Good News & Progress in Our Schools:

- Valley View - On Friday, December 7th, Miss Profeta held a Pajama Day Fundraiser to raise funds for the Children's Hospital of Philadelphia. All of Valley View participated in raising over \$1,100 to support the children at CHOP and their families. The Valley View community has shown so much love and kindness during this holiday season. Thank you to the students, parents and staff for all your support!
- Hilldale - The second grade teamed up together to help underfunded, at-risk children to have a cozy good night! Students are sending in pajamas to Scholastic's The Great Pajama Drive which is non-profit.
- William Mason - Senator Joe Pennacchio came to William Mason and talked to our 3rd grade classes. The students were very engaged while he taught them how laws can be created and changed within our form of government.
- William Mason - Participated in a dress down for the First Aid Squad. As a school, William Mason raised \$123 to be donated to the EMTs later this month.
- William Mason - Celebrated the holiday season by having their annual sing-a-long. Students were excited and put on a great performance.
- Lazar - On November 29th Lazar welcomed our local VFW Post 5481 Veterans. Veterans spoke to 8th grade classes about their experiences, enjoyed lunch and desserts provided by Pomptonian and Mrs. Jasterzbski's Foods class students, and enjoyed songs from Mrs. Zajac's chorus and Mrs. Scharf's orchestra. The students did a great job in decorating the school in preparation for the day.
- Lazar – PERCC (Pride, Empathy, Respect, Cooperation and Citizenship) Student of the Month recipients: **DECEMBER** – Anna Tarnok, Gabriella Guidice, Julia Matarazzo, Marlon Soeiro, Benjamin Bruchhauser
- Lazar - 11/2018-12/7/2018: Lazar Student Council held a gift card drive to aid in the gift fulfillment for Morris County families in need through DCPD.
- Lazar – On 12/5/18 Lazar students and staff participated in "Frozen Fuzzy Friday" by wearing their fuzzy clothes to stay warm on this frigid day. This is a student favorite!
- Lazar – Upstanders of the week:
Week 13: 8th grader Claire Grau
Week 14: 7th grader Kyra Fall
- Cedar Hill - On November 30th, Cedar Hill School's Fifth Grade Character Education Committee (CEC) hosted a Veteran's Day celebration. In preparation, the entire school was adorned with patriotic posters and decorations created by students. The day of the event began with veterans sharing their military experiences with students in all grade levels. Then, veterans enjoyed a patriotic luncheon, donated by parent volunteers, while the Fifth Grade CEC recited poetry and patriotic music played in the background. Veterans also received flowers and cards/letters written by students. In addition, Dr. Raj presented a personal story about his grandparents who were liberated by American soldiers during WWII. Afterwards, the entire school body lined the hallways to pay tribute to the veterans as they proceeded in a Walk of Honor from the lunchroom to the gymnasium for an assembly. It included poetry and names of veterans read by the Fifth Grade Character Education Committee, patriotic music performed by the chorus and advanced band, as well as a solo sung by a staff member. As a final act of respect, "Taps" was performed by a professional trumpeter, and every staff member and student returned to class in complete silence. Cedar Hill School was very excited to dedicate this day in honor of veterans throughout our community.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

There were no reports presented.

Business Administrator's Report

Ms. Slunt updated the Board on the status of the 2018 Referendum Projects and the 2019 Projects that await a bid opening on January 3, 2019. Ms. Slunt also summarized the next steps in the Energy Savings Improvement Program project.

Switching topics to finance, Ms. Slunt discussed the financial position of the district for the 2018-2019 School Year and the preparation for the 2019-2020 School Budget.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee met prior to the Board meeting and highlighted the topics discussed. The next scheduled meeting is January 30, 2019 when the 2019-2020 Budget review will begin.
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G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	The Committee had no report.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The next meeting is scheduled for January 8, 2019.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
G.6	Ad-Hoc		There were no Ad-Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison had no report.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison had no report.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison had no report.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the topics covered at the last meeting, highlighting Project Graduation.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison had no report.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The next P.T.C. meeting is scheduled for January 23, 2019.
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison discussed the topics covered at the last meeting, highlighting the 2019-2020 Budget and referendum work.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison had no report.
G.9	Additional Reports		There were no additional reports.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

Consent Resolutions

A motion was made by Mr. Morella and seconded by Mr. O’Brien to approve the following resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

December 4, 2018 Executive Session, Regular Meeting
 December 4, 2018 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	Donor	Recipient	Purpose	Amount
1	Cedar Hill Home and School	Cedar Hill/BOE	Funds for the 5 th Grade Field Trip to Jeff Lake and Transportation	\$6,720.00

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 14, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated December 1, 2018 through December 14, 2018.

No additional comments were made.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of November 14, 2018 – December 18, 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	4,047,898.71
	Special Revenue Fund (Fund 20)	In the amount of		66,574.84
	Capital Projects Fund (Fund 30)	In the amount of		915,428.89
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		105,876.26
	MEDLC Fund (Fund 61)	In the amount of		8,920.28
	Investment Trust Fund (Fund 82)	In the amount of		0.00
	Subtotal		\$	5,144,698.98
	Payroll – November (Various Funds)	In the amount of		4,557,669.36
	TOTAL		\$	9,702,368.34

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending November 30, 2018 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of November 2018, as attached in Documents K.3.a and K.3.b, respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by

the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	Safari Books Online	Additional Technology Subscription Licenses	\$ 1,596.00	\$ 1,907.55
2	Student # 30386	Transportation with Aide	0.00	33,789.00
3	Grad Images	Graduation Photography	0.00	0.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Change Order Requests

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

	Change Order	Action	Location	Amount
1	CO #05	Replace Six (6) Faculty Restroom Locks	High School – Restroom Renovations	\$ 2,860.00
2	CO #10	Material and Labor for Generator	High School – Air Conditioning	9,386.26

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

K.7: Authorization to Purchase Utilizing Ed-Data and State Contract Vendors: 2018-2019

RESOLVED, that the Montville Township Board of Education authorizes the business administrator/board secretary, acting as the district’s qualified purchasing agent, to retroactively utilize the attached list of State Contract Vendors Document K.7.a, and selected Cooperative Purchasing Vendors Documents K.7.b - K.7.e, for various anticipated purchases.

K.8: Approval of the Banking Institutions and Accounts for the 2018-2019 Fiscal Year

RESOLVED, that the Montville Township Board of Education approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 17:9-9, 18A:17-34, 19-1):

NAME	SIGNATURE	BANK
Delorenzo Scholarship Fund	Board Secretary and Asst. Board Secretary	Bank of America

K.9: Approval of Contract Award – ESIP Third Party Verification

RESOLVED that the Montville Township Board of Education hereby approves entering into an agreement with DLB Associates, Eatontown, NJ to act as an independent third party reviewer, verifying the Energy Savings Plan that was developed by Honeywell, in the amount of \$6,900.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Dudsak, Carol	Amend Medical Leave	Elementary School Teacher Cedar Hill	11/12/18	88	4/5/19	4/5/19	N/A	9/1/19	Supersedes action on 12/04/2018;L.1.5 Includes the use of 4 personal days
2	Garcia, Melissa	Amend Maternity Leave	Special Ed Teacher Cedar Hill	8/29/18	2	9/4/18	11/28/18	N/A	2/1/19	Supersedes action on 11/13/18;L.1.1
3	Kalan, Colleen	Maternity Leave	ABA Paraprofessional Out of District	12/10/18	36	2/14/19	2/14/19	N/A	5/17/19	Includes the use of 4 Personal Days Dates subject to change based on delivery
4	Keating, Kathryn	Maternity Leave	School Counselor MTHS	4/1/19	9	N/E	N/E	4/30/19	5/31/19	Dates subject to change based on delivery

L.2: Resignations, Retirements, Terminations

No actions are to be considered on this agenda.

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Eff./ Term. Date	Discussion
1	Wilkens, Robert	Amend	Special Education Teacher	MTHS	MA/6	\$61,263.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.7.4
2	Ahern, Pricilla	Approve	Classroom Aide	Hilldale	N/A	\$17.89 hourly	12/17/2018 - 06/30/2019	Post Approve Not to exceed 15 hours weekly
3	Morrison, Erik	Amend	1/6 Salary Adjustment Sociology	MTHS	MA/16	\$13,978.83 prorated @ \$489.23	09/20/2018 - 09/28/2018	Supersedes action on 12/04/2018;L.3.85
4	Keltner, Brian	Amend	Phys Ed Teacher	MTHS	MA30/8	\$65,668.00 prorated @ \$39,400.80	01/02/2019 - 06/30/2019	Supersedes action on 12/04/2018;L.3.3
5	Monastero, Carlyn	Amend	Replacement Teacher Elementary School Teacher	Cedar Hill	N/A	\$52,755.00	09/04/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.3.12 Replaces CD

6	Rios, Gabriel	Approve	Replacement Teacher Social Studies	Lazar	N/A	\$52,755.00 prorated @ \$31,653.00	01/02/2019 - 06/30/2019	Pending NJ Certification Replaces BG
7	Cherry, Jacqueline	Amend	Long Term Substitute Special Education	Cedar Hill	N/A	\$116.42 per diem	08/29/2018 - 12/21/2019	Supersedes action on 12/04/2018;L.3.16 Rate reflects the difference in Para pay and Teacher pay
8	Cherry, Jacqueline	Amend	Paraprofessional	Cedar Hill	N/A	\$22.67 hourly	08/29/2018 - 12/31/2018	Supersedes action on 12/04/2018;L.6.4.26
9	Cherry, Jacqueline	Approve	BSI Teacher	Cedar Hill	BA/1	\$52,755.00 prorated @ \$31,653.00	01/02/2019 - 06/30/2019	Replaces JA
10	Stewart, Stacy	Amend	Replacement Paraprofessional	Cedar Hill	N/A	\$131.89 per diem	08/29/2018 - 01/14/2019	Supersedes action on 12/04/2018;L.3.27
11	Krase, Lisa	Amend	Classroom Aide	Cedar Hill	N/A	\$20.29 hourly	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.4.70 Not to exceed 19 hours weekly
12	Jantzen, Megan	Amend	Classroom Aide	Valley View	N/A	\$20.29 hourly	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.4.59 Not to exceed 19 hours weekly
13	Pandolfo, Rebecca	Amend	School Social Worker	Special Services	MA30/13	\$80,253.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
14	Trautmann, Michelle	Amend	Special Education Teacher	Lazar	MA30/12	\$76,933.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
15	Feheley- Shell, Clarissa	Amend	Elementary School Teacher	William Mason	MA30/15	\$87,243.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
16	Olivieri, Pattiann	Amend	Basic Skills Teacher	Woodmont	MA30/15	\$75,863.00	08/29/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.6.1 Salary includes \$700.00 longevity
17	Fox, Deborah	Amend	Additional Secretarial Hours	Valley View	Step 7	\$22.65 hourly	10/24/2018 - 12/21/2018	Supersedes action on 12/04/2018;L.3.142
18	Repola, Irene	Amend	Additional Secretarial Hours	Hilldale	Step 7	\$22.65 hourly	10/24/2018 - 12/21/2018	Supersedes action on 12/04/2018;L.3.143
19	Luizza, Diane	Approve	Records Retention Project	MTHS	Step 14	\$27.65 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
20	Mangili, Nicole	Approve	Records Retention Project	MTHS	Step 4	\$22.19 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
21	Manginelli, Meghan	Approve	Records Retention Project	MTHS	Step 8	\$23.12 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
22	Nasisi, Janice	Approve	Records Retention Project	MTHS	Step 7	\$22.65 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
23	Pietrucha, Erma	Approve	Records Retention Project	MTHS	Step 13	\$26.95 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours

24	Pizzo, Theresa	Approve	Records Retention Project	MTHS	Step 3	\$22.19 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
25	Rosellini, Deborah	Approve	Records Retention Project	MTHS	Step 13	\$26.95 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
26	Santangelo, Kathleen	Approve	Records Retention Project	MTHS	Step 11	\$25.21 hourly	12/19/2018 - 02/19/2019	Not to exceed 25 hours
27	Shondel, Kristine	Approve	Extra-Curricular Nurse	Special Services	BA/9	\$40.15 hourly	12/11/2018 - 06/30/2019	Post Approve Not to exceed 4 hours weekly
28	Runne, Keith	Amend	1/6 Salary Adjustment Life Skills	MTHS	BA/6	\$9,092.00 prorated @ \$6,364.54	12/03/2018 - 06/30/2019	Supersedes action on 12/04/2018;L.3.52
29	Tarsitano, Denise	Approve	Home Instruction	District	N/A	\$45.00 hourly	12/19/2018 - 06/30/2019	
30	Tremblay, Devin	Approve	MEDLC Aide	Cedar Hill	N/A	\$10.50 hourly	12/19/2018 - 06/30/2019	
31	Cucci, Angelina	Approve	MEDLC Aide	Cedar Hill	N/A	\$10.50 hourly	12/19/2018 - 06/30/2019	

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Lovenguth, Dorothy	Amend	Math Rock Advisor	N/A	\$2,254.20	08/29/2018 - 06/30/2019	Supersedes action on 09/25/2018;L.4.2
2	Sands, Nicholas	Amend	Assistant Soccer Coach	Cat2 Step 4	\$7,888.00	2018 Fall Season	Supersedes action on 12/04/2018;L.8.4
3	Roesler, Kelly	Rescind	Assistant Coach Boy's Girl's XC	Cat 3 Step 4	\$7,676.00	2018 Fall Season	
4	Abruzzo, Elizabeth	Rescind	Student Council Advisor William Mason	N/A	\$1352.66	09/01/2018 - 06/30/2019	
5	Brennan, Scott	Amend	Student Council Advisor William Mason	N/A	\$2029.00	09/01/2018 - 06/30/2019	Supersedes action on 05/15/2018;L.4.38
6	Williams, Brooke	Amend	Student Council Advisor William Mason	N/A	\$2029.00	09/01/2018 - 06/30/2019	Supersedes action on 05/15/2018;L.4.39
7	Zabransky, Brittany	Amend	Senior Class Advisor MTHS	N/A	\$718.40	09/01/2018 - 12/31/2018	Supersedes action on 05/15/2018;L.4.149
8	Butchko, Christopher	Approve	Senior Class Advisor MTHS	N/A	\$1,077.60	01/01/2019 - 06/30/2019	
9	Monaco, Tara	Approve	L3 Lounge	N/A	\$4,000.00	09/01/2018 - 06/30/2019	Post Approve Paid from IDEA

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	DePeri, Sarina	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
2	Guilder, Alan	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work
3	Wolf, Chelsey	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	12/19/2018	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work

L.6: 2019 Spring Coaching Assignments

RESOLVED, that the Montville Township Board of Education approve the following coaching assignments

	Name	Action	Location & Position	Category Step	Salary	Effective Date	Discussion
1	Schwindel, Ian	Approve	MTHS Head Coach Baseball	Cat.2/ Step 3	\$8,353.00	2019 Spring Season	
2	Keltner, Brian	Approve	MTHS Assistant Coach Baseball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
3	Crescente, Richard	Approve	MTHS Assistant Coach Baseball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
4	Immediato, John	Approve	MTHS Head Coach Softball	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
5	Malgeri, Stephanie	Approve	MTHS Assistant Coach Softball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
6	O'Connor, Kelsey	Approve	MTHS Assistant Coach Softball	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
7	Cecala, Andrew	Approve	MTHS Head Coach Golf	Cat.3/ Step 4+	\$9,761.00	2019 Spring Season	
8	Brown, Kevin	Approve	MTHS Assistant Coach Golf	Cat.3/ Step 2	\$5,673.00	2019 Spring Season	
9	DeBonta, Patrick	Approve	MTHS Head Coach Boys Lacrosse	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
10	Gallagher, Bryan	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
11	Crozier, Andrew	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
12	Kapral, Brian	Approve	MTHS Assistant Coach Boys Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
13	Happe, Julia	Approve	MTHS Head Coach Girls Lacrosse	Cat.2/ Step 4+	\$9,990.00	2019 Spring Season	
14	Lilienthal, Rebecca	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
15	Jones, Michele	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
16	Hoeflinger, Emily	Approve	MTHS Assistant Coach Girls Lacrosse	Cat.2/ Step 4+	\$7,938.00	2019 Spring Season	
17	Runne, Keith	Approve	MTHS Head Coach Spring Track	Cat.3/ Step 4+	\$9,761.00	2019 Spring Season	
18	Roesler, Kelly	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 4+	\$7,726.00	2019 Spring Season	
19	Sands, Nicholas	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 4	\$7,676.00	2019 Spring Season	

20	Chierici, Matthew	Approve	MTHS Assistant Coach Spring Track	Cat.3/ Step 3	\$5,993.00	2019 Spring Season	
21	Mosera, Richard	Approve	MTHS Assistant Coach Boys Tennis	Cat.3/ Step 4	\$7,676.00	2019 Spring Season	

L.7: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2018-2019 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Nardi, Ryan	Cedar Hill	\$293.28	Mr. Joseph Di Lascio	09/01/2018
2	Cherry, Jacqueline	Cedar Hill	\$421.59	Ms. Lisa Accardi	09/01/2018 Supersedes Action on 11/13/2018

L.8: Amended Summer ESY

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, amend the following Summer ESY rates to reflect the 2018-2019 MTEA contract, Document L.8.

No additional comments were made.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O’Brien* Section M
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Lawler, Sarah	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
2	Magliaro, Nicole	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
3	Bussey, Lauren	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
4	Given, Suezette	Approve	Montville, NJ	\$0	8 th Grade Writing Sample Standardized Scoring	1/9/19	1/9/19	Substitute Needed
5	Tuhy, Dianne	Approve	West Orange, NJ	\$261.48	Differentiating Using Small Group Instruction	1/30/19	1/30/19	Title IIA/Substitute Needed
6	Amodeo, Jenna	Approve	West Orange, NJ	\$261.48	Differentiating Using Small Group Instruction	1/30/19	1/30/19	Title IIA/Substitute Needed
7	Flores, Jennifer	Approve	Montville, NJ	\$0	District Elementary Meeting	1/10/19	1/10/19	N/A
8	Keneally, Jennifer	Approve	Montville, NJ	\$0	Schoology Training (2 dates)	2/5/19 (am)	2/12/19 (am)	Substitute Needed
9	Travers, Margaret	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
10	Trautmann, Michelle	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
11	Barkey, Danielle	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
12	Carman, Christopher	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	Substitute Needed
13	Pasciuto, Michael	Post Approve	Wayne, NJ	\$0	School Visit	12/7/18	12/7/18	N/A

14	Fallon, Kevin	Approve	Morris Plains, NJ	\$932.00	Required Courses for Structured Learning Experience Supervision (7 dates)	12/21/18	5/9/19	Title IIA
15	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
16	Friedman-Nieskens, Beth	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
17	Canticas Tsantakis, Adamadia	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	N/A
18	Geffner, Susan	Approve	Montville, NJ	\$0	ESL Department Meeting	12/20/18 (am)	12/20/18 (am)	Substitute Needed
19	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	Elementary School Meeting	1/10/19	1/10/19	N/A
20	Scheckman, Leslee	Approve	Wayne/Chatham /Warren Twp./Bloomfield	\$0	Middle School Visits (3 visits)	12/7/18 (Post Approve)	1/18/19	N/A
21	Lippincott, Edward	Approve	Lincroft, NJ	\$38.17	Career and Technical Education Certificate of Eligibility Educator Preparation Program Application Process	5/8/19	5/8/19	Title IIA/Substitute Needed
22	Frye, Sheila	Approve	Livingston, NJ	\$255.14	Strategies and Structures for Teaching Reading & Writing	2/28/19	2/28/19	Title IIA
23	Altchek, Chelsea	Approve	Livingston, NJ	\$249.00	Strategies and Structures for Teaching Reading & Writing	2/28/19	2/28/19	Title IIA/Substitute Needed
24	Finn, Jessica	Approve	Paramus, NJ	\$90.00	Inclusion and Co-Teaching Strategies & How AT Tools Can Help Differentiate Instruction	1/11/19	1/11/19	Title IIA/Substitute Needed
25	Elwood, Deana	Approve	Paramus, NJ	\$90.00	Inclusion and Co-Teaching Strategies & How AT Tools Can Help Differentiate Instruction	1/11/19	1/11/19	Title IIA/Substitute Needed
26	Rollins, Kristen	Post Approve	Parsippany, NJ	\$0	Site Visit to Brooklawn Middle School	12/11/18	12/11/18	Substitute Needed
27	McCorkle, Kelly	Approve	Scotch Plains, NJ	\$97.60	A Contemporary Challenge: Understanding & Meeting The Needs of Transgender Students	1/7/19	1/7/19	Professional Development
28	Sturdy-Lange, Kelly	Approve	Scotch Plains, NJ	\$97.60	A Contemporary Challenge: Understanding & Meeting The Needs of Transgender Students	1/7/19	1/7/19	Title IIA/Substitute Needed
29	Naturale, Robert	Approve	Paramus, NJ	\$110.23	Inclusion and Co-Teaching Strategies	1/11/19	1/11/19	Title IIA/Substitute Needed
30	Fleischman, Edward	Approve	Chatham, NJ	\$29.76	Middle School Scheduling Committee Visitations	1/11/19	1/18/19	District
31	Tierney, Kaitlyn	Approve	Princeton, NJ	\$790.40	Wilson Reading System 4 th Edition (3 training dates)	1/29/19	1/31/19	Title IIA/Substitute Needed
32	Barberio, Brenda	Approve	Princeton, NJ	\$790.40	Wilson Reading System 4 th Edition (3 training dates)	1/29/19	1/31/19	Title IIA/Substitute Needed

33	Pasciuto, Michael	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	N/A
34	Barkey, Danielle	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
35	Viscardo, Kristi	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
36	VanDeursen, Deirdre	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
37	Trautmann, Michelle	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
38	Travers, Margaret	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
39	Lynn, Derek	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed
40	Carman, Chris	Approve	Chatham & Warren, NJ	\$0	Site Visitation for Scheduling Committee (2 dates)	1/11/19	1/18/19	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Fennelly	Approve	Psychiatric Evaluation	\$725.00	104195	10/10/2018	10/10/2018	Post Approve
2	St. Joseph's School For The Blind	Approve	Low Vision Assessment	\$450.00	104714	12/19/2018	03/01/2019	
3	Professional Education Services, Inc.	Approve	Hospital Home Instruction	\$2,050.00	104231	09/25/2018	11/19/2018	Post Approve
4	St. Clare's Hospital	Approve	Hospital Home Instruction	\$165.00	60003	11/14/2018	11/16/2018	Post Approve
5	Pediatric Neurological Associates	Approve	Neurological Evaluation	\$1,200.00	101950 103883	12/19/2018	02/15/2019	2 @ \$600.00 each
6	D.C. Fagan Psychological Services	Approve	Psycho-Educational Functional Assessment	\$3,000.00	101184	12/11/2018	02/01/2019	Post Approve
7	Morris School District	Approve	Extracurricular Aide Services	\$135.96	103471	11/21/2017	06/13/2018	Post Approve

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Music Dept. (Havington/Markowski/Pasquale)	Pennsylvania Tour: Central PA and Philadelphia, Mechanicsburg & Philadelphia, PA	Pupil	Pupil	Pupil

2	Valley View – 5 th Grade (Ivins)	Rockaway Mall, Rockaway, NJ	School Budget	N/A	N/A
3	Lazar Science Olympiad (Marnien/Wardell)	NJIT, Newark, NJ	School Budget	Student Activity Account	N/A
4	MTHS Earth Club (Rolfe)	Valley View School, Montville, NJ	N/A (walking)	N/A	N/A
5	MTHS Earth Club (Rolfe)	Hilldale School, Pine Brook, NJ	Student Activity Account	N/A	N/A
6	MTHS Earth Club (Rolfe)	Woodmont School, Pine Brook, NJ	Student Activity Account	N/A	N/A
7	MTHS Earth Club (Rolfe)	Cedar Hill School, Towaco, NJ	Student Activity Account	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Afxentiou, Irene	Approve	Internship	Mr. Doug Stech	01/02/2019	06/20/2019	Montclair State University/Counseling Program
2	Brown, Kerianne	Approve	MTHS/Clinical Experience	Mr. Don Heyburn	01/17/2019	05/03/2019	William Paterson University/Department of Kinesiology
3	Cooney, Deborah	Approve	Cedar Hill/Clinical Experience	Ms. Lauren Monaghan	01/22/2019	01/25/2019	Caldwell University/School of Education

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Cornerstone Day School	Rescind	\$84,662.60 Prorated @ \$50,017.90			101240	12/06/2018	06/30/2019	Supersedes action on 12/4/2018 Res: M.5.3 2018-2019 Tuition

M.6: Approval of Program of Studies

RESOLVED, that the Montville Township Board of Education approve the 2019-2020 District Program of Studies for the Montville Township High School, Document M.6.

M.7: Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

	Name	Action	Effective Date
1	Spanish – Grade K	Approve	12/19/2018
2	Spanish – Grade 1	Approve	12/19/2018
3	Dance – Grades 6-8	Approve	12/19/2018
4	Introduction, Intermediate & Advanced Dance- Grades 9-12	Approve	12/19/2018
5	Science – Kindergarten	Approve	12/19/2018
6	Theater Arts – Grades 6-8	Approve	12/19/2018
7	Theatre Arts – Grades 9-12	Approve	12/19/2018

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. J. Morella	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O’Brien	Voted Yes,	on resolutions I through N, without exception.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, abstain on Check # 89998.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education will determine if it is necessary to meet in Closed Session on January 8, 2019, after the public session, to discuss the following:

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **January 8, 2019 at 7:00 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

President Grau discuss the proposed Board Meeting Schedule for 2019 and the Organizational Meeting on January 8, 2019.

General Board Comment and New Business

Section R

President Grau thanked the Board and administration for their hard work and wished all a happy holiday.

Public Participation

(On any item of interest)

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public spoke.

Adjournment

Section T

A motion was made by Mr. Palma seconded by Dr. Modrak to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary