

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION
Virtual Meeting

Minutes

Regular Meeting of the Board of Education

Tuesday, April 27, 2021

No members of the public were present. President Grau called the meeting to order at 6:30 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring
Board Attorney, Stephen Edelstein

Closed Session

A motion was made by Mr. O'Brien and seconded by Dr. Modrak to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on April 27, 2021, at 6:30 p.m. to discuss:

- 1) Legal Update
- 2) Negotiations Update
- 3) Superintendent's Evaluation

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, including Elliot Jo and Natalie Rossinow, Student Representatives; Diane Maggiore, Assistant to the Business Administrator, was also present.

President Grau welcomed the public and led the flag salute. Thirty-Three members of the public were present, virtually.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 9, 2021.

Section E:

High School Student Representatives Report

Ms. Rossinow highlighted the achievements of the Wrestling and Volleyball teams. Ms. Rossinow continued, discussing the Girls and Boys Lacrosse, Golf, Track, Baseball, Softball and Boys Tennis teams. Mr. Jo discussed the beginning of the fourth marking period, performance of *Bright Star*, FBLA, National Honors Society and LGBTQ events. Mr. Jo continued, noting the COVID Documentary at M.T.H.S. and available scholarships for the seniors.

President Grau thanked the representatives.

Section F:

Superintendent's Report

Remarks: Dr. Rovtar congratulated the winter athletes at MTHS who earned the following accolades:

Boys Basketball (9-2) NJAC National Division Co-Champions! This is the first Conference Championship since 1985!

Girls Basketball (11-4) Did not lose a single game to a Morris County opponent. Bella Vito (University of Vermont) earned Morris County Player of the Year! (This is back-to-back seasons that a MTHS Girls Player earned the award)

Volleyball (6-5) Originally slated to compete in the fall, volleyball was pushed to season 3. The Girls earned a playoff berth and knocked off FairLawn in the 1st Round! Ultimately, the team fell short after a 2-1 loss in the NJSIAA N1G3 Quarterfinal Round at Morris Knolls.

Wrestling (2-5 Regular Season) 7 Individual Wrestlers qualified for Regions!

120lbs #5 seed - Aaron Kurzer	126lbs #12 seed - Anthony Monetti
132lbs #4 seed - Karl Monaco	138lbs #9 seed - Justin Ciliotta
152lbs #12 seed - Daniel Salzano	160lbs #12 seed - Tommy LaScala
HWT #15 seed - Mohammad Gaber	

Bowling (15-0 Regular Season) The team was in the hunt for the #1 spot in NJ all season long. After the last match of the season, the team finally earned the #1 ranking in the State of NJ!

- *All 5 bowlers made 1st Team All Conference*
- Senior Ben Sherman was named 1st Team All State!

Winter Track - The winter track team hosted a dual meet with Parsippany HS and participated in 2 Outdoor Polar Meets. This marks the first time in school history that an indoor track team hosted an outdoor competition.

Presentations: Dr. Rovtar introduced Assistant Principal at Montville Township High School, Kenneth Nadzak. Mr. Nadzak highlighted the third marking period **ShopRite Stars**, noting their achievements in each area:

Academics - Keshvi Damani	Arts - Hannah Mikelis
Athletics - Thomas LaScala	Community Service - Christopher Mejia-Gonzales
Leadership - Ja'Lisa Williams	

Dr. Rovtar and the Board congratulated each student for their accomplishments. Dr. Rovtar continued, discussing the availability of vaccinations for the High School seniors, as encouraged by the County health officials. Dr. Rovtar discussed Commitment Day and the guidelines for celebrations at the High School. Dr. Rovtar discussed the year-end celebrations, such as graduation and prom, considering current social distancing restrictions. Finally, Dr. Rovtar outlined changes to the 2020-2021 and 2022-2023 School Calendars

Good News & Progress in Our Schools: President Grau highlighted the *Good News* throughout the district:

William Mason - The William Mason Student Council ran a fundraiser for the Special Olympics. Through a coin collection fundraiser, the school raised an amazing \$1838.00!

William Mason participated in the 2021-2022 Morris County Council of Educations Association annual poster contest. This year out of 16 possible winners, there were 9 winners from Montville and all were from William Mason, including the Grand Prize winner. The students are excited to attend the MCCEA ceremony where they will be honored, collect their gift cards, framed posters, published calendars and notecards.

Valley View - Valley View's Culture and Climate Team will be meeting this month. The team works with Officer McGowan and representatives from the PTA to plan for school climate improvement and establish practices to promote learning, increase student engagement, and address any social or emotional relationship barriers.

The 4th grade "Keep a Clear Mind" program started this month. 'Keep a Clear Mind' is an award winning, nationally recognized drug education program for students and their parents. A special thank you goes out to the Montville Drug Awareness Council for funding the program.

Valley View celebrates National Kindergarten Day on Wednesday, April 21st with morning announcements and "shout-out memories" from 5th graders to their kindergarten teachers.

Valley View will be celebrating "National Be Kind Online Day" on May 14, 2021. Be Kind Online Day supports students as they learn to be authentic and compassionate online. Students will be challenged to think about whether their online behaviors match their real-life personalities.

Valley View's Character Education Team will be meeting next month to network activities for school staff members to talk and plan how they might implement character education throughout the curriculum and school day. Plans are underway to have additional School Spirit Weeks in May and June.

Lazar - On April 13, 14, and 15 the Lazar Middle School Science Olympiad team competed in the New Jersey State Tournament, which was held virtually. Some of the events that the students took part in included Anatomy and Physiology, Crime Busters, Experimental Design, Food Science and Game On. All participants worked very hard, not only to prepare for their events, but also to learn the new virtual platform. Congratulations to all of the members of the Science Olympiad Team!!!

MTHS - We are thrilled to announce the recipients of the 2020-21 1st Semester Character Counts Awards:

Character Counts Winners for Grade 11:

Mia Migliorino: If you've ever had the pleasure of meeting Mia, you know what an absolutely outstanding person she is. Mia is hard working, dedicated and determined to do the best that she can with everything she does. She is respectful to both her peers as well as to faculty. She is on time to class, ready with her camera on, smiling and eager to learn whatever you have to share with her. She is not shy and will tell you what is on her mind. She is very involved in the school community and is always willing to help out a peer or teacher.

Jake Cassidy: Jake Cassidy is an exemplary student that embodies the six pillars of character. He is caring towards his fellow classmates and teacher. In a socially distant way, he helps his students while he is live in our classroom. He is caring and respectful to his teachers, and he makes the class a better place because his classmates trust him and look to him as a leader. He likes to help others and demonstrates maturity and effort in my class.

Character Counts Staff Winner - Nominated by students in Grade 11:

Mrs. Jennifer Kilanowski: Mrs. Kilanowski has been a big inspiration for me and other students as well. She is one of the best teachers I have ever had and her kindness and caring nature makes her class all the more enjoyable.

Character Counts Winners for Grade 12:

Michael Marotta: Michael is one of the most respectful students I have in class this year. Even in a virtual environment, he goes out of his way to make connections with students and teachers, and takes the time to express his gratitude and appreciation. He is an extremely hard worker, and it is clear that he does not take any "shortcuts" with his work. He genuinely puts in the effort to LEARN as much as he can and explores his own curiosities. This embodies his personal sense of responsibility, trustworthiness, and fairness during this school year.

Natalie Rossinow: Natalie goes above and beyond in each of six pillars of character. She demonstrates caring, citizenship, respect, responsibility, fairness, and trustworthiness in all of her endeavors at MTHS. She does the morning announcements with organization and enthusiasm, participates in sports with heart and dedication, and is a major force with the Student Activities Council. She strives for excellence in all she does.

Character Counts Staff Winner - Nominated by students in grade 12:

Mrs. Kristen Markowski: She's an incredibly caring and respectful person both within the classroom on a daily basis and during extracurricular choral groups and activities. She balances her responsibilities as a mother, teacher, and club leader impeccably and treats each and every student with a high level of mutual respect, thus gaining their trust and respect in return. She fulfills her role as a citizen of MTHS by continually doing her part to better the community and school atmosphere by devoting countless hours to Chamber Choir, Men's Ensemble, Women's Ensemble, and Montville Theatre Company. Every student who takes her class immediately feels comfortable and at home despite their personal vocal or performance ability and she allows students to feel safe and relaxed during an otherwise-chaotic school day.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education: There were no additional reports.

Business Administrator's Report Ms. Slunt presented the 2021-2022 Annual School District Budget through a Public Hearing. Ms Slunt described the elements of the Budget, including the instructional, support service, administrative, benefit, operations and capital expenditures. Ms. Slunt discussed the revenues, including state aid and local resources. Ms Slunt concluded with the tax levy impact on the average home.

President Grau and Dr. Cortellino thanked Ms. Slunt and the Business Office staff for the development of the 2021-2022 Annual School Budget.

Section G:

Committee Reports

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the review of the district's financial status and the planned capital improvements.
G.2	Curriculum & Instruction	David Modrak Michael Palma Michelle Zuckerman Charles Grau	The Committee had no report and will be meeting this week.
G.3	Policy & Personnel	Christine Fano David Modrak Michael Rappaport Charles Grau	The Committee had no report.
G.4	Communications	Michelle Zuckerman Karen Cortellino Michael O'Brien Charles Grau	The Committee had no report.

G.5	Safety & Security	Michael Rappaport Christine Fano Michael Palma Charles Grau	The Committee had no report.
G.6	Ad-Hoc		There were no Ad Hoc Meetings.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	The Liaison discussed the NJSBA Legislative Committee meeting on May 8, 2021 and the May 15, 2021 Delegate Assembly.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison noted that the next meeting is scheduled for May 13, 2021.
	Delegate Liaisons: M.C.E.S.C.	Michael Rappaport	The Liaison discussed the transition to in-person instruction, plans for students who will be aging out and the sale of the Park Lane School.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison discussed the County marijuana and opioid usage; the Liaison continued, noting the district's Drug Awareness and Reach programs.
	Delegate Liaisons: Montville Athletic Boosters	Michael O'Brien	The Liaison noted that the next meeting is scheduled for May 5, 2021.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison had no report.
	P.T.C. Liaisons: Hilldale	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison had no report.
	P.T.C. Liaisons: William Mason	Christine Fano	The Liaison had no report.
	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison had no report.
	P.T.C. Liaisons: Lazar Middle	David Modrak Michael Rappaport	The Liaison had no report.
	P.T.C. Liaisons: High School	Michelle Zuckerman Michael O'Brien	The Liaison had no report, noting the next meeting on May 13, 2021..
G.9	Negotiations - M.T.E.A.	Karen Cortellino David Modrak Michael Palma Charles Grau	The Team discussed the meeting on April 19, 2021, noting that the progress made and the next meeting, scheduled for May 3, 2021.
	Negotiations - M.T.A.A.	Charles Grau Christine Fano Michael O'Brien Michael Rappaport	The Team had no report.
	Negotiations - M.T.S.I.A.	Charles Grau Joseph Daughtry Michael O'Brien Michelle Zuckerman	The Team had no report.

Section H: Public Participation

(For items on the agenda only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. No members of the public spoke.

Consent Resolutions

A motion was made by Dr. Cortellino and seconded by Mr. Palma to approve the following resolutions in a consent motion.

Section I:

Board

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

No additional comments were made.

Section J:

Administration

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda.

J.2: Harassment, Intimidation and Bullying Report

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on April 23, 2021 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent’s recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated March 13, 2021 through April 23, 2021.

J.3: Approval of Revised 2020-2021 School Calendar

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the revised school calendar for the 2020-2021 school year as attached in [Document J.3](#). This calendar reflects that due to the required give back of one snow day, there will be no school on Friday, May 28, 2021.

J.4: Approval of 2022-2023 School Calendar

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the school calendar for the 2022-2023 school year as attached in [Document J.4](#).

No additional comments were made.

Section K:

Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien

K.1: Payment of Bills

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of March 23, 2021 - April 27, 2021 that shall be made a part of this record, as attached in [Document K.1](#).

Payments of Bills for:	General Fund (Fund 10)	In the amount of	\$ 1,792,849.23
	Special Revenue Fund (Fund 20)	In the amount of	55,110.17
	Capital Projects Fund (Fund 30)	In the amount of	2,000.00
	Debt Service Fund (Fund 40)	In the amount of	0.00
	Food Service Fund (Fund 60)	In the amount of	0.00
	MEDLC Fund (Fund 61)	In the amount of	0.00
	Subtotal		\$ 1,849,959.40
	Payroll – (Various Funds)	In the amount of	0.00
	TOTAL		\$ 1,849,959.40

K.2: Transfer of Funds

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending March 30, 2021 as listed on attached [Document K.2](#).

K.3: Financial Reports

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of March 2021, as attached in [Documents K.3.a and K.3.b](#), respectively, and

WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

_____ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly

financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and
 BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and
 BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, "Use of School Facilities" unless a waiver is so indicated:
 THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and
 BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2020-2021 Fiscal Year

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
Revised Contract:				
1	United Welding and Plumbing	Boiler Service (Prev. item 10/27/20 K.5.16)	\$ 10,000.00	\$15,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: Public Hearing and Final Adoption of the 2021-2022 Annual School Budget

WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education annually adopt an Annual School Budget that provides for a thorough and efficient education.
 NOW, THEREFORE, BE IT RESOLVED, that the Annual School Budget be approved for the 2021-2022 School Year as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-2022 Total Expenditures	\$ 84,206,545	\$ 1,037,285	\$ 2,643,557	\$ 87,887,387
Less: Other Revenues	860,002	51,107	0	911,109
Less: State Revenues	5,400,579	100,282	354,044	5,854,905
Less: Federal Revenues	37,748	885,896	0	923,644
Less: Appropriated Fund Balance	1,478,793	0	2,863	1,481,656
Less: Withdrawals from Reserves	2,314,000	0	0	2,314,000
Taxes to be Raised	\$ 74,115,423	\$ 0	\$ 2,286,650	\$ 76,402,073

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$74,115,423 for the ensuing School Year (2021-2022).

WHEREAS, N.J.A.C. 6A:23A:14.1 requires that the Montville Township Board of Education obtain approval for the local funding of non-referendum capital projects through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes.
 AND WHEREAS, the Montville Township Board of Education has included in Budget Line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, the following non-referendum capital projects in the 2021-2022 Annual School Budget:

Renovations to Exterior Building at Lazar Middle School	\$ 403,000.00
Replacement of Exterior Gymnasium Wall Panels at Cedar Hill, Woodmont & William Mason Schools	897,000.00
Partial Roof Replacement at Cedar Hill School	<u>930,000.00</u>
Total	\$ 2,230,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Capital Reserve totaling \$2,230,000.00 for non-referendum capital projects. The amount noted represents expenditures for construction elements

that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

WHEREAS, N.J.A.C. 6A:23A:14.2 requires that the Montville Township Board of Education obtain approval for the local funding of required maintenance of school facilities through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes, when utilizing funds from the district’s Maintenance Reserve.

AND WHEREAS, the Montville Township Board of Education has included in Budget Line 630, Budgeted Withdrawal from Maintenance Reserve, the following required maintenance in the 2021-2022 Annual School Budget:

Replacement of Exterior Stairs & Cafeteria Doors at Montville Township High School \$ 84,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Maintenance Reserve totaling \$84,000 for the said maintenance repairs; these repairs are included in the district’s 2021-2022 Comprehensive Maintenance Plan.

WHEREAS, N.J.A.C. 6A:23A:5.2 mandates the Montville Township Board of Education annually establish, prior to budget preparation, a maximum level of spending for public relations and each type of professional service for 2021-2022 School Year.

AND WHEREAS, the tentative Annual School Budget includes the following appropriations:

Legal Services	\$ 56,600	Accounting Services	\$ 118,182
Architect Services	\$ 0	Professional Development	\$ 61,463

AND WHEREAS, the district administration needs to notice the Montville Township Board of Education if there arises a need to exceed said maximums. Upon which the Montville Township Board of Education may adopt a dollar increase in the maximum amount through formal Board action.

AND WHEREAS, the Montville Township Board of Education and its administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2021-2022 School Year.

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members of the Montville Township Board of Education to receive approval of travel and related expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of travel and related expenses by the Superintendent of Schools and a majority of the full voting membership of the Board.

AND WHEREAS, the Montville Township Board of Education establishes, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30).

AND WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Montville Township Board of Education to be necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form.

AND WHEREAS, the district appropriated \$9,300 for the 2020-2021 School Year for travel and related expense reimbursements for all staff, administrators and Board members, expending \$1,050 and encumbering \$511 to date.

NOW THEREFORE BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$18,900 for all staff, administrators and Board members for the 2021-2022 School Year. Additionally, the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

K.7: Unused Sick and Vacation Day Payout Approval

RESOLVED, that the Montville Township Board of Education approves the unused sick and vacation day payout to the following staff:

	Name	Sick Days	Vacation Days	Amount Due
1	Swiatek, Patricia A.	119.0	0.0	\$ 4,760.00

K.8: Contract Bid Award - Roof Replacement at Cedar Hill Elementary School

WHEREAS, on April 27, 2021, the Montville Township Board of Education (“Board”) held a public bid opening for the award of a contract for the Roof Replacement at Cedar Hill Elementary School; and

WHEREAS, the Board received nine (9) bids which were opened at the public bid opening; and

WHEREAS, the base bid submitted by **Patwood Roofing Co.**, 2 Peckman Road, Little Falls New Jersey 07424, was Eight Hundred Ninety-Three Thousand Three Hundred Dollars (\$893,300.00), plus the bid alternate #1 for Eight Thousand Dollars (\$8,000.00) and the bid alternate #2 for Seven Thousand Three Hundred Dollars (\$7,300.00), totaling of Nine Hundred Eight Thousand Six Hundred Dollars (\$908.600.00), which includes an allowance of Thirty Thousand Dollars (\$30,000.00) to be used for unforeseen conditions and for other work the Board deems appropriate for this project; and

WHEREAS, the Board has determined **Patwood Roofing Co.** to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the Board hereby awards the contract for the Roof Replacement at Cedar Hill Elementary School to **Patwood Roofing Co.** in the total amount of Nine Hundred Eight Thousand Six Hundred Dollars (\$908.600.00) which represents the award of contract for the base bid of Eight Hundred Ninety-Three Thousand Three Hundred Dollars (\$893,300.00), plus the bid alternate #1 for Eight Thousand Dollars (\$8,000.00) and the bid alternate #2 for Seven Thousand Three Hundred Dollars (\$7,300.00); and

BE IT FURTHER RESOLVED, that the Board's Counsel is authorized to prepare the contract for the Project, forward same to **Patwood Roofing Co.** and to obtain all documentation required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from **Patwood Roofing Co.** and the approval of the insurance information, performance and payment bonds, and other required documentation from **Patwood Roofing Co.**, the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board, totaling Nine Hundred Eight Thousand Six Hundred Dollars (\$908.600.00).

No additional comments were made.

Section L: Personnel Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Friedman, Rebecca	Maternity Leave	Special Education Teacher Lazar	09/01/21	19	10/04/21	10/04/21	N/A	01/03/22	Dates may change based on delivery
2	Melograno, Floretta	Amend Medical Leave	Classroom Aide	02/09/21	46	N/A	N/A	N/A	04/26/21	Supersedes action on 04/13/21; L.1.1
3	Van Deursen, Deirdre	Maternity Leave	English Teacher Lazar	09/01/21	N/A	09/01/21	09/01/21	N/A	03/01/22	Dates subject to change based on delivery
4	Paladino, Joseph	Amend Medical Leave	Maintenance District	03/08/21	30	04/29/21	N/A	N/A	05/03/21	Supersedes action on 03/16/21; L.1.1 Using Sick, Personal, & Floaters
5	Rogic, Casey	Amend Maternity Leave	Science Teacher MTHS	04/12/21	33	05/27/21	05/27/21	N/A	11/01/21	Supersedes action on 12/01/20; L.1.3

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Bickham, Joyce	Retirement	Special Education Teacher	Cedar Hill	07/01/21	
2	Dowell, Ayalibys	Resignation	ABA Paraprofessional	William Mason	05/31/21	
3	Petrillo, Theresa	Resignation	Special Education Teacher	William Mason	06/30/21	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/Step	Salary	Effective/Term. Date	Discussion
1	Schott, Kayla	Transfer	World Language Teacher	MTHS	BA/3	\$54,405.00	09/01/21 - 06/30/22	From Elementary Spanish Salary Pending Negotiations New Position
2	Sherrick, Hannah	Approve	Replacement Secretary	MTHS Guidance	N/A	\$40,326.00 Prorated @ \$5,040.75	07/01/21 - 08/13/21	Replaces TP Salary Pending Negotiations
3	Pierce, Stephanie	Approve	Long Term Sub English	MTHS	N/A	\$272.03 Per diem	09/01/21-11/19/21	Replaces KC Salary Pending Negotiations
4	Sands, Ashley	Transfer	Special Education Teacher	Cedar Hill	MA/9	\$65,268.00	09/01/21-06/30/22	From P/T Valley View Replaces PS
5	Champion, David	Amend	Long Term Sub Paraprofessional	Lazar	N/A	\$139.95 Per diem	02/16/21-TBD	Supersedes action on 03/02/2021; L.3.4 Replaces CS
6	Toth, Robert	Approve	Home Instructor	District	N/A	\$45.00 hourly	04/01/21 - 06/30/21	Post Approve

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree/Step	Salary	Effective/Term. Date	Discussion
1	Sansone, Kathleen	Approve	Assistant Athletic Trainer MTHS	N/A	\$14,996.00	09/01/21-06/30/22	

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Salary	Effective Date	Term. Date
1	McEnerney-Fahey, Barbara	Approve	District/Substitute Teacher	\$100.00 per diem	04/28/21	06/30/21

L.6: Annual Reappointments

RESOLVED, that the Montville Township Board of Education approve the following annual reappointments for the 2021-2022 School Year:

- L.6.1 MTEA Teachers
- L.6.2 MTAA Principals/Directors
- L.6.3 MTSIA Supervisors
- L.6.4 MTEA Secretaries
- L.6.5 MTEA Maintenance
- L.6.6 Unaffiliated

L.7: Appointment of Director of Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/Step	Salary	Effective/Term. Date	Discussion
1	Cerilli-Levine, Erica	Approve	Director of Special Services	District	Step 9	\$160,430.00	07/01/21-06/30/22	Replaces JD, Salary Pending Negotiations

No additional comments were made.

Section M: Curriculum, Instruction & Technology

Chair, Mr. Modrak– Mr. Palma, Ms.Zuckerman

M.1: Professional Day Travel

(pursuant to or in excess of Policies # 0147, 3440 and 4440)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Schilling, Carrie	Approve	Live Webinar	\$ 369.00	Issues in Praxis: The Clumsy Child (4 sessions)	07/19/21	07/28/21	Title IIA
2	Smith, Tricia	Approve	Virtual	\$ 0.00	Law & Disability Conference	05/05/21	05/05/21	

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Pediatric Neurological Assoc.	Approve	Neurological Evaluation	\$500.00	103218	04/28/21	05/31/21	
2	Dr. Faber	Approve	Psychiatric Evaluation	\$550.00	104492	04/28/21	05/31/21	
3	Dr. Lori Hanes & Associates	Approve	Bilingual Educational, Psychological, Social History & Speech/Language Evaluations	\$2,100.00	105272	04/28/21	05/31/21	4 @ \$525.00 each
4	Dr. Fennelly	Approve	Psychiatric Evaluation	\$700.00	101835	04/28/21	05/31/21	
5	Vistas Education Partners Inc.	Approve	Learning Media Assessment	\$975.00	104994	04/28/21	06/15/21	
6	Dr. Fagan	Approve	Neuropsychological Evaluation	Not to Exceed \$3,500.00	104994	04/28/21	06/15/21	

M.3: Approval of Field Trips

No actions are to be considered on this agenda.

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

No actions are to be considered on this agenda.

M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Cornerstone Day School	Approve	\$17,217.20 \$16,816.80			101665 100446	04/26/21 04/27/21	06/30/2021 06/30/2021	Post Approve Post Approve

No additional comments were made.

Section N: Policy

Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Section O:

Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

Dr. K. Cortellino	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Palma	Voted Yes,	on resolutions I through N, without exception.
Mr. J. Daughtry	Voted Yes,	on resolutions I through N, without exception.
Mrs. C. Fano	Voted Yes,	on resolutions I through N, without exception.
Dr. D. Modrak	Voted Yes,	on resolutions I through N, without exception.
Mr. M. O'Brien	Voted Yes,	on resolutions I through N, without exception.
Mr. M. Rappaport	Voted Yes,	on resolutions I through N, without exception.
Ms. Michelle Zuckerman	Voted Yes,	on resolutions I through N, without exception.
Mr. C. Grau	Voted Yes,	on resolutions I through N, without exception.

Section P:

Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on **May 4, 2021 at 6:30 p.m.** to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. Legal Update; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on **May 4, 2021 at 7:30 p.m.** in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Section Q:

Old Business

There was no Old Business discussed.

Section R:

General Board Comment and New Business

There was no General Board Comment or New Business discussed.

Section S:

Public Participation

(On any item of interest)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. Three members of the public spoke:

Two members discussed the letter sent, regarding the availability of vaccinations for Montville Township High School seniors. Dr. Rovtar and President Grau responded.

One member questioned the plans for MEDLC in 2021-2022. Dr. Rovtar responded.

Section T:

Adjournment

A motion was made by Mr. O'Brien and seconded by Ms. Zuckerman to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary