

TOWNSHIP OF MONTVILLE  
**BOARD OF EDUCATION**

Montville Township Municipal Building: 195 Changebridge Road Montville, New Jersey

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, April 2, 2019**

No members of the public were present. President Grau called the meeting to order at 6:35 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: Mr. J. Morella.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring  
Board Attorney, Mr. Steven Edelstein

**Closed Session**

Motion was made by Mr. Palma and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 2, 2019 at 6:35 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Salary Increases for Non-Unit Personnel 2019-2020; and
- 3) Attorney REP Interviews – Discussion; and
- 4) JCP&L Lazar Power Lines Improvement Project

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, except Mr. Morella. The student representative, Malik Amer, and Diane Maggiore, Assistant to the Business Administrator, were present.

President Grau welcomed the public and led the flag salute. Sixteen members of the public were present.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 11, 2019.

**High School Student Representatives Report**

Section E

Malik Amer congratulated Alex Khalaf for his award as the 2019 Morris County Athlete Scholar. Mr. Amer highlighted the Spring Sports, including Baseball, Softball, Boys and Girls Lacrosse.

President Grau thanked the student representative for his report.

# Superintendent's Report

## Remarks:

Dr. Rovtar updated the Board on the district progress towards its 2018-2019 Goals. The Board noted the third quarter progress. Dr. Rovtar commended the students who performed in the Lazar performance of Guys and Dolls.

## Presentations:

Dr. Rovtar introduced Assistant Principal, Ken Nadzak. Mr. Nadzak commended the recipients of the ShopRite Stars, highlighting their individual accomplishments. President Grau and the Board congratulated the students.

Academics –	Alex Park	Athletics –	Joseph Daddario
Arts –	William O'Donnell	Community Service –	Gia Giudice
Leadership –	Jason Joo		

Dr. Rovtar introduced Charlene Peterson, New Jersey School Boards Association Field Service Representative. Ms. Petersen facilitated the training of the Board of Education on the Open Public Meetings Act, highlighting the definition of a public meeting, reasons for closed session and requirements of advertising and minutes. The Board noted the requirements under the Act. Mr. O'Brien question the voting guidelines. Ms. Petersen clarified the requirements. President Grau thanked Ms. Petersen for her presentation and welcomed her back on June 4, 2019 to complete the Board's Goals for 2019-2020.

President Grau commended the events in the schools, noted below.

## Good News & Progress in Our Schools:

- Lazar - I just wanted you to know an 8<sup>th</sup> grade student Mirella Richard –violin has made it into All-State Intermediate Orchestra. It was held at JP Stevens High School, Edison, NJ this past Saturday, March 16, 2019. She is also the one whom made it into Jr. Regional 1 this past February.
- Lazar – On Wednesday, March 20, Robert Lazar Middle School hosted its Annual Senior Citizen's Luncheon. The Nutrition, Family, and Consumer Studies students in Mrs. Jasterzbski's classes worked together with the Parent-Teacher-Council to provide senior residents with an afternoon of great food, service and conversation. Lazar's musical groups, dancers, art and media students provided entertaining performances, creative exhibits and event coverage. The PTC organization has remained dedicated to this yearly event by providing necessary funds and contributions that continue to attract and permit a huge community response. Students were very excited to participate and have the opportunity to share their knowledge and practical skills in such a meaningful way!
- Woodmont - The fifth graders enjoyed celebrating "Pi Day" by participating in various cross-curricular activities. They enjoyed watching the "Pi" BrainPop lesson, listened to *Sir Cumference and the Dragon of Pi*, by Cindy Neuschwander, and sang along to the AsapSCIENCE YouTube video "The Pi Song (100 Digits of Pi)". Additional activities were listing as many words as possible that start with "pi", writing Pi-ku poems (three line poems similar to haiku), and Pi-line pictures (horizontally graphing the digits of pi and then adding an attractive sky background). Of course the day would not be complete unless the students learned that the outside edge of a circle, called the circumference, is three and one seventh – about 3.14 - times as long as the diameter, and that is true for any size circle! The children will never think about March 14<sup>th</sup> the same again!
- Valley View - Dr. Canilla visited the Kindergarten students at Valley View School on March 14<sup>th</sup>. He discussed all aspects of dental hygiene and the importance of brushing teeth. Every kindergarten student was also given a dental health goodie bag.
- Valley View - Students in Mrs. Lee's first grade class concluded their Historical Figures and American Symbols unit by writing and producing a class movie. They worked with a partner to research, write a script, and narrate a "field trip" to America's most important and well-known symbols.
- Valley View - Is in the middle of its annual Mathathon fundraiser. Thanks to so many giving children and extended family members we have raised over \$3,300 for the children at St. Jude's Research Hospital.
- Valley View - Over 40 tickets have been sold for a Valley View day out on May 5th to attend a NY Yankees game. Tickets are still available.
- Valley View - Beginning in April, Valley View will introduce *Global Greetings*. The idea is to announce morning messages in English and another language. Our hope is to bring an awareness and sense of pride that will highlight the diversity of our children and Valley View families.
- William Mason - Mrs. Auten and Mrs. Wallenburg's class has read some of the adventures of Flat Stanley. Each student then created their own Flat Stanley and chose to whom and where to send him on an adventure. We have begun to receive the Flat Stanleys back with pictures and notes of their adventures. So far, our Stanleys have returned from visits at the US Marine and Naval Base in VA, Bialystok, Poland, Alaska, Chicago, Georgia, Connecticut, Florida, and Texas. Our most recent visit and letter was from President Trump. We were told of all the adventures Flat Stanley went on in the White House. He returned wearing the special visitor's badge he received. We look forward to receiving back more of our students' Flat Stanleys.
- William Mason - Students in Mr. Brennan and Mrs. Petrillo's 4th grade class have been learning about free enterprise, goods and services, producer and consumer, supply and demand, and import and export in their social studies unit. As a final project, the students have been working with a partner to open up their own business. They created a 3-D trifold poster to mimic a storefront. They included three goods they are selling at their store, maps from where their materials are being imported from, a price for each good, and an inflated price once their supply has run low. We will have a Grand Opening day where the students will set up their stores and the class will use fake money to shop for goods.

President Grau noted the incidents of suspensions, violence and vandalism, noted below.

## Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

March, 2019 K-12	Violence Incidents	1
March, 2019 K-12	Vandalism	0

March, 2019 K-12	Weapons	0
March 2019 K-12	Substance Abuse	0
March, 2019 K-12	Suspensions	9

### Business Administrator's Report

Ms. Slunt discussed the presentation of March 19, 2019 on the tentative 2019-2020 Annual School Budget. Ms. Slunt discussed the addition of an addendum to the agenda to adjust that tentative Budget, using Banked Cap to increase the General Fund Tax Levy. Ms. Slunt indicated that these funds would be used to build the district's declining Reserves, helping with reductions in Extraordinary Aid and non-referendum improvements throughout the district.

### Committee Reports

### Section G

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee held a meeting on March 26, 2019, discussing the financing of the E.S.I.P. projects, 2019-2020 Annual School Budget and close-out of the Phase One Referendum projects.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>Michael Palma</b> David Modrak Michelle Zuckerman Michael O'Brien	The Committee held a meeting on April 2, 2019, discussing the district's assessment data, High School master schedule and continuation of mid-terms at the High School.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>John Morella</b> Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
<b>G.4</b>	<b>Communications</b>	<b>Karen Cortellino</b> Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>John Morella</b> Karen Cortellino Joseph Daughtry David Modrak	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		There were no Ad-Hoc Committees.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison discussed the Resolution Sub-Committee, scheduled to meet on April 13, 2019.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison discussed the meeting held on March 20, 2019, in which a panel discussion reviewed State assessments and legislative matters.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>John Morella</b>	The Liaison had no report.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	The Liaison had no report. The next meeting is scheduled for April 10, 2019.
	<b>Delegate Liaisons: Mustangs</b>	<b>Michael O'Brien</b>	The Liaison had no report. The next meeting is scheduled for April 3, 2019.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison discussed the meeting held on March 27, 2019, in which they highlighted the standardized testing results, TREP\$ scheduled for April 27, 2019 and Fun Fair on May 10, 2019.
	<b>P.T.C. Liaisons: Hilldale</b>	<b>David Modrak</b>	The Liaison highlighted TREP\$ scheduled for April 5, 2019 and Earth Day Celebration.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison discussed the meeting held on March 20, 2019, in which they discussed the movement of Fun Fair to the fall. Their next meeting is April 11, 2019.

	<b>P.T.C. Liaisons: William Mason</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison had no report. The next meeting is scheduled for April 25, 2019.
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>Michelle Zuckerman</b>	The Liaison commended the students who performed in <u>Guys and Dolls</u> , and reminded the Board of the BINGO Fund Raiser on April 4, 2019. President Grau also complimented the participants of the spring musical.
	<b>P.T.C. Liaisons: High School</b>	<b>Michael O'Brien</b>	The Liaison had no report.

**Public Participation** (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No members of the public spoke.

**Consent Resolutions**

A motion was made by Mr. O'Brien and seconded by Mr. Palma to approve the following resolutions in a consent motion.

**Board**

Section I

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- March 19, 2019 Executive Session, Regular Meeting
- March 19, 2019 Public Session, Regular Meeting
- March 26, 2019 Executive Session, Special Meeting
- March 26, 2019 Public Session, Special Meeting

No additional comments were made.

**Administration**

Section J

**J.1: Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	<b>Donor</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Amount</b>
<b>1</b>	Lazar Middle School PTC	Lazar Middle School	Resin Storage Shed	Estimate: \$269.00
<b>2</b>	Action For Healthy Kids	Ms. Colleen Hurley/Hilldale	Game On Grant – for indoor recess	\$250.00
<b>3</b>	Potter's Guild of New Jersey	Montville MUDD/Sharon Pflug-Moench/MTHS	Funding for the MUDD Exhibit	\$500.00

**J.2: Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 28, 2019, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 17, 2019 to March 28, 2019.

No additional comments were made.

**Facilities and Finance**

*Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien, Mr. Grau*

Section K

**K.1: Payment of Bills**

No actions are to be considered on this agenda

**K.2: Transfer of Funds**

No actions are to be considered on this agenda

**K.3: Financial Reports**

No actions are to be considered on this agenda

**K.4: Use of Facility Requests**

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5: Approval of the Professional and Other Service Providers for the 2018-2019 Fiscal Year**

RESLOVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

Service Provider	Service Rendered	Previous Contracted	Estimated Cost
<b>New Contract:</b>			
1 Vista Travel	FBLA Conference	\$ 0.00	\$ 5,390.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Change Order Requests**

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

Change Order	Action	Location	Previously Approved:	Revised Final:
1 BA CO #3	New Exhaust Fan	High School – Restroom	\$ 4,736.00	\$ 4,763.00
2 BA CO #7R	Smoke & Heat Detectors	Lazar Middle School – Restroom	2,400.00	3,266.67
3 BA CO #8R	Install Pressure Reducing Values	Lazar Middle School – Restroom	0.00	968.00
4 MC CO #02	Install Additional HVAC	Lazar Middle School – Media Center	3,626.00	3,623.00
5 BA CO #7R	Smoke & Heat Detectors	Cedar Hill – Restroom	2,200.00	2,266.67
6 BA CO #7R	Smoke & Heat Detectors	William Mason - Restroom	2,200.00	3,266.66
7 MC CO#06	Additional Carpet & LVT	William Mason- Media Center	0.00	4,670.00

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

**K.7: Change Order Requests**

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

Change Order	Action	Location	Previously Approved:	Revised Final:
1 BA CO #8R	Install Pressure Reducing Values	Lazar Middle School – Restroom	\$ 0.00	\$ 6,464.00

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders increasing to the base contract amount for the Robert R. Lazar Restroom Project by \$ 6,464.00.

**K.8: Maximum Travel Resolution for the 2019-2020 School Year**

BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

WHEREAS, the district appropriated \$100,000 for the 2018-2019 School Year for travel and related expense reimbursements for all staff, administrators and Board members, expending \$43,671.95 to date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$125,000 for all staff, administrators and Board members for the 2019-2020 School Year.

#### **K.9: Cooperative Pricing System: NJEDGE**

WHEREAS, *N.J.S.A.* 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc., hereinafter referred to as the “Lead Agency” has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 2, 2019, the governing body of the Montville Township Board of Education situated in the County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

- This resolution shall be known and may be cited as the EdgeMarket Cooperative Pricing Resolution of the Montville Township Board of Education.
- Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Montville Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
- The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

#### **K.10: ESIP: Approval of RFP on Solar PPA**

WHEREAS, the Board of Education of the Township of Montville in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the “Solar PPA”) involving the installation of solar panels on various school sites in the School District (the “Solar Project”) an effort to provide energy savings to the School District; and

WHEREAS, the School District anticipates that it will utilize such energy savings as a part of its proposed Energy Savings Improvement Program (“ESIP”) which is being undertaken by the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the “Division”); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009, authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A:4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “Solar RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Montville in the County of Morris, New Jersey, pursuant to the aforesaid statutes as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the Solar PPA, including the distribution of a Solar RFP in connection therewith.
2. Honeywell International is hereby authorized and directed to undertake the drafting and distribution of such Solar RFP. Honeywell International shall evaluate of such Solar PPA bids and finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board and in conjunction with the Board's professionals and administration.
3. Honeywell International is hereby authorized and directed, to the extent not otherwise already accomplished, to (i) submit an application to the New Jersey Department of Education to amend the School District's Long Range Facility Plan to include the Solar Project, to the extent it is not incorporated therein and (ii) submit the Solar RFP to the Montville Township Planning Board for its review.
4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids and to report same to the Board.
5. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
6. This resolution shall take effect immediately.

**K.11: Approval for Financing under ESIP**

WHEREAS, The Board of Education of the Township of Montville in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the "ESP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board appointed Honeywell International ("Honeywell") to develop an Energy Savings Plan (the "ESP") pursuant to the ESP Law; and

WHEREAS, Honeywell has developed an ESP based upon a scope of projects including individual energy conservation measures ("ECM's") and including annual energy and operational savings and a proposed cash flow pro forma; and

WHEREAS, a portion of the annual energy savings are projected to be received from a solar power purchase agreement (the "Solar PPA"); and

WHEREAS, in accordance with the ESP Law, the Board appointed DLB Engineering to act as a "third party verifier" in order to verify the savings set forth in the ESP; and

WHEREAS, DLB Engineering has verified the savings set forth in the ESP; and

WHEREAS, the ESP, as verified, has been submitted to and approved by the New Jersey Board of Public Utilities; and

WHEREAS, the Board has determined that the energy savings generated from ESP will be sufficient to cover the cost of the program's ECM's set forth in the ESP, and, therefore, has determined to implement the ESP pursuant to N.J.S.A. 18A:18A-4.6 et seq. and to finance the ESP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, in order to continue to move the ESP forward, the Board seeks to (i) approve and adopt the ESP; (ii) authorize a contract with Honeywell for the undertaking of the ESP; (iii) authorize the seeking of bids for the lease purchase financing of the ECM's and other costs of the ESP and (iv) authorize other actions in connection with the undertaking of the ESP.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTVILLE IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

SECTION 1. The Board hereby approves and adopts the ESP (subject to the provision that certain improvements (the "Secondary Projects") shall be undertaken as part of the ESP only upon and to the extent economically possible upon the finalization of a solar power purchase agreement (the "Solar PPA") which will provide the energy savings needed to pay for such Secondary Projects). The Solar PPA is being separately competitively bid and has not yet been awarded.

The ESP, as approved by the Board shall be posted on the School District's website in accordance with law.

SECTION 2. The Board hereby awards a contract to Honeywell (the "Honeywell Contract") to provide and install, in accordance with the ESP Law, the ECM's set forth in the approved ESP in an amount not to exceed \$2,626,632 with the provision that to the extent that the Solar PPA does not produce sufficient savings, the Secondary Projects and their associated costs may be removed from such Honeywell Contract. The Board additionally authorizes the execution and delivery of a contract with Honeywell with respect to same and with respect to Honeywell's proposed guaranty of energy savings, upon review and advice of counsel.

SECTION 3. Within 20 days of the execution of the Honeywell Contract, the Board Secretary/Business Administrator shall submit such contract to the Office of the State Controller, as required by law and shall publish the Notice of Contract Award in accordance with N.J.S.A.10A:18A-4.1.

SECTION 4. The School District's Long Range Facilities Plan is amended to reflect the projects set forth in the ESP and such amendment shall be submitted to the New Jersey Department of Education.

SECTION 5. Honeywell and the School District's Architect are hereby authorized and directed to submit the projects set forth in the ESP to the New Jersey Department of Education as "Other Capital Projects".

SECTION 6. The Board hereby authorizes and directs the distribution of a request for bids for the lease purchase financing through the execution of one or more series of lease purchase agreements in an aggregate amount not to exceed \$2,900,000 to finance the improvements set forth in the ESP. Phoenix Advisors, LLC and Wilentz, Goldman & Spitzer, P.A., are hereby authorized to draft and distribute such request for bids. The Business Administrator/Board Secretary is hereby authorized award the lease purchase agreement upon the advice of Phoenix Advisors, LLC and Wilentz, Goldman & Spitzer, P.A. The Board hereby authorizes (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), and/or the School Business Administrator/ Board Secretary to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution. The Board President and/or the Board Secretary/Business Administrator are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President and School Business Administrator/ Board Secretary are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the ESP in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 7. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease.

SECTION 8. The Board reasonably expects to reimburse its expenditure of ESP costs paid prior to the issuance of the Lease with proceeds of the Lease. This resolution is intended to be and hereby is a declaration of the Board's official intent to reimburse the expenditure of ESP costs paid prior to the issuance of the Lease with the proceeds of the Lease, in accordance with Treasury Regulations §150-2. The maximum principal amount of the Lease expected to be issued to finance the ESP is \$2,900,000. The ESP costs to be reimbursed with the proceeds of the Lease will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Lease used to reimburse the Board for ESP costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease or another issue of debt obligations of the Board, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Lease is paid, or (ii) the date the ESP is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 9. This resolution shall take effect immediately.



**K.12: Contract Bid Award: Montville Township High School HVAC Upgrades**

WHEREAS, on March 28, 2019, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the HVAC Upgrades at the Montville High School Project (“Project”); and

WHEREAS, the Board received eight (8) bids which were opened at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by Dougherty & Co., Inc., 7 Washington Avenue, Paterson, NJ 07503-3017 in the total amount of \$1,377,800.00 which included a base bid amount of \$1,359,000.00, and \$18,800.00 for Alternate 01. The Total Bid also includes a \$100,000.00 general allowance to be used for unforeseen conditions and for other work the Board deems appropriate for this Project. All unused allowance money will be credited back to the Board at the conclusion of the Project; and.

WHEREAS, the Board has determined Dougherty & Co., Inc., to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, *et. seq.*, the Board hereby awards the contract for the HVAC Upgrades at the Montville High School Project to Dougherty & Co., Inc. in the total amount of \$1,377,800.00, which includes a base bid of \$1,359,000.00, plus Alternate 01 bid of \$18,800.00 and a general allowance of \$100,000.00 for the Project; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to Dougherty & Co., Inc., and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from Dougherty & Co., Inc. and the approval of the insurance information, performance and payment bonds, and other required documentation from Dougherty & Co., Inc., the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board to Dougherty & Co., Inc., totaling \$1,377,800.00.

**K.13: Adoption of Preliminary Proposed Budget for the 2019-2020 School Year**

BE IT RESOLVED, that the tentative budget be approved for the 2019-2020 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative Annual School Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
<b>2019-2020 Total Expenditures</b>	\$ 77,707,413	\$ 1,068,316	\$ 3,063,280	\$ 81,839,009
<b>Less: Other Revenues</b>	890,638	33,293	0	923,931
<b>Less: State Revenues</b>	4,607,620	58,357	653,965	5,319,942
<b>Less: Federal Revenues</b>	35,528	976,666	0	1,012,194
<b>Less: Appropriated Fund</b>				
<b>Balance</b>	<u>1,426,392</u>	<u>0</u>	<u>126,683</u>	<u>1,553,075</u>
<b>Taxes to be Raised</b>	<u>\$ 70,747,235</u>	<u>\$ 0</u>	<u>\$ 2,282,632</u>	<u>\$ 73,029,867</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Montville Township Board of Education, Montville, New Jersey on April 30, 2019 at 7:30 p.m. for the purpose of conducting a public hearing on the Annual School Budget for the 2019-2020 School Year.

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$ 70,747,235 for the ensuing School Year (2019-2020), which includes \$482,445 from Banked Cap.

AND WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal Services	\$ 97,000
Accounting Services	\$ 64,100
Architect Services	\$ 0
Professional Development	\$ 72,700; and

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2019-2020 School Year.

President Grau discussed the Tax Impact of the 2019-2020 Annual School Budget, highlighting the increase of \$104 on an averaged assessed house which represents a 1.26% over the current year.

**Personnel**

*Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau*

**Section L**

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Giudice, Carolyn	Amend Medical Leave	Paraprofessional Hilldale	11/1/18	N/A	11/1/18	11/1/18	2/28/19	4/10/19	Supersedes action on 03/05/2019;L.1.6
2	Rosenthal, Megan	Amend Maternity Leave	Language Arts Teacher Lazar	4/8/19	20	5/13/19	5/13/19	N/A	9/1/19	Supersedes action on 01/22/2019;L.1.5
3	Pizzo, Theresa	Amend Maternity Leave	Athletic Secretary	03/25/19	2	N/A	N/A	4/4/19	8/19/19	Supersedes action on 01/22/2019;L.1.6 Includes the use of 2 Personal Days and 3 Vacation Days

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Moens, Colleen	Amend Resignation	Math Teacher	MTHS	05/17/2019	Supersedes action on 03/05/2019;L.2.2
2	Giudice, Carolyn	Resignation	Paraprofessional	Hilldale	04/10/2019	
3	Wilson, Elizabeth	Resignation	Math Teacher	MTHS	03/26/2019	Post Approve
4	Kenney, Matthew	Resignation	Paraprofessional	William Mason	03/29/2019	Post Approve

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/Step	Salary	Effective/Term. Date	Discussion
1	McEvoy, Brigid	Approve	Bus Aide Coverage	Valley View	BA/3	\$37.68 hourly	04/08/2019 - 04/12/2019	Coverage for AG Not to exceed 3 hours daily
2	Wolf, Patricia	Approve	Long Term Substitute Math Teacher	MTHS	N/A	\$263.78 per diem	05/20/2019 - 06/30/2019	Replaces CM
3	Wolf, Patricia	Approve	Long Term Substitute Math Teacher	MTHS	N/A	\$80.00 per diem	05/06/2019 - 05/17/2019	Not to exceed 2 days for transition
4	Watson, Kristen	Amend	Long Term Substitute Special Education	William Mason	N/A	\$116.42 per diem	08/29/2018 - 04/12/2019	Supersedes action on 01/22/2019; L.3.7
5	Wright, Stephani	Amend	Replacement Paraprofessional	Hilldale	N/A	\$131.89 per diem	11/26/2018 - 03/22/2019	Supersedes action on 02/05/2019; L.3.6 Replaces CG
6	Wright, Stephani	Approve	Paraprofessional	Hilldale	N/A	\$20.29 hourly	03/25/2019 - 06/30/2019	Post Approve Not to exceed 32.5 hours weekly Replaces CG
7	Campbell, Rebecca	Approve	1/6 Salary Adjustment Math	MTHS	BA/5	\$8,992.17 prorated @ \$2,832.54	03/27/2019 - 06/30/2019	Post Approve Coverage for EW
8	Rivera, Laura	Approve	1/6 Salary Adjustment Math	MTHS	MA/11	\$10,915.50 prorated @ \$3383.84	03/28/2019 - 06/30/2019	Post Approve Coverage for EW
9	Vermaelen, Sandra	Approve	1/6 Salary Adjustment Math	MTHS	MA/17	\$14,622.17 prorated @ \$4,532.88	03/28/2019 - 06/30/2019	Post Approve Coverage for EW
10	Carey, Daniel	Approve	1/6 Salary Adjustment Math	MTHS	MA/5	\$10,110.50 prorated @ \$3,134.28	03/28/2019 - 06/30/2019	Post Approve Coverage for EW
11	Carriere, Barbara	Approve	1/6 Salary Adjustment Math	MTHS	MA30/14	\$13,632.17 prorated @ \$4,225.98	03/28/2019 - 06/30/2019	Post Approve Coverage for EW
12	Manna, Angelina	Approve	MEDLC Aide	Cedar Hill	N/A	\$13.50 hourly	04/03/2019 - 06/30/2019	Not to exceed 38 combined hours weekly
13	Carvagno, Stephanie	Approve	MEDLC Aide	Cedar Hill	N/A	\$13.50 hourly	04/03/2019 - 06/30/2019	Not to exceed 38 combined hours weekly
14	Musilli, Julia	Approve	MEDLC Aide	Valley View	N/A	\$10.50 hourly	04/03/2019 - 06/30/2019	

**L.4: Adjustments and Stipends**

No actions are to be considered on this agenda.

**L.5: Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Marks, Julia	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	4/03/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work.
2	Romaine, Frank	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	4/03/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work.

3	Serra, Noelle	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/22/2019	05/24/2019	\$90.00 Per Diem after 10 cumulative days of work. Supersedes Action on 03/05/2019 L.5.3
4	Lobo, Elietty	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	4/03/2019	06/30/2019	\$90.00 Per Diem after 10 cumulative days of work.

No additional comments were made.

**Curriculum, Instruction & Technology** Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien Section M  
**M.1: Professional Day Travel** (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Barmore, Debra	Approve	Piscataway, NJ	\$68.70	2019 NJ Immunization Conference	5/29/19	5/29/19	District/Substitute Needed
2	Garcia-Cunha, Kim	Post Approve	Pine Brook, NJ	\$0	Christine Valmy International School of Esthetics & Cosmetology (Open House for School Counselors)	3/28/19	3/28/19	N/A
3	Wallenburg, Gena	Approve	Lawrenceville, NJ	\$0	NJ Schools of Character Recognition Ceremony	5/31/19	5/31/19	Substitute Needed
4	Wallace, Andrea	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	N/A
5	Tubbs, David	Approve	Parsippany, NJ	\$9.05	Connected Action Roadmap (CAR) Regional Information Sessions	4/11/19 (1/2 day pm)	4/11/19 (1/2 day pm)	District
6	Clarke, Jessica	Post Approve	Wayne, NJ	\$108.09	Education Career Fair	3/29/19 (1/2 day pm)	3/29/19 (1/2 day pm)	Professional Growth
7	Clarke, Jessica	Approve	Parsippany, NJ	\$9.05	Connected Action Roadmap (CAR) Regional Information Sessions	4/11/19 (1/2 day pm)	4/11/19 (1/2 day pm)	District
8	Totino, Antonio	Approve	Pt. Pleasant Beach, NJ	\$46.64	2019 NJ Spring Yearbook Workshop	5/9/19	5/9/19	District/Substitute Needed
9	Gorgia, L. Teresa	Approve	Lawrenceville, NJ	\$149.00	NJASECD 2019 Schools of Character Recognition Ceremony	5/31/19	5/31/19	Professional Development
10	Merkt, Meropi	Approve	Morristown, NJ	\$0	Dirt: A One Man Show of Substance Abuse and Choices	4/10/19	4/10/19	N/A
11	Merkt, Meropi	Approve	Summit, NJ	\$0	Keeping You Out of Court: Understanding and Managing Legal Issues with Students Classified as Emotionally Disturbed	5/5/19	5/9/19	N/A
12	Clark, Kaitlin	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
13	Keneally, Jennifer	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
14	Sheehan, Rebecca	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
15	Queen, James	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
16	McLaughlin, Jennifer	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
17	Streep, Gabrielle	Approve	Montville, NJ	\$0	Schoology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed

18	Krip, John	Approve	Princeton, NJ	\$93.79	NJSIAA/NJSCA 25 <sup>th</sup> Annual Wrestling Coaches Clinic	5/3/19	5/3/19	District
19	DeBonta, Rick	Approve	Princeton, NJ	\$60.00	NJSIAA/NJSCA 25 <sup>th</sup> Annual Wrestling Coaches Clinic	5/3/19	5/3/19	District
20	LeFebvre, Jane	Approve	Mt. Arlington, NJ	\$0	Top 6 Cognitive Behavioral Strategies For Facilitating Emotional & Behavioral Change	4/5/19	4/5/19	N/A
21	LeFebvre, Jane	Approve	Mt. Arlington, NJ	\$0	Helping The Capable, But Unmotivated & Disorganized Child – The 123 Succeed Program Basics & Beyond	5/10/19	5/10/19	N/A
22	Accardi, Lisa	Approve	Montville, NJ	\$0	Schoolology Turn-key Trainer PD Day	4/4/19	4/4/19	Substitute Needed
23	Jones, Jason	Approve	Montville, NJ	\$0	Schoolology Turn-key Trainer PD Day	4/4/19	4/4/19	N/A

### M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	LearnWell	Approve	Hospital Home Instruction	\$520.00	102986	03/08/19	06/30/19	Post Approve
2	Dr. Jacobs	Approve	Neurological Evaluation	\$650.00	101466	04/23/19	04/23/19	

### M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS Music Dept – (Havington/Pasquale)	Cedar Hill/Hilldale/William Mason/Valley View & Woodmont	School Budget	N/A	N/A
2	MTHS –English 10 Classes (Cecala/Lenox)	In-School Media Center - (Visit from a Holocaust survivor)	N/A	N/A	N/A
3	MTHS – Ceramics II & III Classes (Pflug-Moench)	In-School Raku Firing Field Trip	N/A	N/A	N/A
4	Valley View – Grade 4 (Caravello)	In-School – Challenge Island (Cross-Curricular Program)	N/A	Pupil	N/A
5	MTHS – FBLA (Carey)	Henry B. Gonzalez Convention Center, San Antonio, Texas	Student Activity/School Budget	School Budget	Student Activity/School Budget
6	MTHS – DECA (Ramirez)	Hilton Orlando, Orlando, Florida	School Activity/School Budget	Pupil/Student Activity	School Budget

### M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

### M.5: Out-of-District Placement

No actions are to be considered on this agenda.

No additional comments were made.

**Policy**

*Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau*

**Section N**

**N.1: Introduction of Bylaws, Policies, and Regulations**

No actions are to be considered on this agenda.

**N.2: Adoption of Bylaws, Policies, and Regulations**

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for first reading on March 05, 2019 and has entertained public comment since that time.

Policy/ Regulation	Name	Document
P 1642	Earned Sick Leave Law	N.2.1
R 1642	Earned Sick Leave Law	N.2.2

BE IT RESOLVED, that the Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

No additional comments were made.

**Vote on Consent Resolutions**

**Roll Call**

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

- Mr. M. O'Brien Voted Yes, on resolutions I through N, without exception
- Mr. M. Palma Voted Yes, on resolutions I through N, without exception.
- Dr. K. Cortellino Voted Yes, on resolutions I through N, without exception.
- Mr. Joseph Daughtry Voted Yes, on resolutions I through N, without exception.
- Dr. D. Modrak Voted Yes, on resolutions I through N, without exception.
- Mr. M. Rappaport Voted Yes, on resolutions I through N, without exception.
- Ms. M. Zuckerman Voted Yes, on resolutions I through N, without exception.
- Mr. C. Grau Voted Yes, on resolutions I through N, without exception.

**Closed Session Announcement**

**Section O**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **April 30, 2019 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **April 30, 2019 at 7:30 p.m.** at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Old Business**

**Section Q**

There was no Old Business discussed.

**General Board Comment and New Business**

**Section R**

President Grau reminded the Board of the Public Hearing on April 30, 2019 at 7:30 p.m.

President announced the cancelation of the scheduled meetings on May 7 and 21, 2019 and the addition of a special public meeting on May 14, 2019.

Dr. Cortellino announced Relay for Life on June 1, 2019 at Montville High School, highlighting the Board Team.

**Public Participation** *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

One member of the public spoke, regarding his son attending the Mountain Lakes Satellite Program in the fall and the need for a late bus. President Grau indicated that the School Business Administrator would contact him with a response to his inquiry.

Another member of the public spoke, indicating the need for a usage policy regarding e-mails between students and teachers, and administrative changes that would reduce the anxiety of the students. Dr. Rovtar responded, regarding the Board's policy on teacher-student communications. President Grau indicated that the administration would follow-up on her suggestions regarding student anxiety. Mr. Palma agreed that the students needed to find balance between their academics and activities.

**Adjournment**

Section T

A motion was made by Mr. O'Brien seconded by Dr. Modrak to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary