

TOWNSHIP OF MONTVILLE
BOARD OF EDUCATION
Virtual Meeting

Minutes

Regular Meeting of the Board of Education

Tuesday, March 2, 2021

No members of the public were present. President Grau called the meeting to order at 6:32 p.m. with a roll call.

Roll Call

Present: Dr. K. Cortellino, Mr. J. Daughtry, Mrs. C. Fano, Dr. D. Modrak, Mr. M. O'Brien, Mr. M. Rappaport, Ms. M. Zuckerman, Mr. M. Palma and Mr. C. Grau.

Absent: None.

Also, Present: Superintendent of Schools, Dr. Rene Rovtar
School Business Administrator, Ms. Katine Slunt
Assistant Superintendent, Dr. Casey Shorter
Assistant Superintendent for Curriculum & Instruction, Ms. Andrea Woodring
Board Attorney, Stephen Edelstein

Closed Session

A motion was made by Mr. Palma and seconded by Mr. O'Brien to enter into Closed Session through the following resolution. All present members voted yes.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on March 2, 2021, at 6:32 p.m. to discuss:

- 1) Legal Update
- 2) Negotiations Update

BE IT FURTHER RESOLVED, that the Montville Township Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

President Grau reconvened the meeting to order at 7:30 p.m., with a roll call. All members were present, including the Student Representatives; Diane Maggione, Assistant to the Business Administrator, was also present.

President Grau welcomed the public and led the flag salute. Thirty members of the public were present, virtually.

Open Public Meeting Notice

Ms. Slunt read the Open Public Meeting Notice, as listed below:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, Montville Township Board of Education provided a public notice of this meeting, which included time, date and location, that was posted at the Montville Township Municipal Building, all Montville public schools, the Montville Public Library, the Montville Township Board of Education Administrative Office Building, the district website and advertised in the Daily Record, the Board's official newspaper, on January 9, 2021.

Section E:

High School Student Representatives Report

Mr. Jo discussed the recent Jeopardy Tournament, National Honor Society Induction Ceremony, 'Share the Keys' Program, Senior Quote submission, M.T.H.S. Documentary on COVID and the administration of the Advanced Placement testing, virtually. Ms. Rossinow highlighted the boys and girls Basketball, Ice Hockey and Swimming competitions. Ms. Rossinow noted the start dates for Volleyball, Wrestling and the Spring Sport season.

Section F:

Superintendent's Report

Remarks: Dr. Rovtar noted the National Honor Society Induction Ceremony. Dr. Rovtar continued, clarifying comments made during the March 2, 2021 meeting; Dr. Rovtar noted that the district's instructional hours were comparable to those of other districts. Dr. Rovtar discussed the 'outside time for fresh air' at the elementary schools and the science and social studies curriculum for Grades K-5.

Presentations: Mr. Robert Haag of Lerch, Vinci, and Higgins was unable to attend the meeting but provided a statement (attached). Ms. Slunt presented the 2019-2020 Synopsis and Audit Report to the Board. Dr. Rovtar and President Grau commended Ms. Slunt and the Business Office for their strong performance as reflected in the audit report.

Good News & Progress in Our Schools: President Grau highlighted the 'Good News' throughout the district, as noted below:

Valley View - Mrs. Becker's kindergarten class celebrated Chinese New Year on Thursday, February 11th. We had four different moms join us on zoom and teach us about the holiday. The moms collaborated together and created a fun experience for the students. Mrs. Zhang, Mrs. Farah, Mrs. Chen, and Mrs. Chen came up with cute ways to talk to the kids about the holiday. We learned that it is the year of the Ox and students created ox headbands to wear! We learned about different foods to eat and some fun places to visit in China. We also learned that all pandas, no matter where they are born belong to China. #PandaPride We listened to the story, My First Chinese New Year and a fun game show was played afterwards. Students had to guess the correct answers based on their comprehension of the story in order to earn points. So fun! Finally, one of our moms showed the class how to write different characters and numbers in Chinese. A great day was had by all!

The 3 kindergarten classes (Mrs. Becker, Mrs. Kardish and Mrs. DeMaria) are pairing up to do various LUNCH BUNCHES. We are doing lunch bunches via zoom in the afternoon on certain days so the students get a chance to socialize with each other! They are also getting the opportunity to meet students from the other classes that they wouldn't normally get to talk to. We know our students aren't getting the opportunity to talk to others during lunch and recess time like they would have during a normal school year. We thought this was a fun way to get the kids to meet others from the different kindergarten classes at Valley View.

Students in grades 3-5 created positivity posters under the direction of Valley View's art teacher Ms. Rittenhouse. Promoting a positive learning environment, posters with uplifting messages of kindness, empathy, and perseverance are on display in the lower and upper hallways. Random Acts of Kindness Week with morning announcements, teacher discussions, counselor lessons and activity days was celebrated this month. Valley View held a Culture and Climate meeting with the building principal, school staff/PTA and Officer McGowan attending on February 23. The Citizens of the Month program continued in February by recognizing students for consistently displaying a positive and caring attitude to classmates and staff members. Another character education video is almost finished and will be uplifted to the school's website prior to the school's participation in the National Schools of Character celebration in March. Preparations for Valley View's next Mindfulness Meeting is completed and the meeting will take place in early March.

Lazar - On February 13th and 25th, Justin and Doa'a Yassin Holloway from the Boonton Islamic Center, and also Montville residents spoke to five of Mr. Carman, Mrs. Dasti, and Ms. Sheridan's 7th grade Social Studies classes. They shared the basics of Islam, cultural aspects, and answered questions from the students. Overall, the students and staff involved appreciated the time given to share first hand knowledge of their current topic of study.

On February 5th, fifteen members of the Lazar MathCounts club participated in the MathCounts North Central Chapter Competition. The students were 6th graders: Emily Chen, Manya Madan, Vivian Wei, Daniel Lee, Jhil Patel, Saisathvik Avva; 7th graders: Anisha Mulinti, Olivia Zhang; and 8th graders: Jason Mao, Jiya Patel, Joshua Estrin, Palak Maheshwari, Prisha Malik, Sai Anupama Suresh, Scipio Han. Congratulations to all who participated for a job well done with special acknowledgement of 6th grader Emily Chen who ranked 33rd out of 157 competitors and 8th graders Jason Mao who ranked 3rd and Joshua Estrin who ranked 9th. Both Jason and Joshua qualified to compete in the MathCounts Chapter Invitational on February 25th.

William Mason - As part of our Read Across America Celebration, William Mason students are reading virtually to some of our teacher's pets. Several students from Nicole Portnoff's class have signed up to read to our furry friends.

Students in second grade had fun dressing up like old folks while celebrating the 100th Day! They participated in different activities involving the number 100 and even wrote about what they would be doing 100 years from now!

Mrs. Stella's third graders studied weather patterns and created a weather report for Montville with the data they collected.

William Mason Student Council held their first "Souper" Bowl, and collected non perishable items for the Montville food pantry. We are very appreciative of the generous donations for our community.

Fifth grade students sent virtual Valentine's Day cards to children at St. Jude's.

Suspension/ Violence and Vandalism Monthly Reports to the Board of Education: There were no additional reports presented.

Business Administrator's Report

Ms. Slunt presented the 2021-2022 tentative Annual School Budget, noting the continuation of academic and social programs that existed before the pandemic while maintaining the safety protocols that have been in place during the past year. Ms. Slunt continued, highlighting the addition of a Grade 5 teacher due to enrollment changes, a Mandarin and a Spanish/French teacher at the middle and high schools. Ms. Slunt discussed the new math series for the district, virtual learning opportunities and funding for lunch coverage in order to provide in-person instruction for full days. Finally, Ms. Slunt discussed the proposed capital improvement projects in the various buildings. The Board noted the elements of the tentative budget and the proposed construction projects. President Grau mentioned the Public Hearing on the Annual School Budget, scheduled for April 27, 2021.

Section G:

Committee Reports

G.1	Finance & Facilities	Karen Cortellino Joseph Daughtry Michael O'Brien Charles Grau	The Committee discussed its review of the tentative budget and proposed construction projects. The Committee noted the Public Hearing on April 27, 2021.
G.2	Curriculum & Instruction	David Modrak Michael Palma Michelle Zuckerman Charles Grau	The Committee summarized its last meeting, noting the district's position on learning loss and the social/emotional challenges that affect the students.
G.3	Policy & Personnel	Christine Fano David Modrak Michael Rappaport Charles Grau	The Committee summarized its last meeting, noting its review of the policies presented on the agenda for first reading.
G.4	Communications	Michelle Zuckerman Karen Cortellino Michael O'Brien Charles Grau	The Committee had no report.
G.5	Safety & Security	Michael Rappaport Christine Fano Michael Palma Charles Grau	The Committee had no report.
G.6	Ad-Hoc		There were no Ad Hoc Committees.
G.7	Delegate Liaisons: N.J.S.B.A.	Karen Cortellino	President Grau congratulated Dr. Cortellino for her nomination as Vice President for Legislation for N.J.S.B.A. The Liaison highlighted its last meeting, noting the discussion on vaccinations, State Aid, N.J.S.B.A. dues and other legislative actions.
	Delegate Liaisons: M.C.S.B.A.	Michael O'Brien	The Liaison noted the next meeting is scheduled for March 11, 2021.
	Delegate Liaisons: M.C.E.S.C.	Michael Rappaport	The Liaison noted the next meeting is scheduled for March 10, 2021.
	Delegate Liaisons: D.A.C.	Michael Palma	The Liaison had no report.
	Delegate Liaisons: Montville Athletic Boosters	Michael O'Brien	The Liaison noted the next meeting is scheduled for March 3, 2021.
G.8	P.T.C. Liaisons: Cedar Hill	Karen Cortellino	The Liaison noted the next meeting is scheduled for March 31, 2021.
	P.T.C. Liaisons: Hilldale	Charles Grau	The Liaison had no report.
	P.T.C. Liaisons: Valley View	Joseph Daughtry	The Liaison noted the next meeting is scheduled for March 10, 2021.
	P.T.C. Liaisons: William Mason	Christine Fano	The Liaison had no report.

	P.T.C. Liaisons: Woodmont	Michael Palma	The Liaison noted the next meeting is scheduled for March 3, 2021.
	P.T.C. Liaisons: Lazar Middle	David Modrak Michael Rappaport	The Liaisons had no report.
	P.T.C. Liaisons: High School	Michelle Zuckerman Michael O'Brien	The Liaison noted the next meeting is scheduled for May 2021. The Liaison mentioned the P.T.C.'s preparation for the year-end events.
G.9	Negotiations - M.T.E.A.	Karen Cortellino David Modrak Michael Palma Charles Grau	The Team summarized the progress of the last meeting, noting the next negotiations date is scheduled for March 22, 2021.
	Negotiations - M.T.A.A.	Charles Grau Christine Fano Michael O'Brien Michael Rappaport	The Team noted that scattergrams were exchanged; further meetings will be scheduled.
	Negotiations - M.T.S.I.A.	Charles Grau Joseph Daughtry Michael O'Brien Michelle Zuckerman	The Team noted that scattergrams were exchanged; further meetings will be scheduled.

Section H: Public Participation

(For items on the agenda only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. No members of the public spoke.

Consent Resolutions

A motion was made by Mr. O'Brien and seconded by Ms. Zuckerman to approve the following resolutions in a consent motion.

Section I:

Board

I: Minutes

RESOLVED, that the Montville Township Board of Education approves the minutes of the following meetings as submitted:

February 16, 2021 Executive Session, Regular Meeting
February 16, 2021 Public Session, Regular Meeting

No additional comments were made.

Section J:

Administration

J.1: Gifts, Grants and Donations

No actions are to be considered on this agenda

J.2: Harassment, Intimidation and Bullying Report

No actions are to be considered on this agenda

J.3: Adoption of Resolution on Chapter 44 (the 2020 School Employee Health Benefits Reform Law) Impact to Local School Districts

WHEREAS, P.L.2020, c.44 ("Chapter 44") requires the School Employees' Health Benefits Program (SEHBP) to offer plans, beginning on January 1, 2021, for medical and prescription benefits coverage including the New Jersey Educators Health Plan (NJEHP); as adopted and implemented by the School Employees' Health Benefits Commission; and

WHEREAS, Chapter 44 established reduced premium contributions for any employee who selects, or is placed into, the NJEHP as his or her health care coverage option; and

WHEREAS, The SEHBP applies to the following employers who elect to participate in the SEHBP: local school district, regional school district, county vocational school district, county special services school district, jointure commission, educational services commission, state-operated school district, charter school; and

WHEREAS, The provisions of Chapter 44 also apply to these same employers even if they do not elect to participate in the SEHBP; and

WHEREAS, Many school districts had previously negotiated health benefit agreements with lower net costs compared to the plan design and cost-sharing requirements under “Chapter 44,” and/or have staff that previously declined coverage but now are choosing to enroll in the NJEHP due to its low employee cost-sharing provisions; and

WHEREAS, A significant number of school districts will experience a net increase in their health care costs because the NJEHP premiums are higher than the premiums for the collectively bargained plans previously offered by the district, which is further exacerbated by reduced employee contributions under Chapter 44; and

WHEREAS, Other school districts will experience a net increase in their overall health care costs even if the NJEHP premiums are lower than that of the previous plan offerings because the reduction in employee contributions will offset any overall premium savings, resulting in increased net costs to the district; and

WHEREAS, The low employee contribution requirements under NJEHP encourage employees who had previously waived or declined coverage to enroll thereby increasing the districts’ health benefit costs for the balance of fiscal year 2021, continuing into fiscal year 2022 and likely beyond; and

WHEREAS, These costs may exceed districts’ ability to address within their budgets owing to the limitations of the 2% property tax levy cap; and

WHEREAS, Chapter 44 was a well-intentioned proposal that aimed to generate hundreds of millions of dollars in savings for school districts, school employees and taxpayers; and

WHEREAS, While some school districts may indeed be realizing savings due to the provisions of Chapter 44, many are experiencing the opposite effect and witnessing an increase in their health care costs, which may result in cuts to critical programs, services and staff in order to balance their budgets; and

WHEREAS, Since Chapter 44 essentially froze the level of health benefits and employee contributions for the seven-year period following the law’s effective date, districts are unable to control cost increases through the traditional collective bargaining process; and

WHEREAS, It is incumbent upon the Legislature and Governor to address and correct the unintended financial consequences districts are experiencing due to Chapter 44 and ensure that all districts share in the anticipated savings.

NOW, THEREFORE, BE IT RESOLVED that the Montville Township Board of Education requests that the State Legislature and Governor provide relief from the increased health care costs experienced by school districts due to the implementation of Chapter 44; and be it further

RESOLVED, that relief from Chapter 44 should include direct, short-term assistance from the state to ensure that all school districts are held financially harmless in both the current and subsequent fiscal years; and be it further

RESOLVED, that the Legislature and Governor should expeditiously begin to explore long-term structural reforms that reverse the unintended consequences of Chapter 44 and generate lasting savings for school districts, employees and taxpayers; and be it further

RESOLVED, that any proposals to amend or revise Chapter 44 include input from all affected stakeholders before moving forward, including feedback from representatives of local boards of education, school business administrators, superintendents, building-level supervisors and school employees; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; Senator Joseph Pennachop, Assemblywoman BettyLou DeCroce; and Assemblyman Jay Webber; and be it further;

RESOLVED, that copies of this resolution be sent to the New Jersey Association of School Business Officials and the New Jersey School Boards Association.

No additional comments were made.

Section K: Facilities and Finance

Chair, Dr. Cortellino – Mr. Daughtry, Mr. O’Brien

K.1: Payment of Bills

No actions are to be considered on this agenda

K.2: Transfer of Funds

No actions are to be considered on this agenda

K.3: Financial Reports

No actions are to be considered on this agenda

K.4: Use of Facility Requests

WHEREAS, the groups and organizations listed in [Document K.4](#), have requested the use of school facilities and these requests comply with Policy #7510, “Use of School Facilities” unless a waiver is so indicated:

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the listed groups and organizations to rent or use the requested facilities; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests but that the board continues to reserve the right to withdraw approval or permission at any time.

K.5: Approval of the Professional and Other Service Providers for the 2020-2021 Fiscal Year

RESOLVED, that pursuant to PL 2015, Chapter 47, the Montville Township Board of Education renews, awards or permits to expire the following contracts previously awarded by the Board of Education.

	Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:				
1	AME, Inc.	Service on BMS Controls for HVAC	\$ 0.00	\$ 3,000.00
2	Genesis Schoolfi Accounting System	Accounting Software (Replacing Systems 3000)	0.00	13,000.00
3	Genesis Schoolfi Payroll System	Payroll Software (Replacing Systems 3000)	0.00	21,000.00
4	Parette Somjen Architects	Architectural Services & Oversight of CH Roof Replacement	0.00	20,000.00
Revised Contract:				
1	Aramark	Custodial Service (Prev. Item 11/17/20 K.5.9)	\$ 2,482,424.39	\$ 2,487,403.93
2	Montclair State Arena (Formerly Floyd Hall Arena)	Facilities Rental - Ice Time (Prev. Item 6/16/20 K.5.56)	4,000.00	4,000.00

BE IT FURTHER RESOLVED, that the Board President and/or School Business Administrator/ Board Secretary are authorized to execute corresponding contract agreements (if applicable) on behalf of the Board of Education.

K.6: C.A.F.R. Acceptance Approval: 2019-2020

WHEREAS, the Board of Education has engaged the firm of Lerch, Vinci and Higgins, of Fair Lawn, New Jersey, to audit the district’s Comprehensive Annual Financial Report (C.A.F.R.) for the fiscal year ended June 30, 2020 and prepare the Auditor’s Management Report on Administrative Findings – Fiscal, Compliance and Performance, for the fiscal year ended June 30, 2020 in compliance with N.J.S.A. 18A:23-1 et seq.; and

WHEREAS, this audit has been completed and the C.A.F.R. will be filed with the State Department of Education and submitted to the Montville Township Board of Education; and

WHEREAS, the auditor has conducted exit conferences with the administration and publicly for the full board and the public at the meeting held on March 2, 2021.

THEREFORE BE IT RESOLVED, that the Montville Township Board of Education accept the Comprehensive Annual Financial Report (C.A.F.R.) for the period ended June 30, 2020, including the recommendations of the audit and related Corrective Action Plan to be submitted by the School Business Administrator/Board Secretary. Document K.6

K.7 Change Order Requests

WHEREAS, the district officials have determined that the following change orders in connection with the 2017 Referendum are recommended;

	Change Order	Action	Location	Net Add:
1	PCO-3	Boiler Make Up Flow - HVAC Controls	Cedar Hill	\$ 3,000.00
2	PCO-3	Boiler Make Up Flow - HVAC Controls	Hilldale	\$ 3,000.00
3	PCO-3	Boiler Make Up Flow - HVAC Controls	Valley View	\$ 3,000.00
4	PCO-3	Boiler Make Up Flow - HVAC Controls	William Mason	\$ 3,000.00
5	PCO-3	Boiler Make Up Flow - HVAC Controls	Woodmont	\$ 3,000.00
6	PCO-3	Boiler Make Up Flow - HVAC Controls	Lazar	\$ 6,000.00
7	PCO-3	Boiler Make Up Flow - HVAC Controls	High School	\$ 6,000.00
8	PCO-5	Metal Wall Panels	High School	\$ 13,300.00
9	PCO-1	New Drain Tie In	Woodmont	\$ 3,109.17

BE IT RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the above changes orders to be taken for the project's contingency funds, causing no increase to the base contract amount.

K.8: Adoption of Preliminary Proposed Budget for the 2021-2022 School Year

WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education annually adopt an Annual School Budget that provides for a thorough and efficient education.

AND WHEREAS, N.J.A.C. 6A:23A:8.1 requires that the Montville Township Board of Education complete the budget application as outlined by the Commission of Education and submit the said annual school budget to the Executive County Superintendent for approval.

NOW, THEREFORE, BE IT RESOLVED, that Montville Township Board of Education approve the tentative Annual School Budget for the 2021-2022 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative Annual School Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-2022 Total Expenditures	\$ 83,209,545	\$ 1,037,286	\$ 2,643,557	\$ 86,890,388
Less: Other Revenues	860,002	51,107	0	911,109
Less: State Revenues	5,400,579	100,282	354,044	5,854,905
Less: Federal Revenues	37,748	885,897	0	923,645
Less: Appropriated Fund Balance	1,478,793	0	2,863	1,481,656
Less: Withdrawals from Reserves	1,317,000	0	0	1,317,000
Taxes to be Raised	\$ 74,115,423	\$ 0	\$ 2,286,650	\$ 76,402,073

BE IT FURTHER RESOLVED, that the Montville Township Board of Education direct the Secretary to the Board of Education to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education schedule a public hearing be held in Montville, New Jersey on April 27, 2021 at 7:30 p.m. for the purpose of conducting a public hearing on the Annual School Budget for the 2021-2022 School Year; and

WHEREAS, N.J.A.C. 6A:23A:14.1 requires that the Montville Township Board of Education obtain approval for the local funding of non-referendum capital projects through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes.

AND WHEREAS, the Montville Township Board of Education has included in Budget Line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, the following non-referendum capital projects in the 2021-2022 Annual School Budget:

Renovations to Exterior Building at Lazar Middle School	\$ 303,000.00
Partial Roof Replacement at Cedar Hill School	<u>930,000.00</u>
Total	\$ 1,233,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Capital Reserve totaling \$1,233,000.00 for non-referendum capital projects. The amount noted represents expenditures for construction elements that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

WHEREAS, N.J.A.C. 6A:23A:14.2 requires that the Montville Township Board of Education obtain approval for the local funding of required maintenance of school facilities through the necessary line items in capital outlay in the 2021-2022 budget certified for taxes, when utilizing funds from the district's Maintenance Reserve.

AND WHEREAS, the Montville Township Board of Education has included in Budget Line 630, Budgeted Withdrawal from Maintenance Reserve, the following required maintenance in the 2021-2022 Annual School Budget:

Paving Front Parking Lot at Montville Township High School \$ 84,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education approve the use of Maintenance Reserve totaling \$84,000 for the said maintenance repairs; these repairs are included in the district's 2021-2022 Comprehensive Maintenance Plan.

WHEREAS, N.J.A.C. 6A:23A:5.2 mandates the Montville Township Board of Education annually establish, prior to budget preparation, a maximum level of spending for public relations and each type of professional service for 2021-2022 School Year.

AND WHEREAS, the tentative Annual School Budget includes the following appropriations:

Legal Services	\$ 56,600	Accounting Services	\$ 118,182
Architect Services	\$ 0	Professional Development	\$ 61,463

AND WHEREAS, the district administration needs to notice the Montville Township Board of Education if there arises a need to exceed said maximums. Upon which the Montville Township Board of Education may adopt a dollar increase in the maximum amount through formal Board action.

AND WHEREAS, the Montville Township Board of Education and its administration wishes to minimize the amount of paperwork involved in this area.

NOW, THEREFORE, BE IT RESOLVED, that the Montville Township Board of Education establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2021-2022 School Year.

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members of the Montville Township Board of Education to receive approval of travel and related expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of travel and related expenses by the Superintendent of Schools and a majority of the full voting membership of the Board.

AND WHEREAS, the Montville Township Board of Education establishes, for regular district business travel only, an annual school year threshold of \$150 per staff member, Board Member and administrator where prior Board approval shall not be required unless this annual threshold for the member is exceeded in a given school year (July 1 through June 30).

AND WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Montville Township Board of Education to be necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form.

AND WHEREAS, the district appropriated \$9,300 for the 2020-2021 School Year for travel and related expense reimbursements for all staff, administrators and Board members, expending \$1,050 and encumbering \$511 to date.

NOW THEREFORE BE IT RESOLVED, the Montville Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

BE IT FURTHER RESOLVED, that the Montville Township Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Montville Township Board of Education Out of District Travel and Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$18,900 for all staff, administrators and Board members for the 2021-2022 School Year. Additionally, the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

No additional comments were made.

Section L: Personnel Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

RESOLVED, that the Montville Township Board of Education approves the following personnel items: (NOTE: Approval of this resolution authorizes the Superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

L.1: Leave of Absence

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Reason	Location & Position	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Tavoletto, Katelyn	Amend Maternity Leave	Preschool Teacher Cedar Hill	03/08/21	29	04/26/21	04/26/21	N/A	09/01/21	Supersedes action on 12/01/20; L.1.5
2	D'Arienzo, Gabrielle	Maternity Leave	Speech Specialist Cedar Hill	05/17/21	27	09/01/21	09/01/21	N/A	11/29/21	Dates subject to change based on delivery
3	Melograno, Floretta	Amend Medical Leave	Classroom Aide Woodmont	02/09/21	22	N/A	N/A	N/A	03/15/21	Supersedes action on 02/02/21; L.1.5
4	Brodsky, Samantha	Maternity Leave	Elementary Teacher Woodmont	05/14/21	28	N/A	N/A	N/A	11/29/21	Dates subject to change based on delivery
5	Clark, Kaitlin	Maternity Leave	English Teacher MTHS	06/01/21	17	09/03/21	09/03/21	N/A	11/22/21	Dates subject to change based on delivery. Will attend the 2 staff In-Service days
6	Lopez, Daniella	Maternity Leave	Elementary Teacher William mason	06/11/21	9	09/01/21	09/01/21	N/A	11/22/21	Dates subject to change based on delivery.

L.2: Resignations, Retirements, Terminations

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Effective Date	Discussion
1	Duffy, Mary Ann	Retirement	Math Teacher	Lazar	06/01/21	

L.3: Appointments and Transfers

(*denotes mentoring required)

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Position	Location	Degree/ Step	Salary	Effective/ Term. Date	Discussion
1	Sachs, Shane	Approve	Paraprofessional	MTHS	N/A	\$21.53 hourly	03/01/21 - 06/30/21	Post Approve Not to exceed 32.5 hours weekly Replaces NS
2	Nardi, Ryan	Amend	Replacement Teacher Elementary	Woodmont	N/A	\$54,405.00 Prorated@ \$36,451.37	09/01/20 - 03/21/21	Supersedes action on 02/02/21; L.3.6 Replaces NM
3	Nardi, Ryan	Transfer	Replacement Teacher Special Ed	Hilldale	N/A	\$54,405.00 prorated@ \$17,953.63	03/22/21 - 06/30/21	Replaces LG
4	Champion, David	Amend	Long Term Sub Paraprofessional	Lazar	N/A	\$139.95 Per diem	02/16/21- 04/01/21	Supersedes action on 02/16/21;L.3.3 Replaces CS
5	Scaglione, Christina	Amend	Long Term Sub Social Studies	Lazar	N/A	\$115.71 Per diem	02/16/21 - 04/01/21	Supersedes action on 02/16/21;L.3.4 Replaces MB Rate reflects the difference in Para and Teacher Salary

6	Khalaf, Michelle	Amend	Records Retention Project	MTHS	Step 7	\$23.14 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.15 Not to exceed a total of 45 hours
7	Mangili, Nicole	Amend	Records Retention Project	MTHS	Step 8	\$23.62 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.16 Not to exceed a total of 45 hours
8	Manganelli, Meghan	Amend	Records Retention Project	MTHS	Step 10	\$24.89 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.17 Not to exceed a total of 45 hours
9	Nasisi, Janice	Amend	Records Retention Project	MTHS	Step 9	\$24.20 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.18 Not to exceed a total of 45 hours
10	Rosellini, Debra	Amend	Records Retention Project	MTHS	Step 15	\$29.00 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.19 Not to exceed a total of 45 hours
11	Santangelo, Kathleen	Amend	Records Retention Project	MTHS	Step 13	\$27.43 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.20 Not to exceed a total of 45 hours
12	Winslow, Maria	Amend	Records Retention Project	MTHS	Step 8	\$23.62 hourly	12/20/20 - 03/15/21	Supersedes action on 01/19/21;L.3.21 Not to exceed a total of 45 hours

L.4: Adjustments and Stipends

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location & Position	Degree Step	Salary	Effective/ Term. Date	Discussion
1	Schwindel, Ian	Approve	Head Coach Baseball MTHS	Cat 2 Step 4+	\$10,392.00	2021 Spring Season	
2	Kroeger, Steven	Approve	Assistant Coach Baseball MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
3	Genovese, Michael	Approve	Assistant Coach Baseball MTHS	Cat 2 Step 2	\$5,990.00	2021 Spring Season	
4	Keltner, Brian	Approve	Assistant Coach Baseball MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
5	Immediato, John	Approve	Head Coach Softball MTHS	Cat 2 Step 4+	\$10,392.00	2021 Spring Season	
6	Boschetti, Samantha	Approve	Assistant Coach Softball MTHS	Cat 2 Step 2	\$5,990.00	2021 Spring Season	
7	Mulligan, Emily	Approve	Assistant Coach Softball MTHS	Cat 2 Step 1	\$5,643.00	2021 Spring Season	
8	Cecala, Andrew	Approve	Head Coach Golf MTHS	Cat 3 Step 4+	\$10,154.00	2021 Spring Season	
9	Brown, Kevin	Approve	Assistant Coach Golf MTHS	Cat 3 Step 4	\$7,987.00	2021 Spring Season	
10	DeBonta, Patrick	Approve	Head Coach Boys Lacrosse MTHS	Cat 2 Step 4+	\$10,392.00	2021 Spring Season	
11	Gallagher, Bryan	Approve	Assistant Coach Boys Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
12	Crozier, Andrew	Approve	Assistant Coach Boys Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
13	Kapral, Brian	Approve	Assistant Coach Boys Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
14	Happe, Julia	Approve	Head Coach Girls Lacrosse MTHS	Cat 2 Step 4+	\$10,392.00	2021 Spring Season	

15	Lilienthal, Rebecca	Approve	Assistant Coach Girls Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
16	Jones, Michele	Approve	Assistant Coach Girls Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
17	Hoeflinger, Emily	Approve	Assistant Coach Girls Lacrosse MTHS	Cat 2 Step 4+	\$8,257.00	2021 Spring Season	
18	Runne, Keith	Approve	Head Coach Spring Track MTHS	Cat 3 Step 4+	\$10,154.00	2021 Spring Season	
19	Roesler, Kelly	Approve	Assistant Coach Spring Track MTHS	Cat 3 Step 4+	\$8,037.00	2021 Spring Season	
20	Sands, Nicholas	Approve	Assistant Coach Spring Track MTHS	Cat 3 Step 4+	\$8,037.00	2021 Spring Season	
21	Chierici, Matthew	Approve	Assistant Coach Spring Track MTHS	Cat 3 Step 4+	\$8,037.00	2021 Spring Season	
22	Morris, Michael	Approve	Assistant Coach Spring Track MTHS	Cat 3 Step 3	\$6,235.00	2021 Spring Season	
23	Sachs, Kenneth	Approve	Head Coach Boys Tennis MTHS	Cat 3 Step 4+	\$10,154.00	2021 Spring Season	
24	Mosera, Richard	Approve	Assistant Coach Boys Tennis MTHS	Cat 3 Step 4+	\$8,037.00	2021 Spring Season	
25	Migliore, Gabriella	Amend	Assistant Volleyball Coach MTHS	Cat2 Step 4+	\$4,128.50	2020 Fall Season	Supersedes action on 7/18/2020; L.3.22 Already paid out
26	Migliore, Gabriella	Approve	Head Coach Volleyball MTHS	Cat 2 Step 3	\$4,345.50	2020 Fall Season	Post approve Portion due for Head Coach remainder of season
27	Van Horn, Kelly	Approve	Assistant Volleyball Coach MTHS	Cat 2 Step 2	\$2,995.00	2020 Fall Season	Post approve Remainder of season

L.5: Appointment of Substitutes

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Degree/ Step	Salary	Effective Date	Term. Date
1	Guarneri, Alessandra	Approve	District/Substitute Teacher	N/A	\$100.00 per diem	03/03/21	06/30/21

L.6: Volunteer Coaches

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following volunteer coaches:

- | | |
|--------------------------------|--|
| Mersing, Ethan - Boys Lacrosse | Petrillo-Gentile, Stephanie - Softball |
| Moscone, Steve- Boys Lacrosse | Mahar, Brady- Boys Lacrosse |
| Van Deursen, Deirdre - Track | Fischer, Charles - Golf |

No additional comments were made.

Section M: Curriculum, Instruction & Technology *Chair, Mr. Palma– Mr. Modrak, Ms.Zuckerman*

M.1: Professional Day Travel *(pursuant to or in excess of Policies # 0147, 3440 and 4440)*

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approve the following:

	Name	Action	Location	Estimated Cost	Destination	Effective Date	Term. Date	Funding
1	Yu, Amy	Approve	Virtual	\$ 399.00	NJTESOL/NJBE Virtual Spring Conference	05/25/21	05/27/21	Title IIA

2	Vasan, Shuba	Approve	Fairfield, NJ	\$1,475.00	Safety-care Trainer Training	03/23/21	03/25/21	Title IIA
3	Bianchi, Alicia	Approve	Fairfield, NJ	\$1,475.00	Safety-care Trainer Training	03/23/21	03/25/21	Title IIA
4	Fano, Christine	Approve	Virtual	\$ 149.00	Salary Guide Program	03/25/21	03/25/21	Board Member District
5	Stanic, Donna	Approve	Virtual	\$ 0.00	Lifeline Intervention: Adolescent & Youth Assessment for School Support Staff.	03/11/21	03/11/21	
6	LeFebvre, Jane	Approve	Virtual	\$ 0.00	Lifeline Intervention: Adolescent & Youth Assessment for School Support Staff.	03/11/21	03/11/21	
7	Woodring, Andrea	Approve	Virtual	\$ 149.00	NJASA Special Education Legal Update: Challenges/Issue Due to Covid	03/04/21	03/04/21	Title IIA

M.2: Contracted Special Services

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following special education contracted services:

	Vendor	Action	Services	Estimated Cost	Student(s)	Effective Date	Term. Date	Discussion
1	Pediatric Neurological Assoc.	Approve	Neurological Evaluation	\$ 500.00	104527	03/11/21	04/15/21	
2	Morristown Memorial Hospital	Approve	Neurological Evaluation	\$2700.00	105003 105191 104967 104741	03/03/21	05/31/21	4 @ \$675.00 each
3	Dr. Suckno	Approve	Psychiatric Evaluation	\$700.00	102198	03/15/21	04/15/21	
4	Pediatric Neurological Assoc.	Amend	Neurological Evaluation	\$ 1,000.00	102504 104527	04/08/21 01/20/21	05/15/21 03/31/21	2@ \$500.00 each Student appointment changed

M.3: Approval of Field Trips

RESOLVED, that the Montville Township Board of Education, upon the recommendation of the Superintendent, approves the following in accordance with Policy 2340:

	School: Grade/Club/Team (Advisor)	Destination	Transportation Funding	Admission Fee Funding	Accommodations Funding
1	MTHS: FBLA (Carey & Connolly)	FBLA-PBL, Inc - Virtual online Conference	N/A	School Budget	N/A

M.4: Uncompensated Placements (Student Teachers, Interns, Externs, Volunteers)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

	Name	Action	Location & Position	Staff Supervisor	Effective Date	Term. Date	Discussion
1	Issa, Deanna	Approve	Woodmont/ Student Intern	Winifred Wess	03/03/21	06/18/21	Caldwell University -Course: ED 448E Instructional Design

M.5: Out-of-District Placement

No actions are to be considered on this agenda

M.6: Adoption of Curriculum

RESOLVED, that the Montville Township Board of Education approve the following curricula:

	Name	Action	Effective Date
1	AP French Language and Culture	Approve	03/02/21
2	AP US History	Approve	03/02/21

3	AP US Government and Politics	Approve	03/02/21
4	AP Environmental Science	Approve	03/02/21
5	AP Music Theory	Approve	03/02/21
6	Nutrition for Sports and Fitness	Approve	03/02/21

No additional comments were made.

Section N: Policy

Chair, Mrs. Fano - Mr. Modrak, Mr. Rappaport

N.1: Introduction of Bylaws, Policies, and Regulations

RESOLVED, that Montville Township Board of Education introduces the first reading and invites public comment on the following bylaws, policies and regulations:

- Policy 0145 Board Member Resignation and Removal ([Document N.1.1](#))
- Policy 1643 Family Leave ([Document N.1.2](#))
- Policy 2415 Every Student Succeeds Act ([Document N.1.3](#))
- Policy 2415.02 Title I - Fiscal Responsibilities ([Document N.1.4](#))
- Policy 2415.05 Student Surveys, Analysis, and/or Evaluations ([Document N.1.5](#))
- Policy 2415.20 Every Student Succeeds Act Complaints ([Document N.1.6](#))
- Policy 4125 Employment of Support Staff Members ([Document N.1.7](#))
- Policy 5330.01 Administration of Medical Cannabis ([Document N.1.8](#))
- Policy 6360 Political Contributions ([Document N.1.9](#))
- Policy 7425 Lead Testing of Water in Schools ([Document N.1.10](#))
- Policy 8330 Student Records ([Document N.1.11](#))
- Policy 9713 Recruitment by Special Interest Groups ([Document N.1.12](#))
- Policy 3431.1 Family Leave (Abolished)
- Policy 3431.3 New Jersey Family Leave Insurance Program (Abolished)
- Policy 4431.3 New Jersey Family Leave Insurance Program (Support staff) (Abolished)
- Policy 7430 School Safety (Abolished)
- Policy 2415.01 American Standards, Academic Standards, and Accountability (Abolished)
- Policy 2415.03 Highly Qualified Teachers (Abolished)
- Regulation 1642 Earned Sick Leave Law ([Document N.1.13](#))
- Regulation R 2415.20 Every Student Succeeds Act Complaints ([Document N.1.14](#))
- Regulation R 5330.01 Administration of Medical Cannabis ([Document N.1.15](#))
- Regulation R 7425 Lead Testing of Water in Schools ([Document N.1.16](#))
- Regulation 7430 School Safety (Abolished)

BE IT FURTHER RESOLVED, that Montville Township Board of Education adopts the above referenced policies for second reading and directs the superintendent to promulgate it as provided by Bylaw 0131.

N.2: Adoption of Bylaws, Policies, and Regulations

No actions are to be considered on this agenda.

No additional comments were made.

Section O: Vote on Consent Resolutions

Roll Call

A Roll Call Vote was called by Ms. Slunt. The motion passed, as noted below:

- | | | |
|------------------------|------------|---|
| Mr. M. O'Brien | Voted Yes, | on resolutions I through N, without exception. |
| Ms. Michelle Zuckerman | Voted Yes, | on resolutions I through N, abstaining on I: Minutes. |
| Dr. K. Cortellino | Voted Yes, | on resolutions I through N, without exception. |
| Mr. J. Daughtry | Voted Yes, | on resolutions I through N, without exception. |
| Mrs. C. Fano | Voted Yes, | on resolutions I through N, abstaining on M.1.4. |
| Dr. D. Modrak | Voted Yes, | on resolutions I through N, without exception. |
| Mr. M. Rappaport | Voted Yes, | on resolutions I through N, without exception. |
| Mr. M. Palma | Voted Yes, | on resolutions I through N, without exception. |
| Mr. C. Grau | Voted Yes, | on resolutions I through N, without exception. |

Section P:

Closed Session Announcement

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Montville Township Board of Education has determined that it is necessary to meet in Closed Session on March 16, 2021 at 6:30 p.m. to discuss (select one or more):

1. Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2. Legal Update; and
3. Any other permitted closed session matters not currently known, which may arise.

BE IT FURTHER RESOLVED, that the Montville Township Board of Education will meet in public session on March 16, 2021 at 7:30 p.m. in a Virtual Meeting.

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

Section Q:

Old Business

There was no Old Business discussed.

Section R:

General Board Comment and New Business

There was no General Board Comment or New Business discussed.

Section S:

Public Participation

(On any item of interest)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Dr. Rovtar provided directions for public participation in the meeting. Three members of the public spoke:

One member supported the return of the students to in-person instruction for the full-day, discussing the inclusion of lunch coverage in the 2021-2022 Annual School Budget. Dr. Rovtar responded to the questions raised regarding lunch coverage.

One member of the public questioned the district’s quarantine guidelines. Dr. Rovtar responded, outlining the district’s policy.

One member of the public discussed the petitioning of the Governor for full day instruction. Dr. Rovtar and President Grau suggested contacting the Governor’s office.

Section T:

Adjournment

A motion was made by Mr. Palma and seconded by Mr. O'Brien to adjourn the meeting. The motion passed, all present members voting in favor of the motion. The meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary