

**MONTVILLE TOWNSHIP BOARD OF EDUCATION**

**MINUTES  
REGULAR MEETING**

**April 14, 2015**

**Montville Township High School**

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A. President Cortellino called the meeting to order at 6:34 p.m.

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss the following known items:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Personnel matters; and*
- 3) *Parent Complaints; and*
- 4) *Superintendent's Evaluation; and*
- 5) *MTEA, MTAA and MTSIA Labor Contract Negotiations; and*
- 6) *Superintendent Search Update; and*
- 7) *JCP&L Lazar Power Lines Improvement Project.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**B. RECONVENED**

*Motion by Member Grau, second by Member Modrak, to reenter from executive session at 7:34 p.m. The motion was approved by unanimous vote.*

President Cortellino reconvened the meeting to order at 7:35 p.m.

**BOE ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Dr. Cortellino	<u>  X  </u>	<u>      </u>
Mr. Grau	<u>  X  </u>	<u>      </u>
Mr. Johnson	<u>  X  </u>	<u>      </u>
Dr. Kayne	<u>  X  </u>	<u>      </u>
Dr. Modrak	<u>  X  </u>	<u>      </u>
Mr. Morella	<u>  X  </u>	<u>      </u>

Mrs. Novi	<u>  X  </u>	_____
Mr. O’Brien	<u>  X  </u>	_____
Mr. Palma	<u>  X  </u>	_____
Genevieve Lake	<u>  X  </u>	_____
Jay Sirot	<u>  X  </u>	_____

**OTHERS PRESENT:**

Paul Fried (Superintendent), James T. Tevis (School Business Administrator/Board Secretary), Andrea Woodring (Assistant Superintendent for Curriculum and Instruction), and Steve Bacigalupo (Board Attorney).

**C. PLEDGE OF ALLEGIANCE**

Board members and all others present participated in the Pledge of Allegiance.

**D. READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT**

School Business Administrator Tevis read the New Jersey Open Public Meeting Law as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Montville Township Board of Education approved this meeting date. Notice of the meeting has been posted at the Montville Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the Montville Public School Website, and advertised in the DAILY RECORD.

**E. HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

The student representatives reported on the following items:

- Baseball Team Update
- Track Team Update
- Robotics Team Update
- DECA Update
- Drama Club Update
- Character Counts Award Update: February Recipients – Nicholas Khalaf and Samantha Booth
- Freshman Alan Lai Selected to Join All-State Orchestra as a Cellist
- 27<sup>th</sup> Annual Blackwell St. Art Show Update
- Marking Period 3 (Now Over) Update

**F. SUPERINTENDENT’S REPORT**

The superintendent reported on the following items:

**Remarks**

- PARCC Testing – Dr. Paul Fried
  - Noted that a letter was released to parents regarding PARCC Testing
- Calendar Revisions – Dr. Paul Fried
  - Briefed the board on school calendar revisions that are on this evening's agenda for approval
- innovateNJ Initiative – Dr. Paul Fried
  - Briefed the board on the innovateNJ Initiative
- QSAAC Monitoring – Dr. Paul Fried
  - Noted the high performance grade that was received from the most recent QSAAC monitoring results

**Presentations**

- The ShopRite Stars
  - *Academics – Claire Sullivan*
  - *Athletics – Anthony Fano*
  - *Arts – Jordan Thailer*
  - *Community Service – Maje Lustbader*
  - *Leadership – Samantha LaMorte*

**Good News and Progress in our Schools**

- MTHS - The February winners for our Character Counts Awards are Samantha Booth and Nicholas Khalaf.
- MTHS -The following students won ribbons in the Blackwell St. Artists 27th Annual High School Student Art Show: Jessica Zhang - 1st place (Acrylic Painting), Lianne Pflug - 2nd place (Colored pencil and HM colored pencil). The following students had their work accepted to the show: Christian Herman (Pencil Drawing), Alea Qira (Pen Drawing), Jennifer Cappuccio (Paper Mache.)
- MTHS - Alan Lai was selected to join the All-State Orchestra as 11th chair (out of 16 accepted cellists and 27 auditioners). This is quite an accomplishment, especially for a freshman!
- Valley View - Dr. Sheila Frye, Valley View's Reading Specialist, is the co-author of Barron's Core Focus: Grade 5 Test Practice for Common Core, published by Barron's Educational Series. The workbook, available online and in bookstores across the country, is designed to complement the Common Core teaching that fifth grade students are receiving in the classroom. Congratulations to Dr. Frye on her first publication!
- Valley View - Mrs. Kim Caravello and Mrs. Gabrielle Streep, fourth grade teachers, are holding a *March Madness Book Tournament*. Students are encouraged to read from a selection of 40 books, and summarize each book they have read. During the week of March 16<sup>th</sup> students and teachers narrowed winners down to a "Terrific 10" round. At the end of two more rounds, the class will vote on a March Madness winning book, and will purchase this book for the classroom library! The boys and girls are really motivated by this activity and can't put their books!
- Valley View – The fifth grader, Andres Lazo, was selected to be a part of the *Legacy United East Coast Selects Teams* that will travel to Portugal in April 2015 to represent the United States at the *2015 Mundialito International Cup*. The tournament features youth squads from some of the world's most storied soccer teams such as FC Barcelona, Ajax, and Manchester United, as well as national teams from around the globe. Coach Omid Namazi, US National Coach U20, was impressed with Andres' level of play and believes that his contribution to the team is important. Andres will also

have the opportunity to play with teammates from around the world and further develop his already awesome skills as a soccer player.

- Valley View - Mrs. Ford's and Mrs. Grusczyński's classes jointly participated in the NASCAR aerodynamics "*3 Ds of Speed*" Challenge, sponsored by Scholastic. Students made race cars and watched videos demonstrating principles of aerodynamics. "Pit crews" consisted of at least one student from each class and teachers were impressed by their students' spirit of cooperation and creativity in designing their cars. Two sets of races were held to measure distance with and without drag components. It was as fun way to learn physics and to release stress from the PARCC testing!
- Valley View - Brittany Misióra, Kendall Chrapleski and Zoe Lee, graduates of Valley View and currently Lazar students, presented a workshop to Valley View's 5<sup>th</sup> grade girls entitled, "*A Girl Scouts Guide to Surviving Middle School*" that included a guidebook, personal experiences, and time for questions and answers. This wonderful presentation fulfills Brittany's, Kendall's and Zoe's Girl Scout Silver Award Project. Fifth graders were encouraged to discuss their fears about entering Middle School and were given practical tips and advice to help them succeed. Nineteen students attended the presentation and Brittany, Kendall and Zoe received rave reviews.
- Valley View - The fourth graders in Mrs. Magdalen's fourth grade worked in pairs to create a budget to take a mock trip to Ireland. Each child had a set amount of money that was to be used for pre-trip purchases, transportation, lodging, food, entertainment, and souvenirs. The students had to stay under their budgets, but as close as possible. There were certain items that had to be purchased, however there were many choices within those categories. Pictures of Ireland were displayed on the Smart board to assist the students in making their decisions. Some of the pairs made organized lists, and others made charts. There was a lot of decision making going on. The students were spread out all over the classroom with their calculators and charts. A couple of students were discussing whether or not it was worth flying first class if it meant that they could only eat twice a day. The students enjoyed this so much that they want to plan a trip to different countries this year.
- Hilldale - In an attempt to make our Earth a little greener, Mr. Jones and Mrs. Weber helped Student Council reps organize a Styrofoam collection at Hilldale School. They brought two truckloads of the non-biodegradable material to a facility in Springfield, NJ, where it will be made into new Styrofoam products, instead of sitting in a landfill forever. Recently, members of an environmental awareness program that was visiting the school said that out of the hundreds of schools they've visited, Hilldale is the only one they've come across that recycles Styrofoam. Maybe we'll start a new recycling trend!
- Hilldale – The 4th and 5th grade students in Mr. Schwindel's Physical Education classes completed Fundraising for Hilldale's 1st annual Jump Rope for Heart program. Students who wished to participate raised money in a variety of ways for The American Heart Association. Throughout the month of March all students honed their jump roping skills, and learned valuable information about heart disease and the positive effects of a healthy diet and exercise. They will participate in an official "Jump Day" upon return from Spring Break. Students were able to earn great prizes for their contributions, and raised well over \$1000 for a great cause!
- Hilldale – On Wednesday, April 1<sup>st</sup>, saw the 2nd ever Coke and Pepsi champions crowned in the Hilldale Gymnasium! Coke and Pepsi is a very exciting exercise and listening-oriented favorite of Hilldale's Physical Education students. In November, each class in grades 2-5 competed in a preliminary tournament to see who would advance to the overall finals taking place before spring break. Winning teams of two from each class participated on the 1st, with the whole school cheering them on and showing outstanding sportsmanship. It was the 4th grade team of Sophie Lieberman and Maria Andrinopoulos who outlasted 11 other deserving teams to win the title. They

earned PE class incentives for their entire class, including the power to choose their class' teams for Field Day!

- Lazar – The 8<sup>th</sup> Grader Jessica Lee, who performed on viola, was selected to participate in the All-State Intermediate Honors Orchestra. The event took place in March at West Windsor-Plainsboro HS North. Orchestra students selected from each of their Regions were allowed to participate again for a 2nd Honors Orchestra. Congratulations to Jessica on her hard work!
- Lazar – Mrs. DeMarco's and Mrs. Ferragina's 8<sup>th</sup> grade advisory group raised \$200 (from bake sale at the winter concert) and also collected over 400 new socks for the Homeless Bus. Mr. & Mrs. Landgrebe from Montville drive the Homeless Bus every weekend to help those less fortunate in New York City.
- Lazar – On March 27<sup>th</sup>, Mrs. DeSantis' and Mrs. Pretto's advisory group assembled 125 sandwiches for the Homeless Bus. Students provided the materials needed and arrived to school early to make the sandwiches. As part of the 8<sup>th</sup> grade character education program, students are required to participate in a service project. The students learned to importance of helping others in need in neighboring communities.
- Lazar – On March 19<sup>th</sup>, School Counselor Mrs. Gonzalez and Student Assistance Counselor Mrs. McCorkle, organized a "Feel Good. Think Better. Be Your Best" program for parents and children. A Certified Yoga Instructor and a Physician's Assistant presented a workshop on strength, flexibility, stress management, decision making, healthy body image, relaxation, and mindfulness.
- Lazar - The annual luncheon for our Senior Citizens was held on March 31. Montville seniors once again enjoyed delicious food and good music and had a wonderful time. We would like to thank Mrs. Jasterzbski and her Nutrition, Family and Consumer Studies students for helping our PTC to host the luncheon; and Mrs. Scognamiglio's and Ms. DiDiego's band students for their fabulous musical entertainment.
- Lazar – Pathways initiated the "Make a Difference" award program last year in Montville Township Schools. Pathways asked the schools to select two students that have made the greatest difference most consistently in their schools. The qualities Pathways was looking for in the students are Compassion, Courage, and Diversity. We plan to recognize two students each year at our annual assemblies with a medal, certificate, plaque, and banner that hangs in their schools with their names on it. 8<sup>th</sup> graders Alex Khalaf and Adelyne Ehntholt are the recipients this year.
- William Mason - Students in Mrs. McLaughlin and Mrs. Amodeo's 4<sup>th</sup> grade class took a journey on the rock cycle! Following their unit of study entitled *Secrets of Rocks, Minerals, and Fossils*, students participated in an activity to illustrate the rock cycle. Each student travelled from classroom stations as they assumed the identity of a rock, rolling dice to move through the rock cycle from the ocean, river, mountains, soil, clouds, Earth's interior, and volcano. Each student, as a rock, travelled a uniquely different journey, and as a culmination they designed a graphic diary to illustrate their experience. A good time was had by all!
- William Mason - Mrs. Stella's 3rd grade learned about weathering and erosion. They researched various types of landforms that are created because of weathering and erosion and wrote an informative paper on them.
- William Mason - The students in Mrs. Stella's, Mr. Wheeler's and Mr. Krygier's classes, got to visit the burn house. They spoke with local firefighters about responding to a call, and about the equipment and expectations the firefighters have. They were able to try on the jacket and hat and see just how heavy the hose is. After that, they went into the burn house and practiced how to escape in case of a fire, and how it is important to have a safe meeting place and to check that everyone escaped safely.

**Suspension / Violence and Vandalism Monthly Reports to the Board of Education**

March, 2015	K – 12	Violence Incidents	0	
March, 2015	K – 12	Vandalism Incidents	0	
March, 2015	K – 12	Weapon Incidents	0	
March, 2015	K – 12	Substance Abuse	0	
March, 2015	K – 12	Suspensions	15	(includes in-school and Saturday)

**BUSINESS ADMINISTRATOR’S REPORT**

No report.

**G. COMMITTEE REPORTS**

**G.1 Finance and Facilities**

No report.

**G.2 Curriculum and Instruction**

Member Palma noted that a meeting will be held next week.

**G.3 Policy and Personnel**

No report.

**G.4 Communications**

No report.

**G.5 Safety & Security**

Member Morella noted that a meeting with administrative staff and township officials was conducted last week.

**G.6 Ad-Hoc**

No report.

**G.7 Delegate Liaisons**

- MCSBA – Karen Cortellino

**G.8 PTC Liaisons**

No reports.

**G.9 Negotiations**

No reports.

**BOARD PRESIDENT’S COMMENT**

The board president noted that the design phase for the high school media center renovations project is coming to a close.

**H. PUBLIC PARTICIPATION**

No members of the public wished to be recognized at this time.

**I. RESERVED – MINUTES – (NO ACTION)**

*Motion by Member Grau, second by Member Morella, to accept the recommendation of the superintendent and adopt items J-O:*

**J. ADMINISTRATIVE**

**J.1 Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education accept the following gifts, grants and donations in accordance with Policy 7230:

Code	Donor	Recipient	Purpose	Amount
1	Mr. Timothy Egan	MTHS Robotics	Robotics Team to Attend the World Championships	\$3,000.00

**J.2 Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 24, 2015, and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 11, 2015 to March 24, 2015.

**J.3 District Calendar**

RESOLVED, that the Montville Township Board of Education approve the revision of the district calendar for the 2015-2016 school year (**Document J.3**).

**J.4 Resolution Supporting New Jersey Pension and Health Benefits Reform**

WHEREAS, the health of New Jersey’s public employee retirement systems affects the state’s economy and its citizens’ quality of life, and impacts critical functions, ranging from the state’s ability to borrow to finance public works projects to its annual budget including state aid to education and, consequently, the operation of the public schools; and

WHEREAS, the New Jersey Pension and Health Benefits Study Commission, appointed by Governor Chris Christie in 2014, has issued its final report, “A Roadmap to Resolution,” which proposes monumental changes in how public employee benefits, particularly the Teachers’

Pension and Annuity Fund (TPAF) and the School Employees' Health Benefits Program (SEHBP), are financed and administered; and

WHEREAS, the Montville Township Board of Education believes that reform must balance the health of the state's retiree benefits programs with local school boards' responsibility to provide sound educational programming; and

WHEREAS, TPAF benefits are established by the state and not through local school board action; and

WHEREAS, post-retirement medical benefits are provided to TPAF retirees through state legislation, not local school board action; and

WHEREAS, the Montville Township Board of Education believes that the TPAF and any new retirement program for certificated school district staff must be funded by the state government; and

WHEREAS, the Montville Township Board of Education believes that transferring payment of the employer's contribution to the teacher retirement plan and post-retirement medical benefits from the state to local school districts would have a detrimental impact on the resources necessary to maintain educational programming; and

WHEREAS, to restore solvency to, and avert future default of, the state's retirement programs, the pension and benefits reform act of 2011 (*P.L. 2011, c.78*) includes a schedule of annual state payments designed to close the deficit of the plans that serve school district employees; and

WHEREAS, medical benefits for retired school employees, which will total over \$1 billion in 2015-2016, are a major cost-driver in the state budget; and

WHEREAS, the Montville Township Board of Education supports the current statutorily required employee contributions toward health benefits, which reflect current practice in the private sector and in public employment in other states, and have provided significant financial relief for local school districts, thereby enabling them to direct resources toward educational programming, including teacher employment.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education urges the state Legislature and Governor to ensure that the employers' cost for teacher pensions and post-retirement medical benefits—financial obligations created by the state—are not transferred to local school districts; and

BE IT FURTHER RESOLVED, that to provide local school districts and local property taxpayers with financial relief, the Legislature should amend *P.L. 2011, c.78* to make the current employee contributions toward health coverage a permanent requirement and not a subject of labor negotiations; and

BE IT FURTHER RESOLVED, that to provide further control over the cost of health benefits, the Legislature should give local boards of education unilateral authority to enroll in the School Employee Health Benefits Program if the board determines that such action would generate financial savings; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education supports the goal of reducing the overall costs of public employee health and retirement benefits and urges the state Legislature and Governor to take a studied and comprehensive approach that will



ensure the long-term solvency of the state’s public employee retirement programs without unduly burdening local school district budgets and endangering educational programming; and

BE IT FURTHER RESOLVED, that this resolution be delivered to Governor Chris Christie, State Senate President Stephen M. Sweeney, Assembly Speaker Vincent Prieto; and the 26th Legislative District’s representatives in the state Senate and General Assembly; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the New Jersey School Boards Association.

**K. FACILITIES & FINANCE**

*Mr. Grau – Chair, Dr. Cortellino, Dr. Kayne, Mrs. Novi*

**K.1 Reserved - Payment of Bills – (No Action)**

**K.2 Transfer of Funds – February, 2015**

RESOLVED, that the Montville Township Board of Education ratifies budget transfers for the period ending February, 2015 as listed on (**Document K.2**).

**K.3 Financial Reports – February, 2015**

WHEREAS, the Montville Township Board of Education has received the **Report of the Board Secretary** and the **Treasurer’s Report** for the month of **February, 2015 (Documents K.3.a and K.3.b respectively)**, and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.S.A. 18A:17-9 and 18A:17-36 the secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the board of education approves the monthly financial reports of the board secretary and treasurer and certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.S.A. 18A:17-9 and 18A:17-36, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commissioner of education; and

BE IT FURTHER RESOLVED that a copy of the reports (**Documents K.3.a and K.3.b**) shall become a part of the minutes of this meeting.

**K.4 Use of Facility Requests**

WHEREAS, the group(s)/organization(s) listed on (**Document K.4**), have requested the use of school facilities; and

WHEREAS, these requests comply with policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education approves the listed group(s)/organization(s) to rent/use the requested facilities; and

BE IT FURTHER RESOLVED, that the school business administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5 Reserved - Contracted Services Approval – School/Instruction Functions – (No Action)**

**K.6 Transportation Contract Renewals – First Student: 2015-2016 ESY**

RESOLVED, that the Montville Township Board of Education approves the renewal of In-District Extended School Year **Transportation Contracts** with First Student (Lincoln Park Terminal), at the Consumer Price Index (CPI) increase of 1.34%, in the total amount of \$31,958.53 for the 2015-2016 school year as follows:

<u>Route #</u>	<u>Destination</u>	<u>Total Renewal</u>
ESY PreKA	Cedar Hill School	\$ 3,783.25
ESY PreKB	Cedar Hill School	\$ 2,983.25
ESY 1	Cedar Hill School	\$ 3,273.48
ESY 2	Cedar Hill School	\$ 3,273.48
ESY 3	Cedar Hill School	\$ 8,824.91
ESY 4	Cedar Hill School	\$ 3,273.48
ESY 5	Cedar Hill School	\$ 3,273.48
ESY 6	Cedar Hill School	\$ 3,273.48

**K.7 Reject Bid – April 2, 2015 MTHS Auditorium Lighting and Rigging Upgrades Project**

WHEREAS, on April 2, 2015, the Montville Township Board of Education (“Board”) held a public bid opening for the Montville Township High School Auditorium Lighting and Rigging Upgrades project (“Project”): and

WHEREAS, the board received three (3) bids at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by Edart Global Trade International, Inc. (“Edart”); and

WHEREAS, the Board has determined that Edart’s bid is non-responsive and contains material, non-waivable defects, including Edart’s failure to bid on mandatory Alternate Bid items, and Edart’s failure to name an electrical subcontractor in its bid as required by the bid specifications and law; and

WHEREAS, the remaining bids substantially exceeded the Board’s appropriation and cost estimate for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby rejects the bid of Edart on the basis that it is non-responsive and contains non-waivable defects as set forth above; and

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 18A:18A-22, the Board rejects the bids from the remaining bidders on the basis that the bids substantially exceed the Board’s cost estimate and appropriation for the Project; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to the bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator, in consultation with the Board’s Architect and Board Counsel, is authorized to take such steps as necessary to re-bid the Project.

**L. PERSONNEL**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

RESOLVED, that the Montville Township Board of Education approve the following personnel items: (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1 Leave of Absence**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Reason	Position	Loc.	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Greenspan, Ina	Medical Leave	Special Education Teacher	MTHS	04/13/2015	51	N/A	N/A	N/A	06/30/2015	Post Approve

**L.2 Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education accepts the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Gamsby, Donna	Retirement	Paraprofessional	Hilldale	07/01/2015	
2	Employee #6773	Termination	Paraprofessional	William Mason	02/13/2015	Post Approve
3	Wolf, Patricia	Retirement	Math Teacher	MTHS	06/30/2015	
4	Guilder, Marcy	Retirement	Speech/Language Specialist	Special Services	07/01/2015	
5	DePeri, Concetta	Resignation	Purchasing Bookkeeper	Business Office	04/24/2015	
6	Greenspan, Ina	Retirement	Special Education Teacher	MTHS	06/30/2015	

**L.3 Appointments, Transfers** (\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Rovtar, Kristina	Approve	504 Aide	N/A	\$18.31 hourly	MTHS	03/23/2015	06/30/2015	Post Approve
2	Rovtar, Kristina	Amend	504 Aide	N/A	\$16.15 hourly	MTHS	09/01/2014	03/20/2015	Supersedes action on 08/26/2014; L.3.44
3	Megna, Breanne	Approve	Long Term Substitute	N/A	\$252.95 per diem	MTHS	04/20/2015	04/24/2015	Replaces IG
4	Megna, Breanne	Approve	Long Term Substitute	N/A	\$252.95 per diem	MTHS	05/01/2015	06/30/2015	Replaces JC
5	Murawski, Norma	Amend	Leave Replacement Elementary School Teacher	N/A	\$50,590.00 prorated @ \$38,448.40	Woodmont	11/13/2014	06/30/2015	Supersedes action on 11/18/2014; L.3.6
6	Hulmes, Brittany	Amend	Long Term Substitute Paraprofessional	N/A	\$132.99 per diem	Woodmont	12/16/2014	06/30/2015	Supersedes action on 12/15/2014; L.3.7
7	Stuono, Taylor	Approve	Long Term Substitute	N/A	\$252.95 per diem	Valley View	04/27/2015	06/30/2015	Replaces AS

**L.4 Adjustments, Stipends, Degree Changes**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Sullivan Erin	Amend	Student Council Advisor	N/A	\$1,950.00 prorated @ \$975.00	Valley View	09/01/2014	01/31/2015	Supersedes action on 05/20/2014; L.4.99
2	Warfield, Kristin	Approve	Student Council Advisor	N/A	\$1,950.00 prorated @ \$975.00	Valley View	02/01/2015	06/30/2015	Post Approve
3	Fuscaldo, Anthony	Amend	Guitar Player Spring Musical	N/A	\$600.00	MTHS	03/01/2015	03/07/2015	Supersedes action on 01/20/2015; L.4.8

**L.5 Appointment of Substitutes**

RESOLVED, that the Montville Township Board of Education approve the following Substitutes:

Code	Name	Action	Position	Deg /Step	Salary	Loc.	Date Effective	Date Term.	Discussion
1	Megna, Breanne	Approve	Substitute Teacher	N/A	\$80.00 per diem	MTHS	04/27/2015	04/30/2015	\$90.00 per diem after 10 cumulative days of work.
2	Dupree, Amanda	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	04/15/2015	06/30/2015	\$90.00 per diem after 10 cumulative days of work.
3	Walters, Tricia	Approve	Substitute Teacher	N/A	\$80.00 per diem	District	04/15/2015	06/30/2015	\$90.00 per diem after 10 cumulative days of work.

**L.6 Athletic Event Staff**

RESOLVED, that the Montville Township Board of Education approve the payment for services during home athletic events during the 2015 spring season to the following district employees:

Sheridan, Kaitlin	Filosa, Irene
Gogolin, Amanda	Philhower, Mark
Kleinwaks, Christine	Schuckers, Casey
Holeczko, Karen	

Crowd Control: \$60.00

**L.7 Resolution Accepting Resignation**

RESOLVED, that the Montville Township Board of Education hereby approves the Employment Separation Agreement with Employee #5915; and

BE IT FURTHER RESOLVED that the Montville Township Board of Education hereby accepts Employee #5915’s irrevocable resignation effective June 30, 2015; and

BE IT FURTHER RESOLVED that the Montville Township Board of Education authorizes the Board President and the Business Administrator/Board Secretary to execute the Employment Separation Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and carry out this action of the Board.

**L.8 Mentoring Assignments**

RESOLVED, that the Montville Township Board of Education post approve the payroll deduction and subsequent payment of teacher mentoring fees from the following provisional teachers to their respective mentors for the 2014 – 2015 school year:

Code	Provisional Teacher	Location	Mentor	Start Date	Fee
1	Hittinger, Robert	Lazar	Ms. Beryl Gross	03/23/2015	\$183.00
2	Sylvester, Susan	Hilldale	Ms. Stacey Hogan	03/16/2015	\$164.97

**M. CURRICULUM / INSTRUCTION / TECHNOLOGY**

*Mr. Palma – Chair, Dr. Modrak, Mr. O’Brien. Mr. Johnson*

**M.1 Professional Day Travel, pursuant to, or in excess of Policies #0147, 3440, 4440**

RESOLVED, that the Montville Township Board of Education approve the following:

Code	Name	Action	Location	Estimated Cost	Destination	Date Effective	Date Term.	Funding
1	Pellegrino, Joseph	Approve	Hillsborough, NJ	\$ 23.25	Genesis User Group	04/16/2015	04/16/2015	BOE
2	Thomsen, Austin	Approve	Hillsborough, NJ	\$ 23.25	Genesis User Group	04/16/2015	04/16/2015	BOE
3	Jones, Jason	Approve	Paramus, NJ	\$ 90.71	Top 10+ Google Chrome Extensions to Enhance Student Learning	04/20/2015	04/20/2015	Professional Growth
4	Tubbs, David	Approve	Trenton, NJ	\$ 45.88	NJ Innovate	04/22/2015	04/22/2015	BOE
5	Przetak, Rosa	Approve	Parsippany, NJ	\$ 55.00	NJAATSP Congreso Primavera	05/02/2015	05/02/2015	Title IIA

6	Krip, John	Approve	Princeton, NJ	\$ 90.38	NJSCA 21 <sup>st</sup> Annual Wrestling Coaches Clinic	05/08/2015	05/08/2015	Professional Growth
7	Praml, Heather	Approve	Parsippany, NJ	\$199.99	Multicultural Awareness & Diversity	05/13/2015	05/13/2015	Professional Growth
8	Spagnardi, Susan	Approve	New Brunswick, NJ	\$251.32	Effective Strategies for Working Successfully with Difficult and Disruptive Students	05/19/2015	05/19/2015	Title IIA
9	Keneally, Jennifer	Approve	Fairfield, NJ	\$235.00	Revitalizing Your Library Space to Enhance Your Library Program	05/20/2015	05/20/2015	Professional Growth
10	Wallace, Andrea	Approve	Ewing, NJ	\$ 40.61	2015 Career Readiness Institute	05/28/2015	05/28/2015	Title IIA

**M.2 Contracted Special Services**

RESOLVED, that the Montville Township Board of Education approve the following special education contracted services:

Code	Vendor	Action	Services	Cost	Student(s)	Date Effective	Date Term.	Discussion
1	Dr. Jacobs	Approve	Neuropsychiatric Evaluation	\$550.00	102328	04/15/2015	05/15/2015	
2	St. Joseph's Hospital	Approve	Neurological Evaluation	\$400.00	102458	04/15/2015	05/15/2015	
3	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	101705	04/15/2015	05/15/2015	
4	Caldwell Pediatric Therapy Center	Amend	Physical Therapy	Not to Exceed \$3,920.00	103025	02/09/2015	06/30/2015	Supersedes action on 02/03/15; M.2.6. \$160.00 per 1hr session for 8 weeks & \$240.00 per 1.5 hr session for 11 weeks.

**M.3 Approval of Field Trips**

RESOLVED, that the Montville Township Board of Education approve the following in accordance with Policy 2340:

Code	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: Chinese Honor Society (Meng)	Rutgers University, Cook Campus Center, New Brunswick, NJ	BOE	N/A	N/A
2	MTHS: Forensics (Gormley/Miller)	Chaminade High School, Mineola, NY	BOE	Student Activity Account	N/A
3	MTHS: Forensics (Gormley/Miller)	Lazar Middle School, Montville, NJ	N/A	N/A	N/A
4	MTHS: Physics (Faria)	Six Flags, Jackson, NJ	Pupil	Pupil	N/A
5	Lazar: Life Skills (Freykar)	Turtle Back Zoo, West Orange, NJ	BOE	Pupil	N/A
6	Lazar: Grade 8 Green (Crescente/Trautmann)	Church Lane & Pine Brook Cemetery, Montville, NJ	BOE	N/A	N/A
7	Lazar: Art/Eco Art (Silva/Travers)	Storm King Art Center, Windsor, NY	Student Activity Account/Pupil	Pupil	N/A
8	Hilldale: Grade 2 (Forst)	Sterling Hill Mining Museum, Ogdensburg, NJ	Pupil	Pupil	N/A

**M.4 Reserved - Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers) – (No Action)**

**M.5 Reserved - Out-of District Placement – (No Action)**

**M.6 Adoption of Curriculum**

RESOLVED, that the Montville Township Board of Education approve the following revised curricula:

Code	Name	Action	Date Effective
1	AP Computer Science – Grades 11-12	Approve	04/15/2015
2	LLD English – Grade 11	Approve	04/15/2015

**N. POLICY**

*Mr. Morella – Chair, Mr. Palma, Mr. Johnson, Dr. Cortellino*

**N.1 Introduction of Bylaws, Policies, and Regulations**

RESOLVED, the Montville Township Board of Education introduces for **first reading** and invites public comment on the following bylaws, policies, and regulations:

<b>Bylaw 0134</b>	<b><i>Board Self Evaluation</i></b>	<b>(Document N.1.1)</b>
<b>Bylaw 0152</b>	<b><i>Board Officers</i></b>	<b>(Document N.1.2)</b>
<b>Policy 2622</b>	<b><i>Student Assessment</i></b>	<b>(Document N.1.3)</b>
<b>Policy 3212</b>	<b><i>Attendance</i></b>	<b>(Document N.1.4)</b>
<b>Policy 3218</b>	<b><i>Substance Abuse</i></b>	<b>(Document N.1.5)</b>
<b>Policy 4212</b>	<b><i>Attendance</i></b>	<b>(Document N.1.6)</b>
<b>Policy 4218</b>	<b><i>Substance Abuse</i></b>	<b>(Document N.1.7)</b>
<b>Policy 5200</b>	<b><i>Attendance</i></b>	<b>(Document N.1.8)</b>
<b>Regulation 5200</b>	<b><i>Attendance</i></b>	<b>(Document N.1.9)</b>
<b>Policy 5460</b>	<b><i>High School Graduation</i></b>	<b>(Document N.1.10)</b>
<b>Policy 5465</b>	<b><i>Early Graduation</i></b>	<b>(Document N.1.11)</b>
<b>Policy 8630</b>	<b><i>Bus Drive/Aide Responsibility</i></b>	<b>(Document N.1.12)</b>
<b>Regulation 8630</b>	<b><i>Emergency School Bus Procedures</i></b>	<b>(Document N.1.13)</b>

BE IT FURTHER RESOLVED, the Montville Township Board of Education requests the superintendent to schedule the above referenced policies for second reading and possible adoption at the next regular meeting.

**N.2 Reserved - Adoption of Bylaws, Policies, and Regulations - (No Action)**

**O. CLOSED SESSION – (NONE)**

**O.1 Closed Session Announcement**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education plans to meet in closed session on April 28, 2015 at 6:30 pm to discuss (select one or more):

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on April 28, 2015 at 7:30 pm at Montville Township High School.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**ROLL CALL VOTE: Resolutions J – O:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
Charles Grau	X				
John Morella	X				
Michael Johnson	X				
David Modrak	X				
Carmela Novi	X				
Michael O'Brien	X				
Michael Palma	X				
Matthew Kayne	X				
Karen Cortellino	X				Abstain on check # 78752.

**Resolutions were approved on a 9 - 0 roll call vote.**

*Member Modrak noted his support of resolution J.4.*

*The board vice president noted J.1, and thanked Mr. Timothy Egan for his donation.*

*The board president noted with regret L.2.6, the retirement of Ina Greenspan.*



**P. OLD BUSINESS**

None.

**Q. ADDITIONAL REPORTS**

None.

**R. GENERAL BOARD COMMENTS / NEW BUSINESS**

- The board president noted that a NJEA “Classroom Closeup” video featuring the district’s new Research & Humanities Program will air on Channel 12 in September, October, and November.
- The board president noted that she received a letter from a community member regarding the Pilgrim Pipeline Project. She also noted that school districts that could be affected by the pipeline are passing resolutions opposing this project. After a brief discussion, the consensus of the Board was to support the president’s recommendation to place a similar resolution on the next board meeting agenda.
- The board president commented on the Relay for Life & ReMax Hot Air Balloon request. She noted that upon completion of insurance verification, it was determined that this request is incompatible with the district’s general liability coverage. After a brief discussion, the consensus of the board was to deny this request.

**S. PUBLIC PARTICIPATION**

One member of the public spoke regarding the following topics:

- Board Policy Complaint Process
- Requested a “Hearing” on his 3<sup>rd</sup> Complaint to the board.

The board and administration responded to the public’s comments.

*Motion by Member Novi, second by Member Morella to reenter into executive session at 8:13 p.m. The motion was approved by unanimous vote.*

**T. CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education adjourns to closed session to discuss the following known items:

*1.) Personnel matters.*

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*Motion by Member Palma, second by Member Morella, to reenter from executive session at 9:20 p.m. The motion was approved by unanimous vote.*

*Motion by Member Morella, second by Member Grau, to accept the recommendation of the superintendent and adopt item U:*

**U. Resolution - Administrative Leave With Pay (Employee #6838)**

WHEREAS, Employee #6838 is currently employed by the Montville Township Board of Education; and

WHEREAS, pursuant to notice form the Department of Education, Employee # 6838 has a pending charge for a disqualifying crime or offense; and

WHEREAS, in accordance with Board Regulation 3218, Employee #6838 was placed on administrative leave with pay; and

NOW, THEREFORE, BE IT RESOLVED, pursuant to notice from the Department of Education of a pending charge for a disqualifying crime or offense, and upon the recommendation of the Superintendent of Schools, that Employee #6838 continue to be on administrative leave with pay pending investigation and until further notice.

**ROLL CALL VOTE: Resolution U:**

	YES	NO	ABSTAIN	ABSENT	REMARKS
John Morella	X				
Charles Grau	X				
Michael Johnson	X				
David Modrak	X				
Carmela Novi	X				
Michael O'Brien	X				
Michael Palma	X				
Matthew Kayne		X			
Karen Cortellino		X			

**Resolution was approved on a 7 - 2 roll call vote.**

**V. ADJOURNMENT**

There being no further business to discuss, on a motion by Member Palma, second by Member Morella, the meeting was adjourned at 9:25 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis  
School Business Administrator/  
Board Secretary

JTT: dm