

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION

Montville Township High School: 100 Horseneck Road Montville, New Jersey

Minutes

Regular Meeting of the Board of Education

Tuesday, April 10, 2018

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Dr. D. Modrak, Mr. J. Morella, Mr. M. O'Brien, Mr. M. Rappaport, Mr. M. Palma and Mr. C. Grau.

Absent: Ms. M. Zuckerman.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent for Curriculum & Instruction, Andrea Woodring
Board Attorney, Mr. Steven Bacigalupo

Closed Session

Motion was made by Mr. Morella and seconded by Dr. Modrak to enter into Closed Session through the following resolution. All present members voting yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 10, 2018 at 6:30 p.m. to discuss:

- 1) Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
- 2) Budget Personnel Discussion; and
- 3) Update on MTEA; and
- 4) MTAA Negotiations; and
- 5) JCP&L Lazar Power Lines Improvement Project.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:35 p.m., with a roll call. All members were present, except Ms. Zuckerman. Diane Maggiore, Assistant to the Business Administrator, and Daniel Lee, Student Representative, were present.

President Grau welcomed the public and led the flag salute. Fourteen members of the public were present.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 10, 2018.

High School Student Representatives Report

Section E

Daniel Lee summarized the Spring sporting events, including Softball, Baseball, Lacrosse and Tennis. Ms. Lee update the Board on the upcoming events for Forensics and Robotics. Mr. Lee discussed the selection of the Peer Leaders, the 3 v 3 Basketball Tournament

sponsored by the Class of 2019, induction of the National Honor Societies for Foreign Languages, upcoming Advanced Placement tests and the close of the third marking period.

Superintendent's Report

Section F

Remarks:

Dr. Rovtar updated the Board on the progress of the 2017-2018 District Goals. The Goals and progress can be accessed from the district website.

Dr. Rovtar congratulated Dr. Cathy Lundquist on her retirement, which is listed on this agenda.

Presentations:

Dr. Rovtar introduced Mr. Doug Sanford, High School Principal. Mr. Sanford and the Scheduling Committee presented on the start times for Montville High School. This investigation was part of the 2017-2018 District Goals and Five Year Strategic Plan. The Committee discussed its findings, including the academic benefits of more student sleep, and issues with later start times for athletics, community events and clubs. The Committee discussed the impact such changes would have on the staff, students, transportation and other service providers. The Committee concluded that the cost of a start-time change at the High School would outweigh the benefits, but that further investigation could be completed regarding the factors that affect student sleep.

Six members of the Board questioned the Committee:

Dr. Cortellino, questioned the students' sleep patterns. The Committee responded, discussing the students' quality of sleep.

Mr. Rappaport questioned choices of other districts, regarding athletics and clubs, when they have implemented a later start time.

The Committee responded, indicating that the athletic teams have less preparation time before the athletic events. The Committee indicated that the start time would not drastically affect clubs, as they meet during the lunch period.

Mr. Palma summarizes the presentation, highlighting the benefits of more sleep for the students and thanked the Committee for their research.

Mr. Morella questioned the transportation costs, related to the Athletic programs, with the change in start time. The Committee responded, indicating an increase in costs.

Dr. Modrak thanked the Committee for their presentation, indicating that no information was provided regarding the effect of start times on families. Dr. Modrak discussed other factors that affect sleep barriers, such as the use of electronics.

Mr. O'Brien thanked the Committee and questioned the benefits of a longer school day.

Dr. Cortellino inquired as to an investigation into other factors that affect sleep patterns.

President Grau thanked the Committee and indicated the Dr. Rovtar would follow-up on the issues raised.

Good News & Progress in Our Schools:

- Cedar Hill – Third Graders had an exciting STEAM DAY! The children focused on the essential question "Can Cars Drive on Mars?" There were writers, prop designers, choreographers, and actors! Research was done and success arrived with our culminating presentation! Good?????
- Cedar Hill – Ms. Walden's third grade class completed their science unit on the Circulatory System. The children paired up, working cooperatively to design full size posters of a human being's circulatory system, diagramming, labeling and defining.
- William Mason – Mrs. Shell's first grade class had a wonderful visit with Gracie the therapy dog. The kids were able to ask a lot of questions and learn how Gracie became a therapy dog and how she helps others. They were also able to pet her and walk her around the room. This was a great experience and we can't wait for her next visit.
- William Mason – The students and staff participated in The Homeless Bus to not only help others, but also learn about empathy. Students collected items, filled blessing bags, and then added a note of kindness and encouragement to each one. These bags filled with snacks were then distributed to the homeless in NYC. Students also listened to Miss Anna speak about The Homeless Bus initiative.
- Valley View – Sarah Alexander, a 4th grader in Mrs. Caravello and Ms. Strep's class, recently donated 8 inches of her hair to the Paten Project which takes hair donations to create wigs for young women battling the effects of cancer treatment. Sarah had her hair cut at Fantastic Sam's in Boonton. Sara is the 5th young lady to perform such a thoughtful act of kindness in the past three years.
- Valley View – Third graders in Mrs. Otte and Mrs. Golini's class finished production of a character education video entitled, "Be a Good Sport" which focuses on the need to display positive sportsmanship. The video produced by Mr. Len Saunders and Mr. Keith Spector is currently on the Valley View website. Be sure to take a look.
- Valley View – A Valley View family afternoon out is planned for Sunday, May 6th to watch the NY Yankees take on the Cleveland Indians at the Stadium. Tickets are 50% off and a big turnout is expected.
- Valley View – Four Valley View 4th grade boys, Christopher Ferrare, Brody Hammer, Jacob Hammer, and Eddie Camaj, are teammates on the team that won the North Jersey Junior Basketball Tournament this month. The boys' team had a record of 17-1 on their way to the championship.
- Valley View – Fifth grader, Cecilia Romary, was asked to represent her hockey club, the Montclair Blues, at the Rangers game on Sunday, February 18th. Cecilia stood alongside the Rangers on the blue line during the National Anthem.

- Valley View – The votes were counted and the **Red Ribbon Week Poster Contest** winners attending Valley View are Harper Hall- Originality of Theme in kindergarten, Tyler Goldman- Originality of Theme in Grade 3, Anthony DiBenedetto- Most Artistic in Grade 4, and Prisha Malik- Originality of Theme in Grade 5. Their posters are in the Town Hall building to enjoy.
- Lazar – On Friday night, March 16th, Lazar 6th grade students enjoyed participating in the 6th Grace Activity Night held in the Lazar Gym. The night was filled with fun and music and all students had a great time. Thanks to the PTC for organizing and funding the evening.
- Lazar – Students of the Lazar Drama Club presented *Peter Pan JR.* on Thursday, March 22 and Friday, March 23 at 7:30 p.m. at the Montville Township High School auditorium. Full capacity audiences were treated to singing, dancing and a flying Peter Pan and Wendy! The cast and crew included 82 students in the 6th, 7th and 8th grade. Peter Pan JR, a story that encourages each of us to reconnect with the spirit of youth, was co-directed by teachers Ms. Jaime Novak and Ms. Rebecca Friedman. Musical direction was provided by Mrs. Kathy Zajac and choreography by Mrs. Maria Heyburn. Set design and construction was provided by teachers Mr. Jon Huppert and Mrs. Karin Wardell. –
- Lazar - On Friday, March 23rd Lazar held the “Annual Senior Luncheon”. The Nutrition, Family, and Consumer Studies students in Mrs. Jasterzbski’s classes assisted the Parent-Teacher-Council in hosting an afternoon of great food and entertainment for our local senior residents. The Lazar Jazz band and choir performed during the afternoon’s program. The PTC organization remains dedicated to this function by providing the necessary funding that supports a huge community response and allows the Nutrition, Family and Consumer Studies students the opportunity to apply knowledge and practical skills in a meaningful way while developing a heightened sense of community and service.
- Lazar – On Friday, March 16th, Lazar staff donated approximately \$200 to “Pennies from Heaven, Caleb’s Foundation”. The donations will benefit and aid parents/families of children fighting for their lives!”
- Lazar – On Friday, March 23rd, Lazar staff raised over \$450 for “March of Dimes – March for Babies”, in memory of Isabella Marie Rollins

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:

- March, 2018 K – 12 Violence Incidents 0
- March, 2018 K – 12 Vandalism Incidents 0
- March, 2018 K – 12 Weapon Incidents 0
- March, 2018 K – 12 Substance Abuse 3
- March, 2018 K – 12 Suspensions 6 (includes in-school and Saturday)

Business Administrator’s Report

Ms. Slunt updated the Board on minor changes to the 2018-2019 School Budget with its submission to the County Office for review. Ms. Slunt discussed the addition of the D.E.C.A. program back into the budget. Finally, Ms. Slunt reminded the public of the Public Hearing on the 2018-2019 School Budget, scheduled for April 24th at 7:30 at the Montville Township High School Media Center.

Committee Reports

Section G

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O’Brien Charles Grau	The Committee discussed the finalization of the 2018-2019 school budget, the progress on the Referendum projects and the updating of the district’s Long Range Facilities Plan. The next meeting is scheduled for May 1 st at 5:30 p.m.
G.2	Curriculum & Instruction	Michael Palma David Modrak Michelle Zuckerman Michael O’Brien	The next meeting is scheduled for April 24 th at 5:30 p.m.
G.3	Policy & Personnel	John Morella Michael Palma Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Karen Cortellino Charles Grau Michelle Zuckerman Michael Rappaport	The Committee had no report.
G.5	Safety & Security	John Morella Karen Cortellino Joseph Daughtry David Modrak	The Committee will be scheduling a meeting.

G.6	Ad-Hoc		There were no reports by Ad-Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Committee discussed the Resolution Sub-Committee and the Legislative Committees of N.J.S.B.A. The Committee highlighted the last meeting on School Security on March 28 th , the Morris County meeting scheduled for May 23 rd and the meeting on June 1 st on School Security
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Committee also discussed the School Security presentation on March 28 th , highlighting the benefits of effective communication between the district and police.
	Delegate Liaisons: M.C.E.S.C.	John Morella	The next meeting is scheduled for April 11 th .
	Delegate Liaisons: D.A.C.	Michael Palma	The next meeting is scheduled for April 11 th .
	Delegate Liaisons: Mustangs	Michael O'Brien	The next meeting is scheduled for April 11 th .
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The next meeting is scheduled for April 18 th .
	P.T.C. Liaisons: Hilldale	David Modrak	The Liaison discussed the March 27 th meeting, highlighting the safety concerns raised. The Liaison suggested more communications regarding the district's efforts in the area of school security. Dr. Rovtar responded, discussing the increased police presence and communication efforts.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison discussed the March 28 th meeting, highlighting the Music Performances and Art Presentations at the Rockaway Mall. On May 2 nd , Valley View will participate in ACES. The next meeting is scheduled for April 11 th .
	P.T.C. Liaisons: William Mason	Charles Grau	The next meeting is scheduled for April 17 th .
	P.T.C. Liaisons: Woodmont	Michael Palma	The next meeting is scheduled for May 8 th .
	P.T.C. Liaisons: Lazar Middle	Michelle Zuckerman	The Liaison had no report.
	P.T.C. Liaisons: High School	Michael O'Brien	The next meeting is scheduled for May 17 th .
G.9	Negotiations - MTEA	Karen Cortellino Charles Grau David Modrak Michael Palma	The Committee updated the Board on the progress of the M.T.E.A. negotiations. The next is scheduled for April 17 th .
G.10	Additional Reports		There were not additional reports given.

Public Participation (For items on the agenda only)

Section H

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the

public to express themselves on school matters of community interest. No member of the public commented on any items listed on the agenda.

Consent Resolutions

A motion was made by Mr. Palma and seconded by Mr. Morella to approve the below resolutions in a consent motion.

Board

Section I

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

- March 20, 2018 Executive Session, Regular Meeting
- March 20, 2018 Public Session, Regular Meeting

No additional comments were made.

Administration

Section J

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 6, 2018, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 16, 2018 through April 6, 2018.

No additional comments were made.

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien, Mr. Grau

Section K

K.1: Payment of Bills

No actions are to be considered on this agenda.

K.2: Transfer of Funds

No actions are to be considered on this agenda.

K.3: Financial Reports

No actions are to be considered on this agenda.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of Contracted Services- School/Instruction/District Wide-Related Function

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following contracted service and that the Montville Township Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18A et seq., N.J.A.C. 23 and the Federal Uniform Administrative Requirements 2CFR Part 200; and

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

	Vendor Name	Services	Cost	School	Date Effective	Date Terminated	Discussion
1	First Student	Transportation	\$ 16,350.39	District	03/31/18	03/31/18	Route Termination SE-4B
2	STA	Transportation	\$14,930.10	District	04/05/18	06/30/18	Post Approve – Route Approval SE-4B2
3	Lenovo	Services	\$ 1,000.00	High School	04/11/18	04/11/19	Chromebook Services

K.6: MCMUA Clean Communities Grant (2018) - Public Schools Litter Cleanup Program

RESOLVED, that the Montville Township Board of Education authorizes the submission of an application to participate in the Morris County Municipal Utilities Authority (MCMUA), 2018 Clean Communities, “*Slam Dunk the Junk*” grant, in the amount of \$500.00, which must be used to purchase either outdoor receptacles for trash and recyclables or for indoor receptacles for recyclables at Woodmont Elementary School and Lazar Middle School.

K.7 Adoption of Preliminary Proposed Budget: 2018-2019

BE IT RESOLVED, that the tentative budget be approved for the 2018-2019 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2018-2019 Total Expenditures	\$ 76,113,184	\$ 1,082,656	\$ 2,960,227	\$ 80,156,067
Less: Other Revenues	1,060,953	1,082,656	0	2,143,609
Less: State Aid Revenues	3,967,682	0	144,692	4,112,374
Less: Appropriated Fund				
Balance	<u>2,197,500</u>	<u>0</u>	<u>69,005</u>	<u>2,266,505</u>
Taxes to be Raised	<u>\$ 68,887,049</u>	<u>\$ 0</u>	<u>\$ 2,746,530</u>	<u>\$ 71,633,579</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Montville Township Board of Education, Montville, New Jersey on April 24, 2018 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$ 68,887,049 for the ensuing School Year (2018-2019).

AND WHEREAS, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$100,000 for all staff and board members.

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal Services	\$ 93,983	Accounting Services	\$ 37,300
Architect Services	\$ 0	Professional Development	\$ 62,270; and

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township School District Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2018-2019 school year.

K.8 SEMI Corrective Action Plan Approval: 2018-2019

RESOLVED, that the Montville Township Board of Education approve the SEMI Corrective Action Plan for the 2018-2019 school year, submitted by the School Business Administrator/Board Secretary as indicated on Document K.8.

K.9: Contract Bid Award –Media Center Renovations

WHEREAS, on April 3, 2018, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Media Center Renovations for the Montville Board of Education Phase 01 Project (“Project”); and

WHEREAS, the Board received thirteen (13) bids which were opened at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by Accurate Construction, Inc. 149 Alps Road, Wayne NJ 07470 with a Base Bid of Two Hundred Sixty One Thousand Six Hundred Forty Dollars (\$261,640.00), which amount include Allowances of Fifteen Thousand Dollars (\$15,000.00) for the Cedar Hill Elementary School, Fifteen Thousand Dollars (\$15,000.00) for the Robert R. Lazar Middle School, and Fifteen Thousand Dollars (\$15,000.00) for William H. Mason Elementary School and a bid on Alternate 02 in the amount of Forty Four Thousand Dollars (\$44,000.00) and a bid on Alternate 03 in the amount of Eight Thousand Three Hundred Dollars (\$8,300.00) for a Total Bid Amount of Three Hundred Thirteen Thousand Nine Hundred Forty Dollars (\$313,940.00); and

WHEREAS, the Board has determined Accurate Construction, Inc. to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, *N.J.S.A.* 18A:18A-1, et. seq., the Board hereby awards the contract for the Project to Accurate Construction, Inc. in the total amount of Three Hundred Thirteen Thousand Nine Hundred Forty Dollars (\$313,940.00) which represents the award of contract for the Base Bid of Two Hundred Sixty One Thousand Six Hundred Forty Dollars (\$261,640.00), which amount include Allowances of Fifteen Thousand Dollars (\$15,000.00) for the Cedar Hill Elementary School, Fifteen Thousand Dollars (\$15,000.00) for the Robert R. Lazar Middle School, and Fifteen Thousand Dollars (\$15,000.00) for William H. Mason Elementary School plus the bid on Alternate 02 in the amount of Forty Four Thousand Dollars (\$44,000.00) and a bid on Alternate 03 in the amount of Eight Thousand Three Hundred Dollars (\$8,300.00)

BE IT FURTHER RESOLVED, that the Board’s Counsel is authorized to prepare the contract for the Project, forward same to Accurate Construction, Inc. and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from Accurate Construction, Inc. and the approval of the insurance information, performance and payment bonds, and other required documentation from Accurate Construction, Inc., the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board.

K.10: Contract Bid Rejection – MTHS Restroom Renovations

WHEREAS, on March 16, 2018, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Restroom Renovations For the Montville Township High School Project (“Project”); and

WHEREAS, the Board received eight (8) bids which were opened at the public bid opening; and

WHEREAS, upon the Board’s consideration of the bids received at the bid opening, on March 20, 2018, the Board determined to reject all bids and re-bid the Project in accordance with N.J.S.A. 18A:18A-22 on the basis that all bids received substantially exceeded the cost estimate for the Project; and

WHEREAS, on April 6, 2018, the Board held a second public bid opening for the Project at which it received a total of seven (7) bids; and

WHEREAS, upon the Board’s consideration of the bids received, the Board has determined to reject all bids in accordance with N.J.S.A. 18A:18A-22 on the basis that all bids received substantially exceed the cost estimate for the Project; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-5(c), the Board may negotiate and award a contract without public advertising for bids if the Board has rejected bids on two (2) occasions because the Board has determined that they are not reasonable as to price.

NOW THEREFORE, BE IT RESOLVED, that, in accordance with N.J.S.A. 18A:18A-22, the Board hereby rejects all bids received at the public bid opening held on April 6, 2018 in connection with the Project as all substantially exceed the cost estimates for the Project; and

BE IT FURTHER RESOLVED, that the Board Administration in consultation with the Design Professionals are hereby authorized to solicit and negotiate a contract for the Project; and

BE IT FURTHER RESOLVED, that, in accordance with N.J.S.A. 18A:18A-5, the award of any negotiated contract shall be subject to the approval of the Board and the following:

- (a) a reasonable effort is first made by the Board, or its duly authorized representative, to determine that the same or equivalent goods or services, at a cost which is lower than the negotiated price, are not available from an agency or authority of the United States, the State of New Jersey, the County of Morris, or any municipality in close proximity to the Board;
- (b) the terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding;
- (c) any minor amendment or modification of any of the terms, conditions, restrictions and specifications shall be stated in the Board's resolution awarding the contract;
- (d) the Board, or its duly authorized representative, shall notify, at a minimum, each responsible bidder who submitted bids on the second occasion of its intention to negotiate and afford each bidder a reasonable opportunity to negotiate; and
- (e) the Board shall not award a contract unless the negotiated price is lower than the lowest rejected bid price submitted on the second occasion by a responsible bidder, is the lowest negotiated price offered by any responsible vendor, and is a reasonable price for such goods or services; and

BE IT FURTHER RESOLVED, that the Board Administration is hereby authorized to return the bid bonds of all bidders who submitted bids at the public bid opening held on April 6, 2018 with a note of thanks for their participation.

No additional comments were made.

Personnel

Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau

Section L

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Bickham, Joyce	Amend Medical Leave	Special Education Teacher Cedar Hill	2/8/18	31	N/A	N/A	N/A	4/5/18	Supersedes action on 01/16/2018;L.1.5
2	D'Angelo, Jessica	Maternity Leave	Media Specialist Cedar Hill	5/14/18	28	9/4/18	9/4/18	N/A	11/26/18	Dates subject to change based on delivery. Will attend 2 staff in-service days
3	Burke, Jessica	Amend Maternity Leave	Special Education Teacher Valley View	3/28/18	24	5/7/18	5/7/18	N/A	10/1/18	Supersedes action on 3/20/2018;L.1.6
4	Alpert, Jamie	Medical Leave	Paraprofessional William Mason	4/5/18	1	N/A	N/A	N/A	4/18/18	Post Approve
5	Totino, Antonio	Amend Medical Leave	Italian Teacher Lazar	3/5/18	0	3/7/18	3/7/18	N/A	5/1/18	Supersedes action on 03/20/2018;L.1.1
6	Kaschak, Brielle	Maternity Leave	Paraprofessional Lazar	4/16/18	3	N/A	N/A	4/20/18	8/29/18	

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Lundquist, Catherine	Retirement	Kindergarten Teacher	Cedar Hill	07/01/2018	

2	Caggiano, Judith	Retirement	Paraprofessional	Lazar	07/01/2018	
3	Wang, Janice	Resignation	Paraprofessional	Valley View	04/09/2018	Post Approve

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Cherry, Jacqueline	Amend	Long Term Substitute Special Education Teacher	Cedar Hill	N/A	\$260.78 per diem	02/14/2018 - 03/29/2018	Supersedes action on 03/20/2018;L.3.4
2	Cherry, Allison	Amend	Long Term Substitute Special Education Teacher	Valley View	N/A	\$260.78 per diem	03/28/2018 - 06/30/2018	Supersedes action on 03/20/2018;L.3.3
3	Nardone, Stephanie	Amend	Paraprofessional	William Mason	N/A	\$19.70 hourly	04/05/2018 - 06/30/2018	Supersedes action on 03/20/2018;L.3.2
4	Nardone, Stephanie	Approve	Extra Curricular Aide	William Mason	N/A	\$19.70 hourly	04/24/2018 - 05/29/2018	
5	Wyckoff, Kristen	Approve	Extra Curricular Aide	William Mason	N/A	\$22.01 hourly	04/24/2018 - 05/29/2018	
6	D'Apolito, Maria	Approve	1/6 Salary Adjustment Italian	Lazar	MA30/14	\$13,626.33 prorated @ \$1021.97	04/09/2018 - 04/30/2018	Post Approve Replaces AT
7	Issa, Rose	Approve	MEDLC Teacher Aide	\$13.50 hourly	N/A	\$13.50 hourly	04/11/2018 - 06/30/2018	Not to exceed 38 combined hours weekly

L.4: Adjustments and Stipends

No actions are to be considered on this agenda.

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following substitutes:

	Name	Action	Location & Position	Degree Step	Salary	Effective Date	Term. Date	Discussion
1	Gillen, Mary	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
2	Noufal, Haydy	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
3	Prudente, Antonette	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
4	Cherry, Jacqueline	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/05/2018	06/30/2018	Post Approve Supersedes Action on 3/20/2018 L.5.1 \$90.00 Per Diem after 10 cumulative days of work
5	Pallay, Ashlee	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
6	Manley, Adrienne	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
7	Rideout, Hannah	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work

8	Socci, Joseph	Approve	District/Substitute Teacher	N/A	\$80.00 Per Diem	04/11/2018	06/30/2018	\$90.00 Per Diem after 10 cumulative days of work
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L.6: Volunteer Coaches

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves volunteer coaching staff within select athletic programs for the 2018 spring season as follows:

- Dent, Erika – Softball
- DelGuercio, Dean - Baseball

L.7: Athletic Event Staff

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the payment of services during home athletic events during the 2017 - 2018 school year to the following district employees:

- Testa, Matthew
- Bubay, Monica

Dr. Cortellino commended Dr. Cathy Lundquist on her retirement and thanked her for her outstanding service to the children of Montville Township. Mr. O'Brien and President Grau agreed.

Curriculum, Instruction & Technology *Chair, Mr. Palma – Mr. Modrak, Ms. Zuckerman, Mr. O'Brien* **Section M**
M.1: Professional Day Travel (pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Dorsey-Gordon, Max	Approve	Montville, NJ	\$0	NHS Selection	4/10/18	4/10/18	Substitute Needed
2	Sanford, Doug	Amend	Monroe Twp., NJ	\$66.22	NJPSA Annual Membership Meeting and Legislative Conference	4/27/18	4/27/18	District
3	Dubois, Jennifer	Amend (Post Approve)	Montville, NJ	\$0	WIDA ACCESS Testing	3/23/18	3/23/18	Substitute Needed
4	Gelber, David	Approve	East Rutherford, NJ	\$53.07	School Safety Specialist Training	6/25/18	6/28/18	District
5	Romeo, Jeanne	Approve	Clifton, NJ	\$0	Topic: Trauma Informed Care	4/20/18	4/20/18	N/A
6	Immediato, John	Post Approve	Kinnelon, NJ	\$0	Elementary P.E. Jam	3/23/18	3/23/18	Substitute Needed
7	Schilling, Carrie	Approve	East Hanover, NJ	\$79.00	Reasoning With Unreasonable People: Focus on Disorders of Emotional Regulation	4/20/18	4/20/18	Title IIA
8	Iannelli, Mark	Approve	West Orange, NJ	\$225.82	Practical Strategies to Develop a Positive GROWTH MINDSET to Increase Your Students' Grit, Motivation and Responsibility for Their School Success	5/16/18	5/16/18	Title IIA/Substitute Needed
9	Thomas, Christina	Approve	Paramus, NJ	\$0	A Positive Behavioral Support Approach	5/4/18	5/4/18	N/A
10	Rovtar, Rene	Approve	Glassboro, NJ	\$170.92	NJASECD Annual Statewide Conference	5/18/18	5/18/18	Professional Growth
11	Carmen Barreiros, Maria	Approve	Montville, NJ	\$0	iSTEAM Professional Day	4/25/18	4/25/18	Substitute Needed
12	Miller, Elise	Approve	Newark, NJ	\$0	Developing Thoughtful Writers	4/24/18	4/24/18	N/A
13	Wyks, Carolyn	Approve	Newark, NJ	\$0	Developing Thoughtful Writers	4/24/18	4/24/18	Substitute Needed

14	Zoppo, Joanne	Amend	Summit, NJ	\$0	Art Teacher's Symposium	5/11/18	5/11/18	Substitute Needed
15	Chen, Jesse	Approve	Paramus, NJ	\$0	A Positive Behavioral Support Approach	5/4/18	5/4/18	N/A
16	Ernst, Kathy	Approve	Montville, NJ	\$0	iSTEAM Professional Day	4/25/18	4/25/18	Substitute Needed

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Dr. Jacobs	Approve	Psychiatric Evaluation	\$600.00	101286	04/11/2018	05/11/2018	
2	Dr. Suckno	Approve	Psychiatric Evaluation	\$600.00	100356	04/23/2018	04/23/2018	
3	Dr. Platt	Approve	Psychiatric Evaluation	\$625.00	220000007	02/20/2018	02/20/2018	Post Approve
4	St. Clare's Hospital	Approve	Psychiatric Evaluation	\$469.02	215500027	11/01/2017	11/01/2017	Post Approve Balance Remaining After Insurance Payment
				\$469.02	101304	11/07/2017	11/07/2017	
				\$469.02	102846	12/20/2017	12/20/2017	
				\$461.64	60073	02/28/2018	02/28/2018	
				\$461.64	60593	3/20/2018	3/20/2018	
5	St. Joseph's Hospital	Amend	Neurological Evaluation	\$450.00	102128	03/21/2018	05/18/2018	Date Change
6	American Tutor, Inc.	Approve	Home Instruction	\$870.00	210131	02/01/2018	02/28/2018	Post Approve Student in Partial Hospitalization Program
7	Silvergate Prep	Approve	Home Instruction	\$825.00	210065	03/12/2018	03/29/2018	Post Approve Student in Partial Hospitalization Program
8	Professional Education Services, Inc.	Approve	Home Instruction	\$920.00	102515	02/09/2018	03/19/2018	Post Approve Student in Partial Hospitalization Program

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	William Mason – Grade 1 (Shell)	William Mason School, Montville, NJ	N/A	Pupil	N/A
2	MTHS/Lazar Life Skills (Fallon/Freykar)	I Hop and Shoprite, Parsippany, NJ	School Budget	School Budget	N/A
3	Valley View – Grade 3 (Falk)	Legoland Discovery Center, Westchester, NY	Pupil	Pupil	N/A
4	MTHS FBLA (Sheehan)	Rutgers Business School, Piscataway, NJ	School Budget	N/A	N/A
5	MTHS Student Activities Committee (Hannan & Piccolo)	Madison High School, Madison, NJ	Student Activity Account	N/A	N/A
6	Valley View – Grade 4 (Caravello)	Yogi Berra Stadium, Little Falls, NJ	Pupil	Pupil	N/A
7	Woodmont – Grade 1 (Boninfante)	VanSaun County Park, Paramus, NJ	HSA/PTA and Pupil	Pupil	N/A
8	MTHS Federal Reserve Challenge (Dorsey-Gordon)	NY Federal Reserve, New York, NY	School Budget	N/A	N/A

9	MTHS DECA (Ramirez)	Hilton Atlanta Hotel, Atlanta, GA	School Budget	School Budget	Student Activity
10	MTHS Forensics (Gormley/Iannelli)	Lazar Middle School, Montville, NJ	N/A (walking)	N/A	N/A
11	MTHS Forensics (Gormley/Iannelli)	Newark Airport, Newark, NJ (NSDA National Tournament in Ft. Lauderdale, Florida)	School Budget	N/A	N/A
12	MTHS Forensics (Gormley/Iannelli)	Newark Airport, Newark, NJ (Tournament of Champions in Kentucky)	School Budget	N/A	N/A
13	MTHS Orchestra (Havington/Korlishin)	From MTHS to all 5 Elementary Schools	School Budget	N/A	N/A
14	Valley View – Preschool (Handschuh & Kovach)	Turtle Back Zoo, West Orange, NJ	Pupil	Pupil	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Lippencott, Eddie	Approve	Observation/ MTHS	Mr. Cesar Cruz	04/11/2018	05/25/2018	Brookdale Community College
2	Vizzuso, Aimee	Approve	Student Teacher/MTHS	Mr. Jeffrey Maly	09/10/2018	05/03/2019	Ramapo College, Teacher Education Program
3	Nosti, Alisa	Approve	Observation	Ms. Pratiksha Chesney	04/11/2018	06/21/2018	PTCAS
4	Saccomanno, Brianne	Approve	Externship	Ms. Jessica Holman Mr. Amanda Parra	09/10/2018	12/21/2018	William Paterson University, Speech and Hearing Dept.

M.5: Out-of-District Placement

No actions are to be considered on this agenda.

No additional comments were made.

Policy *Chair, Mr. Morella – Mr. Palma, Mr. Rappaport, Mr. Grau*

Section N

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Mr. M. Palma	Voted Yes,	on resolutions I through N without exception.
Mr. J. Morella	Voted Yes,	on resolutions I through N, abstaining on I: Minutes.
Dr. K. Cortellino	Voted Yes,	on resolutions I through N without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N without exception.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, abstaining on L.2.3
Mr. C. Grau	Voted Yes,	on resolutions I through N without exception.

Closed Session Announcement

Section O

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **April 24, 2018 at 6:30 p.m.** to discuss:

1. Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and
2. JCP&L Lazar Power Lines Improvement Project; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **April 24, 2018 at 7:30 p.m. at Montville Township High School.**

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Old Business

Section Q

There was no Old Business discussed.

General Board Comment and New Business

Section R

There was no General Comment or New Business discussed.

Public Participation *(On any item of interest)*

Section S

The Board of Education recognized the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. No member of the public spoke.

Adjournment

Section T

A motion was made by Mr. Morella seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:53 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary