

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**  
**REGULAR PUBLIC SESSION - MEETING MINUTES**

**April 12, 2016**

**Montville Township High School**

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A. President Kayne called the meeting to order at 6:30 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Student Matter; and*
- 3) *MTAA Contract Negotiations; and*
- 4) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Morella, second by Member Modrak, to reenter from executive session at 7:36 p.m. The motion was approved by unanimous vote.*

President Kayne reconvened the meeting to order at 7:37 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>X</u>	_____
Mr. Grau	<u>X</u>	_____
Mr. Johnson	<u>X</u>	_____
Dr. Kayne	<u>X</u>	_____
Dr. Modrak	<u>X</u>	_____
Mr. Morella	<u>X</u>	_____
Mrs. Novi	_____	<u>X</u>
Mr. O'Brien	<u>X</u>	_____
Mr. Palma	<u>X</u>	_____

Tasneem Amer	<u>  X  </u>	_____
Grace Hartnett	<u>  X  </u>	_____

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

*President Kayne requested that all present remain standing and join in recognizing a moment of silence to observe the recent passing of former board member, Jackie Ritschel.*

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**◆ BOARD COMMENTS**

The following comments are excerpts from board member statements of recognition and remembrance of their recent past school board colleague, Jackie Ritschel:

- ✚ President Kayne remarked that, “It is with deep sadness that the board of education mourns the loss of our dear friend and one of our recent, past board members, Jackie Ritschel. Jackie passed away on April 3<sup>rd</sup>, after a long and hard battle. Jackie was a multi-term board of education member. She served from April, 2007 to December, 2014. She sat on and chaired numerous board committees including, Curriculum, Instruction and Technology, Policy, Communications and multiple negotiations committees. She was also past president and member of Valley View and Lazar PTC’s. Jackie was a special person who fought ardently with strong conviction for what she believed was best for the students of Montville Township and the district. She was genuine, a pragmatic problem solver and one who could always think of outside the box solutions for difficult problems especially and often when others were stumped! Her memory will live on eternally in our district”.
- ✚ Member Cortellino recognized Jackie’s six and a half year contribution to the board of education. Member Cortellino then shared memories of Jackie serving on the board as well as a number of personal experiences.
- ✚ Member Palma shared his admiration for Jackie and recounted how she had helped unify board members.
- ✚ The entire Board noted similar sentiments and expressed their condolences to Jackie’s family.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Baseball Team Update
- Girls' Lacrosse Team Update
- Boys' Lacrosse Team Update
- Softball Team Update
- FBLA Team First Annual Badminton Tournament Success
- 28<sup>th</sup> Annual Blackwell Street Art Show Update
- Senior Breakfast - May 27, 2016
- DECA Update.

**F. SUPERINTENDENT'S REPORT**

The superintendent reported on the following items:

**Remarks**

- Third Quarter Update on 2015-2016 District Goals
- The superintendent noted that there would not be a budget presentation on this evening's agenda.
- The superintendent encouraged all to attend Lazar Middle School's production of the Lion King, this Thursday and Friday evening at 7:30 p.m.

**Presentations**

**Good News and Progress in our Schools**

- Cedar Hill - The Tools for Schools consultants (Cedar Hill Alumni, Brady Garb and Anthony Prudente) have helped the TSKC committee in many ways. They have researched environmental facts about recycling for the Cedar Hill Executive Board 5th grade students to announce every Wednesday during morning messages. Each week there is an environmental question asked and students have an opportunity to place answers in the environmental answer box under the TSKC Bulletin Board. The student(s) who answer correctly get to sign the Young Environmentalist Poster and Recycling Rob, our robot made from recycling materials, visits the winning classroom.
- Cedar Hill - The Garbage Games were played at Cedar Hill! For two weeks, all the students at Cedar Hill tried to reduce the amount of garbage collected during our three lunch periods. Grades K and 1, the Recycling winners, reduced their garbage output from 1and1/4 bags to 1/4 bag. The entire school reduced the number of bags to one bag for all three lunch periods. Our new challenge, to keep up the good work!
- William Mason - First graders have finished publishing their first chapter books in writer's workshop. As a celebration they have had the opportunity to read them to the Kindergarten classes.
- William Mason - For Read Across America, Mrs. Auten's second grade class watched a live stream of Peter Reynolds reading his book Going Places. He talked about how he and his brother wrote the book. He also had us drawing some pictures to help us to get ideas to write a story.
- William Mason - Mrs. Auten's second grade class had 100th day STEM. We were divided into groups and we rotated to different STEM stations where we had to use 100 objects to make something. It was fun using team work to figure out what we could make using all the objects.

- William Mason - Kaitlyn Tierney from William Mason has begun gathering volunteers from all the school buildings in Montville to kick off the MCCEA 2016 Mall Project. Student's work from all over the district will be on display from Sunday April 10<sup>th</sup> to Sunday April 17<sup>th</sup> for all to visit the Rockaway Mall and see the fantastic art work and projects the students of Montville do! Also, Woodmont students will be representing Montville for the performance aspect. They will be performing on Thursday April 14<sup>th</sup> from 10:00am-11:00am so be sure to stop by and support Montville's students! You can find William Mason's table along with the rest of Montville's schools display upstairs located by Leather Connection.
- William Mason - During the week of April 5<sup>th</sup> to April 11<sup>th</sup> William Mason will hold a PARCC Spirit Week to show our 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students support and encouragement as they take the PARCC.
- William Mason - Class 2B had a great field trip to McDonalds! We practiced making choices from menus in the classroom and then we were able to make choices at McDonalds! We also did a trial run in the classroom and we were able to enjoy our food at McDonalds! The students loved this trip!
- William Mason - On March 21<sup>st</sup>, Student Council held a school spirit day to help welcome spring. Students at William Mason participated in "Spring It On" by wearing the color assigned to their grade, creating a rainbow of colors throughout William Mason.
- William Mason - Mrs. Auten's second grade class participated in the Devils STICK WITH IT program where we were took the challenge to read for 20 minutes a day for a month. We read over 10,000 minutes for the month of March.
- William Mason - Mrs. Auten's 2<sup>nd</sup> grade students, along with Mrs. McLaughlin and Mrs. Amodeo's 4<sup>th</sup> grade students at William Mason, participated in the New Jersey Devils Stick With It reading program. The New Jersey Devils encouraged students to read 20 minutes a day, seven days a week for four weeks. The top classrooms from each grade-level will win a pizza party with the team mascot, N.J. Devil. The top reader from each classroom will receive a Devils t-shirt. Together the two classes read over 25,000 minutes in four weeks (one week was even over spring break)! The two classes are anxiously awaiting the results of the challenge.
- District - The Montville Township Public Schools have received the 2016 "Best Communities for Music Education" Designation by the National Association for Music Merchants (NAMM)!
- MTHS - Recently, the MTHS Community learned that several of our talented artists had their work accepted to be displayed at the Blackwell Street Artists 28<sup>th</sup> Annual High School Exhibition. The Exhibition, which will be held at the Morristown Courthouse, will be displayed through the end of April in the Atrium Gallery. Leilah Bueno (Class of '16) and Ethan Tuckman (Class of '16) will have one piece displayed. Alex Fass (Class of '16) had two pieces accepted and Kristen DiGiacomo (Class of '16) has three pieces on display. In addition, Nick Khalaf (Class of '16) won 3<sup>rd</sup> place for his "Faceted Tea Set," Kyra Guenzel (Class of '17) won 3<sup>rd</sup> place for her "Illuminati Teapot," and Olivia Nasisi (Class of '17) won 1<sup>st</sup> place for her "China Cabinet Teapot" and Honorable Mention for "Just Hanging Around." Congratulations to all of our talented artists - we are excited to see their work on display.
- MTHS - Recently, some of our most talented student historians competed at the regional 2016 National History Day (NHD) competition at Seton Hall. We are pleased to inform the entire MTHS Community that several of those students advanced to the State Competition, which will take place on Saturday, May 7<sup>th</sup> at William Paterson University. NHD is a tremendous competition that allows students from around the country to choose a topic to research based on a unique theme which changes every year. This year, the NHD theme was "Exploration, Encounter, and Exchange in History." Several teachers at MTHS have been instrumental in bringing our students to NHD each year, and we would like to acknowledge and thank Mr. Peter Porter, Ms.

Stefanie San Filippo, Mr. Ryan Vallery, and Mr. Chris Trzepinska for teaching our students how to love history. Additionally, congratulations to all of our student participants who competed at the regional level and best of luck to the students who advanced to States. Below, please see the list of NHD topics researched and presented by our students, as well as the respective category in which they advanced. Antonio Meucci and the Teletrofono : Senior 9-12, Website- Group : (**Zara Aamer, Nithya Reddy, Athena Nomula, Anjali Shah, [11<sup>th</sup>]**), Buzz Aldrin: Pioneer of Space Exploration Senior 9-12, Website- Group : (**Amanda Zhang, Kerry Hojecki, Arushi Gupta, Lindsay Paulen, [11<sup>th</sup>]**), Encounter & Exchange between the Aboriginal Peoples and European Explorers: Senior 9-12, Website- Group : (**Giavanna Semiao, Marissa Buli, [9<sup>th</sup>]**), Influence of Espionage: Exploration and Development of New Technologies During the Cold War: Senior 9-12, Exhibit- Group : (**Alex Park, Conner Phalen, [9<sup>th</sup>]**) The 1918 Spanish Influenza: An Exchange of Disease and Scientific Ideas : Senior 9-12, Website- Group: (**Cynthia Zhu, Vivian Xu, Hannah Park, Kelly Chan, [9<sup>th</sup>]**) The Cultural Exchanges of the Silk Road: Senior 9-12, Documentary-Group: (**Jared Rogers, Josh Feinstein, Josh Carus, [9<sup>th</sup>]**) Exploring America: Lewis and Clark Versus Daniel Boone : Senior 9-12, Website-Individual : (**Melissa Kozell, [10<sup>th</sup>]**) Light on the Dark of Lewis and Clark : Senior 9-12, Website-Group : (**Kayla Gill, Abby Hammell, Asher Giliani, Samuel Brumer, [10<sup>th</sup>]**) Apolo 11 : Senior 9-12, Exhibit- Group : (**Lindsay O' Hara, Jessica Meyers, Erica Langer, [9<sup>th</sup>]**) Aztecs and Incas : Senior 9-12, Exhibit- Individual : (**Ilana Lefkowitz, [9<sup>th</sup>]**) Galileo : Senior 9-12, Performance- Individual : (**Douglas Gologorsky, [9<sup>th</sup>]**) Gunpowder : Senior 9-12, Exhibit- Individual : (**Noah Hemsey, [9<sup>th</sup>]**) Hubble Space Telescope : Senior 9-12, Exhibit- Individual : (**Celia Tang, [9<sup>th</sup>]**)

Marie Curie: Senior 9-12, Exhibit- Group: (**Hendrik Mayer, Zain Aamer, Sang Lee, [9<sup>th</sup>]**)

Meiji Restoration: Senior 9-12, Documentary- Group: (**Angela Murphy, Shailee Pusuloori, [9<sup>th</sup>]**) Nelson Mandela: Senior 9-12, Exhibit- Individual: (**Mia Teresa, [9<sup>th</sup>]**)

- Lazar – Sixth Grade Student Veda Bhattaram won the New Jersey State National Geographic Geography Bee on April 1st. Veda competed against 104 other students from schools around the state. As the state champion, he won \$100 and the National Geographic Book "The National Parks: An Illustrated History." He now moves on to the national competition in Washington, D.C. in May.
- Lazar – Veda Bhattaram, Grade 6, won the NJ State Geography Bee competition held at Rowan University on April 4<sup>th</sup>. He competed with 104 other students from New Jersey. The competition went on for 13 rounds. Veda will be participating in the National Geographic Bee competition in Washington, DC in May. We are very proud of Veda for such a wonderful accomplishment!
- Lazar - On 3/23 the advisory groups of Mrs. Bussey and Nicole Rudge held a hat day. Students paid a \$1 to wear a hat. The \$175 collected will be used to purchase fabric to make "no sew" blankets. Once the students in the advisory group finish making the blankets, the blankets will be donated to the homeless bus for next fall/winter.
- Lazar – The annual **Senior Citizen Luncheon** was once again hosted by Lazar and the Parent-Teacher Council. The Seniors enjoyed delicious food donated by Lazar families. Mrs. Karen Jasterzbski and her students in Nutrition Classes also did a wonderful job preparing many of the dishes and helped out with the Luncheon. Musical entertainment was provided by the Lazar Band students, under the direction of Ms. DiDiego. Everyone had a great time!
- Lazar – The Pathways Program selected 8<sup>th</sup> grade students, Stephen Olsson and Emily Gurin, as winners of the 2016 *Make A Difference Award*. These students made the greatest difference in the lives of their fellow classmates by exhibiting incredible compassion, exceptional courage, and embracing diversity in all their time at Lazar. They both served as role models for Lazar students in all grades, always leading by example. Emily and Stephen were recognized at an Assembly presented to the Lazar student body and staff. Congratulations to them both!

- Woodmont - Celebrated its annual Read Across America week with a bevy of daily activities for its students. Highlight included guest readers-Congressman Rodney Frelinghuysen, State Senator Joseph Pennachio, Assemblyman Jay Webber, Assemblywoman Betty Lou DeCroce, Sheriff Ed Rochford, Superintendent Rene Rovtar, Mayor Jim Sandham, Assistant Superintendents Andrea Woodring and Casey Shorter and Board of Education President Matthew Kayne
- Woodmont - The students reviewed the concepts of patience and listening through morning reflections during the Principal’s Principles. Thank you to fifth grade student readers Rose Gupta and Riya John for their service
- Woodmont - Celebrated its annual Multicultural Day on March 23, 2016. The theme was “Up, Up and Away in my beautiful balloon”. Students witnessed the inflation of a hot air balloon on the lower field courtesy of the Winddrifter hot air balloon team. Homerooms took pictures in front of the balloon and the Windrifter team treated students to a play about the origin of hot air balloons.
- Woodmont - Fourth Graders researched the continent of Asia. Students created dioramas, travel posters, and model Lego builds to represent the highlights of various Asian countries in honor of Multicultural Day.
- Woodmont - Our fifth graders each created a state project and presentation about one of our fifty states. Come visit our display at the front lobby of Woodmont School, as well as the PRIDE display at the Rockaway Mall.
- Woodmont - Participated in the Pennies for Patients fundraiser. Woodmont raised \$1,324.14 with the largest amount of donations from Ms. Wess’ third grade homeroom.

**Suspension / Violence and Vandalism Monthly Reports to the Board of Education**

March, 2016	K – 12	Violence Incidents	0	
March, 2016	K – 12	Vandalism Incidents	0	
March, 2016	K – 12	Weapon Incidents	0	
March, 2016	K – 12	Substance Abuse	0	
March, 2016	K – 12	Suspensions	1	(includes in-school and Saturday)

**BUSINESS ADMINISTRATOR’S REPORT**

The business administrator reported on the following item:

- He provided an update on the status of open construction projects then responded to board members’ inquiries.

**G. COMMITTEE REPORTS**

**G.1 Finance and Facilities**

Member Grau noted that a tentative meeting is being scheduled for April 20<sup>th</sup> or April 27<sup>th</sup>. Member Grau then commented on the kind words spoken by Member O’Brien in recognition of Jackie Ritschel at the recent Hall of Fame dinner. He then shared that it was a privilege to serve with Jackie on the board.

**G.2 Curriculum and Instruction**

No report.

**G.3 Policy and Personnel**

No report.

**G.4 Communications**

No report.

**G.5 Safety & Security**

No report.

**G.6 Ad-Hoc**

No report.

**G.7 Delegate Liaisons**

The following delegate liaison meetings were reported on:

- **Mustang Association** – Michael O’Brien
- Member O’Brien noted the 2016 Montville Township Hall of Fame dinner was held on April 8<sup>th</sup>. This year’s inductees are listed as follows:
  - ❖ *Preetha Basaviah*
  - ❖ *Syantani DasGupta*
  - ❖ *Julianne Kowalski*
  - ❖ *James Schmitt*
  - ❖ *Jennifer Juneau (Scanelli)*
  - ❖ *Stephen Scheinthal*
  - ❖ *Sharon Cohn Wu*
  - ❖ *Patricia Vytell*
  - ❖ *Donald VanAntwerp.*
- **MCSBA** – Karen Cortellino
  - ◆ Member Cortellino reported on last week’s MCSBA meeting topics that were discussed such as the bailout of Atlantic City, an update on the outreach of MCSBA visiting all 40 school districts, the legislative committee meeting with Senator Bucco and Senator Pennacchio, a new introduced online handbook for board members, the Accountability Regulations will sunset in November and the NJSBA has created a Task Force to make recommendations.
  - ◆ Member Grau noted the legislative meeting turnout was fantastic.

**G.8 PTC Liaisons**

The following PTC liaison meetings were reported on:

- **Woodmont** – Michael Palma
  - ◆ Member Palma reported on the topics discussed at the Woodmont PTA meeting such as the new world language program and the sixth grade levels at Lazar.
- **Middle School** – Charles Grau
  - ◆ Member Grau noted that the Chelsea Senior Living’s Senior Prom at Lazar was a great success. He then reported on his presence at the last MCSBA meeting as well as the recent Hall of Fame Dinner and commented that both were well attended.
  - ◆ Member Palma noted his attendance at the Chelsea Senior Prom and recognized the maturity of the students that helped out at this event.

**G.9 Reserved – Negotiations – (No Action)**

**G.10 Additional Reports**

No reports.

**H. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

*Motion by Member Cortellino, second by Member Morella, to accept the recommendation of the superintendent and adopt items I-O and the Addendum:*

The board attorney read an addendum resolution into the record, (included below as J.3).

**I. MINUTES**

RESOLVED, that the Montville Township Board of Education approve the minutes of the following meetings as submitted:

March 22, 2016      Executive Session, Regular Meeting  
March 22, 2016      Public Session, Regular Meeting

**J. ADMINISTRATIVE**

**J.1 Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	PTC	Hilldale	Bike Rack	
2	Pathways For Exceptional Children	Lazar	Inflated Stability Wobble Cushions for Chairs, Equipment for Special Education Program	\$250.00

**J.2 Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 22, 2016 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 5, 2016 through March 18, 2016.

**J.3 HIB Determination Hearing - Student #50226**

WHEREAS, the parents of Student #50226 requested a hearing before the Montville Township Board of Education (“Board”) in regard to Montville Township High School’s Harassment, Intimidation and/or Bullying Report #10-08; and

WHEREAS, on April 12, 2016, a HIB hearing was held before the Board; and

WHEREAS, at that time, the parents of said student did attend the hearing and presented testimony on their behalf; and

NOW, THEREFORE, BE IT RESOLVED, that the Board, after having considered all of the testimony and evidence presented before it, hereby affirms the Superintendent of Schools' recommendation on Harassment, Intimidation and Bullying Report #10-08 that this was not an act of HIB; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is to provide written notification of this decision to the parent within five (5) days.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Mrs. Novi, Dr. Kayne*

**K.1 Reserved - Payment of Bills - (No Action)**

**K.2 Reserved - Transfer of Funds – (No Action)**

**K.3 Reserved – Financial Reports - (No Action)**

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)**

**K.6 Subscription Busing Rates: 2016-2017**

BE IT RESOLVED that the Montville Township Board of Education approve the following subscription busing rates for the 2016-2017 school year:

- Grades K-5:                   \$250.00 per rider
- Grades 6-12                   \$350.00 per rider

BE IT FURTHER RESOLVED that the school business administrator is authorized to advertise said rates and commence the acceptance of subscribers.

**K.7 Change Order Request: MTHS Media Center Renovations Project**

WHEREAS, district officials have determined that the following change orders in connection with the Montville Township Media Center Renovations Project is necessary or recommended:

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
07.GC23	Deduct	Vanas	Mech. Unit Relocation	(\$ 3,590.00)
07.GC24	Add	Vanas	Project Signage	\$ 1,073.00
08.GC26	Add	Vanas	Addl. Code Required Electrical	\$ 4,167.00

RESOLVED, that the Montville Township Board of Education approves a net increase in the base contract awarded for the Montville Township Media Center Renovations Project in the amount of the listed change orders.

**K.8 Change Order Request: MTHS Auditorium Lighting/Sound Upgrades Project**

WHEREAS, district officials have determined that the following change orders in connection with the Montville Township High School Auditorium Lighting/Sound Upgrades Project is necessary or recommended:

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
001.PC04	Deduct	M. Cramer	Temp. Rigging Hardware	(\$ 1,276.00)
001.PC05	Add	M. Cramer	Stage Light Fixtures	\$ 8,927.59

RESOLVED, that the Montville Township Board of Education approves a net increase in the base contract awarded for the Montville Township High School Auditorium Lighting/Sound Upgrades Project in the amount of the listed change orders.

**K.9 Change Order Request: Lazar & VV Boiler Replacement Project**

WHEREAS, district officials have determined that the following change order in connection with the Robert R. Lazar Middle School and Valley View Elementary School Boiler Replacement Projects is necessary or recommended:

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
002.PC03	Add	C. Dougherty	LMS - Additional Electrical Panel	\$ 34,000.00
002.PC04	Add	C. Dougherty	LMS – Additional Electrical Switch	\$ 48,000.00

RESOLVED, that the Montville Township Board of Education approves an increase in the base contract awarded for the Robert R. Lazar Middle School and Valley View Elementary School Boiler Replacement Projects in the amount of the listed change orders.

**K.10 Construction Project Closeout – MTHS ADA Bleacher Accessibility Upgrades**

WHEREAS, district officials have determined that the following change order in connection with the Montville Township High School Bleacher ADA Accessibility Upgrades Project is necessary or recommended:

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
001.PC01R	Add	Rochelle Contracting	Additional Speakers	\$ 2,900.00

RESOLVED, that the Montville Township Board of Education approves an increase in the base contract awarded for the Montville Township High School Bleacher ADA Accessibility Upgrades Project in the amount of the listed change order

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves the close out of the 2014 Montville Township High School Bleacher ADA Accessibility Upgrades Project, inclusive of change order improvements, as follows:

Original Construction Contract (Rochelle Contracting):	\$	96,500.00
Net Change Orders:	\$	2,900.00
Contingency Allowance Balance:	(\$	10,000.00)
Adjusted Contract:	\$	89,400.00

**K.11 Construction Project Closeout – District-Wide Security Film Window Project**

RESOLVED, that the Montville Township Board of Education approves the close out of the 2014 District-Wide Security Film Window Project, inclusive of change order improvements, as follows:

Original Construction Contract (Panoramic Window & Door)\$	\$	98,500.00
Net Change Orders:	\$	0.00
Contract Contingency Credit Allowance:	(\$	8,000.00)
Adjusted Contract:	\$	90,500.00

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Einstein, Heather	Amend Maternity Leave	Biology Teacher	MTHS	02/01/2016	36	03/22/2016	03/22/2016	N/A	09/01/2016	Supersedes action on 12/01/2015; L.1.4
2	Marnien, Deborah	Amend Maternity Leave	Science Teacher	Lazar	05/02/2016	23	06/06/2016	06/06/2016	N/A	11/07/2016	Supersedes action on 02/16/2016; L.1.2 Will be in attendance for 2 In-Service Days
3	Reiber, Robert	Family Leave	Phys Ed Teacher	Lazar	05/23/2016	N/A	05/23/2016	05/23/2016	N/A	06/16/2016	
4	Roesler, Kelly	Amend Maternity Leave	Phys Ed Teacher	Woodmont	04/05/2016	8	04/15/2016	04/15/2016	09/19/2016	11/07/2016	Supersedes action on 01/05/2016; L.1.2

5	Raj, Toni Ann	Amend Maternity Leave	Media Specialist	Woodmont	10/05/2015	15	10/27/2015	10/27/2015	02/15/2016	06/06/2016	Supersedes action on 02/16/2016; L.1.6
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**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Voelkner, Eve	Resignation	Paraprofessional	William Mason	04/15/2016	
2	Santeramo, Lisa	Resignation	Paraprofessional	William Mason	04/08/2016	Post Approve
3	Korlishin, Kenneth	Resignation	Marching Band Director	MTHS	04/05/2016	Post Approve
4	Mancuso, Maureen	Retirement	Paraprofessional	Valley View	07/01/2016	
5	Loewrigkeit, Nicole	Rescind Resignation	Paraprofessional	William Mason	04/15/2016	

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Aikey, Deborah	Amend	Paraprofessional	N/A	\$20.97 hourly	Hilldale	08/31/2015	03/07/2016	Supersedes action on 10/20/2015; L.7.4
2	Moorachanian, Kelly	Approve	Long Term Substitute Phys Ed	N/A	\$256.81 per diem	Woodmont	04/05/2016	06/30/2016	Post Approve Replaces KR
3	Canticas Tsantakis, Amanda	Approve	Long Term Substitute Language Arts	N/A	\$256.81 per diem	Lazar	04/25/2016	06/30/2016	Replaces JK
4	Vogel, Nancy	Approve	Paraprofessional	N/A	\$18.77 hourly	Valley View	04/27/2016	06/30/2016	Replaces ND
5	Robinson, Deborah	Approve	Replacement Paraprofessional	N/A	\$136.31 per diem	Lazar	04/18/2016	06/30/2016	Replaces AC
6	Dupree, Amanda	Amend	Replacement Paraprofessional	N/A	\$136.31 per diem	Woodmont	11/18/2015	06/03/2016	Supersedes action on 02/16/2016; L.3.1
7	Murawski, Norma	Amend	Replacement Teacher Media Specialist	BA/2	\$51,361.00 prorated @ \$41,345.66	Woodmont	10/05/2015	06/03/2016	Supersedes action on 02/16/2016; L.3.6
8	Thomsen, Austin	Amend	Technology Manager	N/A	\$105,000.00 prorated @ \$35,000.00	District	03/01/2016	6/30/2016	Supersedes action on 5/5/2015; L.9
9	Chierici, Matthew	Approve	Phys Ed / Health Teacher	BA/2	\$51,361.00 prorated @ \$8,474.58	Lazar	05/11/2016	06/30/2016	Replaces NS

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Chandra, Mutka	Amend	1/6 Salary Adjustment Math Lab	MA/4	\$9,842.00 prorated @ \$3,346.28	MTHS	12/14/2015	03/23/2016	Supersedes action on 12/15/2015; L.3.1

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Teicher, Kelly	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	04/13/2016	06/30/2016	\$90.00 after 10 cumulative days of work

**L.6 Rescind: Approval of Curriculum Writing**

RESOLVED, that the Montville Board of Education rescinds the following resolution, L.7.12 and L.7.14 that was board approved at the October 20, 2015 board meeting:

*RESOLVED, that the Montville Township Board of Education approve the adjustments of the curriculum **revision** stipends based on the newly approved MTEA agreement, for the 2015-2016 school year, in the amount of \$500.00 per course, to be paid to the following staff member:*

Code	Name	Action	Curriculum	Amount
12	Ramirez, Danilo	Approve	Spanish III – Grades 10-12	\$500.00
14	Ramirez, Danilo	Approve	Spanish IV – Grades 11-12	\$500.00

**L.7 Approval of Curriculum Writing**

RESOLVED, that the Montville Township Board of Education approve the following curriculum **revision** stipends, based on the newly approved MTEA agreement, for the 2015-2016 school year, in the amount of \$500.00 per course, to be paid to the following staff member:

Code	Name	Action	Curriculum	Amount
1	Frances, Julia	Approve	Spanish III – Grades 10-12	\$500.00
2	Guedes, Claudia	Approve	Spanish IV – Grades 11-12	\$500.00

**L.8 Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2015 – 2016 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Selimi, Auriela	MTHS	Ms. Barbara Fahey	03/21/2016	\$183.00
2	Aikey, Deborah	Hilldale	Ms. Diane Tuhy	03/08/2016	\$633.00

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Mr. O’Brien, Dr. Modrak, Mr. Grau*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Maciorski, Stacey	Approve	Fairfield, NJ	\$241.42	Help Your Students Achieve Computational Fluency: Best Prac to Accelerate Math Learning	05/26/2016	05/26/2016	Title IIA
2	DePeri, Concetta	Post Approve	Fair Lawn, NJ	\$11.41	Genesis User Group Meeting	04/05/2016	04/05/2016	Professional Growth
3	Guedes, Claudia	Approve	Fairfield, NJ	\$239.00	Making Best Use of Cutting Edge Technolgy to Enhance Student Proficiency.	05/18/2016	05/18/2016	Title IIA
4	Servino, Joanna	Approve	Fairfield, NJ	\$239.00	Making Best Use of Cutting Edge Technolgy to Enhance Student Proficiency.	05/18/2016	05/18/2016	Title IIA
5	Orefice, Briana	Approve	Trenton, NJ	\$85.00	Building Character	05/20/2016	05/20/2016	Title IIA
6	Jarvi, Debbie	Approve	Trenton, NJ	\$85.00	Building Character	05/20/2016	05/20/2016	Title IIA
7	Nieskens, Beth	Approve	New Brunswick, NJ	\$264.00	NJTESOL/NJBE, Inc.	06/01/2016	06/01/2016	Title III
8	Moss, Kim	Approve	New Brunswick, NJ	\$256.90	NJTESOL/NJBE, Inc.	06/01/2016	06/01/2016	Title III
9	Krip, John	Approve	Princeton, NJ	\$94.91	NJSCA 22 <sup>nd</sup> Annual Wrestling Coaches Clinic	05/06/2016	05/06/2016	Professional Growth
10	Pisauro, Lee-Ellen	Approve	Parsippany, NJ	\$199.99	Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach Seminar	05/18/2016	05/18/2016	Title IIA

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Pediatric Neurological Associates	Approve	Neurological Evaluation	\$1,000.00	101403 100613	05/01/2016	06/23/2016	2 @ \$500.00 each
2	St. Joseph’s Hospital	Approve	Neurological Evaluations	\$900.00	102819 102684	04/13/2016	05/30/2016	
3	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	103153	04/13/2016	05/30/2016	
4	Dr. Platt	Approve	Psychiatric Evaluation	\$600.00	70077	04/13/2016	05/30/2016	
5	Educatioanl Services of Morris County	Rescind	Bilingual Educational & Psychological Evaluations	\$836.00	103445	03/23/2016	05/30/2016	2 @ \$418.00 each Supersedes Action on 3/22/2016; Res: M.2.10
6	Dr. L. Hanes & Associates	Approve	Bilingual Educational & Psychological Evaluations	\$1,000.00	103445	03/23/2016	05/30/2016	2 @ \$500.00 each
7	Four Winds Hospital	Approve	Home Instruction	\$486.00	210256	03/15/2016	03/19/2016	Post Approve Student in Partial Hospitalization Program
8	St. Joseph’s Hospital	Amend	Neurological Evaluation	\$450.00	102601	03/09/2016	05/15/2016	Supersedes Action on 3/8/2016; M.2.4 Appointment Date Change

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
9	St. Clare's Hospital	Approve	Home Instruction	\$3,300.00	50119	04/12/2016	05/20/2016	Post Approve Student in Partial Hospitalization Program

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	Lazar 8 <sup>th</sup> (Crescente/Trautmann)	Pine Brook Cemetery, NJ	BOE	N/A	N/A
2	Woodmont 5 <sup>th</sup> (Bell/Maciorski/Quinn/Epstein/Carlucci)	Lifetime Fitness, Florham Park, NJ	PTA	PTA	N/A
3	MTHS 9 <sup>th</sup> -11 <sup>th</sup> (Polgar)	Engineering Event New Providence, NJ	BOE	N/A	N/A
4	MTHS Child Development Classes II and III (Brown)	Montville Township Park, NJ	N/A	N/A	N/A
5	Lazar 7 <sup>th</sup> Stem Pals (Castronova-Wos)	Riverdale, NJ	BOE	N/A	N/A
6	MTHS Chinese Honor Society (Meng)	South Orange, NJ	BOE	N/A	N/A
7	MTHS/Lazar Forensics (Gormley/Miller)	Montville, NJ	N/A	N/A	N/A
8	Lazar/MTHS Life Skills/SIL (Freykar/Fallon)	West Orange, NJ	BOE	BOE	N/A

**M.4 Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)**

RESOLVED, that the Board of Education approve the following:

Code	Name	Action	Position	Location	Date Effective	Date Term.	Staff Supervisor	Discussion
1	Crozier, Andrew	Approve	Student Teacher	William Mason	09/01/2016	12/12/2016	Mr. Scott Brennan	Caldwell University, Office of Field Experience
2	Bernstein, Lauren	Approve	Student Teacher	William Mason	09/01/2016	12/12/2016	Ms. Diane Oberlin	Caldwell University, Office of Field Experience

**M.5 Reserved - Out-of District Placement – (No Action)**

**M.6 Adoption of Curriculum**

RESOLVED, that the Montville Township Board of Education approve the following curricula:

Code	Name	Action	Date Effective
1	Computer Applications I – Grades 9-12	Approve	04/13/2016

**M.7 New Textbooks**

RESOLVED, that the Montville Township Board of Education approve the following textbooks:

Course	Grade Level	Title	Publisher
Social Studies – AP Human Geography	10,11,12	The Cultural Landscape: An Introduction to Human Geography AP Edition	Pearson

**N. POLICY**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

**N.1 Introduction of Bylaws, Policies, and Regulations**

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

<b>Policy 2462</b>	<i>Early Childhood Education/Preschool</i>	<b>(Document N.1.1)</b>
<b>Policy 2631</b>	<i>New Jersey Quality Single Accountability Continuum</i>	<b>(Document N.1.2)</b>
<b>Policy 0167</b>	<i>Public Participation in Board Meetings</i>	<b>(Document N.1.3)</b>
<b>Policy 0168</b>	<i>Recording Board Meetings</i>	<b>(Document N.1.4)</b>
<b>Policy 2422</b>	<i>Health and Physical Education</i>	<b>(Document N.1.5)</b>
<b>Policy 2431</b>	<i>Athletic Competition</i>	<b>(Document N.1.6)</b>
<b>Regulation 2431.2</b>	<i>Medical Examination Prior to Participation on School Sponsored Interscholastic or Intermural Team or Squad</i>	<b>(Document N.1.7)</b>
<b>Policy 5111</b>	<i>Eligibility of Resident/Nonresident Students</i>	<b>(Document N.1.8)</b>
<b>Regulation 5111</b>	<i>Eligibility of Resident/Nonresident Students</i>	<b>(Document N.1.9)</b>
<b>Policy 5310</b>	<i>Health Services</i>	<b>(Document N.1.10)</b>
<b>Regulation 5310</b>	<i>Health Services</i>	<b>(Document N.1.11)</b>
<b>Policy 5330.01</b>	<i>Administration of Medical Marijuana</i>	<b>(Document N.1.12)</b>
<b>Policy 5460</b>	<i>High School Graduation</i>	<b>(Document N.1.13)</b>
<b>Policy 8550</b>	<i>Outstanding Food Service Charges</i>	<b>(Document N.1.14)</b>
<b>Policy 8462</b>	<i>Reporting Potentially Missing or Abused Children</i>	<b>(Document N.1.15)</b>
<b>Regulation 8462</b>	<i>Reporting Potentially Missing or Abused Children</i>	<b>(Document N.1.16)</b>

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

**N.2 Reserved - Adoption of Bylaws, Policies, and Regulations – No Action**

**O. CLOSED SESSION**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on April 26, 2015 at 7:00 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on April 26, 2015 at 7:00 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions I – O and Addendum J.3:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Karen Cortellino	X				
John Morella	X				
Charles Grau	X				
Michael Johnson	X				
David Modrak	X				
Michael O'Brien	X				
Michael Palma	X				
Carmela Novi				X	
Matthew Kayne	X				

**Resolutions were approved on an 8 - 0 roll call vote.**

**P. OLD BUSINESS**

None.

**Q. GENERAL BOARD COMMENTS / NEW BUSINESS**

- Member Grau noted that he would like to be registered for all upcoming NJSBA meetings.
- Member Johnson noted that the DAC presentation held on April 5<sup>th</sup> was very informative and well attended.
- Member Johnson then noted that for Project Graduation, the School of Rock will be hosting a special concert on April 20<sup>th</sup> at 7:30 p.m.
- Member Grau noted that he would like to add long range facility five year plan as a topic at the next finance and facilities committee meeting.

- Member Cortellino thanked and congratulated the superintendent for the various projects that she recently worked on which includes, a demographic study, OneMontville, attendance of the Sustainable Practices at the New Jersey School Boards as well as working on the Woodmont server room fire.
- Member Cortellino then thanked our Montville teachers who are ranked top 50 on niche.com.
- Member Cortellino also congratulated MTHS music education program for their commitment to music education.
- President Kayne inquired about board attendance at the opening of MBSA.
- Member O'Brien inquired about Monday's OneMontville meeting and the superintendent responded.
- Member Palma inquired about the status of the Woodmont school building following this past Sunday's fire in the computer server room. The superintendent responded noting the timetable for re-opening the building and returning students. She then offered that the PARCC testing window provided by the State is adequate enough to ensure that the fire does not pose a problem.

**R. PUBLIC PARTICIPATION**

No members of the public in attendance wished to be recognized at this time.

**S. ADJOURNMENT**

There being no further matters to discuss, on a motion by Member Grau, second by Member Palma, the meeting was adjourned at 8:33 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary