

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**MINTUES  
REGULAR MEETING**

**April 28, 2015**

**Montville Township High School**

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A. President Cortellino called the meeting to order at 6:31 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss the following known items:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Personnel matters; and*
- 3) *MTEA, MTAA and MTSIA Labor Contract Negotiations; and*
- 4) *Superintendent Search Update; and*
- 5) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Grau, second by Member Palma, reenter from executive session at 7:51 p.m. The motion was approved by unanimous vote.*

President Cortellino reconvened the meeting to order at 7:52 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>  X  </u>	<u>      </u>
Mr. Grau	<u>  X  </u>	<u>      </u>
Mr. Johnson	<u>  X  </u>	<u>      </u>
Dr. Kayne	<u>  X  </u>	<u>      </u>
Dr. Modrak	<u>  X  </u>	<u>      </u>
Mr. Morella	<u>      </u>	<u>  X  </u>
Mrs. Novi	<u>  X  </u>	<u>      </u>
Mr. O'Brien	<u>7:54PM</u>	<u>      </u>

Mr. Palma	<u>  X  </u>	_____
Genevieve Lake	<u>  X  </u>	_____
Jay Sirot	<u>  X  </u>	_____

**OTHERS PRESENT:**

Paul Fried (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), Steve Edelstein, (Board Attorney), and Steve Bacigalupo (Board Counsel).

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Girls Lacrosse Team Update
- Boys Lacrosse Team Update
- Softball Team Update
- NJ Chinese Culture Project Contest Update
- DECA Update
- Forensics Team Update
- Character Counts Award Update
- Senior Prom – May 28, 2015

**F. SUPERINTENDENT’S REPORT**

The superintendent reported on the following items:

**Remarks**

- Alternate College Placement Testing Dates

- NJSIAA – Public/Private School Competition
  - Mr. Paul Pignatello. Supervisor of Athletics, Health & Physical Education, briefed the board on impending changes, and vote.
  - Mr. Paul Pignatello stated his position which was in support of the private schools having their own conference.
  - The board supported the supervisor’s recommendation to support separate school competitions for public and private schools.

**Presentations**

- 1) Montville Education Foundation Logo Contest Winners:
  - First Place – Tiffany Lai, MTHS
  - Second Place – Isabella Mangano, William Mason
  - Third Place – Veronica Tullo, Lazar
- 2) Arbor Day Poster Winners
  - First Place – Mihir Tanguturi, Cedar Hill
  - Second Place – Jenna Iervolino, William Mason
  - Third Place – Misha Gill, Cedar Hill
- 3) MTHS Robotics Team
- 4) Public Hearing, Presentation, and Adoption of the 2015-2016 Final School Budget
  - a) The superintendent and the business administrator presented the 2015-2016 budget.
  - b) Board questions, answers, and discussion then ensued regarding the 2015-2016 final school budget.

**Public Participation – Final School Budget Hearing**

Three members of the public spoke regarding the final school budget.

The board and administration responded to the public’s comments.

**Good News and Progress in our School**

- Valley View - Melinda Jennis, Director of Pathways came to Valley View to present the year’s “Make A Difference” assembly and to give the "Make a Difference" awards to two of our students who through their acts of kindness, empathy, and compassion for others have made a difference in our school community. The two students selected by our committee were recognized by having their names engraved on our “Make A Difference” Plaque which included the names of previous winners and on banner that hangs in our lobby. *We are delighted to announce fifth graders, Emma Godfrey and Sean Grieco as our “Make a Difference” award winners for 2014-2015! We are so proud of you.* Mrs. Jennis also shared a Power Point depicting students in our community who have conquered their shyness and fears and reached out to help others live their dreams. Mrs. Jennis invited our students to attend the “Beyond the Dream” Concert starring the Pathways’ Rock Band, DJs, Dancers, and Martial Artists on May 9 from 7:00 to 9:00 PM in the Montville Township High School Auditorium. Emma Godfrey and Sean Grieco, our award recipients, will be invited on stage during the concert.
- Valley View - Our Fifth Grade Chorus wowed their teachers, parents, guardians and shoppers today at the Rockaway Mall’s *Project Pride in Education* event with their superb Choral Concert. Under the conduction of Mrs. Wilczynski, our music teacher, the children sang a medley of familiar songs learned as part of our music curriculum. Students also enjoyed a hearty lunch at the food court which added to today’s adventure!

- Valley View - GCA Services Group and Mr. Alex Santiago, GCA Account Manager and Mr. Chad Johnson, GCA Regional Manager, have declared Valley View School, *The School of the Month!* Our GCA custodians, Mrs. Sharon Bailey, Mr. Kamara Johnson, and Mr. Philmore Perry were presented with a framed certificate by Mr. Jesus Avila, GCA Night Supervisor, and have been commended for “Their commitment to excellence and teamwork. Their dedication to the job is greatly appreciated by the GCA.” Mrs. Bailey, Mr. Johnson and Mr. Philmore were also awarded gift cards in appreciation for their dedication to Valley View!!
- Valley View – The fourth graders Jordan Quinn, Jordan Vielee, Sophia Dulligan and Gabriella Suppa from Girl Scout Troop 4967 spent Saturday morning cleaning up the grounds of Valley View as part of the Town's Earth Day program. Our Panda Pride is beaming and our grounds are all spruced up to welcome SPRING. We are so proud of our Girl Scouts!
- Valley View - Welcomed approximately 50 Senior Citizens to our annual PTA Senior Citizens’ Brunch on April 20. Many of our guests have visited us before and we welcomed some new members of the group. Our seniors enjoyed a brunch of pancakes, French Toast, sausages and bacon along with an array of pastries and beverages. Seniors were entertained by our ORFF Orchestra under the direction of Mrs. Wilczynski, our music teacher.
- Valley View – The second grade students published books this month on *Famous Americans*. Students researched Americans they wished to study and wrote mini biographies and created illustrations for their books. Their teachers, Mrs. Matarazzo, Ms. Griffin, Mrs. Slattery, and Mrs. McGowan reported that the students learned a great deal and are so proud of their first bound publications!
- Valley View - Will celebrate its third Family Night Out this Friday evening at Yankee Stadium to see the Bronx Bombers host the upstart New York Mets. 82 tickets were sold to the Friday night baseball battle for New York bragging rights. Our school's name will be up in lights as we celebrate another successful school year.
- Valley View - The St. Jude Math-a-thon just completed another fantastic fundraising effort by raising over \$9,800 this school year. Mr. Spector would like to thank all of the children and families who participated to help raise money for the St. Jude Research Hospital. The money pays for transportation, treatment, medical research, and hospital stay-overs for families dealing with children diagnosed with a form of cancer. The hospital never turns a family in need away thanks in part to fundraisers like the Math-a-thon.
- Valley View - Spring cleaning is coming to Valley View! Our *Fifth Grade Student Committee* is planning on staying after school to help spruce up our exterior by painting parts of the blacktop and sweeping up Patriot Park.
- Cedar Hill – Ms. Catherine Lundquist was chosen as the 2015 Arbor Day Honoree by the Montville Township Environmental Commission. On April 24<sup>th</sup> a tree of her choosing will be planted in the Friendship Garden at the Cedar Hill School in her honor. She was chosen for her continued instruction to children about all that is green, for recycling, green living, and teaching how precious the earth can be.
- William Mason - The students in Mr. Krygier's third grade class wrapped up a unit on the Skeletal System by performing an experiment with turkey or chicken bones. They placed a bone into a jar of vinegar and waited in anticipation for three weeks to see what happens. When they opened up the jars, the students were amazed to see the bones changed into a rubber-like material. They learned why calcium is important and how it makes bones strong. The vinegar had dissolved the calcium from the bone. The students enjoyed the lab activity and also learned how to put a lab report together.

- William Mason - Mrs. Oberlin's class is getting ready for Earth Day! After reading Michael Recycle by Ellie Bethel, the students created "Recyclable Owls." Their new feathered friend was made out of all recyclable materials. The children stuffed brown lunch bags with newspaper, decorated the wings, body face and feet with colored paper, glued on milk bottle top eyes and added six-pack plastic rings around them. Lastly, they attached a sign saying "Be Wise, Recycle" with a recycle symbol!
- District – *2015 Arbor Day Poster Contest Winners*: First Place – Mihir Tanguturi, Cedar Hill; Second Place – Jenna Iervolino, William Mason; Third Place – Misha Gill, Cedar Hill.
- MTHS – The team that MTHS sent to compete at the 2015 New Jersey Chinese Culture Project Contest won! The students on the team were: Vicky Han, Elaine Huang, Dana Murphy, Juff Wu, Nicholas Awertschenko, Zachary Feldman, Christina Pan, and Eric Wu. The advisor was Mrs. Liping Meng, but she received support from Mr. Sheehan, Mrs. Markowski, and Ms. Racioppi.
- MTHS -Shweta Vazhappilly won the National Merit General Dynamics Scholarship! Each year, only 1,000 students receive corporate scholarships through National Merit, so Shweta is one of a very select but talented few.
- Lazar – The 8<sup>th</sup> grade was visited by the MTHS Forensics Team on 4/16. The members gave presentations and speeches, and performed for the students to give them an idea on what is available to them at the High School.
- Lazar – The 8<sup>th</sup> grader, Veronica Tullo, won Third Place in the Montville Education Foundation logo contest. MEF will use the logo to publicize the foundation.
- Lazar - Held an evening orientation program for parents of our incoming 6<sup>th</sup> graders. Approximately 400 parents attended this informative session to learn about what is in store for their children at Lazar. Fifth Grade students from each elementary school visited Lazar for their orientation during the week of 4/20.
- Lazar – The 6<sup>th</sup> grade Chorus performed at Rockaway Mall during the recent MCCEA Project PRIDE. They were directed by Mrs. Kathy Zajac.
- Lazar - The 7<sup>th</sup> graders and Life Skills students recently attended a performance at Medieval Times. The purpose was to tie in what they are learning in Social Studies about Middle Ages, Knights, Feudalism and the Manor System.
- Lazar – The students presented the musical, *Fiddler on the Roof Jr.* at MTHS on April 22 and 23. Thank you to all our talented students; Mrs. Zajac, Ms. Novak, and Mrs. Rollins for their direction; and all the parent volunteers for helping to make the show such fun and a huge success.
- Lazar - Welcomed 50+ staff children on April 23 for *Take Your Child to Work Day*. They had a fun day of visiting their parents' classrooms and participating in various activities.

### **BUSINESS ADMINISTRATOR'S REPORT**

No report.

## **G. COMMITTEE REPORTS**

### **G.1 Finance and Facilities**

No report.

**G.2 Curriculum and Instruction**

Member Palma briefed the board on the last two (2) CIT meetings that were held on April 21, 2015 and April 28, 2015 at which the following topics were discussed:

- World Language Update
- QSAC Results
- Standardized Testing
- Middle School/High School Schedules
- Ap Capstone Program
- New Programs (Lucy Calkins *Unit of Study & Just Words*)
- MTHS Master Schedule

**G.3 Policy and Personnel**

No report.

**G.4 Communications**

No report.

**G.5 Safety & Security**

No report.

**G.6 Ad-Hoc**

No reports.

**G.7 Delegate Liaisons**

The following delegate liaison meeting was reported on:

- **MCSBA** – Karen Cortellino

**G.8 PTC Liaisons**

The following PTC liaison meetings were reported on:

- **Valley View** – Michael Johnson
- **Cedar Hill** – Karen Cortellino
- **High School** – Karen Cortellino

**G.9 Negotiations**

No reports.

**H. PUBLIC PARTICIPATION**

No members of the public wished to be recognized at this time.

**I. RESERVED – MINUTES – (NO ACTION)**

*Motion by Member Grau, second by Vice President Kayne, to accept the recommendation of the superintendent and adopt items J-O and the Addendum:*

**J. ADMINISTRATIVE**

**J.1 Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Woodmont School PTA	Woodmont’s 5 <sup>th</sup> Grade/BOE	5 <sup>th</sup> Grade Trip to Lifetime Fitness	\$200.00
2	Montville Education Foundation	Woodmont School	Stand up adjustable student desks	\$1,606.08

**J.2 Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 14, 2015 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 25, 2015 to April 14, 2015.

**J.3 Resolution in Opposition of Pilgrim Pipeline Project**

RESOLVED, that upon recommendation of the Superintendent, the Montville Township Board of Education supports the efforts of Montville Township in their opposition against the Pilgrim Pipeline.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Dr. Kayne, Mrs. Novi*

**K.1 Payment of Bills**

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of March 25, 2015 thru April 28, 2015 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	2,351,274.57
Special Revenue Fund (20)	In the amount of \$	83,679.34
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	80,712.99
MEDLC Fund (61)	In the amount of \$	1,590.66
<b>SUB – TOTAL:</b>	<b>\$</b>	<b>2,517,257.56</b>
Payroll – March	In the amount of \$	4,345,709.23
<b>TOTAL</b>	<b>\$</b>	<b>6,862,966.79</b>

**K.2 Reserved - Transfer of Funds – (No Action)**

**K.3 Reserved - Financial Reports – (No Action)**

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Contracted Services Approval – School/Instruction Related Functions**

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Wolfman Productions	Presentation – Living Lessons Program	\$ 700.00	BOE	Robert R. Lazar Middle School	05/14/2015	05/14/2015	3 Presentations – 1 Speaker at each presentation
2	Lifetime Fitness	Fitness Center & Gym for 5 <sup>th</sup> Grade Field Trip	\$1,674.00	Woodmont PTA	Woodmont Elementary School	06/01/2015	06/23/2015	
3	Lors Photography	Senior Portraits	n/a	n/a	Montville Township High School	04/29/2015	06/30/2017	Senior Portraits for Class of 2016 and Class of 2017
4	Lors Photography	Undergraduate Photos	n/a	n/a	Montville Township High School	Fall of 2016	Fall of 2017	

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education:

**K.6 Unused Sick Payout Approval**

RESOLVED, that the Montville Township Board of Education approve unused sick day payout to the following staff:

Name	Retirement Date	Number of Days	Type	Amount
Ericksen, Glenn	02/28/2015	7.0	Sick	\$210.00

**K.7 Public Hearing and Adoption of the 2015-2016 Proposed Budget**

BE IT RESOLVED, that the final budget be approved for the 2015-2016 School Year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2015-2016 Total Expenditures</b>	\$72,601,362	\$953,645	\$2,547,376	\$76,102,383
<b>Less: Anticipated Revenues</b>	<u>\$7,687,556</u>	\$953,645	<u>\$167,307</u>	<u>\$8,808,508</u>
<b>Taxes to be Raised</b>	<u>\$64,913,806</u>	<u>\$0</u>	<u>\$2,380,069</u>	<u>\$67,293,875</u>

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$64,913,806 for the ensuing School Year (2015-2016).

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the following capital projects for the 2015-2016 school year:

- VV – Boiler Replacement Project \$ 436,450
- VV – Network Cable Replacement Project \$ 40,000
- LZ – Boiler Replacement & Electric Upgrade Project \$ 747,400
- HS – Media Center Renovations Project \$1,720,000
- HS – Outdoor (Graduation) Stair Replacement Project \$ 17,000
- HS – Lightning Detection System for Ball Fields Project \$ 19,000
- HS – Bleacher Upgrades for Ball Field Project \$ 18,500
- District – Parking Lot Repairs/Paving Project \$ 50,000
- District – Security Measure Int. Gym Door Replacement Project \$ 12,000.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$2,306,450.00 in order to utilize these funds for the following projects in the 2015-2016 school year:

- Valley View – Boiler Replacement Project \$ 436,450
- Lazar – Boiler Room Electric Upgrade Project \$ 150,000
- High School – Media Center Renovations Project \$1,720,000.

WHEREAS, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1, to a maximum expenditure of \$100,000 for all staff and board members.

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the final budget includes the following appropriations:

Legal	\$ 279,500
Accounting	\$ 37,500
Architect (general)	\$
Prof Dev	\$ 69,500; and

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2015-2016 school year.

**K.8 Contract Bid Rejection – Construction: District Wide Security Film Window Project**

WHEREAS, on March 6, 2015, the Montville Township Board of Education (“Board”) held a public bid opening for the Montville Township District Wide Security Film Window project (“Project”): and

WHEREAS, the Board rejected all responsive bids on the bases that those bids substantially exceeded the Board’s cost estimate and appropriation for the Project; and

WHEREAS, on April 22, 2015, the Board held a public bid opening for the re-bid of the Project; and

WHEREAS, the Board received two (2) bids at the re-bid; and

WHEREAS, the bids substantially exceed the Board’s appropriation and cost estimate for the Project.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A. 18A:18A-22, the Board rejects the bids received at the re-bid of the Project on the bases that the bids substantially exceed the Board’s cost estimate and appropriation for the Project; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to the bidders; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Business Administrator to enter into negotiations for the contract as permitted by, and accordance with, the provisions of N.J.S.A. 18A:18A-5.

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Sheehan, Rebecca	Maternity Leave	Business Teacher	MTHS	06/15/2015	7	09/02/2015	09/02/2015	N/A	11/23/2015	Dates subject to change based on delivery
2	Markowski, Kristen	Maternity Leave	Music Teacher	MTHS	09/16/2015	10	10/01/2015	10/01/2015	N/A	01/04/2016	Dates subject to change based on delivery
3	Anderson, Rebecca	Maternity Leave	Math Teacher	MTHS	08/31/2015	9	N/A	N/A	09/16/2015	09/16/2016	Dates subject to change based on delivery. Contractual unpaid leave

**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Weinberger, Elissa	Resignation	Paraprofessional	Valley View	04/22/2015	Post Approve
2	Rupff, Evan	Retirement	Science Teacher	MTHS	06/30/2015	
3	D’Innocenzio, Janet	Retirement	World Language Teacher	MTHS	07/01/2015	
4	Gorab, Debra	Retirement	Secretary	Lazar	06/30/2015	
5	Eggers, Marie	Retirement	Secretary	Lazar	06/30/2015	

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Freeman, Christina	Approve	MEDLC Substitute Teacher Aide	N/A	\$20.60 hourly	District	04/29/2015	06/30/2015	Not to exceed 1,100 hours annually
2	Fit, Steven	Approve	MEDLC Substitute Teacher Aide	N/A	\$20.60 Hourly	District	04/29/2015	06/30/2015	Not to exceed 800 hours annually
3	Cardinale, Caitlin	Approve	MEDLC Substitute Teacher Aide	N/A	\$20.60 Hourly	District	04/29/2015	06/30/2015	Not to exceed 800 hours annually
4	Maltino, Jackie	Approve	MEDLC Teacher Aide	N/A	\$20.60 Hourly	Hilldale	04/29/2015	06/30/2015	Not to exceed 800 hours annually
5	Kirsch, Sheila	Approve	Home Instructor	N/A	\$40.00 hourly	District	04/29/2015	06/30/2015	Not to exceed 10 hours weekly
6	Maggiore, Diane	Transfer	Assistant to the Business Administrator	N/A	\$77,500.00 prorated @ \$6,458.34	Business Office	06/01/2015	06/30/2015	From Executive Secretary Replaces BS
7	Fallon, Kevin	Approve	Long Term Substitute	N/A	\$252.95 per diem	MTHS	05/04/2015	06/30/2015	Replaces IG
8	Casillo, Kimberly	Approve	Paraprofessional	N/A	\$20.46 hourly	Valley View	05/04/2015	06/30/2015	Replaces EW Not to exceed 32.5 hours per week
9	Spielberger, Jane	Approve	Home Instructor	N/A	\$40.00 hourly	District	04/29/2015	06/30/2015	Not to exceed 29 combined hours
10	Robinson, Deborah	Approve	Home Instructor	N/A	\$40.00 hourly	District	04/29/2015	06/30/2015	Not to exceed 29 combined hours
11	Moss, Kimberly	Amend	ESL Teacher	MA/7	\$40,401.00 prorated @ \$31,512.81	Cedar Hill	09/01/2014	04/24/2015	Supersedes action on 04/29/2014; L.10.5 .67 FTE
12	Moss, Kimberly	Approve	ESL Teacher	MA/7	\$50,049.00 prorated @ \$11,010.80	Cedar Hill	04/27/2015	06/30/2015	Additional class needed .83 FTE

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Einstein, Heather	Approve	1/6 Stipend Biology Research	MA/13	\$12,098.33 prorated @ \$2,964.09	MTHS	04/20/2015	06/30/2015	Post Approve
2	Hinz, Jaclynn	Approve	1/6 Stipend Science Research	MA/4	\$9,800.00 prorated @ \$2,401.00	MTHS	04/20/2015	06/30/2015	Post Approve
3	Brinkman, John	Approve	1/6 Stipend Science Research	MA30/3	\$10,275.83 prorated @ \$2,517.58	MTHS	04/20/2015	06/30/2015	Post Approve
4	Finn, Jessica	Approve	1/6 Stipend Science Research	MA/1	\$9,550.00 prorated @ \$2,339.75	MTHS	04/20/2015	06/30/2015	Post Approve
5	Bombard, Tammy	Approve	1/6 Stipend Honors Biology	MA/17	\$15,084.16 prorated @ \$3,695.62	MTHS	04/20/2015	06/30/2015	Post Approve
6	Henzel, Jonathan	Amend	Environmental Club Advisor	N/A	\$1,772.00 prorated @ \$1,240.40	MTHS	09/01/2014	04/01/2015	Supersedes action on 09/09/2014; L.4.4

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
7	Rolfé, Paul	Approve	Environmental Club Advisor	N/A	\$1,772.00 prorated @ \$443.00	MTHS	04/13/2015	06/30/2015	Post Approve

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Megna, Breanne	Approve	Substitute Teacher	N/A	\$80.00 per diem	MTHS	04/02/2015	04/02/2015	Post Approve \$90.00 per diem after 10 cumulative days of work
2	Israel, Melissa	Approve	Substitute Teacher	N/A	\$80.00 per diem	MTHS	04/29/2015	06/30/2015	\$90.00 per diem after 10 cumulative days of work
3	Williams, Frank	Approve	Substitute Teacher	N/A	\$80.00 per diem	MTHS	04/29/2015	06/30/2015	\$90.00 per diem after 10 cumulative days of work

**L.6 Volunteer – Assist District Communication’s Officer**

RESOLVED, that the Montville Township Board of Education approve the volunteer services of the following to assist the District Communication’s Officer from April 29, 2015 through June 30, 2015:

Crispyn, Janell

**L.7 Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2014 – 2015 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	McGinley, Kathleen	Lazar	Ms. Denise Tarsitano	04/20/2015	\$164.97
2	Rausa, Sam	MTHS	Mr. Jeffrey Maly	03/16/2015	\$633.00

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Dr. Modrak, Mr. O’Brien. Mr. Johnson*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Thomsen, Austin	Approve	Atlantic City, NJ	\$ 191.46	Educators Leaders Workshop	05/12/2015	05/12/2015	Professional Growth
2	Tubbs, David	Approve	Atlantic City, NJ	\$ 191.46	Educators Leaders Workshop	05/12/2015	05/12/2015	Professional Growth
3	Cortellino, Karen	Approve	West Windsor, NJ	\$ 35.33	NJSBA Delegate Assembly Meeting	05/16/2015	05/16/2015	BOE
4	Wallace, Andrea	Approve	Somerville, NJ	\$ 21.26	Student Achievement and Data Summit II	05/21/2015	05/21/2015	Title IIA
5	Tubbs, David	Approve	Ewing, NJ	\$ 20.15	2015 Career Readiness Institute	05/28/2015	05/28/2015	Professional Growth

6	Marinello, Susan	Approve	Glassboro, NJ	\$ 91.16	The Value of School PR – How it Contributes Directly to Student and School Success	06/05/2015	06/05/2015	Professional Growth
7	Faria, Guida	Approve	Watertown, CT	\$1,218.20	AP Physics C Summer Institute	07/13/2015	07/17/2015	Professional Growth

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	St. Clare's Hospital	Approve	Home Instruction	\$162.00	30083	03/19/2015	03/23/2015	Post Approve Student in Partial Hospitalization Program
2	Dr. Faber	Approve	Psychiatric Evaluations	\$1,100.00	70173 150000003	04/29/2015	05/31/2015	2 @ \$550.00 each
3	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$616.78	40034	02/26/2015	02/26/2015	Post Approve Balance Remaining Student Crisis Visit
4	Kessler Institute for Rehabilitation	Approve	Behind the Wheel Training	\$1,128.00	100160	07/15/2015	08/31/2015	6 hrs @ \$188.00 per/hr
5	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$550.00	102413	04/29/2015	05/31/2015	
6	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	100722	04/29/2015	05/31/2015	
7	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	35555	04/29/2015	05/31/2015	

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: Life Skills (Freykar)	Turtle Back Zoo, West Orange, NJ	N/A	Pupil	N/A
2	MTHS: Holocaust Studies (Butchko)	Rutgers University, New Brunswick, NJ	Pupil	N/A	N/A
3	MTHS: History Club (Porter/SanFilippo)	William Peterson University, Wayne, NJ	Pupil	N/A	N/A
4	MTHS: Jazz Band (Havington/Korlishin)	Teen Arts Festival, County College of Morris, Randolph, NJ	BOE	BOE	N/A
5	MTHS: Molecular Research (Einstein)	Rutgers University, New Brunswick, NJ	N/A	N/A	N/A
6	MTHS: History Club (Porter/SanFilippo)	University of Maryland. College Park, MD	Pupil	Pupil	Pupil
7	Lazar: Leadership (Rappaport)	College of St. Elizabeth, Morristown, NJ	BOE	N/A	N/A

**M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Stitik, Jeanette	Approve	Observation	District	04/30/2015	06/30/2015	Ms. Gail Serwick	Seton Hall University, College of Arts and Science

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
2	Schriek, Mignon	Approve	Student Teacher	Lazar	09/03/2015	12/11/2015	Ms. Cheryl Zanone	College of Saint Elizabeth
3	Stratthaus, Alison	Approve	Internship	District	09/03/2015	06/30/2016	Ms. Elizabeth Hermann	Montclair State University
4	Norton, Sean	Approve	Student Teacher	Valley View	09/03/2015	12/11/2015	Ms. Joann Rutherford	Caldwell University, Office of Field Experience

**M.5 Out-of District Placement**

RESOLVED, that the Montville Township Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Southern Regional School District of Ocean County	Approve			\$8,900.00	185500011	07/01/2015	08/30/2015	2015-2016 ESY
2	Morris-Union Jointure Commission / DLC	Approve	\$86,988.00			40239	09/01/2015	06/30/2016	2015-2016 Tuition

**N. POLICY**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

**N.1 Reserved - Introduction of Bylaws, Policies, and Regulations - (No Action)**

**N.2 Adoption of Bylaws, Policies, and Regulations**

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on *April 14, 2015* and has entertained public comment since that time:

<b>Bylaw 0134</b>	<i>Board Self Evaluation</i>	<b>(Document N.2.1)</b>
<b>Bylaw 0152</b>	<i>Board Officers</i>	<b>(Document N.2.2)</b>
<b>Policy 2622</b>	<i>Student Assessment</i>	<b>(Document N.2.3)</b>
<b>Policy 3212</b>	<i>Attendance</i>	<b>(Document N.2.4)</b>
<b>Policy 3218</b>	<i>Substance Abuse</i>	<b>(Document N.2.5)</b>
<b>Policy 4212</b>	<i>Attendance</i>	<b>(Document N.2.6)</b>
<b>Policy 4218</b>	<i>Substance Abuse</i>	<b>(Document N.2.7)</b>
<b>Policy 5200</b>	<i>Attendance</i>	<b>(Document N.2.8)</b>
<b>Regulation 5200</b>	<i>Attendance</i>	<b>(Document N.2.9)</b>

<b>Policy 5460</b>	<b><i>High School Graduation</i></b>	<b>(Document N.2.10)</b>
<b>Policy 5465</b>	<b><i>Early Graduation</i></b>	<b>(Document N.2.11)</b>
<b>Policy 8630</b>	<b><i>Bus Drive/Aide Responsibility</i></b>	<b>(Document N.2.12)</b>
<b>Regulation 8630</b>	<b><i>Emergency School Bus Procedures</i></b>	<b>(Document N.2.13)</b>

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

**O. CLOSED SESSION – (NONE)**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on May 5, 2015 at 6:30 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on May 5, 2015 at 7:30 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions J – O and the Addendum:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
Matthew Kayne	X				
Michael Johnson	X				Abstain on check #78883.
David Modrak	X				
John Morella				X	
Carmela Novi	X				
Michael O’Brien	X				
Michael Palma	X				
Karen Cortellino	X				Abstain on check #78752 & M.1.3.

**Resolutions were approved on an 8 - 0 roll call vote except as noted.**

*Member O’Brien noted his support of resolution J.3.*

*The board vice president noted resolution K.7, and thanked the superintendent and the business administrator for putting together a very sound budget.*

**P. OLD BUSINESS**

None.

**Q. ADDITIONAL REPORTS**

None.

**R. GENERAL BOARD COMMENTS / NEW BUSINESS**

- Member Palma thanked all those involved at Robert R. Lazar Middle School for the wonderful spring musical production of *Fiddler on the Roof*.
- The board vice president noted that all board members received an invitation from the middle school for the Living Lessons program on May 14, 2015, and highly recommended attending the program.

**S. PUBLIC PARTICIPATION**

Five members of the public spoke regarding the following topics:

- Cafeteria Labor Contract
- Pilgrim Pipeline Opposition

The board and administration responded to the public’s comments.

***Motion by Member Palma, second by Member Grau to reenter into executive session at 9:45 p.m. The motion was approved by unanimous vote.***

**T. CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss the following known items:

- 1.) *Personnel matters; and*
- 2.) *MTEA Labor Contract Negotiations.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*Motion by Member Palma, second by Member Grau, to reenter from executive session at 10:32 p.m. The motion was approved by unanimous vote.*

**U. ADJOURNMENT**

There being no further business to discuss, on a motion by Member Palma, second by Member Grau, the meeting was adjourned at 10:33 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary

JTT: dm