

MONTVILLE TOWNSHIP BOARD OF EDUCATION

**MINUTES
REGULAR MEETING**

December 15, 2015

Montville Township High School

A. President Cortellino called the meeting to order at 6:30 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Student Residency Issue; and*
- 3) *Personnel matters; and*
- 4) *MTAA and MTSIA Labor Contract Negotiations; and*
- 5) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Palma, second by Member Novi, to reenter from executive session at 7:42 p.m. The motion was approved by unanimous vote.

President Cortellino reconvened the meeting to order at 7:43 p.m.

BOE ROLL CALL:

| | <u>Present</u> | <u>Absent</u> |
|----------------|----------------|---------------|
| Dr. Cortellino | <u>X</u> | _____ |
| Mr. Grau | <u>X</u> | _____ |
| Mr. Johnson | <u>X</u> | _____ |
| Dr. Kayne | <u>X</u> | _____ |
| Dr. Modrak | <u>X</u> | _____ |
| Mr. Morella | <u>X</u> | _____ |
| Mrs. Novi | <u>X</u> | _____ |
| Mr. O'Brien | <u>X</u> | _____ |

| | | |
|----------------|--------------|-------|
| Mr. Palma | <u> X </u> | _____ |
| Tasneem Amer | <u> X </u> | _____ |
| Grace Hartnett | <u> X </u> | _____ |

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Assistant to the School Business Administrator Maggiore read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Girls’ Swim Team Update
- Bowling Team Update
- Ice Hockey Team Update
- Boys’ Basketball Team Update
- Girls’ Basketball Team Update
- Forensics Team Update
- FBLA Team Update
- MTHS Media Center Update
- Junior Class Fundraiser

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Remarks

- PARCC Score Report Distribution
- Montville Township High School Media Center Ribbon Cutting Ceremony on January 19, 2016 at 5:00 p.m. The community is welcome to attend.

Presentations

- Eagle Scout Recognition – Max Kamper (See Item # J.3) – Dr. Cortellino
- Eagle Scout Recognition – Matthew Lehner (See Item # J.4) – Dr. Cortellino

Good News and Progress in our School

- **2015 Red Ribbon Winners** – Kindergarten Artistic Merit – 1st Place, Isabella Malinowski (Cedar Hill), Runner-Up - Claire Wang (Valley View), Honorable Mention – Avani Parveen (Hilldale), Amelie Richmond (William Mason), and Stephanie Penaloza (Woodmont). Kindergarten Originality – 1st Place - Kaitlyn Tedesco (Valley View), Runner-Up - Sydney Glickson (Hilldale), Honorable Mention- Jillian Abelson (Cedar Hill), Carly Cafaro (William Mason), and Lojain Madain (Woodmont). First Grade Artistic Merit – 1st Place, Sophie Hummer (William Mason), Runner-Up -Angelina Gambino (Valley View), Honorable Mention - Gabriella Goodman (Cedar Hill), Amber Kobilarcik (Hilldale), and Nina Matari (Woodmont). First Grade Originality – 1st Pace, Marielle Handler (Valley View), Runner-Up - Chloe Finnerty (Cedar Hill), Honorable Mention - Julia Piper (Hilldale), Ariana Sottile (William Mason), and Jordan Pearlman (Woodmont). Second Grade Artistic Merit – 1st Place - Giada LoGalbo (William Mason), Runner-Up - Karolina Sudo (Valley View), Honorable Mention - Meghan Loeffler (Cedar Hill), Alyssa Citron (Hilldale), and Iliana Lao (Woodmont). Second Grade Originality – 1st Place - Emma Spoto (Valley View), Runner-Up - Spencer Lewis (Woodmont), Honorable Mention - Kelly Aguilar (Cedar Hill), Sonya Vaidya (Hilldale), and Sabrina Tripaldi (William Mason). Third Grade Artistic Merit – 1st Place – Anushka Agarwal (Valley View), Runner-Up, Tim Lee (Cedar Hill), Honorable Mention, Nikki Swords (Hilldale), Julia Swanson (William Mason) and Alexis Jones (Woodmont). Third Grade Originality – 1st Place, Ines Lemee (Valley View), Runner-Up - Alexa Ciliotta (Cedar Hill), Honorable Mention - Sofia Modrak (Hilldale), Natalia Maciag (William Mason), and Jack Olohan (Woodmont). Fourth Grade Artistic Merit – 1st Place - Tegan Heim (William Mason), Runner-Up - Alexa Skibitsky (Woodmont), Honorable Mention - Bailey Stepien (Cedar Hill), Ava Zuralow (Hilldale), and Alli Hafley (Valley View). Fourth Grade Originality – 1st Place, Christina Ryduchowski (Hilldale), Runner-Up - Caroline Slunt (Valley View), Honorable Mention – Anjali Yarlagadda (Cedar Hill), Klaudia Ivankovic (William Mason), and Joseph Amoroso. Fifth Grade Artistic Merit – 1st Place – Gianna Zou (Woodmont), Runner-Up – Conrad Hahn (Valley View), Honorable Mention – Ria Jain (Cedar Hill), Kevin Arrigo (Hilldale), and Paytan Grevesen (William Mason). Fifth Grade Originality – 1st Place – Lauren Justnes (Valley View), Runner-Up – Angelie Cardona (Woodmont) Honorable Mention – Lana McBurney (Cedar Hill), Kailey Vento (Hilldale), and Margaret Batta (William Mason).
- MTHS - Congratulations to Anthony Mennella, who is signing a commitment letter to attend Wheeling Jesuit University in Wheeling, WV to play rugby. WJU is ranked in the top 15 in the nation for Division 1A.
- Cedar Hill - Every student at Cedar Hill is making a greeting card for the homeless bus organization. The cards are being made with Mrs. Stephens in the art room and will be given to Mr. Haugh to be attached to care packages for the homeless.
- Cedar Hill – The 5th grade teamed up to complete Operation Candy! Together they collected 190 lbs of Halloween candy to be donated to soldiers that are deployed overseas. Before shipping overseas the candy was donated to a local Girl Scout troop for their candy collection. Together the 5th grade and the Girl Scout troop were able to collect 1,080 lbs of candy! The candy was sorted and packaged and sent to Operation Gratitude.

- Cedar Hill - The Lundquist Lovies and Mrs. Notte's 5th grade provided a Thanksgiving meal for a needy family in town. Each child brought in a food item to be placed into the basket and the teachers donated the turkey. They also made beautiful cards to go along with the yummy meal.
- Cedar Hill - Students made Thanksgiving Day cards for a local Nursing Home.
- Cedar Hill - Mr. DiLascio/Ms. Swiatek's class participated in the Turkey Day Math Challenge online with Manga High.
- Cedar Hill - Mr. DiLascio/Ms. Swiatek's class participating in Skoolbo World Cup online, competing against Australia, New Zealand, Great Britain and other schools in the U.S., in the areas of Math/Literacy.
- Cedar Hill - Students made Thanksgiving Day cards for a local Nursing Home.
- Cedar Hill - Students, teachers and parents, led by the 5th grade Character Education Committee, collected and packaged a variety of toiletries & snacks for the homeless and working poor in Northern NJ. This is an example of how Cedar Hill Connects with Respect locally. The Heart 'n Hands Mission of St. Timothy Lutheran Church in Wayne, NJ will be distributing over 800 Blessing Bags this year; Cedar Hill was able to donate 30 full bags and a variety of extra supplies.
- Cedar Hill - The Kindergarten students and their 5th grade buddies gathered a Thanksgiving feast for a town family who is not as fortunate as we are. Together, Mrs. Notte's 5th grade and Mrs. L's Kindergarten students planned a menu and divided up the items to bring for the holiday basket. Gathering day was the Monday before Thanksgiving and we are pleased to say that the family received everything for a wonderful dinner with all the trimmings including two turkeys and pumpkin pie with whipped cream. The students made cards with good wishes to accompany the dinner.
- Cedar Hill - The Holiday Boutique was a huge success for shopping for Ghana. The CE committee members brainstormed marketing ideas and pricing for Ghanaian products. They created a display for the products and made posters to go along with it. They made their own schedules to work at the boutique keeping in mind their studies and any quizzes or tests they might be taking. The children sold over \$ 400.00 for our new Ghanaian student named Confidence. There is a chance that we may be skypeing with our student very soon!!! The Cedar Hill children have once again shown respect and caring for others!
- Cedar Hill - Mrs. D'Angelo launched the Little Free Library - a 'take a book, give a book' free book exchange. Its goal is to promote reading and book sharing among students, neighbors, and friends. The Little Free Library is located in the Friendship Garden near the lower parking lot and is open 7 days a week for all to enjoy.
- Valley View - Our second graders are packed and ready to go! We're traveling around the world as we learn about the customs and traditions of how holidays are celebrated by different cultures. We're checking off each destination in our passports as we excitedly visit each country. Happy Holidays from the second graders in Mrs. McGowan & Mrs. Stewart's, Mrs. Mach's, and Ms. Stuono's classes!
- Valley View - Students Mia Grillo, Grace Volpe, Nicole Slunt and Lily Smith recently donated 10 inches of their hair to *Locks of Love* and *Pantene Beautiful Lengths*. *LOL* or *Locks of Love* and *Pantene Beautiful Lengths* are organizations that provide hairpieces to children in the United States and Canada under the age of 21 suffering from long term medical hair loss.
- Hilldale - It's a bird! It's a plane! It's a...balsawood glider! Second-grade students participated in Mr. Jones' and Mrs. Przestrzelski's "Gliders" workshop, where they learned about basic aerodynamics topics like lift, drag, thrust, and weight. Some gliders were powered by rubber bands attached to plastic propellers, while some relied solely on a gentle toss. After the gliders were assembled by the students, they headed outdoors to test their designs and to see who would

be crowned king of the skies! Everyone earned their pilot wings, but in the end, Johnathan Matthew was top gun with his modified bi-plane design. He had average flights of 25.5 feet, and a single-flight record of 54 feet!

- Hilldale - Hilldale's first grade students turned their classroom into a Frozen winter wonderland by combining shaving cream, baking powder, and glitter to create their very own sparkling snow. Well, okay, it wasn't real snow, but it sure looked real! After making their snowballs, students took their work outside, where Mr. Jones and Mrs. Przestrzelski poured vinegar on the 'snow'. Students were amazed when their snow erupted with colorful bubbles.
- Hilldale - The students enjoyed learning about physical and chemical changes for the first time in forever. And although the workshop was tons of fun, the students knew that in the end, they had to let it go!
- Hilldale - During Mr. Jones' media classes, kindergarten students created decorations for a Literacy Tree that will be on display in the **Morris Museum's Storybook Forest** from December 12 - January 12. The Storybook Forest is comprised of three-foot high trees that were decorated by Morris County school children, from pre-kindergarten to grade 5. Several schools participate, with each school creating decorations based on a well-loved children's story. The kindergarten covered their tree with decorations based on Elmer and Berta Hader's book *The Big Snow*. The book tells the story of woodland animals who, at the end of autumn, are preparing for the cold months ahead. The first snowfall of winter is fun, but they are caught off-guard when an unusually "big snow" hits the forest towards the end of December. Unable to find food in the deep snow, the hungry animals are saved when an old man and old woman put different kinds of food out for them. Stop by the Morris Museum from 12/12 to 1/12 to see Hilldale's unique literary display!
- Lazar – The Wellness Committee has applied for and received a \$300 mini-grant from the Atlantic Health System as members of the Atlantic Healthy Schools program. The funds will be utilized to purchase various teaching materials that encourage students, staff, and families to lead healthy lifestyles as part of the new "Wellness Wednesdays" initiative created by the committee.
- Lazar - 8th grader, Christine Sun, won 2nd place in the middle school category for Optimum Community's 8th Annual Hispanic Heritage Essay Contest. Christine won a tablet computer. To participate, students were invited to submit an essay about a Latino with whom they would like to spend a day. Christine wrote about Ellen Ochoa.
- Lazar – Music and sound engineer, Brent Daniels, put on a music technology assembly for 6th and 7th graders. He shared highlights of his career. Students were able to participate and create original music and songs. Thank you to our Parent Teacher Council for another educational and fun assembly!
- Lazar – Under the direction of Mrs. Zajac, 7th and 8th Grade Chorus once again performed at the Livingston Mall Holiday Concern Series. Over 140 students participated in the musical event at two separate performances.
- Lazar – Many classes happily participated in the nationwide Hour of Code initiative. Students were introduced to the JavaScript language and how to use the software.
- William Mason - The Student Council held its annual food drive, and collected nonperishable food items to send to the Montville Kiwanis Food Pantry.
- William Mason - Celebrated Thanksgiving at the WM ABA classroom! We had Thanksgiving Dinner, complete with menus! We invited some staff members and some students delivered food to the office staff. Happy Thanksgiving!
- William Mason - Students in Mrs. McLaughlin and Mrs. Amodeo's 4th grade class at William Mason were enthusiastic about their recently completed social studies unit. They used the

Internet to investigate interesting places and facts about New Jersey. As part of their Native American/Lenni Lenape studies they will handle genuine artifacts from the Lenape and sew their own “medicine bags” from felt. The bags will be decorated in the tradition of the Lenape.

- William Mason - Students in Mrs. McLaughlin and Mrs. Amodeo’s 4th grade class are practicing real-world math skills. They were given the task of planning a holiday meal. In order to accomplish this task, they perused the weekly grocery store flyers to select the foods they wanted to purchase for their meal. Once selected, they had to calculate the cost of the meal, including all courses. What a surprise it was when they discovered that the scrumptious Butterball turkey pictured on the front of the flyer was NOT \$1.49 for an entire turkey, but actually \$1.49 a POUND! That’s a lesson they won’t soon forget! (FYI, last year turkey was only \$0.69 a pound.)
- William Mason - While learning about the resources needed for food to get from farm to family, Mrs. Stella's 3rd graders had an opportunity to view a Discovery Education streaming video that was Live from a Strawberry Farm. They learned about the work that is put into growing strawberries and other fruits and vegetables, and how important and precise the steps are from planting straight through to being delivered to stores, so that we can be eating the freshest tastiest produce possible. They were able to discuss the capital, human and natural resources necessary for this process to work.
- Woodmont - Congratulations to Woodmont’s November Students of the Month: Kindergarten-Lojain Madian, First Grade- Gianna Pressimone, Second Grade- Yash Singodia, Third Grade-Krish Karanthaguar, Fourth Grade-Joseph Amoroso, Fifth Grade- Monique Miser
- Woodmont- The students reviewed the concepts of charity through morning reflections during the Principal’s Principles. Thank you to fifth grade student readers Nicholas Russo and Michael Forte for their service
- Woodmont – The Second grade has been traveling from country to country reading all about Flat Stanley and celebrating Tasty Traveling Tuesday. We just visited Italy this past week and read the lovely book, Strega Nona. Some foods we had a feast with were: pasta, meatballs, pizza, cannolis, and Italian bread. The children love to stamp their passports and write in their Tasty Traveling Tuesday journals after hearing stories and learning facts about the country visited.
- Woodmont – The second graders students have been "little scientists" and are teaching the class. They have had the opportunity to look through their Science books or create an experiment that they would like to teach. The children love it!
- Woodmont – The Fourth graders were able to meet with a published young author this week. Emily Kelly a high school senior from Boonton High School joined us for a question and answer session to find out what successful writers do. She shared the background and story idea for her first novel, A Goblin’s Tale. Students were engaged, and asked thoughtful questions.
- Woodmont - Will be traveling the world via virtual field trips. The effort, spearheaded by Mrs. Debi Jarvie and Mrs. Maria Aiello, will coordinate opportunities for Woodmont staff to enhance their instruction by providing these experiences to our students. Virtual field trips will then become available through teacher websites.
- Woodmont - Recently submitted an application for consideration as a NJ School of Character. School counselor, Mr. Doug Stech coordinated the effort.
- Woodmont - On Thursday, December 10, 2015 Woodmont celebrated “Giving Day.” This day encourages students to share their cultures and beliefs with their classmates. Students dress up in their finest and perform for their classmates during lunch. Families also make donations toward needy families. Thank you to, school nurse, Mrs. Janice Shingledecker, for coordinating the effort.

BUSINESS ADMINISTRATOR’S REPORT

No report.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

No report.

G.2 Curriculum and Instruction

Member Palma noted that a meeting was held on December 7, 2015 at which the following items were discussed:

- Technology Initiatives and Updates
- Lazar World Language and Schedule
- Honors Rubrics
- 2016-2017 MTHS Program of Studies
- Curriculum Writing
- Class Size Policy

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meeting was reported on:

- **Mustang Association** – Michael O’Brien

G.8 PTC Liaisons

No reports.

G.9 Negotiations

The following labor contract negotiation meeting was reported on:

- **MTSIA** – Michael Palma
- **MTAA** – Charles Grau

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

The board attorney read an addendum resolution into the record, (included below as item J.5).

Motion by Member Grau, second by Member Morella, to accept the recommendation of the superintendent and adopt items I-N and the Resolution of the Montville Board of Education regarding the residency hearing of Student #50151.

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- December 1, 2015 Executive Session, Regular Meeting
- December 1, 2015 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

| Code | Donor | Recipient | Purpose | Amount |
|------|---|--------------------------------|---|------------|
| 1 | William Mason Home and School Association | William Mason | Funds for the 5 th Grade Jeff Lakes Field Trip | \$6,040.00 |
| 2 | Hilldale PTC | Hilldale | Funds for the 5 th Grade Jeff Lakes Field Trip | \$6,020.00 |
| 3 | Cedar Hill Home & School Association | Cedar Hill | Funds for the 5 th Grade Jeff Lakes Field Trip | \$6,190.00 |
| 4 | Montville Township Environmental Commission | Montville Township High School | Scholarship | \$780.00 |

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on December 1, 2015 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated November 17, 2015 to December 1, 2015.

J.3 Eagle Scout Award – Max Kamper

WHEREAS, Max Kamper is a resident of the Township of Montville; and

WHEREAS, Max Kamper has attended the Montville Township schools for ten years; and

WHEREAS, Max Kamper is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Max Kamper completed his Eagle Scout project by constructing a reconciliation area and landscaping the convent area at the Holy Spirit Church in Pequannock, New Jersey, where he is a parishioner and an altar server. He re-configured an existing area where the Priest holds confessions. He built a partition to create a separate area that is now private. He removed and rearranged the pews in this area and replaced the rug. A portable screen was provided for those who would request privacy. He also provided seating, a new window in stained glass, and the room was painted.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 15h day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Max Kamper for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

J.4 Eagle Scout Award – Matthew Lehner

WHEREAS, Matthew Lehner is a resident of the Township of Montville; and

WHEREAS, Matthew Lehner has attended the Montville Township schools for twelve years; and

WHEREAS, Matthew Lehner is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Matthew Lehner completed his Eagle Scout project by installing a memorial brick patio and walkway at the new Montville Township Animal Shelter located at 7 Church Lane. Some of the bricks were a part of a fundraising drive through the Montville Pet Parents. In addition to the memorial patio, he landscaped the entrance that created an attractive welcome to the new shelter.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 15h day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Matthew Lehner for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

J.5 Removal of Non-Resident Student

WHEREAS, on December 1, 2015, a plenary hearing was held before the Montville Township Board of Education pursuant to N.J.S.A. 18A:38-1 et seq. and N.J.A.C. 6A:22-1.1 et seq.; and

WHEREAS, on that date, family representatives attended the hearing and presented testimony during the same; and

WHEREAS, the Montville Township Board of Education, after having heard and considered all of the proofs and testimony presented, concluded that Student #50151 is presently, domiciled in Parsippany; and

NOW THEREFORE, BE IT RESOLVED, that the Boards finds that Student #50151 is not currently domiciled in Montville; and

BE IT FURTHER RESOLVED, that Student #50151 shall not be entitled to continue to attend the Montville Township Public Schools as the parent(s) failed to supply the Montville

Township School District with a commitment/promise of lease letter from the expected apartment complex located in Montville by Tuesday, December 15, 2015; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to effectuate the transfer of the child forthwith, subject to provisions of N.J.S.A. 18A:38-1(b)(2), and that written notice of this decision and the family’s right to contest same before the Commissioner of Education within twenty-one (21) days shall be immediately served upon the parents; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education hereby reserves any and all of its rights under applicable statutes and administrative code provisions to assess and/or be reimbursed for any tuition paid by it for any period of the student’s ineligible attendance in the Montville Township School District.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Dr. Kayne, Mrs. Novi

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of November 18, 2015 to December 15, 2015 that shall be made a part of this record (**Document K.1**).

| | | |
|----------------------------|---------------------|---------------------|
| General Fund (10) | In the amount of \$ | 2,472,452.76 |
| Special Revenue Fund (20) | In the amount of \$ | 95,862.93 |
| Capital Projects Fund (30) | In the amount of \$ | - |
| Debt Service Fund (40) | In the amount of \$ | - |
| Food Service Fund (60) | In the amount of \$ | 91,707.75 |
| MEDLC Fund (61) | In the amount of \$ | 11,899.50 |
| SUB – TOTAL: | \$ | 2,671,922.94 |
| Payroll – December | In the amount of \$ | 4,525,111.41 |
| TOTAL | \$ | 7,197,034.35 |

K.2 Reserved - Transfer of Funds – (No Action)

K.3 Reserved - Financial Reports – (No Action)

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

| Code | Vendor Name | Services | Cost | Funding | School | Date Effective | Date Term. | Discussion |
|------|---------------------|----------|------------|----------------|------------|----------------|------------|----------------------------------|
| 1 | Jeff Lakes Camp LLC | Camp | \$5,000.00 | Cedar Hill PTC | Cedar Hill | 06/01/2016 | 06/30/2016 | 5 th Grade Field Trip |

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Naviance, Inc. Agreement: 2016-2017

RESOLVED, that the Montville Township Board of Education approve an agreement with Naviance, Inc., a comprehensive college and career planning technology platform, for the period February 24, 2016 through February 23, 2017, at the total rate of \$6,767.80.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the Agreement on behalf of the Board.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Reason | Position | Loc. | Leave Start Date | Sick Days | Unpaid FMLA Start Date | Unpaid NJFLA Start Date | Unpaid Leave without Benefits | Return Date | Discussion |
|------|--------------------|-----------------------|---------------------------|-------------|------------------|-----------|------------------------|-------------------------|-------------------------------|-------------|---|
| 1 | McGowan, Christina | Amend Maternity Leave | Elementary School Teacher | Valley View | 01/04/2016 | 37 | 02/29/2016 | 02/29/2016 | N/A | 05/31/2015 | Supersedes action on 11/02/2015; L.1.2 Includes the use of 1 personal day |
| 2 | Burden, Jennifer | Maternity Leave | Elementary School Teacher | Hilldale | 04/04/2016 | 12 | 04/20/2016 | 04/20/2016 | N/A | 09/01/2016 | Dates subject to change based on delivery |
| 3 | DeFiori, Christy | Maternity Leave | School Counselor | MTHS | 04/04/2016 | 20 | 05/03/2016 | 05/03/2016 | N/A | 06/06/2016 | Dates subject to change based on delivery |

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

| Code | Name | Action | Position | Loc. | Date Eff. | Discussion |
|------|-----------------|-------------|---------------------------------|------|------------|--------------|
| 1 | Wacker, Allison | Resignation | Replacement Teacher Mathematics | MTHS | 01/29/2016 | |
| 2 | Employee #7083 | Termination | Band Front Advisor | MTHS | 12/02/2015 | Post Approve |

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|-------------------|---------|--------------------------------|-----------|------------------------------------|-------------|----------------|------------|--|
| 1 | Chandra, Mutka | Approve | 1/6 Salary Adjustment Math Lab | MA/4 | \$9,842.00 prorated @ \$2,755.76 | MTHS | 12/14/2015 | 03/04/2016 | Post Approve Unbudgeted PARCC portfolio completion |
| 2 | Minitier, Kelly | Approve | Kindergarten Aide | N/A | \$16.55 hourly | Valley View | 01/04/2016 | 06/30/2016 | Not to exceed 19 hours weekly Replaces KH |
| 3 | Minitier, Kelly | Approve | Lunch/Recess Aide | N/A | \$16.55 hourly | Valley View | 01/04/2016 | 06/30/2016 | Not to exceed 10 hours weekly Replaces KH |
| 4 | Pankiv, Bohdan | Approve | Maintenance | Step 3 | \$39,040.00 prorated @ \$19,520.00 | District | 01/04/2016 | 06/30/2016 | Replaces JP |
| 5 | Rickley, Michelle | Approve | Leave Replacement Math Teacher | BA/2 | \$51,361.00 prorated @ \$23,369.26 | MTHS | 02/15/2016 | 06/30/2016 | Replaces AW |
| 6 | Kenny, Susan | Approve | Extra Curricular Personal Aide | N/A | \$18.77 hourly | MTHS | 12/14/2015 | 06/30/2016 | Post approve Not to exceed 5 hours weekly |

L.4 Reserved - Adjustments, Stipends, Degree Changes – (No Action)

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

| Code | Name | Action | Position | Deg /Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|-------------------|---------|--------------------|-----------|------------------|----------|----------------|------------|---|
| 1 | Fauerbach, Marc | Approve | Substitute Teacher | N/A | \$80.00 per diem | District | 12/16/2015 | 06/30/2016 | \$90.00 per diem after 10 cumulative days of work |
| 2 | Gallet, Gregory | Approve | Substitute Teacher | N/A | \$80.00 per diem | District | 12/16/2015 | 06/30/2016 | \$90.00 per diem after 10 cumulative days of work |
| 3 | Chierici, Anthony | Approve | Substitute Teacher | N/A | \$80.00 per diem | District | 12/16/2015 | 06/30/2016 | \$90.00 per diem after 10 cumulative days of work |

L.6 Ratification of the Agreement Between the Montville Township Board of Education and the Montville Township Association of Supervisors of Instruction

RESOLVED, that the Montville Township Board of Education hereby ratifies the Agreement between the Montville Township Board of Education and the Montville Township Association of Supervisors of Instruction for the period July 1, 2015 through June 30, 2018.

L.7 2015-2016 Salary Adjustments

RESOLVED, that the Montville Township Board of Education approve the salary adjustments, as detailed in **Document L.7.1** for the Montville Township Association of Supervisors of Instruction, in accordance with the terms of the ratified salary guides for the 2015-2016 school year.

L.8 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

| Code | Provisional Teacher | Location | Mentor | Start Date | Fee |
|------|---------------------|-------------|------------------|------------|--|
| 1 | Stuono, Taylor | Valley View | Ms. Nikki Golini | 11/30/2015 | \$238.29 |
| 2 | Wacker, Allison | MTHS | Ms. Cheryl Evans | 08/31/2015 | \$367.00 Revised from 10/06/2015 L.8.5 |

L.9 Fall 2016 Coaching Positions

RESOLVED, that the Montville Township Board of Education approve the following Fall 2016 coaching assignments:

| Code | Name | Action | Position | Deg/Step | Salary | Loc. | Date Effective | Date Term. | Discussion |
|------|--------------------|---------|--------------------------------|-----------------|------------|------|---------------------|---------------------|------------|
| 1 | Piccolo, Angelica | Approve | Head Coach/ Volleyball | Cat.3 Step 3 | \$8,026.00 | MTHS | 2016 Fall Season | 2016 Fall Season | |
| 2 | Migliore, Gabriela | Approve | Assistant Coach/ Volleyball | Cat/3 Step 4 | \$7,525.00 | MTHS | 2016 Fall Season | 2016 Fall Season | |

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Dr. Modrak, Mr. O’Brien. Mr. Johnson

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

| Code | Name | Action | Location | Estimated Cost | Destination | Date Effective | Date Term. | Funding |
|------|--------------------|---------|-------------------|----------------|--|----------------|------------|---------------------|
| 1 | Hersh, Frances | Approve | Montclair, NJ | \$ 116.82 | NJ Educational Computing Conference | 01/13/2016 | 01/13/2016 | Title IIA |
| 2 | Bell, Rosemary | Approve | New York, NY | \$ 93.04 | The Intersection of Author Studies, Interpretation Clubs, and Literary Essay | 01/22/2016 | 01/22/2016 | Title IIA |
| 3 | Maciorski, Stacey | Approve | New York, NY | \$ 93.04 | The Intersection of Author Studies, Interpretation Clubs, and Literary Essay | 01/22/2016 | 01/22/2016 | Title IIA |
| 4 | Hermann, Elizabeth | Approve | Parsippany, NJ | \$ 199.99 | Executive Dysfunction: Strategies for at Home and School | 01/29/2016 | 01/29/2016 | Title IIA |
| 5 | Villani, Adrienne | Approve | Parsippany, NJ | \$ 199.99 | Executive Dysfunction: Strategies for at Home and School | 01/29/2016 | 01/29/2016 | Title IIA |
| 6 | Romeo, Jeanne | Approve | Parsippany, NJ | \$ 199.99 | Executive Dysfunction: Strategies for at Home and School | 01/29/2016 | 01/29/2016 | Title IIA |
| 7 | Tobin-Cook, Lisa | Approve | Parsippany, NJ | \$ 199.99 | Executive Dysfunction: Strategies for at Home and School | 01/29/2016 | 01/29/2016 | Title IIA |
| 8 | Barmore, Debra | Approve | Neptune, NJ | \$ 39.56 | 2016 Statewide Pre-School Nurses Meeting | 02/03/2016 | 02/03/2016 | Professional Growth |
| 9 | George, Samantha | Approve | New Brunswick, NJ | \$ 239.00 | Timesaving Strategies to Integrate SLP Interventions into Classrooms | 02/03/2016 | 02/03/2016 | Title IIA |

| | | | | | | | | |
|----|-----------------------|---------|--------------------|-----------|---|------------|------------|---------------------|
| 10 | Carman, Christopher | Approve | Piscataway, NJ | \$ 239.00 | Flipped Learning: Cutting Edge, Practical Strategies for Igniting Student Engagement and Deeper Understanding | 02/04/2016 | 02/04/2016 | Title IIA |
| 11 | Lipton, Jenna | Approve | New York, NY | \$ 92.41 | Scenes to Series: Writing Fiction with Young Writers | 02/09/2016 | 02/09/2016 | Title IIA |
| 12 | Frye, Sheila | Approve | Parsippany, NJ | \$ 239.00 | Close Reading Strategies (K-2) | 02/11/2016 | 02/11/2016 | Title IIA |
| 13 | Faranda, Sandra | Approve | Parsippany, NJ | \$ 243.96 | Close Reading Strategies (K-2) | 02/11/2016 | 02/11/2016 | Title IIA |
| 14 | Katz, Jaimee | Approve | Parsippany, NJ | \$ 242.10 | Close Reading Strategies (K-2) | 02/11/2016 | 02/11/2016 | Title IIA |
| 15 | Zurawlow, Pam | Approve | Parsippany, NJ | \$ 242.10 | Close Reading Strategies (K-2) | 02/11/2016 | 02/11/2016 | Title IIA |
| 16 | Spagnardi, Susan | Approve | Fairfield, NJ | \$ 241.85 | Guided Reading: Differentiating Reading Instruction Using Small Groups (Grades 3-6) | 02/11/2016 | 02/11/2016 | Title IIA |
| 17 | Rosenblum, Debra | Approve | Parsippany, NJ | \$ 245.00 | What's New in Young Adult Literature | 02/11/2016 | 02/11/2016 | Title IIA |
| 18 | Tarsitano, Denise | Approve | Parsippany, NJ | \$ 245.00 | What's New in Young Adult Literature | 02/11/2016 | 02/11/2016 | Title IIA |
| 19 | Schilling, Carrie | Approve | Montville, NJ | \$ 268.00 | Therapies in the School Online: Visual/Vestibular Strategies to Optimize Participation and Learning | 02/15/2016 | 02/15/2016 | Title IIA |
| 20 | Serwick, Gail | Approve | Montville, NJ | \$ 68.00 | Therapies in the School Online: Visual/Vestibular Strategies to Optimize Participation and Learning | 02/15/2016 | 02/15/2016 | Title IIA |
| 21 | Schneiderman, Suzanne | Approve | Montville, NJ | \$ 68.00 | Therapies in the School Online: Visual/Vestibular Strategies to Optimize Participation and Learning | 02/15/2016 | 02/15/2016 | Title IIA |
| 22 | Rovny, Yulia | Approve | Montville, NJ | \$ 68.00 | Therapies in the School Online: Visual/Vestibular Strategies to Optimize Participation and Learning | 02/15/2016 | 02/15/2016 | Title IIA |
| 23 | Payne, Caitlin | Approve | East Brunswick, NJ | \$ 192.90 | NJ Music Educators Association Conference | 02/19/2016 | 02/19/2016 | Professional Growth |
| 24 | Sorensen, Allycia | Approve | Parsippany, NJ | \$ 239.00 | Making Best Use of Apps, Digital Tools and Cutting-Edge Strategies to Strengthen MATH Instruction | 02/26/2016 | 02/26/2016 | Title IIA |
| 25 | Bertoli, Dana | Approve | Parsippany, NJ | \$ 239.00 | Making Best Use of Apps, Digital Tools and Cutting-Edge Strategies to Strengthen MATH Instruction | 02/26/2016 | 02/26/2016 | Title IIA |
| 26 | Golini, Nikki | Approve | Parsippany, NJ | \$ 239.00 | How to Use the Best Strategies from Singapore Mathematics to Strengthen Your Math Instruction | 03/07/2016 | 03/07/2016 | Title IIA |
| 27 | Lenzo, Rosalia | Approve | Garwood, NJ | \$ 180.00 | Teaching Students with Comprehension Problems | 03/09/2016 | 03/09/2016 | Title IIA |

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

| Code | Vendor | Action | Services | Cost | Student(s) | Date Effective | Date Term. | Discussion |
|------|--------------------------------|---------|---------------------------------|------------|------------|----------------|------------|---|
| 1 | St. Clare's Hospital | Approve | Home Instruction | \$2,200.00 | 60169 | 12/01/2015 | 12/23/2015 | Post Approve Student in Partial Hospitalization Program |
| 2 | Bergen County Special Services | Approve | Physical Therapy Services | \$4,464.00 | 230000011 | 09/01/2015 | 06/30/2016 | Post Approve 2015-2016 School Year |
| 3 | MUJC | Approve | Assistive Technology Evaluation | \$1,110.00 | 225500010 | 12/16/2015 | 02/29/2016 | 3 hours @ \$370.00 per/hr |

| Code | Vendor | Action | Services | Cost | Student(s) | Date Effective | Date Term. | Discussion |
|------|------------------------|---------|---|--------------------------|---------------------|----------------|------------|---|
| 4 | ARC of NJ Project Hire | Approve | Vocational Assessment /Job Development & Placement Services | \$2,550.00 \$5,100.00 | 101565 150000000 | 02/01/2016 | 06/30/2016 | 50 hrs @ \$51.00 per/hr 100 hrs @ \$51.00 per/hr |

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

| Code | School: Grade/Club/Team (Advisor) | Destination | Transportation Funding | Admission Fee Funding | Accommodations Funding |
|------|--|--|------------------------|-----------------------|------------------------|
| 1 | Lazar: Science Olympiad (Maffei/Marnien) | Union County College, Cranford, NJ | BOE | N/A | N/A |
| 2 | MTHS: Fed Challenge (Dorsey-Gordon) | NY Federal Reserve, NYC, NY | BOE | N/A | N/A |
| 3 | MTHS: Fed Challenge (Dorsey-Gordon) | NY Federal Reserve, NYC, NY | BOE | N/A | N/A |
| 4 | MTHS: Competition Cheerleading (Hannan) | Georgia World Congress Center, Atlanta, GA | Pupil | Pupil | Pupil |
| 5 | MTHS: Science Olympiad (Faria) | Camden County College, Blackwood, NJ | BOE | BOE | N/A |
| 6 | MTHS: Robotics (Carriere/Polgar) | Cherry Hill High School, Cherry Hill, NJ | BOE | BOE | N/A |
| 7 | MTHS: Robotics (Carriere/Polgar) | The Ranney School, Tinton Falls, NJ | BOE | BOE | N/A |
| 8 | MTHS: Robotics (Carriere/Polgar) | Sparta High School, Sparta, NJ | BOE | BOE | N/A |
| 9 | MTHS: Robotics (Carriere/Polgar) | South Brunswick High School, Monmouth Junction, NJ | BOE | BOE | N/A |
| 10 | MTHS: Forensics (Gormley) | Montgomery Bell Academy, Nashville, TN | Pupil & Fundraising | Pupil | Pupil & Fundraising |

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

| Code | Name | Action | Position | Location | Date Effective | Date Term. | Staff Supervisor | Discussion |
|------|---------------------|---------|-------------|------------|----------------|------------|-----------------------|---|
| 1 | Magliaro, Nicole | Approve | Internship | MTHS | 01/01/2016 | 06/30/2016 | Mr. Douglas Sanford | Montclair State University, Masters Program |
| 2 | Polgar, David | Approve | Internship | MTHS | 01/01/2016 | 06/30/2016 | Mr. Douglas Sanford | Montclair State University, Masters Program |
| 3 | Van Koppen, Marissa | Approve | Observation | Cedar Hill | 12/21/2015 | 01/15/2016 | Ms. Stephanie Malgeri | UMass Amherst |

M.5 Out-of District Placement

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

| Code | School | Action | SY Tuition | Additional Services | ESY Tuition | Student(s) | Date Effective | Date Term. | Discussion |
|------|-------------------------|--------|--|---------------------|-------------|------------|----------------|------------|---|
| 1 | The Newmark High School | Amend | \$58,560.00 Prorated @ \$43,772.00 | | | 103442 | 11/02/2015 | 06/30/2016 | Supersedes action on 10/20/2015; M.5.1 2015-2016 Tuition Student ID Number Provided |

M.6 Approval of Program of Studies

RESOLVED, that the Montville Township Board of Education approve the 2016-2017 District Program of Studies (**Document M.6**) for the Montville Township High School.

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Reserved - Introduction of Bylaws, Policies, and Regulations – (No Action)

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on December 1, 2015 and has entertained public comment since that time:

| | | |
|------------------------|---|--------------------------|
| Policy 1240 | <i>Evaluation of Superintendent</i> | (Document N.2.1) |
| Regulation 1240 | <i>Evaluation of Superintendent</i> | (Document N.2.2) |
| Policy 3221 | <i>Evaluation of Teachers</i> | (Document N.2.3) |
| Regulation 3221 | <i>Evaluation of Teachers</i> | (Document N.2.4) |
| Policy 3222 | <i>Evaluation of Teaching Staff Members</i> | (Document N.2.5) |
| Regulation 3222 | <i>Evaluation of Teaching Staff Members</i> | (Document N.2.6) |
| Policy 3223 | <i>Evaluation of Administrators, Excluding Principals, Vice Principals & Assistant Principals</i> | (Document N.2.7) |
| Regulation 3223 | <i>Evaluation of Administrators, Excluding Principals, Vice Principals & Assistant Principals</i> | (Document N.2.8) |
| Policy 3224 | <i>Evaluation of Principals, Vice Principals & Assistant Principals</i> | (Document N.2.9) |
| Regulation 3224 | <i>Evaluation of Principals, Vice Principals & Assistant Principals</i> | (Document N.2.10) |
| Policy 3431.1 | <i>Family Leave</i> | (Document N.2.11) |
| Policy 5337 | <i>Service Animals</i> | (Document N.2.12) |
| Policy 5516 | <i>Use of Electronic Communication and Recording Devices</i> | (Document N.2.13) |
| Policy 8505 | <i>Local Wellness/Nutrition</i> | (Document N.2.14) |

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

ROLL CALL VOTE: Resolutions I – N and the Resolution of the Montville Board of Education regarding the residency hearing of Student #50151:

| | YES | NO | ABSTAIN | ABSENT | REMARKS |
|------------------|-----|----|---------|--------|--|
| Charles Grau | X | | | | Abstain on 12/01/15 Public Session, Regular Meeting Minutes. |
| John Morella | X | | | | |
| Michael Johnson | X | | | | |
| David Modrak | X | | | | |
| Carmela Novi | X | | | | Abstain on 12/01/15 Minutes. |
| Michael O’Brien | X | | | | |
| Michael Palma | X | | | | |
| Matthew Kayne | X | | | | |
| Karen Cortellino | X | | | | Abstain on check #80859 and check #81006. |

Resolutions were approved on a 9 - 0 roll call vote except as noted.

O. RESERVED - CLOSED SESSION – (NO ACTION)

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Modrak noted his attendance at the most recent public hearing held by JCP&L regarding the power line upgrades project, and encouraged all present to voice their concerns on the New Jersey Board of Public Utilities website.
- Member Modrak expressed his concerns regarding an article that he read on proposed zoning sections in Towaco and Pine Brook, and the impact they will have on our schools.
- The board vice president noted that he and several board members attended the high school winter concert last night, and commented on how excellent it was.

R. PUBLIC PARTICIPATION

No members of the public in attendance wished to be recognized at this time.

Motion by Member Novi, second by Member O’Brien, to re-enter into executive session at 8:22 p.m. The motion was approved by unanimous vote.

S. CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss the following known items:

- 1.) *Personnel Matters.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Member Novi, second by Member Grau, to re-enter from executive session at 8:54 p.m. The motion was approved by unanimous vote.

T. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Novi, second by Member Grau, the meeting was adjourned at 8:55 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

Diane J. Maggiore
Assistant to the School Business Administrator/
Board Secretary