

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township High School: 100 Horseneck Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, April 24, 2018

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mr. J. Morella (6:58 p.m.), Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: Dr. D. Modrak.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Board Attorney, Mr. Steven Edelstein

Closed Session

Motion was made by Mr. Palma and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 24, 2018 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) MTEA Negotiations; and
- 3) MTAA Negotiations; and
- 4) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, except Dr. Modrak. Diane Maggiore, Assistant to the Business Administrator, and Daniel Lee and Jack Motherway (7:35 p.m.), Student Representatives, were present.

President Grau welcomed the public and led the flag salute. Eighteen members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

Daniel Lee updated the Board on the success of the Spring Sports Teams, including Baseball, Softball, and Boys and Girls Lacrosse. Mr. Lee continued to discuss the D.E.C.A. competitions, many Forensics meets, Chinese Honor Society events, School of Rock performance

and the selection of the National Honors Society. Mr. Motherway discussed the PARCC testing and close of the third marking period. Mr. Motherway continued highlighting the last marking period of 2017-2018, the drama production of The 25th Annual Putnam County Spelling Bee on May 11th and the Day of Silence on April 27th at the High School sponsored by the Gay-Straight Alliance. Mr. Palma commended the performers who participated in the School of Rock event.

Superintendent's Report

Section F

Remarks:

Dr. Rovtar updated the Board on the progress of the PARCC testing district-wide.

Dr. Rovtar congratulated Ms. Mary Gormley and Ms. Francis Work on their retirement and exceptional service to the students of Montville over the years. President Grau concurred.

Dr. Rovtar mentioned that further discussion would occur on the Feasibility Study of the High School Start Times at the Board's Public Meeting scheduled for May 1st.

Presentations:

Dr. Rovtar recognized the service of Mr. Michael Johnson for his contributions as a Board Member. President Grau presented Mr. Johnson with a plaque and thanked him for his commitment to the children of Montville.

Good News & Progress in Our Schools:

- Congratulations to Cheryl Zanone, Science Teacher at Lazar Middle School, on receiving the Fellows Award from the New Jersey Science Teachers Association. The award is presented to recognize an individual who gives to the association of their time and talent to a degree not normally expected of them.
- Congratulations to Jason Jones, School Media Specialist at Hilldale School, on being selected for the "Friend of Education Award from the Morris County Council of Education Associations (MCCEA).
- Valley View – Ms. Caravello and Ms. Streep's class completed a Civil War Escape Room. The students work together in groups to read and solve clues to find the Confederate Spy. It took group work, but they found the spy.
- Valley View – As part of the mall project pride sponsored by the MCCEA (Morris County Council of Education Associations), the Valley View 5th grade chorus performed at the Rockaway Mall on April 13. Under the direction of music teacher, Mrs. Mary Wilczynski, the group sang a variety of choral selections including such favorites as Yankee Doodle Boy and Splish Splash. It was a musical day at the mall for the 68 performers.
- Valley View – The Elementary School will be participating in the 30th anniversary of Project ACES this May 2nd. Valley View has hosted this international event since the first year when 240,000 children participated. Now, millions of children participate from around the world exercising simultaneously. Last year, the Emmy award-winning show Classroom Close-up covered the event. The program is organized by Mr. Saunders, the school PE teacher.
- Valley View – Guests during the senior citizen's brunch on Monday, April 16. The students performed on Orff instruments which include xylophones, metallaphones, and glockenspiels. Some of the songs included in the performance were London Bridge, Water Come A Me Eye, Row, Row, Row Your Boat, and Frere Jacques. The students meet and rehearse on alternating weeks during their recess time. They look forward to their annual performance for the senior citizens.
- Valley View – The annual Mathathon fundraiser is wrapping up this week and close to \$2,000 has been sent to St. Jude's Research Hospital with more donations coming in this week.
- Valley View – The day out for Valley View families is fast approaching. On Sunday, May 6th, members of the Valley View community will watch the NY Yankees take on the Cleveland Indians at the Stadium.
- Valley View – Students in the fourth and fifth grade Leadership Teams are working on ideas to increase the positive culture and climate in the lunchroom during lunch. Among the ideas are having 'Table Wars' where spelling, math, and geography questions are presented to different tables. Other ideas discussed are presenting riddles, reciting 'tongue twisters', and playing music while cleaning up.
- Valley View Spring bus/van drills were held the weeks of April 16th and 23rd to practice safely exiting the bus/van in the event of an emergency as well as to remind riders of behaving appropriately when on board.
- Hilldale – The first graders in Miss Amodeo and Miss Tuhy's classes enjoyed making puppets and putting on informational plays.
- Hilldale – On Monday, April 9, 5th grade students of Hilldale School were lucky to be visited by a team of scientists from Bayer. The goal of Bayer's outreach program is to show students that science is a part of everyday life and science is a lot of fun! Students in all three classes had their own team of representatives from the company. They all participated in several activities, including creating lava lamps and rockets using different chemical reactions. Students were able to use another chemical reaction to change the color of a solution by changing the pH. The morning was filled with the joyful noise of students truly excited to be engaged in scientific activities. Mrs. Meri Rosen, Hilldale parent, who works for Bayer Corporation and Mrs. Jill Cisneros, Principal, coordinated the event.
- Hilldale – During the winter months at Hilldale, the members of the Peace Garden Club were busy at work. About 20 members of the "Educational Outreach Committee," a subgroup of Peace Garden Club members, created an educational program to teach their

younger peers in Hilldale about songbirds that can be seen around the school. They created Bird Name Bingo, a Bird Name Slide Presentation and more. The second grade students signed up to attend the program during their recess period. Some students were in charge of the teaching and presenting information about birds, while others served as assistants. At the end of the program, second graders received a specially designed certificate with their name written in calligraphy. Second graders enjoyed spending time learning about birds, especially since they learned from the 'big kids.' The 5th grade students are planning to continue working with students in kindergarten and first grade.

- Hilldale -4th grade student, Brianna Branco and 5th grade student, Rylan Jones, were the proud recipients of this year's Pathways Award for exhibiting exceptional leadership at Hilldale. Both students were surprised during an assembly on April 12 in front of the whole school and their families as well.
- Hilldale – Mr. Jones and Mrs. Weber want to thank the Student Council and the entire Hilldale Community for coming together to raise \$450 for a local family in need. Student Council raised the money through their "Give Your Kid a Kiss" program. For a \$1 donation, parents and guardians wrote special notes to their kids, which were delivered with a small bag of Hershey's Hugs & Kisses.
- Hilldale – Student Council, in conjunction with Olive Garden, coordinated a successful "Pennies for Pasta" program during the months of March and April. Students placed donations for the Leukemia and Lymphoma Society into their classroom collection boxes. The class that collects the most money for LLS will receive a "Pasta Party" from the Olive Garden. So far this year, Hilldale has raised over \$2,000 for the Leukemia and Lymphoma Society.
- Hilldale – For the sixth year in a row, Mr. Jones coordinated the "Read to Succeed" program for Hilldale's Students. The program rewards students who read at home for at least six hours with a free ticket to Great Adventure for the summer of 2018. In all, 109 students from Hilldale will be receiving a free ticket to Great Adventure, which is over 33% of our students! Congratulations to everyone who participated!
- William Mason – Recognized the importance of Citizenship by wearing purple on April 7th and honoring two students who are the recipients of the "Make a Difference Award" hosted by Pathways. Congratulations to Marco Valastro and Aaron Melzer who show kindness, dedication, and empathy both in and out of the classroom! William Mason is proud of their efforts.
- William Mason – Mrs. Boratto's class has been studying landforms in Social Studies. We learned about the many different landforms we have around the world. We created a map which illustrated the different landforms we learned about. As a culminating STEM activity, we made model volcanoes that erupted using baking soda and vinegar.
- William Mason – Mrs. Shell's first grade class is learning about the parts of plants and what plants need to survive. We experimented with celery in colored water to see how a stem works and planted lima beans, lettuce, carrots and sunflower seeds.
- Lazar – Lazar was named a State School of Character. On March 26, representatives from character.org visited Lazar to evaluate us for the distinguished award of National School of Character. They began their day in Lazar's Character Education Meeting in the morning before school. They got to observe LNN (Lazar News Network) morning announcements which we are very proud of. They went on to meet with several representatives from several groups including staff, students, parents, staff, and community members to gain a well-rounded perception of Lazar. They went on to observe our Leadership and advisory program, and then a group of students took them on a tour of the building. They concluded their visit with lunch with parents and community members. Overall, they seemed quite impressed.
- Lazar – On Thursday, March 29th, Lazar staff raised \$195 for the Leukemia and Lymphoma Society.
- Lazar – During the month of March, Lazar's student council held a food drive to support the Montville Food Pantry. Close to 1,000 food items plus gift cards were collected. Thank you everyone for your participation.
- Lazar – April is National Mental Health Awareness month so to kick it off the Lazar Student Council held a First Fun Friday, Fresh Focus Friday, on April 6th. Students and staff wore green shirts and participated in mindfulness activities throughout the day. Mandalas were available during lunches for students to take a brain break by coloring.
- Lazar – The "Wellness Committee" received a \$1000 grant from Atlantic Healthy Schools by participating in the AHS Challenge Pilot last year. The money was used to purchase "Physical Activity Games" to be used during outdoor recess.
- District – For the third year in a row, the Montville Township Public Schools received the Best Communities for Music Education Award from the NAMM Foundation.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

Business Administrator's Report

Ms. Slunt presented the purpose, details and tax impact of the 2018-2019 School Budget. Dr. Rovtar highlighted the program improvements and staff reductions included in the proposed budget.

Dr. Cortellino questioned the tax impact of the new referendum debt and decline in Debt Service Aid. Ms. Slunt responded, indicating that the State Aid will increase for the 2019-2020 fiscal year. No public comment was made.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee's next meeting is scheduled for May 1 st .
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O'Brien	The Committee discussed the master schedules at the High School and Lazar Middle, highlighting class sizes and staffing issues.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee's next meeting is scheduled for May 15 th .
G.6	Ad-Hoc		The Committee had no report.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the Legislative Update on May 5 th and the School Security Conference on June 1 st .
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison mentioned that the next meeting is scheduled for May 23 rd , the last meeting of the year.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The Liaison discussed the sale of a building owned by M.C.E.S.C.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the D.A.C. Dance scheduled for May 4 th at Lazar Middle School.
	Delegate Liaisons: Mustangs	Michael O'Brien	The Liaison had no report.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison discussed the meeting held on April 18 th , highlighting the discussions on school security, the 2018-2019 School Budget, referendum projects and High School Feasibility Study. The Liaison commended Cedar Hill for their successful TREP\$ Marketplace on April 21 st .
	P.T.C. Liaisons: Hilldale	David Modrak	Jill Cisneros commented on the TREP\$ Marketplace, scheduled for April 27 th .
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Charles Grau	The Liaison discussed the meeting held on April 24 th , highlighting the discussions on the High School Feasibility Study and the end-of-year activities.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison extended his apologies for not being able to attend the meetings due to Board conflicts.
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison mentioned that the next meeting is scheduled for May 7 th .
	P.T.C. Liaisons: High School	Michael O'Brien	The Liaison mentioned that the next meeting is scheduled for May 17 th .

G.9	Negotiations - MTEA	Karen Cortellino Charles Grau David Modrak Michael Palma	The Chairperson discussed the progress of negotiations and the next scheduled meeting on May 8 th .
G.10	Additional Reports		No additional reports were given.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Mr. Morella and seconded by Mr. O’Brien to approve the below resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- April 10, 2018 Executive Session, Regular Meeting
- April 10, 2018 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 20, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated April 6, 2018 through April 20, 2018.

No additional comments were made.

Facilities and Finance Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of March 21, 2018 – April 24, 2018 that shall be made a part of this record, as attached in Document K.1.

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$	3,009,454.61
	Special Revenue Fund (Fund 20)	In the amount of		183,937.80
	Capital Projects Fund (Fund 30)	In the amount of		382,763.63
	Debt Service Fund (Fund 40)	In the amount of		0.00
	Food Service Fund (Fund 60)	In the amount of		72,182.66
	MEDLC Fund (Fund 61)	In the amount of		5,455.06
	Subtotal		\$	3,653,793.76
	Payroll – March (Various Funds)	In the amount of		4,597,953.49
	TOTAL		\$	8,251,747.25

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending March 31, 2018 as listed on attached Document K.2.

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of March 2018, as attached in Documents K.3.a and K.3.b, respectively, and
WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

_____ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:
THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School/Instruction/District Wide-Related Function

No actions are to be considered on this agenda.

K.6 IDEA Grant - Carryover Application to 2017-2018

RESOLVED, that the Montville Township Board of Education hereby authorizes the submission of an Amendment to the IDEA application for Fiscal Year 2018, and to accept carry over funds from the FY 2017 IDEA Final Report upon the subsequent approval of the Application in the following amount:

- IDEA Public Basic \$ 39,008.00
- IDEA Nonpublic Basic \$ 35,210.00
- PreSchool \$ 167.00

K.7: Unused Vacation Payout Approval

RESOLVED, that the Montville Township Board of Education approves the unused vacation day payout to the following staff:

	Name	Number of Days	Type of Payout	Amount
1	William P. Koch III	5	Vacation Days	\$2,100.95

K.8 Interlocal Agreement Renewal – 2018 Township Shared Garbage & Recycling Services

RESOLVED, that the Montville Township Board of Education post-approve an Interlocal Service Agreement Document K.8, with Montville Township for shared garbage and recycling services, at a cost of \$60,000, for a one year period beginning March 1, 2018.
BE IT FURTHER RESOLVED, that the Board President and/or Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

K.9 Public Hearing and Final Adoption of the 2018-2019 Proposed Budget

BE IT RESOLVED, that the school budget be approved for the 2018-2019 School Year as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-2019 Total Expenditures	\$ 76,113,184	\$ 1,082,656	\$ 2,960,227	\$ 80,156,067
Less: Other Revenues	1,060,953	1,082,656	0	2,143,609
Less: State Aid Revenues	3,967,682	0	144,692	4,112,374
Less: Appropriated Balance	2,197,500	0	69,005	2,266,505
Taxes to be Raised	<u>\$ 68,887,049</u>	<u>\$ 0</u>	<u>\$ 2,746,530</u>	<u>\$ 71,633,579</u>

BE IT FURTHER RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$100,000 for all staff and board members.

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal Services	\$ 93,983	Accounting Services	\$ 37,300
Architect Services	\$ 0	Professional Development	\$ 62,270; and

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2018-2019 school year.

K.10 Contract Bid Award – MTHS Restroom Renovations

WHEREAS, following a public bid opening on March 16, 2018 for the Restroom Renovations For the Montville Township High School Project (“Project”), the Montville Township Board of Education (“Board”) rejected all bids because those bids received substantially exceeded the Board’s cost estimate for the Project and authorized re-bidding of the Project; and

WHEREAS, following a second public bid opening for the Project held on April 6, 2018, the Board rejected all bids because those bids received substantially exceeded the Board’s cost estimate for the Project; and

WHEREAS, as permitted by N.J.S.A. 18A:18A-5, the Board entered into negotiations for the Project and invited all bidders who submitted bids to participate in the negotiations; and

WHEREAS, Billy Contracting & Restoration, Inc., 12 Maple Avenue, Building F, Pine Brook, NJ 07058 (“Billy Contracting”) submitted the lowest proposal for the Project in the amount of Seven Hundred Nineteen Thousand Dollars (\$719,000.00), which amount includes a Fifty Thousand Dollar (\$50,000.00) Allowance; and

WHEREAS, the Board’s Design Professional has reviewed the negotiated proposals submitted and recommended that Billy Contracting be awarded a contract for the Project based upon the submitted Negotiated Proposal and the Project specifications; and

WHEREAS, the terms and conditions of the Project are substantially the same as those contained in the Specifications.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 18A:18A-1, et. seq., the Board hereby awards a contract for the Project to Billy Contracting & Restoration, Inc., 12 Maple Avenue, Building F, Pine Brook, NJ 07058 in

the total amount of Seven Hundred Nineteen Thousand Dollars (\$719,000.00), which amount includes a Fifty Thousand Dollar (\$50,000.00) Allowance; and

BE IT FURTHER RESOLVED, that Board Counsel is hereby authorized to prepare the contract for the Project, transmit same to Billy Contracting and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the partially executed contract from Billy Contracting, as well as the approval of its performance and payment bonds, insurance certificate and other documents required by the contract, the Business Administrator is authorized to return any bid securities provided by contractors who submitted proposals.

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board.

President Grau explained the addendum resolution, approving a contractor for the High School Restroom project after negotiations.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Reynolds, Patricia	Amend Medical Leave	Secretary Lazar	3/5/18	55	N/A	N/A	N/A	6/4/18	Supersedes action on 3/20/2018;L.1.2
2	Alpert, Jamie	Amend Medical Leave	Paraprofessional William Mason	4/5/18	1	N/A	N/A	N/A	4/10/18	Supersedes action on 04/10/2018;L.1.4
3	Wolston, Meredith	Maternity Leave	Special Education Teacher William Mason	9/4/18	29	10/18/18	10/18/18	N/A	1/17/19	Dates subject to change based on delivery Will attend In-Service
4	Totino, Antonio	Amend Medical Leave	Italian Teacher Lazar	3/5/18	0	3/7/18	3/7/18	N/A	6/1/18	Supersedes action on 04/10/2018;L.1.5

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Bruno, Donna	Retirement	Paraprofessional	Woodmont	07/01/2018	
2	Gormley, Mary	Retirement	English Teacher	MTHS	07/01/2018	
3	Lima, Caitlyn	Resignation	Special Education Teacher	MTHS	06/30/2018	
4	Servino, Joanna	Resignation	Italian Teacher	MTHS	06/30/2018	
5	Work, Frances	Retirement	Elementary School Teacher	Cedar Hill	07/01/2018	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Ausland, Karen	Approve	Extra Curricular Aide	MTHS	N/A	\$19.70 Hourly	04/17/2018 - 06/30/2018	Post Approve
2	Kao, Kimberly	Approve	Long Term Substitute Media Specialist	Cedar Hill	N/A	\$117.71 Per diem	05/14/2018 - 06/30/2018	Salary reflects the difference in pay between Para and Teacher Replaces JD
3	Krase, Lisa	Approve	Long Term Paraprofessional	Cedar Hill	N/A	\$143.07 Per diem	05/14/2018 - 06/30/2018	Replaces KK
4	Jacobs, Nina	Approve	Home Instructor	District	N/A	\$40.00 Hourly	04/25/2018 - 06/30/2018	
5	Drapete, Dennise	Amend	Extra-Curricular Aide	Lazar	N/A	\$22.01 Hourly	03/08/2018 - 03/27/2018	Supersedes action on 03/06/2018;L.3.7

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Sands, Nicholas	Amend	Assistant Coach/ Boy's Soccer	Cat 2/ Step 4	\$7,888.00	2018 Fall Season	Supersedes action on 03/06/2018;L.9.10
2	Singerline, Dakota	Approve	Musician/Musical In Concert MTHS	N/A	\$200.00	05/07/2018 - 05/11/2019	Non MTEA Stipend
3	Sweer, Krista	Approve	Musician/Musical In Concert MTHS	N/A	\$200.00	05/07/2018 - 05/11/2019	Non MTEA Stipend
4	Taylor, Max	Approve	Musician/Musical In Concert MTHS	N/A	\$200.00	05/07/2018 - 05/11/2019	Non MTEA Stipend
5	Louie, Justin	Approve	Musician/Musical In Concert MTHS	N/A	\$200.00	05/07/2018 - 05/11/2019	Non MTEA Stipend
6	Heyburn, Maria	Approve	Spring Play Choreographer	Lazar	\$349.00	09/01/201/ - 06/30/2018	Post Approve

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendents, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Zayed, Alaa	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/25/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
2	Voloshin, Anna	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/25/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work

L.6: Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deductions and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2017-2018 school year.

	Provisional Teacher	Location	Fee	Mentor	Start Date
1	Cherry, Allison	Valley View	\$201.63	Ms. Sandra Faranda	March 28, 2018

L.7: Annual Reappointments

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following staff members are re-employed for the 2018-2019 school year:

Principals and Directors	Document L.7.1
Supervisors	Document L.7.2
MTEA Secretaries	Document L.7.3
Teaching Staff	Document L.7.4
Unaffiliated Staff	Document L.7.5
Paraprofessionals	Document L.7.6

L.8: Rescission of Curriculum Revision

RESOLVED, that the Montville Township Board of Education rescind the following curriculum revision stipends for the 2017-2018 school year, in the amount of \$500.00 to be paid to the following staff members:

	Name	Action	Curriculum	Amount
1	LeBrenz, George (L.15.4 – 6/27/17)	Rescind	Architecture I	\$500.00
2	LeBrenz, George (L.15.5 – 6/27/17)	Rescind	Architecture II	\$500.00

L.9: Approval of Curriculum Revision

RESOLVED, that the Montville Township Board of Education approve the following curriculum revision stipends for the 2017-2018 school year, in the amount of \$500.00 to be paid to the following staff members:

	Name	Action	Curriculum	Amount
1	Morgenroth, Donald	Approve	Architecture I	\$500.00
2	Morgenroth, Donald	Approve	Architecture II	\$500.00

Dr. Cortellino commended Ms. Mary Gormley and Ms. Francis Work on their retirements, thanking them for their years of service and exceptional care for the children of Montville. President Grau and Mr. O'Brien concurred.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien* **Section M**
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Cortellino, Karen	Approve	Mountain Lakes, NJ	\$0	Morris County SBA Meeting	5/23/18	5/23/18	Travel – Board
2	Krip, John	Approve	Princeton, NJ	\$95.28	NJSIAA/NJSCA 24 th Annual Wrestling Coaches Clinic	5/4/18	5/4/18	Professional Growth/Substitute Needed
3	Auten, Christine	Approve	Elizabeth, NJ	\$0	Developing Thoughtful Writers	4/24/18	4/24/18	Substitute Needed
4	Millan, Maria	Approve	Elizabeth, NJ	\$0	Developing Thoughtful Writers	4/24/18	4/24/18	N/A
5	Mitsaelides, Andrea	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	N/A
6	Millan, Maria	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	N/A
7	Lee, Cristin	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
8	Vogel, Wanda	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed

9	Morgenroth, Donald	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
10	Silva, Michele	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
11	Moench, Paul	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
12	Pflug-Moench, Sharon	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
13	Auten, Christine	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
14	Katz, Jaimee	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
15	Gorman-Caravello, Kim	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
16	Danilack, Mark	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
17	Faranda, Sandra	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
18	Streep, Gabrielle	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
19	Przetak, Rosa	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
20	Landsman, Rita	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
21	Amodeo, Jenna	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
22	Reinknecht, Wendy	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
23	Craig, Marci	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
24	Weber, Sandy	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
25	Swiatek, Patricia	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
26	Koch, Janice	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	Substitute Needed
27	Kennedy, Maureen	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	Substitute Needed
28	Kung, Katelyn	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	Substitute Needed
29	Perillo-Gentile, Stephanie	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	N/A
30	Lundquist, Cathy	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	Substitute Needed
31	Raj, Michael	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	N/A
32	Praml, Heather	Approve	New Brunswick, NJ	\$0	SCTP Showcase Event	5/31/18	5/31/18	N/A
33	Janis, Tina	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
34	Chinchilla-Aldana, Pricila	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
35	Wayne, Jerry	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	Substitute Needed
36	Beatty, Margaret	Approve	Montville, NJ	\$0	STEAM Professional Day	4/25/18	4/25/18	N/A
37	Ernst, Kathy	Approve	Princeton, NJ	\$0	NJ Science Convention	10/23/18	10/24/18	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	St. Clare's Hospital	Approve	Home Instruction	\$1,265.00	6007	02/08/2018	03/14/2018	Post Approve Student in Partial Hospitalization Program
2	St. Joseph's Hospital	Approve	Neurological Evaluation	\$450.00	102123	04/25/2018	05/31/2018	
3	Professional Education Services, Inc.	Approve	Home Instruction	\$520.00 \$960.00	60073 100810	03/12/2018 03/06/2018	04/03/2018 03/26/2018	Post Approve Student in Partial Hospitalization Program
4	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$461.64 \$770.45	104264 45046	03/30/2018 03/13/2018	03/30/2018 03/13/2018	Post Approve Balance Remaining After Insurance Payment
5	Center for Children's Behavioral Health, Inc.	Approve	Home Instruction	\$1,800.00	101759	03/12/2018	03/29/2018	Post Approve Student in Partial Hospitalization Program
6	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$600.00	103961	04/25/2018	05/31/2018	

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Cedar Hill Character Ed (Moran/Coppola/Lundquist)	Ryder University, Lawrenceville, NJ	Pupil	Pupil	N/A
2	Lazar – Our Town Advisory Group - Grade 7 & Honoring Our Vets Advisory Group - Grade 8 (Crescente/Trautmann/Carman)	Pinebrook/Church Lane Cemetery, Montville, NJ	School Budget	N/A	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

M.5: Out-of-District Placement

No actions are to be considered on this agenda.

No additional comments were made.

Policy

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. J. Morella Voted Yes, on resolutions I through N without exception.
 Mr. M. O'Brien Voted Yes, on resolutions I through N without exception.

Dr. K. Cortellino	Voted Yes,	on resolutions I through N without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, abstaining on Checks #87914 and 87957.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N without exception.
Ms. M. Zuckerman	Voted Yes,	on resolutions I through N, abstaining on I: Minutes.
Mr. M. Palma	Voted Yes,	on resolutions I through N without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N without exception.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **May 1, 2018 at 6:30 p.m.** to discuss:

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **May 1, 2018 at 7:30 p.m.** at the **Montville Township Municipal Building.**

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

There was no Old Business discussed.

General Board Comment and New Business

Section R

President Grau announced the up-coming Board Meetings on May 1st and May 15th. He thanked the administration for attending the meeting and for their contributions into the 2018-2019 School Budget Presentation.

Public Participation

(On any item of interest)

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public spoke.

Adjournment

Section T

A motion was made by Mr. Palma seconded by Mr. Morella to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Katine Slunt

Board Secretary