

**TOWNSHIP OF MONTVILLE**  
**BOARD OF EDUCATION**  
**Virtual Meeting**

**Minutes**

**Regular Meeting of the Board of Education**

**Tuesday, March 16, 2021**

No members of the public were present. President Grau called the meeting to order at 6:31 p.m. with a roll call.

**Roll Call**

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak (6:33 p.m.), Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar  
School Business Administrator, Ms. Katine Slunt  
Assistant Superintendent, Dr. Casey Shorter  
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring  
Board Attorney, Stephen Edelstein

**Closed Session**

A motion was made by Mr. Palma and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on March 2, 2021, at 6:31 p.m. to discuss:

- 1) Superintendent's Report on Harassment, Intimidation and Bullying
- 2) Legal Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, including the Student Representatives; Diane Maggiore, Assistant to the Business Administrator, was also present.

President Grau welcomed the public and led the flag salute. Eighty-Eight members of the public were present, virtually. Mr. Grau led the Board and community in a moment of silence for the Montville Township student who passed last week.

**Open Public Meeting Notice**

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 9, 2021.

**Section E:**

**High School Student Representatives Report**

Ms. Rossinow discussed the SAC Webinar on Mental Health, newest edition of The Podium, FBLA accomplishments, Key Club Easter Basket Drive, M.T.T.V Documentary on COVID-19, Spring Musical, *Bright Star*, and available scholarships for seniors. Mr. Jo continued, highlighting the Boys and Girls Basketball, Wrestling, Swimming, Track and Bowling Teams. Mr. Jo noted the senior nights and the Morris County Athlete of the Year, Bella Vito. Ms. Rossinow and Mr. Jo expressed their condolences to the family of the Montville Township student who passed.

## Section F:

## Superintendent's Report

**Remarks:** Dr. Rovtar discussed the survey to parents of students who are attending virtually, regarding their intentions for the fourth marking period at the High School and Lazar Middle School; this survey closes on March 19, 2021.

**Presentations:** There were no presentations made.

**Good News & Progress in Our Schools:** President Grau noted the district's Good News:

**Cedar Hill** - Great fun was had by all during the Cedar Hill Read-a-thon! Teachers and staff read every evening to students via Zoom. This HSA fundraiser raised over \$16,000 for our school.

**Valley View** - All three kindergarten classes at Valley View had guest parent readers who joined our Zoom links to read a book to the class in honor of Read Across America Day.

Valley View held a Culture and Climate meeting with Officer McGowan and the school's PTA president on February 23rd to review safety procedures; discuss ways teachers are encouraging students to do their best; and plan for students re-entering school at the beginning of the third marking period.

Students are sending "shout-outs" to Valley View classmates and staff members thanking them for their friendship and support under remote learning guidelines.

Daily virtual lunch bunches with Mr. Spector are taking place during "lunchtime" to allow all students an opportunity to enjoy time together outside the classroom by sharing jokes, riddles, and to do at home scavenger hunts to keep friendships and connections strong.

District elementary counselors continue to have monthly meetings with the District's Counseling Supervisor to share ideas on how to best promote a positive culture and climate.

Valley View held a Mindfulness Committee meeting on March 11th to discuss ideas to foster social and emotional development through activities in which students and staff practice being mindful in the era of Covid and social distancing.

Another School Spirit Week is being planned with the help of students in Valley View's 4th and 5th grade Leadership Teams along with Mr. Spector and Valley View's music and art teachers to showcase Arts in Schools Month.

The Valley View Mock Trial Club won Honorable Mention in this year's Law Fair Contest sponsored by the New Jersey State Bar Foundation. The students created and wrote a trial called The Case of the Lost Locket involving a family that sued a delivery company for a package that was damaged during delivery. The Bar Foundation has asked the club to perform their original trial via zoom at their Law Fair Celebration in May.

We are very proud of our club's achievement this year as the entire collaboration was completed through zoom meetings after school. The 14 students in this club are commended for their effort!

**William Mason** - Nine students at William Mason School participated in the Morris County Council of Education Associations' Annual Poster Contest with one of our students, Arjun Shetan Sojitra taking first prize. The student artwork is published on a calendar and the winner receives a \$100 gift card from Visions Credit Union.

**Hilldale** - As a combined celebration of Valentine's Day and the 100th Day of School, Hilldale Student Council organized "100 Things I Love About Hilldale". This virtual SEL activity asked students and staff to take a picture of themselves holding a heart, with a sentence stating what they love about Hilldale on it. The pictures were then combined into a video slideshow that was set to upbeat songs. It was a terrific way for everyone to show their love for their Hilldale community!

The Hilldale Student Council also helped their school community have some fun with literacy by organizing their version of "The Masked Reader". Twenty-eight staff members disguised themselves as they videotaped read-alouds of their favorite books. After listening to the read-alouds, students had to guess each Masked Reader using the clues that the staff members provided. Everyone enjoyed this innovative culminating activity to Read Across America week!

Hilldale's 4th grade is doing a great job with their math facts this year thanks to a grant that the teachers won for Reflex Math! Kids have been climbing math fact levels and practicing their math facts through games and repetition!

**Lazar** - In February, eighth grade student Brian Lee, participated in the inaugural NJ State Solo and Ensemble Festival for music. This festival had nearly 1,000 students, ranging from 6th to 12th grade participants from all over New Jersey. For his solo clarinet performance, Brian received a high ranking of Silver in Class A (the advanced high school level). We are so proud of him, his hard work and his ability to persevere in music during the most challenging of times.

On March 4th, eighth graders Jason Mao and Joshua Estrin, participated in the MATHCOUNTS Chapter Invitational Competition along with forty-one other mathletes. Jason Mao came in **FIRST** place and will be competing in the MATHCOUNTS State Competition on March 25<sup>th</sup>. Co-advisors, Ms. Parmentier and Miss Barkey, wish Jason a very special congratulations and good luck in the state competition!

**Montville Township High School** - Congratulations to the MTHS students who competed in the New Jersey History Day Regional Contest the weekend of March 6th. The following students have qualified for the State Competition on May 1st:

Papers - 11th - Elizabeth Bazhenov - "From Adversaries to Allies: The Role of Communication in Ending the Cold War"

11th - Julia Berberian - "Communication of the Counterculture Movement"

Group Website - 11th - Priyanjali Solanky & Aastha Desai - "Political Cartoons: The Key to Communication During the American Women's Suffrage Movement"

Individual Website - 9th - Ryan Sun - "Nazi Children's Books: Communicating Anti-Semitism to Germany's Youth"

Individual Exhibit – 9th - Kalia Cheung - "The Gutenberg Printing Press: Printing The Way For Our Future"

Group Performance - 11th - Isabelle Duddie, Jacquelyn Dal Bon, Sophia Kuznetsova, & Isabella Catto - "SOMEONE IS WATCHING: Edward Snowden and the NSA's Hidden Data Consumption"

Earlier this year, we shared the news below regarding four of our seniors being named National Merit Semifinalists. We are thrilled to announce that all four have advanced to become National Merit Finalists. The entire MTHS community congratulates these four students and wishes them the best of luck as they advance in the competition!

**4 of Only 16,000 Nationwide** - These MTHS seniors: Theo Mohideen, Safi Patel, Victoria Wei and Andrew Xu, were among the 16,000 names of nationwide semifinalists announced on Wednesday, Sept 9, 2020, by officials of the National Merit Scholarship Corporation (NMSC). Over 1.5 million juniors in about 21,000 high schools entered the 2021 National Merit Scholarship Program by taking the 2019 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), which served as an initial screen of program entrants.

**Suspension/ Violence and Vandalism Monthly Reports to the Board of Education:** There were no additional reports.

### Business Administrator's Report

Ms. Slunt discussed the approval of the tentative Annual School Budget for the 2021-2022 school year and the submission of the Budget to the County Office. Ms. Slunt noted the Public Hearing on the Annual School Budget is scheduled for April 27, 2021.

Ms. Slunt reviewed the proposed construction projects through the 2021-2022 school year.

### Section G:

### Committee Reports

<b>G.1</b>	<b>Finance &amp; Facilities</b>	<b>Karen Cortellino</b> Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed the 2021-2022 Annual School Budget and pending construction projects.
<b>G.2</b>	<b>Curriculum &amp; Instruction</b>	<b>David Modrak</b> Michael Palma Michelle Zuckerman Charles Grau	The Committee had no report.
<b>G.3</b>	<b>Policy &amp; Personnel</b>	<b>Christine Fano</b> David Modrak Michael Rappaport Charles Grau	The Committee had no report.
<b>G.4</b>	<b>Communications</b>	<b>Michelle Zuckerman</b> Karen Cortellino Michael O'Brien Charles Grau	The Committee had no report.
<b>G.5</b>	<b>Safety &amp; Security</b>	<b>Michael Rappaport</b> Christine Fano Michael Palma Charles Grau	The Committee had no report.
<b>G.6</b>	<b>Ad-Hoc</b>		There were no Ad Hoc Committees.
<b>G.7</b>	<b>Delegate Liaisons: N.J.S.B.A.</b>	<b>Karen Cortellino</b>	The Liaison discussed the Legislative Committee, highlighting presentations on regionalization.
	<b>Delegate Liaisons: M.C.S.B.A.</b>	<b>Michael O'Brien</b>	The Liaison discussed the meeting events, noting a presentation on the effects of the pandemic on education.
	<b>Delegate Liaisons: M.C.E.S.C.</b>	<b>Michael Rappaport</b>	The Liaison discussed the meeting events, including the 2021-2022 annual budget for M.C.E.S.C.
	<b>Delegate Liaisons: D.A.C.</b>	<b>Michael Palma</b>	The Liaison discussed the meeting held on March 10th, highlighting the impact of the new Marijuana Law.
	<b>Delegate Liaisons: Montville Athletic Boosters</b>	<b>Michael O'Brien</b>	The Liaison discussed the meeting held on March 3rd, noting the fundraisers and outside renovation projects.
<b>G.8</b>	<b>P.T.C. Liaisons: Cedar Hill</b>	<b>Karen Cortellino</b>	The Liaison had no report.

	<b>P.T.C. Liaisons: Hilldale</b>	<b>Charles Grau</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Valley View</b>	<b>Joseph Daughtry</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: William Mason</b>	<b>Christine Fano</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: Woodmont</b>	<b>Michael Palma</b>	The Liaison discussed the meeting held on March 3rd, noting the fundraisers and school events.
	<b>P.T.C. Liaisons: Lazar Middle</b>	<b>David Modrak</b> <b>Michael Rappaport</b>	The Liaison had no report.
	<b>P.T.C. Liaisons: High School</b>	<b>Michelle Zuckerman</b> <b>Michael O'Brien</b>	The Liaison had no report.
<b>G.9</b>	<b>Negotiations - M.T.E.A.</b>	<b>Karen Cortellino</b> David Modrak Michael Palma Charles Grau	The Team noted the next meeting, scheduled for March 22, 2021.
	<b>Negotiations - M.T.A.A.</b>	<b>Charles Grau</b> Christine Fano Michael O'Brien Michael Rappaport	The Team requested input from the administration for contractual changes.
	<b>Negotiations - M.T.S.I.A.</b>	<b>Charles Grau</b> Joseph Daughtry Michael O'Brien Michelle Zuckerman	The Team requested input from the administration for contractual changes.

**Section H: Public Participation** *(For items on the agenda only)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. No members of the public spoke.

**Consent Resolutions**

A motion was made by Dr. Modrak and seconded by Mr. Palma to approve the following resolutions in a consent motion.

**Section I: Board**

**I: Minutes**

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

March 2, 2021	Executive Session, Regular Meeting
March 2, 2021	Public Session, Regular Meeting

No additional comments were made.

**Section J: Administration**

**J.1: Gifts, Grants and Donations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, accepts the following gifts, grants and donations in accordance with Policy 7230:

	<b>Donor</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Amount</b>
<b>1</b>	Ohaus Corp. (via George Hatziemanuel)	Montville Township Schools	10 new Ohaus PAJ2003 analytical balances	Total Estimated Value: \$10,000

**J.2: Harassment, Intimidation and Bullying Report**

WHEREAS, the Montville Township Board of Education has received the Harassment, Intimidation, and Bullying Report of the Superintendent on March 12, 2021 and

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report dated February 12, 2021 through March 12, 2021.

No additional comments were made.

**Section K: Facilities and Finance** *Chair, Dr. Cortellino – Mr. Daughtry, Mr. O'Brien*

**K.1: Payment of Bills**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the payment of the following bills for the period of February 17, 2021 - March 16, 2021 that shall be made a part of this record, as attached in Document K.1.

<b>Payments of Bills for:</b>	<b>General Fund (Fund 10)</b>	<b>In the amount of</b>	<b>\$ 2,037,500.89</b>
	<b>Special Revenue Fund (Fund 20)</b>	<b>In the amount of</b>	<b>118,884.06</b>
	<b>Capital Projects Fund (Fund 30)</b>	<b>In the amount of</b>	<b>87,816.90</b>
	<b>Debt Service Fund (Fund 40)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Food Service Fund (Fund 60)</b>	<b>In the amount of</b>	<b>206.28</b>
	<b>MEDLC Fund (Fund 61)</b>	<b>In the amount of</b>	<b>138.12</b>
	<b>Investment Trust Fund (Fund 82)</b>	<b>In the amount of</b>	<b>0.00</b>
	<b>Subtotal</b>		<b>\$ 2,244,546.25</b>
	<b>Payroll – February. (Various Funds)</b>	<b>In the amount of</b>	<b>4,644,132.00</b>
	<b>TOTAL</b>		<b>\$ 6,888,678.25</b>

**K.2: Transfer of Funds**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, ratifies budget transfers for the period ending February 28,2021 as listed on attached Document K.2.

**K.3: Financial Reports**

WHEREAS, the Montville Township Board of Education has received the Report of the Board Secretary and the Treasurer’s Report for the month of February 2021 as attached in Documents K.3.a and K.3.b, respectively, and  
 WHEREAS, the reports of the Board Secretary and Treasurer are in agreement; and  
 WHEREAS, in compliance with N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, that I certify that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings.

\_\_\_\_\_ Katine M. Slunt, School Business Administrator/ Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.S.A. 18A:17-9 and 18A:17-36, the Board of Education approves the monthly financial reports of the Board Secretary and Treasurer and certifies that, after review of the monthly financial reports of the Board Secretary and Treasurer, and upon consultation with the appropriate district officials, to best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:16.10 and N.J.S.A. 18A:22-8.1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and  
 BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the board certifies that after review of the Secretary’s monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and  
 BE IT FURTHER RESOLVED that a copy of the reports, as attached in Documents K.3.a and K.3.b, shall become a part of the minutes of this meeting.

**K.4: Use of Facility Requests**

WHEREAS, the groups and organizations listed in Document K.4, have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:  
 THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and  
 BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

**K.5: Approval of the Professional and Other Service Providers for the 2020-2021 Fiscal Year**

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	<b>Service Provider</b>	<b>Service Rendered</b>	<b>Previous Contracted</b>	<b>Estimated Cost</b>
<b>New Contract:</b>				
<b>1</b>	Champion Alarm	Intercom Clock Projects Phase II	\$ 0.00	\$ 60,000.00
<b>2</b>	CM3	Security System Updates Phase II	0.00	160,000.00

3	Concord Theatricals	Lazar Spring Musical	0.00	900.00
4	MatBoss, LLC	Wrestling Software & Subscription Winter 2021	0.00	399.00
5	Montville Diner	Free and Reduced Lunch Meals	0.00	4,750.00
6	Parette Somjen Architects	HS Exterior Upgrades	0.00	16,000.00
7	Parette Somjen Architects	CH, WM, & WD Gym Window Replacement	0.00	14,400.00
8	Parette Somjen Architects	CH, WM, & WD Gym Facade Renovation	0.00	75,000.00
9	Parette Somjen Architects	MS Entrance Renovation & Security Vestibule	0.00	30,000.00
10	Red Barn Restaurant	Free and Reduced Lunch Meals	0.00	6,840.00

**Revised Contract:**

1	Accuscan	Digital Scanning of Prior Year Student Records (Prev. Item 02/16/21: K.5.1)	\$ 3,624.50	\$ 6,524.10
2	CM3	HS Door Buzzer (Prev. Item 01/19/21:K.5.1)	4,000.00	5,500.00
3	Hartford Steam Boiler Inspection and Insurance Company	Boiler Inspection - All Schools (Prev. Item 10/06/20: K.5.10)	2,000.00	4,000.00
4	Restrooms to Go / John to Go	Restroom Rental - Athletic Fields (Prev. Item 09/15/20: K.5.5)	850.00	2,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

**K.6: Out Of District Tuition:** Morris County Vo-Tech: 2020-2021 RESOLVED, that the Montville Township Board of Education post approves the following out of district attendance at the Morris County Vocational School District for the following high school student:

	Student ID	Shared Time	Full Time	Special Education	Regular Education	Tuition
1	105700		X		X	\$ 3,672.00

**K.7: Adoption of Preliminary Proposed Budget for the 2021-2022 School Year**

WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education annually adopt an Annual School Budget that provides for a thorough and efficient education.

AND WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education complete the budget application as outlined by the Commission of Education and submit the said annual school budget to the Executive County Superintendent for approval.

NOW, THEREFORE, BE IT RESOLVED, that Montville Township Board of Education approve the tentative Annual School Budget for the 2021-2022 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative Annual School Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
<b>2021-2022 Total Expenditures</b>	\$ 84,206,545	\$ 1,037,285	\$ 2,643,557	\$ 87,887,387
<b>Less: Other Revenues</b>	860,002	51,107	0	911,109
<b>Less: State Revenues</b>	5,400,579	100,282	354,044	5,854,905
<b>Less: Federal Revenues</b>	37,748	885,896	0	923,644
<b>Less: Appropriated Fund Balance</b>	1,478,793	0	2,863	1,481,656
<b>Less: Withdrawals from Reserves</b>	2,314,000	0	0	2,314,000
<b>Taxes to be Raised</b>	\$ 74,115,423	\$ 0	\$ 2,286,650	\$ 76,402,073

BE IT FURTHER RESOLVED, that the Montville Township Board of Education direct the Secretary to the Board of Education to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education schedule a public hearing be held in Montville, New Jersey on April 27, 2021 at 7:30 p.m. for the purpose of conducting a public hearing on the Annual School Budget for the 2021-2022 School Year; and

WHEREAS, N.J.A.C. 6A:23A:14.1 requires that the Montville Township Board of Education obtain approval for the local funding of non-referendum capital projects through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes.

AND WHEREAS, the Montville Township Board of Education has included in Budget Line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, the following non-referendum capital projects in the 2021-2022 Annual School Budget:

Renovations to Exterior Building at Lazar Middle School	\$ 403,000.00
Replacement of Exterior Gymnasium Wall Panels at Cedar Hill, Woodmont & William Mason Schools	897,000.00
Partial Roof Replacement at Cedar Hill School	<u>930,000.00</u>
Total	\$ 2,230,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Capital Reserve totaling \$2,230,000.00 for non-referendum capital projects. The amount noted represents expenditures for construction elements that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

WHEREAS, N.J.A.C. 6A:23A:14.2 requires that the Montville Township Board of Education obtain approval for the local funding of required maintenance of school facilities through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes, when utilizing funds from the district's Maintenance Reserve.

AND WHEREAS, the Montville Township Board of Education has included in Budget Line 630, Budgeted Withdrawal from Maintenance Reserve, the following required maintenance in the 2021-2022 Annual School Budget:

Replacement of Exterior Stairs & Cafeteria Doors at Montville Township High School	\$ 84,000.00
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NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Maintenance Reserve totaling \$84,000 for the said maintenance repairs; these repairs are included in the district's 2021-2022 Comprehensive Maintenance Plan.

WHEREAS, N.J.A.C. 6A:23A:5.2 mandates the Montville Township Board of Education annually establish, prior to budget preparation, a maximum level of spending for public relations and each type of professional service for 2021-2022 School Year.

AND WHEREAS, the tentative Annual School Budget includes the following appropriations:

Legal Services	\$ 56,600	Accounting Services	\$ 118,182
Architect Services	\$ 0	Professional Development	\$ 61,463

AND WHEREAS, the district administration needs to notice the Montville Township Board of Education if there arises a need to exceed said maximums. Upon which the Montville Township Board of Education may adopt a dollar increase in the maximum amount through formal Board action.

AND WHEREAS, the Montville Township Board of Education and its administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2021-2022 School Year.

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members of the Montville Township Board of Education to receive approval of travel and related expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of travel and related expenses by the Superintendent of Schools and a majority of the full voting membership of the Board.

AND WHEREAS, the Montville Township Board of Education establishes, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30).

AND WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Montville Township Board of Education to be necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form.

AND WHEREAS, the district appropriated \$9,300 for the 2020-2021 School Year for travel and related expense reimbursements for all staff, administrators and Board members, expending \$1,050 and encumbering \$511 to date.

NOW THEREFORE BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$18,900 for all staff, administrators and Board members for the 2021-2022 School Year. Additionally, the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

No additional comments were made.

**Section L: Personnel Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport**

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

**L.1: Leave of Absence**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Paladino, Joseph	Medical Leave	Maintenance Facilities	03/08/21	23	N/A	N/A	N/A	04/12/21	Post Approve
2	Elwood, Deana	Amend Maternity Leave	Special Education Teacher MTHS	03/03/21	12.5	03/26/21	03/26/21	N/A	06/01/21	Supersedes action on 12/15/2020;L.1.1 Includes the use of 4.5 Personal Days
3	Belotti, Michele	Amend Leave of Absence	Social Studies Teacher Lazar	01/04/21	N/A	N/A	N/A	01/31/21	TBD	Supersedes action on 01/19/2021;L.1.1

**L.2: Resignations, Retirements, Terminations**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Haight, Michael	Resignation	Maintenance	Facilities	03/23/21	
2	Danilack, Mark	Resignation	Elementary Teacher	Valley View	03/19/21	

**L.3: Appointments and Transfers**

(\*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Sherrick, Hannah	Amend	Replacement Secretary Guidance	MTHS	N/A	\$40,326.00 prorated @ \$18,323.99	01/19/21 - 06/30/21	Supersedes action on 12/15/2020;L.3.3 Replaces TP
2	Palmiero, Vincent	Approve	Maintenance	Facilities	Step 5	\$45,286.00 prorated @ \$13,034.26	03/17/21 - 06/30/21	Replaces WR



3	Gueli, Samantha	Approve	Long Term Sub Social Studies	MTHS	N/A	\$100.00 Per Diem	03/22/21- 04/01/21	Not to exceed 2 days for transition Replaces CT
4	Gueli, Samantha	Approve	Long Term Sub Social Studies	MTHS	N/A	\$272.03 Per diem	04/12/21- 06/30/21	Replaces CT
5	Andes, Richard	Approve	% Salary Adjustment Special Education	MTHS	MA/10	\$11,043.00 Prorated @ \$4,361.98	03/03/21 - 06/30/21	Replaces DE Supersedes action on 12/15/2020;L.3.5
6	Carriere, Barbara	Approve	% Salary Adjustment Special Education	MTHS	MA30/16	\$15,453.83 Prorated @ \$6,104.25	03/03/21 - 06/30/21	Replaces DE Supersedes action on 12/15/2020;L.3.6
7	Guardabasco, Natasha	Approve	% Salary Adjustment Special Education	MTHS	BA30/13	\$11,575.50 Prorated @ \$4,572.36	03/03/21 - 06/30/21	Replaces DE Supersedes action on 12/15/2020;L.3.7
8	Naturale, Robert	Approve	% Salary Adjustment Special Education	MTHS	MA30/17	\$16,122.17 Prorated @ \$6,368.27	03/03/21 - 06/30/21	Replaces DE Supersedes action on 12/15/2020;L.3.8
9	Hilgendorff, Charles	Approve	Long Term Sub Special Education Teacher	Cedar Hill	N/A	\$115.71 Per diem	04/01/21- 06/30/21	Replaces PS Rate reflects the difference in Para rate and Teacher rate
10	Toth, Robert	Approve	Long Term Sub Math Teacher	Lazar	N/A	\$272.03 Per diem	06/01/21- 06/30/21	Replaces MD
11	Gesumaria, Sara	Transfer	ABA Paraprofessional	William Mason	N/A	\$26.53 hourly	03/18/21 - 06/30/21	New ABA Student From Woodmont Not to exceed 32.5 hours weekly
12	Cullen, Michael	Approve	Elementary Teacher	Valley View	BA/19	\$85,060.00 prorated@ \$28,920.40	03/22/21 - 06/30/21	Replaces MD, pending criminal background check

#### L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Hannon, Mary	Approve	Spring Musical Costumes MTHS	N/A	\$500.00	03/20/21- 04/24/21	Non MTEA Stipend

#### L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree/ Step	Salary	Effective Date	Term. Date
1	Awais, Aisha	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	03/17/21	06/30/21
2	Puttevink, Kerry	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	03/17/21	06/30/21

#### L.6: Volunteer Coaches

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following volunteer coaches:

Silvestri, Mark - Baseball

Stefanelli, Dante - Baseball

No additional comments were made.

**Section M: Curriculum, Instruction & Technology***Chair, Mr. Modrak– Mr. Palma, Ms.Zuckerman***M.1: Professional Day Travel****(pursuant to or in excess of Policies # 0147, 3440 and 4440)**

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	<b>Name</b>	<b>Action</b>	<b>Location</b>	<b>Estimated Cost</b>	<b>Destination</b>	<b>Effective Date</b>	<b>Term. Date</b>	<b>Funding</b>
1	DeBonta, Patrick	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
2	Schwindel, Ian	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
3	Testa, Matthew	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
4	Chierici, Matthew	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
5	Crescente, Richard	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
6	Brennan, Scott	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
7	Boschetti, Samantha	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
8	Rogic, Casey	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
9	Vizzuzo, Aimee	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
10	Gallagher, Bryan	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
11	Larkin, John	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
12	Knudsen, Amy	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
13	Sachs, Kenneth	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
14	Mosera, Richard	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
15	Maiello, Angelica	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
16	Migliore, Gabriella	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
17	Kmetz, Heidi	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
18	Van Horn, Kelly	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
19	O'Connor, Kelsey	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
20	Mastriani, Miranda	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
21	Lynn, Derek	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
22	Slezak, Kathryn	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
23	Runne, Keith	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth

24	Roesler, Kelly	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
25	Krip, John	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
26	Morris, Michael	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
27	Immediato, John	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
28	Mulligan, Emily	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
29	Kapral, Brian	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
30	Cecala, Andrew	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
31	Jones, Michele	Approve	MTHS	\$ 5.00	American Red Cross CPR Recertification	03/17/21	03/18/21	Professional Growth
32	Scheckman, Leslee	Approve	Virtual	\$ 129.99	School Climate & Anti-Bullying Conference	05/26/21	05/26/21	Title IIA
33	Praml, Heather	Approve	Virtual	\$ 129.99	School Climate & Anti-Bullying Conference	05/26/21	05/26/21	Title IIA
34	Woodring, Andrea	Approve	Virtual	\$ 125.00	NJASA LEGAL ONE Hot Issues in School Law	04/30/21	04/30/21	Title IIA
35	Chang, Ruomin	Approve	Virtual	\$ 80.00	2021 Virtual National Chinese Language Conference	04/15/21	04/17/21	Title IIA
36	Rappaport, Michael	Approve	Virtual	\$ 149.00	Analyzing and Construction Salary Guides	03/25/21	03/25/21	Board Member District
37	Ramirez, Dan	Approve	Virtual	\$ 595.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
38	Festa, Matthew	Approve	Virtual	\$ 595.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
39	Swenson, Julie	Approve	Virtual	\$ 595.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
40	DeLosSantos, Joanna	Approve	Virtual	\$ 645.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
41	Huang, Zishan	Approve	Virtual	\$ 955.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
42	Lobo-Gonzalez, Elietty	Approve	Virtual	\$ 645.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA
43	Schott, Kayla	Approve	Virtual	\$ 645.00	BER: Powerful Strategies for Maximizing Comprehensible Input in the Target Language	04/28/21	04/29/21	Title IIA; Substitute Needed
44	Swenson, Julie	Approve	Virtual	\$ 279.00	BER: Enhancing French Language Instruction: Practical Activities to Strengthen Your Students' Proficiency in French (9Grades 6-12)	05/04/21	05/04/21	Title IIA; Substitute Needed

## M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Morristown Memorial Hospital	Approve	Neurological Evaluation	\$2,700.00	104728 104981 105504 104430	03/17/21	05/31/21	4 @ \$675.00 each
2	Institute for Neurology & Neurosurgery	Approve	Neuropsychological	\$4,400.00	100532	03/17/21	05/14/21	
3	Pediatric Neurological Assoc.	Rescind	Neurological Evaluation	\$ 1,000.00	102504 104527	04/08/21 01/20/21	05/15/21 03/31/21	2 @ \$500.00 each Student appointment changed
4	Pediatric Neurological Assoc.	Approve	Neurological Evaluation	\$ 500.00	102504	04/08/21	05/15/21	
5	NJ Commission for the Blind and Visually Impaired	Approve	Educational Services	\$2,100.00	105528	12/06/20	06/30/21	Post Approve New Student moved in Funds from the State Aide Account
6	LearnWell	Approve	Home Instruction	\$2,050.00 \$2,050.00	104638 104555	03/08/21 03/11/21	05/21/21 05/21/21	Post Approve Hospital Home Instruction \$205.00 per/wk each for 10 weeks

### M.3: Approval of Field Trips

No actions are to be considered on this agenda

### M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Pena, Chelsea	Approve	Woodmont/ Clinical Practice I	Winifred Wess	08/30/21 (or when teachers report back to school)	12/09/21	William Paterson University/Clinical Practice I/Early Childhood
2	Pena, Chelsea	Approve	Woodmont/ Clinical Practice II	Winifred Wess	01/20/22	05/05/22	William Paterson University/Clinical Practice II/Early Childhood

### M.5: Out-of-District Placement

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following student out of district placements based upon NJ Department of Education Maximum:

	School	Action	School Year Tuition	Additional Services	E.S.Y Tuition	Student	Effective Date	Term. Date	Discussion
1	Mount Olive Township School District	Approve	\$13,182.40	OT \$1,350.00 Counseling \$2,862.00	\$ 0.00	105676	03/08/21	06/30/21	Post Approve New Student Moved in.

Mr. O'Brien questioned the C.P.R. certification. Dr. Rovtar responded, noting that it was required for all coaches.

## Section N: Policy

*Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport*

### N.1: Introduction of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

### N.2: Adoption of Bylaws, Policies, and Regulations

WHEREAS, the Montville Township Board of Education introduced the following bylaws, policies, and regulations for the first reading on March 2, 2021 and has entertained public comment since that time;



BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on April 13, 2021 at 7:30 p.m. in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Section Q:**

**Old Business**

Dr. Cortellino thanked those Board members who joined the Relay for Life Team.

Mr. Palma discussed the COVID cases and in-person instruction.

**Section R:**

**General Board Comment and New Business**

President Grau suggested a further discussion of the Morris County S.B.A. presentation on the pandemic and its effects on education at the Board's April 13, 2021 Public Meeting.

**Section S:**

**Public Participation**

*(On any item of interest)*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. Four members of the public spoke:

One member supported the return of the students to in-person instruction for the full-day, discussing the 2021-2022 Annual School Budget. Ms. Slunt responded.

One member of the public extended his condolences to the family of the Montville Township student who passed.

Three members of the public questioned the transmission rate within the schools. Dr. Rovtar responded, noting that the Montville Township Board of Health completes the contact tracing and has found no in-school transmissions have occurred. Dr. Rovtar encouraged the public to adhere to proper social distancing and safety protocols.

One member of the public questioned the district's quarantine guidelines. Dr. Rovtar responded, outlining the district's policy.

**Section T:**

**Adjournment**

A motion was made by Mr. O'Brien and seconded by dr. Modrak to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Katine Slunt  
Board Secretary