

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**MINUTES  
REGULAR MEETING**

**December 1, 2015**

**Montville Township Municipal Building**

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A. President Cortellino called the meeting to order at 6:30 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Student Residency Issue; and*
- 3) *Personnel matters; and*
- 4) *School Resource Officer Update; and*
- 5) *MTAA, MTSIA, and MTEA Labor Contract Negotiations; and*
- 6) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Grau, second by Member Morella, to reenter from executive session at 7:45 p.m. The motion was approved by unanimous vote.*

President Cortellino reconvened the meeting to order at 7:46 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>  X  </u>	<u>      </u>
Mr. Grau	<u>  X  </u>	<u>      </u>
Mr. Johnson	<u>  X  </u>	<u>      </u>
Dr. Kayne	<u>  X  </u>	<u>      </u>
Dr. Modrak	<u>  X  </u>	<u>      </u>
Mr. Morella	<u>  X  </u>	<u>      </u>
Mrs. Novi	<u>      </u>	<u>  X  </u>

*Left the meeting at 8:05 p.m.*

Mr. O'Brien	<u>  X  </u>	_____
Mr. Palma	<u>  X  </u>	_____
Tasneem Amer	<u>  X  </u>	_____
Grace Hartnett	<u>  X  </u>	_____

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Hockey Team Update
- Basketball Team Update
- Student Council Update
- Class of 2016 American Girl Doll Fundraiser Update
- Junior, Rachel Levy was one of 40 students invited to sing with Tony winner, Kristin Chenoweth at Michelle Obama's Broadway at The White House
- Drama Club Auditions for Annual Spring Musical, Pippin
- FBLA Team Update
- School of Rock Second Annual Rocksgiving Benefit Concert Update.

**F. SUPERINTENDENT'S REPORT**

The superintendent reported on the following items:

**Presentations**

- Eagle Scout Award – Jonathan Abramson (See Item # J.3) – Dr. Cortellino  
Daniel Ackaway (See Item # J.4) – Dr. Cortellino  
Thomas Ackaway (See Item # J.5) – Dr. Cortellino  
Casey Hojecki (See Item # (J.6) – Dr. Cortellino  
Cameron Poole (See Item # J.7) – Dr. Cortellino  
Brandon Wong (See Item # J.8) – Dr. Cortellino

- 2015 PARCC Results and Score Interpretation/Annual Performance Report – Dr. Shorter

**Good News and Progress in our Schools**

- Valley View - On Friday November 20 our class had our annual cultural feast. Students will be bringing in food that is important to their culture. The boys and girls will make a presentation about why their food is important to their culture and how they used natural resources to make it. We are excited to share this celebration with family members.
- Valley View - For the month of December the kindergarten students will be learning the difference between needs and wants during their social studies lessons. To piggyback on that topic, the Kindergarten classes at Valley View are currently participating in the Scholastic pajama drive. This will be our third year participating. For every pair of pajamas we collect, Scholastic will donate a book to students in need. So for the holidays, deserving children will receive a warm pair of pajamas along with a new book! We will have out total count of pajamas collected by the end of December. We will keep you posted! Happy Holidays!
- MTHS - Congratulations to Heather Giudice, who was accepted into the Morris Area Honors Choir. Heather is a junior at MTHS. The Morris Area Honors Choir is open to any student in Morris County Entrance into the Choir is by competitive audition only. Heather had the third best overall score for all Alto voices. The Choir is scheduled to perform their concert in January.
- MTHS - On Monday, November 16th, nine new members were inducted into the MTHS Chapter of National Honor Society. The entire MTHS Community would like to congratulate each of the nine students (listed below) and their families for this incredible accomplishment: Stephanie Biase, Anthony Bio, Kristen DiGiacomo, Casey Hojecki, Elizabeth Kroll, Kaitlyn Mangano, Sabrina Puleo, Manisha Ram, Nuha Syed.
- MTHS -Congratulations to Kellyanne O’Rielly (12<sup>th</sup> Grade); she has just signed her letter of intent to play basketball for the Manhattan College Jaspers in 2016-2017. We wish her the very best of luck!
- MTHS - Congratulations to Rachel Levy (11th Grade) for being selected to perform at the White House on November 16th. Rachel was one of 40 students invited to attend the 'Broadway at the White House’ event, which was organized by Michelle Obama and Harvey Weinstein. In addition to the many famous Broadway producers, directors, and actors who attended, Kristin Chenoweth hosted the star-studded show and performed "For Good" with Rachel. The event was filmed for a television special which will premiere on the TLC network on Thanksgiving (Thursday, November 26 @ 8 p.m.).
- MTHS -Congratulations to Bryana Cielo (12<sup>th</sup>), who recently signed her National Letter of Intent to swim for the Sacred Heart University Pioneers in 2016-2017.
- Hilldale - During the week leading up to Halloween, Mr. Jones and Mrs. Weber helped Hilldale’s Student Council organized a “glowstick fundraiser” to benefit the *My Stuff Bags Foundation*. *My Stuff Bags* gives new belongings and new hope to traumatized children who find themselves without any personal items after being removed from domestic violence situations. Through the sale of the safety glowsticks, Student Council was able to raise \$361 for this worthwhile charity.
- Hilldale - In honor of Veteran's Day, 4th graders read an inspiring article in Scholastic News about a wounded veteran named Colton Carlson. Carlson climbed the tallest mountain in South America after he was injured in the war in Afghanistan. Classes then sent letters of appreciation to Carlson and expressed their gratitude for his service to our country.
- William Mason - We’re going Lego! Students in Mrs. McLaughlin and Mrs. Amodeo’s class are applying writing skills as they use models made from Legos as springboards for descriptive writing paragraphs. Students will be assigned to design “a teaching machine to take over when

the teacher is absent” and then write about their model using descriptive details to enhance their compositions. This activity was part of an original Governor Teacher’s Grant entitled “Playwrite” written by Amodeo. The project description was disseminated worldwide and can now be found as far away as the National Library of Australia. <http://catalogue.nla.gov.au/Record/5506471>. Legos will be utilized for science as well, as students investigate STEAM activities based on the Next Generation Science Standards (NGSS).

- William Mason - Mrs. Stella's 3rd graders are beginning informational writing. They have officially become "teachers" of the topics that interest them. They are sharing their knowledge of these topics with their classmates and are looking forward to using Google slides to present their final product.
- William Mason - The fifth graders in all five elementary schools are continuing to learn about the engineering design process through their latest design challenges. The second engineering project was called Marshmallow Tower in which the students were asked to sketch, design and create the tallest possible tower they could with 20 pieces of spaghetti and masking tape that would hold a marshmallow at the top. The creative design can be viewed on Miss Portnoff’s webpage. After the marshmallow project, the classes completed their third challenge called “Save Fred” in which they had to work with a partner to place a gummy life saver around a gummy worm using only paper clips as their tools. They practiced their problem solving skills and communication as they were not allowed to talk throughout the entire challenge. A video of their work can be seen on Miss Portnoff’s webpage. Finally, the last challenge to date was called Sleeping Beauty. This challenge had students researching bridges and structures to create a bridge that was made up on index cards and tape. Their bridge was judged on how tall it was and how many pennies it could hold. The innovative ideas sparked interesting discussion on how bridges are built and engineered. Stay tuned for more STEM news to come!
- William Mason - Mrs. Lippa and Mrs. Wallenburg’s class have brought in some new furniture to their classroom to promote healthy movement to assist our students in promoting their learning. Since active sitting and standing leads to active learning, we have two standing desks and have been lent two Zuma (rocker) chairs. Both of these help students to better attend throughout the day. There are many researched studies and testimonials attesting to this, not limited to a recent feature on NBC Nightly news and an article in the New York Times. We also are using two large exercise balls on which students sit while completing their activities. We’ve noticed an improvement in our students’ functioning and we look forward to acquiring more of these in our classroom in the near future!
- William Mason - Mrs. Oberlin's Kindergarten Class finished writing their first "books!" They had a "writing celebration" by sharing their books with Mrs. William's fifth grade class! Each Kindergartner was paired with a fifth grader. Then, the kindergartners "read" their books to their new friend! They were so excited to get compliments about their writing from the big kids! Both classes enjoyed it so much, they plan on meeting again. The kindergarten kids each got a new pencil for their terrific writing!
- William Mason - The second grade at William Mason will be taking virtual field trip to Google to see how they make the Google doodle. They will take us on a tour of the Google Campus; show us how they come up with the ideas and how different Google doodles are for different parts of the world. We will also get a chance to try and make our own as part of the field trip. After the field trip, we will get information on how we can enter the new Google contest to have our own Google on the Google website.
- Lazar – The Drama Club fall play for 2015 was *Be Careful What You Wish For*. This play features four folktales, which teach the audience that wishing for bigger and better things will

not make a person happy in the end. Instead, happiness is found in self-acceptance. Touring all five elementary schools, the cast did a wonderful job in each of their performances. This year’s play was directed by Mrs. VanDeursen and Mrs. Marnien.

- Lazar - On Nov. 18<sup>th</sup>, Lazar Media Specialist, Mrs. Metz, as well as teachers Mrs. Heim and Mrs. Tarsitano, organized a *Hunger Games Mockingjay Part 2* party in anticipation of the movie finale release. Students met in the Media Center after school and enjoyed a Jeopardy quiz, various games, and refreshments.
- Lazar – The Student Council held a Thanksgiving food drive for the Montville Food Pantry. Advisors Ms. Sturdy-Lange, Ms. Holman, and Mr. Vila reported that almost 2,000 canned goods were collected for the food pantry! Homeroom 45 (Totino) donated over 450 cans alone! We are proud of our generous student body and staff.
- Woodmont – The students reviewed the concepts of determination through morning reflections during the Principal’s Principles. Thank you to fifth grade student readers Samantha Heaney and Brianna Hunsinger for their service
- Woodmont - The fifth grade students worked with our kindergarten students to harvest seeds from the Woodmont pumpkin patch. Fifth grades helped their kindergarten friends scoop out the seeds, clean and dry them. Seeds will be planted in the Woodmont gardens for next year’s pumpkin patch. Packets of seeds will be sent home to families if they wish to plant their own pumpkin patches.
- Woodmont - Students in Mrs. Maciorksi and Mrs. Carlucci’s homeroom skyped with U.S. Army Senior Sergeant James Paska. The children prepared questions and asked them during their session. Not only did he answer their questions and he also imparted some great life lessons like “Always be the best person you can be!” Can you tell he’s an Army man???
- Woodmont - Fourth graders in Mrs. Janis/Ms. Beatty’s homeroom sent Veterans Day cards and messages of thanks to military members at McGuire Air Force Base in NJ.
- Woodmont – The Student Council held their first "Socktober" fundraiser and collected 204 pairs of socks and two bins of juice boxes that were then donated to the Homeless Bus, Inc. of Towaco.

**Suspension / Violence and Vandalism Monthly Reports to the Board of Education**

November, 2015	K – 12	Violence Incidents	0	
November, 2015	K – 12	Vandalism Incidents	0	
November, 2015	K – 12	Weapon Incidents	0	
November, 2015	K – 12	Substance Abuse	0	
November, 2015	K – 12	Suspensions	6	(includes in-school and Saturday)

**BUSINESS ADMINISTRATOR’S REPORT**

The business administrator conducted the following public hearing:

- Refunding School Bonds Sale & Issuance Authorization
  - I. Open Public Hearing - The business administrator opened the public hearing at 9:05 p.m. in reference to Document K.8 on this evening’s agenda.
  - II. Explanatory Statement – He then gave an explanatory statement of the proposed sale and issuance authorization of series 2006 school bonds. He noted that this debt service refinancing initiative is anticipated to yield a savings of about \$50,000 per year for 8 years.
  - III. Public Comment - No members of the public wished to be recognized at this time.
  - IV. Close Public Hearing - The business administrator closed the public hearing at 9:08 p.m.

**G. COMMITTEE REPORTS**

**G.1 Finance and Facilities**

No report.

**G.2 Curriculum and Instruction**

No report.

**G.3 Policy and Personnel**

Member Morella noted that a meeting was held on November 24, 2015 at which the following items were discussed:

- Approval of revisions to the following policies and regulations:
  - Policy & Regulation 1240 – Evaluation of Superintendent
  - Policy & Regulation 3221 – Evaluation of Teachers
  - Policy & Regulation 3222 – Evaluation of Teaching Staff Members
  - Policy & Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
  - Policy & Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals.
- Policy 8505 – Local Wellness/Nutrition
- Policy 3431.1 – Family Leave
- Policy 5337 – Service Animals
- Policy 5516 – Use of Electronic Communication and Recording Devices

**G.4 Communications**

No report.

**G.5 Safety & Security**

No report.

**G.6 Ad-Hoc**

No report.

**G.7 Delegate Liaisons**

The following delegate liaison meeting was reported on:

- **MCSBA** – Karen Cortellino

**G.8 PTC Liaisons**

The following PTC liaison meeting was reported on:

- **Woodmont** – Michael Palma

**G.9 Negotiations**

The following labor contract negotiation meeting was reported on:

- **MTSIA** – Michael Palma

**G.10 Additional Reports**

No reports.

**H. PUBLIC PARTICIPATION**

One member of the public spoke regarding the following item:

- Standardized testing.

*Motion by Member Morella, second by Member Palma, to accept the recommendation of the superintendent and adopt items I-O and the Addendum.*

**I. MINUTES**

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

November 17, 2015 Executive Session, Regular Meeting

November 17, 2015 Public Session, Regular Meeting

**J. ADMINISTRATIVE**

**J.1 Reserved - Gifts, Grants and Donations – (No Action)**

**J.2 Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on November 17, 2015 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated November 2, 2015 to November 17, 2015.

**J.3 Eagle Scout Award – Jonathan Abramson**

WHEREAS, Jonathan Abramson is a resident of the Township of Montville; and

WHEREAS, Jonathan Abramson has attended the Montville Township schools for twelve years; and

WHEREAS, Jonathan Abramson is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of the position of Eagle Scout; and

WHEREAS, Jonathan Abramson completed as his Eagle Scout project by creating a half-mile long trail on Pyramid Mountain. This historic area is more than one thousand-five hundred acres of open space, rich in natural and historic resources. His goal was to link one of the entrances to the mountain to the trail system. He and his volunteers replaced a broken bridge with a new one, removed fallen trees, large rocks and other obstacles and created a user-friendly trail with natural boundaries and blue painted markings. Everyone will enjoy this new area.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Jonathan Abramson for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**J.4 Eagle Scout Award – Daniel Ackaway**

WHEREAS, Daniel Ackaway is a resident of the Township of Montville; and

WHEREAS, Daniel Ackaway has attended the Montville Township schools for twelve years; and

WHEREAS, Daniel Ackaway is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of the position of Eagle Scout; and

WHEREAS, Daniel Ackaway completed his Eagle Scout project by constructing a trailhead kiosk for Montville’s Open Space Advisory Committee. It is placed at Camp Dawson in Towaco. The purpose is to provide a bulletin board built onto the kiosk intended for display of trail map signage. The design has the bulletin area encased in a frame with a hinged and locked cover of Plexiglas to protect the maps and posts from the elements, vandalism or unwanted posts. On project day he organized six scouts and five adults to complete the project.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Daniel Ackaway for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**J.5 Eagle Scout Award – Thomas Ackaway**

WHEREAS, Thomas Ackaway is a resident of the Township of Montville; and

WHEREAS, Thomas Ackaway has attended the Montville Township schools for twelve years; and

WHEREAS, Thomas Ackaway is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Thomas Ackaway completed his Eagle Scout project by organizing the creation of two sport themed recycling receptacles at Camp Dawson in Towaco. The purpose is to encourage everyone to throw out their recycling instead of leaving water bottles all over the fields. The sports theme was to make it a fun challenge for kids to participate. He led seven scouts and four adults in the construction process.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Thomas Ackaway for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**J.6 Eagle Scout Award – Casey Hojecki**

WHEREAS, Casey Hojecki is a resident of the Township of Montville; and

WHEREAS, Casey Hojecki has attended the Montville Township schools for twelve years; and



WHEREAS, Casey Hojecki is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Casey Hojecki completed his Eagle Scout project by designing and installing a historically accurate fence on the site of the Henry Doremus Historical Home on Route 202 in Towaco. The Historical Society needed a colonial-style split rail fence, the same that would have been on the property when George Washington stayed there. He worked closely with the Historical Society and Kathy Fisher to implement the “Buy a Rail” fundraising campaign to raise funds for this project. He researched and acquired the appropriate rail, foundation stones, and planned the zig-zag design that covered three-hundred and thirty linear feet. He was helped with nineteen volunteers.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Casey Hojecki for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**J.7 Eagle Scout Award – Cameron Poole**

WHEREAS, Cameron Poole is a resident of the Township of Montville; and

WHEREAS, Cameron Poole has attended the Montville Township schools for six years; and

WHEREAS, Cameron Poole is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Cameron Poole completed his Eagle Scout project by honoring the Veterans in our community by enhancing the VFW grounds and supporting the community in making the park area attractive to visitors. The project included refurbishing the VFW Post, reproducing and replacing plaques, beautifying the surrounding grounds with mulching, plantings and the installation of a new bench. He painted the mailbox that is used for the proper disposal of decommissioned flags. Troop members and volunteers helped support this effort.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Cameron Poole for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**J.8 Eagle Scout Award – Brandon Wong**

WHEREAS, Brandon Wong is a resident of the Township of Montville; and

WHEREAS, Brandon Wong has attended the Montville Township schools for twelve years; and

WHEREAS, Brandon Wong is and has been a member of Boy Scout Troop 74 in the Township of Montville and has reached the great distinction of achieving the position of Eagle Scout; and

WHEREAS, Brandon Wong completed his Eagle Scout project, “Memorial Beautification Project” which was to renovate the existing 9/11 and Pam Am Flight 103 Monument, located at the Montville Township Community Center. His goal was to beautify the area and to honor the victims’ families to enhance the space for all residents to enjoy. He led his volunteers in removing old shrubs and mulch and relocated the monument to the front of the Memorial circle. A Japanese Thread Leaf Maple was planted where the monument had been and they

added topsoil, ground cover and fresh mulch. The town donated a bench that was also installed near the site.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education this the 1st day of December, 2015 recognizes and applauds the innovation, creativity, and hard work of Brandon Wong for the honor and distinction he has brought to his family, school, and community in reaching his goal as Eagle Scout.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Dr. Kayne, Mrs. Novi*

**K.1 Reserved - Payment of Bills - (No Action)**

**K.2 Transfer of Funds – October, 2015**

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **October, 2015** as listed on (**Document K.2**).

**K.3 Financial Reports – October, 2015**

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **October, 2015 (Documents K.3.a and K.3.b respectively)**, and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)**

**K.6 Change Order Request: MTHS Media Center Renovations Project**

WHEREAS, district officials have determined that the following change orders in connection with the Montville Township Media Center Renovations Project is necessary or recommended:

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
06.GC17	Add	Vanas	Gypsum Column Covers	\$ 1,201.00
06.GC18	Add	Vanas	Conf. Rm. Power & Data	\$ 2,111.00
06.GC19	Add	Vanas	Fire Stopping	\$ 640.00

RESOLVED, that the Montville Township Board of Education approves an increase in the base contract awarded for the Montville Township Media Center Renovations Project in the amount of the listed change orders.

**K.7 Sale of Equipment – Powermatic Wood Planer**

WHEREAS, the Montville Township Board of Education approved the disposal of one (1) Powermatic Wood Planer at its July 28, 2015 regular board meeting; and

WHEREAS, the school business administrator subsequently posted the sale of said equipment and has received one (1) proposal for the purchase of said equipment.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education approves the sale of one (1) Powermatic Wood Planer to American Machinery Liquidators, Inc. of East Brunswick, New Jersey at a sale price of \$750.00.

**K.8 Refunding School Bonds: Sale, Issuance & Delivery Authorization – 09/19/2006 Issue**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTVILLE IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$5,725,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS.**

WHEREAS, on September 19, 2006, The Board of Education of the Township of Montville in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$7,615,000 aggregate principal amount of tax-exempt Refunding School Bonds dated September 19, 2006 (the “2006 School Bonds”); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$5,550,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on February 1 in the years 2017 through 2023, inclusive (the “Refunded Bonds”); and

WHEREAS, the Board introduced a refunding school bond ordinance (the “Refunding Bond Ordinance”) on first reading by resolution of the Board on November 17, 2015, and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds; and

WHEREAS, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTVILLE IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to, and RBC Capital Markets, LLC is hereby appointed as underwriter (the “Underwriter”), upon the terms set forth in its proposal.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and Phoenix Advisors, LLC , as financial advisor (the “Financial Advisor”) the power with respect to the Refunding School Bonds to determine and carry out the following:

- a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;
- b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$5,725,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;
- c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than February 1, 2023;
- d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

- e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;
- f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;
- g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto (**Document K.8**), with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, (“DTC”) and the Purchase Contract (as defined herein);
- h) the direction for the application and investment of the proceeds of the Refunding School Bonds;
- i) the terms of redemption of the Refunding School Bonds; and
- j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt service and the Refunded Bonds’ debt service which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of section (b) of N.J.A.C. 5:30- 2.5 have been met and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Bond Purchase Contract (the “Purchase Contract”) for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Underwriter. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the “Commitment”) setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

SECTION 7. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the “Escrow Deposit Agreement”) with an escrow agent (the “Escrow Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Underwriter is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, if United States Treasury Securities – State and Local Government Series are not available, the Financial Advisor or the Underwriter is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

SECTION 8. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 9. It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under the Rule (as hereinafter defined)) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 10. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and

notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 11. The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 12. The Board hereby covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, (the “Code”) of the interest on the Refunding School Bonds. The Refunding School Bonds will be designated as “qualified tax-exempt obligations” for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 13. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 14. This resolution shall take effect immediately.

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Campbell, Rebecca	Amend Maternity Leave	Math Teacher	MTHS	08/31/2015	9	N/A	N/A	09/16/2015	09/01/2016	Supersedes action on 04/28/2015 addendum; L.1.3

2	Cohen, Toby	Amend Medical Leave	Math Teacher	Lazar	10/07/2015	30	N/A	N/A	N/A	11/23/2015	Supersedes action on 10/06/2015; L.1.1
3	Slota, Maria	Amend Medical Leave	ESL Teacher	Hilldale	09/16/2015	65	N/A	N/A	N/A	01/04/2016	Supersedes action on 09/21/2015; L.1.3
4	Einstein, Heather	Maternity Leave	Biology Teacher	MTHS	02/01/2016	40	04/06/2016	04/06/2016	N/A	09/01/2016	
5	DeSantis, Michele	Maternity Leave	Special Education Teacher	Lazar	03/21/2016	9	04/11/2016	04/11/2016	N/A	09/01/2016	
6	Sanzari, Danielle	Amend Maternity Leave	Math Teacher	Lazar	11/23/2015	23	01/06/2016	01/06/2016	04/06/2016	09/01/2016	Supersedes action on 09/21/2015; L.1.9

**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Casillo, Kimberly	Resignation	Paraprofessional	Valley View	11/27/2015	Post Approve
2	Barello, Lindsay	Resignation	Kindergarten/Lunch Aide	Woodmont	12/23/2015	
3	Persson-Reed, Nina	Resignation	Paraprofessional	Lazar	12/11/2015	

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Buli, Michael	Approve	MEDLC Aide	N/A	\$13.50 hourly	Hilldale	12/02/2015	06/30/2016	Not to exceed 1,100 hours
2	Stuono, Taylor	Approve	Replacement Elementary School Teacher	N/A	\$51,361.00 prorated @ \$25,937.31	Valley View	11/30/2015	04/29/2016	Post Approve Replaces JM
3	Toth, Steven	Amend	Facilities Manager	N/A	\$101,465.65 prorated @ \$59,188.30	District	12/01/2015	06/30/2016	Salary Adjustment Supersedes action on 07/28/2015; L.3.55
4	Geffner, Susan	Amend	ESL Teacher	MA/8	\$48,841.60 prorated @ \$15,629.34	Lazar	09/21/2015	12/23/2015	Supersedes action on 10/06/2015 addendum; L.3.30 Additional class at Hilldale. From .60 to .80 FTE
5	Kemner, Eileen	Approve	Classroom Aide	N/A	\$16.55 hourly	Valley View	11/30/2015	06/30/2016	Post Approve Not to exceed 15 hours weekly New unbudgeted due to class size



**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Schwindel, Ian	Amend	Assistant Coach/ Football	Cat.1/ Step 4+	\$7,893.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.4
2	Gauweiler, John	Amend	Assistant Coach/ Football	Cat. 1/ Step 3	\$6,312.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.5
3	Runne, Keith	Amend	Assistant Coach, Football	Cat.1/ Step 4+	\$7,893.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.6
4	Sands, Nicholas	Amend	Assistant Coach/ Boys' Soccer	Cat.2/ Step 4+	\$7,568.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.8
5	Boschetti, Samantha	Amend	Assistant Coach/ Girls' Soccer	Cat. 2/ Step 4+	\$7,568.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.11
6	Hinz, Jaclynn	Amend	Head Coach/ Field Hockey	Cat.2/ Step 4	\$9,554.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.13
7	Stanton, Danielle	Amend	Head Coach/ Boys'/Girls' XC	Cat.3/ Step 3	\$7,869.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.16
8	Piccolo, Angelica	Amend	Assistant Coach/ Volleyball	Cat.2/ Step 3	\$5,846.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.21
9	Fitzpatrick, Jessica	Amend	Assistant Coach/ Volleyball	Cat.2/ Step 2	\$5,533.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.22
10	Hannan, Kelsey	Amend	Head Coach/ Cheerleading	Cat.3/ Step 3	\$7,869.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.23
11	Zabranski, Brittany	Amend	Assistant Coach/ Cheerleading	Cat.3/ Step 3	\$5,760.00	MTHS	2015 Fall Season	2015 Fall Season	Supersedes action on 05/05/2015; L.8.24
12	Boschetti, Samantha	Amend	Assistant Coach/ Girls' Basketball	Cat.2/ Step 4	\$7,518.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.29
13	Piccolo, Angelica	Amend	Head Coach/Girls' Swimming	Cat.2/ Step 3	\$8,029.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.32
14	Keyser, Ian	Amend	Head Coach/ Boys' Swimming	Cat.2/ Step 2	\$7,556.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.33
15	Runne, Keith	Amend	Head Coach/ Winter Track	Cat.2/ Step 4	\$9,554.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.34
16	Stanton, Danielle	Amend	Assistant Coach/Winter Track	Cat.2/ Step 4+	\$7,568.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.35

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
17	VanDeursen, Deirdre	Amend	Assistant Coach/ Winter Track	Cat.2/ Step 3	\$5,846.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.37
18	Krip, John	Amend	Head Coach/ Wrestling	Cat.2/ Step 4+	\$9,604.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.38
19	DeBonta, Patrick	Amend	Assistant Coach/ Wrestling	Cat.2/ Step 4+	\$7,568.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.39
20	Morris, Michael	Approve	Assistant Coach/Wrestling	Cat 2/ Step 4	\$7,518.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	
21	Trzepinska, Christopher	Amend	Assistant Coach/ Ice Hockey	Cat.2/ Step 3	\$5,846.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.41
22	Hannan, Kelsey	Amend	Head Coach/ Cheerleading	Cat.3/ Step 3	\$7,869.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.42
23	Zabransky, Brittany	Amend	Assistant Coach/ Cheerleading	Cat.3/ Step 3	\$5,760.00	MTHS	2015/2016 Winter Season	2015/2016 Winter Season	Supersedes action on 05/05/2015; L.8.43
24	Andrej, Anastasia	Approve	1/6 Salary Adjustment Chemistry	MA/2	\$9,678.50 prorated @ \$822.66	MTHS	12/21/2015	01/15/2016	Replaces UP
25	Queen, James	Approve	1/6 Salary Adjustment Chemistry	MA/15	\$13,058.67 prorated @ \$1,109.96	MTHS	12/21/2015	01/15/2016	Replaces UP
26	Lourenco, Michele	Approve	1/6 Salary Adjustment Chemistry	MA30/18	\$16,574.17 prorated @ \$1,408.80	MTHS	12/21/2015	01/15/2016	Replaces UP
27	Brinkman, John	Approve	1/6 Salary Adjustment Chemistry	MA30/4	\$10,401.17 prorated @ \$884.13	MTHS	12/21/2015	01/15/2016	Replaces UP

**L.5 Reserved - Appointment of Substitutes – (No Action)**

**L.6 Spring 2016 Coaching Positions**

RESOLVED, that the Montville Township Board of Education approve the Spring 2016 coaching assignments:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Cardinale, Joseph	Approve	Head Coach/ Baseball	Cat 2/ Step 4+	\$9,604.00	MTHS	2016 Spring Season	2016 Spring Season	
2	Guarino, Wayne	Approve	Assistant Coach/Baseball	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
3	Keltner, Brian	Approve	Assistant Coach/Baseball	Cat 2/ Step 4	\$7,518.00	MTHS	2016 Spring Season	2016 Spring Season	

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
4	Crescente, Richard	Approve	Assistant Coach/Baseball	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
5	Immediato, John	Approve	Head Coach/Softball	Cat 2/ Step 4+	\$9,604.00	MTHS	2016 Spring Season	2016 Spring Season	
6	Hinz, Jaclynn	Approve	Assistant Coach/Softball	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
7	Reilly, Alyssa	Approve	Assistant Coach/Softball	Cat 2/ Step 3	\$5,846.00	MTHS	2016 Spring Season	2016 Spring Season	
8	Malgeri, Stephanie	Approve	Assistant Coach/Softball	Cat 2/ Step 3	\$5,846.00	MTHS	2016 Spring Season	2016 Spring Season	
9	DeBonta, Patrick	Approve	Head Coach/Boys Lacrosse	Cat 2/ Step 4+	\$9,604.00	MTHS	2016 Spring Season	2016 Spring Season	
10	Gallagher, Bryan	Approve	Assistant Coach/Boys Lacrosse	Cat 2/ Step 4	\$7,518.00	MTHS	2016 Spring Season	2016 Spring Season	
11	Gauweiler, John	Approve	Assistant Coach/Boys Lacrosse	Cat 2/ Step 3	\$5,846.00	MTHS	2016 Spring Season	2016 Spring Season	
12	Sands, Nicholas	Approve	Assistant Coach/Boys Lacrosse	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
13	Lilienthal, Julia	Approve	Head Coach/Girls Lacrosse	Cat 2/ Step 3	\$8,029.00	MTHS	2016 Spring Season	2016 Spring Season	
14	Lilienthal, Rebecca	Approve	Assistant Coach/Girls Lacrosse	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
15	Jones, Michele	Approve	Assistant Coach/Girls Lacrosse	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
16	Hoeflinger, Emily	Approve	Assistant Coach/Girls Lacrosse	Cat 2/ Step 4+	\$7,568.00	MTHS	2016 Spring Season	2016 Spring Season	
17	Runne, Keith	Approve	Head Coach/Boys-Girls Track	Cat 3/ Step 3	\$8,029.00	MTHS	2016 Spring Season	2016 Spring Season	
18	Stanton, Danielle	Approve	Assistant Coach/Boys-Girls Track	Cat 3/ Step 4+	\$7,427.00	MTHS	2016 Spring Season	2016 Spring Season	
19	Kopnicki, Brian	Approve	Assistant Coach/Boys-Girls Track	Cat 3/ Step 4+	\$7,427.00	MTHS	2016 Spring Season	2016 Spring Season	
20	Van Deursen, Deirdre	Approve	Assistant Coach/Boys-Girls Track	Cat 3/ Step 3	\$5,760.00	MTHS	2016 Spring Season	2016 Spring Season	
21	MacIver, Kenneth	Approve	Assistant Coach/Boys-Girls Track	Cat 3/ Step 2	\$5,453.00	MTHS	2016 Spring Season	2016 Spring Season	
22	Cecala, Andrew	Approve	Head Coach/Golf	Cat 3/ Step 4+	\$9,384.00	MTHS	2016 Spring Season	2016 Spring Season	
23	Porter, Peter	Approve	Assistant Coach/Golf	Cat 3/ Step 4+	\$7,427.00	MTHS	2016 Spring Season	2016 Spring Season	
24	Sachs, Kenneth	Approve	Head Coach/Boys Tennis	Cat 3/ Step 4+	\$9,384.00	MTHS	2016 Spring Season	2016 Spring Season	
25	Mosera, Richard	Approve	Assistant Coach/Boys Tennis	Cat 3/ Step 1	\$5,141.00	MTHS	2016 Spring Season	2016 Spring Season	

**L.7 Volunteer Coaching Staff**

RESOLVED, that the Montville Township Board of Education approve the volunteer services of the following to assist in the following programs for the 2015-2016 Winter Season:

Drew Pitynger- Ice Hockey Coach

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Dr. Modrak, Mr. O’Brien. Mr. Johnson*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Ensminger, Theresa	Approve	Rockaway, NJ	\$ 50.00	ACA Reporting Requirements for BOE’s	12/02/2015	12/02/2015	BOE
2	Maggiore, Diane	Approve	Rockaway, NJ	\$ 50.00	ACA Reporting Requirements for BOE’s	12/02/2015	12/02/2015	BOE
3	Thomsen, Austin	Approve	Iselin, NJ	\$ 19.59	Cisco Live Event	12/03/2015	12/03/2015	Professional Growth
4	Sanford, Douglas	Approve	Randolph, NJ	\$ 10.04	NJAC	12/03/2015	12/03/2015	BOE
5	Tsukamoto, Marie	Approve	New Brunswick, NJ	\$ 175.54	Growing Independent Learners from Standards to Stations	12/10/2015	12/10/2015	Title IIA
6	Ramirez, Dan	Approve	Freehold, NJ	\$ 37.17	Mandatory December DECA Meeting for Advisors	12/15/2015	12/15/2015	Professional Growth
7	Gorgia, L. Teresa	Approve	Fairfield, NJ	\$ 239.00	Help Your Students develop Self-Regulation Skills	01/05/2016	01/05/2016	Professional Growth
8	Pignatello, Paul	Approve	Parsippany, NJ	\$ 255.58	LTC 501 & LTC 502 Athletic Administration	01/12/2016	01/12/2016	Professional Growth
9	Amodeo, Jenna	Approve	Fairfield, NJ	\$ 239.00	Guided Math Workshop	01/26/2016	01/26/2016	Title IIA
10	Forst, Kelly	Approve	Fairfield, NJ	\$ 239.00	Guided Math Workshop	01/26/2016	01/26/2016	Title IIA
11	Tuhy, Dianne	Approve	Fairfield, NJ	\$ 239.00	Guided Math Workshop	01/26/2016	01/26/2016	Title IIA
12	Horn, Eileen	Approve	Parsippany, NJ	\$ 199.99	Executive Dysfunction – Strategies for at Home and at School	01/29/2016	01/29/2016	Title IIA
13	Goodwin, Kelly	Approve	Parsippany, NJ	\$ 199.99	Executive Dysfunction – Strategies for at Home and at School	01/29/2016	01/29/2016	Title IIA
14	Keneally, Jennifer	Approve	Parsippany, NJ	\$ 245.00	What’s New in Young Adult Literature	02/11/2016	02/11/2016	Title IIA
15	Yanofsky, Alessandra	Approve	Parsippany, NJ	\$ 245.00	What’s New in Young Adult Literature	02/11/2016	02/11/2016	Title IIA

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Supreme Consultants	Approve	Bilingual Educational & Psychological Evaluations	\$1,500.00	103335	11/11/2015	01/31/2016	Post Approve 2 @ \$750.00 each
2	Saint Clare’s Hospital	Approve	Home Instruction	\$2,200.00	30112	11/17/2015	12/18/2015	Post Approve Student in Partial Hospitalization Program

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
3	Bergen County Special Services	Amend	Augmentative Communication Evaluation	\$790.00	103025	12/02/2015	03/24/2016	Supersedes action on 11/02/2015; M.2.6 Appointment date changed
4	St. Joseph's Hospital	Amend	Neurological Evaluation	\$450.00	102838	10/07/2015	11/30/2015	Supersedes action on 10/06/2015; M.2.1 Student ID # Corrected
5	Hackensack University Medical Center	Approve	Central Auditory Processing Evaluation	\$779.00	102910	12/02/2015	02/29/2016	
6	Glassboro Public Schools	Approve	Functional Behavioral Assessment	\$697.00	30386	12/02/2015	01/31/2016	
7	Supreme Consultants	Approve	Bilingual Speech & Language Evaluation	\$750.00	103445	12/02/2015	01/31/2016	
8	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	103444	12/02/2015	01/31/2016	
9	Professional Education Services, Inc.	Amend	Home Instruction	\$1,360.00	40260	10/01/2015	11/13/2015	Supersedes action on 10/20/2015; M.2.1 Student in Partial Hospitalization Program
10	Integrated Nursing Services	Approve	Personal Nursing Services	\$32,480.00	100532	11/30/2015	06/30/2016	Post Approve \$58.00 per/hr \$232.00 per/day (28 weeks)

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Woodmont: Grade 4 (Janis)	Franklin Mineral Museum, Franklin, NJ	PTA/Pupil	PTA/Pupil	N/A
2	MTHS: Robotics (Carriere/Polgar)	Monroe Township High School, Monroe, NJ	BOE	BOE	N/A

**M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)**

**M.5 Reserved - Out-of District Placement – (No Action)**

**M.6 Adoption of Curriculum**

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	Spanish – Grades K-5	Approve	12/02/2015

**N. POLICY**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

**N.1 Introduction of Bylaws, Policies, and Regulations**

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

<b>Policy 1240</b>	<i>Evaluation of Superintendent</i>	<b>(Document N.1.1)</b>
<b>Regulation 1240</b>	<i>Evaluation of Superintendent</i>	<b>(Document N.1.2)</b>
<b>Policy 3221</b>	<i>Evaluation of Teachers</i>	<b>(Document N.1.3)</b>
<b>Regulation 3221</b>	<i>Evaluation of Teachers</i>	<b>(Document N.1.4)</b>
<b>Policy 3222</b>	<i>Evaluation of Teaching Staff Members</i>	<b>(Document N.1.5)</b>
<b>Regulation 3222</b>	<i>Evaluation of Teaching Staff Members</i>	<b>(Document N.1.6)</b>
<b>Policy 3223</b>	<i>Evaluation of Administrators, Excluding Principals, Vice Principals &amp; Assistant Principals</i>	<b>(Document N.1.7)</b>
<b>Regulation 3223</b>	<i>Evaluation of Administrators, Excluding Principals, Vice Principals &amp; Assistant Principals</i>	<b>(Document N.1.8)</b>
<b>Policy 3224</b>	<i>Evaluation of Principals, Vice Principals &amp; Assistant Principals</i>	<b>(Document N.1.9)</b>
<b>Regulation 3224</b>	<i>Evaluation of Principals, Vice Principals &amp; Assistant Principals</i>	<b>(Document N.1.10)</b>
<b>Policy 3431.1</b>	<i>Family Leave</i>	<b>(Document N.1.11)</b>
<b>Policy 5337</b>	<i>Service Animals</i>	<b>(Document N.1.12)</b>
<b>Policy 5516</b>	<i>Use of Electronic Communication and Recording Devices</i>	<b>(Document N.1.13)</b>
<b>Policy 8505</b>	<i>Local Wellness/Nutrition</i>	<b>(Document N.1.14)</b>

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

**N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)**

**O. CLOSED SESSION – (NONE)**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on December 15, 2015 at 6:30 pm to discuss (select one or more):

- 1) a matter rendered confidential by federal or state law*
- 2) a matter in which release of information would impair the right to receive government funds*
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) a collective bargaining agreement and/or negotiations related to it*
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds*

- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on December 15, 2015 at 7:30 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions I – O and the Addendum:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
John Morella	X				
Michael Palma	X				
Charles Grau				X	
Michael Johnson	X				
David Modrak	X				
Carmela Novi				X	
Michael O'Brien	X				
Matthew Kayne	X				
Karen Cortellino	X				

**Resolutions were approved on a 7 - 0 roll call vote.**

**P. OLD BUSINESS**

None.

**Q. GENERAL BOARD COMMENTS / NEW BUSINESS**

- Vice president Kayne noted that a hearing is being held next week on the JCP&L Power Line Upgrade Project.

**R. PUBLIC PARTICIPATION**

No members of the public wished to be recognized at this time.

**S. ADJOURNMENT**

There being no further matters to discuss, on a motion by Member Palma, second by Member Modrak, the meeting was adjourned at 9:18 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary