

August 20, 2008

Dear Parent/Guardian,

I hope this letter finds you enjoying some quality time with family and the usual events which come along with summer vacation. As we are looking toward the start of the new school year I am writing this letter to inform you of the procedures and rules for student parking privileges during the 2008-2009 school year. As in the past, space for parking is in high demand and all on campus parking will remain a senior privilege.

On Campus Parking

On Campus Parking privileges are limited to Senior Students Only

- Senior students who possess a valid NJ Drivers License may apply for a parking permit by completing a Parking Permit Application form.
- Parking Permit Application forms will be available to Senior students at the Senior Class Meeting held during the first day of school on September 3, 2008. Specifics regarding the application process will be discussed during the meeting.
- Completed Parking Permit Applications along with a copy of the student's NJ Drivers License, Vehicle Registration, Insurance Card and a check payable to "Montville BOE" for \$45.00 will be due on Friday, September 5, 2008. All future parking permit applications will be processed and considered on a rolling basis.
- Parking Permit decals will be assigned by September 19, 2008.
- On September 22, 2008, any vehicle parked in the **Senior Parking lot** must display a valid MTHS 2008-2009 Parking Permit Decal.
- Parking permits will be issued to **all seniors** in good standing (who apply) and a waiting list will not be used. This permit allows the senior students to park in the Senior Parking Lot on a first-come first-serve basis. This means permits may be issued in excess of available parking spaces. Students who arrive to school late may need to park in either of the two off campus sites described below.
- Seniors who do not apply for an on campus parking permit may park in either of the two sites described below.

Off Campus Parking

Any student who is not in possession of a valid student parking permit may park their vehicle in one of two designated areas off campus.

- A limited number of parking spaces are available along the westbound side of Horseneck Road adjacent to the baseball fields.
- Students may also park in the Community Center Parking Lot. Students may utilize the Community Park foot paths maintained by the township to access the high school grounds. **Students walking to school through the community park are asked to walk on the foot paths only and not on the athletic fields.**

If you have any additional questions or concerns, please feel free to contact me at (973) 331-7100 ext. 2603

Warmest regards,
Marty Wall
Assistant Principal