

MONTVILLE TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

JUNE 3, 2003

I. Call to Order

The regular meeting of the Montville Township Board of Education was called to order at 8:06 p.m. by President Norman in the auditorium of the Montville Township High School.

II. Roll Call Verification of Quorum

PRESENT: Jon Alin, Zenon Dawidowicz, Michael Duddy, Robert Gannon, Bernard Lenihan, James Sandham, Thomas Senatore, and Jeneene Norman.

ABSENT: Arlene Sullivan.

ADMINISTRATION: Superintendent Mary Louise Malyska, School Business Administrator Dominic J. Butler, and Assistant Superintendent for Curriculum and Instruction Bonnie Fullam.

OTHERS: Assistant School Business Administrator Raymond Karaty, Student Member Matthew Wool, and Attorney Stephen Edelstein.

III. Pledge of Allegiance

Board members and all others present participated in the Pledge of Allegiance.

IV. Reading of the New Jersey Open Public Meeting Law

The New Jersey Open Public Meeting Law was read by Business Administrator Butler.

V. Report of the High School Student Representative

Matthew Wool, high school representative, reported on the following:

- Mr. Montville contest.
- Various honor inductions.
- Mustang award dinner on June 4.
- The prom.

VI. Superintendent's Report

Superintendent Malyska introduced various staff members who then spoke about the Footprints Program. Children in the program gave awards to high school students.

Member Dawidowicz moved Member Alin seconded that the board of education approve the resolutions as indicted on Documents F recognizing the two high school student representatives.

VOTE

Approved by unanimous voice vote.

President Norman then read the resolution to Matthew Wool.

Teacher of the Year recognition followed:

- High School Principal Kramer recognized Miriam Stachow.
- Middle School Vice Principal Gallucci recognized Lorraine Fanning.
- Elementary Principal Rita Seipp recognized Frances O'John.

High School Principal Kramer, along with the high school vice principals and subject supervisors, gave various awards to high school students.

RECESS

The meeting was recessed at 9:17 p.m.

RECONVENED

President Norman reconvened the meeting at 9:24 p.m.

VII. Reports of the Liaisons/Ad Hoc Committees

President Norman stated that the board would operate as a committee of the whole for finance. A discussion followed, and it was determined that there would be a chairman for the Finance Committee.

The following committee assignments were announced:

- A. Curriculum and Instruction Committee**
Bernard Lenihan, Chairperson
Zenon Dawidowicz, Jeneene Norman, Arlene Sullivan
- B. Facilities Committee**
Michael Duddy, Chairperson
Zenon Dawidowicz, Robert Gannon, James Sandham
- C. Finance Committee**
Bernard Lenihan, Chairperson
James Sandham, Jon Alin, Robert Gannon
- D. Policy and Communications Committee**
Jon Alin, Chairperson
Michael Duddy, Thomas Senatore, Arlene Sullivan

- E. Garden State Coalition of Schools**
Jeneene Norman
James Sandham, Alternate
- F. Montville Township Drug Awareness Council**
Michael Duddy
Thomas Senatore, Alternate
- G. Montville Township Recreation Commission**
Zenon Dawidowicz
Michael Duddy, Alternate
- H. Morris County Educational Services Commission**
Robert Gannon
Jon Alin, Alternate
- I. Morris County School Boards Association**
Arlene Sullivan
Jon Alin, Alternate
- J. Morris-Union Jointure Commission**
Dr. Mary Louise Malyska
Superintendent Malyska stated that the next commission meeting is on Thursday.
- K. New Jersey School Boards Association**
James Sandham
Arlene Sullivan, Alternate

VIII. Public Participation
None at this time.

IX. Recommendations for Action

- A. Business**
Member Sandham moved Member Alin seconded that the board of education approve the following:

 1. Approve the financial reports as listed on Document A-1.
 2. Approve the Schedule of Tax Levy Payments for the 2003-2004 school year as indicated on Document A-2.
 3. Authorize the school business administrator to participate in the joint advertisement notice regarding free and reduced price meals/milk for the 2003-2004 school year.

4. Award the bid for the Montville Township High School Move/Storage project to Fisher O'Kaci NJ, Inc., Boonton, NJ in the amount of \$138,102.26.

VOTE

Approved by unanimous roll call vote 8-0.

B. Education

Member Lenihan moved Member Alin seconded that the board of education approve the following:

1. Approve the revised K-12 Curriculum Guides for Science, Business/Technology, and Gifted and Talented.
2. Approve the following textbooks for Science, Mathematics, and Business:

Title: Science Explorer: Animals

Course: Science 7

Author(s): Jenner

Publisher: Prentice Hall

Copyright: 2002

Title: Science Explorer: From Bacteria to Plants

Course: Science 7

Author(s): Jenner

Publisher: Prentice Hall

Copyright: 2002

Title: Science Explorer: Astronomy

Course: Science 6

Author(s): Pasachoff

Publisher: Prentice Hall

Copyright: 2002

Title: Science Explorer: Environmental Science

Course: Science 6

Author(s): Holtzclaw, Jones, Miller

Publisher: Prentice Hall

Copyright: 2002

Title: Foundations of Physical Science
Course: Science 8 Enriched
Author(s): Tom Hsu, Ph.D.
Publisher: Cambridge Physics Outlet
Copyright: 2002

Title: Sound and Light
Course: Science 8
Author(s): Borgford, Champagne, et al.
Publisher: Holt, Rinehart and Winston
Copyright: 2002

Title: Earth Science: Geology, the Environment & the Universe
Course: Earth Science 9th grade
Author(s): Hess, Kunze, Leslie, et al.
Publisher: Glencoe/McGraw-Hill
Copyright: 2002

Title: Biology: Concepts & Connections
Course: Biology Honors 9-10 grade
Author(s): Campbell, Reece, Mitchell, Taylor
Publisher: Benjamin Cummings
Copyright: 2003

Title: Holt Science & Technology: Earth Science
Course: Principles of Earth Science 9th grade
Author(s): Edited by Todd, Robert W. et al.
Publisher: Holt Rinehart Winston
Copyright: 2001

Title: Human Genetics, Concepts and Application
Course: Anatomy and Physiology 11-12 grade
Author(s): Ricki Lewis
Publisher: McGraw-Hill
Copyright: 2003

Title: Holt Physics
Course: Physics Honors 11-12 grade
Author(s): Raymond Serway, Jerry Faughn
Publisher: Holt, Rinehart & Winston
Copyright: 2002

Title: Modern Chemistry
Course: Chemistry Honors 10-11 grade
Author(s): Raymond Davis, H. Clark Metcalfe, John E. Williams, Joseph F. Castka
Publisher: Holt, Rienhart and Winston
Copyright: 2002

Title: Biology – Living Systems
Course: Biology 10th grade
Author(s): Oram, Raymond
Publisher: Glencoe
Copyright: 2003

Title: Physics Vol. 1 (5th Edition)
Course: AP Physics: Mechanics 11-12 grade
Author(s): Miller
Publisher: Thompson
Copyright: 2003

Title: Living in the Environment: Principals, Connections, And Solutions, 13th Edition
Course: AP Environmental Science 11-12 grade
Author(s): Miller
Publisher: Thompson
Copyright: 2003

Title: Chemistry: Applied and Descriptive
Course: Principles of Chemistry
Author(s): Charles Wolf
Publisher: J.M.LeBel Enterprises
Copyright: 2002

Title: Accounting – Real World Applications & Connections
Course: Accounting I H & Accounting II H 10-12 grade
Author(s): Guerrieri, Haber, Hoyt & Turner
Publisher: Glencoe McGraw Hill
Copyright: 2000

Title: Entrepreneurship
Course: Entrepreneurship 9-12 grade
Author(s): Greene
Publisher: South Western/Thomson Learning
Copyright: 2001

Title: E - Commerce

Course: Entrepreneurship 9-12 grade
Author(s): Oelkers
Publisher: South Western/Thomson Learning
Copyright: 2001

Title: Java Software Solutions – AP Edition

Course: AP A Java & AP AB Java 10-12 grade
Author(s): John Lewis, William Loftus, Cara Cocking
Publisher: Addison Wesley
Copyright: 2004

Title: Java Methods AV – Data Structures

Course: AP AB Java 11-12 grade
Author(s): Maria Litvin, Gary Litvin
Publisher: Skylight Publishing
Copyright: 2003

Title: Pre-Algebra

Course: 7 Pre-Algebra
Author(s): Malloy, Price, Willard, Sloan
Publisher: Glencoe McGraw Hill
Copyright: 2003

Title: Calculus of a Single Variable

Course: Calculus Honors
Author(s): Larson Hostetler Edwards
Publisher: Houghton Mifflin
Copyright: 2002

3. Approve Montville Township High School's membership and participation in the New Jersey State Interscholastic Athletic Association for the 2003-2004 school year. Montville Township High School agrees to be governed by the Constitution, Bylaws, and Rules and Regulations of the NJSIAA, including all rules governing student-athletic eligibility.

DISCUSSION

A report was given by Member Lenihan as well as by Assistant Superintendent Fullam.

VOTE

Approved by roll call vote 7-0-1 with Member Sandham abstaining.

C. Policy
No action on Policy.

D. Facilities
Member Sandham moved Member Dawidowicz seconded that the board of education approve the following:

1. Approve the application to Morris County Office of Education for Dual Use of Educational Space waiver per Document D-1.

VOTE

Approved by unanimous roll call vote.

ADDENDUM

Member Sandham moved Member Gannon seconded that the board of education approve the following:

1. Approve the application for Use of School Facilities for use of Montville Township High School by the Northern New Jersey Chinese Association for the 2003-2004 school year at a per diem rate of \$577.50 and all custodial costs.

DISCUSSION

A discussion ensued concerning the rate and the utilization of the building.

VOTE

Approved by roll call vote 7-1 with Member Lenihan voting no.

E. Personnel
Member Dawidowicz moved Member Alin seconded that the board of education approve the following:

RESIGNATION – CERTIFIED

Elizabeth D’Orazio

1. Accept the resignation, for the purpose of retirement of Elizabeth D’Orazio, Science teacher at Montville Township High School, effective June 30, 2003.

RESIGNATION – NON-CERTIFIED

Kevin Knowles

2. Accept the resignation of Kevin Knowles, facilities manager for the Montville Township Public Schools, effective July 28, 2003.

TERMINATION

Vahne Sefyan

3. Approve the termination of Vahne Sefyan, computer technician for the Montville Township Public Schools, effective June 30, 2003. Mr. Sefyan's last day in the district is May 30, 2003.

LEAVE OF ABSENCE – CERTIFIED

Madelaine Travaille

4. Approve a paid leave of absence with benefits for Madelaine Travaille, a Science teacher at Montville Township High School, effective November 24, 2003 through February 28, 2004, utilizing 57 accumulated sick days.

REVISED LEAVE OF ABSENCE – CERTIFIED

Carolyn Gallagher

5. Approve a revised leave of absence with benefits for Carolyn Gallagher, a school nurse at William Mason School, effective February 10, 2003 through May 30, 2003, utilizing 69 sick days, 2 personal days, and 2 days payroll deduct.

Gloria Spera

6. Approve a revised leave of absence with benefits for Gloria Spera, Mathematics teacher at Montville Township High School, effective August 28, 2002 through May 3, 2003, utilizing 145.5 accumulated sick days plus give back of four snow days, plus five personal days. Also approve a four-week family leave with benefits effective May 4, 2003 through May 31, 2003 and a two-week family leave without benefits effective June 1, 2003 through June 30, 2003.

REVISED CONTRACT - NON-CERTIFIED

Rescida Karkowsky

7. Approve the issuance of a revised contract for Rescida Karkowsky, secretary to the athletic director at Montville Township High School, for the 2002-2003 school year from \$20,298.00 plus \$300 longevity to \$21,430 plus \$300 longevity effective July 1, 2002 through June 30, 2003.

TRANSFER – CERTIFIED

Carol Capitanelli

8. Approve Carol Capitanelli as a full-time school nurse at Woodmont School effective September 1, 2003 through June 30, 2004 on Step 7 BA level of the MTEA guide at a salary of \$41,640.

CHANGE IN DEGREE

Scott Riotto

9. Approve the issuance of a revised contract due to a change in degree to Scott Riotto, Social Studies teacher at Montville Township High School, effective September 1, 2003 through June 30, 2004, from Step 13 MA level of the MTEA guide, at a salary of \$53,380, to 13 MA+30, at a salary of \$58,600.

Alaina Chip

10. Approve the issuance of a revised contract to Alaina Chip, Social Studies teacher at the Robert R. Lazar Middle School, effective September 1, 2003 through June 30, 2004, from 7 BA level of the MTEA guide, at a salary of \$41,640 to 7 MA, at a salary of \$46,300.

APPOINTMENT OF STAFF – CERTIFIED

John Gallucci

11. Approve the appointment of John Gallucci as principal of the Robert R. Lazar Middle School effective July 1, 2003 through June 30, 2004, on Step 6 level of the MTAA guide at a salary of \$107,800 plus \$3,000 longevity = \$110,800.

Robyn Solomon

12. Approve the appointment of Robyn Solomon as a guidance counselor at Montville Township High School effective September 1, 2003 through June 30, 2004, on Step 5 MA+30 level of the MTEA guide at a salary of \$47,670.*/**

Daniel Rumack

13. Approve the appointment of Daniel Rumack, Ph.D. as a Science teacher at Montville Township High School effective September 1, 2003 through June 30, 2004, on Step 13 MA +30 level of the MTEA guide at a salary of \$58,600.*/**

Joanne Cooney

14. Approve the appointment of Joanne Cooney as the language arts supervisor at Montville Township High School effective July 1, 2003 through June 30, 2004 on Step 8 level of the MTSSA guide at a salary of \$100,000.*/**

Bonnie B. Fullam

15. Approve Bonnie B. Fullam, assistant superintendent for curriculum and instruction, as the Montville Township Affirmative Action Officer to serve as the main compliance officer in the areas of Equality Education Programs. The AAO is to have access and authority in order to ensure that each school and program in the district achieves compliance with all educational equity requirements. Mrs. Fullam is also re-appointed as the Section 504 and Title IX Officer. The Affirmative Action Officer is hereby authorized and instructed to conduct a needs assessment in the areas of staff development, school and classroom practices and employment and contract practices. The Affirmative Action Officer is responsible to develop a Multi-Year Equity Plan for the academic year 2003-2004.

Curriculum Revision Committees

16. Approve the 2003-2004 curriculum revision committees at \$600 stipends as per contract:

Social Studies

Dori Ferruggia, CH Grades 1-3	Ron Romary, WM Grade 2
Tara Lanahan, VV Grade 5	Joanne Cartabona, H Grade 5
Rosemary Bell, W Grade 5	Mary Bochicchio, Lazar
Michele Vogel, Lazar	John Piselli, High School
Leonard De Poe, High School	Nancy Robinson, High School
Scott Riotto, High School	Caryn Heffernan, High School
Erik Morrison, High School	Laura Drago, High School

Visual Arts

Nancy Marion, District Elementary
Andria Supel, District Elementary
Bonnie Puleo, Lazar
Jane Grannis, High School
Sharon Pflug-Moench, High School

Additional Substitute Teacher

17. Approve the appointment of an additional substitute teacher for the 2002-2003 school year at the established rate per Document E-1.

APPOINTMENT OF STAFF – NON-CERTIFIED

Volodymyr Fedorchak

18. Approve the appointment of Volodymyr Fedorchak as a summer custodian for the Montville Township Public Schools effective June 16, 2003 through September 8, 2003, at a rate of \$9.00 per hour.

Michael Narcise

19. Approve the appointment of Michael Narcise as a summer custodian for the Montville Township Public Schools effective June 16, 2003 through September 8, 2003, at a rate of \$9.00 per hour.

Gregory Butler

20. Approve the appointment of Gregory Butler as a summer custodian for the Montville Township Public Schools effective June 16, 2003 through September 8, 2003 at a rate of \$9.00 per hour.

Jaime Espinoza

21. Approve the appointment of Jaime Espinoza as an evening custodian on a ninety-day trial basis at the Robert R. Lazar Middle School effective May 30, 2003 through August 21, 2003, at a rate of \$11.97 per hour.

Pamela Whyte

22. Approve the appointment of Pamela Whyte as a personal aide for the Extended School Year for the out-of-district placement at ABC Montessori, 17.5 hours per week, at a rate of \$12 per hour, effective June 30, 2003.

CONTRACTED SERVICES

Christine Ward

23. Approve a contract with Christine Ward as an Applied Behavioral Analysis/Program Coordinator for the Montville Township Public Schools effective June 4, 2003 through June 30, 2003, at \$50 per hour up to 10 hours per week for ABA instruction and \$65 per hour up to 4 hours per month as program coordinator.

Livingston Services Corporation

24. Approve a contract with Livingston Services Corp. to provide occupational and physical therapy for a special education student effective May 15, 2003 through the extended school year at a total cost of \$1,696.50.

CONFERENCE

Susan Max

25. Approve Susan Max, guidance counselor at Montville Township High School, to visit several colleges and meet with directors of admission, students and faculty, November 20-21, 2003, at no cost.

FINGERPRINTING

Emergency Hiring

26. Approve the applications for emergency hiring of employees as listed on Document E-2.

VOTE

Approved by roll call vote with Member Sandham abstaining on No. 16.

X. General Board Discussion

Member Lenihan moved Member Alin seconded that the board of education establish a special meeting at 7:00 p.m. on Monday, July 7 at the New Jersey School Board's West Caldwell field office for the purpose of a board retreat. No action will be taken.

VOTE

Approved by unanimous voice vote.

Board priorities and budget were postponed until a later meeting.

XI. Public Participation

None at this time.

*Subject to Public Law 1986, Chapter 116 and Eligibility I-9.

**Start date for employment is subject upon receiving County Superintendent's approval.

XII. Adjournment

There being no further business to discuss, the meeting was adjourned to executive session at 10:18 p.m.

Respectfully submitted,

Dominic J. Butler
School Business Administrator/
Board Secretary

DJB:cs