

MONTVILLE TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC SESSION - MEETING MINUTES

April 26, 2016

Montville Township High School

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *School Resource Officer Position Discussion; and*
- 3) *Central Office Administrator 2016-2017 Contracts Review; and*
- 4) *Closed Session Legal Parameters; and*
- 5) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. RECONVENED

Motion by Member Morella, second by Member Grau, to reenter from executive session at 7:33 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:38 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	<u> </u>
Mr. Grau	<u> X </u>	<u> </u>
Mr. Johnson	<u> X </u>	<u> </u>
Dr. Kayne	<u> X </u>	<u> </u>
Dr. Modrak	<u> X </u>	<u> </u>
Mr. Morella	<u> X </u>	<u> </u>
Mrs. Novi	<u> X </u>	<u> </u>
Mr. O'Brien	<u> X </u>	<u> </u>
Mr. Palma	<u> X </u>	<u> </u>

Tasneem Amer	<u> X </u>	<u> </u>
Grace Hartnett	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Boys’ Baseball Team Update
- Girls’ Lacrosse Team Update
- Boys’ Tennis Team Update
- Girls’ Sprint Medley Qualified for the New Balance Nationals
- Track Team Update
- PAL Update
- DECA Update
- Seniors Celebrating College Commitment Day – April 29th
- AP Testing Update
- PARCC Schedule Update

F. SUPERINTENDENT’S REPORT

The superintendent reported on the following items:

Remarks

- The superintendent informed the board that this year’s annual Arbor Day Celebration is being held this Friday, April 29th, at the board of education building. This Montville Township Environmental Commission event will plant a tree in memory of former board member, Jackie Ritschel.
- The superintendent reported that a public hearing final presentation of the 2016-2017 budget will be adopted at the May 3, 2016 board meeting.

- The superintendent noted that the OneMontville committee will be sponsoring a Green In Day on May 20, 2016, which encourages all to wear green as a display of community respect and acceptance.
- The superintendent expressed her thanks to Steve Toth, Dominic Esposito, Austin Thomsen, James Tevis and Andrea Woodring, for their help and team effort with the fire at Woodmont.
- President Kayne then thanked the superintendent for her excellent communication to the board and the community during the incident at Woodmont.

Presentations

Good News and Progress in our Schools

- Valley View - Mrs. Zurwawlow and Miss Katz’s first grade class have been learning all about animals for the past few months. We have studied habitats, food chains, and life cycles. The students are excited to start applying what they have learned and begin working on animal research projects. This will entail students researching a specific animal and creating a poster to present their findings. Be on the lookout for our posters hanging outside 3B next month!”
- Valley View – The students' work from various grades compiled by Third Grade Teacher, Amy Falk and Art Teacher, Lauren Rittenhouse, were displayed for the Morris County's Council Education Association Mall Project. We are all so proud of our students' and teachers' hard work and dedication. The Project ran from Monday, April 11 to Sunday, April 17. Thank you to all of our teachers and students who participated and to Amy Falk and Lauren Rittenhouse for compiling the materials and setting up the display.
- Valley View - On March 11, Nicholas Liao, a current senior at Montville Township High School and Co-President of the Montville Township Earth Club, created the “Earth Day Program” in collaboration with Mr. Mark Danilack. The environmental program, which was appropriately presented in honor of Earth Day, educated Valley View students in grade five through various hands-on interactive stations. The program engaged 60 students through the six stations. The stations were the following: racing to determine which team could separate recyclables from non-recyclables, cleaning rubber ducks through a simulated oil spill, planting seeds from household products, reusing recycled paper to create greeting cards, and differentiating between organic foods and GMO products. Each station was led by members of the Earth Club whom taught and guided the students through each activity.
- Valley View - The string of successful Math-a-thon fundraisers continues. This year's Math-a-thon raised over \$7,000 for St. Jude Hospital. Mr. Spector would like to thank the children, staff, and families of Valley View for their outstanding effort in raising money. The collection allows families to receive treatment, counseling, and medical expenses for children diagnosed with cancer. St. Jude Research Hospital is known around the world for never turning a needy family away due to financial hardship.
- Valley View - It's that time again! Valley View will be celebrating spring with an open invitation to all families to see the New York Yankees take on the Chicago White Sox on Sunday, May 15th. All fans 14 and younger will receive a NY Yankees whiffle bat and ball courtesy of the club. This is our third and final sporting event. Last Saturday many VV families attended a Red Bulls game in Harrison, N.J.
- Valley View - April brings our second round of bus drills to Valley View. All children will be participating in bus drills this month to remind them to wear their seatbelts; to follow bus rules; and to practice exiting a bus from another exit point in the event that the primary exit route is blocked.

- Valley View - The Leadership Teams have been meeting to strengthen our commitment of inclusion, safety, and good citizenship for all. Taking time out to *Stop, Drop, and Tie Your Sneaker* and having a *Conga Reading Line* are just two of the ideas being created by the Leadership Teams to further Valley View's positive culture and climate initiatives.
- Valley View - Teachers in Grade 3 collaborated to implement Earth Day activities for their students. Students rotated through a series of centers designed to promote awareness of the importance of reducing, reusing, and recycling materials to save our planet. Centers in math, reading, writing, art, technology and STEM reflected our core subjects. Students researched important facts and recorded them on posters to be hung around the school. They also planted herbs and constructed jump ropes from plastic bags representing today's theme of respecting Mother Nature.
- Lazar – On April 7th, Mr. Miller's and Ms. Scognamiglio's advisory group hosted the annual Senior Citizen Prom in the Lazar cafeteria. Over fifty senior citizens from the community enjoyed a night of music, food, and dancing. Students from Lazar learned dances from the senior citizens and served the senior citizens dinner and homemade desserts. One of the highlights of the evening was the New York skyline photo booth that the students created. Senior citizens posed for pictures in front of the skyline, and the students created picture frames that the seniors took home as souvenirs of the wonderful night.
- Lazar – On April 14th & 15th, 80 students from Lazar presented their spring musical, *The Lion King Junior*. The performance was presented in the auditorium at MTHS to capacity crowds. The students rehearsed from January through April. They sang and danced their way through the musical which is designed for middle-school aged performers and based on the Broadway production. The show was an enjoyable evening for all involved. Thank you to Mrs. Zajac, Ms. Novak, for their direction. We also would like to thank all the parent volunteers for their help and support.
- Lazar - Elementary 5th grade students have been visiting Lazar over the past few weeks for orientation run by the school counselors. Current 6th grade students gave them tours through the building. It was so much fun, as well as comforting to see how quickly the 6th graders became accustomed to their new school. The Leadership Group, Peer to Peer, also came down to answer questions. Overall, it was a fun, exciting, successful day!
- Lazar 6th Grade Chorus once again put on a wonderful performance at Rockaway Mall during the recent MCCEA Project PRIDE. The students were directed by Chorus teacher, Mrs. Zajac.
- Lazar – Over 300 parents of 5th graders attended our evening orientation/information session to learn about life at Lazar for the incoming 6th graders.
- Lazar – The MTHS Forensics Team spent the day at Lazar speaking to our 8th grade students about joining and participating in the High School Forensics debates next year.
- District Technology - Digital Learning Day 2016: Cedar Hill – Frances Work, Patricia Swiatek, Joseph DiLascio, High School – Liping Meng, Laura Fuhrmann, Kenneth Sachs, Kurt Kilanowski, Cheryl Kurland, Angela Kalavrezos, Nicole Magliaro, Robert Naturale, Stefanie San Filippo, David Polgar, Hilldale – Linda Mesce, Wendy Reinknecht, Marci Craig, Sandy Weber, Cindy Gajdos, Terri Racioppo, Lazar – Kimen Dolch, Jerry Wayne, Valley View – Kathryn Slattery, Amy Falk, Joy Trevaskiss, Kimberly DeMaria, Jessica Becker, Sue Ann Handschuch, Jessica Soehnlein, Sandra Faranda, Tiffany McFadden, Taylor Stuono, Amy Falk, Susan Spagnardi, William Mason – Cortney Stephenson, Christine Auten, Rosalyn Lippa, Woodmont – Lisa Lazzara, Maria Aiello, Pattiann Olivieri, Shaina Stevens, Stacey Maciorski, Victoria Carlucci, Carolyn Wyks, Jane Mancuso, Winnie Wess, Dean Marra. Digital Learning Day, sponsored by the Alliance for Excellent Education and endorsed by the NJ Department of Education, was a

worldwide event that was held on Wednesday, February 17, 2016. “Digital Learning Day promotes the effective use of modern day tools afforded to every other industry to improve the learning experience in K-12 public schools.” Forty five teachers throughout Montville Township Public Schools committed to participate by integrating technology into their lesson that day.

- District Technology - Classes around the district participated in the Hour of Code week, December 7-11, 2015 for Computer Science Week. High School - Laura Fuhrmann, Hilldale - Jason Jones – grades 1-5 media classes, Lazar - Joanna Moschetti, Danielle Barkey, Cheryl Zanone, Marisa Castronova-Wos, Karin Simeone, Jerry Wayne, Doug Hackett, Suezette Given, Tom Villa, Valley View - Heidi Gearing, Jessica Fitzpatrick, Kimberly DeMaria, Jessica Becker, Joy Trevaskiss and William Mason - Wanda Vogel - grades 1-5 media classes.
- District Technology - Google Expeditions Pioneer Program sent an expert for the day. Lazar teachers picked the Expedition that supported what they were studying in class and developed a lesson to integrate the Expedition. Five teachers participated with 19 classes that went on Expeditions. Leslie McKenna-Walch, 7th grade social studies – Roman Ruins, Caitlin Cardinale 7th grade social studies, Roman Ruins, Megan Shaw 6th grade social studies, The Acropolis & Parthenon 3 classes, Christopher Carman – 7th grade social studies, Sheikh Zayed Grand Mosque, 1 class, Jaime Novak, 6th grade Spanish – Barcelona. We had the support of our central office administration, the building administration (Sharon, Teri & John) and supervisors Lisa Howard and David Tubbs. Lisa Howard and Austin Thomsen assisted me (Dr. Andrea Wallace) and the Google Expeditions Pioneer Program gentleman (Brenden) provides support throughout the day. We had great expeditions!
- Hilldale - Before spring break, Hilldale’s Student Council held a “Concentration Game Show,” where students worked in teams to try to make matches from over 100 pictures that were hung on the gym wall. It proved challenging to match the randomly placed pictures, but everyone enjoyed giving their brains a good workout before spring break! To become a potential contestant, students brought in donations that went to the World Wildlife Fund’s “Adopt a Species” program. Hilldale School was able to adopt four different endangered species with the money that was raised. Mr. Jones and Mrs. Weber are busy tallying student survey results to see which endangered species their school will sponsor. They plan to announce Hilldale’s top four choices during “Hilldale’s Earth Day Celebration” on 4/21.
- Hilldale's – The 4th graders are taking a trip back in time to the American Revolution! Students are participating in a simulation where they will be presented with different scenarios that require them to think and react like colonists of that time. Students will be given a job, will have to decide if they are a loyalists, patriot or neutral, and bask in the glory or suffer the consequences of the decisions they make. This simulation unit is interdisciplinary, and works perfectly in conjunction with students' social studies and writing curriculum.
- MTHS - Community is pleased to announce that two of our students have been selected to the 2016-2017 All State Treble Choir! Heather Giudice (Class of '17) and Emily Liao (Class of '18) were selected for the Choir from a field of 1,600 applicants. Heather and Emily placed among the Top 100 students in their voice part and will be representing Montville Township in February of next year at the NJMEA Conference performing at the New Jersey Performing Arts Center (NJPAC). We are very proud of their hard work and wish them the very best of luck!
- MTHS - Congratulations to the MTHS Film Club for receiving the Special Jury Prize at Montclair Film Festival's Emerging Filmmaker Competition. The movie, The Shapeshifter, will be screened on Saturday, May 7th at 11:00 a.m. at the Wellmont Theater in Montclair, NJ. It is open to the public and we look forward to seeing many friendly faces from the MTHS Community. Again, congratulations to the Film Club on this prestigious recognition.

- MTHS -On Saturday, April 9th, MTHS inducted nine new members into its Hall of Fame during the 13th annual gathering. The entire MTHS Community would like to congratulate Preetha Basaviah (Class of '87), Sayantani DasGupta (Class of '88), Jennifer Juneau (Class of '84), Julianne Kowalski (Class of '07), Stephen Scheinthal (Class of '83), James Schmitt (Class of '77), Sharon Cohn Wu (Class of '88), Donald VanAntwerp (former music teacher), and Patricia Vytell (former coach).
- Cedar Hill - The students are listening to Crossing the Delaware which is told in different voices. One person is from today's times, and he stands by the Delaware River reflecting about the past. It is told in the third person. Another voice is told from the point of view of a Revolutionary soldier. He write letters to his sister, Jenny, and tells her all about the days before and after the crossing of the Delaware. The children will be writing their own letters in the first person by pretending to be a soldier at the Battle of Trenton. The will write a rough copy and then rewrite their final copy on tea stained paper. This lesson incorporates our history lessons and writing lessons as well as point of view. They will use the notes that they took while listening to the book.
- Cedar Hill - The students were wild for minerals. They learned how to classify them and about the different lusters. The students scratched different minerals on a streak plate to discover the various colors that mineral made. They found out that purple quartz (amethyst), rose quartz, and clear quartz all made the same color streak. Magnifying glasses were used to find crystals in the rocks, and the students also observed the shape of salt crystals under the microscope. They are looking to their field trip to Sterling Hill Mining Museum in June.
- Cedar Hill - Varsity arrived 4/14/16 our Guess the Puppy's name raised \$503 for The Seeing Eye. Only one winner Mrs. Swiatek.
- William Mason - Is excited to announce our participation in Morris County's Project Pride at the Rockaway mall. We were able to collect over 85 projects from all grades with a huge help from Andria Navarra our Art teacher to represent our school's table. All projects are being displayed diagonally across from Red Robin from Sunday, April 10th until Sunday, April 17th.
- William Mason - The students in Mrs. Oberlin's Kindergarten Class have been studying American Symbols! The class learned many facts about each American Symbol and created a project to go with it! We made the "Bald Eagle" by tracing our foot for the body and tracing our hands as the wings! We used pictures of our own faces and star stamps to create "The Statue of Liberty." Next, we created the "Liberty Bell" with construction paper, and aluminum foil. Lastly, we made the "American Flag" by coloring and adding glitter. The children were so excited about this and can tell you many facts! Please come by and see our projects on our "American Symbol" bulletin board!
- William Mason - Mrs. Stella's class was able to participate in the The Magic of Madden Virtual Field Trip! They went behind-the-scenes from EA SPORTS Tiburon Studio (where Madden NFL is made). They experienced S.T.E.A.M. in action and met the animators, producers, engineers, and designers who create some of the world's coolest games. Plus, they we're joined by NFL quarterback Kirk Cousins! Before the virtual field trip, they were able to use the chromebook to do a "Football by numbers" game, where they learned through math using angles, how to complete passes in a football game.

Suspension / Violence and Vandalism Monthly Reports to the Board of Education

April, 2016	K – 12	Violence Incidents	0	
April, 2016	K – 12	Vandalism Incidents	0	
April, 2016	K – 12	Weapon Incidents	0	
April, 2016	K – 12	Substance Abuse	0	
April, 2016	K – 12	Suspensions	0	(includes in-school and Saturday)

BUSINESS ADMINISTRATOR’S REPORT

No report.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

Member Grau noted that a meeting is scheduled for April 27th, at 5:30 p.m. He then asked that the business administrator contact the auditor for an earlier engagement date this year.

G.2 Curriculum and Instruction

Member Palma noted a tentative meeting is scheduled for May 11, 2016.

G.3 Policy and Personnel

No report.

G.4 Communications

No report.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **NJSBA** – Karen Cortellino
 - ◆ Member Cortellino noted that the next NJSBA Delegate Assembly meeting is scheduled for May 14, 2016.

G.8 PTC Liaisons

The following PTC liaison meetings were reported on:

- **Hilldale** – David Modrak
 - ◆ Member Modrak noted the first annual TREP\$ will be held on May 6, 2016.

- **Cedar Hill** – Karen Cortellino
 - ◆ Member Cortellino reported that Cedar Hill recently conducted a successful TREPS event. She then congratulated Cedar Hill regarding their recent selection as a National School of Character. She also noted the last meeting of MCSBA will be held on May 19th to celebrate Morris County School Districts.
 - ◆ President Kayne noted Member Grau’s 20 years of service will be recognized at the MCSBA meeting on May 19th.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

One member of the public spoke regarding the following topic:

- Woodmont Fire Incident

Motion by Vice President Novi, second by Member Morella, to accept the recommendation of the superintendent and adopt items I-O:

Motion by Vice President Novi, second by Member Cortellino to rescind motion for vote.

PUBLIC PARTICIPATION

Sixteen members of the public spoke regarding the following topic:

- Reinstatement of Ken Korlishin as Marching Band Director

President Kayne thanked the public for their participation, comments and concerns.

Motion by Member Morella, second by Member Novi, to accept the recommendation of the superintendent and adopt items I-O with the amended public session start time on May 3, 2016 to 7:45 p.m.:

Member Grau inquired about conflicting dates within resolution K.6. The business administrator noted that the minutes would be amended accordingly.

Member O’Brien inquired about personnel agenda items L.4.1, L.4.2, L.4.3, & L.4., and the administration responded.

Motion by Member O’Brien, second by Member Modrak, to table resolutions L.4.1, L.4.2, L.4.3 & L.4.4:

ROLL CALL VOTE: Resolutions L.4.1, L.4.2, L.4.3, & L.4.4:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Michael O’Brien	X				
David Modrak	X				
Karen Cortellino		X			
Charles Grau	X				
Michael Johnson	X				
John Morella		X			
Carmela Novi		X			
Michael Palma		X			
Matthew Kayne		X			

Motion failed.

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

April 12, 2016 Executive Session, Regular Meeting
 April 12, 2016 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Gifts, Grants and Donations

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Montville Educational Foundation	Lazar	Beehive Project – Supplies & Webcam	\$706.26

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 12, 2016 and April 26th and;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 26, 2016 through April 22, 2016.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the

following bills for the period of March 23, 2016 – April 26, 2016 that shall be made a part of this record (**Document K.1**).

General Fund (10)	In the amount of \$	3,329,125.41
Special Revenue Fund (20)	In the amount of \$	94,569.32
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	103,679.81
MEDLC Fund (61)	In the amount of \$	9,734.85
SUB – TOTAL:	\$	3,537,109.39
Payroll – March	In the amount of \$	4,438,406.61
TOTAL	\$	7,975,516.00

K.2 Transfer of Funds – March, 2016

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **March, 2016** as listed on (**Document K.2**).

K.3 Financial Reports – March, 2016

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **March, 2016** (**Documents K.3.a and K.3.b respectively**), and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Knoll West County Club	Banquet	\$67.00 per person plus 18% Service Charge	Student Activity	High School	11/01/2016	11/30/2016	Class of 2018 Junior Banquet

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education:

K.6 Authorization to Purchase Utilizing Ed-Data and State Contract Vendors: 2016-2017

RESOLVED, that the Montville Township Board of Education authorizes the business administrator/board secretary, acting as the district’s purchasing agent, to utilize the attached list of Ed-Data Vendors (**Documents K.6.a**), and State Contract vendors (**Document K.6.b**), for various purchases anticipated during the 2016-2017 school year.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Magsaman, Elizabeth	Medical Leave	Elementary School Teacher	Valley View	04/14/2016	47	N/A	N/A	N/A	09/01/2016	Post Approve
2	Lenox, Jana	Amend Maternity Leave	Special Education Teacher	MTHS	05/09/2016	20	05/23/2016	09/06/2016	N/A	11/07/2016	Supersedes action on 03/08/2016; L.1.1 Will attend the 2 staff in-service days

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Ronayne, Sara	Resignation	Special Education Teacher	William Mason	06/30/2016	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Campanaro, Andrew	Approve	Paraprofessional	N/A	\$18.77 hourly	William Mason	04/14/2016	06/30/2016	Post Approve Not to exceed 32.5 hours weekly Replaces LS
2	Wyckoff, Kristen	Approve	Paraprofessional	N/A	\$20.97 hourly	William Mason	05/18/2016	06/30/2016	Not to exceed 32.5 hours weekly Replaces EV
3	Picaro, Louis	Approve	Paraprofessional	N/A	\$18.77 hourly	Lazar	04/19/2016	06/30/2016	Post Approve Not to exceed 32.5 hours weekly Replaces MC
4	Taylor, Jessica	Approve	Paraprofessional	N/A	\$20.97 hourly	Valley View	05/04/2016	06/30/2016	Post Approve Not to exceed 32.5 hours weekly New unbudgeted position
5	Stuono, Taylor	Amend	Replacement Elementary School Teacher	BA/2	\$51,361.00 prorated @ \$28,505.36	Valley View	11/30/2015	05/13/2016	Supersedes action on 12/01/2015; L.3.2
6	Hatem, Megan	Approve	Long Term Substitute Elementary School Teacher	N/A	\$256.81 per diem	Valley View	04/20/2016	06/30/2016	Post Approve Replaces EM
7	Mitsaelides, Andrea	Approve	MEDLC Teacher Aide	N/A	\$20.60 hourly	Hilldale	04/27/2016	06/30/2016	Not to exceed 1,100 hours
8	Pityinger, Drew	Approve	MEDLC Teacher Aide	N/A	\$20.60 hourly	Cedar Hill	04/27/2016	06/30/2016	Not to exceed 800 hours

L.4 Adjustments, Stipends, Degree Changes

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	DiDiego, Chelsea	Approve	Marching Band Co-Director	N/A	\$5,322.50	MTHS	09/01/2016	06/30/2017	
2	Short, Luke	Approve	Marching Band Co-Director	N/A	\$5,322.50	MTHS	09/01/2016	06/30/2017	
3	DiDiego, Chelsea	Approve	Marching Band Co-Assistant Director	N/A	\$1,994.50	MTHS	09/01/2016	06/30/2017	
4	Short, Luke	Approve	Marching Band Co-Assistant Director	N/A	\$1,994.50	MTHS	09/01/2016	06/30/2017	
5	Freeman, Christina	Approve	1/6 Salary Adjustment Special Education	BA/4	\$8,723.66 prorated @ \$1,526.64	MTHS	05/09/2016	06/30/2016	Coverage for JL
6	Guardabasco, Natasha	Approve	1/6 Salary Adjustment Special Education	BA/8	\$9,057.00 prorated @ \$1,585.00	MTHS	05/09/2016	06/30/2016	Coverage for JL
7	Pisauro, Lee-Ellen	Approve	1/6 Salary Adjustment Special Education	MA30/17	\$15,640.33 prorated @ \$2,737.06	MTHS	05/09/2016	06/30/2016	Coverage for JL
8	Skaletsky, Karen	Approve	Administrative Assistant Marching Band	N/A	\$600.00	MTHS	01/01/2016	06/30/2016	Post Approve Non MTEA Stipend

L.5 Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Sanders, Kevin	Approve	Substitute	N/A	80.00 per diem	Lazar	04/29/2016	04/29/2016	Not to exceed 1 day
2	Garbely, Kyle	Approve	Substitute	N/A	\$80.00 per diem	District	4/27/2016	6/30/2016	\$90.00 after 10 cumulative days of work
3	Sorrentino, John	Approve	Substitute	N/A	\$80.00 per diem	District	4/27/2016	6/30/2016	\$90.00 after 10 cumulative days of work

L.6 Athletic Event Staff

RESOLVED, that the Montville Township Board of Education approve the payment for services during home athletic events during the 2015 – 2016 school year to the following district employees:

- Faria, Guida
- Migliore, Gabrielle

SPRING SEASON

Site Manager (1-3 Hours):\$75.00, Site Manager (3 or more hours): \$100.00, Announcer: \$60.00, Clock: \$60.00, Crowd Control: \$60.00, Ticket Taker: \$55.00.

L.7 Annual Reappointments

RESOLVED, upon the recommendation of the Superintendent of Schools that the following

staff members are re-employed for the 2016 – 2017 school year:

Principals/Directors	(Document L.7.1)
Supervisors	(Document L.7.2)
Secretarial Staff	(Document L.7.3)
Custodial/Maintenance Staff	(Document L.7.4)
Teaching Staff	(Document L.7.5)

L.8 2016-2017 Degree Changes

RESOLVED, that the Montville Township Board of Education approve the column movement for the 2016-2017 school year for the following staff members:

Code	Name	Action	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Pretto, Mary Kate	Approve	MA30/12	\$76,842.00	Lazar	09/01/2016	06/30/2017	From MA to MA30
2	Bertoli, Dana	Approve	MA30/6	\$63,627.00	MTHS	09/01/2016	06/30/2017	From MA to MA30

L.9 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Lynch, Edward	MTHS	Jeff Maly	04/05/2016	\$596.64

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Wallace, Andrea	Approve	Somerville, NJ	\$21.26 (mileage only)	Student Achievement & Data Summit	05/25/2016	05/25/2016	Title IIA
2	Mooney, Kim	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA
3	Ventricelli, Kathryn	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA
4	Monaco, Tara	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA
5	Mitsaelides, Andrea	Approve	New Brunswick, NJ	\$253.18	NJTESOL/NJBE, Inc. (2016 Spring Conference)	06/02/2016	06/02/2016	Title III
6	Brown, Gayle E.	Approve	East Rutherford, NJ	\$81.06	Health in Child Care Conference (NJAEYC)	05/20/2016	05/20/2016	Title IIA
7	Quinn, Brian	Approve	Fairfield, NJ	\$241.42	Help Your Students Achieve COMPUTATIONAL FLUENCY: Best Practices to Accelerate Math Learning	05/26/2016	05/26/2016	Title IIA
8	Slota, Maria	Approve	New Brunswick, NJ	\$256.28	NJTESOL/NJBE, Inc. (2016 Spring Conference)	06/02/2016	06/02/2016	Title III

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Faber	Approve	Psychiatric Evaluation	\$1,650.00	101759 103457 200000014	04/27/2016	06/15/2016	3 @ \$550.00 each
2	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	50021	04/07/2016	04/07/2016	Post Approve
3	Dr. Faber	Amend	Psychiatric Evaluations	\$550.00	103036	01/20/2016	04/15/2016	Supersedes Action on 01/19/2016; Res: M.2.4 Appointment Date Change
4	Pediatric Neurological Associates	Approve	Neurological Evaluation	\$500.00	50022	05/15/2016	06/23/2016	
5	American Tutor, Inc.	Approve	Home Instruction	\$3,480.00	60031	04/12/2016	05/27/2016	Post Approve Student in Partial Hospitalization Program
6	St. Clare's Hospital	Approve	Home Instruction	\$3,300.00	50119	04/13/2016	05/27/2016	Post Approve Student in Partial Hospitalization Program
7	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	101452	04/19/2016	05/30/2016	Post Approve
8	Dr. Jacobs	Approve	Neurological Evaluation	\$600.00	103228	05/05/2016	06/15/2016	
9	Bergen County Special Services	Approve	Physical Therapy Services	\$4,464.00	230000011	09/01/2015	06/30/2016	Post Approve 2015-2016 School Year
10	Dr. L. Hanes & Associates	Approve	Speech Services Homebound Students	\$950.00	50269 235500029	06/01/2016	06/30/2016	

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	William Mason 5 th (Gorgia)	Lazar	BOE	N/A	N/A
2	Valley View 5 th (Ford)	Lazar	BOE	N/A	N/A
3	Lazar 7 th & 8 th grade band (DiDiego)	MTHS	N/A	N/A	N/A
4	Woodmont 5 th grade (Bell,Maciorski,Quinn,Epstein & Carlucci)	Lazar	BOE	N/A	N/A
5	MTHS Key Club (Nord/Megna)	Ocean Place Resort, Long Branch, NJ	BOE	Pupil	Pupil/BOE

M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Sacomanno, Brianne	Approve	Observation	William Mason	04/27/2016	06/30/2016	Ms. Samantha George	William Paterson University, Dept. of Communication Disorders & Sciences
2	Ward, Gabriele	Approve	Internship	District	09/01/2016	06/30/2017	Ms. Kelly Goodwin	Rowan University, School of Psychology

M.5 Reserved - Out-of District Placement – (No Action)

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1. Reserved – Introduction of Bylaws, Policies, and Regulations – (No Action)

N.2 Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on April 12, 2016 and has entertained public comment since that time:

Policy 2462	<i>Early Childhood Education/Preschool</i>	(Document N.2.1)
Policy 2631	<i>New Jersey Quality Single Accountability Continuum</i>	(Document N.2.2)
Policy 0167	<i>Public Participation in Board Meetings</i>	(Document N.2.3)
Policy 0168	<i>Recording Board Meetings</i>	(Document N.2.4)
Policy 2422	<i>Health and Physical Education</i>	(Document N.2.5)
Policy 2431	<i>Athletic Competition</i>	(Document N.2.6)
Regulation 2431.2	<i>Medical Examination Prior to Participation on School Sponsored Interscholastic or Intermural Team or Squad</i>	(Document N.2.7)
Policy 5111	<i>Eligibility of Resident/Nonresident Students</i>	(Document N.2.8)
Regulation 5111	<i>Eligibility of Resident/Nonresident Students</i>	(Document N.2.9)
Policy 5310	<i>Health Services</i>	(Document N.2.10)
Regulation 5310	<i>Health Services</i>	(Document N.2.11)
Policy 5330.01	<i>Administration of Medical Marijuana</i>	(Document N.2.12)
Policy 5460	<i>High School Graduation</i>	(Document N.2.13)
Policy 8550	<i>Outstanding Food Service Charges</i>	(Document N.2.14)
Policy 8462	<i>Reporting Potentially Missing or Abused Children</i>	(Document N.2.15)
Regulation 8462	<i>Reporting Potentially Missing or Abused Children</i>	(Document N.2.16)

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for **second reading** and directs the superintendent to promulgate it as provided by Bylaw 0131.

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on May 3, 2016 at 7:00 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on May 3, 2016 at 7:30 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O with the amended public start time:

	YES	NO	ABSTAIN	ABSENT	REMARKS
John Morella	X				
Carmela Novi			X		Abstain on 04-12-16 Minutes.
Karen Cortellino			X		Abstain on check # 81898.
Charles Grau	X				
Michael Johnson	X				
David Modrak			X		Abstain on L.4.1, L.4.2, L.4.3, L.4.4.
Michael O'Brien			X		Abstain on L.4.1, L.4.2, L.4.3, L.4.4.
Michael Palma	X				
Matthew Kayne	X				

Resolutions were approved on a 5 - 0 roll call vote except as noted.

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Cortellino inquired about board attendance at the upcoming Eagle Scout Ceremony.

R. PUBLIC PARTICIPATION

One member of the public spoke regarding the following topic:

- OPRA Request Denial

The board and administration then responded to the public's comment.

S. ADJOURNMENT

There being no further matters to discuss, on a motion by Member Grau, second by Member Morella, the meeting was adjourned at 8:43 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary