

**MONTVILLE TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC SESSION - MEETING MINUTES**

April 18, 2017

Executive Session 7:00 p.m. | Public Session 7:45 p.m.

Montville Township Municipal Building

A. President Kayne called the meeting to order at 7:00 p.m.

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

- 1) *HIB Appeal; and*
- 2) *NJPIP Membership Renewal Discussion – (Zurich Insurance Indemnification Matter)*
- 3) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) Update and/or Recent Matters and Investigations, if any.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

B. **RECONVENED**

Motion by Vice President Novi, second by Member Cortellino to reenter from executive session at 7:48 p.m. The motion was approved by unanimous vote.

President Kayne reconvened the meeting to order at 7:49 p.m.

BOE ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u> X </u>	_____
Mr. Grau	<u> X </u>	_____
Mr. Johnson	<u> X </u>	_____
Dr. Kayne	<u> X </u>	_____
Dr. Modrak	<u> X </u>	_____
Mr. Morella	<u> X </u>	_____
Mrs. Novi	<u> X </u>	_____
Mr. O’Brien	<u> X </u>	_____
Mr. Palma	<u> X </u>	_____
Bayann Amer	<u> X </u>	_____
Jonathan Kraft	<u> X </u>	_____

OTHERS PRESENT:

René Rovtar (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Casey Shorter (Assistant Superintendent), Andrea Woodring (Assistant Superintendent for Curriculum & Instruction), Steve Edelstein (Board Attorney), and Steve Bacigalupo (Board Counsel).

C. PLEDGE OF ALLEGIANCE

Board members and all others present participated in the Pledge of Allegiance.

D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT

The student representatives reported on the following items:

- Boys' Lacrosse Team Update
- Boys' Tennis Team Update
- Baseball Team Update
- Forensics Team Update
- DECA National Competition
- Future Business Leaders of America Club Update
- Research in Molecular Biology Class Update
- MTHS School of Rock Update.

BOARD COMMENTS:

- The board president and vice president congratulated the high school representatives on their college acceptances, and wished them luck.

F. SUPERINTENDENT'S REPORT

The superintendent reported on the following items:

Remarks

- Noted her, the board president and Member Grau's attendance at the Township's 150th Celebration on April 11th.
- Noted that she attended a roundtable meeting held at Parsippany's Town Hall, where Senators Pennacchio and Sweeney discussed State Aid.

Good News and Progress in our Schools

- Hilldale - The Student Council organized a “Pasta for Pennies” drive during the month of March to benefit the Leukemia & Lymphoma Society. A representative from the charity visited Hilldale to educate students about blood cancers, as well as to tell them some of the ways doctors are battling them. Classrooms then collected money for the charity, bringing in spare change and other donations. The top class raised over \$600 in three weeks, and will receive a pasta party from Olive Garden. After Mr. Jones and Mrs. Weber counted up all the money, the Hilldale Community had raised \$2,958 for LLS...way to go Hilldale!
- Hilldale - From November to March, 130 students from Hilldale participated in the “Read to Succeed” program. This means they completed six or more hours of leisure reading at home. As a “thank you” for participating in the program, Six Flags Great Adventure, located in Jackson, NJ, will be giving these students free tickets to their theme park, to be redeemed over the summer. Mr. Jones and Mrs. Weber are proud of all of the students who finished their six hours of reading. We’ll see you on the rides!
- Valley View - Students in Miss Falk and Mr. Larkin's third grade class just finished their study on the branches of government. Swing by room 7A to check out their Google Slides they made on each branch."
- Valley View - Students in Mrs. Matarazzo, Miss Katz, and Mrs. Slattery's 2nd grade classes have been working hard on their Opinion Writing Unit. Students created a culminating opinion writing piece project. The students listened to "The Best Part of Me" by Wendy Ewald read aloud and then chose a body part that they think is their best. They came up with reasons and supporting details about why their chosen body part was their best one. Their published pieces included a black and white photograph of the body part (hands, feet, legs, eyes, hearts, etc.).
- Valley View - Mrs. Matarazzo, Miss Katz, and Mrs. Slattery's 2nd graders have completed their Social Studies unit on Ancient Civilizations. Students learned about the Mayans, Aztecs, and Incas. They used close-reading strategies to read articles about the civilizations. They then created folders about each civilization with pictures and vocabulary words.
- Valley View - Mrs. Matarazzo, Miss Katz, and Mrs. Slattery's 2nd grade students are currently deep into the Earth's Surface Changes unit in Inspire Science. The students witnessed their very own volcanic eruptions by building a volcano out of clay and mixing dish soap, vinegar, and baking soda together. Such a fun experiment for the children to take part in!
- Valley View - Our final tally for this year's St. Jude Mathathon is in and the Valley View community has raised \$4,517 for the hospital. Kudos to all for participating. Prizes have arrived and several children have decided to donate their prizes back to the Hospital. What a most generous act of kindness!
- Valley View - Giving is infectious! A second Valley View student, Charvi Kanna, has donated 10 inches of her hair to Locks of Love. We are so proud of the generous gift that Charvi and Anya Sinha have given to this amazing organization. Locks of Love is dedicated to improving the lives of children battling hair loss often due to the results of cancer treatment.
- Valley View - Mr. Danilack's fifth grade class is putting together a character education video under the guidance of Mr. Spector and Mr. Saunders. The video will premiere mid-May.
- Valley View - Spring Bus Safety Evacuation Drills have begun. Mr. Spector with the help of driver Gerry is conducting a second round of van/bus drills. Safety is always in season at Valley View.
- Valley View - A NY Yankees baseball game for Valley View families is set for Sunday, April 30th. 72 tickets have been sold. It is sure to be a "hit" with Lazar MS coming to the game too. Montville will be proudly represented.
- Valley View - The 4th grade Leadership Team recently met with Dr. Kennedy and the other members of Valley View's Culture and Climate Team to share their ideas on activities that promote a positive learning environment for all. ideas include a Legos Day, a day where learning can take place outside,

and a *Soap for Hope Drive* that will bring awareness to the needs of millions of children worldwide who do not have soap and clean water for basic hygiene needs.

- Lazar – On March 31, 7th grade student Veda Bhattaram, won the NJ State Geography Bee held at Rowan University. Veda also won last year's state competition. The Geo Bee organizers shared that the last time a student won twice consecutively was in 2002! Veda's parents said this would not have been possible without the help and guidance from Lazar teachers, especially Ms. Cardinale and Mr. Carman. Veda will again be attending the final competition in Washington, DC in May. We are very proud of Veda's accomplishment! Congratulation and Good Luck in DC!
- Lazar – On March 30th & 31st, 93 students from Lazar presented their spring musical, *Singing' in the Rain Junior*. The performance was presented in the auditorium at MTHS to capacity crowds. The students rehearsed from January through March. They sang and danced their way through the musical which is designed for middle-school aged performers and based on the movie musical. Staff members involved were co-directors, Ms. Novak and Ms. Cimino, musical director, Mrs. Zajac, set construction, Mr. Huppert and set design, Mrs. Wardell. Many parents volunteered to help make this production a huge success. The show was an enjoyable evening for all involved.
- Lazar – The Lazar School Counseling Department has been hosting the 5th grade student and parent orientations the week of April 3rd. The 5th graders have met the administrative team, nurses, media specialist, and the school counselors during their visit. Lazar students in grades 6, 7, and 8 have assisted the department by giving tours, discussing clubs and providing question/answer opportunities. Special videos were created by Ms. Matuszewski's classes, highlighting their favorite activities at Lazar. It was a fun-filled week, and we are excited to have them be part of Lazar in September!
- Lazar – On Friday, March 31st, our celebration in honor of Montville's 150th birthday was a huge success! The STEP leadership group (Spirit, Teamwork, Energy, Pride) led by Ms. Danielle Barkey and Mrs. Judy Gothelf, decorated the halls with green and gold balloons and researched facts that were hung all around the school having to do with Montville's past. Birthday cake was served and renditions of "Happy Birthday" could be heard throughout the building. To enhance the festivities, birthday music of different genres was played as students passed from class to class. A great time was had by all!
- District – On March 29th the district held a Jeans Day for the Michelle Fund. The Fund was established in 1993 after the tragic death of Michelle Sullivan. The fund was created to provide financial support to girls' athletic programs in Montville Township. We are proud to announce that the district raised approximately \$1,297.00 for this worthy cause.

BUSINESS ADMINISTRATOR'S REPORT

The business administrator gave the following update in connection with the special bond referendum election scheduled for September 27, 2017:

- ☒ He noted that there is no change to date and that the DOE Project Applications are in Trenton for review which can approximately take 60-90 days.

G. COMMITTEE REPORTS

G.1 Finance and Facilities

No report.

G.2 Curriculum and Instruction

No report.

G.3 Policy and Personnel

No report.

G.4 Communications

The board president reported that a meeting will be held on April 19, 2017 at 6:00 p.m.

G.5 Safety & Security

No report.

G.6 Ad-Hoc

No report.

G.7 Delegate Liaisons

The following delegate liaison meetings were reported on:

- **DAC** – Michael Palma
 - Member Palma noted that School of Rock and the Knights of Columbus are hosting fundraisers to benefit Project Graduation on June 10th and May 21st respectively.
 - Member Johnson noted that a DAC sponsored event discussing the opiate epidemic in Morris County will be held at the High School on Tuesday, April 25th.
- **MCSBA** – Karen Cortellino
 - Member Cortellino noted that a meeting was held on March 22nd at Farleigh Dickinson University which included a presentation by a U.S. Army recruiter, David Thompson from Phoenix Advisors, and Ross Haber of Ross Haber Associates LLC. She then noted that the next meeting is scheduled for April 26th at the Mansion in Mountain Lakes.
- **Branding Braintrust** – Michael Johnson
 - Member Johnson noted that there is a resolution on this evening’s agenda to approve Skye Design Studios for the branding consulting services. The next meeting is scheduled for April 19th at which Skye Dillon from Skye Design Studios will be in attendance.

G.8 PTC Liaisons

No reports.

G.9 Reserved – Negotiations – (No Action)

G.10 Additional Reports

No reports.

H. PUBLIC PARTICIPATION

No members of the public wished to be recognized at this time

Motion by Vice President Novi, second by Member Morella to accept the recommendation of the superintendent and adopt items I-O:

I. MINUTES

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

- April 4, 2017 Executive Session, Regular Meeting
- April 4, 2017 Public Session, Regular Meeting

J. ADMINISTRATIVE

J.1 Reserved - Gifts, Grants and Donations – (No Action)

J.2 Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 14, 2017, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 31, 2017 to April 14, 2017.

J.3 Approval of Strategic Plan: 2017-2022

Resolved, that the Montville Township Board of Education approve the District Strategic Plan 2017 - 2022.

K. FACILITIES & FINANCE

Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne

K.1 Payment of Bills

RESOLVED, that the Montville Township Board of Education approve the payment of the following bills for the period of March 15, 2017 – April 18, 2017 that shall be made a part of this record (Document K.1).

General Fund (10)	In the amount of \$	3,125,503.60
Special Revenue Fund (20)	In the amount of \$	61,142.67
Capital Projects Fund (30)	In the amount of \$	-
Debt Service Fund (40)	In the amount of \$	-
Food Service Fund (60)	In the amount of \$	138,328.19
MEDLC Fund (61)	In the amount of \$	1,534.26
SUB – TOTAL:	\$	3,326,508.72
Payroll – March	In the amount of \$	4,573,030.87
TOTAL	\$	7,899,539.59

K.2 Transfer of Funds – March, 2017

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending **March, 2017** as listed on (Document K.2).

K.3 Financial Reports – March, 2017

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **March, 2017 (Documents K.3.a and K.3.b respectively)**, and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

K.4 Use of Facility Requests

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5 Contracted Services Approval – School/Instruction Related Functions

RESOLVED, that the Montville Township Board of Education approve the following contracted service:

Code	Vendor Name	Services	Cost	Funding	School	Date Effective	Date Term.	Discussion
1	Montville Township Recreation Center	Senior Class Picnic	N/A	N/A	MTHS	06/01/2017	06/20/2017	Class of 2017

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6 Contract Award – Communications Branding Consulting Services: Skye Design Studios

RESOLVED, that the Montville Township Board of Education approves Skye Design Studios, Florham Park, NJ, to provide communications branding services, per their proposal dated February 24, 2017, for an amount not to exceed \$11,000.00, contingent upon board attorney review.

THEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

MONTVILLE TOWNSHIP BOARD OF EDUCATION
 Notice of Award of Consulting Services Contract

At its meeting of April 18, 2017, the Board of Education authorized the awarding of a contract for communications branding services to Skye Design Studios, Florham Park, NJ, for a one year period. The contractual amount is approximately \$11,000 for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 86 River Road, Montville, NJ.

L. PERSONNEL

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1 Leave of Absence

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Hinz, Jaclynn	Amend Maternity Leave	Science Teacher	MTHS	03/13/2017	36	05/11/2017	05/11/2017	N/A	09/01/2017	Supersedes action on 01/17/2017;L.1.4

2	Gonzalez, Jessica	Amend Medical Leave	School Counselor	Lazar	01/17/2017	17	02/10/2017	02/10/2017	N/A	04/24/2017	Supersedes action on 04/04/2017;L.1.3
3	Woodring, Andrea	Maternity Leave	Assistant Superintendent Curriculum and Instruction	District	06/15/2017	36	09/19/2017	09/19/2017	N/A	10/02/2017	Includes the use of 28 vacation days. Dates subject to change based on delivery

L.2 Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Jemas, Elizabeth	Retirement	Media Specialist	Valley View	07/01/2017	
2	Carr, Sharon	Retirement	Middle School Principal	Lazar	07/01/2017	
3	Rosenblum, Debra	Retirement	Language Arts Teacher	Lazar	07/01/2017	
4	Racioppo, Terri	Retirement	Basic Skills Teacher	Hilldale	07/01/2017	
5	Winters, Mark	Retirement	Social Studies Teacher	Lazar	07/01/2017	

L.3 Appointments, Transfers (*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
1	Pankiv, Bohdan	Amend	Maintenance	Step 4	\$41,041.00	District	07/01/2016	06/30/2017	Supersedes action on 04/26/2016;L.7.4 Amend to reflect \$500.00 stipend for Black Seal
2	Nagurka, Kathleen	Approve	Long Term Paraprofessional	N/A	\$125.06 per diem	Woodmont	04/04/2017	05/05/2017	Post Approve Replaces SG
3	Lenox, Jana	Amend	1/6 Salary Adjustment Wilson Reading	MA/4	\$9,878.66 prorated @ \$2,815.41	MTHS	11/07/2016	01/30/2017	Supersedes action on 08/23/2016;L.3.73
4	Bewighouse, Kathleen	Approve	Extra-Curricular Personal Nurse	N/A	\$37.18 hourly	Lazar	03/21/2017	06/30/2017	Post Approve Not to exceed 5 hours weekly
5	Pimienta, Eddy	Approve	Translator	N/A	\$21.50 hourly	Woodmont	03/20/2017	06/30/2017	Post Approve Not to exceed 12 hours weekly
6	Queen, James	Approve	1/6 Salary Adjustment Technology	MA/16	\$13,805.33 prorated @ \$2,761.08	MTHS	05/01/2017	06/30/2017	Replaces ES
7	Moench, Paul	Approve	1/6 Salary Adjustment Technology	MA/17	\$14,440.33 prorated @ \$2,888.08	MTHS	05/01/2017	06/30/2017	Replaces ES
8	Morgenroth, Donald	Approve	1/6 Salary Adjustment Technology	BA/18	\$13,551.66 prorated @ \$2,710.32	MTHS	05/01/2017	06/30/2017	Replaces ES
9	Lebrenz, George	Approve	2/6 Salary Adjustment Technology	BA/5	\$17,687.33 prorated @ \$3,537.44	MTHS	05/01/2017	06/30/2017	Replaces ES
10	Meenan, Deborah	Amend	1/6 Salary Adjustment Guidance	MA30/18	\$16,697.50 prorated @ \$5,426.73	Lazar	01/17/2017	04/21/2017	Supersedes action on 04/04/2017;L.3.3
11	Rappaport, Susan	Amend	1/6 Salary Adjustment Guidance	MA30/14	\$13,611.17 prorated @ \$4,423.66	Lazar	01/17/2017	4/21/2017	Supersedes action on 04/04/2017;L.3.4

Code	Name	Action	Position	Deg/Step	Salary	Location	Date Effective	Date Term.	Discussion
12	Mazur, Marissa	Amend	1/6 Salary Adjustment Guidance	MA/6	\$10,045.33 prorated @ \$3,264.77	Lazar	01/17/2017	4/21/2017	Supersedes action on 04/04/2017;L.3.5

L.4 Reserved - Adjustments, Stipends, Degree Changes – (No Action)

L.5 Reserved - Appointment of Substitutes – (No Action)

L.6 Mentoring Assignments

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2016 – 2017 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Pedersen, Sonja	William Mason	Ms. Janis Amodeo	03/27/2017	\$219.96

M. CURRICULUM / INSTRUCTION / TECHNOLOGY

Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau

M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	DiMaggio, Carolina	Approve	New Brunswick, NJ	\$252.95	2017 Spring Conference	06/01/2017	06/01/2017	Title IIA
2	Mitsaelides, Andrea	Approve	New Brunswick, NJ	\$267.29	2017 Spring Conference	06/01/2017	06/01/2017	Title IIA
3	Nieskens, Beth	Approve	New Brunswick, NJ	\$267.29	2017 Spring Conference	06/01/2017	06/01/2017	Title IIA
4	Wallace, Andrea	Approve	West Windsor, NJ	\$40.05	Educational Technology Coaches Learning Network Meeting	05/25/2017	05/25/2017	Title IIA
5	Guedes, Claudia	Approve	West Orange, NJ	\$252.00	Practical Ideas for Making Best Use of Google Classroom to Enhance Instruction	05/17/2017	05/17/2017	Title IIA
6	Barreira, Jaqueline	Approve	West Orange, NJ	\$252.00	Practical Ideas for Making Best Use of Google Classroom to Enhance Instruction	05/17/2017	05/17/2017	Title IIA
7	Praml, Heather	Approve	Denville, NJ	\$425.00	Teaching Parenting the Positive Discipline Way	04/24/2017	04/25/2017	Professional Development

M.2 Contracted Special Services

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	60130	04/19/2017	05/31/2017	
2	Education Inc.	Approve	Home Instruction	\$1,000.00	101076	04/04/2017	03/12/2017	Post Approve Student in Partial Hospitalization Program

M.3 Approval of Field Trips

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Valley View - Grade 5 (Ford)	Gershwin Theatre, New York, NY	HSA/PTA	HSA/PTA	N/A
2	MTHS - Chinese Honor Society (Meng)	Seton Hall University, South Orange, NJ	School Budget	N/A	N/A
3	William Mason - Grade 3 (Barberio/Wheeler/Krygier)	Cooper Gristmill, Chester, NJ	Pupil	Pupil	N/A

M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)

M.5 Out-of District Placement

Code	School	Action	SY Tuition	Additional Services	ESY Tuition	Student(s)	Date Effective	Date Term.	Discussion
1	Exceptional Children's Learning Center	Approve	\$50,087.40 Prorated @ \$14,746.50			103696	04/17/2017	06/30/2017	2016-2017 Tuition

N. POLICY

Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino

N.1 Introduction of Bylaws, Policies, and Regulations

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

- 0000.02** Introduction (Document N.1.1)
- Policy 2415.06** Unsafe School Choice Option (Document N.1.2)
- Policy 2464** Gifted and Talented Students (Document N.1.3)
- Policy 2622** Student Assessment (Document N.1.4)
- Policy 3160** Physical Examination (Document N.1.5)
- Policy 4160** Physical Examination (Document N.1.6)
- Policy 5116** Education of Homeless Children (Document N.1.7)
- Policy 5460** High School Graduation (Document N.1.8)
- Policy 7446** School Security Program (Document N.1.9)
- Policy 8350** Records Retention (Document N.1.10)
- Regulation 3160** Physical Examination (Document N.1.11)
- Regulation 4160** Physical Examination (Document N.1.12)
- Regulation 5116** Education of Homeless Children (Document N.1.13)
- Regulation 2464** Gifted and Talented Pupils (Document N.1.14)
- Policy 2320** Independent Study Programs (Abolished)
- Policy 5465** Early Graduation (Abolished)

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – (No Action)

O. CLOSED SESSION

O.1 Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on April 18, 2017 at 7:00 pm to discuss (select one or more):

- 1) *Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and*
- 2) *JCP&L Lazar Power Lines Improvement Project; and*
- 3) *Any other permitted closed session matters not currently known, which may arise.*



BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on April 18, 2017 at 7:45 pm at Montville Township Municipal Building.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE: Resolutions I – O:

	YES	NO	ABSTAIN	ABSENT	REMARKS
Carmela Novi	X				
John Morella	X				
Karen Cortellino	X				Abstain on Check # 85136.
Charles Grau	X				
Michael Johnson	X				
David Modrak	X				
Michael O’Brien	X				
Michael Palma	X				
Matthew Kayne	X				

Resolutions were approved on a 9 - 0 roll call vote except as noted.

-  Member Cortellino congratulated Mrs. Andrea Woodring, Assistant Superintendent of Curriculum and Instruction, on her pregnancy. (L.1.3).
-  Member Cortellino noted with regret, the retirement of Sharon Carr and she and the board president wished her well (L.2.1).

P. OLD BUSINESS

None.

Q. GENERAL BOARD COMMENTS / NEW BUSINESS

- Member Grau, Member Cortellino and Member O'Brien noted that they would like to be registered for the upcoming NJSBA Delegate Assembly meeting on May 20th.

R. PUBLIC PARTICIPATION

One member of the public spoke regarding the following topic:

- Delay High School Start Time Benefits

The superintendent responded to the public's comments.

BOARD ATTORNEY PRESENTATION

The board attorney conducted a HIB training presentation for the Board and Administration.

Motion by Member Morella, second by Vice President Novi, to enter executive session at 8:17 p.m. The motion was approved by unanimous vote.

S. CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss (select one or more):

1) *HIB Training Discussion.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Member Morella second by Member O'Brien, to reenter from executive session at 8:41 p.m. The motion was approved by unanimous vote.

T. ADJOURNMENT

There being no further matters to discuss, on a motion by Vice President Novi, second by Member Morella, the meeting was adjourned at 8:42 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
School Business Administrator/
Board Secretary